

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, November 22, 2016** at **5 p.m.** in the Municipal Meeting Room.

AGENDA

5 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: November 23, 2016
 - **Motion: To approve the payroll warrants of November 23, 2016**
 - b. Accounts Payable Warrants: November 22, 2016
 - **Motion: To approve the accounts payable warrants of November 22, 2016**
3. Approval of Minutes: NONE
4. Special Presentations or Awards: None
5. Committee appointments:
6. Public Hearings: None
7. Department head or committee chair: NONE
8. Unfinished Business: NONE
9. New Business:
 - a. **SPECIAL ELECTION:**

Motion and vote to accept the shortened 30day process for the special election (This procedure is used when a vacancy arises through resignation and must be filled by election)
 - b. **Special Election Warrant:** Motion and vote to sign the Special Election warrant.
 - c. **Assessor Abatements**
 - William Barnes (Personal Property Acct. #246) - \$82.32
 - Miles Brewer, Stacie Biddle (Map R05, Lot 37E-1) - \$121.62
 - Bonnie Lane (Map 07, Lot 369-21) - \$166.52
 - **Motion: To approve the abatements as recommended by the Assessors Agent.**
 - Abandon trailers approved for demolition on July 12, 2016, see attached minutes. (R04-002-030, taxes due \$3,733.31; R04-002-024. Taxes due, \$1,507.36)

- **Motion: To abated the taxes due on R04-002-030 in the amount of \$3,733.31 and the taxes due on R04-002-024 in the amount of \$1,507.36.**

d. Assessor Supplemental

- George and Samantha Humphrey (Personal Property Acct. #246)

Motion: To approve the supplemental as recommended by the Assessors Agent.

10. Town Manager's Report:

- Municipal facilities are closed Thanksgiving Day and the Friday after Thanksgiving

11. Other Board business

Executive Session: 1 M.R.S.A - 405(6)(A)

Motion to go into executive session

12. Adjournment

Future Meetings, Workshops, and Events

November 22: Assessors

November 23: Conservation Commission, 6 p.m.

November 24: Thanksgiving Day, Town Offices Closed

November 25 Town Offices closed

November 28: Ordinance Review Committee, 5:30 p.m.

November 28: Planning Board, 7 p.m.

Public members attending Board meetings also shall observe the same rules of priority, decorum and good conduct applicable to the members of the Board and Town Staff.

Members of the Board and/or public will be asked to comply with decisions of the presiding officer and the rules of the Board. Should a member of the Board or public continue to violate, or not adhere to, a decision of the presiding officer or rule of the Board, the Chair may call a recess of the meeting, the length of the recess to be determined by the Chair, and reconvene later to finish conducting the business of the Board. Should the member of the Board or public continue to violate or not adhere to the decision of the presiding officer or rules of the Board, the Chair may unilaterally adjourn the meeting until a later date.

Should behavior by any member of the Board or public elevate to a level of disorderly conduct, the Board may request the Town Manager or other designee to contact a law enforcement official to intervene.