

WISCASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
DECEMBER 16, 2014

Preliminary Minutes

Tape recorded meeting

Present: Bill Barnes, Chair Pam Dunning, Tim Merry, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

1. Call to Order

Chair Pam Dunning called the meeting to order.

2. Pledge of Allegiance to the Flag of the United States of America

3. Approval of Minutes: December 2, 2014

Ben Rines, Jr. moved to approve the minutes as amended. Vote 4-0-1.

4. Approval of Treasurer's Warrants

Jeff Slack moved to approve the payroll warrants of December 5 and December 12, 2014. Vote 5-0-0. Ben Rines moved to approve the Accounts Payable Warrants of December 9 and December 16, 2014. Vote 5-0-0.

5. Approval of Abatement and Supplementals

A. Sign Maine Fiber Company abatement: Pam Dunning said the value of the property was reduced, resulting in a rebate of \$125.80. **Jeff Slack moved to approve the rebate. Vote 5-0-0.**

6. Special Presentations or Awards – none

7. Public Hearing – none

8. Appointments

Tim Merry moved to appoint Town Planner Jamel Torres to the Lincoln County Regional Planning Commission's Board of Directors. Vote 5-0-0.

9. Public Comment – none

10. Department Head or Committee Chair Report

11. Unfinished Business

A. Update on December 9 Election: The moderator's certificate of election results was given to the selectmen. The vote to close the Wiscasset primary school was 367 for and 133 against.

12. New Business

A. Sewer project bid opening: The following bids were received:

T. Buck Construction	\$384,116
Apex Construction	312,200
Penta Corporation	322,800
Scherbon Consolidated, Inc.	364,500

The following bids are for replacement of the intercept line:

Ted Berry Co.	87,650
Layne Inliner	103,400
Insituform Technologies	74,550

Buck Rines, Wastewater Treatment Plant Supervisor, said that the first half of the \$1.1 million project came in under budget at \$540,000, leaving \$560,000 for the remainder of the project. Marian Anderson said Rines would be meeting with the engineer on December 18 to review the bids. **Ben Rines, Jr., moved to authorize the Town Manager and Wastewater Treatment Plant Director to accept the bid of the lowest qualified bidder unless there is an issue with the bid in which case they will report to the board. Vote 5-0-0.**

B. Public Works Truck bid opening: The bids were sent to seven companies; two bids were received as follows:

Portland North Truck Center	2015 International Patrol Truck	\$153,765.00
Daigle and Houghton, Inc.	2015 International 4 x 2	158,441.08

Doug Fowler, Public Works Director, recommended the Portland North truck as it met the bid specifications, had six-speed transmission and other features that were not included in the other truck bid. The board had approved an amount not to exceed \$150,000 for the purchase of the truck, the exact amount to depend upon insurance proceeds. **Ben Rines, Jr., moved to accept the bid from Portland North for \$153,765. Vote 5-0-0.**

C. Authorize Town Manager to sign the updated 2014 Airport Master Plan: Marian Anderson asked the board to confirm its decision to approve the plan. **Jeff Slack moved to authorize the Town Manager to sign the updated 2014 Airport Master Plan. Vote 4-1-0 (Rines opposed).**

D. Holiday Schedule discussion: Anderson said the office will close at 1 p.m. on December 24. She asked for approval to close the office on Friday, December 26, allowing the office staff as well as other employees to take a vacation day. There was a consensus that employees be allowed to take vacation time on the day after Christmas.

E. Authorize town manager to sign a Maine DOT airport general consulting agreement for a period not to exceed five years: Ken Boudin, Airport Committee chair, said the Town was required by the State to request bids for a consultant for the Wiscasset airport. Stantec was the only company that submitted a bid. The Airport Committee recommended Stantec on a vote of four in favor and one abstention. **Tim Merry moved to authorize the Town Manager to sign the consulting agreement. Vote 5-0-0.**

13. Town Manager's Report

A. Sue Varney Retirement Reception, December 19: Marian Anderson said the reception would be from 4 to 6 at the Community Center.

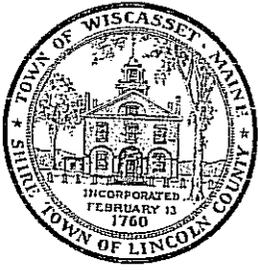
B. Generator: Anderson said the Town has been working on acquiring a generator for the municipal building since 2009, and \$25,000 had now been approved for the purchase. Anderson had contacted the state and federal surplus at Pease Air Force Base and located a generator for \$1500, which Doug Fowler will pick up. The Town is on the waiting list for a surplus generator for the Community Center.

C. Budget Schedule: A suggested timeline for the budget process was distributed. A presentation on the upcoming budget will be made at the January 20 meeting.

D. Meetings listed on sign: Anderson said, in response to Ben Rines' request, that meetings for the following week will be posted on the outside sign on Friday. Doug Fowler said that he is expecting a bid from an electrician for replacement of the current lighting on the sign.

14. Adjournment

Jeff Slack moved to adjourn. Vote 5-0-0.



Town of Wiscasset

PUBLIC HEARING NOTICE

Liquor License Renewal

Wiscasset Board of Selectmen

January 6, 2015 @ 7:00 p.m. in Municipal Building Hearing Room

1. APPLICANT: Marc Buscanera
BUSINESS NAME: The 27 Pub and Grill
LOCATION: 65 Gardiner Road, Wiscasset Me

LIQUOR LICENSE-RENEWAL

Liquor licenses held by the same owner at the same location for five (5) or more years and have had no complaints within that time may be approved or denied by the Wiscasset Town Clerk, after advice and consent from the Wiscasset Code Enforcement Officer and the Wiscasset Police Department.

