

WISCASSET BOARD OF SELECTMEN,  
BOARD OF ASSESSORS, AND OVERSEERS OF THE POOR  
JULY 3, 2012

Preliminary Minutes

Present: Judy Colby, Chair Pam Dunning, Vice Chair Ed Polewarczyk, Jeff Slack and  
Town Manager Laurie Smith

Absent Bill Curtis

1. Call to Order

Chair Pam Dunning called the meeting to order at 6 p.m.

2. Pledge of Allegiance to the Flag of the United States of America

3. Executive Session to discuss labor negotiations

**Judy Colby moved that the Board of Selectmen go into Executive Session pursuant to 1 M.R.S.A. §405(6)(D) to discuss labor negotiations. Vote 4-0-0.** The board entered executive session at 6:03 p.m. **Judy Colby moved to come out of executive session at 7:10 p.m. Vote 4-0-0.**

4. Approval of Treasurer's Warrant: June 26, 2012 and July 3, 2012

**Ed Polewarczyk moved to approve the Treasurer's Warrant of June 26, 2012. Vote 4-0-0. Ed Polewarczyk moved to amend the treasurer's Warrant of July 3, 2012 to delete the bill to the State for \$5,275.50. Vote 4-0-0.**

5. Approval of Minutes: June 19, 2012 and June 26, 2012

**Ed Polewarczyk moved to adopt the June 19, 2012 minutes as amended. Vote 4-0-0. Ed Polewarczyk moved to approve the June 26, 2012 minutes as presented. Vote 4-0-0.**

6. Special Presentations or Awards - None

7. Appointments: Appointment of Senior Center Trustees

**Ed Polewarczyk moved that the Board appoint Dale Wenners, Patricia Barnes and Carl Hewitt as Senior Center Trustees, for terms effective through June 30, 2015, and Ralph Ferguson as a Senior Center Trustee, for a term effective through June 30, 2013. Vote 4-0-0.**

8. Public Comment on non-agenda items - None

9. Department Head or Committee Chair Report - None

10 Unfinished Business

A. RSU Withdrawal Committee Appointments: Judy Colby referred to comments made at the previous meeting about her eligibility to serve on the RSU Withdrawal Committee as an employee of the RSU. She said she had never hidden the fact that she worked for the RSU and added that both the State Department of Education and MMA, which she had contacted, said there was no conflict of interest; as for membership on the withdrawal committee, there was no restriction on either board members, those who had signed the petition or members of the public.

Laurie Smith said that the Department of Education requires that the committee meet by July 20 and asked the board to develop a selection process. Board members had selected a list of 16 potential committee members from the signers of the petition who will be contacted by Pam Dunning and the Town Manager to see if they are willing to serve. The Board will then meet in executive session at 7 p.m. on July 10 to discuss the selection of one petition signer from those candidates to serve on the RSU withdrawal committee. **Judy Colby nominated Jeff Slack as the selectman member of the RSU withdrawal committee. Vote 4-0-0. Jeff Slack nominated Jason Downing to the RSU withdrawal committee as a member of the public. Vote 4-0-0.**

**B. Quit Claim Deed for the Hart Property:** CEO Rick Lang, in an update on the clean-up of the Hart property by Ray Soule, distributed before and after photos and said that Soule had done a great job cleaning up the property. **Ed Polewarczyk moved in accordance with the bid from Ray Soule for the Hart property, the Selectmen authorize a quitclaim deed to Ray Soule for the remaining balance owed on the property. Vote 4-0-0.**

11. New Business

A. Tax Anticipation Note: Three bids were received as follows:

<u>Bank</u>	<u>Interest on an as needed basis</u>	<u>Interest on lump sum</u>
Androscoggin Bank	.91%	.91%
The First	1.15%	1.03%
Norway Savings Bank	.79%	.79%

**Judy Colby moved that the Board award the Tax Anticipation Note to Norway Savings Bank in the amount of \$3,000,000 at an interest rate of .79%. Vote 4-0-0.**

