

WICASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 16, 2016

Preliminary Minutes

Tape recorded meeting

Present: David Cherry, Chair Judy Colby, Vice Chair Judy Flanagan, Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

David Cherry moved to approve the payroll warrants of August 5 and August 12, 2016. Vote 5-0-0.
David Cherry moved to approve the accounts payable warrants of August 8, August 9 and August 16, 2016. Vote 5-0-0.

3. Approval of Minutes

David Cherry moved to approve the minutes of August 2, 2016. Vote 5-0-0.

4. Special presentations or awards – none

5. Committee appointments – none

6. Public Hearings – none

7. Public Comment

Gordon Konrath, a retired veteran, who lives near the airport, commented that there were no federal or state flags at the airport. "Wings over Wiscasset" will take place this weekend and he asked that the board look into securing flags for the airport. The Town Manager was directed to look into getting flags for the airport.

James Kochan, President of Mars and Neptune Trust, a non-profit educational, benevolent and charitable organization, presented a proposal to purchase at fair market value or lease the Wiscasset Academy building for its national headquarters. He said the Maine Art Gallery's lease for the building had expired and it had lost its non-profit status. The matter will be on the September 6 agenda.

8. Department head or committee chair

a. Historical Preservation Commission – update on the Federal Highway Administration Section 106 review meeting of 8/3/16 relating to the Option 2 downtown improvement plan: John Reinhardt, chair of the Wiscasset Historical Commission, thanked board members for attending the meeting and the DOT for meeting with his group and outlining the MDOT and federal approach to the Route 1 changes. Jib Fowler, Vice Chair of the Wiscasset Historical Commission, said everything the commission did, including the FHA Section 106 review, was dictated by the comprehensive plan. The first goal of the commission,

which was created by the comprehensive plan, was to preserve Wiscasset's historic heritage. On behalf of the commission, he has asked for consulting party status for the 106 review and that process is underway. Richard Thompson, commission member, said the meeting was non-confrontational and he was surprised to learn that the plans presented at previous meetings were not real; no planning has been done.

b. Transfer Station – Ron Lear: Lear asked for permission to keep the old trailer, which would be more valuable for its parts, rather than using it for a trade-in. **Jeff Slack moved to keep the trailer. Vote 5-0-0.**

c. Public Works – Doug Fowler – award of backhoe bid: Fowler recommended that the bid be awarded to JCV, the only qualified bidder. The First is being contacted for financing..

d. Police Department – Jeffery Lange: Craig Worster has been hired as a permanent part-time reserve officer to replace Nadean Crossley who is attending the academy. Lange reported that both cruisers are on line and have been striped; the department will hold a bike rodeo on August 27 at the Community Center. A trailer showing actual speed of cars will be used for two weeks on Route 27 and Federal Street reminding drivers of schools opening. Officer Perry Hatch has taken a life skills class, a step up from the DARE program. The Prime for Life program focuses on drugs, alcohol, bullying, and cigarettes, which includes a referral program similar to restorative justice.

e. Town Planner – Ben Averill

- **ATM on Creamery Pier:** Averill said he had been asked to research the possibility of an ATM on the Creamery pier. There is an existing ATM at Red's Eats and the banks have not expressed an interest in installing a second ATM.
- **Montsweag Dam update:** Lauren Stockwell has been conducting a natural resources inventory on the property. Collection will be completed in September and a report will be forthcoming in the fall or winter.
- **Broadband Internet Service:** Averill recommended that the Broadband committee be revived if the goal is to increase the broadband, which he said was not cheap. He said he will continue to research ConnectME if the board wants to continue.
- **Review of Animal Control Ordinance:** Averill asked that the board direct the Ordinance Review Committee to review the changes to the ordinance which were requested by the Animal Control Officer to improve the process of releasing unlicensed dogs from the shelter. The matter was referred to the ORC.
- **Maine Art Gallery:** Jorge Pena requested permission to display a sign advertising a plein air event on August 27 and 28 at the gallery. He said the exhibit will give the community a better sense of the gallery. **Jeff Slack moved to approve the signage for the Maine Art Gallery. Vote 5-0-0.**

f. Submitted Department Head monthly reports – distributed

9. Unfinished Business

a. Ernie Martin, MDOT Design Project Manager – Martin will take over from Gerry Audibert, Planning Project Manager, in the next steps moving forward with Option 2. The federal government will have the last say on the project and many approvals will be necessary before then. Martin in a slide presentation outlined the Project Purpose and Need statement, project stakeholders, project design elements, design process, highway design team process, and communication during design activities. He said the project will be safer and operational for both vehicular and pedestrian traffic, will improve roadway structure and will meet the needs of the community. Judy Flanagan asked how one would join the citizens' committee; Martin recommended a committee of eight to ten members representing the business community, residents, emergency services, historic preservation and other stakeholders be set up by the Town as soon as possible.

In response to Judy Colby's question, Martin said that no changes would be possible when the informational meeting is held to consider the final plan, only tweaking. Keith Rendell, Fine Arts Gallery, said he was not happy with Option 2 and suggested that temporary lights be installed for a weekend to see if that helped with the traffic problems before making permanent changes. Martin said he would look at the possibilities. Ben Rines, Jr. suggested that the new light at Route 27 be monitored next summer to determine the effect on traffic before the new lights are installed. Kim Bolche requested that when the DOT meets with the business community, the businesses on Main Street be included in the meeting, not just the chamber members. Martin said the meeting schedule will be sent to the town for its website. Ralph Doering asked how lights would work to speed up traffic with the mandatory stops at the railroad tracks. Martin said the lights were meant to keep the pedestrians from stopping traffic. Doering also asked if the DOT could provide examples of other towns where a similar plan has been successful. Martin said he was not familiar with other similar situations. In response to Richard Thompson's question regarding a follow-up process, Martin said that after completion the project would be monitored.

Pam Logan asked at what point can the Town back out; Martin said it was past that stage in planning; however, at this point the plan is conceptual and tests with temporary lights and traffic cones will be run to make sure it works. Logan also asked about estimates for maintenance as that would affect town taxes and the Town cannot maintain the parking that it has. Martin said the Public Works Director would be able to estimate maintenance costs.

In response to John Reinhardt's questions on the purpose of a *non*-binding referendum, Marian Anderson explained that although the final decision rested with the board members, they sought the opinion of the voters before making their decision.

