



FRANK COSTA
AIRPORT MANAGER

WISCASSET MUNICIPAL AIRPORT ADVISORY COMMITTEE

APRIL 20, 2016
AIRPORT TERMINAL



MINUTES

- 1. Call to Order.** The meeting was called to order at 6:10 pm

Attendance:

- a. Committee: Steve Williams, Pam Brackett, Bryan Buck
- b. Steve Williams – Chaired the Meeting (Workshop)
- c. Airport Manager: Frank Costa

- 2. Minutes:**

Minutes for Airport Committee Meeting (Workshop) on March 16, 2016 were accepted.

- 3. Airport Manager's Report:**

- a. March 2016 Monthly Report was presented.

- 4. Old Business:**

- a. About trash-bin container being handled by Town Works Personnel; Town Works Dept. does not have a truck that could handle the transport of a trash-bin for handling at the Town's Transfer Station. Town Works Dept. will continue to pick-up and dispose of trash from the Main Terminal Facility.
- b. Airport work vehicle (truck). Several options were evaluated, however, cost of an old vehicle and mileage of said vehicle is not a good option for the airport since future maintenance repair costs might be cost prohibitive. Research to be done into the cost of a simple working truck with basic needs to take place.
- c. Airport Committee member Steve Williams introduced a letter to be submitted to the Wiscasset Board of Selectmen requesting the consideration and addition of a "Non-Resident" position to the

Airport Committee Board. Members Bryan Buck and Pam Brackett were in agreement with the request. Letter will be presented to the Wiscasset Town Manager by the Airport Manager on the following business day.

- d. Pam Brackett expressed her concern about the very bright light being emitted by the porch door light from David McDonald hangar at night and requested the Airport Manager contact Mr. McDonald about the possibility of placing the light on a motion sensor mechanism or perhaps turning the light off when not needed.

5. New Business:

- a. The Airport Manager introduced the “Lighting” update project for the Main Terminal Facility, the Maintenance Hangar and the Snow Removal Equipment (SRE) building. Lighting around these buildings is none existing at night, resulting in a serious safety issue for airport personnel, airport tenants and visiting aircraft that might arrive after sunset. The non-working lights at the Main Terminal have been the source of concern by several companies that have landed their aircraft at the Wiscasset Airport to drop-off or pick-up passengers after hours. The installation of new lighting equipment and or repair of present equipment will take place at various stages for each building and the work will be performed by electrician Kevin Sprague (previous Airport Committee member), Kevin is very familiar with the airport’s electrical system and its capabilities which will facilitate the repairs and keep cost at a minimum. Although Airport Committee members are in agreement as to the necessity of proper lighting at the airport, committee member Pam Brackett expressed her concerns about “light pollution” at the airport affecting the neighborhood and requested the possibility of the light equipment to be fitted with motion sensors if possible. Lighting equipment will be fitted with motion sensors at those locations that do not require constant light for safety monitoring.
- b. Airport Runway / Taxiway lights as well as turning signs will also be checked, evaluated and repaired, some of this equipment is not working due to deficient inner parts that must be replaced in addition to the replacement of non-working bulbs.
- c. Airport Committee members were also informed about the non-operating Phillips 66 sign installed on the Main Terminal Building exterior and facing the runway which indicates the location of the Airport Terminal. This sign was checked by a Phillips 66 contractor whom discovered the sign not to be connected to the electricity. Kevin Sprague will also correct this issue.

6. Public Comments:

None

7. Meeting adjourned at 7:50pm

Airport Committee Members

Ken Boudin, Pam Brackett, Bryan Buck, Steve Williams

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