Business Requesting Renewal: Pub 27

Code Enforcement Officer:

Comments: No Code Issues at this time

Signed: [Signature] Dated: 12-19-2014

Wiscasset Police:

Comments: No incidents reported

Signed: [Signature] Dated: 12-23-14

Public Hearing Required: Yes: No:

If public hearing required:

Date of public hearing: 1-6-15 7pm Date public hearing posted: 12/29/14

Date of newspaper ad for public hearing: 12/31/14

License Approved: _____ Dated: _____

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER: <u>7535</u>	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 11-12-2014

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) --(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Avanti LLC</u> DOB:	2. Business Name (D/B/A) <u>Avanti LLC</u> <u>The 27 Pub & Grill</u>
<u>MARK BUSCANERA</u> DOB: <u>10/13/56</u>	
DOB:	Location (Street Address) <u>65 Gardiner Rd.</u>
Address <u>65 Gardiner Rd.</u>	City/Town <u>WISCASSET</u> State <u>ME</u> Zip Code <u>04578</u>
	Mailing Address <u>SAME</u>
City/Town <u>WISCASSET</u> State <u>ME</u> Zip Code <u>04578</u>	City/Town _____ State _____ Zip Code _____
Telephone Number <u>207-350-1470</u> Fax Number _____	Business Telephone Number _____ Fax Number _____
Federal I.D. # <u>26-2699663</u>	Seller Certificate # <u>1165061</u>

3. If premises is a hotel, indicate number of rooms available for transient guests: _____
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 65 Gardiner Rd. Wiscasset ME.

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
MARK BUSCANERA	10/13/56	Chelsea MA.
Gayle Simonetti	9/18/50	

Residence address on all of the above for previous 5 years (Limit answer to city & state)
MARK BUSCANERA Westport Is ME.

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
Offense: _____ Location: _____
Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)
500 SQ FT Kitchen 1000 SQ FT Bar Seating Area

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? _____ Which of the above is nearest? _____

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
If YES, give details: The First Wiscasset ME.

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: _____ on _____, 20____
Town/City, State Date

Mark Buscanera
Signature of Applicant or Corporate Officer(s)

MARK BUSCANERA
Print Name

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE		\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 164 State House Station, Augusta ME 04333-0164. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau. An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:	
License #:	_____
Date Filed:	_____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752. Please clearly complete this form in its entirety.

1. Exact legal name:
 _____ AVANTI LLC _____

2. Other business name for your entity (DBA), if any:
 _____ d/b/a The 27 Pub + Grill _____

3. Date of filing with the Secretary of State: _____

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Signature of Duly Authorized Person

Date

Print Name of Duly Authorized Person

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

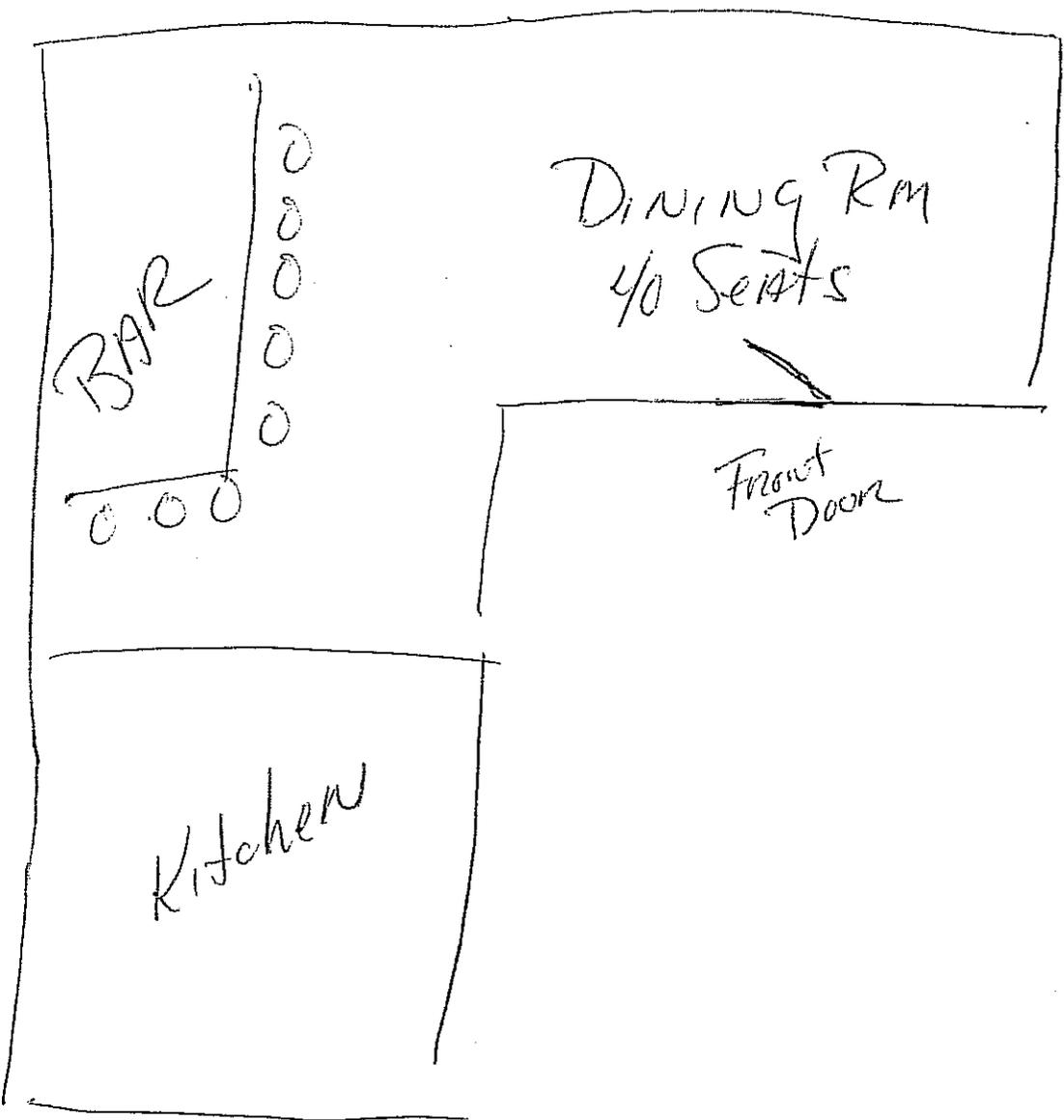
IMPORTANT

ALL MAIL BEING SENT TO OUR OFFICE VIA
OVERNIGHT MAIL (FED-EX, UPS, ETC...)
MUST BE ADDRESSED TO THE FOLLOWING
ADDRESS IN ORDER FOR OUR OFFICE TO
RECEIVE YOUR MAIL.



