

WISCASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
APRIL 21, 2015

Preliminary Minutes

Present: Bill Barnes, Chair Pam Dunning, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Absent: Tim Merry

1. Call to Order

Chairman Pam Dunning called the meeting to order at 7 p.m.

2. Pledge of Allegiance

3. Public Hearing

A. Twisted Iron Customs Special Amusement Permit: The hearing opened at 7:01 p.m. Pam Dunning said there were no objections to the permit from the Code Enforcement Officer or from the Planning, Police, Ambulance or Transfer Station departments. Applicant Michael Benner said he will hold events on Thursday and Saturday nights throughout the summer from 6 to 9 p.m. and on Sundays from 3 to 7 p.m. He added that events raise money for cancer, autism and other charities. The public hearing closed at 7:03 p.m. **Jeff Slack moved to approve the Special Amusement Permit. Vote 4-0-0.**

4. Approval of Minutes

A. Bill Barnes moved to approve the minutes of April 7, 2015. Vote 4-0-0.

5. Approval of Treasurer's Warrants

Bill Barnes moved to approve the payroll warrants of April 10 and April 17, 2015. Vote 4-0-0. Jeff Slack moved to approve the accounts payable warrants of April 14 and April 21, 2015. Vote 4-0-0.

Ben Rines, Jr., moved to take Item 11 at this time. Vote 4-0-0.

11. Unfinished Business

A. Investment Presentation: Daniel Lay, H. M. Payson Portfolio Manager, presented a portfolio review of the Town's investments from July 1, 2014 to March 31, 2015. The beginning market value for that period was \$15,153,131; after disbursements of \$1,916,719, the ending market value was \$13,634,196; increase in market value was \$161,106. A graph in Lay's report showed the how the difference between the account value and invested capital had changed over the past five years using the investment strategy developed by the selectmen.

6. Approval of Abatements and Supplemental: None

7. Special Presentations or Awards: None

8. Appointments: None

9. Resignations: None

10. Public Comment on Non-agenda Items

In response to Steve Mehrl's question regarding the \$35,000 fee for a report on the Maine Yankee storage situation, Pam Dunning said the board is researching grants to fund this work.

12. New Business

A. Wiscasset Weathervane/Cupola: Pam Dunning asked the board to consider if the weathervane, a replica of the ship Wiscasset, should be repaired and where it should be displayed. The weathervane had been on the cupola of the municipal building until the cupola was removed. **Bill Barnes moved to approve funds to determine if the weathervane should be repaired, funds to come from contingency. Vote 4-0-0.** Phil DiVece said Gil Whitman had built the copper replica.

B. Approve Pier Vendors: Frank Sprague, Ridgeback Pottery, and Chamber of Commerce Kiosk: **Jeff Slack moved to approve all three vendors. Vote 4-0-0.** A change in fee will be considered for next year.

C. Review and sign 2015 Town Meeting Warrant

Marian Anderson confirmed to Bill Barnes that a memo regarding reducing staff by attrition had been sent to department heads.

Article 4. Shall the Town vote to appropriate the following estimated revenues to reduce the tax commitment – Total \$2,874,500? **Ben Rines moved to approve. Vote 4-0-0**

Article 5. Shall the Town vote to raise and appropriate \$342,810 for the Police Department? **Jeff Slack moved to approve. Vote 4-0-0.**

Article 6. Shall the Town vote to raise and appropriate \$47,400 for the Police Department's School Resource Officer? Ben Rines said it was inappropriate for the board to make a decision; the school board should recommend it. Marian Anderson said she had met with the school principals and the superintendent who said the School Resource Officer "had been helpful." **Ben Rines, Jr., moved to remove this item from the warrant. Vote 4-0-0.**

Article 7. Shall the Town vote to raise and appropriate \$63,346 for Municipal Planning? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 8. Shall the Town vote to raise and appropriate \$47,032 for Code Enforcement. **Jeff Slack moved to approve. Vote 4-0-0.**

Article 9. Shall the Town vote to raise and appropriate \$10,630 for Shellfish Conservation? **Jeff Slack moved to approve. Vote 4-0-0.**

- Article 24. Shall the Town vote to raise and appropriate \$35,000 for Contingency? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 25. Shall the Town vote to raise and appropriate \$106,660 for Contractual Services. **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 26. Shall the Town vote to raise and appropriate \$27,380 for Office of Selectmen? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 27. Shall the Town vote to raise and appropriate \$6,490 for Office of Assessment? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 28. Shall the Town vote to raise and appropriate \$200,475 for Office of Finance/Tax Collector? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**
- Article 29. Shall the Town vote to raise and appropriate \$64,169 for Town Clerk/Excise Tax Collector/Registrar? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 30. Shall the Town vote to raise and appropriate \$15,900 for Office of Elections? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 31. Shall the Town vote to raise and appropriate \$20,510 for General Assistance. **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 32. Shall the Town vote to raise and appropriate \$17,000 for Tax Anticipation Note (Interest)? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 33. Shall the Town vote to raise and appropriate \$94,625 for Municipal Insurance? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 34. Shall the Town vote to raise and appropriate \$6,313 for Unemployment? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 35. Shall the Town vote to raise and appropriate \$14,500 for Celebrations (July 4 and Winter Celebration)? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 36. Shall the Town vote to raise and appropriate \$109,636 for the Fire Department? **Jeff Slack moved to approve. Vote 4-0-0.**
- Article 37. Shall the Town vote to raise and appropriate \$286,288 for the Emergency Medical Services? **Ben Rines moved to approve. Vote 4-0-0.**
- Article 38. Shall the Town vote to raise and appropriate \$10,390 for Animal Control? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**
- Article 39. Shall the Town vote to raise and appropriate \$204,600 for the Public Utilities? **Jeff Slack moved to approve. Vote 4-0-0.**

Article 40. Shall the Town vote to appropriate \$448,084 for the Wastewater Treatment Plant operational budget, the amount to come from departmental revenues, impact fees and surplus. **Jeff Slack moved to approve. Vote 4-0-0.**

Article 41. Shall the Town will vote to appropriate an amount, not to exceed \$59,331, from the Perpetual Care Trust Fund for the care of Cemeteries? **Jeff Slack moved to approve. Vote 4-0-0.**

Article 42. Shall the Town vote to raise and appropriate \$283,175 for the Airport? **Ben Rines, Jr., moved to approve. Vote 3-1-0 (Barnes opposed).**

Article 43. Shall the Town vote to raise and appropriate \$522,730 for the Transfer Station? **Ben Rines, Jr., moved to approve. Vote 3-1-0 (Barnes opposed).**

Article 44. Shall the Town vote to raise and appropriate \$68,950 for the Wiscasset Public Library? **Jeff Slack moved to approve. Vote 2-1-1 (Barnes opposed, Dunning abstained). Ben Rines moved to put on the warrant with a 2-1 vote. Vote 2-1-1 (Barnes opposed, Dunning abstained).** A legal opinion will be sought on required number of votes for a majority.

Article 45. Shall the Town vote to appropriate \$12,764 from the Capital Reserve Account for the Cardiac Monitors Lease (year 4 payment of 5-year lease)? **Jeff Slack moved to approve. Vote 4-0-0.**

Article 46. Shall the Town vote to appropriate \$40,463 from the Capital Reserve Account for Municipal Pier Debt (year 4 payment of 10-year lease)? **Jeff Slack moved to approve. Vote 4-0-0.**

Ben Rines moved to place Articles 45 and 46 after Article 20. Vote 4-0-0.

