

WISCASSET BOARD OF SELECTMEN,  
BOARD OF ASSESSORS, AND OVERSEERS OF THE POOR  
JULY 10, 2012 WORKSHOP

Preliminary Minutes

Tape recorded meeting

Present: Judy Colby, Chair Pam Dunning, Vice Chair Ed Polewarczyk, Jeff Slack and  
Town Manager Laurie Smith

Absent: Bill Curtis

1. Call to Order

Chair Pam Dunning called the meeting to order at 6:02 p.m.

2. Pledge of Allegiance to the Flag of the United States of America

3. Assessor Sue Varney, discussion regarding 2012 valuation

Varney suggested that the valuation of five commercial and four residential properties on Route 27 be changed to be consistent with others in the neighborhood. The change would result in a valuation loss of \$73,800. **Judy Colby moved to approve adjustments on the Route 27 properties for a loss of \$73,800. Vote 4-0-0.**

Based on 24 sales from 2007 to 2011, the valuations in the Village are 130% of fair market value with a quality rating of 20. The state requires a quality rating of 20 or less. With a 10% reduction in the values, the ratio would be 124%; with a 20% reduction in values, the ratio would be 119% of fair market value. A 10% reduction would result in a valuation loss of \$1,643,600. Other adjustments shown on spreadsheets provided by Varney were reductions of 10% in values on Village neighborhood properties with water influence resulting in a valuation loss of \$1,828,100; on commercial properties resulting in a valuation loss of \$687,600; on properties with deep waterfront resulting in a valuation loss of \$59,500; and on properties with shallow waterfront resulting in a loss of \$138,800. If all of the above changes are made the resulting valuation loss will be approximately \$4,431,400. There was a consensus that a decision on reducing values be postponed until the August 7 meeting.

Varney said the 4/1/2011 total valuation of the Mason Station properties was \$10,303,700. All but five of the properties have been foreclosed, and excluding asbestos lots, the valuation of town-owned properties is \$6,517,300. The board discussed whether to take the town properties off the tax rolls or to continue to tax the properties. There was a consensus of the board to wait until the first or second meeting in August to make a decision.

4. Airport Manager Ervin Deck, discussion of Airport Master Plan

Deck said work on the master plan began two years ago. Since that time, the Texas Flying Legends have decided to make Wiscasset its summer home, which has made changes to the master plan necessary. Changes include the need for a longer runway and space for a hangar, apron and museum.

Because the Texas Legends are considering the purchase of two adjoining properties for their uses, the airport will not have to take their needs for hangar and museum space into consideration.

Deck said there is sufficient land to meet the future demands of the airport. He explained several drawings showing options for the present and for the future. One plan is to pave the graded

grass areas beyond the paved runway for added safety. Deck said the FAA likes the plan and it may be done next year.

Several areas have been improved and are ready for hangar development if it will not affect the weather station. An additional parking area is planned

Deck said trees may have to be cut for safety at some time in the future when the runway is extended. The FAA has already shut down the airport for night instrument landings because of the trees. However, before any cutting is done, an environmental assessment must be done which will take approximately a year, then a ground survey will be done to determine exactly what needs to be done. Engineering design for the cutting of trees will be done the following year, and a construction grant will fund the option selected. The process will take two to three years.

Pam Brackett, who with her sister Ann owns Chewonki camp ground, expressed concern about the effect on her business if trees on her property were removed. She said Chewonki is a viable part of the community. She offered to tour the property with selectmen on July 11 at 4 p.m. to demonstrate how the removal of trees would affect the operation of Chewonki. Ken Boudin, Chairman of the Airport Committee, said safety of the airport was a concern but not to the detriment of the campground.

Don Lamson, Chewonki, supported Pam Brackett in her concern. He said that the airport should make sure the demand is there before planning any expansion that would require the cutting of trees on Chewonki property.

In response to questions, Deck said paving the area next to the fuel supply and part of the runway are planned for this year and that the amount of tree clearing and topping won't be determined until the assessment is done. The final draft of the master plan will be presented to the town in October.

#### 4. Executive Session for Personnel Matters

Ed Polewarczyk moved to go into executive session pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel matters relative to Vote 4-0-0. The board entered executive session at 7:51 p.m. At 8:06 p.m., Ed Polewarczyk moved to come out of executive session. Vote 4-0-0. Judy Colby moved that the Board of Selectmen appoint Tim Merry, Sr. as a petition signer member to the RSU 12 withdrawal committee. Vote 4-0-0. The School Board will appoint a school board member to the committee, which will meet on July 19 at the high school.