The chairman declared a ten-minute recess at 7:45 p.m.

b. White's Island Discussion – Steve Walker, Maine Coast Heritage Trust: Walker, Regional Project Manager for MCHT, said his organization had purchased the island with the intent to transfer ownership to the Town and then to help the Town find funds for bridge repair. In response to questions, Walker said the blank space on page 3, line 15 would be filled in; the easement includes commercial worming and clamming as it is currently being used for those purposes; the MCHT purchased the island and the mud flats (map U-2, lot 112); the 15-1/2' easement across the island has restrictions only against paving; that the viewscape is protected; the railroad is willing to renew the lease with the Town giving an easement without requiring "bells and whistles"; MCHT will work with the Town on securing funding for repair of the bridges, or the bridges can be removed; if the Town acquires the island, it can never be

put back on the tax rolls; and no residential or commercial structures will be allowed, only kiosks, outhouses, gazebos, etc. **Judy Flanagan moved that the board sign the quitclaim deed to White's Island. Judy Flanagan moved to amend the motion to include that the blank space on page 3, line 15 be filled in. Vote 5-0-0. Vote on motion as amended 4-1-0 (Colby opposed).** A management plan will be forthcoming.

c. FAA Grant Offer for Airport Improvement Program Project No. 3-23-0049-018-2016, the maximum FAA obligation under this grant is \$81,000: **David Cherry moved to authorize the Town Manager to execute the grant, sign the grant application to obtain avigation easement on two parcels to clear approach to runway 25 and to approve the Obstruction Removal (Phase 1). The proposed project includes removal of vegetative obstruction at the Wiscasset Municipal Airport. The obstructions are located in the TERPS 20:1 Visual Area Surface (VAAS), 20:1 Threshold Siting Surface, and FAR Part 77 Approach Surface of Runways 7 and 25. This project includes work efforts for the removal of all obstructions to the Runway 25 surfaces, both on-airport and in two avigation easements that have recently been acquired under separate AIP grant. Vote 5-0-0.** This does not include trees on the Chewonki Campground.

d. Goal setting discussion: Reminder that a workshop meeting is scheduled for 8/23/16 at 5 p.m.

e. Schedule visits to all Town departments prior to next year's budget season: Meetings will be scheduled with police, ambulance and fire departments together at a Monday evening in September at 5 p.m. Wastewater treatment plant, transfer station, airport, and recreation department will be scheduled during the day on a Monday. Public works will be held at 5 on a Monday. The budget committee will be invited to all meetings. Dates will be confirmed with the department heads on August 19.

10 New Business

a. Tax payment from I. Park Wiscasset, LLC: Past due taxes have been paid through 2011. The Town Manager asked the board to consider if any of the properties in foreclosure should be acquired.

b. Primary School – set date and time for board to tour Primary School: The tour is scheduled for August 22 at 5 p.m.

c. 2016/2017 Homestead Exemption – see memo from Assessor's Agent Ellery Bane: The homestead exemption has been increased from \$10,000 to \$15,000; however reimbursement is not 100%.

d. Main Street Pier Application - cancelled

e. Monthly Financials: Judy Colby asked the board's preference in the form of the monthly financial report, the current one or a sample 2013 expense summary report which provides more detail. There was a consensus that both forms be supplied.

11. Town Manager's Report

a. Anderson reported that 20 members of the fire department had enrolled in the AFLAC Accident Advantage on August 3.

b. Municipal Office Employees' break room: A photo of the new break room was supplied.

c. Selectmen's Office: The phone and internet cords have been secured.

d. Dirigo Energy International email dated 8/9/16: Dirigo has asked to meet with the selectmen regarding the high voltage lines at the Maine Yankee site. The Town Manager will meet with Dirigo for clarification of its request.

e. Fire Department proposal: A proposal had been received and Anderson asked if the board wanted to meet again with the Fire Department. Judy Colby said the proposal would have to relieve the Town of any liability; David Cherry said the proposal did not preclude EMS and police employees washing their cars or the possibility of repairing their cars under the "caring for vehicles" clause. The definition of "on duty" was discussed; according to an attorney, just carrying a pager when on call did not constitute being on duty. Judy Flanagan recommended continuing meeting with the Fire Department until a consensus is reached. Another meeting will be scheduled.

Anderson displayed photos of the proposed sign in front of the municipal building. **Judy Colby moved to go ahead with Northern Signs. Vote 5-0-0.**

12. Other Board Business

Judy Flanagan reminded the board and the public about the activities at the airport on the weekend.

She reported she had taken her grandson to the car seat check sponsored by the police department and found it helpful.

Flanagan asked that the board respond in some way to the complaint of speed on Lee Street which was mentioned at a previous meeting. She hoped that speeding problems could be addressed, not only on Lee Street but also on Federal Street and downtown.

Ben Rines asked that various percentages be provided when taxes are discussed on September 6. Tax bills will be sent a week to 10 days later.

13. Adjournment

David Cherry moved to adjourn at 9:20 p.m. Vote 5-0-0.

MINUTES

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor met Monday, **August 22** at 5p.m. at the former Wiscasset Primary School.

5 p.m. Call the meeting to order :

Present: Judy Colby, Judy Flanagan, Jeff Slack, David Cherry, Town Manager, Marian L Anderson, Sherri Dunbar, realtor and Phil DiVece, Wiscasset newspaper

Absent: Selectmen Ben Rines

2. Tour of the closed Primary School

3. Discussion with Town Realtor Sherri Dunbar, Tim Dunham Realty

David Cherry moved to authorize the Town Manager to sign and renew the contract with Tim Dunham Realty and to set the listing price of the closed Primary School at \$ 525,000. 2nd Jeff Slack vote 4-0-0

3. Adjournment: David Cherry moved to adjourn 5:55 pm 2nd Jeff Slack vote 4- 0-0

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Albert Gordon Kontrath

Street Address: 79 Old Ferry Rd.

Mailing Address: _____ Home Phone: 687-2203

Town of Legal Residence: Wiscasset ME 04578

Work Phone: _____ Cell Phone: _____ E-mail agkon1@verizon.net

I wish to be considered for the appointment to the: Historic Preservation Commission Term Of Appointment 3 year exp. June 2019

Full member: _____ Reappointment: X Alternate member: X

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. ORC - 2018 - Historic Pres - 6/16

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Certified Historic Preservationist

Signature: Albert Gordon Kontrath Date: 06/08/16

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 8/8/16 Date Appointed: _____ Term: 3 yr. exp. 6/2019

Town of Wiscasset
Board/Committee Membership Application

Full Name: Mackenzie Riley

Street Address: 124 Rumessell Rd.