Article 47. Shall the Town vote to appropriate \$16,815 for Fiscal Year 2015 for the payment of retiree health insurance premiums, the funds to come from the Health Insurance reserve account? **Jeff Slack moved to approve. Vote 4-0-0.**

Article 48. To see if the voters will accept the transfer of the Wiscasset Primary School to the Town from the Wiscasset School Board pursuant to 20-A MRSA §4103 and to authorize the Board of Selectmen on behalf of the Town to sell and dispose of said Real Estate on such terms as they may deem advisable and to execute quit claim deeds for such property? **Jeff Slack moved to approve. Vote 4-0-0.**

Article 49. To see if the Town will fix Friday, October 23, 2015 and Friday, April 29, 2016 as the dates when semi-annual tax payments are due and payable and instruct the Tax Collector to charge interest at the rate of 7% per annum on all taxes unpaid after said dates? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 50. To see if the Town will vote to authorize the Tax Collector to enter into a standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes, whereby:

1. The taxpayer agrees to pay specified monthly payments to the Town based on his/her estimated and actual tax obligation for current year real estate property taxes;

2. The Town agrees not to charge interest on timely payments made pursuant to the tax club agreement;

3. The Town authorizes the Tax Collector to accept tax club payments for current year taxes which may be due prior to the commitment of those taxes;

4. The agreement is automatically terminated if a scheduled payment is late, and the taxpayer then becomes subject to the same due date(s) and interest date(s) and rate as other taxpayers who are not participating in a tax club program; and

5. Taxpayers wishing to participate in a tax club for a particular property tax year shall enter an agreement with the Town by a publicly-advertised deadline determined by the Tax Collector. **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 51. To see if the Town will vote to approve the following:

A. To pay interest at 3.00% per annum on any amount overpaid on property taxes as noted in M.R.S.A. Title 36, Section 506-A, and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from undesignated fund balance;

B. To authorize the payment of tax abatements and applicable interest approved by the Selectmen/Board of Assessors from the property tax overlay;

C. To authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on the same;

D. To authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon, on such terms as they may deem advisable, and to execute quit claim deeds for such property. Property that, in the opinion of the Selectmen, best serves the interest of the Town by remaining Town-owned property need not be sold;

E. To authorize the Selectmen to expend additional funds received from federal, state and other sources during the year for Town purposes provided such additional funds do not require the expenditure of local funds not previously appropriated;

F. To authorize the Selectmen and Treasurer, on behalf of the Town, to accept gifts, real estate and other funds including trust funds that may be given or left to the Town and to apply these funds to the accounts the Selectmen deem appropriate;

G. To authorize the Selectmen to sell or dispose of various items, except real estate, that serve little or no purpose in the operation of the Town, and to apply the proceeds from these sales to the accounts the Selectmen deem appropriate;

H. To authorize the Selectmen to disburse money received from registration fees of snowmobiles for the purpose of maintaining snowmobile trails in Wiscasset;

I. To authorize the Selectmen to apply for and accept State and Federal grants, including Community Development Block Grant (CDBG) applications, and grants from non-profit organizations, donations or revenues on the Town's behalf for municipal purposes, including, when necessary, the authority to sign grant contracts, documents or other paperwork and to accept the conditions that accompany grant funds and to appropriate and expend grant funds and/or funds for authorized purposes as the Board of Selectmen deems to be in the best interest of the Town during the fiscal year 2015;

J. To authorize the transfer of all unexpended balances to fund balance and to authorize the Selectmen to carry any unexpended balance as they deem advisable and to authorize the Selectmen to set at a later date the amount of undesignated fund balance, if any, to be used to reduce property tax assessment;

K. To see if the Town will authorize the Board of Selectmen to transfer and expend the appropriate funds from taxes and personal property revenue in accordance with the Tax Increment Financing (TIF) agreement for repayment of taxes and for economic development purposes from the Tax

Increment Finance (TIF) District Account, consistent with 30-A M.R.S.A. §5251-5261. **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 52. Shall the Town vote to accept monies received from the sale of cemetery lots to be used for perpetual care and maintenance of all cemeteries within the Town of Wiscasset? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 53. Shall the Town vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A. §2953? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 54. Shall the Town will vote to allow an abatement of ½ of one percent on taxes paid within 30 days from commitment of the tax list to the Collector. **Jeff Slack moved to remove this article from the warrant. Vote 3-1-0 (Dunning opposed).**

Article 55. Shall an ordinance entitled "Historic Preservation Ordinance" be enacted? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Article 56. Shall an ordinance entitled "Flood Plain Management Ordinance" be repealed and replaced? **Ben Rines, Jr., moved to approve. Vote 4-0-0.**

Non-binding Referendums

Article 57. Shall the Town vote to discontinue the Wiscasset Police Department and utilize the Lincoln County Sheriff's Department? **Jeff Slack moved to approve. Vote 3-1-0 (Rines opposed).**

Article 58. Shall the Town vote to discontinue the Wiscasset Emergency Medical Services (EMS) Department and utilize a private company? **Jeff Slack moved to approve. Vote 4-0-0.**

Janet Smith asked that the board consider putting Article 6 regarding the School Resource Officer on the ballot with a 2-2 vote and letting the voters decide. Ben Rines, Jr., said that if the School Board recommended it in the next few days, the article could be put in; however, when the Budget Committee indicated it was not in favor of the article, Rines said it would not be on the warrant.

D. Sign Certification of Ordinance for 2015 Town Meeting Warrant: **Jeff Slack moved to approve. Vote 4-0-0.**

E. Set April 28, 3 p.m. to open bids for airport snow removal equipment. Airport Manager Erv Deck said the early signing date (i.e. not at a regular meeting) was a national signing date for airports all over the country and could not be changed. **Jeff Slack moved to approve the date. Vote 4-0-0.**

13. Department Head or Committee Chair Report: None

14. Town Manager's Report – none

15. Adjournment

Jeff Slack moved to adjourn . Vote 4-0-0.



Office of Planning & Codes

PUBLIC HEARING NOTICE

New Liquor License

Wiscasset Board of Selectmen

May 5th @ 7:00 p.m. in Municipal Building Hearing Room

1. **APPLICANT:** Brian Tebben and Amanda Bernier
BUSINESS NAME: Lighthouse Lobster Shack and BBQ
LOCATION: 506 Old Bath Road, Wiscasset Me

3. If premises is a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: May 21, 2015
Requested inspection date: ASAP Business hours: Sun-Sat 11AM-8PM
9. Business records are located at: ON PREMISE
10. Is/are applicant(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

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12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Brian P. Tebben	9/7/1973	NY
Amanda S. Bernier	7/14/1982	ME

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Brunswick Maine

Freeport Maine

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: Judy Casella

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) *See attached Diagram Indoor seating area approx 40 Seats, outdoor seating area approx. 40 seats Located at Maine Heritage Village, building and equipment approx 50x100

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: April 29, 2015

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 Mile Which of the above is nearest? Church
20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Wiscasset on April 27th, 20 15

Town/City, State

Date


Signature of Applicant or Corporate Officer(s)

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)

Amanda S. Bernier
Print Name

Brian Tebben
Print Name

COPY

NOTICE - SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

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STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)
On: _____ Date

The undersigned being: [] Municipal Officers [] County Commissioners of the
[] City [] Town [] Plantation [] Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

- 1. Hearing. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses.
A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau.
2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]
B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
[1993, c730, §27 (amd).]
3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a

public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (p).]

4. No license to person who moved to obtain a license. (REPEALED)
5. (TEXT EFFECTIVE 3/15/01) Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau. An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and
Enforcement

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**Supplemental Information Required
for Business Entities Who Are
Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name: *Brian Tebben Amanda Bernier*
2. Other business name for your entity (DBA), if any:
Lighthouse Lobster Shack & BBQ
3. Date of filing with the Secretary of State: *4-21-15*
4. State in which you are formed: *ME*
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: *6-1-15 ?*
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %

Brian Tebben	93 Columbia Ave Brunswick 11 Independence Dr	9-7-93	50
Amanda Bernier	93 Columbia Ave Brunswick Wardtown RD Freeport	7-14-82	50

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7. Is any principal person involved with the entity a law enforcement official? Yes No
8. If Yes to Question 7, please provide the name and law enforcement agency:
Name: _

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Agency: __

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: __

Date of Conviction: __

Offense: __

Location of Conviction: __

Disposition: __

Signature:


Signature of Duly Authorized Person Date 4/22/15

Print Name of Duly Authorized Person

Amanda S Bernier

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To:

Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

THIS APPROVAL EXPIRES IN 60 DAYS.