STATE OF MAINE
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
10 WATER STREET
HALLOWELL, MAINE 04347

PREMISE DIAGRAM



December 14, 2014

Marian Anderson
Town Manager
51 Bath Road
Wiscasset, ME 04578

Dear Marian,

Please accept this letter as formal notification that I am terminating my contract with the town as the airport manager. My last day will be February 28, 2015, however, I will step aside sooner when you find a suitable replacement.

During the past eight years I have received unbelievable support from our community, in particular the countless volunteers who are the real crux of the airport's success. One must also give thanks to the residents of Wiscasset who have been overwhelmingly supportive of our efforts. It is easy to think of the airport as a drain on the taxpayers, or a playground for the rich, however the opposite is true. I have seen firsthand the scores of visitors who fly into our town every year. They come from far and wide and always vow to return; and they do. And we should not forget the growing popularity of Wings Over Wiscasset. WOW is an event that draws visitors from far and wide and is promoted and managed by a mostly volunteer staff. This event alone says much about the character of the town, the region and the people who live and work here. The town has set the course towards creating one of the best airports not only in the state of Maine, but New England and beyond. I know that the community will continue to build on these successes.

I would be remiss if I didn't thank the people who have made my tenure as your airport manager such a success. First and foremost are the members of the airport committee. I have been fortunate to have worked and become friends with the same group for many years and could not have been even remotely successful if not for their talent, guidance and help. They represent the kind of people that make a community a great place to live. I also thank the truly wonderful town employees, in particular the town admin and highway department staff that work so hard and often do not receive the credit they deserve. And it goes without saying that the four town manager's that I have been honored to work with, including yourself are truly among the best. The people of Wiscasset are blessed to have such a great team working and looking out for their interests.

I would be neglectful if I didn't remind our residents of the serious issues the town faces at the airport in the next several years. The condition of the runway and obstructions growing around the airport has reached the point where the solution is no longer easy, simple or cheap. What could have been easily resolved 40, 30, or even 20 years ago, now has the potential to divide the town with a not so predictable outcome. However, I remain confident that with careful planning and a calm resolve, we can solve this problem to the satisfaction of everyone.

In closing, and as promised, I will assist in the search for my replacement and will help him or her during their transition for as long as it takes. I also plan on being an active volunteer at the airport, including Wings Over Wiscasset 2015 and beyond.

To the citizens of Wiscasset, thank you so much for your support and hard work. I appreciate the opportunity to serve this town, and look forward to new opportunities in the future.

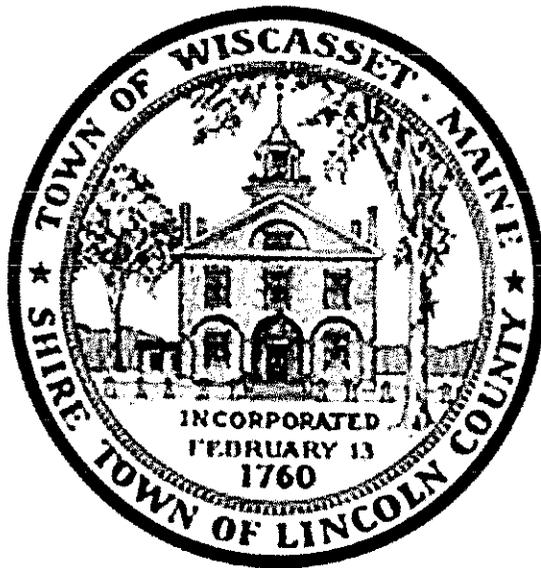
Best wishes,

A handwritten signature in black ink that reads "Ervin C. Deck". The signature is written in a cursive style with a long horizontal stroke at the end.

Ervin Deck

cc: airport committee

Town of Wiscasset
November 2014
Monthly Reports





Town of Wiscasset

ASSESSING/HUMAN RESOURCES REPORT

To: Marian L. Anderson, Town Manager
From: Sue Varney, Assessor's Agent and Human Resource Officer
Re: Assessing and HR November Monthly Report
Date: December 11, 2014

Introduction/Summary

Assessing:

This will be the final report from me as the Assessors' Agent. It is with mixed emotions as I retire from 37 years of service to the Town of Wiscasset. Although serving the townspeople has been a big part of my adult life, it is time to spend more time with family and move on to new adventures.

The assessing office has been very busy this past month and work continues on filling out 801 personal property reimbursement forms for businesses, which will be submitted to Maine Revenue Services for their reimbursement. Deeds are printed each month from the Lincoln County Registry website and are processed in the tax program, Trio and new property cards are printed and filed in the Assessor files. Any new homestead exemption forms received for tax year 2015 were entered into the real estate tax program.

An abatement appeal hearing was held with the Lincoln County Commissioners regarding a property on Cushman Point Road on October 7th. Later in the month I met with the Commissioners at the site to walk the property and compare it to other properties on the road. The Commissioners response was received December 3, 2014, they ruled in the Town's favor. The appellant has 30 days to appeal to Superior Court.

The Board of Assessors met November 18, 2014 to approve and sign housekeeping, mostly clerical, abatements for tax year April 1, 2014. The Board also signed and sent a supplemental tax bill in the amount of \$1,037.00 to a taxpayer whose property was entered into tree growth in error. An abatement was completed concurrent with supplemental bill going out. After the abatements were approved letters were mailed to the property owners advising of the result.