Mailing Address: " " Home Phone: 687-8248

Town of Legal Residence: Wiscasset

Work Phone: 442-2942 Cell Phone: 413-237-1252 E-mail: MLRiley65@gmail.com

I wish to be considered for the appointment to the: Budget Committee

Term Of Appointment: Appoint until June 2017

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? No

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: German Short-haired Pointer
Peace of New England 2yo

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: 3 year Financial Analyst, Current Cost Analyst (BIM) 2 yr

Signature: [Signature] Date: 8/12/16

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 9/8/16/2016 Date Appointed: _____ Term: Appointed until next election June 2017

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Frederick J. Quivey

Street Address: 263 Old Sweepscot Road

Mailing Address: _____ Home Phone: 882-6213

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 610-442-2815 E-mail: fquivey@roadrunner.com

I wish to be considered for the appointment to the: Budget Committee

_____ Term Of Appointment June Election 2017

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Budget Committee

List civic organizations to which you belong now: Midcoast Conservancy

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Finance background - was CFO for 20 yrs

Signature: Frederick J. Quivey Date: 15 August 2016

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 8/15/16 Date Appointed: _____ Term: ending June Election 2017

Town of Wiscasset
Board/Committee Membership Application

Full Name: Lonnie Kennedy - Patterson

Street Address: 30 WATER ST.

Mailing Address: P.O. Box 1359 Home Phone: 207-882-9054

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 207-882-9054 E-mail LLKennedy@rocketmail.com

I wish to be considered for the appointment to the: _____

Budget Committee Term Of Appointment Expires June 2017

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? NO

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: Midcoast Conservancy

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Planning & Budget Development

Signature: Lonnie Kennedy - Patterson Date: 8/17/2016 Dept of Labor - 2 yrs.

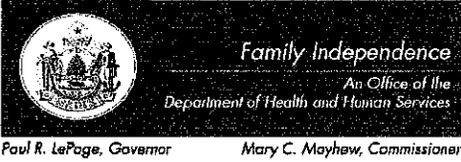
Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 8/17/16 Date Appointed: _____ Term: Expires June 2017

Item 6



Office for Family Independence
19 Union Street
11 State House Station
Augusta, Maine 04333-0011
Tel: (207) 624-4168
Toll Free: 1-800-442-6003
Fax (207) 287-3455

TO: Municipal Officials/Welfare Directors/General Assistance Administrators

FROM: Ian Miller, General Assistance Program Manager

RE: 2016 – 2017 General Assistance Ordinance Maximums

DATE:

Enclosed please find the following items:

- MMA's new (October 1, 2016–September 30, 2017) “**General Assistance Ordinance Appendix**” (A - D).
- “**GA Maximums Summary Sheet**” which consolidates GA maximums into one document. Municipalities do have to insert individual locality maximums from Appendix A and C in the summary sheet where indicated in order to complete the information. The “summary” does not have to be adopted, as it is not an Appendix but a tool for municipal officials administering GA.
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (see “*Filing of GA Ordinance and/or Appendices*” below for further information).

Appendix A - D

The enclosed Appendices A - D have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – D. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The municipal officers (i.e., selectpersons/council) adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2016 to September 30, 2017.

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<u>Lincoln</u>	\$672	\$743	\$935	\$1,163	\$1,379	\$1,454

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	45.12	194.00
2	83.02	357.00
3	118.84	511.00
4	150.93	649.00
5	179.30	771.00
6	215.12	925.00
7	237.67	1022.00
8	271.86	1169.00

NOTE: For each additional person add \$149 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	\$119	\$513	\$142	\$609
1	\$128	\$549	\$157	\$673
2	\$162	\$698	\$198	\$852
3	\$205	\$880	\$248	\$1,068
4	\$229	\$1,039	\$295	\$1,268

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

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APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.08	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

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NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY



Town of Wiscasset

Human Resource Office

To: Marian Anderson, Town Manager
From Shari I Fredette, Human Resource
Re: Part Time Employee requesting Group Life Insurance, MainePers
Date 8/29/2016

A part time employee is requesting MainePers Life Insurance coverage through the town. This employee had previously worked for the town and had MainePers retirement and life insurance while only working **part time**. They paid for the life insurance and their percentage of retirement and at the time the Town of Wiscasset paid the employer share of retirement.

Our personnel policy states that; life insurance is available through Maine State Insurance that the **Full-time employee** may purchase for themselves as well as their families. The policy also states that **Full-time regular employees** who qualify under the Town's retirement plan and who have completed their first full year with the Town may contribute up to fifteen percent of his/her income and the town will match six percent.

According to the employee and his direct supervisor at the time, when MainePers was first offered to The Town of Wiscasset employees it was offered to all **Full-time and Part-time**. As this employee was enrolled before I am trying to give them an answer that makes sense and treats them fairly. According to the Personnel Policy they should not have received the option to enroll in the first place.

Shari I Fredette, MBA
Treasurer/Human Resource
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Tel: 207-882-8200 Ext. 107
Fax: 207-882-8228
E mail: treasurer@wiscasset.org



Office of Planning & Codes

51 Bath Road • Wiscasset, Maine 04578

TO: Wiscasset Board of Selectmen
FROM: Benjamin Averill, Town Planner
CC: Marian Anderson, Town Manager
DATE: August 26, 2016
SUBJECT: Historic Status of the Old Academy and the Powder House

I was tasked with researching the historical status of the Old Academy and the Old Power House. Both structures are historic and are cultural resources for the town. The Academy Building, also known as the Red Brick School, is a contributing building to the Wiscasset Historic District. The Academy Building is also listed individually in the National Register of Historic Places as of October 1970. The Old Powder House and the Academy Building were both included in the Historic American Building Survey during the mid-1930's. If it is the pleasure of the Board I am happy to begin the nomination process for the Old Powder House to determine if it is eligible to be listed on the National Register of Historic Places.



