

MEETING NOTICE

The Wiscasset Board of Selectmen, Board of Assessors & Overseers of the Poor will meet Tuesday, June 21, 2011 at 7 pm in the Municipal Meeting Room.

AGENDA

1. **7:00 p.m. Town Clerk will call the meeting to order.**
2. Pledge of Allegiance to the Flag of the United States of America.
3. ***Nominations for Chair of the Board of Selectmen.***
4. ***Nominations for Vice-Chair of the Board of Selectmen.***
5. Approval of Treasurer's Warrant: June 14, 2011 and June 21, 2011.
6. Approval of Minutes: June 7, 2011.
7. Special Presentations or Awards:

Susan Robson, Todd Souza and Sherri Dunbar to present Wiscasset's, "Alive Summer Concert Series".

Motion: None.

8. Appointments:
 - A. Appoint Stephen Williams and Pamela Brackett to the Airport Committee.
Motion: The Board of Selectmen appoints Stephen Williams to the Airport Committee, serving a term of three years.
 - B. Appoint Susan Blagden to the Appeals Board.
Motion: The Board of Selectmen appoints Susan Blagden to the Appeals Board, serving a term of three years.
 - C. Appoint Norma Gordon, Vickie L. Hersom , Richelle Pontau and Donald Jones to the Appearance Committee.
Motion: The Board of Selectmen appoints Norma Gordon, Vickie L. Hersom, Richelle Pontau and Donald Jones to the Appearance Committee, serving a term of one year.

D. Appoint Dan Sortwell and Anne Leslie to the Conservation Commission.

Motion: The Board of Selectmen appoints Dan Sortwell and Anne Leslie to the Conservation Commission, serving a term of three years.

E. Appoint _____ from the Board of Selectmen to the Investment Advisory Committee.

Motion: The Board of Selectmen appoints _____ to the Investment Advisory Committee, serving a term of one year.

F. Appoint Conrad P. Schilke and Pat Barnes to the Ordinance Review Committee.

Motion: The Board of Selectmen appoints Conrad P. Schilke and Pat Barnes to the Ordinance Review Committee, serving a term of three years.

G. Appoint Stephen House, Lester Morse and Debra Pooler to the Planning Board.

Motion: The Board of Selectmen appoints Stephen House, Lester Morse and Debra Pooler to the Planning Board, serving a term of three years.

H. Appoint Paul Dickson, Richard Forrest, Donald R. James, Timothy F. James, Peter (PJ) Fairfield, and Rex Collamore to the Shellfish Conservation Committee.

Motion: The Board of Selectmen appoints Paul Dickson, Richard Forrest, and Donald R. James for a three year term; Timothy F. James, and Peter (PJ) Fairfield for a two year term; and Rex Collamore for a one year term to the Shellfish Conservation Committee.

I. Appoint Donald L. Jones, Lois Kwantz, Seaver Leslie, Sean Rafter and Cynthia Fischer to the Transportation Committee.

Motion: The Board of Selectmen appoints Donald L. Jones, Lois Kwantz, Seaver Leslie, Sean Rafter and Cynthia Fischer to the Transportation Committee, serving a term of one year.

J. Appoint Lisa Garman and Mary Ellen Barnes to the 4th of July and Town Celebrations Committees.

Motion: The Board of Selectmen appoints Lisa Garman and Mary Ellen Barnes to the 4th of July and Town Celebrations Committees, serving a term of one year.

9. Public Comment on Non-Agenda Items:

At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer, of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.

10. Department Head or Committee Chair Report:

A. Rick Lang to present fees for the sign ordinance and seasonal business.

Motion: To adopt the fees for signs and seasonal businesses as proposed.

11. Unfinished Business:

A. Discussion of Central Maine Power land transfer of Upper Montsweag Dam.

Motion: None.

B. The Town Website Policy.

Motion: The Board of Selectmen approve the attached website policy.

12. New Business:

A. Chris Dilts and Chamber of Commerce to request waiver of sign fees for the new information center.

Motion: The Board of Selectmen waive the permit fees for the new Chamber of Commerce information center.

B. Open and award the Tax Anticipation Note (TAN) bids.

Motion: The Board of Selectmen authorize the Town Manager to award the Tax Anticipation Note (TAN) bid to the lowest qualified bidder, or to reject any and all bids in consideration of the best interest for the Town.

C. Approval of lien and tax-acquired installment contracts.

Motion: The Board of Selectmen authorize the Town Manager to enter into agreements with taxpayers for liened or tax-acquired property with a pay-off term of up to 48 months.

D. Wiscasset Ambulance Service collection policy.

Motion: The Board of Selectmen authorize the use of a collection agency after 120 days.

E. Set meeting date for Assessor abatement meeting on June 28th.

Motion: To set an Assessor meeting for abatements on June 28th at 6:00 pm at the Town office.

13. Town Manager's Report:

- A. Roadside mowing
- B. Pier Project bidding process.
- C. Planning Position
- D. Whites Island Bridges
- E. Downtown parking.
- F. Tax club update.
- G. Elections update.
- H. Town Common update.
- I. General update.

14. Other Board Business:

None.

15. Adjournment.

Future Meetings, Workshops and Events.

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| June 22 | Dept. Head Meeting 8am |
| June 22 | Conservation Com 6pm |
| June 27 | ORC 5pm |
| June 27 | Planning Board 7pm |
| July 4 | CLOSED |
| July 5 | Selectmen's Mtg 7pm |
| July 6 | Airport Com at Airport 6pm |
| July 6 | Dept. Head Meeting 8am |
| July 6 | Dept. Head Safety Meeting 9am |
| July 11 | ORC 5pm |
| July 11 | Planning Board 7pm |
| July 14 | Dept. of Motor Vehicles 9am to 3:30 pm |
| July 19 | Selectmen's Meeting 7pm |
| July 20 | Dept. Head Meeting |
| July 25 | ORC 5pm |
| July 25 | Planning Board 7pm |
| July 27 | Conservation Com 6pm |