

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, November 15, 2016 at 6 p.m.** in the Municipal Meeting Room.

AGENDA

6 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: November 4, 2016; and November 11, 2016
 - **Motion: To approve the payroll warrants of November 4, 2016 and November 11, 2016**
 - b. Accounts Payable Warrants: November 8, 2016; November 15, 2016
 - **Motion: To approve the accounts payable warrants of November 8, 2016 and November 15, 2016**
3. Approval of Minutes:
 - a. November 1, 2016
 - **Motion: To approve the minutes of November 1, 2016.**
4. Special Presentations or Awards: None
5. Committee appointments:
6. Public Hearings: None
7. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.
8. Department head or committee chair:
 - a. Department Head October reports (see submitted reports)
 - b. Police Chief- disposal of surplus property; Federal Street weight limits update; and Harbormaster training update.
 - c. Transfer Station-Retirement of Les Wentworth, next steps
 - d. Airport Manager-Hanger Lease update
 - e. EMS Director Toby Martin-Department Award, Liquidation of radios, staffing

9. Unfinished Business:

- a. Energy Community Alliance: Marge L. Kilkelly, Senior Policy Advisor, Office of Senator Angus S. King Jr.
- b. MDOT: Downtown Improvement Project Letter of Intent
 - **Motion: To authorize the Town Manager to acknowledge the letter from William A. Pulver, P.E. of the Maine Department of Transportation dated October 31, 2016.**
- c. Murray Hill Properties, Inc. unpaid sewer fees next step
 - **MOTION: To authorize the Town's legal counsel to pursue collections proceedings relating to unpaid sewer fees against Murray Hill Properties, Inc.**
- d. Formation and appointment of community members to the Wiscasset Public Advisory Committee

10. New Business:

- a. Shana Mueller, Bernstein Shur: Brief update on the municipal process now that Maine has passed a bill to legalize the recreational use, possession, cultivation, and sale of marijuana to adults over 21.
- b. Monthly Financials
 - Year-to-date department financial report
 - H.M. Payson Statement of Accounts
- c. Business License Application for Perch Pilates
 - **MOTION: To Approve the Business License Application for Perch Pilates.**
- d. Request from The Friends of Castle Tucker to weed and prune a section of White's Island
 - **MOTION: At Board's discretion**
- e. Set fee for Blasting Permit per Town of Wiscasset Ordinance, Article IX, Section 10.5.2.7
 - **MOTION: At Board's discretion**
- f. Municipal Quitclaim Deed (David G. Laemmle, Map U1, Lot 19 taxes paid in full)

11. Town Manager's Report

- Website update
- Electronic message board comments, suggestions
- Reschedule Saturday Capital Meeting
- Reschedule Red Brick School House site visit

12. Other Board business

- **Executive Session regarding a personnel matter**

Motion: The Board of Selectmen to go into Executive Session pursuant to 1 M.R.S.A §405 (6) (A) to discuss personnel.

13. Adjournment

Future Meetings, Workshops, and Events

November 16: Airport Committee @ Airport, 6 p.m.

November 17: Waterfront Committee, 7 p.m.

November 22: Board of Assessors, 7 p.m.

November 23: Conservation Commission, 6 p.m.

November 24: Thanksgiving Day, Town Offices Closed

November 25 Town Offices closed

November 28: Ordinance Review Committee, 5:30 p.m.

November 28: Planning Board, 7 p.m.

Public members attending Board meetings also shall observe the same rules of priority, decorum and good conduct applicable to the members of the Board and Town Staff.

Members of the Board and/or public will be asked to comply with decisions of the presiding officer and the rules of the Board. Should a member of the Board or public continue to violate, or not adhere to, a decision of the presiding officer or rule of the Board, the Chair may call a recess of the meeting, the length of the recess to be determined by the Chair, and reconvene later to finish conducting the business of the Board. Should the member of the Board or public continue to violate or not adhere to the decision of the presiding officer or rules of the Board, the Chair may unilaterally adjourn the meeting until a later date.

Should behavior by any member of the Board or public elevate to a level of disorderly conduct, the Board may request the Town Manager or other designee to contact a law enforcement official to intervene.