Office of Planning & Codes

TO: Property Owner in Historic Preservation District
FROM: Benjamin Averill, Town Planner
DATE: August 11, 2016
SUBJECT: Historic Preservation Ordinance

Dear Property Owner,

We would like to welcome you to the Wiscasset Historic Preservation District, which was listed in the National Register of Historic Places in 1973. Wiscasset's Historic Preservation Ordinance was created in June 2015 by the residents of the town to provide a framework within which the residents of the Town of Wiscasset can protect the historic, architectural and cultural heritage of significant areas, buildings, structures, landmarks and sites in the Town while accepting compatible new construction. In an age when communities increasingly look more like each other with the same chain stores and restaurants and the same type of suburban residential development spreading across the landscape the preservation of historic resources becomes a critical element in allowing our community to be identifiable from those around it.

The Wiscasset Historic District is defined by the boundaries of the zoning districts of Village I, Village II, and Village Waterfront. Your property falls within these boundaries.

It is the duty of the Historic Preservation Commission (HPC) to protect Wiscasset's historic resources. The HPC is responsible for reviewing all applications for a Certificate of Appropriateness for properties in the Historic District. The HPC reviews for conformance to local regulations pursuant to the Historic Preservation Ordinance. In addition, the Commission makes recommendations to the Planning Board with respect to amendments to Wiscasset's Historic Preservation Ordinance. The HPC also works to promote the educational, cultural, economic, and general welfare of the town of Wiscasset through historic preservation.

What projects need a permit, otherwise known as a Certificate of Appropriateness, from the Historic Preservation Commission?

- New construction of a principal or accessory building visible from a public street where such building will be located in a historic district or upon a historic site
- Demolition of any landmark, building or portion of any building, including the removal of architectural features from a historic landmark or a contributing building in a historic district
- Moving of a historic landmark or any building located in a historic district

- Additions, alterations or reconstruction, including porches and steps of existing buildings within a historic district, or a historic site
- New signs placed in a historic district or on a historic site or landmark
- New construction of walls, fences and parking lots in a historic district that are visible from a public way
- Sandblasting of brick or stone buildings within a historic district, site or landmark

Please note: Painting and paint color as well as interior renovation are not regulated by the Historic Preservation Commission.

An application for a Certificate of Appropriateness can be obtained from the Planning & Codes office or on the Town's website.

Please call the Planning & Codes office if you have any questions, at 882-8200 x 106.

Best regards,

Benjamin Averill, Town Planner

9a

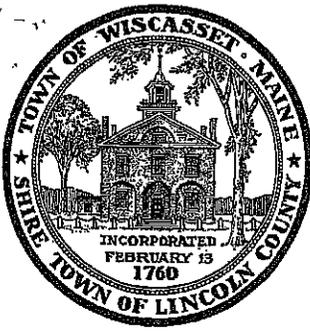
2016 Schedule
Selectboard Department Budget Planning Visits
5:00 PM

EMS & Police	9/12/2016
Public Works & Transfer Station	9/19/2016
Community Center	9/26/2016
Wastewater Treatment Center	10/03/2016
Wiscasset Municipal Airport	10/10/2016

10A



Account: Loan 8317 Current Time: 08/25/16 2:26:09 PM			Current Balance: \$554,070.70		
Date ▾	Ref/Check No	Description	Debit	Credit	Balance
04/27/2016	View Image	Regular Payment		\$67,447.05	
		Total to Principal Payment		\$44,999.98	\$554,070.70
		Total to Interest Payment		\$22,447.07	
04/23/2015	View Image	Regular Payment		\$67,447.05	
		Total to Principal Payment		\$43,372.83	\$599,070.88
		Total to Interest Payment		\$24,074.22	
04/23/2014	View Image	Regular Payment		\$67,480.26	
		Total to Principal Payment		\$41,805.14	\$642,443.51
		Total to Interest Payment		\$25,655.12	
04/26/2013	View Image	Regular Payment		\$67,432.10	
		Total to Principal Payment		\$40,294.11	\$684,248.85
		Total to Interest Payment		\$27,137.99	
04/19/2012	View Image	Regular Payment		\$67,468.38	
		Total to Principal Payment		\$38,837.69	\$724,542.76
		Total to Interest Payment		\$28,630.67	
04/28/2011	View Image	Regular Payment		\$67,464.46	
		Total to Principal Payment		\$37,433.92	\$783,380.45
		Total to Interest Payment		\$30,030.54	
04/27/2010	View Image	Regular Payment		\$67,449.97	
		Total to Principal Payment		\$36,080.89	\$800,814.37
		Total to Interest Payment		\$31,369.08	
04/23/2009	View Image	Regular Payment		\$62,362.27	
		Total to Principal Payment		\$34,776.76	\$836,895.26
		Total to Interest Payment		\$27,585.51	
04/25/2008		Principal Payment Split Out		\$33,519.77	\$871,672.02
04/25/2008		Interest Payment Split Out		\$610.13	\$905,191.79
04/25/2008		Interest Payment Split Out		\$33,519.77	\$905,191.79
05/08/2007		Principal Payment Split Out		\$32,308.21	\$905,191.79
05/08/2007		Principal Payment Split Out		\$32,308.21	\$937,500.00
04/26/2007		Interest Payment Split Out		\$35,644.52	\$969,808.21
04/26/2007		Principal Debit Reversal		\$32,308.21	\$969,808.21
05/05/2006		Generated Principal Advance	(\$937,500.00)		\$1,002,116.42
04/28/2006		Generated Principal Advance	(\$64,616.42)		\$64,616.42
Totals:		Transactions: 17	Debits: (\$1,002,116.42)	Credits: \$734,750.34	



Town of Wiscasset

51 Bath Road
Wiscasset, Maine 04578

August 12, 2015

i.park Wiscasset, LLC & Ferry Road Development Co., LLC
Attention: Joseph Cotter, Manager
485 West Putnam Avenue
Greenwich, CT 06830

Dear Mr. Cotter:

This letter constitutes the notice of the amount due from i.park Wiscasset, LLC and Ferry Road Development Co., LLC under their Guaranty to the Town of Wiscasset, Maine dated April 14, 2005.

The fiscal year 2015 Debt Service amounts to \$67,447.05. The 35% funding split for TIF #1, the Rynel lot, for tax year 2013 is \$13,895.52, the 40% debt service funding split is \$15,880.59 and the TIF #2 debt service funding split is \$8,810.93, leaving a balance due the Town from the Guarantor of \$28,860.01

The fiscal year 2014 Debt Service amounts to \$67,460.26. The 35% funding split for TIF #1, the Rynel lot, for tax year 2013 is \$13,551.76, the 40% debt service funding split is \$15,487.72 and the TIF #2 debt service funding split is \$8,438.42, leaving a balance due the Town from the Guarantor of \$29,982.36.