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FEE SCHEDULE

- Class I Spirituous, Vinous and Malt \$ 900.00**
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
- Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00**
CLASS I-A: Hotels only that do not serve three meals a day.
- Class II Spirituous Only \$ 550.00**
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
- Class III Vinous Only \$ 220.00**
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
- Class IV Malt Liquor Only \$ 220.00**
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
- Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00**
CLASS V: Clubs without catering privileges.
- Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00**
CLASS X: Class A Lounge
- Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00**
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station, Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

Town of Wiscasset
Board/Committee Membership Form

COPY

Full Name: Albert Gordon Kontrath

Mailing Address/Street Address: 79 Old Ferry Rd

Home Telephone: 687-2203 Work Telephone: _____ Email: agkon1@verizon.net

Occupation: retired

I wish to be considered for appointment to the:

Ordinance Review Committee
Name of Board/Committee

Full member: X Alternate member: X

Do you currently serve or have you ever served on any Town Board or Committee? No

If yes, please state which Board or Committee with term expiration. _____

List civic organizations to which you belong now: None

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Historic Preservation Commission, Hamilton Twsp, Mercer County, NJ - 8 years

Date: April 27, 2015

Signature: *Albert Gordon Kontrath*

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or email at clerk@wiscasset.org

For Office Use:

Date received: _____

Date appointed: _____

Term of appointment: - 12/31/17

Wiscasset Cemetery Regulations

1. Definitions

Greenlawn Memorial Garden: An area within Greenlawn Cemetery exclusively for urn burials.

Marker: A marble, granite or bronze memorial that is placed flush with the surface of the ground.

Monument: A marble, granite or bronze memorial that rises above ground level.

Multiple burial lot: An area containing more than one burial space. Multiple burial lots are no longer sold in Wiscasset.

Single burial lot: An area not to exceed 10 feet long, three feet wide and four feet deep intended to provide space for one casket burial.

Urn burial lot: An area in the Greenlawn Memorial Garden portion of Greenlawn cemetery not to exceed three feet wide, three feet long and deep enough to accommodate an urn burial.

2. Charges

The charge for a single burial lot is \$325 for Wiscasset residents and \$525 for non-residents.

The charge for a single burial lot that is only deep enough to allow urn burials in all cemeteries except Greenlawn Memorial Garden is \$200 for both residents and non-residents.

The charge for an urn lot in Greenlawn Memorial Garden is \$100 for both residents and non-residents.

There is no charge for use of Wiscasset tombs when they are available.

All charges for lots include perpetual care.

Lots will be repurchased by the Town at the current rate per lot even if higher than the original cost, but perpetual care charges are not refundable.

3. Markers/Monuments

Marker and monument size, construction (design and material) and placement on a burial lot are subject to the approval of the Town before the marker or monument is placed.

A. Placement:

1. Markers may be used to mark an individual burial space on any size lot. Single burial lots and urn burial lots may have only markers. A marker shall be placed at the west end of the burial lot and run lengthwise north and south.
2. Urn and single burial lots used for urn burials may have up to two grave markers. Markers shall be placed at the west end of the lot and run lengthwise north and south.
3. Existing multiple burial lots as well as adjacent single burial lots that belong to one family, may have no more than one upright monument, which shall be centered at the west end of the lot or lots and run lengthwise north and south.

B. Construction: All markers and monuments shall be constructed of marble, granite or bronze. Exceptions to this rule shall be approved by the Town before the marker or monument is placed on a lot.

C. Size

1. Markers may not exceed 24 inches in length and 15 inches in width.
2. Upright monuments for two or three graves may not exceed 42 inches in length, 15 inches in width and 32 inches in height.
3. Upright monuments for four or more graves may not exceed 60 inches in length, 15 inches in width, and 60 inches in height.

D. Foundation

1. A marker shall be flush with the ground.
2. An upright monument shall have a concrete foundation, the dimensions of which shall have been pre-approved by the Town.

4. Decorations

A. Location: Decorations may be placed on each grave in an area no more than 12 inches wide and only as long as the length of the lot's marker or the base length of the lot's upright monument. This area shall be on the east side of, and

contiguous to, the lot's marker or upright monument. Flower beds, artificial flowers, decorations and flags may be placed only in this specific area.

B. Interment period: Excepting Greenlawn Memorial Garden and not withstanding any other provision of these Regulations, flowers and decorations may be placed upon any portion of the grave for a period not exceeding 20 days from an interment. If the lot owner does not remove such flowers and decorations after 20 days from the date of interment, the Town shall do so without prior notification to the lot owner.

C. Artificial Decorations: Artificial flowers and decorations are permitted only during the period from the Monday before Memorial Day to the Monday following Labor Day.

D. Flags: Flags shall be no higher than 36 inches from the ground.

E. Prohibited: Shrubs, trees, glass containers and glass objects are never permitted on a lot. No decorations that extend beyond the location area as defined above shall be placed or allowed to remain on a lot.

F. Greenlawn Memorial Garden: Decorations of any kind with the exception of the American flag are not permitted.

5. Open Time: Because of weather conditions, the cemetery land is susceptible to damage from vehicles. In order to minimize damage to cemetery roadways, walkways and lots, the Town shall determine when the cemetery roadways shall be open to vehicular traffic, when the cemetery shall be open for burials and what restrictions (if any) shall apply to any particular burial.

6. Urn Burials: Human and animal ashes shall be buried in urns. Urns may be of any size and made of any materials. No more than two urns may be buried in a single burial space and they shall be buried deep enough so that the urn(s) is covered by at least one foot of soil at the existing grade level of the ground. Any person may bury an urn after obtaining the Town's approval.

7. Pet Burials: Only pets that have been cremated may be buried in Wiscasset's cemeteries.

8. Perpetual care: Perpetual care consists of mowing cemetery lots, trimming around monuments and markers, and enforcing cemetery regulations for the benefit and protection of all cemetery lot owners and visitors. Perpetual care does not include repair and cleaning of monuments, markers or other associated stonework. Owners and descendants are expected to clean and repair their own memorials. The Town may contact owners or descendants and request them to repair damaged or unsightly monuments and markers, especially if they interfere with cemetery maintenance. The

town, at its discretion, may reset, clean or repair old monuments and markers when no living descendants are known.

9. Eligibility for burial: Unless otherwise authorized orally or in writing by the original purchaser of the cemetery lot, only the purchaser, spouse, domestic partner, direct descendants and their spouses may be buried in available cemetery burial spaces in the lot. The Town may require proof of eligibility as deemed necessary. The Town reviews burial requests in the order received and accepts no responsibility to notify other living descendants and spouses of burial requests.

10. Miscellaneous prohibitions

A. No ATV, snowmobile or horse is allowed within a Wiscasset cemetery. No vehicle within a cemetery may leave the cemetery's roadways except with the prior approval of the Town.

B. No grave may be dug and no burial may take place in a Wiscasset cemetery without the prior permission of the Town, through the submission of an "Intent to Bury" form. The permission shall specify the day the grave may be dug and the day the burial may take place. Except in unusual circumstances, permission will not be given to dig the grave more than one day in advance of the burial.

C. No use may be made of Wiscasset's tombs without the prior permission of the Town.

11. Violations

A. Decorations: If decorations, including trees and shrubs, are placed on a grave in violation of these Regulations, the Town may remove the decoration and dispose of it without prior notice to the grave owner.

B. Markers/Monuments: If a marker or a monument is placed on a grave in violation of these Regulations, the Town shall send a notice of the violation by first class U. S. mail to the lot owner, if known, advising him or her of the violation and giving him or her a fixed period of time not less than 10 days from the date the letter is sent to correct the violation. If the owner does not correct the violation within the stated time, the Town may correct the violation and charge the cost of the correction to the grave owner, to the person or entity that originally installed the marker or monument, or both.

C. Unauthorized digging: In addition to any other applicable penalty, the Town reserves the right to bar from using Wiscasset's cemeteries any person or entity that digs, or causes to be dug, a grave without the prior approval of the Town. The Town shall, on a case-by-case basis, set the period of time that such suspension shall last.

Wiscasset Cemetery Regulations

1. Definitions

Greenlawn Memorial Garden: An area within Greenlawn Cemetery exclusively for urn burials.

Marker: A marble, granite or bronze memorial that is placed flush with the surface of the ground.

Monument: A marble, granite or bronze memorial that rises above ground level.

Multiple burial lot: An area containing more than one burial space. Multiple burial lots are no longer sold in Wiscasset.

Single burial lot: An area not to exceed 10 feet long, three feet wide and four feet deep intended to provide space for one casket burial.

Urn burial lot: An area in the Greenlawn Memorial Garden portion of Greenlawn cemetery not to exceed three feet wide, three feet long and deep enough to accommodate an urn burial.

2. Charges

The charge for a single burial lot is \$325 for Wiscasset residents and \$525 for non-residents.

