

## Agenda Notes

### Selectmen's Meeting 5/06/14

**6.) Public Hearing for amendment to Special Amusement Permit for Twisted Iron Customs.**

Twisted Iron Customs would like to amend their Special Amusement Permit to host events on the first Friday of each month, instead of the first Wednesday of every month. The original Special Amusement Permit was approved by the Board of Selectmen on January 7, 2014.

**10.) New Business**

**a. Approval of Robert Jones and Ridgeback Pottery as a vendor on the Main Street Pier.**

Please see the attached application, which has been approved by the Waterfront Committee.

**b. Approval of Ron Leeman and Forgotten Recipes as a vendor on the Main Street Pier.**

Please see the attached application, which has been approved by the Waterfront Committee.

**c. Requests by First Congregational Church regarding use of Town Commons, road closures, display of auction items and placement of street signs for Summerfest.**

Please see attached letter from the Chair of the Summerfest Committee at First Congregational Church. Summerfest has been an annual event in Wiscasset for many years, and is scheduled this year on July 26.

**d. Sign warrant for the June 10, 2014 election.**

The warrant contains the following articles:

Article 1: To elect a moderator to preside at the election on June 10, 2014, at the Wiscasset Community Center, from 8 a.m. until 8 p.m. The election is by private ballot.

Article 2: Also by private ballot on the same day and time, the following positions that will be elected are: 3 positions for the Board of Selectmen (2 year terms), 1 position for the Wiscasset School Board (2 year term), 1 position for the Wiscasset School Board (3 year term), 3 positions for the Budget Committee (3 year terms), 1 position for the Budget Committee (1 year term), and 2 positions for Water District Trustee (3 year terms).

**11.) Town Manager's Report**

**a. Set date for property abatements.**

A date for property abatements will be set.

**b. Sign deed for sale of town owned property Map U-15A Lot 7C.**

The deed for the property will be signed.

WISCASSET BOARD OF SELECTMEN,  
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR  
APRIL 15, 2014

Preliminary Minutes

tape recorded meeting

Present: Vice Chair Judy Colby, Pam Dunning, Tim Merry, Chair Ed Polewarczyk, Jeff Slack and Interim Town Manager Don Gerrish

6:45 p.m.

**Judy Colby moved to enter executive session pursuant to M.R.S.A. Title 1, §405, (6)(C) for the purpose of discussing land disposition. Vote 4-0-0. Judy Colby moved to exit executive session at 6:55 p.m. Vote 5-0-0.**

1. Call to Order

Chair Ed Polewarczyk called the meeting to order at 7 p.m.

2. Pledge of Allegiance to the Flag of the United States of America

3. Approval of Treasurer's Warrant: April 8 and April 15

**Judy Colby moved to approve the Treasurer's Warrant of April 8. Vote 5-0-0. Pam Dunning moved to approve the Treasurer's Warrant of April 15. Vote 5-0-0.**

4. Approval of Minutes: April 1, 2014

**Pam Dunning moved to approve the minutes of April 1 as amended to correct a typo. Vote 5-0-0.**

5. Appointments – none

6. Public Comment

Bill Barnes asked where funds came from for the Public Works truck approved at the last meeting, as it was not in the budget. Don Gerrish will research. Barnes also said he understood the truck was to be for town use only and that meant the truck would not leave town and would not be used for the road commissioner to go back and forth to his home.

George Green asked that the area around the memorial at the corner of Routes 1 and 27 be kept clear of signs.

Norman Guidoboni said incorrect information had been given in response to Jeff Slack's question at the April 1 meeting: The number of absentee voters was not 35%, it was over 50% (207 absentee votes, 403 total votes).

Steve Mehrl commented on the lack of information on the school budget, and that meeting minutes or agendas, which are required by FOIA, are not available. Even though final numbers are not available, he said the schools constitute 80% of the town budget and some of last year's numbers could be used in

drafting a budget. Pam Dunning explained that the school board was waiting for information from the RSU and State, and, as it currently had no employees, the school board could not use last year's numbers. There will be a public hearing on the school budget on May 14.

#### Addition to Agenda

**Judy Colby moved to authorize the Town Manager to sign the purchase and Sale agreement for Lot U-15A, 007C with Norman Sherman for the price of \$6,000.** The land was tax-acquired and was offered for sale by the Town. The board accepted Mr. Sherman's offer. **Vote 4-1-0.**

#### 7. Department Head or Committee Chair Report

A. Cemetery Committee Report: Chair Don Jones said the committee had revised the rules and regulations for cemeteries, adding two sections: a definition of perpetual care and a determination of those who may be buried in town cemeteries. The committee also made recommendations for the enforcement of the rules, which the selectmen adopted, and created a map of all known cemeteries in town.

