

Agenda Notes

Selectmen's Meeting 5/20/14

5.) Special Presentations or Awards.

- a. Representatives of Wiscasset High School would like to thank the Selectboard and the community for their support for WHS participation in the "School Spirit Challenge."

6.) Appointments.

- a. Giles Rubbish will be awarded a license as Hauler of Non- Hazardous Solid Waste within the Town of Wiscasset for the licensing year ending May 31, 2015.

10.) New Business.

- a. Annual adoption of Treasurer Disbursement Policy, which allows the Town Treasurer to make prompt payments of bills submitted to the town.
- b. Selectmen will sign the warrant that contains all articles for the Open Town Meeting on May 31. Please note that the warrant included in the packet is a draft warrant, which was printed prior to the Budget Committee's meeting on May 15. The numbers in the draft warrant reflect the Budget Committee's recommendations as of 5/15/14 at 10:00 a.m. The warrant that the Selectmen will sign on May 20 will reflect the Budget Committee's most recent recommendations.
- c. Selectmen will sign the warrant for the June 10 election. The warrant was amended to add the \$9.4 million school budget, which was approved by Wiscasset voters on May 14. Nothing else in the warrant has been changed.
- d. The Assessor is required to annually report the percentage of value upon which local assessments are based. The Board will sign the 2014-2014 Ratio Declaration.

11.) Town Manager's Report.

- a. MDOT will hold a public meeting on Wednesday, May 21 at the Wiscasset High School cafeteria. The meeting will allow for discussion of the proposed sidewalk and intersection improvements along Route 1 and Route 27 in Wiscasset.

WISCASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
MAY 6, 2014

Preliminary Minutes

Tape recorded meeting

Present: Vice Chair Judy Colby, Pam Dunning and Jeff Slack and Interim Town Manager Don Gerrish

Absent: Tim Merry and Chair Ed Polewarczyk

6:30 p.m.

Judy Colby moved to enter executive session to discuss legal issues regarding Mason Station pursuant to 1 M.R.S.A. §405 (6)(E). Vote 3-0-0. The board entered executive session and exited at 6:45 on motion of Pam Dunning that was unanimously approved.

7:00 p.m.

1. Call to Order

In the chairman's absence, Vice Chair Judy Colby called the meeting to order.

2. Pledge of Allegiance to the Flag of the United States of America

3. Approval of Treasurer's Warrant: April 22 and 29 and May 6

Pam Dunning moved to approve the Treasurer's Warrant of April 22. Vote 3-0-0. Jeff Slack moved to approve the Treasurer's Warrant of April 29. Vote 3-0-0. Pam Dunning moved to approve the Treasurer's Warrant of May 6. Vote 3-0-0.

4. Approval of Minutes: April 15, 2014

Pam Dunning moved to approve the minutes of April 15. Vote 3-0-0.

5. Appointments

A. To appoint Joan Barnes as Warden, effective June 10, 2014: **Pam Dunning moved to approve the appointment. Vote 3-0-0.**

B. To appoint Susan Blagden as Deputy Warden, effective June 10, 2014. **Jeff Slack moved to approve the appointment. Vote 3-0-0.**

6. Public Hearing for amendment to Special Amusement Permit for Twisted Iron Customs

The public hearing opened at 7:03 p.m. A representative of Twisted Iron said the amendment was requested in order to host events from 5 p.m. to 8 p.m. on the first Friday of the month instead of on the first Wednesday. No other changes were requested. **Pam Dunning moved to close the public hearing. Vote 3-0-0. Pam Dunning moved to approve the amendment to the Special Amusement Permit for Twisted Iron Customs. Vote 3-0-0.**

7. Public Comment

George Green asked the board to consider not taking down the fir tree in front of the municipal building for additional parking; he cited its aesthetic value and its visibility from Routes 1 and 27. He suggested instead trimming bottom branches to allow space for parking.

Bill Cossette said the Fire Department tried to put parking in that area but the town's insurance would not allow it.

Bob Blagden, speaking for himself, not as a member of the Budget Committee, said that a 25% tax increase was the worst thought since Maine Yankee closed. He said it was the worst time to have an open town meeting instead of a ballot vote which would give more people an opportunity to vote.