The charge for a single burial lot that is only deep enough to allow urn burials in all cemeteries except Greenlawn Memorial Garden is \$200 for both residents and non-residents.

The charge for an urn lot in Greenlawn Memorial Garden is \$100 for both residents and non-residents.

There is no charge for use of Wiscasset tombs when they are available.

All charges for lots include perpetual care.

3. Markers/Monuments

Marker and monument size, construction (design and material) and placement on a burial lot are subject to the approval of the Town before the marker or monument is placed.

A. Placement:

1. Markers may be used to mark an individual burial space on any size lot. Single burial lots and urn burial lots may have only markers. A marker shall be placed at the west end of the burial lot and run lengthwise north and south.

2. Urn and single burial lots used for urn burials may have up to two grave markers. Markers shall be placed at the west end of the lot and run lengthwise north and south.

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may be placed upon any portion of the grave for a period not exceeding 20 days from an interment. If the lot owner does not remove such flowers and decorations after 20 days from the date of interment, the Town shall do so without prior notification to the lot owner.

C. **Artificial Decorations:** Artificial flowers and decorations are permitted only during the period from the Monday before Memorial Day to the Monday following Labor Day.

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E. **Prohibited:** Shrubs, trees, glass containers and glass objects are never permitted on a lot. No decorations that extend beyond the location area as defined above shall be placed or allowed to remain on a lot.

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may require proof of eligibility as deemed necessary. The Town reviews burial requests in the order received and accepts no responsibility to notify other living descendants and spouses of burial requests.

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B. No grave may be dug and no burial may take place in a Wiscasset cemetery without the prior permission of the Town. The permission shall specify the day the grave may be dug and the day the burial may take place. Except in unusual circumstances, permission will not be given to dig the grave more than one day in advance of the burial.

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C. Unauthorized digging: In addition to any other applicable penalty, the Town reserves the right to bar from using Wiscasset's cemeteries any person or entity that digs, or causes to be dug, a grave without the prior approval of the Town. The Town shall, on a case-by-case basis, set the period of time that such suspension shall last.



Proposed location for
Wisconsin Area Chamber of Commerce's
Information Center

**STATE OF MAINE
INTRA-DEPARTMENTAL MEMORANDUM**

Date: January 11, 2002

To: Marc Guimont, Director of Maint. & Oper. **Dept:** Transportation

From: Bruce A. Ibarguen, Engineer of Traffic **Dept:** Transportation

Subject: Road Posting - Route 218 ~~Wiscasset~~

Subject to your approval, the following ITEM is submitted for the Commissioner's Record:

ITEM:

The Director of Maintenance and Operations concurred with a recommendation by the Engineer of Traffic that the Route 218 be posted in the town of Wiscasset.

ADOPT:

No through Trucks over 6,000 lbs. Gross weight, Local Deliveries Only starting at the junction of Route 1 (Node 7014) and extending northerly to the junction of the West Alna Road (Node 6110), a total distance of 1.46 miles.


Bruce A. Ibarguen
State Traffic Engineer

COMMENTS:

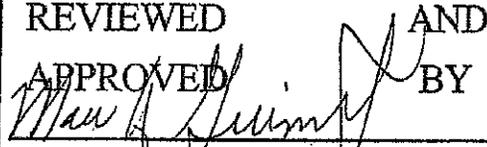
A review of Route 218 requested. Due to the nature and existing uses of the road the posting was established.


David P. Allen
Div. 5 Traffic Engineer

cc: file

APPROVED BY
~~APPROVED BY~~
CONCURRED
NOTED

COMMISSIONER OF
TRANSPORTATION
1/23/02
DATE

REVIEWED	AND
APPROVED	BY
	
DIRECTOR, MAINTENANCE & OPERATIONS	

22 JAN 02

(Date)

1/23/02

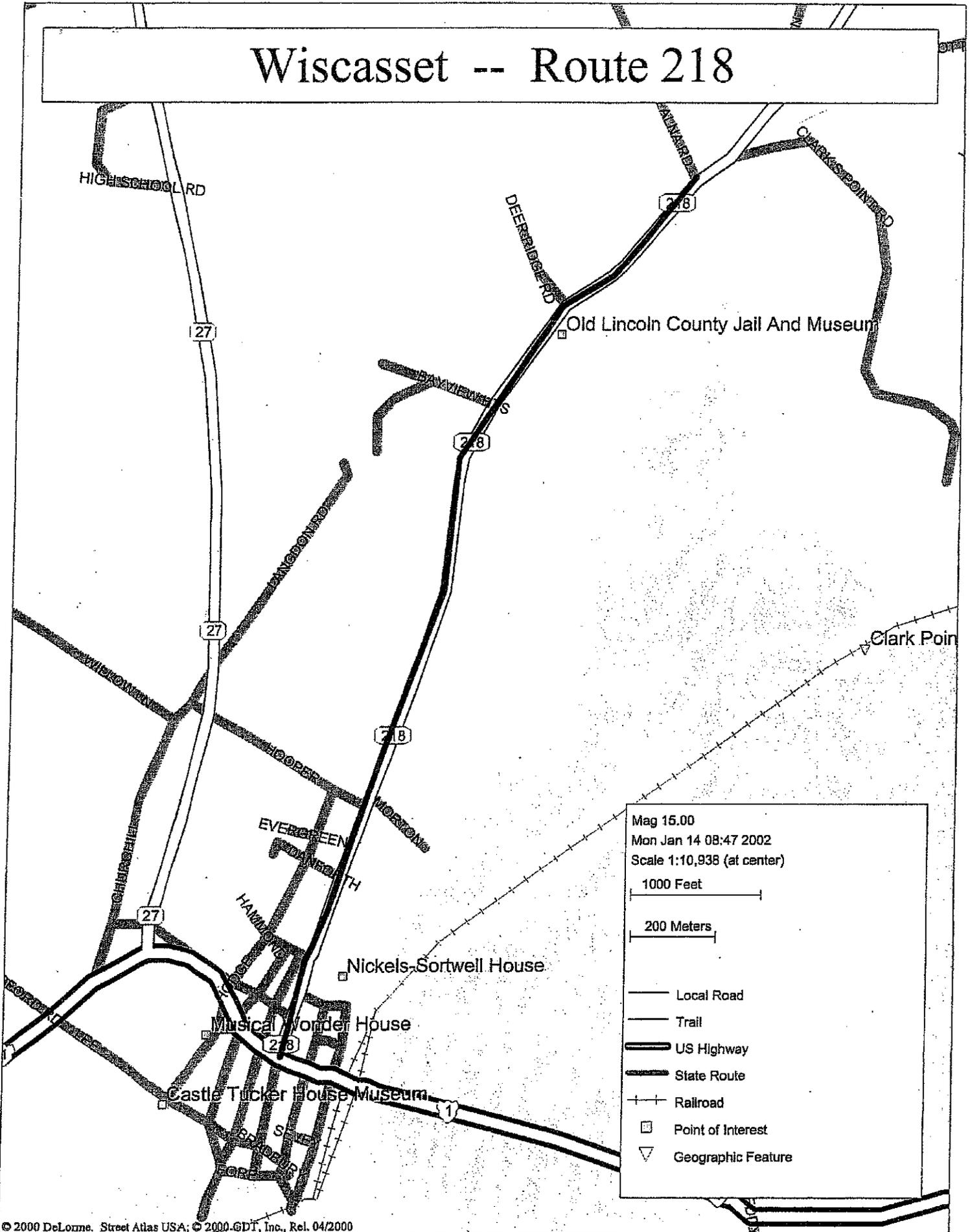
51. Acting on the recommendation of the Engineer of Traffic, the Commissioner approved the following Road Posting on Route 218 in the Town of Wiscasset:

No through Trucks over 6,000 lbs. Weight, Local Deliveries Only starting at the junction of Route 1 and extending northerly to the junction of the West Alna Road, a total distance of 1.46 miles.

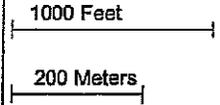
52. SAIP11.9002(55), Augusta State Airport, Augusta. On the recommendation of Ronald L. Roy, Director of the Office of Passenger Transportation, the Commissioner signed an A-4 No. 0002(55) in the amount of \$150,000.00 to overlay Runway 8-26 at the Augusta State Airport in Augusta. The project funds include a State share of \$150,000.00 to be financed from Account No. 018-17B-9294-38 (1999 Bond Issue).