#### 5. Tax Anticipation Note

Ed Polewarczyk moved:

(1) That under and pursuant to Title 30-A, Section 5771 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a \$3,000,000 principal amount Tax Anticipation Note of the Town in anticipation of the receipt of taxes for the municipal fiscal year which commenced July 1, 2012 and ends June 30, 2013.

(2) That said Note shall be dated July 13, 2012, and shall mature on June 30, 2013, shall be signed by the Treasurer and countersigned by the Chairman of the Board of Selectmen, shall bear interest at the rate of 0.79% per annum accruing on a 360 day basis, shall be payable at the Bank of Maine, and otherwise be in such form and bear such details as the signers may determine.

(3) That said Note is hereby sold and awarded to Norway Savings Bank.

**(4) That said Note is hereby designated qualified tax exempt obligations of the Town for the 2012 calendar year pursuant to the Internal Revenue Code of 1996.**

**(5) That all things heretofore done and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Note are hereby ratified, approved and confirmed and the Treasurer and Chairman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Note against payment therefor.**

**Vote 4-0-0.**

**6. Adjournment**

**At 8:09 p.m., Judy Colby moved to adjourn the meeting. Vote 4-0-0.**

WISCASSET BOARD OF SELECTMEN,  
BOARD OF ASSESSORS, AND OVERSEERS OF THE POOR  
JULY 3, 2012

Preliminary Minutes

Present: Judy Colby, Chair Pam Dunning, Vice Chair Ed Polewarczyk, Jeff Slack and Town Manager Laurie Smith

Absent Bill Curtis

1. Call to Order

Chair Pam Dunning called the meeting to order at 6 p.m.

2. Pledge of Allegiance to the Flag of the United States of America

3. Executive Session to discuss labor negotiations

Judy Colby moved that the Board of Selectmen go into Executive Session pursuant to 1 M.R.S.A. §405(6)(D) to discuss labor negotiations. Vote 4-0-0. The board entered executive session at 6:03 p.m. Judy Colby moved to come out of executive session at 7:10 p.m. Vote 4-0-0.

4. Approval of Treasurer's Warrant: June 26, 2012 and July 3, 2012

Ed Polewarczyk moved to approve the Treasurer's Warrant of June 26, 2012. Vote 4-0-0. Ed Polewarczyk moved to amend the treasurer's Warrant of July 3, 2012 to delete the bill to the State for \$5,275.50. Vote 4-0-0.

5. Approval of Minutes: June 19, 2012 and June 26, 2012

Ed Polewarczyk moved to adopt the June 19, 2012 minutes as amended. Vote 4-0-0. Ed Polewarczyk moved to approve the June 26, 2012 minutes as presented. Vote 4-0-0.

6. Special Presentations or Awards - None

7. Appointments: Appointment of Senior Center Trustees

Ed Polewarczyk moved that the Board appoint Dale Weners, Patricia Barnes and Carl Hewitt as Senior Center Trustees, for terms effective through June 30, 2015, and Ralph Ferguson as a Senior Center Trustee, for a term effective through June 30, 2013. Vote 4-0-0.

8. Public Comment on non-agenda items - None

9. Department Head or Committee Chair Report - None

10 Unfinished Business

A. RSU Withdrawal Committee Appointments: Judy Colby referred to comments made at the previous meeting about her eligibility to serve on the RSU Withdrawal Committee as an employee of the RSU. She said she had never hidden the fact that she worked for the RSU and added that both the State Department of Education and MMA, which she had contacted, said there was no conflict of interest; as for membership on the withdrawal committee, there was no restriction on either board members, those who had signed the petition or members of the public.

Laurie Smith said that the Department of Education requires that the committee meet by July 20 and asked the board to develop a selection process. Board members had selected a list of 16 potential committee members from the signers of the petition who will be contacted by Pam Dunning and the Town Manager to see if they are willing to serve. The Board will then meet in executive session at 7 p.m. on July 10 to discuss the selection of one petition signer from those candidates to serve on the RSU withdrawal committee. **Judy Colby nominated Jeff Slack as the selectman member of the RSU withdrawal committee. Vote 4-0-0. Jeff Slack nominated Jason Downing to the RSU withdrawal committee as a member of the public. Vote 4-0-0.**