We celebrated Pam Lear's retirement November 21st with an employee breakfast and all wished Pam the best of luck in her retirement.



Town of Wiscasset

ASSESSING/HUMAN RESOURCES (continued)

Kind of a strange meeting occurred this month when I met with a reporter and interpreter from South Korea, who were asking questions about the Maine Yankee decommissioning and how it affected our budget, tax bills, housing sales, and residents in general. It was quite an interesting conversation.

All deeds are completed up to and including November 30, 2014. All record cards, with new owner listed, are up to November 30th and are filed in the assessing office.

Monthly sales were gathered and processed in Trio, as well as in the database to later submit to the State. They were also entered on the sales map as well as filed in the sales notebook in the Assessor's office. Nancy Weeks from Maine Revenue Services was here to begin performing the annual review of sales, veteran's exemptions, BETE and BETR reimbursements for April 1, 2014.

Training:

I attended my final Maine Association of Assessing Officers board meeting.

Finance:

As part of the Town's checks and balances in our accounting practices I reconciled the bank statement for the months of July, August and September. All bank statements are now all caught up. All reconciled statements then become part of the town's financial record.

Five months into the fiscal year the Assessing budget is approximately 34.56% expended. Once a year expenses for licensing and recording fees as well as map revision updates have been paid. All other line items seem to be on track.

Human Resources:

- Posted sick and vacation hours.
- Vacation, sick, holiday and comp hours are reviewed and compared by HR with Treasurer, Shari Fredette, to ensure that the employees check stubs are accurate. The review is conducted once a month.
- I met with Administrative Assistant Kathy Onorato to train her how to track sick, vacation and holiday hours. I set up new attendance book for Kathy to begin in January.
- Sent in numerous bills and employee reports to workers compensation regarding various injured employees.
- Set up pre-employment physical for the town planner, who will begin work Dec. 8th.
-



Town of Wiscasset

ASSESSING/HUMAN RESOURCES (continued)

- HR is now responsible to get any and all pay raises to the payroll department. A copy of the payroll memo is also sent to the employee and his/her supervisor. Memos completed are given to the employee as well as submitted to MMA for insurance limits based on the new pay rate.
- Filed a First Report of Injury for a firefighter injured at a fire call. Fireman remains out of work due to shoulder injury.
- I prepared and submitted a wage statement to workers compensation for an injured employee.
- Created a template to assist Fire Chief in the future with reportable workman compensation hours and wages for injured firemen.
- Called OHA and arranged appointments for three random drug and alcohol tests.
- Created new employee files and filed personnel documents in appropriate files.
- Flexible benefit forms were distributed to all eligible employees for the new insurance year and are were submitted to Benefit Strategies.
- Met with two new employees to go over and enroll them in benefits.
- Met with an employee and assisted with dental insurance enrollment, submitted application effective January 1st and submitted premium information to payroll department.
- Prepared for accounts payables the new January 1, 2015 income protection insurance rates.
- Created a database of duties being done by the Assessor in order to assist in transition.
- Met with Shari Fredette to begin going over human resource duties that she will be taking over upon my retirement. We also updated a benefit cost spreadsheet to the January 1, 2015 insurance rates.
- As a Deputy Clerk I assisted with absentee ballots.
- Prepared and submitted Pam Lear's vacation payout for her retirement.
- A meeting was held with Union representative, shop steward and town manager to discuss reorganization of the support staff bargaining unit contract.



Town of Wiscasset

TOWN CLERK REPORT

To: Marian L. Anderson, Town Manager
From: Chris Wolfe, Town Clerk
Re: Town Clerk October/November Monthly Report
Date: December 15, 2014

ELECTIONS:

The month of October was devoted almost entirely to the November 4th Election. Absentee ballots were issued daily to those making in person written request, phone request and online request, which are available only during State and Federal Elections. Many voters also chose to cast their ballots by voting in the Clerk's Office. This eliminates the requirement of filling out the absentee application. I am also required to conduct absentee voting at Wiscasset Green Assisted Living Facility. The State determines which facilities we are required to conduct voting at by which level facility they are. We may not remove ballots from the Clerk's Office for any other reason than delivery to those facilities or to a person who request the ballot be delivered in person.

We were inundated with new voter registrations for this Election. October 14th was the deadline for open registration and all voters after that date needed to register in person and provide proof of identity and residency in order to be placed on the incoming voter list for November 4th. Anyone who mailed in their registration or could not provide property credentials had their voter registration cards set aside until Election Day at which time they could provide proper identification and proceed to vote a regular ballot. If any person was unable to provide the proper proof they were still able to vote but were issued a challenged ballot. We were very fortunate to not have to challenge anyone's ballot during this Election. Challenged ballots are counted along with all other ballots and are only set aside during a recount where the difference between the winner and loser is equal to the number of challenged ballots. Then these voters would be given a hearing at which time their missing proof of identity and/or residency could be supplied. This ensures that no voter is ever disenfranchised, but the integrity of our elections is maintained.

Part of the preparation for Election Day is the testing of the Accessible Voting System which is our vote by phone system set up for every State and Federal Election. I also had to test both DS-200 machines and had to test a lot of both the absentee ballots and the Election Day ballots on each of these machines.

The Board of Selectmen agreed to have the Registrar of Voters hours coincide with the open hours of the municipal offices. This did shorten the hours required in the 5 business days prior to an election by one hour as we were not available until 7 pm on one of those nights. The Board of Selectmen may vote to make this change per State and/or Federal Election. We registered over 125 voters in the weeks prior to Election and on Election Day.



