WISCASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 4, 2015

Preliminary Minutes | Tape recorded meeting

Present: David Cherry, Vice Chair Judy Flanagan, Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

1. Call to Order

Chair Ben Rines, Jr., called the meeting to order at 7 p.m.

2. Pledge of Allegiance

Town Manager Marian Anderson introduced the new Town Clerk, Linda Perry.

3. Public Hearings – none

4. Approval of Minutes

Jeff Slack moved to approve the minutes of July 21, 2015. Vote 4-0-0. Judy Flanagan moved to approve the minutes of July 28, 2015. Vote 4-0-0.

5. Approval of Treasurer's Warrants

Judy Flanagan moved to approve the payroll warrants of July 24 and July 31, 2015. Vote 4-0-0. David Cherry moved to approve the Accounts Payable Warrants of July 28 and August 4, 2015. Vote 4-0-0.

6. Assessors' Business – none

7. Special Presentations or Awards – none

8. Appointments

Jeff Slack moved to approve the appointment of Jenny Spaur to the Historic Preservation Commission. Vote 4-0-0.

9. Resignations

Ben Rines, Jr., reported that Bill Barnes had submitted his resignation effective August 3, 2015. **Rines moved to accept the resignation with regret. Vote 4-0-0. Rines moved that the election to fill the vacancy be held on November 3, 2015 to coincide with the state off-year election. Vote 4-0-0.** Nomination papers will be available August 10 and must be returned by September 21.

10. Public Comment

Bob Blagden congratulated the new members on their election. Blagden suggested that the selectmen contact the person who is planning to build a recreation center on Route 27 and offer to sell him the

Wiscasset Rec Center, which would be a tremendous savings to the town and eliminate competing rec centers. Blagden also urged the selectmen to develop a plan to make the Mason Station property commercial, rather than letting it be sold for postage stamp-sized low income house lots now allowed under current zoning.

Judy Flanagan said the board had in the past applied for a grant to clean up the Mason Station property which she recommended be done first.

Bob Blagden said rather than buying a new loader for the dump, the Town should integrate the new loader at the airport into the town's fleet. Town Manager Marian Anderson will follow up on the suggestion.

11. Unfinished Business

A. Federal Street – Ed Kavanaugh: Regarding MDOT plans to eliminate the weight limit and allow heavy trucks on Federal Street, Kavanaugh said the quality of life of the residents on the street would deteriorate, the value of the 75 private homes and two historic properties would be affected and the safety of pedestrians and cyclists would be threatened. He said the road was too narrow for large trucks and the speed limit was not being observed by many drivers.

David Pope of Federal Street said the Sheepscot residents keep pressing for the weight limit to be lifted so that Wiscasset could share in the burden of the truck traffic from the gravel pits. He said trucks going to Pemaquid would still go through Sheepscot but trucks going to Boothbay could go through Wiscasset if the weight limit were lifted.

Bill Sutter commented that Federal Street was rebuilt in the 70s to standards not adequate for trucks. He asked what recourse the Town would have if the DOT allows trucks on Federal Street and what ability did the Town have to prohibit commercial vehicles.

John Washburn, George Green, Peter Gagnon and several others also spoke on the problems with truck traffic on Federal Street and the difficulties trucks would have entering Route 1 from Federal Street.

Ben Rines, Jr., said the Town would receive the DOT commissioner 's decision soon and it was expected that the decision would be to eliminate the weight limit. Although the Town could appeal the decision, chances of winning an appeal would be almost nil.

Marian Anderson said she has not yet heard when the Commissioner's decision would be available; however, a meeting with the MDOT on the sidewalks, traffic lights, etc. would be held in early September and all issues could be discussed at that time. She said letters of support for the Town's position have been received from the state Historic Preservation Commission and others.

David Cherry recommended bombarding the MDOT with letters opposing the elimination of the weight limit; Jeff Slack suggested holding the September meeting at the (former) middle school to illustrate the problems additional truck traffic would cause.

Bill Sutter recommended investigating the school busing situation with younger students at the new elementary school and also contacting an attorney for legal advice.

Judy Flanagan said an Alna selectman had indicated support for Wiscasset on the issue and she recommended that a committee be formed to coordinate opposition to the expected decision. Ben Rines, Jr., said town departments and the school committee will be contacted for support. Ed Kavanaugh solicited phone numbers from those interested in working on the committee.

The matter will be on the August 18 agenda.

A ten-minute recess followed.