**B. Quit Claim Deed for the Hart Property:** CEO Rick Lang, in an update on the clean-up of the Hart property by Ray Soule, distributed before and after photos and said that Soule had done a great job cleaning up the property. Ed Polewarczyk moved in accordance with the bid from Ray Soule for the Hart property, the Selectmen authorize a quitclaim deed to Ray Soule for the remaining balance owed on the property.  
**Vote 4-0-0.**

**11. New Business**

**A. Tax Anticipation Note:** Three bids were received as follows:

<u>Bank</u>	<u>Interest on an as needed basis</u>	<u>Interest on lump sum</u>
Androscoggin Bank	.91%	.91%
The First	1.15%	1.03%
Norway Savings Bank	.79%	.79%

**Judy Colby moved that the Board award the Tax Anticipation Note to Norway Savings Bank in the amount of \$3,000,000 at an interest rate of .79%. Vote 4-0-0.**

**B. Treasurer's Warrant Authorization** - Will the Chair continue to sign the warrant on a weekly basis on behalf of the Board? **Judy Colby moved that the Board of Selectmen will continue the practice of the Treasurer's Warrant Disbursement Policy. Vote 4-0-0.**

**C. Special Town Meeting Warrant:** **Judy Colby moved that the Special Town Meeting shall take place on September 11, 2012. The warrant shall include the Contingency budget, the Code Enforcement budget and the budget for Lincoln County Television. The Board will meet with the Budget Committee for a workshop on July 17 at 6 p.m. if committee members are available. Revised figures on the warrant will include \$48,674 for the CEO (a reduction in hours from 32 to 25), \$50,000 for contingency and \$5,000 for LCTV. Bob Blagden recommended that the capital improvement items be voted on separately. Vote 4-0-0.**

**D. MMA's Legislative Policy Committee:** **Judy Colby moved that the Board vote for Pamela Dunning, Selectperson, Town of Wiscasset, and Darryl McKenney, Assessors Agent, Town of Waldoboro for the July 1, 2012 - June 30, 2014 Maine Municipal Association's Legislative Policy Committee. Vote 4-0-0.**

**E. Engagement of legal services to deal with the outstanding receivables owed by Mason Station LLC and Ferry Road Development:** **Judy Colby moved that the Board authorizes the Town Manager to engage the services of Bryan Dench and the law offices of Skelton, Taintor and Abbott to assist the Town in the collection of outstanding receivables and any legal issues with the Mason Station and Ferry Road Development properties. Vote 4-0-0.**

**F. RFP for Mason Station Property:** Laurie Smith said Scott Holden had requested a postponement of the abatement meeting with Joe Cotter to July 19. Ed Polewarczyk moved that the Board direct the Town Manager to issue a request for proposals regarding the tax

**acquired properties at Mason Station. Vote 4-0-0.** It was the consensus of the board to advise Cotter that the abatement meeting would be held on July 17, that the board was unable to meet with him on July 19, but would offer an extension and could meet with him on August 7 at 6 p.m.

G. Surplus List: Smith advised the board that the list of items provided to them would have to be declared surplus in order for them to be sold or disposed of. **Judy Colby moved in accordance with the Town's purchasing policy, the Selectmen declare the attached list as surplus property to be disposed of as recommended. Vote 4-0-0.**

H. Set Assessor's meeting: **Judy Colby moved to set an Assessor's meeting and workshop for July 10 at 6 p.m. Vote 4-0-0.** The RSU appointment will be made that evening as well as an update by the Airport Committee on the master plan.

## 12. Town Manager's Report

A. Fuel Oil Bids: The bid has been awarded to M. W. Sewell: \$ 2.884 for heating fuel and \$3.004 for diesel.

B. Koehling Property: The Purchase and Sale agreement with the Tetus had been signed and a closing will be held in 90 days.

C. 4th of July: A list of events taking place on the holiday was distributed.

D. Southern Midcoast Maine Chamber tourism invitation: The board had been invited to participate in welcoming a group from the Maine Lobster Festival in Rockland and princess contestants to Wiscasset on July 19. The group will walk from the station to the Nichols Sortwell House for a tour and refreshments. Judy Colby and Jeff Slack will meet the group at the train station.

### E. General Update

At the Westport meeting on May 23 the EMS and Parks and Recreation funding was approved.

Commissioner Bowen had reminded the board that the 30-day clock was ticking.

It was the consensus of the board that the appointment or reappointment of committee members this year would be for a year and a half, expiring on December 31, 2013. This would give the new selectmen elected in June an opportunity to familiarize themselves with the committees and to begin the selection process earlier in the year. The Town Clerk will contact members whose terms are expiring to determine if they wish to be reappointed and a generic newspaper ad will solicit interested parties.