Don Gerrish said the school budget that would be responsible for a large part of any increase would be voted by a secret ballot.

Ben Rines said an open town meeting would keep voters from voting if they had to choose between giving up a day's pay or quitting their job. He urged the selectmen to respect the wishes of the townspeople.

Norm Guidoboni said the average household in Wiscasset with a house assessed at \$189,900 would have a \$4,000 tax bill under the increased budget. He suggested that rather than spending money on the senior center, people could go to the Good Shepherd food bank across the street.

Bill Barnes said people had complained to him about the increase in taxes and a 25% to 50% increase would be devastating. He asked that the board give the people the right to vote by secret ballot.

Ron Leeman said a 25% increase in taxes was too much and asked why the town couldn't live within its budget. He questioned the need for three schools.

Pam Dunning said the projected increase in the municipal budget was \$160,000; the possible increase in the school budget is \$1,800,000. She said the school board budget meeting would be held at the high school cafeteria on May 14 at 6 p.m. and she encouraged those concerned about a tax increase to attend.

Richard Hanson said the board did not have the right to take away the secret ballot that the town voted for in 2004.

Michael Dunn asked permission for the high school seniors to use the pier on June 1 from 12 to 4 p.m. for a last fling. He was asked to send the request in writing to Don Gerrish.

Bill Cossette, Commander of American Legion Post 54, thanked the selectmen for support of the flag project. He said the American Legion had reached 75% of its goal from donations. He read a letter to the selectmen regarding the Legion's role in placing flags on and removing them from veterans' graves, contradicting statements made at a previous meeting. He added that flags were usually placed on the graves before Memorial Day and were removed after Veterans' Day except for last year when snow prevented the removal of some of the flags.

Neil Page presented information to the board on the mapping of veterans' graves and said information on new graves found was given to the Town.

8. Department Head or Committee Chair Report

A. Open Catch Basin Bids – The following bids were received:

	<u>Per Basin</u>	<u>Hourly Rate</u>
Wilson's Commercial Sweeping, Inc.	\$34.00	\$150.00
Nest & Sons, Inc.	50.00	195.00
Hartigan Co.	32.50	118.50

Pam Dunning moved to authorize the Town Manager to award the bid to the lowest qualified bidder. Vote 3-0-0.

9. Unfinished Business – none

10. New Business

A. Approval of Robert Jones and Ridgeback Pottery as vendor on the Main Street Pier: Pam Dunning moved to approve Robert Jones and Ridgeback Pottery as vendor on the Main Street Pier. Vote 3-0-0.

B. Approval of Ron Leeman and Forgotten Recipes as vendor on the Main Street Pier: Jeff Slack moved to approve Ron Leeman and Forgotten Recipes as vendor on the Main Street Pier. Vote 3-0-0.

C. Request by First Congregational Church regarding use of Town Common, road closures, display of auction items and placement of street signs for Summerfest: Pam Dunning moved to approve the request of the First Congregation Church for use of the town common, road closures, display of auction items and placement of street signs for Summerfest. Vote 3-0-0.

D. Sign warrant for June 10, 2014 election: Pam Dunning moved to waive reading of the warrant. Vote 3-0-0. Pam Dunning moved to approve the warrant. Vote 3-0-0.

11. Town Manager's Report

A. Set date for Selectmen to hear property abatements: There was a consensus that the meeting be scheduled for May 27 at 7 p.m.

B. Sign deed for sale of town-owned property, Map U-15A, Lot 7C: The quit claim deed was signed.

C. Other: Don Gerrish reported that the board would be re-advertising for a town manager and he will stay on until a new manager is hired. Residency in Wiscasset, while preferred, will not be mandatory in the new contract.

12. Adjournment

Pam Dunning moved to adjourn at 7:56 p.m. Vote 3-0-0.