The committee is reviewing the records of the Jackson Cemetery where there are approximately 175 graves. The records are not complete and do not show where space is available for people inquiring about lots. He suggested obtaining the help of a surveyor to lay out the plots. Don Gerrish said he will be meeting with staff regarding not only the Jackson Cemetery and but others as well.

Jones said that he was having difficulty obtaining complete information regarding veterans' graves from the local post of the American Legion. He added that, according to State law and the national American Legion, flags which are put on veterans' graves by the American Legion on behalf of the Town for Memorial Day should be taken down soon thereafter, but that is not being done in Wiscasset. Jones had recently removed flags which were installed last May and suggested that the Town contact the local American Legion about removing the flags or take action to have them removed by volunteers, Boy Scouts, or others. Don Gerrish said the town would address the problem. Ed Polewarczyk recommended drafting a policy regarding the flags on veterans' graves.

Jones said the committee needs more members, and Judy Colby recommended that the Town Clerk advertise for people to fill the vacancies.

#### B. Walkability Audit Final Report – Postponed

C. Discussion regarding removal of tree in front of Fire Department: Roland Abbott, EMS Director, and Fire Chief T. J. Merry requested that the fir tree in front of the Fire and EMA/EMS departments be removed to improve visibility and safety for emergency vehicles. In addition, the removal will create up to 12 parking spaces for emergency services. Abbott said that the removal of the dead willow tree in front of the fire department had been scheduled and he suggested that the fir tree be removed at the same time. **Judy Colby moved to remove the tree. Vote 5-0-0.**

#### 8. Unfinished Business – None

9. New Business

A. Approval of Robert Jones and Ridgeback Pottery as a vendor on the Main Street Pier – postponed

B. Review and Approval of revised airport rates and fees: Airport Manager Erv Deck said that there had been increases in fees consistent with those at other area airports. He explained the three rates for land leases for future hangars: undeveloped land, leased land without water and sewer and leased land with water and sewer. **Judy Colby moved to approve the proposed rates. Vote 5-0-0.**

C. Review and approval of a hangar land lease agreement between the Town and David MacDonald: Erv Deck said MacDonald had selected a site at the far end of the airport on which to build a hangar and will pay a fee for preparation of the lot. The proposed hangar will be next to the SRE building and will have water and sewer. MacDonald is ready to begin construction as soon as the board approves the lease. **Jeff Slack moved to approve the lease agreement as presented. Vote 5-0-0.**

10. Town Manager's Report

A. Update on Scout Hall: Don Gerrish said that following the board's vote at the last meeting, he had met with the organization using Scout Hall. Through a miscommunication, the for-profit organization had been using the hall for two years but will be vacating the property at the end of the current program in May. Gerrish said he will draft a policy or process for future use of town-owned buildings. He had met with representatives of the American Legion who had used the property in the past in working with the scouts and they will be included in future discussions.

Five minute recess

B. Presentation of 2014-2015 Municipal Budget: Gerrish distributed copies of the draft 2014/2015 budget that included the same amounts budgeted for schools and county as in the previous budget because those numbers were not available. There was no change in valuation. The total budget is \$5,341,177, an increase of \$436,099; revenues of \$3,535,000 were projected, an increase of \$255,000. The net amount to be raised from property taxes is \$1,805,000, an increase of \$213,000. Gerrish said increases were projected for salary adjustments for union employees and cost of living increases for other employees and an additional police position, a school resource officer. He described the capital improvement budget and increases in departmental budgets, two of which are covered by departmental revenue. The first budget meeting will be held on Saturday, April 19 from 8:30 a.m. to 3 p.m.

Don Gerrish said the board would hold second interviews with two candidates for the town manager position on Wednesday, April 23.

Gerrish announced that the Maine Eastern Railroad will schedule Saturday trips this summer on the Wiscasset Flyer from Wiscasset to Newcastle/Damariscotta and from Wiscasset to Bath.

11. Other Business

Bill Barnes asked if the board members still wanted to hold an open town meeting in light of public comments opposing it. He said he had no problem with the town shutting down as a result of an early adjournment of the meeting.

Ed Polewarczyk said if the open town meeting were adjourned before a budget was approved, as had been threatened, the board would be obligated to give notices of termination to town employees.

12 Adjournment

Judy Colby moved to adjourn the meeting at 8 p.m. Vote 5-0-0.