12. New Business

A. School Department request for Mary E. Bailey funds to support an Unmanned Aerial Vehicle course at Wiscasset High School: Cheri Towle, Wiscasset High School principal, said offering the UAV course was in response to the students' request for innovative courses. Jesse Hinman, a WHS graduate, and Towle have created the UAV Academy, a course designed to introduce students to UAV construction and piloting as well as to FAA rules and regulations. Towle requested $4,750 from the Mary E. Bailey fund to purchase five drone kits. The drones will be dismantled at the end of the course and used for the next class. David Cherry voiced his opposition to the UAV program saying he had serious question as to safety and privacy in the use of drones, and questioned why the school would use school resources for what the information sheet described as kits "for hobby or recreational purposes only." He also questioned who had the engineering or computer qualifications to teach the course. Towle said she was certified to teach computer science and the engineering standards required for the program; Hinman, who has built a drone, has a New Media degree. With regard to the use of cameras, Towle said the drones are not intended to violate anyone's privacy but would be used for overhead sports photos and not be out of sight of the operator. Towle said the airport had been contacted and determined that the drones would not be flying in the flight paths used by the airport. After liability and other concerns voiced by Judy Flanagan, a motion by Jeff Slack to approve the request failed on a 2-2 vote with Cherry and Flanagan opposing.

B. Outstanding sewer lien report: In response to Judy Flanagan's question at a previous meeting about collecting overdue sewer bills, Anderson said in the case of commercial properties, the Town could petition the PUC to disconnect the sewer line. Ben Rines suggested the outstanding sewer liens be listed in the Town Report.

C. Electricity Pricing updates: Marian Anderson said the contract with Maine PowerOption expires at the end of the year and she would be looking at the Town's options. David Cherry asked if the SunCats had a recommendation. The matter will be put on a future agenda.

13. Department Head or Committee Chair Report

A. Montsweag Dam Parcel, request to utilize "Stewardship Funds" for dam repairs – Jamel Torres, Town Planner: Torres, together with Road Commissioner Doug Fowler and Conservation Commission Chair Anne Leslie, requested use of funds to make repairs to the dam. The Town was given $100,000 in 2013 by Central Maine Power for stewardship of the dam. Previous estimates for the repair were from $30,000 to $45,000. Torres said the Conservation Commission was drafting a management plan for the parcel which would include signage, improved access and the construction of a pathway.

David Cherry suggested removing rather than repairing the dam, as it was no longer used as backup for Maine Yankee. Torres said it was still used as a backup water supply for the neighborhood in case of fire. There were questions from the board regarding the town's responsibility to maintain the dam and surrounding land and whether the CMP funds could be used to remove the dam. Torres will research these issues and report at a later meeting on the Conservation Commission's proposed management plan.

B. Maine DOT Rectangular Rapid Flashing Beacons, Jamel Torres, Town Planner: The Maine Department of Transportation is offering to municipalities at no cost flashing beacons for installation at pedestrian crosswalks. Jamel Torres, Police Chief Troy Cline, Road Commissioner Doug Fowler and Recreation Director Todd Souza have chosen the following crosswalks for the beacons: Route 218 near Wiscasset Elementary School, Route 27 near entrance to Wiscasset Community Center and Route 1 at Middle Street. The board agreed with the locations selected. Although there are three alternatives, the Town will probably receive only one or two beacons. Torres has been researching grants to obtain flashing lights at school zones from MDOT.

14. Town Manager's Report

Marian Anderson asked if there was a timekeeper for the town clock. It was suggested that perhaps Pam Lear was the person to contact.

The Department of Motor Vehicles has advised that September 10 will be the last day the mobile driver's license unit will be in Wiscasset. Nearby offices are in Topsham, Rockland and Augusta.

Anderson reported that she and Road Commissioner Doug Fowler will look at the lighting situation on Water Street near Sarah's Café.

A motion to double-side the selectmen's materials failed on a 2-2 vote.

The Town Manager was asked to have legal counsel available at the next meeting to discuss the Federal Street issue and to contact the police regarding early morning presence at the school.

Materials distributed at a May selectmen's meeting regarding the Federal Street issue will be made available (double-sided) to the new board members.

David Cherry moved to hold an executive session pursuant to 1 §405(6) (A) to discuss personnel matters on Monday, August 17 at 6 p.m. Vote 4-0-0.

15. Adjournment

Jeff Slack moved to adjourn at 9:40 p.m. Vote 4-0-0.

Kathleen Onorato

From: Doug Baston <dcbaston@northatlanticenergy.com>
Sent: Monday, August 10, 2015 8:14 PM
To: jennifer.m.smith@maine.gov
Cc: David Abbott; Melissa Spinney; Kathleen Onorato
Subject: Altering truck traffic on Route 218

Hello Ms. Smith. I left you a voice message last week, but I'll repeat it here for the record.

I am writing on behalf of the Alna Board of Selectmen, and will serve as DOT's point of contact with our town.

The DOT has a multistep process that must be complied with to restrict truck traffic on a state highway. Some years ago the then-commissioner of DOT approved of a restriction on truck traffic on Federal Street in Wiscasset. Although there appears to be no record of his reasoning, one can assume he followed the Department's own rules and relied on all of the listed criteria in making his decision.

There is nothing in the current record that shows that DOT has made any analysis to determine if any of those conditions have changed. In other words, we believe that the obligation to alter the current situation, as approved by DOT, is mutual. DOT must affirmatively prove that all of the reasons for the original posting no longer exist.

Among those conditions is the following: "The request must not significantly affect traffic in municipalities other than the municipality which made the request."