TOWN OF WISCASSET
MUNICIPAL LICENSING BOARD
51 Bath Road
Wiscasset, ME 04578-4108
207-882-8200 Fax 207-882-8228

APPLICATION FOR LICENSE AS A COMMERCIAL WASTE DISPOSAL HAULER

The undersigned hereby applies for a license as a Hauler of Non-Hazardous Solid Waste within the town of Wiscasset for the licensing year ending May 31, 2015.

1. Firm or Trade Name Giles Rubbish Inc

2. State location where business will be done Alna, Wiscasset, *

Westport

3. Have you ever held a Waste Disposal Hauler License before? YES NO

If yes, where? Wiscasset

4. Have you ever been convicted of violating the Solid Waste Ordinances? YES NO

If yes, explain: _____

I warrant the truth of the foregoing statements.

Dated at Wiscasset this 1st day of May 2014.

Giles Rubbish Inc
Dan I. Giles - Pres

Dan I. Giles

Applicant's Name - Please print

Applicant's Signature

Business Mailing Address:

Address of residence:

349 Dover Rd.
Boothbay, Me. 04537

647 Wiscasset Rd.
Boothbay, Me. 04537

INCLUDE FEE: Resident: \$300.00
For Office Use

NON-Resident \$300.00

Fee Received: 5-8-14

Check No. 26371

Town of Wiscasset, Maine
Policy Regarding Check Disbursement Prior
To Expenditure Warrant Approval

I. Purpose

The purpose of this policy is to allow for prompt payments of the obligations of the Town of Wiscasset by the Town Treasurer, and to allow for timely payment of bills submitted to the town, and for cash purchases by town staff prior to issuance of an expense warrant.

II. Scope

This policy is approved by the Board of Selectmen and applies to the Town Treasurer. It empowers the Treasurer to distribute certain funds prior to expenditure warrant approval. It is the policy of the Town of Wiscasset that all expenditures of town funds receive written approval of the Board of Selectmen pursuant to MRSA 30-A § 5603. This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits. The Treasurer shall prepare a written warrant for signature to be presented at the regular Selectmen's meeting.

III. Permitted Disbursements Prior to Warrant Approval

The following expenditures may be made by the Treasurer of Wiscasset upon review and approval by any member of the Board of Selectmen, prior to final approval and signature on the Expenditure Warrant by the majority of Board of Selectmen. The Chair will be designated the responsibility of assuring the review will occur in a timely manner.

- A. Town Employee Payroll paid on a weekly schedule on Wednesdays, including reimbursement for expenditures, mileage less than \$500.
- B. Payments to RSU #12 as obligated to be paid pursuant to the RSU Agreement.
- C. Payment of state funds collected by the agent for the Bureau of Motor Vehicles, the Department of Inland Fisheries and Wildlife, State Animal Welfare Department, plumbing fees, and concealed weapon permit fees. Such funds are not considered municipal funds, though they are co-mingled with the town's checking account. The tax collector/treasurer shall verify that the proper balance is being paid.
- D. Payroll Taxes.
- E. Automatically deducted bank charges.

IV. Deadline for bill submission

To be considered for payment on the next expenditure warrant, bills for payment must be received by the Treasurer of Wiscasset at least two working days prior to the scheduled meeting of the Board of Selectmen at which an expenditure warrant signing is scheduled. The treasurer, may, at his discretion, present vouchers for payment after the deadline when time permits, or doing so is in the best interest of the town.

V. Term

This policy is effective for one year after its adoption, if not sooner amended or cancelled.

DRAFT WARRANT

5/14/2014

To Charles DiPerri, Constable, of the Town of Wiscasset in the County of Lincoln.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to will vote in Town affairs to meet at the Wiscasset Community Center at 242 Gardiner Road, the 31st day of May, 2014 at 9:00 am then and there to act upon the following articles:

- Article 1. To elect a moderator to preside at said meeting.
- Article 2. Shall the Town of Wiscasset utilize remote electronic keypad voting as the method of voting for all articles at this Town Meeting, the 31st of May, 2014?
- Article 3. Shall the Town vote to appropriate the following **Estimated Revenues** to reduce the tax commitment?