Amendment to Twisted Iron Customs  
Special Amusement Permit



APPLICATION FOR  
SPECIAL AMUSEMENT PERMIT 6-8 pm

Change to 1st Friday of each month: May 2,  
DATE: June 6, July 4, Aug 1, Sept 5 (and Sat Sept  
APPLICANT(S) NAME: Oct 3, NOV 7, Dec 5 (not sure of time)  
APPLICANT(S) RESIDENCE ADDRESS: Michael Benner

BUSINESS NAME: Twisted Iron Customs  
BUSINESS ADDRESS: 424 Bath Rd Wiscasset ME  
BUSINESS DESCRIPTION: Bike Shop Sales / Service

LOCATION TO BE USED: 424 Bath Rd.

DESCRIBE ENTERTAINMENT: - entertainment remaining  
the same

HAS THE APPLICANT EVER HAD A LICENSE TO CONDUCT THE BUSINESS  
THEREIN DESCRIBED EITHER DENIED OR REVOKED? YES  NO   
IF SO, DESCRIBE THOSE CIRCUMSTANCES ON A SEPARATE DOCUMENT.

HAS THE APPLICANT, INCLUDING ALL PARTNERS, CORPORATE  
OFFICERS, MANAGERS OR PRINCIPAL EMPLOYEES EVER BEEN CONVICTED  
OF A FELONY? YES  NO  same as before  
IF SO, DESCRIBE SPECIFICALLY THOSE CIRCUMSTANCES ON A SEPARATE  
DOCUMENT.

By signing below, the applicant agrees that the information on this permit is factual  
and true and agrees to abide by applicable local, state and federal laws, rules and  
standards including, but not limited to Article X, Section 1 (Special Amusement  
Permits) of the Wiscasset Ordinances and Title 28-A (Liquors) of the Maine State  
Statutes.

Signature(s): [Signature] Date: 4/9/14

On agenda 5/6/14



APPLICATION FOR  
SPECIAL AMUSEMENT PERMIT

DATE: 12/05/13 (12/05/13)

APPLICANT(S) NAME: Michael Benner

APPLICANT(S) RESIDENCE ADDRESS: 42 Benner Ln.  
Friendship ME 04527

BUSINESS NAME: Twisted Iron Customs

BUSINESS ADDRESS: 424 Bath Rd. Wiscasset + ME 04578

BUSINESS DESCRIPTION: Motorcycle 'Hot Rod  
Repair, maintenance shop

LOCATION TO BE USED: 424 Bath Rd.

DESCRIBE ENTERTAINMENT: monthly motorcycle and  
hot rod charity events.

-advertise newspaper monthly events (not always  
music involved) Mostly indoor. If serving  
alcohol will have roped off area.

HAS THE APPLICANT EVER HAD A LICENSE TO CONDUCT THE BUSINESS  
THEREIN DESCRIBED EITHER DENIED OR REVOKED? YES  NO

IF SO, DESCRIBE THOSE CIRCUMSTANCES ON A SEPARATE DOCUMENT.

HAS THE APPLICANT, INCLUDING ALL PARTNERS, CORPORATE  
OFFICERS, MANAGERS OR PRINCIPAL EMPLOYEES EVER BEEN CONVICTED  
OF A FELONY? YES  NO

IF SO, DESCRIBE SPECIFICALLY THOSE CIRCUMSTANCES ON A SEPARATE  
DOCUMENT. 11/31/09 - violation of protection order

By signing below, the applicant agrees that the information on this permit is factual  
and true and agrees to abide by applicable local, state and federal laws, rules and  
standards including, but not limited to Article X, Section 1 (Special Amusement  
Permits) of the Wiscasset Ordinances and Title 28-A (Liquors) of the Maine State  
Statutes.

Signature(s): [Signature] Date: 12-5-13

# TOWN OF WISCASSET

## Code Enforcement Office

Wiscasset Town Office

51 Bath Road

Wiscasset, ME 04578

### Questions for Special Amusement Applications

1. Frequency of events, Monthly... Weekly... Any events planned during the week, specific dates first wed. night of each month  
Are they indoor or outdoor events outdoor backup plan if inclement weather in the summer
2. Hours of operation i.e. start time, closing time for each event 5:00-8:00
3. Entertainment? Live or amplified music, duration of event specific times 5:00-8:00
4. What is the maximum number of expected attendees including support staff 150
5. Will tickets for the specific event be presold or sold at the door to limit participants NO
6. What facilities are onsite for bathroom facilities, 7 is there a specific site for added portable toilets if needed. How many are handicap accessible? men/women & employee
7. How much onsite parking is there? 150 How large is the display area for the events held outdoors, 5 Acre Is the staff parking separate yes Is there a contingency for offsite parking, how many vehicles can it accommodate yes-150
8. Will there be any onsite security provided by the applicant for remote parking and alcohol policing outside of any roped off area for outdoor events? yes
9. Will events serving alcohol be catered or is the business going to apply for a liquor license? liquor lic. Will the alcohol type be beer, beer & wine or distilled spirits beer & wine Will there be food provided or onsite vendors? yes
10. What type of signage is planned? ea. side of Rt 1 such as onsite and offsite parking, will there be sign along route #1 for event ahead yes
11. Do you have a plan to notify neighbors and abutters? yes
12. The Town needs a detailed scaled site plan with event area, parking and on site portable toilets. All outside areas where alcohol will be present. \_\_\_\_\_