As any change to the current pattern will affect traffic in Alna, our assent to any change is required.

Please copy us on all correspondence relating to any proposed changes of traffic on Federal Street.

Thank you.

Best regards,

Doug Baston, 3rd Selectman
Town of Alna

Douglas Baston, Esq., President
North Atlantic Energy Advisors
18 Sheepscot Road
Alna, Maine 04535

Office: 207.882.7221
Cell: 207.837.2931

This email has been checked for viruses by Avast antivirus software.
www.avast.com

Town of Wiscasset

51 Bath Road
Wiscasset, Maine 04578

August 12, 2015

Jennifer Smith
Maine Department of Transportation
16 State House Station
Augusta, ME 04333-0016

RE: Federal Street Weight Limits

Dear Ms. Smith:

As members of the Wiscasset Board of Selectmen, we are writing to express concern of MDOT's consideration of lifting weight limits on Federal Street in Wiscasset.

Several years ago the commissioner of MDOT approved the existing restriction on Federal Street in Wiscasset based on criteria set forth by MDOT standards at that time.

Our town officials have not been made aware of any recent studies indicating any of the conditions considered when the weight limit was put in place by MDOT have changed. Therefore, we are asking that MDOT show proof that the reasons for the original weight restrictions no longer exists.

A proposed change of the weight limits will greatly affect our Federal Street residents who live in the heart of our National Historic District, not to mention the numerous safety issues regarding our young people at the Wiscasset Elementary School and the Sheepscot Valley Children's House. We hope MDOT will consider our concerns when making its decision.

Ben Rines

Benjamin Rines, Jr., Chairman
Wiscasset Board of Selectmen

Judy Flanagan

Judy Flanagan, Vice-Chairman
Wiscasset Board of Selectmen

Richard & Margaret Zieg
59 Federal Street
Wiscasset, ME 04578
riversedge@roadrunner.com

August 12, 2015

Mr. David Bernhardt, PE
Commissioner
Maine Department of Transportation
16 State House Station
Augusta, ME 04333-0016

Dear Commissioner Bernhardt,

We have been residents of Federal Street, Wiscasset since May 2003. It is our understanding that the Maine Department of Transportation is about to make a decision to remove a weight limit on our street. This has been in place for forty years and was approved by State Commissioner John Melrose in 2002.

This situation has been instigated by an individual who recently moved to Maine and is concerned about the gravel truck traffic on Sheepscot Road. It is his view that the residents on Federal Street (State Rt. 218) should "share the pain". If he did his due diligence before purchasing his property, he would have known about the truck traffic and therefore have made a conscious decision to move into the property regardless. If he did not do due diligence, that should not be a reason to endanger the residents, business owners and school children on Federal Street.

From what we are told by Senator Johnson, the decision is going to be made on Friday. It would appear that any decision to raise the weight limit would be due to one individual and his attorney as there has been no meeting with the residents of the street that will be impacted by this decision, the parents of children coming to the school, or those who walk on Federal Street each day.

That the Maine Department of Transportation would consider this move is perplexing and incomprehensible. One presumes that their job/mission/goal is to maintain and preserve safety on the roads. Anyone who has driven on both Sheepscot Road and Federal Street can immediately see that they are two entirely different animals.

Sheepscot Road is virtually a country road with houses spaced out and generally significantly set back from the road. Federal Street is a residential street consisting of houses, apartments,

Richard & Margaret Zieg
59 Federal Street
Wiscasset, ME 04578
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businesses, two schools and two properties that are part of Historic New England. Federal Street is also part of the Wiscasset Museum in the Streets walking tour which means that people are often walking along Federal Street following the tour.

Further reasons raising the weight limit would be a dangerous and very bad idea:

- the road bed was not built to sustain heavy gravel filled trucks and therefore the sewer, water and other utilities would be adversely impacted by such traffic
- there are 74 residences, including apartment buildings, on Federal Street with driveways into which people are constantly coming and going
- the Wiscasset Primary and Pre-K school is on Federal Street which means that there is school bus traffic, plus teacher and parent traffic, as well as children walking to and from school
- there is a flashing light at the school, and a cross walk to Hooper Street which is very heavily used. If a heavy gravel truck was coming down the hill and someone was in the cross walk there is a good chance the truck would have difficulty stopping and someone could get killed
- children play hopscotch on the sidewalk and ride their bikes on Federal Street. Residents walk their dogs and their children along the street as well as many who walk a two mile loop around Wiscasset
- there are three homes on the National Historic Register as well as a number of other antique homes
- some of the homes are so close to the road that their foundations shake with the traffic that currently uses Federal Street
- the mail carrier makes frequent stops at the groups of mailboxes along the street and some of us have to cross Federal Street to get our mail which is already difficult at times

It is common knowledge that there is a traffic problem in Wiscasset particularly in the summer time. The notion of a heavy, gravel filled truck, attempting to pull out on to Rt. 1 in the middle of Wiscasset village is a frightening one. The truck would have to wait a considerable time for the appropriate amount of space to open up for them to turn on Rt. 1 northbound. This would create a backup on Federal Street and add further problems to the already existing one in Wiscasset.