Recreation	\$ 475,000
Excise	\$ 500,000
State Revenues	\$ 346,100
Miscellaneous	\$ 259,600
Emergency Medical Services	\$ 249,000
Transfer Station	\$ 262,842
Charges for Services	\$ 530,900
Senior Center	\$ 25,750
Airport	\$ 323,415
Waterfront	<u>\$ 18,750</u>
Total	\$2,991,357

Board of Selectmen recommendation: **\$2,991,357**
Budget Committee recommendation: **\$2,991,357**

- Article 4. To see what sum the Town will vote to raise and appropriate for the **Police Department?**
- Board of Selectmen recommendation: **\$376,374**
Budget Committee recommendation: **\$336,776-Does not include a New School Resource Officer.**
- Article 5. To see what sum the Town will vote to raise and appropriate for **Municipal Planning?**
- The Municipal Planning budget is offset by \$9,000 economic development TIF funds.*
- Board of Selectmen recommendation: **\$77,384**
Budget Committee recommendation: **\$50,884-Reduces Planner position from 40 hours to 20 hours.**
- Article 6. To see what sum the Town will vote to raise and appropriate for **Shellfish Conservation?**
- The Shellfish Conservation Department generates \$2,700 in revenue that offsets the above appropriation.*
- Board of Selectmen recommendation: **\$10,630**
Budget Committee recommendation: **\$2,700-Removes any funding from taxes.**

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Article 7. To see what sum the Town will vote to raise and appropriate for the **Parks & Recreation Department?**

The Parks and Recreation Department generates \$475,000 in revenue that offsets the above appropriation.

Board of Selectmen recommendation: \$748,572

Budget Committee recommendation: \$715,972-reduces proposed budget by \$32,000 which is the increase in the operating budget and loss in estimated revenues for the Department.

Article 8. To see what sum the Town will vote to raise and appropriate for the **Municipal Highway Department?**

Board of Selectmen recommendation: \$653,741

Budget Committee recommendation: \$627,741-Reduces vehicle maintenance by \$26,000.

Article 9. To see what sum the Town will vote to raise and appropriate for the **Senior Center?**

The Senior Center generates 25,750 in revenue that offsets the above appropriation.

Board of Selectmen recommendation: \$40,649

Budget Committee recommendation: \$35,750-Reduces municipal tax support to \$10,000 above revenues generated by the Center.

Article 10. To see what sum the Town will vote to raise and appropriate for **Waterfront & Harbors?**

Waterfront and Harbors generates \$18,750 in revenue that offsets the above appropriation.

Board of Selectmen recommendation: \$51,254

Budget Committee recommendation: \$49,379-Reduces Harbormaster stipend by \$1,875.

Article 11. To see what sum the Town will vote to raise and appropriate for **Town Office Administration/Operations?**

Board of Selectmen recommendation: \$178,163

Budget Committee recommendation: \$174,163-Maintains Administrative Assistant position at 30 hours per week from proposed increase to 35 hours per week.

Article 12. To see what sum the Town will vote to raise and appropriate for **Lincoln County Television** for local access programming?

Board of Selectmen recommendation: \$6,000

Budget Committee recommendation: \$5,000

Article 13. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Municipal Roof Repairs?**

Board of Selectmen recommendation: \$40,000

Budget Committee recommendation: \$0

Article 14. To see what sum the Town will vote to appropriate from the Capital Reserve Account for a **Municipal Building Generator.**