Town of Wiscasset

Town Clerk (continued)

Post-Election all of those cards need to be added into the Central Voter Registration (CVR) and then every person who voted needed to have this Election added into their Voter Participation History. All the final results also needed to be entered into the CVR and sent to the Secretary of State's Office within 3 days of the Election. Many, many hours of work follow every Election. Wiscasset also got notice that Leslie Fossel had requested a recount on his race against Christopher Johnson for State Senate District 13. All the Election materials had to be set out for State Police to pick up following the request. Mr. Fossel eventually pulled his request for the recount. Final numbers for voter turnout showed that 1787 registered voters had cast ballots with 605 of those being absentee ballots. This number is 120 voters more than the Gubernatorial Election of 2010.

While the November Election was in full boom, the Town of Wiscasset also received a citizen's petition to take the Wiscasset School Board's decision to close the Primary School to a referendum vote. In order for the petition to be binding there needed to be the number of signatures equal to 10% of the people who voted in the last gubernatorial election. That required that 167 registered voters sign the petition. After certifying the signatures, the petition had a final number of 177 valid signatures. The Board of Selectmen accepted the petition on October 21st and set the Special Referendum Election for December 9th. Absentee ballots became available November 7th and will be available until the close of business on December 4th. Anyone requesting a ballot after December 4th must meet one of the statutory "special circumstances" set by State Election law. As of December 2nd 113 absentee ballots have been issued for this Election.

FINANCIALS:

	Auto Excise¹	Boat Excise²	Agent Fees³	Vital Fees⁴	Airplane Excise⁵
Monthly Revenues	\$92,514	\$18	\$2,042	\$576	\$0
Year to date	\$258,161	\$1164	\$5,987	\$1,617	\$3,418
Met yearly revenue projection by:	51.6%	38.8%	38.3%	53.9%	



Town of Wiscasset

Town Clerk (continued)

LICENSES:

Business license ¹	Dog License ²	Liquor License ³	Special Amusement ⁴
2	22+9 online	0	1

¹We received two business license applications. Gayle Schmidt will be running Gotcha Giggling as a home based business that will do online design, crafts and gifts. The Miss Wiscasset Diner will change ownership and will be run by John Suarez and Robert Harris who also run the Lighthouse Lobster Shack. Both applications were approved without issue.

²Dog licenses for 2015 became available on October 15th. Dog owners should know that they can register their dogs online at Maine.gov and I will send the tags and licenses directly to their home address.

⁴On October 21st the Board of Selectmen held the public hearing for the Wiscasset Speedway's request for a special amusement permit for the upcoming year. The permit was approved.

VITALS:

Birth ¹ Of New Residents	Marriage ² Licenses Issued	Death ³ Of Residents
3	2	4

APPOINTMENTS:

Harrison P.J. Wiegman was appointed as a Wiscasset Reserve Police Officer October 29th. Vincent Thibeault, Daniel Sortwell and Brandon Perriault all took their oaths of office for Committee appointments. Susan Blagden and Joan Barnes were both appointed to cover the warden position on November 4th, one as warden and one as deputy warden.

IFW:

October is an incredibly busy month for the sale of hunting licenses. New licenses for the 2015 year become available on December 1st along with snowmobile registrations. Licensed hunters may also purchase the ability to hunt with a muzzleloader gun all year, although most wait until after the last day of regular hunting season to purchase this credential.

We did receive the new IFW sales manual this month and there will be several changes for 2015. Starting in 2015, nonresidents under the age of 16 can fish without a license in Maine. Also starting in 2015 the Expanded Archery Antlered permit will be called the Expanded Archery Either Sex permit. An archery hunter hunting in expanded archery zones may take either a buck or a doe on the Expanded Archery Either Sex permit. The laws for Apprentice Hunting licenses will also change. A person can now obtain an Apprentice Hunting license twice.



Town of Wiscasset

Town Clerk (continued)

Also, a person may obtain an Apprentice Hunting License even if they have previously held a Junior Hunting License. Lastly, the supervisor of an apprentice hunter now needs to have held a valid Maine hunting license for the prior 3 consecutive years.

BOARDS AND COMMITTEES:

The Town has several openings available for those wishing to volunteer some time. There are openings on the Planning Board, Ordinance Review Committee, Waterfront Committee, Appearance of the Town Committee, Cemetery Committee and Community Center Scholarship Committee.



Town of Wiscasset

EMS/EMA REPORT

To: Marian L. Anderson, Town Manager
From: Roland Abbot, EMS/EMA Director
Re: November Monthly Report
Date: December 9, 2014

Monthly status report for Wiscasset Ambulance Service

For the month of November we had 78 calls for service compared to 61 calls for service in November 2013. The service has had 743 calls for service thru the end of November compared to 664 calls for service thru the end of November 2013. These numbers reflect the calendar year not fiscal year.

Staffing:

The service currently has a roster of 8 Paramedics, 6 Advanced EMTs, 12 EMTs and one Driver/CPR for a total roster of 27 members.

One of the goals for this year is to try to find a way to retain day time people. We have 9 members that cover the daytime shifts Monday thru Friday. That is 15 12 hour shifts a week and most of these people work these shifts on days off from their fulltime jobs. We have 3 Paramedics that fill daytime shifts currently but will be losing 1 of those in February as they will be retiring. We currently offer a standby stipend of \$3.00 an hour which means people have to be available during a shift and be no more than 7 minutes from the station and ready to respond to calls. This allows people who live in town and are close enough to the station to be able to stay home or at work and respond from there. This has worked out well in the past and still works ok at night but we are having trouble with day time coverage because most people work out of town or they have commitments during the day which don't allow them to be on duty.

There is a Basic EMT course currently underway in Woolwich. We are hopeful that we will be able to recruit some new members out of this class. We are talking about possibly doing a Basic EMT class here in Wiscasset in the spring. The service is planning to get out to the news media and see if there is anyone who is currently an EMT in the area and see if they would be willing to lend a hand.

Operations/Training:

The service sent 12 members to the annual EMS seminar in November at the Samoset Resort in Rockport. Members were able to go there and get a lot of required training that is needed to keep their licenses current. This is an annual seminar and a lot of the Continuing hours that are required by each member can be received thru this seminar.