**B. Treasurer's Warrant Authorization** - Will the Chair continue to sign the warrant on a weekly basis on behalf of the Board? **Judy Colby moved that the Board of Selectmen will continue the practice of the Treasurer's Warrant Disbursement Policy. Vote 4-0-0.**

**C. Special Town Meeting Warrant:** **Judy Colby moved that the Special Town Meeting shall take place on September 11, 2012. The warrant shall include the Contingency budget, the Code Enforcement budget and the budget for Lincoln County Television.** The Board will meet with the Budget Committee for a workshop on July 17 at 6 p.m. if committee members are available. Revised figures on the warrant will include \$48,674 for the CEO (a reduction in hours from 32 to 25), \$50,000 for contingency and \$5,000 for LCTV. Bob Blagden recommended that the capital improvement items be voted on separately. **Vote 4-0-0.**

**D. MMA's Legislative Policy Committee:** **Judy Colby moved that the Board vote for Pamela Dunning, Selectperson, Town of Wiscasset, and Darryl McKenney, Assessors Agent, Town of Waldoboro for the July 1, 2012 - June 30, 2014 Maine Municipal Association's Legislative Policy Committee. Vote 4-0-0.**

**E. Engagement of legal services to deal with the outstanding receivables owed by Mason Station LLC and Ferry Road Development:** **Judy Colby moved that the Board authorizes the Town Manager to engage the services of Bryan Dench and the law offices of Skelton, Taintor and Abbott to assist the Town in the collection of outstanding receivables and any legal issues with the Mason Station and Ferry Road Development properties. Vote 4-0-0.**

**F. RFP for Mason Station Property:** Laurie Smith said Scott Holden had requested a postponement of the abatement meeting with Joe Cotter to July 19. **Ed Polewarczyk moved that the Board direct the Town Manager to issue a request for proposals regarding the tax**

**acquired properties at Mason Station. Vote 4-0-0.** It was the consensus of the board to advise Cotter that the abatement meeting would be held on July 17, that the board was unable to meet with him on July 19, but would offer an extension and could meet with him on August 7 at 6 p.m.

G. Surplus List: Smith advised the board that the list of items provided to them would have to be declared surplus in order for them to be sold or disposed of. **Judy Colby moved in accordance with the Town's purchasing policy, the Selectmen declare the attached list as surplus property to be disposed of as recommended. Vote 4-0-0.**

H. Set Assessor's meeting: **Judy Colby moved to set an Assessor's meeting and workshop for July 10 at 6 p.m. Vote 4-0-0.** The RSU appointment will be made that evening as well as an update by the Airport Committee on the master plan.

## 12. Town Manager's Report

A. Fuel Oil Bids: The bid has been awarded to M. W. Sewell: \$ 2.884 for heating fuel and \$3.004 for diesel.

B. Koehling Property: The Purchase and Sale agreement with the Tetus had been signed and a closing will be held in 90 days.

C. 4th of July: A list of events taking place on the holiday was distributed.

D. Southern Midcoast Maine Chamber tourism invitation: The board had been invited to participate in welcoming a group from the Maine Lobster Festival in Rockland and princess contestants to Wiscasset on July 19. The group will walk from the station to the Nichols Sortwell House for a tour and refreshments. Judy Colby and Jeff Slack will meet the group at the train station.

### E. General Update

At the Westport meeting on May 23 the EMS and Parks and Recreation funding was approved.

Commissioner Bowen had reminded the board that the 30-day clock was ticking.

It was the consensus of the board that the appointment or reappointment of committee members this year would be for a year and a half, expiring on December 31, 2013. This would give the new selectmen elected in June an opportunity to familiarize themselves with the committees and to begin the selection process earlier in the year. The Town Clerk will contact members whose terms are expiring to determine if they wish to be reappointed and a generic newspaper ad will solicit interested parties.

## 13. Other Business

Ed Polewarczyk requested that the selectmen's rules be updated.

## 14. Adjournment

At 8:40, **Judy Colby moved to adjourn. Vote 4-0-0.**