Lighting method - fully lighted

**TOWN OF WISCASSET**  
**Code Enforcement Office**  
**Wiscasset Town Office**  
**51 Bath Road**  
**Wiscasset, ME 04578**

January 8, 2014

Twisted Iron Customs  
Michael Benner  
42 Benner Lane  
Friendship, Me.

Dear Mr. Benner

The Board of Selectmen approved your Special Amusement permit as presented to them on January 7<sup>th</sup>, 2014 with the following parameters:

**Operating Dates :** First Wednesday night of each month.

**Operating Hours:** 5:00 pm to 8:00 pm.

**Allowed Uses:** Monthly motorcycle and hot rod charity events.

**Amplified Music:** During events from 5:00 pm to 8:00 pm.

**Sanitary Facilities:** bathroom facilities in building are adequate.

**Food Service:** Meet State of Maine Health Inspector requirements.

**Parking:** parking on-site is adequate for 80 cars. Additional overflow parking is available at other locations if written authorization is received by the Town. No parking at any time shall occur along Route One.

**Alcohol:** Liquor license required for events.

**Signage:** Adequate signage will be placed on Route One to direct people to facility and monitor traffic patterns.

**Abutter Notification:** The applicant will notify abutters of plans and event schedule.

## Christine Wolfe

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**From:** Parker, Misty <townplanner@wiscasset.org>  
**Sent:** Monday, December 23, 2013 10:18 AM  
**To:** Laurie Smith  
**Cc:** Troy Cline; TJ Merry; Roland Abbott; Ron Lear; Stan Waltz; Christine Wolfe  
**Subject:** Re: Special Amusement Permit Applications

Hi,

Chief Cline, Stan Waltz and I met with Mike Benner this morning to discuss his special amusement permit. The following information was gathered to understand the permit request better.

The request is to hold on event per month on a weekday (Wednesday or Thursday) from 5-7pm. In June, July and August the request is to hold the monthly event on a Saturday from 1-4pm.

Each event is anticipated to have a maximum of 100 people, plus 15-25 staff. He does not plan to cut people off since most are not staying for the whole event. The week day events are predicted to have less people and will have less staffing on those days (15 staff volunteers). The owner feels at least 150 spaces would be available on site, including approximately 30 spaces for the show cars for the event drive-ins. Over-flow parking will be utilized next door at Wiscasset Glass and Ames Supply has granted permission to use their parking lot on evenings and Sundays. Staff will help with directing traffic for the Saturday events when a larger number of people is expected. The owner does not have a plan to turn away people. He did remark that if too many arrived he would turn them away.

Signage for the event will be placed ahead of the property. At least three signs in each direction along Route 1 identifying the event.

A band is expected for each event and will be indoors. The garage door will be open to the event and an area around the door outside will be roped off for people to be in. Bathroom facilities are available indoors- 3 stalls for men 3 stalls for women. The existing bar will be utilized with just the sales of beer and wine. The owner is applying for an event liquor license. The owner will also be cooking food on site to serve during the event. A full kitchen is present in the building.

The applicant did not plan to notify abutters since most were businesses. He did say he would be happy to notify all abutters of each event if required.

Lighting is available on site. However, the owner does not anticipate events being held after dark.

The owner will be supplying a site plan identifying parking, facilities, and event area later this week.

Best,  
Misty

On Tue, Dec 17, 2013 at 3:55 PM, Laurie Smith <townmanager@wiscasset.org> wrote:

Good Afternoon,

You all received a special amusement application for Twisted Iron in the past week or so. I reviewed the application and am concerned about the lack of detail provided regarding these potential events. As departments, when you sign your approval to these applications you should be giving due consideration to the event and the potential impact to the Town and your department. Questions that rose to my mind included:

- How often will they hold these events (what months and how many times per month)
- Days of the week that will be impacted.
- Hours of operation (impact on traffic, neighbors etc)
- What is the maximum number of people that will be allowed to attend.
- How will facilities be impacted by the number of participants
  - Do they have adequate number of restrooms
  - Do they have an adequate number of parking spaces (will parking occur off site on Route one?)
  - Will there be any displays of hot rods or motorcycles which will decrease the number of parking spaces.
- Will alcohol be served?
  - Catered or liquor license
  - Inside or outside
- Will there be amplified music inside or outside? (noise levels)

If you feel that there are questions not answered by the applicant then you should request additional information. Misty and Stan will be meeting with applicant to determine the answers to these questions and others. You will all be invited to attend to learn more as well.