## 13. Other Business

Ed Polewarczyk requested that the selectmen's rules be updated.

## 14. Adjournment

**At 8:40, Judy Colby moved to adjourn. Vote 4-0-0.**

To Charles DiPerri, Constable, of the Town of Wiscasset in the County of Lincoln.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Wiscasset Community Center on Tuesday, the 11th day of September, 2012 from 8:00 A.M. until 8:00 P.M., then and there to act on the following articles:

Article 1. To elect a moderator to preside at said meeting.

*And to vote by secret ballot on the following articles:*

Article 2. Shall any of the following Departmental Budgets fail to pass, shall the Town authorize the Selectmen to expend 3/12 of the previous year's Budgets, this being additional to the 3/12 approved at the June 12<sup>th</sup> Annual Town Meeting?

Article 3. Shall the Town vote to raise and appropriate for Code Enforcement the sum of \$48,674?

Board of Selectmen recommendation:  Favor;  Oppose  
Budget Committee recommendation:  Favor;  Oppose

Article 4. Shall the Town vote to raise and appropriate for Contingency the sum of \$50,000?

Board of Selectmen recommendation:  Favor;  Oppose  
Budget Committee recommendation:  Favor;  Oppose

Article 5. Shall the Town vote to raise and appropriate for Lincoln County Television the sum of \$5,000?

Board of Selectmen recommendation:  Favor;  Oppose  
Budget Committee-recommendation:  Favor;  Oppose

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

Given under our hands this      day of July, 2012.

\_\_\_\_\_  
Pamela Dunning, Chairman

\_\_\_\_\_  
Edward Polewarczyk, Vice Chairman

\_\_\_\_\_  
Judith Colby, Selectman

\_\_\_\_\_  
William Curtis, Selectman

\_\_\_\_\_  
Jefferson Slack, Selectman

True Attest Copy: \_\_\_\_\_

Posted on: \_\_\_\_\_

# **Town of Wiscasset, Maine**

## ***NOTICE INVITING BIDS***

The Town of Wiscasset is inviting bids for the remount, update, and refurbishment of one (1) ambulance. Sealed bids will be received until **3:00 p.m., TUESDAY, JULY 17, 2012**, at the Town office, 51 Bath Road, Wiscasset, Maine. Bids must be marked "**AMBULANCE REMOUNT.**" Bids will be opened at 7:00 p.m. the Selectmen's meeting in the Town Hall Meeting Room and publicly read at that time. Specifications are on file at the office of Town Manager.

The Town reserves the right to accept or reject any or all bids, to determine which bids are conforming, and to waive minor defects and irregularities.

## **Town of Wiscasset**

51 Bath Road  
Wiscasset, ME 04575

### **GENERAL SPECIFICATIONS FOR ONE AMBULANCE REMOUNT**

It is the intent of this invitation for bid to solicit bids for one ambulance remount as described in the following specifications. Bidders are requested to read the complete bid invitation carefully and submit their proposals in strict accordance with the following requirements.

Any questions regarding this bid invitation, must be submitted in writing to Town Manager, [townmanager@wiscasset.org](mailto:townmanager@wiscasset.org) or by fax 207-882-8228, and be received by the Town of Wiscasset a minimum of two business days prior to the bid opening date. Changes, if any, will be sent out in writing to all potential bidders. Only changes and clarifications made by addenda will be binding. All bids are to be submitted on the attached proposal form, furnished with this bid invitation.

The Town is exempt from State retail tax and federal excise tax. The prices bid must be net, exclusive of taxes.

All bids must be sealed in a package (or envelope), the cover of which identifies the information that it contains, a bid proposal for "AMBULANCE REMOUNT", the vendor's name and address and the due date for the bid proposal.

All bids are to be addressed to:

**Town Manager**  
**Town of Wiscasset**  
**51 Bath Road**  
**Wiscasset, Maine 04578**

**RELEASE DEED**

**The Inhabitants of the Municipality of Wiscasset**, a body corporate, located at Wiscasset, Lincoln County, Maine, for consideration paid, release to **Brian Sukeforth** with an address in Edgecomb, Lincoln County, Maine (P.O. Address: 302 Dodge Road, Edgecomb, ME 04556), all interest acquired in land in Wiscasset, Lincoln County, Maine, depicted on Wiscasset Tax Map R03, Lot 064-002, by virtue of a real estate tax liens recorded in the Lincoln County Registry of Deeds at the following Book/Page numbers: 4175/283, 4297/289 and 4418/316.