The fiscal year 2013 Debt Service amounts to \$67,432.10. The 35% funding split for TIF #1, the Rynel lot, for tax year 2012 is \$13,510.71, the 40% debt service funding split is \$15,440.81 and the TIF #2 debt service funding split is \$8,279.77, leaving a balance due the Town from the Guarantor of \$30,200.81.

The fiscal year 2012 Debt Service amounts to \$67,468.36. The 35% funding split for TIF #1, the Rynel lot, for tax year 2011 is \$17,881.63, the 40% debt service funding split is \$20,436.14 and the TIF #2 debt service funding split is \$7,140.50, leaving a balance due the Town from the Guarantor of \$22,010.09.

The fiscal year 2011 Debt Service amounts to \$67,432.10. The 35% funding split for TIF #1, the Rynel lot, for tax year 2010 is \$12,149.18, the 40% debt service funding split is \$13,884.77 and the TIF #2 debt service funding split is \$6,706.47, leaving a balance due the Town from the Guarantor of \$34,691.68.

The fiscal year 2010 Debt Service amounts to \$67,449.97. The 35% funding split for TIF #1, the Rynel lot, for tax year 2009 is \$13,794.03 and the 40% debt service funding split is \$15,764.61 and the TIF #2 debt service funding split is \$966.70, leaving a balance due the Town from the Guarantor of \$36,924.63.

The fiscal year 2009 Debt Service amounts to \$62,362.27. The 35% funding split for the Rynel lot for tax year 2008 is \$13,041.36 and the 40% debt service funding split is \$14,904.41 and the TIF #2 debt service funding split is \$909.70, leaving a balance due the Town from the Guarantor of \$33,506.80.

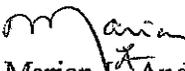
As you will see in the chart below, the Guarantors owe a cumulative total of \$216,176.38 to the Town of Wiscasset and as referenced on page 8 of the Tax Increment Financing agreement which states, "Existing Town revenues will not be affected by the bond debt service. TIF revenues and/or Point East revenues will pay for the debt service."

	Expense	Credit Enhancement Revenue TIF	TIF #1 Debt Service	TIF #2 Debt Service	Balance Due
FY09	\$62,362.27	\$13,041.36	\$14,904.41	\$909.70	\$33,506.80
FY10	\$67,449.97	\$13,794.03	\$15,764.61	\$966.70	\$36,924.63
FY11	\$67,432.10	\$12,149.18	\$13,884.77	\$6,706.47	\$34,691.68
FY 12	\$67,468.36	\$17,881.63	\$20,436.14	\$7,140.50	\$22,010.09
FY 13	\$67,432.10	\$13,510.71	\$15,440.81	\$8,279.77	\$30,200.81
FY 14	\$67,460.26	\$13,551.76	\$15,487.72	\$8,438.42	\$29,982.36
FY15	\$67,447.05	\$13,895.52	\$15,880.59	\$8,810.93	\$28,860.01
			Total Due:		\$216,176.38

This amount is now due in full. Please remit payment immediately.

Should you have any questions about this matter please let me know.

Sincerely,


Marian L. Anderson
Town Manager
Town of Wiscasset

PC: Shari Fredette, Treasurer
Assessors' TIF file

PRESS RELEASE
For Immediate Release

Municipal officials are pleased to announce that the **Town of Wiscasset** has received a **\$7,537** dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: the Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. Each year the boards review the programs' loss experience to determine if dividends may be paid. Patricia Kablitz, Director of Risk Management Services for MMA, said more than 78 percent of program participants received a dividend this year for their good risk management practices and loss experience.

This year the Workers Compensation Fund has distributed almost **\$650,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$550,000**, for total payments of just under \$1.2 million returned directly to MMA members.

Since 1997, the two programs have returned almost **\$20 million** in dividends to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

DATE: August 15, 2016

TO: Members of the Workers Compensation Fund and the Property & Casualty Pool

FROM: Patricia Kablitz, CPCU, ARM
Director, Risk Management Services

RE: Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 19, 2016 meeting to allow a dividend to the members of the Fund who meet the established criteria. Continuing members whose 2015 contributions are greater than \$25,000 annually, whose 2015 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 4.4% dividend. Continuing members whose 2015 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2015, will also receive a 4.4% dividend. All losses are valued as of June 30, 2016.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 19, 2016 meeting to allow a dividend to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2014 to June 30, 2015, calculated and valued as of June 30, 2016. Continuing members whose participation began on July 1, 2010 or prior will earn a 5.39% dividend and members who joined after July 2, 2010 will receive a 4.39% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. You are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool. Therefore, if you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Dividends are being paid in the Workers Compensation Fund and Property & Casualty Pool totaling \$1,199,440. Both governing boards are very pleased with the results of their respective programs and thank you for your support and continued participation. Good management practices and sound loss prevention measures on the part of all of the members have contributed to the success of these programs. Your entity is a big part of this success.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the result of your successful risk management activities and good loss experience to your community. If you have any questions about the dividends or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.

OFFICE OF
LINCOLN COUNTY COMMISSIONERS

32 HIGH STREET • P.O. Box 249
WISCASSET, MAINE 04578

INCORPORATED 1760

COMMISSIONERS OFFICE (207) 882-6311
FAX (207) 882-4320

WWW.LINCOLNCOUNTYMAINE.ME



DISTRICT ONE
HAMILTON W. MESERVE
SOUTHPORT, MAINE

DISTRICT TWO
WILLIAM B. BLODGETT
WALDOBORO, MAINE

DISTRICT THREE
MARY R. TRESGOTT
DAMARISCOTTA, MAINE

August 17, 2016

NOTICE
TO ALL MUNICIPAL OFFICERS
REGARDING
THE LINCOLN COUNTY BUDGET ADVISORY COMMITTEE

Chapter 718 of the Public Laws of 1989, enacted by the second session of the Legislature (30-A M.R.S.A. Sec. 791 et seq.) requires that each County Commissioner, no later than 100 days before the end of the county's fiscal year, shall notify all municipal officers to caucus by County Commissioner District. The purpose of this year's caucus is to choose one municipal officer from each District to serve a three-year term on the Lincoln County Budget Advisory Committee.