The Selectmen depend upon us to ask these questions and recommend the parameters by which permits should be issued. These parameters are the only means we have to enforce events in the future.

Please give more thoughtful consideration to future applications.

Laurie Smith

Town Manager

Town of Wiscasset

51 Bath Road

Wiscasset, Maine 04578

(207) 882-8200 x 108

--

Misty Parker  
Town Planner

Town of Wiscasset

51 Bath Road

Wiscasset, ME 04578

(207) 882-8200 x106

[townplanner@wiscasset.org](mailto:townplanner@wiscasset.org)

# SPECIAL AMUSEMENT PERMIT-NEW APPLICATION

Business requesting permit: Twisted Iron

Code Enforcement Officer:

Comments: I have no issues. The parking is adequate for  
80 cars onsite. There are adequate Bathroom Facilities for  
a minimum of 150 people on site at any given time. There are  
plenty of lights in the parking lot and on the premises around the  
exterior of the building. I would recommend that any more than  
80 eighty cars they should utilize off-site parking.

Signed: Steve Wolf

Dated: 12-6-2013

Wiscasset Police:

Comments:

NO ISSUES

Signed:

Tracy O'Leary

Dated:

12-09-2013

Planning Department:

Comments: None

Signed:

Jessy Parker

Dated:

12/16/13

Ambulance Department:

Comments: NO ISSUES

Signed: [Signature]

Dated: 12-9-13

Transfer Station:

Comments: NO ISSUES

Signed: Ron Sean

Dated: 12/9/13

Fire Department:

Comments: NO ISSUES

Signed: [Signature]