The purpose of this conveyance is to release any interest which Wiscasset acquired in said real estate by virtue of real estate tax liens recorded in the Lincoln County Registry of Deeds at the following Book/Page numbers: 4175/283, 4297/289 and 4418/316. This conveyance shall not operate as a waiver of any current year's real estate taxes which may be due or become due.

The said Inhabitants of the Municipality of Wiscasset have caused this instrument to be signed in its corporate name by Pamela Dunning, Judith Colby, William Curtis, Edward Polewarczyk, and Jefferson Slack, its Selectboard thereunto duly authorized, this \_\_\_\_ day of \_\_\_\_\_, 2012.

**Inhabitants of the Municipality of Wiscasset**

\_\_\_\_\_  
Witness

By \_\_\_\_\_,  
Pamela Dunning, Selectperson  
Chairman of the Board

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Judith Colby, Selectperson

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
William Curtis, Selectman

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Edward Polewarczyk, Selectman

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Jefferson Slack, Selectman

STATE OF MAINE

Lincoln, ss.

\_\_\_\_\_, 2012

Then personally appeared before me the above-named \_\_\_\_\_, Selectperson of the Town of Wiscasset, and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of the said Inhabitants of the Municipality of Wiscasset.

\_\_\_\_\_  
Notary Public

Printed name:

**RELEASE DEED**

**The Inhabitants of the Municipality of Wiscasset**, a body corporate, located at Wiscasset, Lincoln County, Maine, for consideration paid, release to **Brian Sukeforth** and **Darcy Sukeforth** with an address in Edgecomb, Lincoln County, Maine (P.O. Address: 302 Dodge Road, Edgecomb, ME 04556), all interest acquired in land in Wiscasset, Lincoln County, Maine, depicted on Wiscasset Tax Map R03, Lot 077, by virtue of a real estate tax liens recorded in the Lincoln County Registry of Deeds at the following Book/Page numbers: 4297/290 and 4418/317.

The purpose of this conveyance is to release any interest which Wiscasset acquired in said real estate by virtue of real estate tax liens recorded in the Lincoln County Registry of Deeds at the following Book/Page numbers: 4297/290 and 4418/317. This conveyance shall not operate as a waiver of any current year's real estate taxes which may be due or become due.

The said Inhabitants of the Municipality of Wiscasset have caused this instrument to be signed in its corporate name by Pamela Dunning, Judith Colby, William Curtis, Edward Polewarczyk, and Jefferson Slack, its Selectboard thereunto duly authorized, this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**Inhabitants of the Municipality of Wiscasset**

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Pamela Dunning, Selectperson  
Chairman of the Board

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Judith Colby, Selectperson

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
William Curtis, Selectman

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Edward Polewarczyk, Selectman

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Jefferson Slack, Selectman

STATE OF MAINE

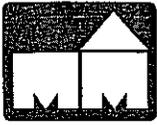
Lincoln, ss.

\_\_\_\_\_, 2012

Then personally appeared before me the above-named \_\_\_\_\_, Selectperson of the Town of Wiscasset, and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of the said Inhabitants of the Municipality of Wiscasset.

\_\_\_\_\_  
Notary Public

Printed name:



# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
[www.memun.org](http://www.memun.org)

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Sophia Wilson, MMA President  
Town Manager, Town of Orono

DATE: July 3, 2012

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

**Deadline: Friday, August 10, 2012 by 12:00 noon**

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Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee is appointed to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President. The MMA Nominating Committee completed its task to put forth a Proposed Slate of Nominees for 2013. This information was mailed to member municipalities along with information on the petition process as established in the MMA Bylaws. ***It is now time for each member municipality to cast its official vote.***

Enclosed you will find the MMA Voting Ballot which includes the Slate of Nominees to serve on the MMA Executive Committee as proposed by the MMA Nominating Committee. There were no municipal officials nominated by petition. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association as noted above. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted and the election results confirmed under my direction as President of the Association.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at [www.memun.org](http://www.memun.org) on Friday, August 10, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held ***Wednesday, October 3, at 1:45 p.m., at the Augusta Civic Center.*** Newly elected Executive Committee members will be introduced at the MMA Annual Business Meeting and formally take office on January 1, 2013.

If you have any questions on this information or the election process, please contact Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org). Thank you.