John G. Melrose, Commissioner

Wiscasset -- Route 218



Mag 15.00
 Mon Jan 14 08:47 2002
 Scale 1:10,938 (at center)



- Local Road
- Trail
- == US Highway
- == State Route
- + -+ Railroad
- Point of Interest
- ▽ Geographic Feature

November 13, 2013

Office
copy

Mr. Brian Foote, Chairman

Board of Selectmen

Newcastle, Maine 04553

Dear Chairman Foote:

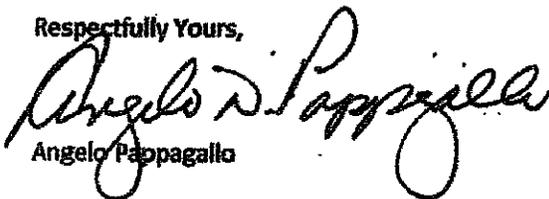
The residents of Sheepscot Road and Village respectfully submit this petition to you, and to the Board of Selectmen, to highlight the need to mitigate the worsening traffic and noise conditions on Sheepscot Road.

We strongly believe that the ability for heavy trucks to continue to Route 1 south, on State Route 218 from Whitefield would help ameliorate these conditions and improve the quality of life for Sheepscot residents, as well as; better and more strategically placed signage along the length of Sheepscot Road, and greater police speed monitoring of vehicles.

The petition highlights constructive actions that we believe must take place in order to make Sheepscot road a safer and more peaceful place to live.

We would like to request that this issue be placed on the agenda for the next available Selectmen's meeting.

Respectfully Yours,



Angelo Pappagallo

Morrison Bonpasse

Douglas Bell

Cc: Newcastle Board of Selectmen

Stephen Reynolds, Newcastle Roads Commissioner

Peter W. Drum, Esq.

Highlights of this Petition

- **More /better placed signage on Sheepscot Road, including, "Hidden Driveway", "Slow", "35 MPH", "No Engine Braking", etc.**
- **A comprehensive study of Sheepscot Road by the Maine DOT to understand the volume of traffic and where traffic is going and coming from.**
- **Requesting Sheriff/State Troopers to monitor vehicle speeds and to periodically place an electronic speed sign near strategic MPH signs.**
- **Request the Town of Newcastle request the Maine DOT allow trucks to use Route 218 to access Route 1 (rescind or raise the weight limit on Federal Street in Wiscasset).**

Thank you.

A Safer, Quieter, Community is Our Goal!

Introduction

We are a group of concerned Sheepscot residents who wish to improve the quality of life for all of those who live on Sheepscot Road, in Sheepscot Village, and for all of the residents who live within "earshot" of the road. We will attend Selectmen meetings when we feel our voice needs to be heard, and we will contact the necessary officials and legislators to enlist their help and hold accountable.

The residents of Sheepscot Road and the surrounding community take great pride in their homes and properties. This is evident as you drive the length of Sheepscot from route 218 all the way down to route 1.

Residents enjoy walking their dogs, hiking or bike riding along the length of Sheepscot Road to enjoy the natural beauty of the area. Some travel to the Sheepscot River to kayak and fish, while others hike the Reach Tree Farm and Indian Trails.

Many residents have children, pets and livestock, with homes and pastures close to the road.

The Sheepscot Village is both scenic and listed in the registry of historic places!

Improvements need to be made to make Sheepscot road safe from heavy trucks and cars.

Background

According to Mr. David Allen, Division 5 Traffic Engineer for the Maine DOT, 1400 cars utilize Sheepscot Road (off season) every day. That translates to 4 cars per minute. This rate increases by two-thirds during the summer (note: The report Mr. Allen quoted from is at least a decade old, more than likely those numbers have increased).

Sheepscot Road is a **minor collector, non-engineered, state aid road**. It was never meant to carry the amount of traffic and weight it does today.

Route 218 on the other hand, is a State route engineered from day one for heavy trucks and heavy use, but trucks weighing over 3 tons (6000 LBS) gross weight are banned on a one mile stretch of State Route 218, from West Alna Road to Route 1, in effect this weight restriction makes Sheepscot Road the default route from the gravel pits to route 1.

We are NOT against trucks or truck drivers who are hard working men and women, we believe truck drivers should have a choice and be allowed to travel the entire length of State Route 218 to route 1, and not have to detour at Sheepscot Road if they don't have to.

We believe all vehicles must obey the speed limit on Sheepscot Road, and that there **MUST** be more signage, including signs against engine braking.

Through personal observation almost 85% of the trucks that use Sheepscot road turn **RIGHT** at route 1; this indicates much of their work is on the Boothbay and **NOT** Pemaquid Peninsula, which means most of the traffic, would pass through Wiscasset on route 218, if there were no weight restrictions.

This petition is about:

- The safety of the residents of the Sheepscot community
- Fairness for the residents of the Sheepscot Community, and
- Maintaining a peaceful, enjoyable quality of life

Petition to the Town of Newcastle Selectmen, Lincoln County Sheriff Todd Brackett, and to the Maine Department of Transportation

We the undersigned residents of Newcastle living on or near Sheepscot Road, request the Town of Newcastle, the Lincoln County Sheriff, and the Maine Department of Transportation take the following steps in the interest of safety and the quality of life for drivers and residents.

1. Install more/better placed speed limit signs, with a minimum of four (4) in each direction. Presently there is only one (1) 35 MPH sign on the northbound side of Sheepscot Road near the LCTV station and one (1) on the southbound sign.
2. Place the present "Curve" sign **behind** the "25 MPH" sign located northbound near Eden lane.

Presently the "Curve" sign is too close to the "25 MPH" sign and blocks the driver's view of the reduced speed zone. The distance between signs must be increased for better visibility.

3. Take steps to insure the speed limit is obeyed by:
 - Regularly assigning police to monitor vehicle speeds (the same drivers use Sheepscot Road daily and know the speed limit which is ignored)
 - Periodically place an electronic sign on Sheepscot Road which will indicate the speed of an oncoming vehicle.
 - Such a sign should be located near a speed limit sign for a clear comparison
4. Install "No Engine Braking" signs before the "25 MPH" and "10 MPH" speed zone in Sheepscot Village.

5. Install a "Hidden Driveway" and "Curve" sign near the hard curve by "Gilmartin Landscape and Flowers".
6. Undertake a comprehensive study of the traffic on Sheepscot Road, including information about volume and where traffic is coming from (north or south) and where it is going (north or south)

7. Heavy Trucks:

It is well known that many heavy trucks use Sheepscot Road to travel from Route 218 to Route 1 and then, turn right towards the Boothbay, Wiscasset, Edgecomb areas toward the south and east because Route 218 in Wiscasset (Federal Street) is limited to trucks under 6000 LBS, gross weight.

In 2002 there was an agreement between the DOT and Wiscasset to establish the current weight limit. The letter is attached to this petition. Why was such a low weight limit granted?

Please understand! We are NOT against the Town of Wiscasset. We are against inequity!

We are Not against truckers! We believe they should be free to use either road without being forced to detour at Sheepscot Road.

It is unfair for Newcastle to bear a larger traffic burden because of the preferential treatment given to Wiscasset!

Therefore, in the interest of fairness, the undersigned request that the Town of Newcastle **request that** the Maine DOT remove the weight limitation on Federal St. (route 218). At a minimum, the Town of Wiscasset should be asked to raise the limit to **a-to-be negotiated** weight so that some of the Route 1- **bound** Boothbay trucks can use that road.

Furthermore, we request that if the Wiscasset Federal Street weight limit is not eliminated or increased by March 2014, the undersigned request that the Town of Newcastle **formally request** that the Maine DOT establish the **same** weight limit for Sheepscot Road since the precedent has been set by

the Maine DOT in Wiscasset. If the Town of Wiscasset increases the Federal Street Weight limit, the undersigned request the Town of Newcastle formally request that the Maine DOT establish a similar limit on Sheepscot Road.