The Service and the town will have to look at replacing the older of our 2 ambulances in the upcoming year. The 2003 Wheeled Coach ambulance is starting to have some body issues. The body does not rust because it is aluminum but the components that are attached to the body rust and the body is starting to have some corrosion issues. The mileage is now over 100 thousand on this truck.

The service with the help of Kristin Draper who has gone to school for grant writing and is one of our EMTs has applied for an AFG grant to replace our manual stretchers. The stretchers are still in good condition but the new power stretchers helps members by not having to lift them into the back of the ambulance or manually lift people from the ground level. These stretchers are very expensive and we are in hopes that we will get Federal money to assist with this.

Submitted: Roland Abbott, Chief



Town of Wiscasset

POLICE DEPARTMENT REPORT

To: Marian L. Anderson, Town Manager
From: Police Chief Troy Cline
Re: Police Department November Report
Date: December 10, 2014

Significant Events

Chief Cline presented a safety class to staff at Wiscasset Family Medicine. This training involved discussions surrounding safety planning for the staff as it relates to possible criminal activity at the facility. The training was received well and staff asked questions.

Chief Cline and SRO Hatch attended a "Lock Down" drill at the Middle School. School staff and law enforcement evaluated that drill and it went very smoothly.

Chief Cline investigated a Burglary complaint at the Chewonki Foundation in which several students' cabins were entered and money was stolen. Sergeant Williams developed information which led to the arrest of a male juvenile from the area. The juvenile subsequently admitted to having stolen the money and was charged accordingly.

Chief Cline attended a meeting of the Midcoast Underage Drinking Enforcement Task Force at Rockland City Hall. Discussions were held on the impact the task force has made in the Midcoast area on this critical issue.

Chief Cline assisted Middle School staff with the annual "Turkey Trot" to drop off food for the needy at a local church.

School Resource Officer Activity

SRO Hatch handled approximately 8 calls for service this month. He took 5 incident reports, had 3 arrests, 10 student contacts, 8 teacher contacts and 2 parent contacts. He attended 8 meetings and 2 school events

Operations

The Police Department handled approximately 630 calls for service. Examples of some types of calls are listed below:

Alarms	22	Assist Other Agencies	6
Animal Complaints	3	Arrests	18
Assault	2	Attempt to Locate	4
Assist Citizen	7	Burglary	1



Town of Wiscasset

Civil Complaints	2	Juvenile Problems	6
Community Policing	9	Littering	1
Compliance Checks	32	Lost Property	4
Concealed Weapons Permits	3	Medical Assists	16
Criminal Mischief	1	Mental Health	1
Criminal Trespass	3	Paperwork Service	7
Disabled Motor Vehicles	10	Parking Problems	1
Disorderly Conduct	1	Police Information	10
Domestic Disturbance	4	Property Checks	299
Drugs	2	Suicide Threats	4
Erratic Operation	17	Suspicious Activity	10
Escorts	2	Thefts	7
FD Assist	9	Traffic Details	2
Harassment	1	Traffic Hazards	5
		Welfare Checks	2

Motor Vehicle Crashes: There were twenty-seven (27) crashes this month. Seventeen (17) Reportable and ten (10) Non-Reportable.

Traffic Enforcement: The officers conducted 69 traffic stops resulting in 50 warnings and 19 summonses issued.

Arrests:

There were eighteen (18) arrests and criminal summonses issued in the month of November, some of which included the following:

Assault	1	Operating w/Suspended Registration	1
Assault – Domestic Violence	2	Possession of Drug Paraphernalia	1
Burglary	1	Probation Hold	1
Criminal Mischief	2	Theft	2
Criminal Trespass	3	Unlawful Possession of Drugs	1
Disorderly Conduct	2	Warrants	9
Forgery	1		
OAS	1		

Financial

As of the end of November the department completed the week 22 of the 2015 Fiscal budget year (42%) and the department has expended approximately 43% of its budget to date.



Town of Wiscasset

PUBLIC WORKS DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Doug Fowler, Road Commissioner
Re: Public Works November Report
Date: December 11, 2014

Operations:

November abruptly commenced our winter season with the first plowable event occurring on the second day. It was during this event that one of our plow-trucks was totaled due to a falling tree limb while the truck was on patrol on Willow Lane. Fortunately, the driver was not hurt. Due to the incident, many hours were spent in meetings and research for the best "truck-replacement" option for the Town. This endeavor continues on in the month of December.

As November ticked on, we plowed and/or sanded an additional five times, and, due to the types of storms, we spent several days cleaning up limbs and blow-downs along the 50+ miles of Town ways and on Town properties. One tree even fell on the Town owned Art Gallery building, but we were able to remove the tree without any damage to the building.

In between storms, a dedicated crew, Ken Cooper at the lead, erected and illuminated 50 cut trees and numerous standing trees and structures in the downtown area recreating the festive holiday image that Wiscasset has become known for. Many hours and much attention go into this project which is apparent in the end result.

In addition to plowing, storm clean-up, Christmas Trees, and daily operations, we pulled the Ferry Landing Float and a couple of deteriorating floats from the Rec Pier. The floats from the Rec Pier will need to be rebuilt this winter. We will be pulling the remaining Rec Pier floats in December, as well as the floats on the South side of the Commercial Pier. A few of the Commercial Pier floats will also need to be reconstructed.

We also backfilled the electrical conduit at the Main Street Pier, installed snow tires on numerous Town vehicles, and continued working to complete the extensive plans and policies set forth by the State's Compliance Directive.

Financials:

At just over 41% of the year, we are at just under 42% of our budget: 41.82%. I anticipate Overtime and other winter-season requisites to compound, as expected, over the next few months, but I feel confident we will remain within budget.

To conclude, I remain proud of my Department. My experienced crew continued to prove their dedication to the Town by striving to provide the residents the service they have come to expect even when the unexpected occurs. Attitudes remain positive and we are all working well together amongst ourselves and with other Departments.