If the truck were headed southbound on Rt. 1 and wished to enter Federal Street, it would be well nigh impossible as the turn is difficult enough for a regular vehicle, and impossible if another car was on the other side of Federal Street waiting to enter Rt. 1 or in the winter when there are piles of snow along the street.

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Visibility at the Federal Street/Rt. 1 intersection is not the best. Contrary to that, at Sheepscot Road there is good visibility in both directions, traffic is thinned out considerably by the time it gets there, and there is already a warning flashing light at the intersection of Sheepscot Road and Rt. 1.

The prospect of a loaded gravel truck driving down the hill and hitting a school bus full of children, a resident going to check their mail, a person walking their dogs, or a cyclist doesn't bear thinking about. We are asking you to please leave the current weight limit in place as Federal Street is a residential village street and raising the limit would endanger Wiscasset residents, school children and their parents, teachers, not to mention cause serious problems to Rt. 1 traffic.

Respectfully,

Ric,lhard and Margaret Zieg

cc: Governor Paul LePage
Representative Jeffery Hanley
Senator Chris Johnson
Marion Anderson, Town Manager, Wiscasset
Ben Rines, Chair, Wiscasset Selectmen
Alna Selectmen

Office of
Planning & Codes

51 Bath Road • Wiscasset, Maine 04578

TO: **Wiscasset Board of Selectmen**
FROM: **Jamel Torres, Town Planner & Doug Fowler, Road Commissioner**
CC: **Marian Anderson, Town Manager**
DATE: **August 10, 2015**
SUBJECT: **Inquiry from Sarah's Café & Twin Schooner Pub**

On Wednesday, August 5, 2015, we assessed the tree/lighting situation brought to the Town's attention by Sarah's Café & Twin Schooner Pub on the corner of Main and Water Streets. Sarah's inquiry is attached to this memo. According to her email, "the tree in front of the shop across the street has gotten tall over the years and hides Sarah's sign and it tends to be dark on this side of town."

Currently there is a street light on the telephone pole located on west corner of Main and Water Streets. There are also two trees located just west of the street light, along the Main Street sidewalk. The trees have started to grow into the utility lines and towards the existing streetlight.

The Public Works (PW) Department plans on trimming these trees to provide more space between their branches and the existing utility lines. Additionally, they plan on trimming the trees away from the existing street light. Once the trimming is completed, the PW Department will assess whether the trimming has improved the visibility of Sarah's sign.

Gmail by Google

Torres, Jamel <townplanner@wiscasset.org>

lighting and bathrooms

sarah@sarahscafe.com <sarah@sarahscafe.com> Thu, Jul 2, 2015 at 8:37 AM
To: Jeffrey Hinderliter <townplanner@wiscasset.org>

Good morning Jamel,

I'm touching base to see about the possibility of the town installing some sort of lighting here on the corner of water street? The tree in front of the shop across the street has gotten tall over the years and hides Sarah's sign and it tends to be dark evenings on this side of town. We also have a huge problem with people off the street using our bathrooms as we are the only "bathroom" I believe on main street. Would it be possible for the town to ask to make available a bathroom in the CEI building? It is a huge extra expense for us between the water, sewer, wear and tear, cleaning for all the folks who might not be our customers.
I do look forward to hearing your thoughts.
Thank you
Sarah

RESOLUTION NO._____

CONSENT TO CHANGE OF CONTROL

WHEREAS, Time Warner Cable Northeast LLC ("Franchisee") is the duly authorized holder of a franchise, as amended to date (the "Franchise"), authorizing Franchisee to operate and maintain a cable system to serve Town of Wiscasset (the "Franchise Authority"); and

WHEREAS, on May 23, 2015, Charter Communications, Inc. ("Charter Communications") along with its subsidiary CCH I, LLC ("New Charter") entered into agreements with Time Warner Cable Inc. ("TWC") (the ultimate parent company of Franchisee), Advance/Newhouse Partnership ("A/N"), and Liberty Broadband Corporation ("Liberty") in order to merge with TWC, the ultimate parent of the Franchisee (the "Transaction"); and

WHEREAS, TWC will merge into a subsidiary of New Charter; and

WHEREAS, Charter Communications will merge with a subsidiary of New Charter, and New Charter will assume the name Charter Communications, Inc. ("Charter"); and

WHEREAS, the ultimate control of Franchisee will transfer to Charter; and

WHEREAS, Charter has filed an FCC Form 394 with the Franchise Authority (the "Application"); and

WHEREAS, the Franchise Authority has considered the Application and approves of the Transaction.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

The foregoing recitals are approved and incorporated herein by reference.

1. The Franchise Authority consents to the Transaction.

2. The Franchise Authority confirms that the Franchise is valid and outstanding and in full force and effect and there are no defaults under the Franchise. Subject to compliance with the terms of this Resolution, all action necessary to approve the change of control of the Franchisee to Charter has been duly and validly taken.