Dated: 12/11/13

Date application received: 12/5/13

Date advertisement paid: - 0 -

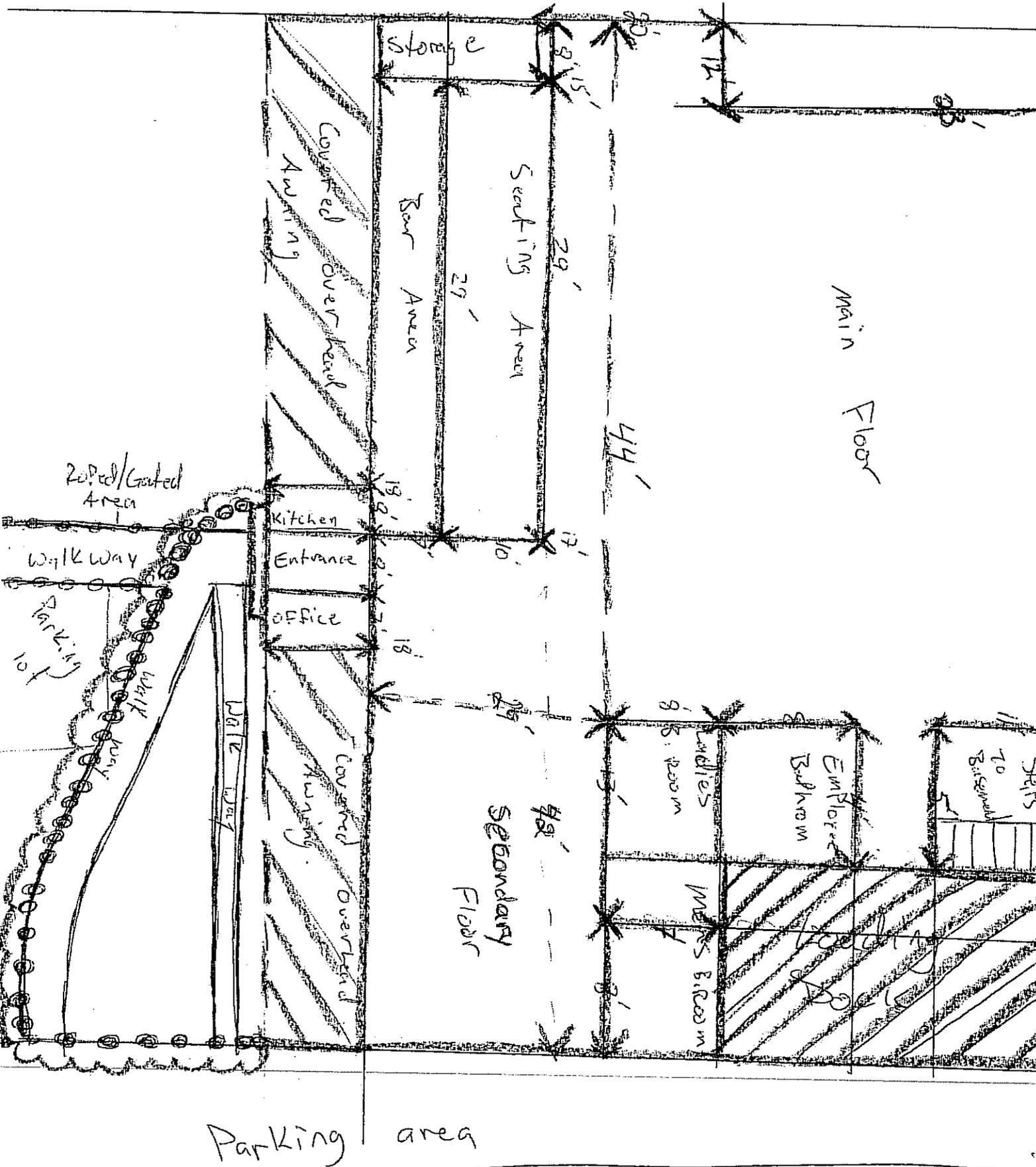
Date advertisement to run: 1/7/14

Date of required public hearing: 12/13/13

Date public hearing posted: 12/13/13

License Approved: \_\_\_\_\_

Dated: \_\_\_\_\_



Town of Wiscasset  
51 Bath Rd  
Wiscasset Me 04578

January 2, 2014

To Whom It Concerns:

I give Twisted Iron Customers permission to park in our parking lot. In the event they need overflow parking, during their events.

Sincerely,



Ames True Value  
447 Bath Rd  
Wiscasset Me 04578



# Town of Wiscasset

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## MEMORANDUM

To: Board of Selectmen  
Fr: Laurie Smith, Town Manager  
Re: Twisted Iron Special Amusement Permit  
Dt: January 2<sup>nd</sup>, 2014

Attached please find the documentation regarding Twisted Iron's special amusement application for 2014. Michael Benner wishes to hold events at his Route One facility on the first Wednesday evening of each month. The events will take place both indoors and outdoors as weather permits. Misty Parker and Stan Waltz met with Mr. Benner to review his application. Since these are new events and we have no history with attendance, staff feel comfortable allowing the events with the following parameters

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**Operating Dates :** First Wednesday night of each month.

**Operating Hours:** 5:00 pm to 8:00 pm.

**Allowed Uses:** Monthly motorcycle and hot rod charity events.

**Amplified Music:** During events from 5:00 pm to 8:00 pm.

**Sanitary Facilities:** bathroom facilities in building are adequate.

**Food Service:** Meet State of Maine Health Inspector requirements.

**Parking:** parking on-site is adequate for 80 cars. Additional overflow parking is available at other locations if written authorization is received by the Town. No parking at any time shall occur along Route One.

**Alcohol:** Liquor license required for events.

**Signage:** Adequate signage will be placed on Route One to direct people to facility and monitor traffic patterns.

**Abutter Notification:** The applicant will notify abutters of plans and event schedule.

Visual inspection

80 - 100 spots

No more than 100 on-site

Nightclubs/bars 1:75

Restaurants banquet halls 1:200

Need a letter from ADHS and Wisconsin DNR  
For over 10 parking.

TOWN OF WISCASSET  
Main Street Pier  
2014 Vendor Permit Application

APPLICANT NAME: Ron Leeman

BUSINESS NAME: Forgotten Recipes

MAILING ADDRESS: PO 1126

PHONE NUMBER: 207-882-7287<sup>H</sup> 319-8581<sup>C</sup>

EMAIL ADDRESS: \_\_\_\_\_

SEASONAL PERMIT:  \$400 (10' X 20') or \$600 (30' x 34')

WINTER RENTAL PERMIT:  \$300 (10' X 20') or \$400 (30' x 34')

DAY USE PERMIT:  DATE(s): \_\_\_\_\_ \$25

FOR PROFIT  NON PROFIT

DESCRIPTION OF ALL BUSINESS ACTIVITIES THAT WILL TAKE PLACE ON SITE: Jams, Relish Sweet Honey Mustard

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I REQUEST ELECTRICAL SERVICE:  110 Volt outlet

\$100/season or \$5/day additional use will be billed by the Town

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.

I represent that all of the above information is true and correct. I have read the attached Main Street Pier Policies and agree that I will comply with all rules and regulations.

