

Meeting Minutes

Airport Committee Wiscasset Municipal Airport



Meeting Date: May 6, 2009

Time: 6:00 pm

Location: Airport

Attendees: Ken Boudin (Chair), Bryan Buck, Ervin Deck (Manager), Pam Bracket, Steve Williams

I. Manager's Report

a. Budget

- Week 44: 85%, Expenses: 76%, Revenue: 60%
- 2009-2010 Budget set for vote. Expenses \$58,733; Project Revenue: \$28,000.
- Erv also gave a closed session brief to the committee on why budgeted revenue is short of forecasts.

b. Maintenance

- **Grass mowing.** Committee agreed to hire part-time help this year to mow grass; area to mow will include the infield between runway and taxiway and full safety areas. Bryan and Pam suggested names. Each to contact manager who will make the decision who to hire, and then coordinate with town office.

II. FBO Report. Kerri Stapp updated the committee on the FBO, including the results of the Boothbay Chamber of Commerce open house held on April 30. Kerri indicated they were close to hiring a mechanic with IA credentials.

III. Open Issues

a. Consultant Reselection. Ken prepared final Request for Qualifications, which were reviewed by MDOT (Stacie Haskell). Planned publication date is May 20 with statements due June 12. Copy of RFQ attached.

b. FAA Land Release. Erv started the process of hiring an appraiser. To save money Erv will do the preliminary deed search and obtain other required material. Appraisal should occur in June with payment due after the start of the new fiscal year.

c. Land Leases.

- Hewitt Lease: Language finalized with town and lessee. Manager will present to Selectmen on May 12.
- Williams Lease. Manager and town attorney developed acceptable language and will present to lessee; then to FAA.
- Falvey Lease. Electronic copy of lease forwarded to town's attorney for review. Erv requested Mr. Falvey pay the proposed new lease amount (\$1000), which he agreed to.

d. SRE Building

- Pam selected the color and information forwarded to CB Concrete.
- Ken and Steve will review draft specifications and meet with CB Concrete.
- Erv stated that the FAA is willing to fund the rest of the project this year, including an additive bid item for an interior room (washroom and storage), as well as a water well and septic system (discussions with Bob Siris, FAA on May 4).

e. Long-Term Parking. Manager to finalize document wording and forward to Selectmen for approval, with a planned start date this summer.

**MEETING MINUTES
AIRPORT COMMITTEE
WISCASSET MUNICIPAL AIRPORT
MAY 6, 2009**

IV. New Business

- a. Wildlife Issue.** Erv stated that he had received comments from two local pilots about turkeys on and near the runway. To protect the town against possible problems, Erv contacted the local game warden and was issued a permit to kill turkeys on airport property. To date only one bird was shot and turned over to the warden. Steve addressed this issue and stated his concerns as well as one airport abutter. Steve indicated that turkeys have been on the airport for years and to his knowledge they have never caused a problem and recommended we stop shooting them for now and monitor their presence. The committee agreed and Erv will notify the FBO to keep an eye on them.

I. Next Meeting. June 3, 2009

Adjournment – The meeting adjourned at 7:20 pm