3. Charter or Franchisee may (a) assign, transfer, or transfer control of its assets, including the Franchise, provided that such assignment, transfer, or transfer of control is to an entity directly or indirectly controlling, controlled by or under common control with Charter; (b) restructure debt or change the ownership interests among existing equity participants in Charter; (c) pledge or grant a security interest to any lender(s) of Charter's assets, including, but not limited to, the Franchise, or of interest in Charter, for purposes of securing any indebtedness; and (d) sell equity interests in Charter or any of Charter's affiliates.

4. Upon closing of the Transaction, Franchisee shall remain bound by the lawful terms and conditions of the Franchise.

5. This Resolution shall be deemed effective upon adoption.

6. This Resolution shall have the force of a continuing agreement with Franchisee, and the Franchise Authority shall not amend or otherwise alter this Resolution without the consent of Franchisee and Charter.

PASSED, ADOPTED AND APPROVED this ___ day of ____, 2015.

By:_____

Name:_____

Title:_____

ATTEST:

_____
Clerk

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 05/31/2015	Market Value as of 06/30/2015	Market Value as of 07/31/2015
Montsweag Dam Reserve Fund	$ 124,065.71	$ 122,743.17	$ 121,526.38
Cemetery Trust Fund	$ 1,785,074.67	$ 1,766,045.76	$ 1,748,538.47
General John French Scholarship	$ 49,529.19	$ 49,001.21	$ 48,515.45
Jackson Cemetery Fund	$ 23,040.25	$ 22,794.64	$ 22,568.68
Larabee Band Fund	$ 578,353.66	$ 572,188.41	$ 566,516.15
Haggett Scholarship Fund	$ 11,509.29	$ 11,386.60	$ 11,273.73
Mary Bailey Fund	$ 342,111.79	$ 338,464.88	$ 335,109.59
Seth Wingren Fund	$ 22,350.94	$ 22,112.68	$ 21,893.47
Wiscasset Community Center Endowment Fund	$ 2,417.76	$ 2,391.99	$ 2,368.28
Cooper-DiPerri Scholarship Fund	$ 48,420.40	$ 47,904.24	$ 47,429.36
Recreation Scholarship	$ 624.77	$ 618.11	$ 611.98
Town of Wiscasset Edowment Fund Total	$ 2,987,498.43	$ 2,955,651.69	$ 2,926,351.54
Town of Wiscaset Capital Reserve	$ 2,029,767.90	$ 2,012,537.61	$ 1,997,915.66
Town of Wiscasset Construction Reserve	$ 2,414,906.32	$ 2,394,406.67	$ 2,377,010.28
Town of Wiscasset Equipment Reserve	$ 3,608,783.35	$ 3,578,149.12	$ 3,552,152.32
Town of Wiscasset Furnace Replacement Reserve	$ 278,181.30	$ 275,819.88	$ 273,815.93
Town of Wiscasset Major Repairs Reserve	$ 374,732.47	$ 371,551.44	$ 368,851.96
Town of Wiscasset Recreation Building Reserve	$ 1,531,806.56	$ 1,518,803.36	$ 1,507,768.60
Town of Wiscasset Retirement Health Insurance Reserve	$ 403,564.57	$ 400,138.79	$ 397,231.61
Town of Wscasset Roof Repair Reserve	$ 255,450.44	$ 253,281.97	$ 251,441.77
Town of Wiscasset Sale of Cemetery Lots Reserve	$ 69,779.80	$ 69,187.45	$ 68,684.77
Town of Wscasset Highway Department Capital Reserve	$ 1,798.25	$ 1,782.98	$ 1,770.03
Town of Wiscasset Fire Department Vehicle Capital Reserve	$ 2,397.68	$ 2,377.33	$ 2,360.05
Town of Wiscasset Reserve Funds Total	$ 10,971,168.64	$ 10,878,036.60	$ 10,799,002.98

Town of Wiscasset

July 2015

Monthly Reports

Town of Wiscasset

AIRPORT REPORT

To: Marian L. Anderson, Town Manager
From: Frank Costa, Airport Manager
Re: July Monthly Report
Date: August 11, 2015

The month of July 2015 has once again proven to be very busy at the Wiscasset Airport with good flying activity complemented by good weather and the increase in fuel sales and revenue.

Upon receiving 8,000 gallons of AvGas-100LL fuel, the challenge remains in maintaining the fuel cost at an affordable level, not just for our based aircraft but also for all visiting aircraft. Nevertheless, we continue to maintain competitive fuel prices in the state of Maine and its various airports.

For the month of July, we also experienced a catastrophic breakdown of our 100LL fuel pump system motor. This extremely important part of the system was quickly managed to reduce the number of aircraft waiting in line to re-fuel so they could return home from Wiscasset. A new motor was subsequently installed and both fuel systems were back on line. Cost for new motor and repair was $3,056.42.