Signed:

Name	Address
Angela Pappalardo	12 Eden Lane
Richard (Donny) Brown	152 W. Old County Rd
Jessie Thompson	152 W Old County Rd
William E. Wilbur	150 The Kings Hwy
Alexander St. Laurent	155 Sheepscot Rd
Killian Pappalardo	12 Eden Lane
Allen Milligan	528 Sheepscot Rd Newcastle
James Krash	611 Sheepscot Rd Newcastle
Joyce Krash	611 Sheepscot Rd Newcastle
Alison Macmillan	508 Sheepscot Rd "
Chia Weerts	5 Sheepscot Rd
Lisa Freeman	112 Sheepscot Rd.
John Joseph	548 Sheepscot Rd
Michael Welch	296 Sheepscot rd
John D. Welch	296 Sheepscot rd
MARY ELLEN CROWLEY	29 SHEEPSCOT RD
Dean Krash	403 Sheepscot Rd
Don Krash	269 Sheepscot Rd.
Christine Welch	117 Sheepscot Rd.
Greg Brown	57 No. Newcastle Rd
William P. Gannett	192 Steep St R.P.

Newcastle formally request that the Maine DOT establish a similar limit on Sheepscot Road.

Signed:

Name	Address
Morrison Bonaparte	214 S. Over's Neck Road
Martin Teitel	657 Sheepscot Road
Lee D. Rague	214 S. Over's Neck Road
James P. Ruggles	155 Sheepscot Rd
John A. Hill	676 Sheepscot Rd.
Lucinda M. Parmenter	648 Sheepscot Rd
Shelia Tallman	53 Sheepscot Rd
Becky Brantley	53 Sheepscot Rd
Betsy Monahan	570 Sheepscot Rd.
Martin Teitel	657 Sheepscot Rd
Richard Ruggles	647 Sheepscot Rd.
John E. Hill	34 Sheepscot Rd.
James P. Ruggles	34 Sheepscot Rd.
John A. Hill	165
John A. Hill	157 S. Over's Neck Rd
John A. Hill	270 Sheepscot Rd
John A. Hill	33 Sheepscot Rd
John A. Hill	132 SHEEPSCOT RD.
John A. Hill	27 INDIAN TRAIL
John A. Hill	11 Indian Tr.
Karen Swanson	426 Sheepscot Road
Carson Willey	320 Sheepscot Road
Carson Willey	320 Sheepscot Road.
Carson Willey	357 Sheepscot Rd
Michael Ruggles	676 Sheepscot Rd.

**STATE OF MAINE
INTRA-DEPARTMENTAL MEMORANDUM**

Date: January 11, 2002

To: Marc Guimont, Director of Maint. & Oper. **Dept:** Transportation
From: Bruce A. Ibarguen, Engineer of Traffic **Dept:** Transportation
Subject: Road Posting - Route 218 ~~Wiscasset~~

Subject to your approval, the following ITEM is submitted for the Commissioner's Record:

ITEM:

The Director of Maintenance and Operations concurred with a recommendation by the Engineer of Traffic that the Route 218 be posted in the town of Wiscasset.

ADOPT:

No through Trucks over 6,000 lbs. Gross weight, Local Deliveries Only starting at the junction of Route 1 (Node 7014) and extending northerly to the junction of the West Alna Road (Node 6110), a total distance of 1.46 miles.


Bruce A. Ibarguen
State Traffic Engineer

COMMENTS:

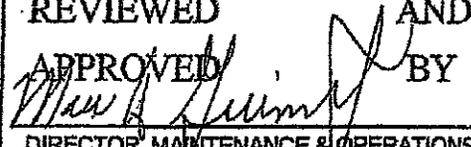
A review of Route 218 requested. Due to the nature and existing uses of the road the posting was established.


David P. Allen
Div. 5 Traffic Engineer

cc: file

APPROVED BY
~~APPROVED BY~~
CONCURRED
NOTED

COMMISSIONER OF
TRANSPORTATION
1/23/02
DATE

REVIEWED	AND
APPROVED	BY
	
DIRECTOR, MAINTENANCE & OPERATIONS	

22 JAN 02

(Date)

Sheepscot Rd
1/6/14

Hey Lynn,

Spoke with Mike Burns, MDOT District 2 Manager, and he said that the weight limits remain the same on Rt 218 and if they were to be changed it would have come across his desk. He has copied us on all of his correspondence with Pappagallo and he said he thought it had become a non-issue fore he hadn't heard anything from Pappagallo in quite some time. He is the man that would know and I believe the rumor is probably circulating to muster a crowd for the Board meeting!! We do not want to be at odds with the Town of Wiscasset or the State!!

Steven Reynolds
Superintendent of Roads, Buildings & Grounds
The Twin Villages of Damariscotta & Newcastle
newcastlesupt@roadrunner.com
Office: 207-563-3441
Cell: 207-415-1525

From: Town Administrator [mailto:townadmin@newcastlemaine.us]
Sent: Monday, January 06, 2014 1:07 PM
To: Steve Reynolds
Subject: Fw: Fwd: Sheepscot Rd

Can you talk to MDOT? People are coming to Monday's meeting about Pappagallo's speed petition. There was a rumor that the weight might be lifted on Rte 218.

Lynn Maloney
Interim Town Administrator/Treasurer/
Town Clerk/Tax Collector/Reg. of Voters
Town of Newcastle
PO Box 386
Newcastle, ME 04553-0386
(207) 563-3441
(207) 563-6995

From: Brian S. Foote
Sent: Monday, January 06, 2014 9:55 AM
To: Lynn Maloney
Subject: Fwd: Sheepscot Rd

Lynn

Have you or Steve had a chance to talk to the DOT about Wiscasset's road weight restriction?

Brian S. Foote

Sent from my iPhone

Begin forwarded message:

From: douglas bell <dbell1962@gmail.com>
Date: December 31, 2013 at 4:04:07 PM EST
To: "bfoote@newcastlemaine.us" <bfoote@newcastlemaine.us>
Subject: Re: Sheepscot Rd

Mr Foote,

I was wondering if there are any updates regarding the road agent, Newcastle and Mr Allen at the DOT.

I pray you have a safe and Happy New year.

Douglas Bell

On Thu, Dec 12, 2013 at 12:56 PM, douglas bell <dbell1962@gmail.com> wrote:

Mr. Foote,

Thank you for the quick response to my email. It was a pleasure to speak with you.

The DOT representative is David Allen.

He can be reached at 624`8200.

Would you kindly keep me updated with any information you are able to share with me ?

Cheers,

Douglas Bell

381`7425

On Tue, Dec 10, 2013 at 7:38 AM, douglas bell <dbell1962@gmail.com> wrote:

Sir

Would you please find the time to call me regarding Sheepscot Rd and my concerns .

Thank you

Doug

207 381-7425

4/16/14

Hi Lynn – I just wanted to send you a quick e-mail to inform you I will be the primary contact for MaineDOT regarding the concerns you expressed in your January 17 letter to David Allen on truck traffic along Route 218/Federal Street in Wiscasset and Sheepscot Road in Newcastle. David Allen, Chris Mann and I will be coordinating internally to look into and respond to your concerns. I hope to formally respond to your letter with a plan of action next week. Please circulate this e-mail to others you want to keep informed - I will need their contact information to include them in future correspondence.

Meanwhile we will check to see if there are any truck or weight limit signs posted on Route 218/Federal Street and also will research the validity of any posted truck weight signs (if they exist). As you may know, truck postings are generally not allowed on State or State-Aid roads, unless by special order of the Commissioner of the Maine Department of Transportation. I attach a link below to the MaineDOT policy on truck restrictions, which is posted on our website.

State Offices are closing at noon today due to the storm, and I expect to be out of the office most of tomorrow and Friday, but feel free to contact me early next week to further discuss your concerns and desired actions. I look forward to working with you on this matter.

<http://www.maine.gov/mdot/csd/mlrc/technical/ti/truckrestrictions.htm>

Gerry Audibert, PE
Bureau of Planning
Maine Department of Transportation
16 State House Station
Child Street
Augusta, Maine 04333-0016
Cell: (207) 446-3259
Tel: (207) 624-3315
Fax: (207) 624-3301
TTY: (888) 577-6690
e-mail: gerry.audibert@maine.gov

Good Afternoon,

I am reaching out to understand where we stand in the process of the DOT, town road manager, town administrators and any other information pertaining to the Sheepscot road petition.

Please keep me in the loop on any progress or setbacks.

Sincerely,
Douglas Bell

On Fri, Jan 17, 2014 at 10:42 AM, Town Administrator <townadmin@newcastlemaine.us> wrote:

Attached is the letter going out today.