**MAINE MUNICIPAL ASSOCIATION**  
**VOTING BALLOT**

**Election of Vice President and Executive Committee Members**  
*Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 10, 2012*



**VICE-PRESIDENT - 1 YEAR TERM**

Vote for One

Proposed by MMA Nominating Committee:

Peter Nielsen, Town Manager, Town of Oakland

**DIRECTORS - 3 YEAR TERM**

Vote for Three

Proposed by MMA Nominating Committee:

John Butler, Jr., Councilor, City of Lewiston

Michael Crooker, Town Manager, Town of Glenburn

Marianne Moore, Councilor, City of Calais

*PLEASE NOTE: The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.*

Date: \_\_\_\_\_

Municipality: \_\_\_\_\_

**Signed by a Municipal Official designated by a majority of Municipal Officers:**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

**OR Signed by a Majority of Municipal Officers**

**Current # of Municipal Officers:** \_\_\_\_\_

Print Names:

Signatures:

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**MAINE MUNICIPAL ASSOCIATION  
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF  
PROPOSED SLATE OF NOMINEES FOR 2013**

**MMA VICE PRESIDENT (1-Year Term)**

**PETER NIELSEN**

- Town Manager, Town of Oakland (2008 – present)
- Town Manager, Town of Wilton (2002 – 2008)
- Town Manager, Town of Wayne (1996 – 2002)
- Town Manager, Town of Clinton (1990 – 1994)
- Member, Maine Town and City Management Association (1990-present)
- Councilor, Town of Winthrop (1985 – 1990)
- Member, Windham Zoning Board of Appeals (1975 – 1978)
- Member, Maine Municipal Association Executive Committee (2009 – present)
- Member, MMA Workers Compensation Fund Board of Trustees (2009 – present)
- Member, MMA Property & Casualty Pool Board of Directors (2009 – present)
- Member, MMA Strategic & Finance Committee (2010); Chair (2011 – present)
- Member, MMA Legislative Policy Committee (2004 – 2008; 1998 – 2000; 1992 – 1994)
- Member, MMA Legislative Policy Committee – Subcommittee for Natural Resources
- Member, MMA Legislative Policy Committee – Subcommittee for State & Local Government
- Member, MMA Legislative Policy Committee – Ad Hoc Committee on Forestry Initiatives
- Member, Kennebec County Budget Committee (2010-present)
- Member, First Park Legal and Finance Committee (2009-present)
- Member, Wayne Cemetery Committee (1998 – 2002)
- Helen Hicks Healy Award, Wayne Maine (2000)
- Barry Blunt Award, University of Maine at Orono (2001)
- BA, Political Science, University of Maine at Orono (1974)
- MPA, University of Maine at Orono (2001)
- 26 years as seasonal boat and car storage and service business (1982-2008)

**MMA EXECUTIVE COMMITTEE MEMBERS (Three 3-Year Terms)**

**JOHN BUTLER, JR.**

- Councilor, City of Lewiston (2009 - present)
- Member, Lewiston School Board (16 years)
- Member, Maine Municipal Association Executive Committee (2011 – present)
- Member, MMA Workers Compensation Fund Board of Trustees (2011 – present)
- Member, MMA Property & Casualty Pool Board of Directors (2011 – present)
- Member, MMA Strategic & Finance Committee (present);
- Outside Salesperson, Butler Brothers (local family industrial distribution business that has been in business since 1952)
- Saint Michaels College graduate (1981) - Majored in political science
- Lewiston High School graduate (1977)

**MARIANNE MOORE** *(continued)*

- Executive Board, Washington County Extension Association
- Board of Managers, St. Stephen's Presbyterian Church
- Climbed to summit of Mt. Kilimanjaro in Africa (June 2002)
- Climbed to Base Camp of Mt. Everest (October 2004)
- Moved to Calais, Maine (April 2001)
- Retired from Southwestern Bell Telephone Company (November 2000)
- Managerial positions, Southwestern Bell Telephone Company; San Antonio/Austin/Dallas, Texas (1969 - 2000);
- Cleveland Clinic Exercise Science and Weight Management Certification (September 2011)
- Cooper Institute Circuit Training and Weight Management Certification (June 2005)
- Masters of Business Administration, Southern Methodist University; Major in Management Information Systems (1998)
- Bachelor of Applied Arts & Sciences, Dallas Baptist University; Major in Computer Science/Business Management (1992 Magna Cum Laude);
- Graduate, High School in San Antonio, Texas (1970)