Bill Beck from C.O. Beck Roofing conducted an investigation of the FBO Terminal building to determine the source of the water leak around the chimney and it was discovered the chimney to be broken and pulled apart. The indication is that the moisture that infiltrated the chimney through the cracks and then froze, caused the expansion that separated the cinder blocks all around. Repair to be scheduled prior to new winter arrival.

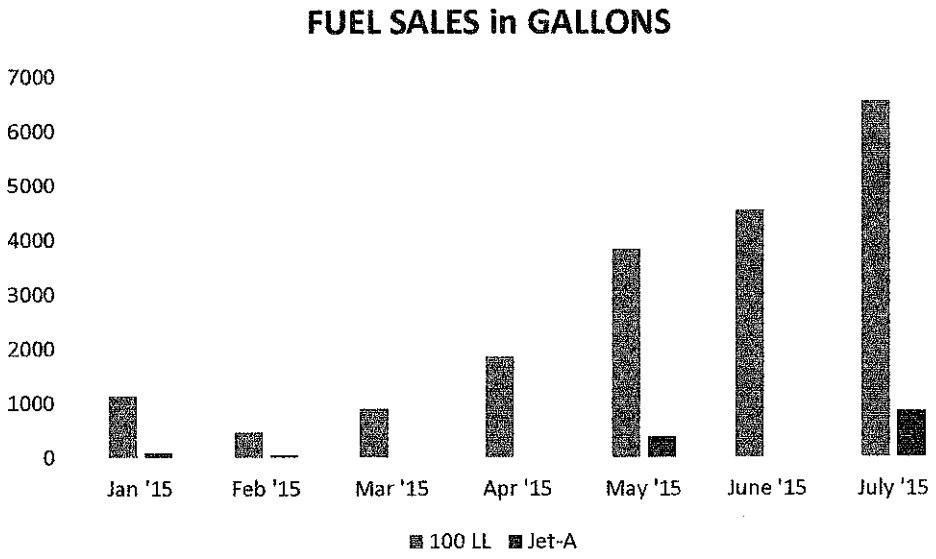
Plumbing issues with broken and or inoperative pipes continue. David Sawyer Plumbing has completed a walk through and promised to handle the issues but there appears to be a conflicting scheduling issue.

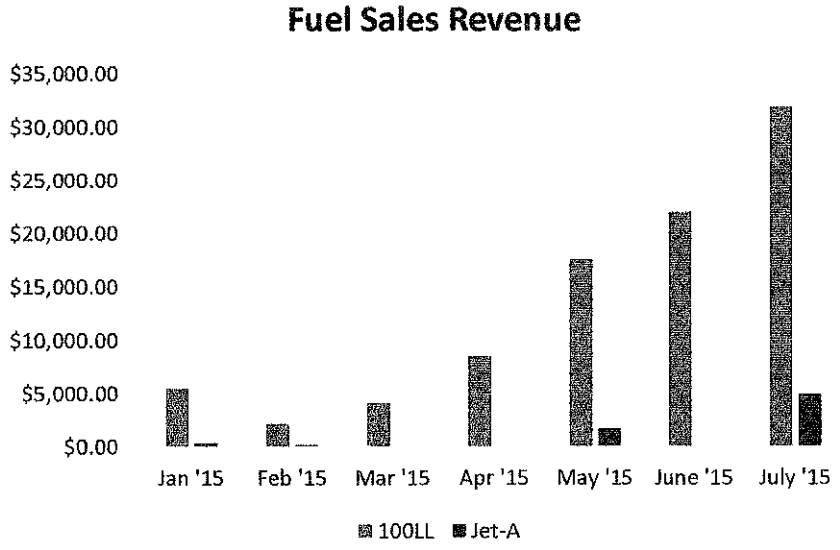
Runway crack repair will be placed on hold for this year; ProSeal conducted an overview of the runway and upon presentation of possible cost at $4,200.00 per pallet of materials and estimation being that the runway will require at least 2 pallets, proved cost factor to be prohibitive at this time. Several other companies were contacted for an estimate but could not get them to the Wiscasset Airport at this time as all companies already have their Summer schedule in progress and will carry well into late fall as most projects had been scheduled from the previous year.

Airport re-stripping project is well on its way and with Doug Fowler assistance, we have been successful in securing Lucas Stripping in conjunction with other town work already in progress. Hopefully, the August Monthly Report will include comment on this re-stripping project.

1. **Fuel Sales.** Combine fuel sales for July 2015 totaled 7,898 gallons. Jet-A fuel accounted for 1360 gallons from combined sales. The following table shows sales in gallons for 100LL and Jet-A from January 01, 2015 to July 31, 2015. The subsequent chart also displays the fuel sales revenue for the same period.

Town of Wiscasset





2. **Peregrine Turbine Technology (Upstairs-FBO Building Tenants).**
   No changes in status.

Frank Costa
Airport Manager

Town of Wiscasset

EMS/EMA REPORT

To: Marian L. Anderson, Town Manager
From: Roland Abbot, EMS/EMA Director
Re: Monthly Report
Date: August 3, 2015

For the month of July we had 65 calls for service compared to 74 calls for service in July 2014. The service has had 429 calls for service thru the end of July compared to 448 calls for service thru the end of July 2014. These numbers reflect the calendar year not fiscal year.