Lynn Maloney
Interim Town Administrator/Treasurer/
Town Clerk/Tax Collector/Reg. of Voters
Town of Newcastle
PO Box 386
Newcastle, ME 04553-0386
(207) 563-3441
(207) 563-6995

Sheepscot Rd

4 Pump St., P.O. Box 386
Newcastle, ME 04553-0386
Telephone: (207) 563-3441
Fax: (207) 563-6995
www.newcastlemaine.us



Hours: Mon., Tues., Thurs., Fri.
9:00 a.m. till 5:00 p.m.
Wednesdays
9:00 a.m. - 1:00 p.m.

ATTN: David Allen, Reg. Traffic Engineer
Maine Department Of Transportation
16 State House Station
Augusta, ME 0433

January 17, 2014

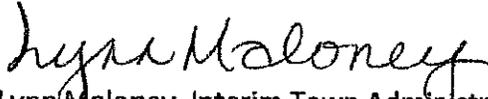
Dear Mr. Allen,

Having received a petition from and speaking with residents of the Sheepscot area in Newcastle, the Board of Selectmen agree with our citizens that the time has come to request a review of Route 218 in Wiscasset. It is our understanding that the posted weight limit there was imposed to provide time for the town to upgrade their sewer/water system which has now been completed. Although we can certainly sympathize with the townspeople of Wiscasset who would not welcome this change, this road was engineered to accommodate heavy truck traffic. With the limited weight over past years, this traffic has been diverted down Sheepscot Rd which was not engineered for this use. Over time the Sheepscot Rd has certainly suffered structurally because of this and will continue to deteriorate with the imposed heavily loaded truck traffic. The Town has previously taken similar action to limit the loads on our town road North Newcastle Road due to road deterioration from the heavily loaded trucks traveling from Route 1 through the Sheepscot Village and north towards the gravel pits accessed off of Routes 194, 215 & 213. Distributing the trucks will insure that neither town carries the entire burden.

To address other concerns in the area we would like to request more signage as well. To that end the Newcastle Board of Selectmen would like to set up a meeting with you, a Wiscasset representative (or their Board of Selectmen), Chris Johnson, Mick Devin, our roads superintendent and a representative of the Sheepscot community. Please contact me with a time that is convenient for you.

Thank you for your consideration.

Sincerely,



Lynn Maloney, Interim Town Administrator

on behalf of the Newcastle Board of Selectmen

cc: Mike Burns, Reg. Manager/Director MDOT (Petition encl.)

Jamie Andrews, Reg. Engineer MDOT (Petition encl.)

Chris Johnson, State Senator (Petition encl.)

Mick Devin, State Rep. (Petition encl.)

Board of Selectmen (email)

Steve Reynold (email)

Douglas Bell (email)

Angel o Pappagallo



Paul R. LePage
GOVERNOR

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

David Bernhardt
COMMISSIONER

MAINE LOCAL ROADS CENTER
Community Services Division
1-800-498-9133

January 21, 2014

RADAR SPEED TRAILER LOAN PROGRAM

Dear Town Official:

This will be the tenth year that the MaineDOT will be offering Maine communities the opportunity to borrow (free of charge) a Radar Speed Trailer for 2 weeks to promote speed awareness on either town roads or state highways. Because of the popularity with towns over the last several years, we have decided to continue with a lottery selection process to determine which towns will be loaned the trailer.

The 2014 lottery will be open to only those communities located within the boundaries of MaineDOT's **Western Region 3** and **Midcoast Region 2**. *We will give first preference to those towns/cities which did NOT get selected in previous years but only if you reapply. If you are one of the communities from Region 2 or 3 who applied but was not selected in the last couple years, we will give you first preference.*

If your town/city is interested, please return the attached "Speed Trailer Loan Program" form via US mail post marked no later than February 28th, 2014. Mailing address: Radar Speed Trailer Loan Program, Maine Local Roads Center, Maine DOT, 16 State House Station, Augusta, ME 04333.

If you decide to accept this opportunity, we will set up a schedule that will minimize travel and time costs associated with moving the trailer between communities. You will be responsible for arranging transportation of the unit from the previous town and the following town.

Sometime in March, a schedule will be put together to indicate when each community will have the Radar Speed Trailer and we will send that to all participants. We will begin on April 1 and end in November. Each town will be expected to make arrangements with the community before it to pick up the Radar Speed Trailer.

If you have any questions, please feel free to contact me.

Sincerely,

Peter M. Coughlan, PE, Director
(207) 624-3266
peter.coughlan@maine.gov



PRINTED ON RECYCLED PAPER

3/4/15

Hello Lynne,

I was just wondering if you received the MDOT letter from Peter? I you recall the Board voted and approved the letter at their May 12, 2014 meeting (see attached).

I have been respectfully requesting to have a copy of the letter for my "Sheepscot Road Petition" file for months, especially since we are supposed to be hearing from Mr. David Allen of the Maine DOT this month (if you have not heard from him already).

Thank you for your assistance in this matter.

Kay P.

From: Thomas C. Sturgeon
Sent: Thursday, April 2
Subject: Federal Street, W

Dear Mr. Allen:

We, at Harry C. Crooker & Sons, Inc., want to express our appreciation for the project in Wiscasset. Years ago, we were the contractor who completed the project, to find out that the current operation in Whitefield/Alna, this requires our trucks (more people and roadways) when delivering to our engineering reason for not allow trucks to travel on

It should be up to the trucking companies to figure out the best route for Federal Street, as when traffic gets back up at certain times, they should figure out the best most economical least impact route.

Thanks you for your consideration.

TCS

Lynn Maloney

From: <newcastlesupt@roadrunner.com>
Date: Sunday, April 27, 2014 7:20 PM
To: "Lynn Maloney" <lmaloney@newcastlemaine.us>
Subject: Fwd: Harry C. Crooker Support to Open Federal St.

Thought you might like to see this and share it with the Selectmen!

Sent from my iPhone

Begin forwarded message:

From: Angelo Pappagallo <deanadp@yahoo.com>
Date: April 27, 2014 at 1:34:35 PM EDT
To: Newcastle Maine Morrison Bonpasse at Sheepscoot <bonpasse@roadrunner.com>
Cc: douglas bell <dbell1962@gmail.com>, "newcastlesupt@roadrunner.com" <newcastlesupt@roadrunner.com>
Subject: Harry C. Crooker Support to Open Federal St.
Reply-To: Angelo Pappagallo <deanadp@yahoo.com>

Thought you might like to read this letter sent to David Allen, and Sen. Johnson from Chief Physical Engineer Tom Sturgeon at Crooker. I asked him if Crooker would support us. His letter is "spot on".

Sheepscot Rd



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
REGION 2
98 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0098

Paul R. LePage
GOVERNOR

David Bernhardt
COMMISSIONER

April 28, 2014

Lynn Maloney, Interim Town Manager
Town of Newcastle
4 Pump Street
P.O. Box 386
Newcastle, Maine 04553-0386

Re: Sheepscot Road

Dear Ms. Maloney;

Thank you for your January 17 letter regarding the Newcastle Board of Selectmen's request for a review of the existing weight posting on Route 218 in Wiscasset, along with the citizen's petition expressing concerns with truck traffic on Sheepscot Road. We have determined there is insufficient data available to us at this time to consider posting Sheepscot Road or removing the posting on Federal Street (Route 218) in Wiscasset. We will however monitor traffic conditions along Route 218, Sheepscot Road and other affected roads within the area over the summer, after which we will reassess the situation. Should we deem changes are necessary, we will contact you and the persons copied on this letter.

Please note that MaineDOT has no speed enforcement authority. You can request speed monitoring and enforcement through the Maine State Police and/or the Lincoln County Sheriff's Office.

As background information, I refer you to MaineDOT policy on truck restrictions found at <http://www.maine.gov/mdot/csd/nrc/technical/ti/truckrestrictions.htm>. Also, MaineDOT policy on access to highways is stated under State Rule 17-229 CMR Chapter 104, Maine Department of Transportation Travel on State and State Aid Highways, which can be found at <https://www.maine.gov/sos/cec/rules/17/chaps17.htm>.

Chapter 104 states in part ... "there is an affirmative right for all individuals and entities, public and private, domestic or commercial, to travel on all State or State Aid highways in Maine. This right shall exist until the Commissioner of MDOT suspends or otherwise restricts any such traffic or otherwise restricts any such traffic on any highway under MDOT jurisdiction."