Board of Selectmen recommendation: \$25,000

Budget Committee recommendation: \$0

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- Article 15. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Emergency Medical Services pagers?**
- Board of Selectmen recommendation: \$7,000
Budget Committee recommendation: \$7,000
- Article 16. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Fire Department Repeaters?**
- Board of Selectmen recommendation: \$12,000
Budget Committee recommendation: \$12,000
- Article 17. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Main Street Pier Electrical Upgrades?**
- Board of Selectmen recommendation: \$10,000
Budget Committee recommendation: \$0
- Article 18. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Parks and Recreation Community Center Roof Repairs?**
- Board of Selectmen recommendation: \$150,000
Budget Committee recommendation: \$150,000
- Article 19. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Public Works Truck?**
- Board of Selectmen recommendation: \$55,000
Budget Committee recommendation: \$0
- Article 20. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Road and Sidewalk Repair?**
- Board of Selectmen recommendation: \$77,201
Budget Committee recommendation: \$77,201
- Article 21. To see what sum the Town will vote to appropriate from the Capital Reserve Account for the **Town's Share of Airport Easement and Obstruction Remediation?**
- Board of Selectmen recommendation: \$8,000
Budget Committee recommendation: \$8,000
- Article 22. To see what sum the Town will vote to appropriate from the Capital Reserve Account for an **Airport Tractor/Mower/Tug?**
- Board of Selectmen recommendation: \$17,000
Budget Committee recommendation: \$17,000
- Article 23. To see what amount the Town will vote to appropriate, up to \$1,250,000 from the Municipal Reserve Account to reduce the tax commitment?
- Board of Selectmen recommendation: \$1,250,000
Budget Committee recommendation: \$1,250,000
- Article 24. To see what sum the Town will vote to raise and appropriate for **Municipal Boards and Committees?**
- Board of Selectmen recommendation: \$1,611
Budget Committee recommendation: \$1,611

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Article 25. To see what sum the Town will vote to raise and appropriate for **Municipal Building Maintenance/Operations?**

Board of Selectmen recommendation: \$62,392
Budget Committee recommendation: \$62,392

Article 26. To see what sum the Town will vote to raise and appropriate for **Code Enforcement?**

Board of Selectmen recommendation: \$45,300
Budget Committee recommendation: \$45,300

Article 27. To see what sum the Town will vote to raise and appropriate for **Contingency?**

Board of Selectmen recommendation: \$35,000
Budget Committee recommendation: \$35,000

Article 28. To see what sum the Town will vote to raise and appropriate for **Contractual Services?**

Board of Selectmen recommendation: \$84,000
Budget Committee recommendation: \$84,000

Article 29. To see what sum the Town will vote to raise and appropriate for **Office of Selectmen?**

Board of Selectmen recommendation: \$27,380
Budget Committee recommendation: \$27,380

Article 30. To see what sum the Town will vote to raise and appropriate for **Office of Assessment/Human Resources?**

Board of Selectmen recommendation: \$78,348
Budget Committee recommendation: \$78,348

Article 31. To see what sum the Town will vote to raise and appropriate for **Office of Finance/Tax Collector?**

Board of Selectmen recommendation: \$153,456
Budget Committee recommendation: \$153,456

Article 32. To see what sum the Town will vote to raise and appropriate for **Town Clerk/Excise Tax Collector/Registrar?**

Board of Selectmen recommendation: \$62,224
Budget Committee recommendation: \$62,224

Article 33. To see what sum the Town will vote to raise and appropriate for **Office of Elections?**

Board of Selectmen recommendation: \$18,400
Budget Committee recommendation: \$18,400

Article 34. To see what sum the Town will vote to raise and appropriate for **General Assistance?**

The General Assistance program is offset by \$10,000 in State Reimbursements.

Board of Selectmen recommendation: \$20,510
Budget Committee recommendation: \$20,510

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Article 35. To see what sum the Town will vote to raise and appropriate for **Tax Anticipation Note (Interest) ?**

Board of Selectmen recommendation: \$17,000
Budget Committee recommendation: \$17,000

Article 36. To see what sum the Town will vote to raise and appropriate for **Municipal Insurance?**

Board of Selectmen recommendation: \$83,876
Budget Committee recommendation: \$83,876

Article 37. To see what sum the Town will vote to raise and appropriate for **Unemployment?**

Board of Selectmen recommendation: \$5,000
Budget Committee recommendation: \$5,000

Article 38. To see what sum the Town will vote to raise and appropriate for **Celebrations (July 4th and Winter Celebration)?**

Board of Selectmen recommendation: \$14,500
Budget Committee recommendation: \$14,500

Article 39. To see what sum the Town will vote to raise and appropriate for the **Fire Department?**

Board of Selectmen recommendation: \$108,786
Budget Committee recommendation: \$108,786

Article 40. To see what sum the Town will vote to raise and appropriate for the **Emergency Medical Services?**

The EMS generates \$249,000 in revenue that offsets the above appropriation.