Faithfully yours,

Doug



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Todd Souza, Recreation Director
Re: Parks and Recreation November Report
Date: December 30, 2014

The Wiscasset Parks & Recreation Department and the Wiscasset Ambulance Service have partnered with Lincoln County Healthcare, Healthy Lincoln County, MaineHealth, Lincoln County Dental, Sweetser and Sheepscot Bay Physical Therapy and Power Up Business Solutions, LLC to present a day-long wellness demonstration on January 10, 2015.

Below is a schedule of events:

- 7:30 am Gym Zumba** – Barbara Johnson, WCC
 - SC-A **Yoga** – Murielle Corwin, WCC
- 8:00 am Lobby Youth Dental Screenings-** Lincoln County Dental (8am-12pm)
 - Lobby **Blood Pressure Clinic** – Wiscasset Ambulance Service (8am-12pm)
 - Gym **Step It up** – Lorna Weber, WCC
 - Pool **Water Work-** Lori LaPointe, WCC
 - SC-B **Build a Healthy Meal** – Lara Cogar, Healthy Lincoln County
- 8:45 am Gym Flex Fit** – Cedric Maguire, WCC
 - SC-A **Activities of Daily Living** – Diane Brown, Lincoln County Health Care
 - SC-B **Add More Vegetables to Your Day** – Lara Cogar, Healthy Lincoln County
- 9:30 am Gym Morning Wake up** – Lorna Weber, WCC
 - SC-A **Injuries, Ask the PT** – Josh Garneau, Lincoln County Health Care
 - SC-B **Eating Better on a Budget** – Lara Cogar, Healthy Lincoln County
- 10:15 am Gym Dynamic vs Static Stretching** - Josh Garneau, Lincoln County Health Care
 - SC-A **Staying well with Diabetes** – Kathy Jacques, Lincoln County Health Care
 - SC-B **Tips to Get Through “The Winter Blues”** – Stephanie Hanner, Sweetser
- 11:00 am Gym Senior in Motion** - Stacy Graffam , Sheepscot Bay Physical Therapy
 - Pool **Water Works** – Nori McLeod, WCC
 - SC-A **Nutrition and Diabetes** – Anne Boe & Courtney Lafon, Lincoln County Health Care
 - SC-B **Stick to it – Keep up with those New Year’s Resolutions** – Stephanie Hanner, Sweetser
- 11:45 am WCC Hands Only CPR-** Wiscasset Ambulance Service
- 12:30 pm Gym Zumba Gold** – Barbara Johnson, WCC
 - Pool **Parent/Tot Water Exploration** – Lori Lapointe, WCC
 - SC-A **Smoking Cessation** – Mike Glennon, Lincoln County Health Care
 - SC-B **Know Your Online Presence** – Marita Fairfield, PowerUp Business Solutions
- 1:15 pm Gym Kick Boxing** – Kristina Phillips, WCC
 - Pool **Splash Class** – Lori Lapointe, WCC
 - SC-A **Living with COPD** – Michelle Collins, Lincoln County Health Care
- 2:00 pm Gym Youth Athletic Fit** – Cedric Maguire, WCC
 - Gym **Flex Fit** – Kristina Phillips, WCC
 - SC-A **Postpartum Health and Breast Feeding** - Lincoln



Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: Transfer Station November Report
Date: December 10, 2014

Below are the materials processed at our facility during the month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	121.43	-\$56
Demo	24.39	-\$63
Single Stream	16.16	-\$5
Metal	15.93	+\$210
Computers	1.65	+\$.15/lbs
Brush/Lumber	28	-\$35
Hard Cover Books	0	+\$5
Mixed Copper/Alum/Lead	0 lbs	+\$1/lbs.
Shingles	19.12	-\$48
Sheetrock	0	-\$48
Cardboard	0	+\$89

We also recycled 11 bales of cardboard and 7 pallets of E-Waste.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees/Commercial	\$1,290.21
MRC Dividend	\$11,522.28
Metal (Light iron, batteries, mixed copper)	\$2,944
Cardboard	\$ 0
Computers	\$ 0

Operations:

On the 4th we shipped 7 pallets of E-Waste. The 6th we had freon evacuated from 75 items. On the 13th Bob and I attended DEP training. We finished painting and striping the open top trailer.

Financials

Expenses are at 35.26% and Revenues are 44.69% collected.



Town of Wiscasset

TOWN TREASURER REPORT

To: Marian L. Anderson, Town Manager
From: Shari Fredette, Town Treasurer
Re: Treasurer November Report
Date: December 30, 2014

Operations:

Finances: In the month of November the town collected a total of \$119,874.63, in Real estate taxes and \$6307.73, in personal property taxes.

Sewer commitment for the period beginning April 1, 2013 and ending October 29, 2014 is scheduled for December 2nd and the total amount being committed to be collected is \$40,003.40. 30 day notices are scheduled to mail on December 3rd. The Sewer commitment total has declined each year since we started to consistently lien the accounts.

Credit card receipts for November were \$3,947.55.

The BAN for The Town of Wiscasset School Department has been utilized in full; the balance of \$2,000,000 Matures in January of 2016. The advances from our Tax Anticipation Note to date are \$1,000,000. The available credit remaining is \$45,000. The TAN note is June 30th 2015.

The WWTP has spent \$468,647.45 of the \$974,000 WWTP BAN that was issued for the purpose of temporarily finding the costs of force main replacements, interceptor improvements and pump station upgrades. This note Matures on 01/15/2016.

The Finance Department as of November 31st has spent 41.82 percent of our budget; we are 41.60 percent through our current fiscal year. YTD we have overspent by .22 %.

The total School Expenses for the Month of November were \$687,967.64. The total Revenue received in and transferred to the School in the month of November was \$837,534.72. The breakdown of that Revenue is: \$707,929.55 from The Town of Wiscasset's Operating Account. The remaining balance of \$129,605.17 was from School Lunch money, Grants, State Revenue and miscellaneous revenue.