The caucus for municipal officers from Commissioner District One (**Boothbay, Boothbay Harbor, Edgcomb, Southport, Westport Island and Wiscasset**) will be held on **Thursday, September 8, 2016 at 6:00 P.M.** at the Lincoln County Court House in the Commissioners Hearing Room. The presence of all selectmen from each town is requested.

The other two Commissioner Districts will hold a similar caucus, resulting in a nine-member advisory committee. One member of the Legislative Delegation will sit on the committee. The Budget Committee shall choose its own chairperson annually.

The County Commissioners will submit a proposed budget to the committee no later than 90 days before the end of the county's fiscal year. The committee shall make its recommendations to the County Commissioners no later than 45 days before the end of the county's fiscal year.

Please feel free to call Michelle Cearbaugh, Finance Manager, at 882-6311 if you have any questions, or will be unable to attend. I look forward to seeing you at the caucus and another year of our working closely together in budget preparation for Lincoln County.

Sincerely yours,

Hamilton W. Meserve
Lincoln County Commissioner
District One

HWM/cgk

**FY-2017 LINCOLN COUNTY BUDGET ADVISORY COMMITTEE
DISTRICT ONE
COMMISSIONER HAMILTON W. MESERVE**

TOWN OF BOOTHBAY

VOTE/TERM

Steven C. Lewis
Dale C. Harmon
Douglas W. Burnham
Charles R. Cunningham
Stephen W. Ham

TOWN OF BOOTHBAY HARBOR

Michael Tomko
Denise Griffin
Wendy Wolf
Russell Hoffman
Tricia Warren

TOWN OF EDGECOMB

Ted Hugger
Mike Smith
Jack Sarmanian

TOWN OF SOUTHPORT

Gerald L. Gamage
Mary Lou Koskela
Smith Climo

TOWN OF WESTPORT ISLAND

George D. Richardson, Jr.
Gerald Bodmer
Ross Norton

Current Member

TOWN OF WISCASSET

Judith Colby
William David Cherry
Ben Rines
Judy Flanagan
Jefferson Slack

Current Member

Lincoln County Calendar for FY-2017 Budget

CY 2016

**Thursday
June 9**

Distribute FY-2017 Budget Request Forms to each Department.

**Friday
August 5**

Completed Departmental Budget Request Forms returned to the County Commissioners.

**Wednesday
August 10**

Notice to organizations for budget requests with proposed overall budget for FY-2017

**Wednesday
August 17**

Caucus Notification letters mailed to each Town.
Letters to Legislative Delegation regarding delegate for BAC.

**Thursday
September 8**

6:00 P.M. – Caucus, for election of Budget Committee (Courthouse)

**Thursday
September 8**

Budget Request Summary to Budget Advisory Committee, Department Managers, Non-Profits and Towns, along with a copy of the Budget Calendar.

**Friday
September 9**

Combo ad, Public Hearing, to Lincoln County News, Boothbay Register, Wiscasset Newspaper. Ad to run weeks ending September 16th and 23rd

**By Tuesday-
September 27**

Mail or deliver FY-2017 Budget Books to Budget Advisory Committee

**Thursday
September 29**

6:00 P.M. – Public Hearing, presentation of FY-2017 budget requests by Department Managers and Non-Profit Agencies. (Communications Center)

**Thursday
October 13**

6:00 P.M. – Budget Advisory Committee, work session #1 (Communications Center)

**Thursday
October 27**

6:00 P.M. – Budget Advisory Committee, work session #2 (Communications Center) Tentative Approval of Budget

**By Friday
November 4**

Recommendations from Budget Advisory Committee to Commissioners Office. (If not already approved)

**Thursday
November 10**

6:00 P.M. – Informational Meeting with the Budget Advisory Committee and Legislative Delegation. (Communications Center)

**Tuesday
December 6**

Last Commissioner's Meeting before Statutory deadline for FY-2017 Budget approval.

**Tuesday
December 20**

Statutory deadline for approved FY-2017 Budget by County Commissioners.

Approved 8/16/16

WISCASSET SCHOOL DEPARTMENT
225 GARDINER ROAD
WISCASSET, ME 04578
(207) 882-4104

HEATHER A. WILMOT, SUPERINTENDENT
STACEY SOUZA, ADMINISTRATIVE ASSISTANT

PATRICIA WATTS, CURRICULUM COORDINATOR
SHELLEY SCHMAL, FINANCE MANAGER

August 5, 2016

Re: Wiscasset Primary School Surplus Equipment

Dear Ms. Anderson:

Below you will find an overview of the surplus equipment and miscellaneous items from the Wiscasset Primary School that were recently sold by the Wiscasset School Department:

Sale Date: May 25, 2016 **Sold To:** AOS 93 **Total:** \$3,850.00

Kitchen Equipment including, but not limited to, miscellaneous trays, sink, dishwasher, prep table, steam table, counter, refrigerator

Sale Date: December, 2015 **Sold To:** RSU 12 **Total:** \$2,500.00

Kitchen equipment including gas oven and miscellaneous extra utensils

Sale Date: May, 2016 **Sold To:** Community Member **Total:** \$350.00

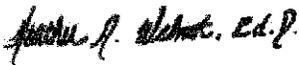
Kitchen Equipment - oven and miscellaneous baking sheets

Sale Date: School Year **Sold To:** Various Community Members **Total:** \$200.00

Miscellaneous chairs, cabinets, shelves (overflow from school consolidation)

If you have any questions, feel free to reach out.

Sincerely,



Heather Wilmot, Ed.D.
Superintendent of Schools

Kathleen Onorato

From: Anderson, Marian <townmanager@wiscasset.org>
Sent: Tuesday, August 30, 2016 10:31 AM
To: Kathleen A. Onorato
Subject: Fwd: WPS Chairs and Table-\$75.00

Kathy, please print and place in my 9/6/2016 mtg folder - Thanks for holding down the fort!

Marian L Anderson, Town Manager, Town of Wiscasset

----- Forwarded message -----

From: "Heather Wilmot" <hwilmot@wiscassetschools.org>
Date: Aug 30, 2016 9:59 AM
Subject: WPS Chairs and Table-\$75.00
To: "Marian L Anderson" <townmanager@wiscasset.org>
Cc:

Marian-

As an FYI-We received a check from Chewonki in the mail this morning. It was for the chairs and table they purchased. The amount was for \$75.00. Just let me know if you need an updated letter from my office.