Board of Selectmen recommendation: \$312,944
Budget Committee recommendation: \$312,944

Article 41. To see what sum the Town will vote to raise and appropriate for **Animal Control?**

Board of Selectmen recommendation: \$10,390
Budget Committee recommendation: \$10,390

Article 42. To see what sum the Town will vote to raise and appropriate for the **Public Utilities?**

Street Lights	\$ 41,000
Fire Protection (Hydrants)	<u>\$141,000</u>
Total	\$182,000

Board of Selectmen recommendation: \$182,000
Budget Committee recommendation: \$182,000

Article 43. To see what sum the Town will appropriate for the **Wastewater Treatment Plant** operational budget, the entire amount to come from departmental revenues, impact fees and surplus,?

Board of Selectmen recommendation: \$391,649
Budget Committee recommendation: \$391,649

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- Article 44. To see what sum the Town will vote to appropriate, not to exceed \$86,537, from the Perpetual Care Trust Fund for the care of **Cemeteries**?
- Board of Selectmen recommendation: **\$86,537**
Budget Committee recommendation: **\$86,537**
- Article 45. To see what sum the Town will vote to raise and appropriate for the **Airport**?
- The Airport generates \$323,415 in revenue that offsets the above appropriation.*
- Board of Selectmen recommendation: **\$316,657**
Budget Committee recommendation: **\$316,657**
- Article 46. To see what sum the Town will vote to raise and appropriate for the **Transfer Station**?
- The Transfer Station generates \$262,842 in revenue that offsets the above appropriation.*
- Board of Selectmen recommendation: **\$517,730**
Budget Committee recommendation: **\$517,730**
- Article 47. To see what sum the Town will vote to raise and appropriate for the **Wiscasset Public Library**?
- Board of Selectmen recommendation: **\$60,000**
Budget Committee recommendation: **\$60,000**
- Article 48. To see what sum the Town will vote to appropriate from the Capital Reserve Account for the **Cardiac Monitors Lease** (year 3 payment of 5 year lease)?
- Board of Selectmen recommendation: **\$12,764**
Budget Committee recommendation: **\$12,764**
- Article 49. To see what sum the Town will vote to appropriate from the Capital Reserve Account for **Municipal Pier Debt** (year 3 payment of 10)?
- Board of Selectmen recommendation: **\$40,463**
Budget Committee recommendation: **\$40,463**
- Article 50. To see what sum the Town will vote to appropriate for Fiscal Year 2015 for the payment of retiree health insurance premiums, the funds to come from the Health Insurance reserve account?
- Board of Selectmen recommendation: **\$16,815**
Budget Committee recommendation: **\$16,815**
- Article 51. To see if the Town will fix Friday, October 24, 2014 and Friday, April , 2015 as the dates when semi-annual tax payments are due and payable and instruct the Tax Collector to charge interest at the rate of **7% per annum** on all taxes unpaid after said dates?
- Article 52. To see if the Town will vote to authorize the Tax Collector to enter into a standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes, whereby:
1. The taxpayer agrees to pay specified monthly payments to the Town based on his/her estimated and actual tax obligation for current year real estate property taxes;
 2. The Town agrees not to charge interest on timely payments made pursuant to the tax club agreement;

3. The Town authorizes the Tax Collector to accept tax club payments for current year taxes which may be due prior to the commitment of those taxes;
4. The agreement is automatically terminated if a scheduled payment is late, and the taxpayer then becomes subject to the same due date(s) and interest date(s) and rate as other taxpayers who are not participating in a tax club program; and
5. Taxpayers wishing to participate in a tax club for a particular property tax year To see what sum enter an agreement with the town by a publicly-advertised deadline determined by the Tax Collector.