Staffing:

The service currently has added 4 new members over the last couple of months. They are Kaitlin Iuzzilino who is a Basic EMT and resides in Boothbay, Anita Sprague who is a Basic EMT and resides in Edgecomb, Jason Cooney who is an Advanced EMT and resides on Westport Island and Rory Putnam who is a Paramedic and resides in Windham. The service also has 3 more applications in the process and will be hopefully bringing them on to the service in the near future. This brings our current roster to 8 Paramedics, 5 which are currently out on leave, 5 Advanced EMTs and 13 EMTs for a total roster of 26 members.

Operations/Training:

The service is talking about possibly doing a Basic EMT class here in Wiscasset in the fall. The service is planning to get out to the news media and see if there is anyone who is currently an EMT in the area and see if they would be willing to lend a hand.

In July the service did some restructuring at the operations and training levels. The service has dropped back to 1 Deputy Director who is still Wendy Williams. Her main responsibility will be Quality Assurance which entails reviewing all of our run sheets to make sure they are complete and accurate and to assist the Director when needed. Mark Webber has been dropped back from a Deputy Director to a co training coordinator and the service added Tanya Bailey as a training coordinator. The service is doing more in house training and the need for 2 people to coordinate the training is there and needed. Their jobs will be to set up monthly trainings, coordinate instructors for those trainings, keeping records of member's current license status and keeping the Director up to date on the member's status. Setting up annual training which is mandatory for all members to work here and to coordinate with the Director for a date of that training.

The service wants to thank all the people who have showed support for the Wiscasset Ambulance Service over past 6 months. The service went through a difficult couple of years but has come out the other side stronger and more committed to providing excellent patient care for Wiscasset and the surrounding communities.

Submitted: Roland Abbott, Director

Town of Wiscasset

PLANNING DEPARTMENT REPORT

To: Marian L. Anderson, Town Manager
From: Jamel Torres, Town Planner
Re: July Monthly Report
Date: August, 10, 2015

Economic Development:

In an effort to compile the Town's resources and businesses into one document, I have started working on a *Business & Resource Guide* for the Town of Wiscasset. The primary goals of the guide are:

1. Inform the town's business owners and residents about the resources that the Town provides.
2. Help to support our local businesses by listening them in the guide.

The business directory will be organized into categories so one can easily check the table of contents and flip to a specific page to find the desired entity. I hope to have the *Business & Resource Guide* completed this fall and make it an annual publication.

I was also able to meet with the Wiscasset Art Walk (WAW) Planning Committee. The planning committee gave me a brief history of the WAW and how it contributes to the local economy. The WAW occurs on the last Thursday of June, July, August, and September and runs from 5-8 p.m in downtown Wiscasset.

On July 23 I was officially appointed to serve on the Midcoast Economic Development District's (MCEDD) Board of Directors and Executive Committee. These leadership roles will ensure that Wiscasset's perspective on economic development in the Midcoast region will be represented. It will also ensure that I will be made aware of funding opportunities through MCEDD.

Wright-Pierce, an environmental engineering firm, completed the final report for the Shore and Harbor Technical Assistance Grant, *The Wiscasset Waterfront Boardwalk Preliminary Design Report.* This report will be reviewed by the Wiscasset Waterfront Committee during the month of August with the goal of presenting it to the Board of Selectmen during September.

The Commercial Property Inventory continues to be distributed and posted online on several platforms. I will continue to update this inventory on a monthly basis.

Ordinance Review Committee:
The Ordinance Review Committee (ORC) met on July 27. The primary focus for this month was continuing the work on amending the Town's current Business License and Temporary Business

License Ordinances, as requested by the Selectboard. At the July 27 meeting, the ORC tasked me to define the boundaries of the Town Common. I have been working with Doug Fowler, Road Commissioner, on this task and plan on having the definition completed in August. Additionally, the ORC plans on approving the amendments to both ordinances during August, which will then be presented to the Selectboard during September. The ORC also continues to work on the Future Land Use Plan, as recommended by the Town's Comprehensive Plan.

Planning Board:

The Planning Board did not meet in June.

Town of Wiscasset

Wiscasset Police Department

To: Marian L. Anderson, Town Manager
From: Troy Cline, Wiscasset Police Chief
RE: July Monthly Report
Date: August 13, 2015

Operations

The Police Department handled approximately 441 calls for service. Examples of some types of calls are listed below:

Alarms	21	Juvenile Problems	2
Animal Complaints	11	Lost/Found Property	3
Assaults	1	Medical Assists	16
Assist Citizen	16	Paperwork Service	4
Assist Agency	5	Parking Problems	2
Arrests	13	Pedestrian Checks	1
Civil complaints	1	Police Information	8
Community Policing	6	Property Checks	212
Compliance Checks	1	Sex Offender Registrations	4
Criminal Mischief	4	Special Details	6
Disabled Motor Vehicles	4	Suspicious Activity	14
Domestic Disturbance	4	Thefts	9
Drug Investigations	1	Traffic Hazards	4
Erratic Operation	38	Unwanted Subjects	3
Escorts	5	Warrant Arrests	1
FD Assist	5	Welfare Checks	4
Fireworks	5	ATV incident	1
Gun permits	1	Boating incident	1
Harassment	4		

Motor Vehicle Crashes: There were six (6) reportable crashes this month.