Best,
Heather Wilmot, Ed.D.

Superintendent of Schools

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is privileged and/or confidential under state and federal law. Any unauthorized view, use, disclosure of distribution is prohibited. If you are not the intended recipient, please notify the sender immediately by reply e-mail or telephone (207-882-4104) and destroy all copies of the original message.



10 H Read. 8/16/16

State of Maine
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement

Application for a Catering Permit

Please complete this application in its entirety. This application must be signed by the appropriate official in the municipality where the catering function is to be held.

Name of Licensee: Frontier Group

DBA: Frontier COPY

License Number: 7060

Complete Mailing Address: 14 Maine St.
Brunswick, ME 04011

Daytime Telephone Number: 207-725-5222 Fax:

Email Address: emily@explorefrontier.com

Title of Function: Harvest Dinner

Purpose of Function: Farm to Table Community Event

Location of Function: The Chewonki Foundation

Complete Physical Address of Function: 485 Chewonki Neck Rd.
Wiscasset, ME 04578

Describe specific area to be licensed and attach a diagram: [X] Inside Event [X] Outside Event

Hoop Horse Garden Area for Cocktail Hour & The Dining Center for dinner

Date of Function: 9-29-16 Time of Function: From: 4:30pm To: 8pm

(Note: By law, liquor can only be served from 5:00am to 1:00am of the next day, Monday through Saturday, and 9:00am to 1:00am the next day on Sunday. Function times cannot deviate from this statutory requirement.)

Number of Persons attending: 150-200



State of Maine
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement

Application for a Catering Permit

Please complete this application in its entirety. This application must be signed by the appropriate official in the municipality where the catering function is to be held.

Name of Licensee: Knights of Columbus SeKenger Council #1947

DBA: Columbus Club of Brunswick Inc.

License Number: 3127

Complete Mailing Address: 103 Harpswell rd. Suite #104
Brunswick ME 04011

Daytime Telephone Number: 207-729-6552 Fax: _____

Email Address: KC BRUNS@KOC1947.comcastbiz.net

Title of Function: Social Gathering

Purpose of Function: Building Community among the riders / Fundraiser

Location of Function: Twisted Iron

Complete Physical Address of Function: 424 Bath rd. / Rt 7
Wiscasset, ME 04578

Describe specific area to be licensed and attach a diagram: Inside Event Outside Event

Date of Function: 10-22-16 Time of Function: From: 7 pm To: 12 am

(Note: By law, liquor can only be served from 5:00am to 1:00am of the next day, Monday through Saturday, and 9:00am to 1:00am the next day on Sunday. Function times cannot deviate from this statutory requirement.)

Number of Persons attending: 125



State of Maine
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement

Application for a Catering Permit

Please complete this application in its entirety. This application must be signed by the appropriate official in the municipality where the catering function is to be held.

Name of Licensee: Knights of Columbus Sekenger Council #1947

DBA: Columbus Club of Brunswick Inc.

License Number: 3127

Complete Mailing Address: 103 Harpswell rd. Suite #104
Brunswick, ME 04011

Daytime Telephone Number: 207-729-6552 Fax: _____

Email Address: KCBRUNS@KOC1947.Comcastbiz.net

Title of Function: Patriot Riders Fundraiser

Purpose of Function: To support and raise money for Maine Veterans

Location of Function: Twisted Iron

Complete Physical Address of Function: 424 Bath rd. / Rt 7
Wiscasset, ME 04578

Describe specific area to be licensed and attach a diagram: Inside Event Outside Event

Date of Function: 9-25-16 Time of Function: From: 12 pm To: 4 pm

(Note: By law, liquor can only be served from 5:00am to 1:00am of the next day, Monday through Saturday, and 9:00am to 1:00am the next day on Sunday. Function times cannot deviate from this statutory requirement.)

Number of Persons attending: 100 +/-



State of Maine
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement

Application for a Catering Permit

Please complete this application in its entirety. This application must be signed by the appropriate official in the municipality where the catering function is to be held.

Name of Licensee: The Dogfish Bar & Grille

Licensee Number: 9177

Complete Mailing Address: 128 Free St.
Portland, Me 04101

Daytime Telephone Number: (207) 671-6269 Fax: (207) 879-2411

Email Address: ted@thedogfishcompany.com

Title of Function: wedding

Purpose of Function: same

Location of Function: Marianmade Farm

Complete Physical Address of Function: 155 Federal St
Wiscasset, ME 04578

Describe specific area to be licensed and attach a diagram: Inside Event Outside Event

Barn

Date of Function: 09.09.2016 Time of Function: From: 5:00pm To: 9:00pm

(Note: By law, liquor can only be served from 5:00am to 1:00am of the next day, Monday through Saturday, and 9:00am to 1:00am the next day on Sunday. Function times cannot deviate from this statutory requirement.)

Number of Persons attending: 93

10 J

Shari I Fredette

From: Jenny L. Robinson <JLR@hmpayson.com>
Sent: Monday, August 08, 2016 11:47 AM
To: treasurer@wiscasset.org
Subject: Incoming check

This email explains how to access files securely:

[Click to start Secured Files Access - Expires Thursday 9/8/2016 3:59 AM \(UTC\)](#)

* If clicking the link above does not work, copy and paste the following address into a web browser:
<https://hmpayson.thruinc.net/Desktop/Distro/Open/060155MF17U>

Good morning Shari,

We received the attached check from Edward Jones today for class action settlements in the amount of \$543.14. Please let me know if you would like us to keep these funds in the Endowment account or if we should send you a check for these funds. We would need to know what subaccount they should be applied to if we are to keep the funds here at HM Payson.

Please let me know if you have any questions and I look forward to hearing from you.
Jenny

Jenny Lynd Robinson

Investment Assistant
jlr@hmpayson.com

HM Payson
One Portland Square, 5th Floor | P.O. Box 31 | Portland, ME 04112
207 772 3761 main
hmpayson.com

Established 1854 | A Registered Investment Advisor & Maine Trust Company

[Please click here to send me encrypted files](#)

Other message recipients:

From: JLR@hmpayson.com
To: treasurer@wiscasset.org
Cc:
[Reply To All](#)

Thru Tracking: T478-060-82938-21514
www.thruinc.com

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JLR

Edward Jones
Trust Company

Edward Jones Trust Company
12555 Manchester Road
St. Louis, MO 63131

August 5, 2016

To whom it may concern:

Edward Jones Trust Company (EJTC) currently holds funds related to certain court-approved class action settlements made in favor of shareholders of AOL-Time Warner, Bank One, Campbell Soup, First Chicago, Lucent Technology, Nortel, and Qwest. These funds were received by EJTC without the corresponding information regarding the underlying shareholders and the respective amounts owed to each of them. Recently, EJTC obtained access to certain third-party records that allowed it to conduct due diligence to identify this information.