Article 53. To see if the Town will vote to approve the following:

- A. To pay interest at **3.00% per annum** on any amount overpaid on property taxes as noted in M.R.S.A. Title 36, Section 506--A, and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from undesignated fund balance;
- B. To authorize the payment of tax abatements and applicable interest approved by the Selectmen/Board of Assessors from the property tax overlay;
- C. To authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on the same;
- D. To authorize the Selectmen, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of taxes thereon, on such terms, as they may deem advisable, and to execute quit claim deeds for such property. Property that, in the opinion of the Selectmen, best serves the interest of the Town by remaining Town-owned property need not be sold;
- E. To authorize the Selectmen to expend additional funds received from federal, state and other sources during the year for Town purposes provided such additional funds do not require the expenditure of local funds not previously appropriated;
- F. To authorize the Selectmen and Treasurer, on behalf of the town, to accept gifts, real estate and other funds including trust funds that may be given or left to the Town and to apply these funds to the accounts the Selectmen deem appropriate;
- G. To authorize the Selectmen to sell or dispose of various items, except real estate, that serve little or no purpose in the operation of the Town, and to apply the proceeds from these sales to the accounts the Selectmen deem appropriate;
- H. To authorize the Selectmen to disburse money received from registration fees of snowmobiles for the purpose of maintaining snowmobile trails in Wiscasset;
- I. To authorize the Selectmen to apply for and accept State and Federal grants-including Community Development Block Grant (CDBG) applications and grants from non-profit organizations, donations or revenues, on the Town's behalf for municipal purposes, including, when necessary, the authority to sign grant contracts, documents or other paperwork and to accept the conditions that accompany grant funds and to appropriate and expend grant funds and/or funds for authorized purposes as the Board of Selectmen deems to be in the best interest of the Town during the fiscal year 2014.
- J. Shall the Town authorize the transfer of all unexpended balances to fund balance and to authorize the overdrafts that may occur in the Town operations in the budget to be taken from fund balance, and to authorize the Selectmen to carry any unexpended balance as they deem advisable and to authorize the Selectmen to set at a later date the amount of undesignated fund balance, if any, to be used to reduce property tax assessment.

K. To see if the Town will authorize the Board of Selectmen to transfer and expend the appropriate funds from taxes and personal property revenue in accordance with the Tax Increment Financing (TIF) agreement for repayment of taxes and for economic development purposes from the Tax Increment Finance (TIF) District Account, consistent with 30-A M.R.S.A. §5251-5261.

Article 54. To see if the Town will vote to accept monies received from the sale of cemetery lots to be used for perpetual care and maintenance of all cemeteries within the Town of Wiscasset?

Article 55. To see if the Town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A. Section 2953?

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

Given under our hands this 20th day of May, 2014.

Pamela Dunning, Chairman

Edward Polewarczyk, Vice Chairman

Judith Colby, Selectman

Timothy Merry, Selectman

Jefferson Slack, Selectman

True Attest Copy: _____

Posted on: _____

To Charles DiPerri, Constable, of the Town of Wiscasset in the County of Lincoln.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Wiscasset Community Center on Tuesday, the 10th day of June AD, 2014 from 8:00 A.M. until 8:00 P.M., then and there to act on the following articles:

Article 1. To elect a moderator to preside at said meeting.

Article 2. To vote by secret ballot for elected positions to include:

- **3 POSITIONS FOR BOARD OF SELECTMEN (2 YEAR TERMS)**
- **1 POSITION FOR WISCASSET SCHOOL BOARD (2 YEAR TERM)**
- **1 POSITION FOR WISCASSET SCHOOL BOARD (3 YEAR TERM)**
- **3 POSITIONS FOR BUDGET COMMITTEE (3 YEAR TERMS)**
- **1 POSITION FOR BUDGET COMMITTEE (1 YEAR TERM)**
- **2 POSITIONS FOR WATER DISTRICT TRUSTEE (3 YEAR TERMS)**

Article 3. Do you favor approving the Town of Wiscasset school budget for the upcoming school year that the Town adopted at the latest school budget town meeting?

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

Given under our hands this 20th day of May, 2014.