Traffic Enforcement: The officers conducted 235 traffic stops resulting in 175 warnings and 60 summonses issued.

Arrests:

There were fourteen (14) arrests and criminal summonses issued in the month of March, some of which included the following:

Assault – Domestic Violence	2
Criminal Threatening	1
Discharge Firearm Near Dwelling	2
Disorderly Conduct	1
OAS	3
Operating Under the Influence	2
Terrorizing	1
Violating Condition Release	1
Warrants	1

Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: July Monthly Report
Date: August 7, 2015

Below are the materials processed thru our facility during the month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	199.29	-$57
Demo	56.39	-$63
Single Stream	39.73	-$5
Metal	35.14	+$110
Computers	850	+$.15/lbs
Brush/Lumber	45	-$35
Organics for Compost	1300 lbs.	0
Mixed Copper/Alum/Lead	460 lbs.	+$.76/lbs.
Shingles	18.17	-$48
Sheetrock	9.01	-$48
Cardboard	0	+$90

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	$4727.02
MRC Dividend	$0
Metal (Light iron, batteries, mixed copper)	$350
Cardboard	$1740.32
Computers	$0

Operations:
On the 2nd we shipped 12 gaylords of E-Waste. On the 7th Webbers picked up a load of grey water. On the 8th we shipped 69 lbs of rechargeable batteries. On the 28th we shipped 9 gaylords of E-Waste. We baled 26 bales of cardboard this month and sent 1300 lbs of food scrapes for composting.

Expenses & Revenues:
Expenses are 8.24% and Revenue is 18.25%

Town of Wiscasset

TOWN TREASURER REPORT

To: Marian L. Anderson, Town Manager
From: Shari Fredette, Town Treasurer
Re: July Monthly Report
Date: August 13, 2015

Finances: In the month of July the town collected a total of $95,696.81 in Real estate taxes and $-0- in personal property taxes.

The Town's Auditors started preparing The Audited Financial Statements for FY 2015. The goal is to have the Audit completed in a timely manner this year.

Ellin Jasmine filled in as Town Clerk until our new clerk started on August 3rd. Ellin did a fantastic job taking on a huge workload in addition to her own full time job. The town is fortunate to have great employees that step up to the plate and do what is needed to keep The Town of Wiscasset running well. Molly Bonang also contributed to the smooth transition.

Cash flow will be very tight for the Town until our Tax Commitment is done in September and the bills sent out. The TAN that we secured will cover any shortfall we may have before the Real Estate Revenues come in on the First Installment due October 23, 2015.The second due date will be April 22, 2016.

Credit card receipts for July were $11,146.55.

The Finance Department as of July 31st has spent 8.35 percent of our budget; we are 8.34 percent through our current fiscal year. YTD we have over overspent by .01%.

School Expenses: The Town of Wiscasset transferred a total of $243,972.72 to the School General Fund in July. The School Revenue was $304,696.04, and was comprised of a Lunch Subsidy, Title I funds, Adult Ed, a State Subsidy and Misc. such as interest earned. The Total School Revenue including the Town Transfers was $548,668.76. The Total School Expense for July was $629,113.21.

The 2,000,000 BAN that was secured for the Wiscasset School Department is due January 16, 2016. The plan is to refinance the loan in December with The First N.A; we have been quoted an interest rate of 3.23%. The term of the loan will be 10 years with the intent to do an early payoff if possible.

Training: Molly attended Bureau of Motor Vehicle training on July, 14, 15, and 16.

Please contact Shari Fredette @ 207-882-8200 Ext. 107 or treasurer@wiscasset.org if you have any questions.

Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Marian L. Anderson, Town Manager
From: William Rines, Waste Water Treatment Plant Superintendent
Re: July Monthly Report
Date: August 3, 2015

For the month of July average flows were 174,000 gallons per day putting us at 28 % of our licensed flow. We recorded 1.6 inches of rain for the month. Our licensed flow is 620,000 gallons per day.

Operations:

We are slowly recovering from our upset and the plant is looking much better as far as compliance issues. Thank you to codes Stan Waltz for going out and checking grease traps to insure they are installed and being cleaned on a regular basis. We have started to have some of our compliance testing done by a contract lab to let us use our time to better maintain the plant and pump stations. Line cleaning and pump station issues will be a top priority for us in the coming months. The pipe relining project for the interceptor line along the shore from Federal St. to the plant is scheduled for the 6 and 7th of August. The pump station upgrades will soon follow.

Training:

Confined space training

Financials:

We received $26,705 in revenues for the first month of the new budget cycle.

William Rines