

Meeting Date: May 10, 2013

Location: Airport

In Attendance: Pam Brackett, Steve Williams, and Kevin Sprague

Pam Brackett, Acting Chair, called the meeting to order at 6:00 pm

A. Minutes from March 13, 2013 meeting were approved (3-0)

B. Manager's Report

1. Budget – Current: At end of April 2013, 83% of the fiscal year, 83% of expenses have been expended and revenue is at 93%. With projected fuel sales, we may exceed 100% of budgeted revenue.

2. Budget – FY 2014 (July 1, 2013 – June 30, 2014). Final numbers approved by Board of Selectman. Expenses of \$298, 000 and Revenue of \$315,800 (rounded).

3. FBO Operations

a. Staffing – Kim will reopen starting May 1 @ five days/week. Part-time position advertised.

b. Fuel sales for fiscal year through April 30:

Type	Gallons	Gross Revenue
100LL	29,736	\$163,414
Jet A	6,068	\$33,374
Total	35,805	\$196,788

4. Project Status Updates

a. EA Scoping meeting scheduled for May

C. Old Business

1. Crosswinds Maintenance lease. Letter sent to lessee terminating lease.

D. New Business

1. Solar taxiway light test

E. Public Comments - None

F. The meeting adjourned at 6:40.

Submitted:
Ervin Deck
Airport Manager

Committee Membership

Member	Term Expires
Bryan Buck	June 30, 2013
Kevin Sprague	June 30, 2013
Ken Boudin	June 30, 2014
Steve Williams	June 30, 2014
Pam Brackett	June 30, 2014