Edward Polewarczyk, Chairman

Judith Colby, Vice Chairman

Pamela Dunning, Selectman

Timothy Merry, Selectman

Jefferson Slack, Selectman

True Attest Copy: _____

Posted on: _____

RATIO DECLARATION & REIMBURSEMENT APPLICATION

Municipality of: **WISCASSET**
Developed Parcel Ratio: **111%**

County of: **LINCOLN**
Filing Deadline: **June 1, 2014**

COPY

SECTION A: DECLARATION OF CERTIFIED RATIO

Municipal assessors are required to annually report the ratio or percentage of just value upon which local assessments are based (**36 MRSA §383**) Assessors must multiply the amount of the Homestead Exemption by the ratio certified pursuant to **§383** to determine the proper amount of exemption to be granted. The ratio certified by local assessors should reasonably agree with the overall assessment ratio for developed parcels (**residential property**) determined by Maine Revenue Services in its annual audit conducted for the purpose of determining the State Valuation. Of the following boxes, please check the one box which is most appropriate for your municipality for the **2014** tax year:

We will use the developed parcel ratio determined by Maine Revenue Services of **111%** as our declared certified ratio. The developed parcel ratio is a direct finding and final result of Maine Revenue Services' audit of **2012** local valuations for residential property as stated in the **2014 State Valuation**.

We will use the municipality's **declared 2014 certified ratio** to adjust the amount of local homestead exemption. The certified ratio declared is within 10% of the developed parcel ratio (**between 99.9% and 122.1%**) last determined by Maine Revenue Services; or

We hereby petition to use a ratio that varies by more than 10% from the developed parcel ratio last determined by Maine Revenue Services for the following reason: (**Note: No requests for a variance in ratio will be granted unless accompanied by documentation supporting the proposed change. Ratios certified outside the allowable 10% will default to the Developed Parcel Ratio.**)

- A total revaluation is to be implemented for the 2014 tax year (**proof required**)
- A partial revaluation is to be implemented for the 2014 tax year (**proof required**)
- More current sales information is available which justifies a higher ratio (**proof required**)
- Other _____

SECTION B: HOMESTEAD PROPERTY TAX EXEMPTION INFORMATION

1. The total number of homestead exemptions granted (actual or estimated) # 990
2. We plan to use the following **Certified Ratio** to adjust the full *just value* exemptions: % 100
(see Section A above)
3. The corresponding total amount of 2014 Homestead value exempted is \$ 9,900,000
4. The 2014 municipal tax rate is ²⁰¹³ .0162 mils. (**NOTE:** If the local tax commitment is not final for 2014, use the 2013 local tax rate or an estimated rate...whichever is more accurate.)

SECTION C: ASSESSOR(S) SIGNATURES

We, the assessors, do state that the that the information contained on this document is, to the best knowledge and belief of this office, reported correctly, accurately and in accordance with the requirements of the law.

Contact Person: Susan M Varney ^{Assessors'} _{Agent} Date 5/20/14
Phone# 882-8200 x 101

PLEASE COMPLETE AND RETURN TO:
fax 287-6396
PHONE 624-5604
EMAIL linda.r.ellis@maine.gov

MAINE REVENUE SERVICES
PROPERTY TAX DIVISION ATTN: LINDA ELLIS
PO BOX 9106,
AUGUSTA ME 04332-9106



Paul R. LePage
GOVERNOR

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

David Bernhardt
COMMISSIONER

May 6, 2014

Town of Wiscasset
Attn: Donald Garrish – Town Manager
51 Bath Road
Wiscasset, Maine 04578-4108

RE: Town of Wiscasset, WIN 020527.00, Sidewalk and Intersection improvement along Route 1 and Route 27.

Dear Mr. Garrish:

This is to confirm, in writing, the arrangements made for a public meeting to discussing the above referenced project on the evening of Wednesday May 21st, 2014 at 6:00 pm in the Wiscasset Public High School, Cafeteria, 214 Gardiner Road, Wiscasset, Maine 04578-0430 as described in the enclosed Notice.

A copy of the enclosed notice will be published in an area newspaper 10 days to 2 weeks prior to the meeting and mailed to abutting property owners.

Thank you for your cooperation and assistance. If you have any questions regarding the arrangements, please let me know.

Sincerely,

Aurele Gorneau II – Project Manager
Multimodal Program

Enclosure 1- Notice



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