The overage this month that was transferred from the TOW to the School is the result of timing issues of when the Revenue arrives and when the money needs to hit the Schools account. Any transfer overage is carried forward to December and reduces the amount the TOW transfers for the Schools next warrant.

Training: No training for Shari in November. Ellin had to cancel both of her scheduled BMV trainings in November and has rescheduled one for December 16th.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Marian L. Anderson, Town Manager
From: William Rines, Sewer Superintendent
Re: Waste Water Treatment Plant November Report
Date: December 29, 2014

For the month of November average flows were 273,000 gallons per day putting us at 44 % of our licensed flow. We recorded 2.4 inches of rain for the month. Our licensed flow is 620,000 gallons per day.

Operations:

The wind and snow storm over the weekend of the 2nd caused us some issues with power outages and high flows at the plant and pump-stations but overall we got through it ok with no overflows.

The Birch Point Rd. project has been finished with the exception of some of the cosmetic issues and will not be grassed in until spring.

The second part of our project is out to bid and bids are due December 16, 2014 to be opened by the board of selectmen.

Training:

Overviews of treatment plant policies

Financials:

We received \$34,000 in revenues which puts us at 41% of expected revenues for the year. Expenses are at 34%. We are 41% into the year.

William Rines

Marian L Anderson

From: Phil Woodhams <pwoodhams@3yankees.com>
Sent: Wednesday, December 03, 2014 3:50 PM
To: townmanager@wiscasset.org
Cc: J. Stanley Brown
Subject: Maine Yankee Atomic Letter of Agreement
Attachments: Wiscasset Airport LOA 12_05_2012.pdf

Marian,

I have been appointed the task of reaffirming that letters of agreement remain in force between Maine Yankee Atomic and various local agencies, Wiscasset Airport facility included. Our current agreement is an update to the previous agreements and reaffirmed in December, 2012; scanned copy attached.

Please reaffirm by reply email response our agreement allowing Maine Yankee use of the Wiscasset Airport in case of an emergency remains in effect. We recognize that use is in accordance with previous use in our joint history and is not construed as exclusive use in any manner.

Thank you,
Phillip Woodhams
Maine Yankee Atomic, Programs Manager
882-1326



Town of Wiscasset

1my-12-16 v

December 5, 2012

Phillip Woodhams
Maine Yankee Atomic
321 Old Ferry Road
Wiscasset, Maine 04578

Dear Mr. Woodhams:

The Board of Selectmen voted at their meeting last evening to allow Maine Yankee use of the Wiscasset Airport in case of an emergency. This should not be construed as "exclusive" use of the airport as it is a public facility. The use is in accordance with previous use in our joint history.

If I can be of any further assistance, please don't hesitate to contact me.

Sincerely,

Laurie A. Smith
Town Manager

HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value as of 09/30/14	Market Value as of 10/31/14	Market Value as of 11/30/14
Town of Wiscasset Edowment Fund	\$ 2,942,434.64	\$ 286,437.96	\$ 2,938,347.88
Montsweag Dam Reserve Fund	\$ 117,749.54	\$ 118,976.67	\$ 121,258.62
Cemetery Trust Fund	\$ 1,780,733.73	\$ 1,711,852.83	\$ 1,744,685.85
General John French Scholarship	\$ 48,010.71	\$ 48,511.05	\$ 49,441.48
Jackson Cemetery Fund	\$ 21,867.28	\$ 22,095.17	\$ 22,518.95
Larabee Band Fund	\$ 574,385.23	\$ 580,371.20	\$ 591,502.61
Haggett Scholarship Fund	\$ 11,424.88	\$ 11,543.94	\$ 11,765.35
Mary Bailey Fund	\$ 324,694.92	\$ 328,078.74	\$ 334,371.23
Seth Wingren Fund	\$ 22,154.40	\$ 22,385.28	\$ 22,814.63
Wiscasset Community Center Endowment Fund	\$ 2,294.67	\$ 2,318.59	\$ 2,363.06
Cooper-Diperrri Schlorship Fund	\$ 45,955.33	\$ 46,434.25	\$ 47,324.85
Recreation Scholarship	\$ 592.96	\$ 599.14	\$ 610.63
Town of Wiscasset Reserve	\$ 12,201,664.88	\$ 11,836,009.07	\$ 12,015,973.35
Town of Wiscasset Capital Reserve	\$ 3,220,116.72	\$ 3,201,298.89	\$ 3,252,733.48
Town of Wiscasset Construction Reserve	\$ 2,373,556.87	\$ 2,317,819.71	\$ 2,355,059.63
Town of Wiscasset Equipment Reserve	\$ 3,655,217.92	\$ 3,559,415.38	\$ 3,616,603.75
Town of Wiscasset Furnace Replacement Reserve	\$ 264,525.07	\$ 266,997.57	\$ 271,287.36
Town of Wiscasset Major Repairs Reserve	\$ 366,336.44	\$ 359,667.08	\$ 365,445.78
Town of Wiscasset Recreation Building Reserve	\$ 1,606,604.46	\$ 1,470,223.25	\$ 1,493,845.02
Town of Wiscasset Retirement Health Insurance Reserve	\$ 400,568.13	\$ 387,340.04	\$ 393,563.35
Town of Wiscasset Roof Repair Reserve	\$ 282,910.09	\$ 245,180.55	\$ 249,119.52
Town of Wiscasset Sale of Cemetary Lots Reserve	\$ 66,354.23	\$ 66,974.44	\$ 68,050.50
Town of Wiscasset Highway Department Capital Reserve	\$ 1,709.97	\$ 1,725.95	\$ 1,753.68
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 2,279.97	\$ 2,301.29	\$ 2,338.26
Total	\$ 30,334,143.04	\$ 26,894,558.04	\$ 29,972,778.82