Ronald L. Leeman  
Signature

4-22-14  
Date:

---

Office use only

Permit fee \_\_\_\_\_  
Electric fee \_\_\_\_\_  
Total amount \_\_\_\_\_  
Approval Date \_\_\_\_\_  
Assigned location \_\_\_\_\_  
Issue date \_\_\_\_\_  
Expiration date \_\_\_\_\_

Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_ by Waterfront Committee

Authorized by \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/21/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> J Edward Knight/Rollins Agency 15 Vine Street, Suite #2  Bath ME 04530		<b>CONTACT NAME:</b> Lisabeth Wyman <b>PHONE (A/C No. Ext):</b> (207) 443-2700 <b>FAX (A/C No.):</b> (207) 443-2755 <b>E-MAIL ADDRESS:</b> liz@jedwardknight.com															
<b>INSURED</b> Ronald Leeman, DBA: Forgotten Recipes PO Box 1126  Wiscasset ME 04578		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Peerless Ins. Co</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Peerless Ins. Co		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b> CL1442100853	<b>REVISION NUMBER:</b>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			BOP8669003	5/12/2014	5/12/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY			BAS55759670	9/17/2013	9/17/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS		NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
							Uninsured motorist combined \$ 500,000
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED		RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			N/A			WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER**Town of Wiscasset  
Wiscasset, ME 04578**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Amy Lewis/AMY

pc

TOWN OF WISCASSET  
Main Street Pier  
2014 Vendor Permit Application

APPLICANT NAME: Robert S. Jones  
BUSINESS NAME: Ridgeback Pottery  
MAILING ADDRESS: 125 Western Rd. Warren, ME 04864  
PHONE NUMBER: 273-3614  
EMAIL ADDRESS: nanjones@tds.net ridgebac@tds.net

SEASONAL PERMIT:  \$400 (10' X 20') or \$600 (30' x 34')  
WINTER RENTAL PERMIT:  \$300 (10' X 20') or \$400 (30' x 34')  
DAY USE PERMIT:  DATE(s): \_\_\_\_\_ \$25  
 FOR PROFIT  NON PROFIT

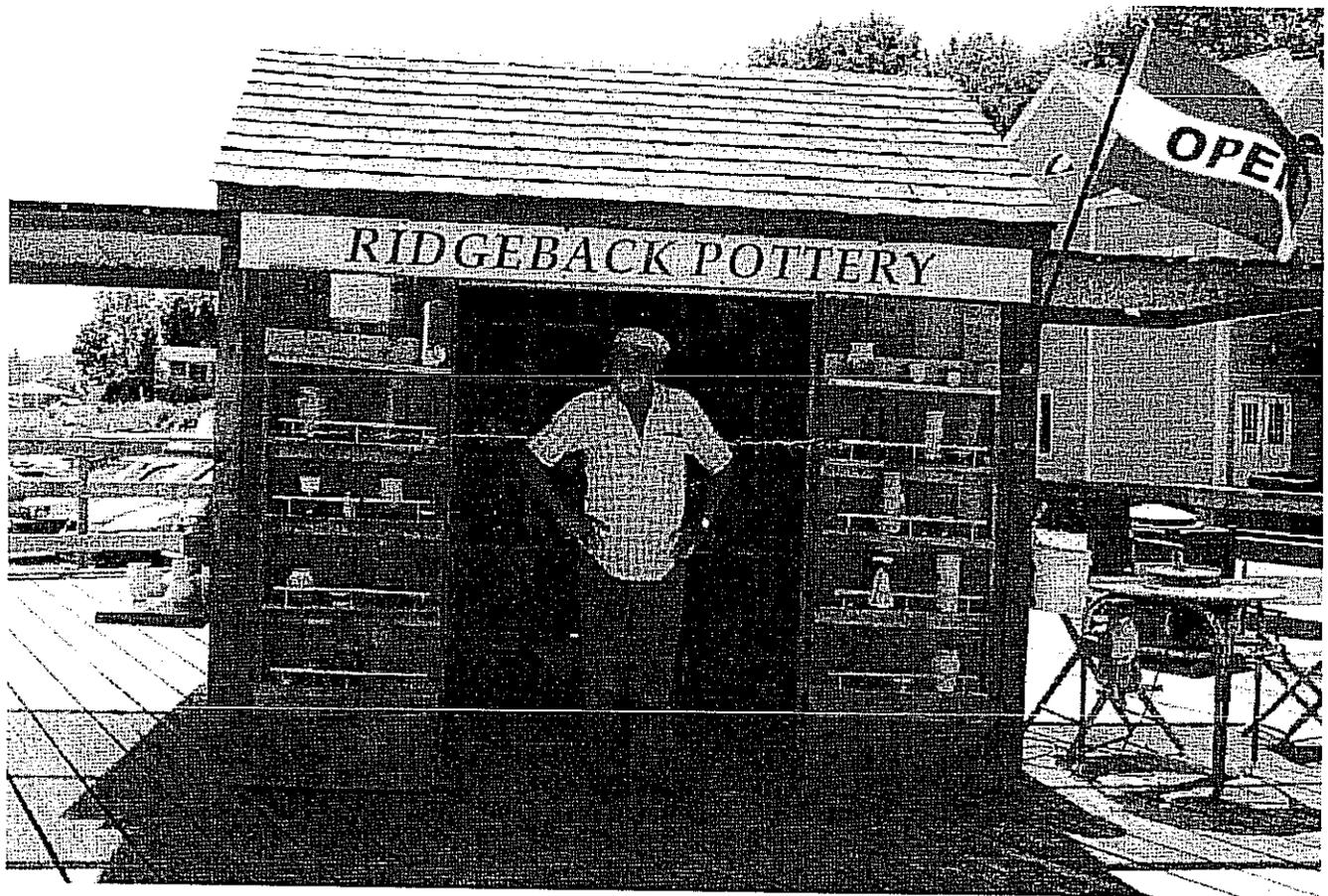
DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE:  
Making and selling pottery

