



DRAFT

Town of Wiscasset

Minutes of the Wiscasset Airport Advisory Committee

Date/Time: October 3, 2007/6:00 – 7:25 p.m.

Location: Airport

Present: Ken Boudin (Chair), Pam Brackett, Ervin Deck, Mike Flanagan, Bryan Buck, Mike Muchmore (Wicked Good Aviation; non-voting)

A. FBO Report

1. **FBO for Sale.** Wicked Good Aviation still for sale. Ann and Mike would like to leave after the first of the year pending sale. Will only sell to a respectable person/group who will maintain the same high standards they have. Mike willing to stay on as an advisor/consultant until summer of 2008. They do have a potential buyer. Existing lease with town is transferrable; however, if they do not sell and elect to cancel lease (30 days notice required); an RFP would have to be issued and new lease if the town elects to hire a new FBO.

B. Managers Report

1. **SRE Storage Building.** Discussion concerning snow removal equipment (SRE) storage during coming winter. FBO will make room in admin building hangar. New SRE building scheduled for design/construction during 2008 FAA fiscal year. Building is on current ACIP. Would be designed and bids requested in spring 2008 through current consultant, OEST.
2. **Aircraft Parking.** Aircraft parking capacity not an issue since t-hangars were built. Only have problem 2-3 weekends a year. However, expanded apron is on the ACIP for 2009.
3. **Airport Beacon.** Airport beacon and obstruction light replacement project underway (AIP 2007 funded)
4. **Consultant.** OEST general (5-year) consulting agreement ends in May 2008. Committee should start developing RFP for distribution in January 2008 for selection in March-April. Discussion about Erv and whether the firm he works for (Stantec) would submit. Erv said they would. Pam asked if this is a conflict of interest. Erv said he would not participate in the selection process (just like last time) and if Stantec is selected he would either resign, or if he remains on the committee then he would abstain from any decisions involving Stantec; this would be a decision the committee and selectmen would have to make. Bryan was not in favor of Erv leaving the committee because of his knowledge and the value he brings to the group. Erv said he did not want his presence on the committee to influence any future selection committee's decisions or the possible selection of new consultant.
5. **Taxiway Extension.** Taxiway is complete; however there are remaining issues that OEST and the contractor have not resolved; specifically, when the segmented circle was moved to the southeast side of Runway 25 the contractor left "very" deep ruts. These ruts have not be corrected and as a result, the mowing equipment cannot get into the area. Apparently OEST did not insert the proper language into the scope (contract documents); hence, the contractor is balking at making the repairs. To Mike's knowledge the remaining payments to both have not been made. Erv asked if the FAA did its final close out inspection. This is an AIP requirement

before the FAA will release the last 10 percent of funding. Mike knew they did the inspection but did not know the status of the remaining reimbursement. Bryan suggests, and the committee agrees to a meeting with OEST

a. Action:

- (1) Erv will check with the FAA (Bob Siris) to see if the project has been closed and all reimbursements made.
- (2) Mike will check with the town manager on the status of payments to both parties.
- (3) Ken motions that the town withhold full payment until meeting with OEST and the rut issue is resolved. Bryan seconds. Motion carries 5-0.

6. **Town Report.** Mike is preparing airport input for town report.

C. Old Business

1. **Change Runway Traffic Pattern.** It was suggested by Ken during the February 2007 meeting that we change the traffic pattern for Runway 25 back to the standard "left" pattern. A discussion ensued and it was decided that no further action was necessary at this time. The issue was dropped. See February 2007 minutes.
2. **Runway Extension.** Still on the FAA and states agenda (ACIP), with an Environmental Assessment scheduled for 2010. See February 2007 minutes.

D. New Business

1. **Ground Leases.** Town will be mailing out both ground lease invoices and property tax notices shortly. Ken discusses fact that Don Falvey started to construct new hangars on airport's west side about 1 year ago; however, with market and economic changes, all of his prospective buyers have cancelled. Falvey does have a lease agreement with the town for \$12,000 annually on undeveloped property. Given that no other contractors have made an offer, Ken suggests that we give Falvey a temporary break on his lease. Pam objects because she feels the lease payment requirement is an incentive to find buyers. Ken motions that we recommend to the selectmen to reduce Falvey's lease payment by 50 percent until site is complete, or one year, whichever occurs first. Bryan seconds. Motion passes 4-1.

a. **Action:** Ken will contact town manager.

2. **Gasification Plant.** Erv wants to know if the proposed plant height will create a problem for the airport in terms of obstructions to either the airport's Part 77 surfaces (as defined in 14 CFR Part 77) or any of the TERPS procedures (instrument approaches and departures). A general discussion ensued about the plants location. No one had a clear idea exactly where it was going to go.

a. **Action:** Erv will investigate and report back to the committee.

E. Next Scheduled Meeting: November 7, 2007, 6:00 p.m. at the airport.