

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, October 18, 2016 at 5 p.m.** in the Municipal Meeting Room.

AGENDA

5 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Executive Session to discuss personnel matters.

Motion: The Board of Selectmen to go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) to discuss personnel matters.

3. Approval of Treasurer's Warrants
 - a. Payroll Warrants: October 7, 2016; and October 14, 2016
 - **Motion: To approve the payroll warrants of October 7, 2016 and October 14, 2016**
 - b. Accounts Payable Warrants: October 11, 2016; October 18, 2016
 - **Motion: To approve the accounts payable warrants of October 11, 2016 and October 18, 2016**
4. Approval of Minutes:
 - a. Sept. 26, 2016
 - **Motion: To approve the minutes of September 26, 2016.**
 - b. October 4, 2016
 - **Motion: To approve the minutes of October 4, 2016.**
5. Special Presentations or Awards: None
6. Committee appointments:
 - a. Celeste Edwards, Historic Preservation Commission
7. Public Hearings: None
8. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.

9. Department head or committee chair:
 - a. Police Chief Jeffery Lange: Speed enforcement Federal Street & school zones
 - b. Airport Manager, Frank Costa:
 - Enterprise car rental agreement

Motion: Board of Selectmen move to authorize the Town Manager to execute this contract between Enterprise and the Town of Wiscasset on behalf of the Board of Selectmen for the benefit of the airport.

- Donation of Flag for airport
 - c. Parks & Recreation Director, Todd Souza: Update on Community Center Roof
 - d. Wastewater Treatment Plant Supervisor, William Rines: Pump station at Mason Station and raising manhole covers
 - e. Code Enforcement Officer, Stan Waltz: Update on tree cutting project near Town bus garage
 - f. Department Head September reports (see submitted reports)
10. Unfinished Business:
 - a. Review & finalize Selectmen goals
 - b. Review of Town Fees
 - c. Revised Cooperative Agreement on Downtown Improvements Project
 - **Motion: To authorize the Town Manager to sign the revised State of Maine Department of Transportation Cooperative Agreement for the Downtown Improvements Project**
 - d. Schedule site visit to Maine Art Gallery
 - e. Murray Hill Properties-Sewer fees update

11. New Business:
 - a. 2016/2017 Budget calendar
 - b. Registrar's Hours for November 8, 2016 Election (See memo from Town Clerk Linda Perry)
 - c. Bid Opening: Broadband expansion
 - d. Monthly Financials
 - Year-to-date department financial report
 - H.M. Payson Statement of Accounts

12. Town Manager's Report

13. Other Board business

14. Adjournment

Future Meetings, Workshops, and Events

- October 19: Airport Committee, 6 p.m. @ Airport
- October 20: Investment Committee, 5 p.m.
- October 24: Ordinance Review Committee, 5:30 p.m.
- October 24: Planning Board, 7 p.m.
- October 26: Conservation Commission, 6 p.m.
- October 27: Waterfront Committee, 7 p.m.
- November 1: Selectboard, 6 p.m.
- November 2: Fire Department, 6 p.m.
- November 3: Historic Preservation Commission, 5 p.m.

Public members attending Board meetings also shall observe the same rules of priority, decorum and good conduct applicable to the members of the Board and Town Staff.

Members of the Board and/or public will be asked to comply with decisions of the presiding officer and the rules of the Board. Should a member of the Board or public continue to violate, or not adhere to, a decision of the presiding officer or rule of the Board, the Chair may call a recess of the meeting, the length of the recess to be determined by the Chair, and reconvene later to finish conducting the business of the Board. Should the member of the Board or public continue to violate or not adhere to the decision of the presiding officer or rules of the Board, the Chair may unilaterally adjourn the meeting until a later date.

Should behavior by any member of the Board or public elevate to a level of disorderly conduct, the Board may request the Town Manager or other designee to contact a law enforcement official to intervene.