You have been identified as a beneficiary or successor beneficiary of a trust or other account formerly held by EJTC to which a portion of the class action settlement funds are payable. Enclosed please find a check in the amount of your share of these funds.

If you have any questions or concerns regarding this matter, please do not hesitate to contact Edward Jones Trust Company at TrustClassActions@edwardjones.com or the following address:

Edward Jones Trust Company
Attention: Class Action Settlement Payments
P.O. Box 69919
St. Louis, Mo 63131

Best Regards,

Edward Jones Trust Company

Edward Jones

Trust Company

JP Morgan Chase Bank, N.A.
Brooklyn, NY

1-2
210

CHECK NO. 0675714

CLASS ACTIONS SUSPENSE ACCT
991111113

RE: CLASS ACTION PROCEEDS ON CLOSED ACCOUNT

DATE

AMOUNT

8/4/16

*****\$543.14

PAY TO THE ORDER OF ONLY FIVE HUNDRED FORTY THREE DOLLARS AND FOURTEEN CENTS

VOID AFTER 90 DAYS

Pay FIVE HUNDRED FORTY THREE DOLLARS AND FOURTEEN CENTS *****

TO THE ORDER OF

H.M. PAYSON & CO
FBO TOWN OF WISCASSET ENDOWMENT
P.O. BOX 31
PORTLAND, ME 04112-0031

Jenny Ritter

⑈0000675714⑈ ⑆021000021⑆

616950063⑈

Edward Jones

Trust Company

DATE 8/4/16

CS 37 429
FOR ACCOUNT 991111113
CLASS ACTIONS SUSPENSE ACCT
HOUSEHOLD EXP-MISC-PERSONAL
CLASS ACTION PROCEEDS ON CLOSED ACCOUNT
AOL
ADM: OPERATIONS
PORTFOLIO 1

CHECK NO. 0675714

\$543.14

NEW ADDRESS OR NAME

Edward Jones Trust Company
12555 Manchester Road
St. Louis, MO 63131-3729

Toll Free 888-566-3747

H.M. PAYSON & CO
FBO TOWN OF WISCASSET ENDOWMENT
P.O. BOX 31
PORTLAND, ME 04112-0031

ACCOUNT NUMBER: 991111113

PLEASE INDICATE ADDRESS OR NAME CHANGES AND RETURN



Working to end domestic and dating violence.

P.O. Box A / Rockland, ME 04841-0733 / Ph 1-800-522-3304 or 207-594-2128 / F 207-594-0811
E newhope@newhopeforwomen.org / W www.newhopeforwomen.org

August 1, 2016

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Dear Residents of the Town of Wiscasset,

On behalf of the Board of Directors, staff, and volunteers of New Hope for Women, please accept our heartfelt appreciation for your recent contribution of \$500.00 to further our mission. We are committed to building safe, healthy communities where domestic violence, dating violence, and stalking are not tolerated, and we are very grateful that you have joined us in this meaningful work.

Your choice, as a town, to support New Hope, also helps reduce the social isolation that victims of abuse often experience. You are sending the message that community members, who have never even met the victim, care enough to support the victim in seeking freedom from abuse.

Your gift truly makes a difference in people's lives and we thank you for your support and generosity.

Sincerely,

Kristi Braun
Development Director

OUR MISSION

New Hope for Women offers support to people in Sagadahoc, Lincoln, Knox, and Waldo Counties affected by domestic violence, dating violence, and stalking. It also provides educational resources to assist our communities in creating a safer and healthier future.

11a

MIDCOAST MAINE 
Community Action

Building better lives for stronger communities

34 Wing Farm Parkway • Bath, Maine 04530
P 207-442-7963 • 1-800-221-2221 (toll-free) • F 207-443-7447

August 10, 2016

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Dear Board of Selectmen:

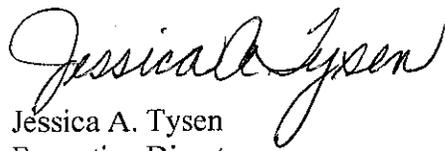
I would like to extend my appreciation for the continued financial support from the Town of Wiscasset.

Your appropriation of \$1000.00 assists us in providing services which help individuals and families through times of crisis, provide early education and nutrition programming, offer valuable parenting resources as well as emergency housing and energy assistance.

Recognizing these are difficult economic times and budgets are tight, there is comfort in knowing neighbors are supportive of those in their community who are most at risk or are experiencing hardship in their lives.

On behalf of all of us at Midcoast Maine Community Action, thank you for your generosity.

Sincerely,



Jessica A. Tysen
Executive Director

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Healthy Kids

SUPPORTING FAMILIES STRENGTHENING COMMUNITIES

July 29, 2016

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Dear Wiscasset Selectmen:

Thank you very much for the \$1,500 appropriation for 2016. With your generous donation we are able to continue our work to help serve our community through workshops, networking groups and support groups that give parents information to help them with the wonderful and difficult job of being a parent.

We serve over 1600 families through our Home Visiting Program, Playgroups held in Damariscotta, Waldoboro and Boothbay Harbor, The Supervised Visiting Program and educational workshops. We are very excited to start two new parent support groups this summer. One for parents of newborns, the other focusing on the toddler to preschool age group. These workshops will both be facilitated by a nurse or LCSW/LCPC.

Thank you for your support of our mission to provide parents and other caregivers with the tools they need to help children grow up to reach their greatest potential and to prevent any child maltreatment.

We so appreciate your continued support of Healthy Kids, believing we make a difference in the lives of the children and families in our community.

Sincerely,

Leslie Livingston, M.S.
Executive Director

Board of Directors

Co-Presidents Doug Straus and Kristin Morgner, *Vice President* Stephanie Field, LCSW, *Treasurer* Debbie Anderson.

Secretary Mallory Adams, Larry Holmes, Joann Kaplan, MD

Staff: Executive Director Leslie Livingston, *Educator* Lucy Smith, *Administrative Support* Stephanie Lane