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)  
\_\_\_\_\_  
\_\_\_\_\_

I REQUEST ELECTRICAL SERVICE:  110 Volt outlet )

\$100/season or \$5/day additional use will be billed by the Town

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MMDDYYYY)  
4/8/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>J Edward Knight &amp; Company</b> 157 Townsend Avenue PO Box 447 Boothbay Harbor ME 04538		<b>CONTACT NAME:</b> Jennifer Mercier <b>PHONE (A/C, No, Ext):</b> (207) 633-4423 <b>FAX (A/C, No):</b> (207) 633-7151 <b>E-MAIL ADDRESS:</b> Jennifer@jedwardknight.com	
<b>INSURED</b> <b>Robert Jones, DBA: Ridgeback Pottery</b> 125 Western Rd Warren ME 04864		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Peerless Ins. Co <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

COVERAGES CERTIFICATE NUMBER: CL144800757 REVISION NUMBER:

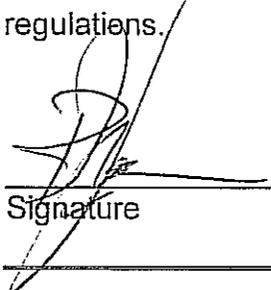
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MMDD/YYYY)	POLICY EXP (MMDD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		3025458798	1/10/2014	1/10/2015	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COM/PROP AGG	\$ 2,000,000
							\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b> Town of Wiscasset 51 Bath Road Wiscasset, ME 04578	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE M Robbins/MELISS <i>Melissa Robbins</i>
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I represent that all of the above information is true and correct. I have read the attached Main Street Pier Policies and agree that I will comply with all rules and regulations.



Signature

*April 7 14*

Date:

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Office use only

Permit fee \_\_\_\_\_  
Electric fee \_\_\_\_\_  
Total amount \_\_\_\_\_  
Approval Date \_\_\_\_\_  
Assigned location \_\_\_\_\_  
Issue date \_\_\_\_\_  
Expiration date \_\_\_\_\_

Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_ by Waterfront Committee

Authorized by \_\_\_\_\_



# First Congregational Church of Wiscasset

The United Church of Christ  
28 High Street P.O. Box 350  
Wiscasset, ME 04578  
(207) 882-7544



April 7, 2014

Board of Selectmen  
Town of Wiscasset  
Wiscasset, Maine 04578

Dear Selectmen:

On behalf of the Summerfest Committee of the First Congregational Church of Wiscasset, we are requesting permission for exclusive use of the Town Common for this year's event. The Fair will take place from 10:00 A.M. until 2:00 P.M. on Saturday, July 26, 2014. We will begin setting up Saturday morning, July 26, 2014 and conclude about 4:00 P.M. on Saturday.

We are also requesting that you allow us to close off the road between the Court House and the Church on Saturday, July 26, 2014 from 7:00 A.M. until 4:00 P.M.

And, in the event that we are able to obtain a large donation for our Silent Auction (like a small sail boat) we are asking your permission to display the item in the Town Common along with our street signs, from July 4, 2014 to July 26, 2014.

All of the people associated with First Congregational Church of Wiscasset appreciate the many years that we have been able to hold Summerfest on the Common and we look forward to another successful year. As you know, all of the proceeds of the fair are donated to local non-profit organizations that assist area residents.

We thank you for this consideration and invite all of you to come, shop, and enjoy the fair.

Sincerely,

Nancy Roby  
Summerfest Chair