

Meeting Date: January 9, 2013

Location: Airport

In Attendance: Ken Boudin (Chair), Bryon Buck, Pam Brackett, Steve Williams, Kevin Sprague.

A. The meeting was called to order at 6 pm by Chairman Ken

B. Minutes from December 12, 2012 meeting were approved (5-0)

C. Manager's Report

1. Budget – Current: 75% of expenses have been expended, which is quite high given we are at 50% of the fiscal year. Erv indicated that this is primarily because of recent fuel purchase, which was a full load (8,500 gallons of 100LL). With careful monitor and fiscal control, he feels we should make it to the end of June.

2. Budget – FY 2014 (July 1, 2013 – June 30, 2014) was presented to the committee for review. The budget proposes revenue of \$322,000 against expenses of \$318,000. The committee approved the budget (5-0). The budget will be presented to the town manager for review and is subject to change.

3. FBO Operations

4. Project Status Updates

a. Master Plan Update. No update this month.

b. Runway Reconstruction on hold pending obstruction removal. Erv indicated that crack repairs must be done this coming spring.

c. Obstruction Management. Stantec prepared a draft Environmental Assessment Scope of Work that was presented to the committee for review and action at our February 13 meeting.

D. Old Business

1. Peregrine Turbine Technologies Inc. signed a 1-year lease agreement.

2. Crosswinds Maintenance lease is in default. Erv discussed with town manager and will send the lessee a letter indicating he is in default of the agreement.

3. The obstruction lights on Chewonki Neck Road (by the Chewonki Campground) and the light on Route 144 were repaired and both are working again. CMP also inspected the light in the campground. Erv indicated that CMP did leave ruts in the ground, however, Pam said they did in fact repair them, but did asked that in the future, CMP, or any other person/company entering the grounds stop by the office first.

E. New Business

1. Texas Flying Legends – 2013 Season. Dennis St. Pierre, Lead Event Producer "Voices of Freedom", Music Doing Good / Texas Flying Legends introduced himself and provided an overview of this summer's event. The event, a combined air show and USA show is scheduled for August 6 (a Tuesday). The committee asked questions, discussed the event, and agreed that Dennis should attend future meetings.

F. Public Comments - None

G. The meeting adjourned at 7:45.

Submitted:
Ervin Deck
Airport Manager

Committee Membership

Member	Term Expires
Bryan Buck	June 30, 2013
Kevin Sprague	June 30, 2013
Ken Boudin	June 30, 2014
Steve Williams	June 30, 2014
Pam Brackett	June 30, 2014