

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, September 6, 2016** at 6 p.m. in the Municipal Meeting Room.

AGENDA

6 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: August 19, 2016; August 26, 2016; and September 2, 2016
 - **Motion: To approve the payroll warrants of August 19, 2016; August 26, 2016; and September 2, 2016.**
 - b. Accounts Payable Warrants: August 23, 2016; August 30, 2016 and September 6, 2016
 - **Motion: To approve the accounts payable warrants of August 23, 2016; August 30, 2016; and September 6, 2016.**
3. Approval of Minutes:
 - a. August 16, 2016
 - **Motion: To approve the minutes of August 16, 2016.**
 - b. August 22, 2016
 - **Motion: To approve the minutes of August 22, 2016.**
4. Special Presentations or Awards: None
5. Committee appointments:
 - a. Albert Konrath, Historic Preservation Commission Alternate
 - **Motion: To appoint Albert Konrath as an alternate to the Historic Preservation Commission.**
 - b. Mackenzie Riley, Budget Committee
 - **Motion: To appoint Mackenzie Riley to the Budget Committee.**
 - c. Frederick Quivey, Budget Committee
 - **Motion: To appoint Frederick Quivey to the Budget Committee.**
 - d. Lonnie Kennedy-Patterson, Budget Committee
 - **Motion: To appoint Lonnie Kennedy-Patterson to the Budget Committee.**
6. Public Hearings:
 - a. Adoption of the 2016-2017 General Assistance Ordinance Appendices A-D
 - **Motion: To adopt the 2016-2016 General Assistance Ordinance Appendices A-D.**
7. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that

meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.

8. Department head or committee chair

- a. Discussion of MAINE PERS life insurance for part-time employees, Shari Fredette, Town Treasurer/Human Resources
- b. Historical status of Red Brick School House and Powder House, Town Planner Ben Averill
- c. Historic Preservation Commission letter to residents within the historical district, Town Planner Ben Averill
- d. Update/discussion on moving forward with proposed Park and Ride-Public Works Director, Doug Fowler

9. Unfinished Business:

- a. Schedule visits to all Town departments prior to next year's budget season. – see attached schedule

10. New Business:

- a. TIF – I PARK development – discussion on bond payment (see attached documents)
- b. RHR Smith – Chris Bachman, Town Auditor
 - Discuss and vote on the changes to the financial statement by separating out the sewer department as requested by USDA.
 - Discuss posting the \$18,631.35 from the sale of the South Point Drive properties to the A/R TIF Ferry Rd Development (G-1-180-03)
- c. Municipal Tax Commitment for Fiscal Year 2016/2017
 - **Motion: The Board of Selectmen authorize the proposed Tax Commitment for the Fiscal Year 2016/2017 in the amount of \$_____.**
- d. Maine Municipal Association dividend check (\$7,537, No action required)
- e. Lincoln County Budget Advisory Committee—District 1 Caucus September 8, 6 p.m. (No action required)
- f. Harbormaster Boat- Next steps
- g. Former Wiscasset Primary School: Update on items sold
- h. Consideration of Catering Permits:

1. Frontier Group at the Chewonki Foundation September 29.

- **Motion: To approve the Catering Permit Application for the Frontier Group for an event at Chewonki on September 29, 2019.**

2. Knights of Columbus for event at Twisted Iron Customs on September 25, 2016

- **Motion: To approve the Catering Permit Application for the Knights of Columbus for an event at Twisted Iron Customs on September 25, 2016.**

3. Knights of Columbus for an event at Twisted Iron Customs on October 22, 2016

- **Motion: To approve the Catering Permit Application for the Knights of Columbus for an event at Twisted Iron Customs on October 22, 2016.**

4. Dogfish Bar & Grille for an event at Marimade Farm on September 9, 2016

- **Motion: To approve the Catering Permit Application for the Dogfish Bar & Grille for an event at Marimade Farm on September 9, 2016.**

- i. Discussion of Local Committee for downtown improvement project
- j. Check for \$534.14 from Edward Jones for class action settlements –H.M. Payson request for placement of funds
- k. Bid Opening- Municipal Meeting Room Entry Doors
 - **Motion: To authorized the Town Manager and Public Works Director to award the Municipal Meeting Room Entry Door bid to the lowest qualified bidder.**
- l. Bid Opening-Town Office electrical upgrades
 - **Motion: To authorized the Town Manager and Public Works Director to award Town Office electrical Upgrade bid to the lowest qualified bidder.**
- m. Bid Opeing-EMS Renovations
 - **Motion: To authorized the Town Manager and EMS Director to award EMS Renovations bid to the lowest qualified bidder.**
- n. Chamber of Commerce request to place scarecrows and signs on Town Common for Scarecrow Festival-Judy Flanagan

11. Town Manager’s Report

- a. Thank you notes from New Hope for Women, Midcoast Community Action and Healthy Kids

12. Other Board business

13. Adjournment

Future Meetings, Workshops, and Events

September 8: Citizens meeting regarding Town Government, 7 p.m. Municipal Meeting Room

September 12: Ordinance Review Committee, 5:30 p.m.

September 12: Planning Board, 7 p.m.

September 15: Budget Committee, 6 p.m.

September 20: Wiscasset Selectboard, 6 p.m.

September 21: MDOT Public Meeting, Municipal Meeting Room, 6 p.m. for the following mobility improvements: a US Route 1 NB left turn lane at the Old Bath Road intersection a left turn lane on SB US Route 1 at the Birch Point Road intersection at mile point 92.98; and a US 1 SB left turn lane and right turn lane on to State Route 144 approach.