PRINTED ON RECYCLED PAPER

MaineDOT does not intend to negatively impact commerce in Maine by restricting commercial vehicle access on any State or State Aid Highway unless there is a serious safety issue. There are very few highways in Maine that are restricted to commercial vehicles. However, a portion of Route 218 between West Alna Road and U.S. Route 1 in Wiscasset has been posted by MaineDOT to vehicles exceeding 6,000 pounds per a January 23, 2002 Commission Record Item by the MaineDOT Commissioner at the time. I believe the proximate locations of the Wiscasset Primary and Middle Schools along Federal Street (Route 218) and the general condition of Route 218 at that time were among the considerations in that determination.

I have conducted field reviews along most of the subject roads, including sign placement. I have noted some sign deficiencies, including along Sheepscot Road. These deficiencies will be addressed as time permits.

Thank you again for contacting me with your concerns. If you have further questions, please contact me at the MaineDOT Region 2 Office at (207) 624-8200.

Sincerely,



David Allen
Region 2 Traffic Engineer

Cc: Mike Burns, Region Manager - MaineDOT Region 2
Jamie Andrews, MaineDOT Region 2
Herb Thomson, Director, MaineDOT Bureau of Planning
Gerry Audibert, MaineDOT Bureau of Planning
Senator Christopher Johnson
Representative Michael Devin
Newcastle Board of Selectmen
Steve Reynold
Douglas Bell
Angelo Pappagallo
Ed Polewarczyk, Chairman, Wiscasset Board of Selectmen
Misty Parker, Wiscasset Town Planner
David Abbott, Alna Board of Selectmen

Lynn Maloney

Sheepscot Rd

From: <newcastlesupt@roadrunner.com>
Date: Monday, May 05, 2014 7:21 AM
To: "Lynn Maloney" <lmaloney@newcastlemaine.us>
Subject: Fwd: Thoughts on the MDOT response from David Allen to the Route 218 restrictions to commercial traffic

Good Morning Lynn,

I have a attached an email I got yesterday from Morrison Bonpasse and felt you, the Board & Peter should have the chance to review this before next weeks mtg.

He makes very clear and pertinent facts in response to David Allen's letter.

I believe a focused response from the Town via our reps, Mick & Chris will give us the best opportunity to bring fairness to this traffic issue.

Let me know your thoughts,

Thanks,

Steve

Sent from my iPhone

Begin forwarded message:

From: "Morrison Bonpasse in Sheepscot, Newcastle, Maine" <bonpasse@roadrunner.com>
Date: May 4, 2014 at 2:02:18 PM EDT
To: "Steve Reynolds, Roads Supt." <newcastlesupt@roadrunner.com>
Cc: "Angelo Pappagallo" <deanadp@yahoo.com>, "Doug Bell" <dbell1962@gmail.com>
Subject: Thoughts on the MDOT response from David Allen to the Route 218 restrictions to commercial traffic
Reply-To: "Morrison Bonpasse in Sheepscot, Newcastle, Maine" <bonpasse@roadrunner.com>

Dear Steve,

Thank you for your help, and the support of the Newcastle town government, in bringing facts and reason to the issue of the commercial restrictions on traffic on Route 218 in Newcastle.

Below are a few thoughts about David Allen's letter of April 28.

Perhaps he wrote it before he received the email to him from Thomas Sturgeon of Harry C. Crooker & Sons. That email shows a clear business interest in removing the restriction on commercial traffic and letting truck drivers make their own decisions about the best route to get to their customers.

Allen wrote that "MDOT does not intend to negatively impact commerce" unless there is a "serious safety" issue. As Mr. Sturgeon's letter explains, MDOT is negatively impacting commerce in this instance. Thus, MDOT should examine more closely whether there is a "serious safety" issue on Federal Street and, if so, whether there are better ways to address such an issue other than impacting commerce – and only commerce.

5/5/2014

The apparent safety issue is the presence of the Wiscasset Middle School at 83 Federal Street. There is also the Sheepscot Valley Children's House at 127 Federal Street. Both are on the north side of the street and there is a sidewalk running past both facilities. Interestingly, there are no timed speed restrictions, for times children come and go to school, on Federal Street, whether by posted limits or by timed blinking lights.

Below is a list of several other schools bordering on state highways in Lincoln County:

- Route 1, Newcastle. Head Start Center.
- Route 1B, Damariscotta. Great Salt Bay Community School (This school is one of several that has a set of time blinking yellow lights approximately 200 yards in either direction from the school.)
- Route 27, Edgecomb. Eddy School
- Route 27, Boothbay Harbor. Boothbay Region Elementary School and High School
- Route 27, Wiscasset. Wiscasset Primary School and Wiscasset High School
- Route 32, Waldoboro. Miller Elementary School
- Route 126, Whitefield. Whitefield Elementary School
- Route 129, South Bristol. South Bristol Elementary School
- Route 130, Pemaquid. Bristol Consolidated School

At none of these schools, to my knowledge is there a restriction on commercial traffic. Unlike Federal Street in Wiscasset, most do not have protective sidewalks, and some have special speed limits during periods of high student activity.

Mr. Allen wrote that there are "very few highways in Maine that are restricted to commercial vehicles." Can the Town of Newcastle ask MDOT to tell you the locations and nature of those restrictions? If that's a burdensome question, can MDOT identify each of the other restrictions in Lincoln County and its neighboring Kennebec, Knox, Sagadahoc and Waldo counties?

Allen wrote that there is "insufficient data" at this time to consider "removing the posting on Federal Street (Route 218) in Wiscasset." Perhaps, Newcastle can suggest that the best way to gather more information on Federal Street is to remove the restriction on commercial traffic for a period of time, perhaps six months, and study the effects on Federal Street and on Sheepscot Road and other roads which are now bearing the burden of the re-routed Federal Street commercial traffic.

Perhaps during that six months the posted restriction on commercial traffic could be replaced with posted timed speed limits. Currently, there is a 25 mph limit on Federal Street, but no special limit for active school time periods. A one-ton car moving at 25 mph can do just as much harm to a child as a three-ton truck at 25 mph. The restriction on commerce does not seem to have any rational basis.

Looking at safety of roads in general, one would be hard-pressed to find a safer stretch of road than the straight, mildly inclined one-quarter mile restricted section of Route 218 in Wiscasset. Was the resurfacing of Federal Street done in 2012? Certainly, the winding, up-and-down Sheepscot Road in Newcastle is a less-safe alternative for commercial traffic. You probably know more than others of accidents on Sheepscot Road, including

Frank Juchnik's slide down an embankment a few years ago.

Thanks again for your help with this issue.

Best regards,

Morrison

Dear Sirs:

Our Superintendent of Roads, Steve Reynolds, would like to extend an invitation to you to join our Board of Selectmen at their May 12, 2014 7:00 pm meeting (here at the Newcastle Town Office) to discuss the truck traffic on Sheepscot Rd and Rte 218.

We would appreciate an RSVP.

Lynn Maloney

Town Administrator/Treasurer/Tax Collector

Town of Newcastle

PO Box 386

Newcastle, ME 04553-0386

(207) 563-3441

(207) 563-6995 Fax

townadmin@newcastlemaine.us

**Town of Newcastle
Board of Selectmen & Assessors Meeting
Monday, May 12, 2014, 700pm – Town Office**

Present: Selectmen Ellen Dickens, Christopher Doherty, Brian Foote, Ben Frey, Pat Hudson; Lynn Maloney, Town Administrator; Peter Drum, Town Counsel; Steve Reynolds, Supt. of Roads & Public Works

1. Call to Order: Foote called meeting to order at 7:04pm

- Public Hearing opened by Foote at 7:04pm to review Sign Ordinance Draft #19
Carey noted that town's website had Draft 18 & 19 posted. Also noted concern of limit of 2 DOT signs per business. Public Hearing closed at 7:12pm

2. Pledge of Allegiance

3. Public Comments: (For items not on the agenda)

JW Oliver of the Lincoln Country News introduced Tim Badgely, who will be covering town meetings for the paper.

4. Amendments to/Approval of the Agenda:

Additions: Items 6.5, 8.8, 10.3

5. Approve Consent Items

Minutes:

5.1 April 28, 2014

Hudson motioned to approve minutes as presented; seconded by Frey.

Approved: Vote 5-0

Warrant(s):

5.2 Town Warrant: \$177,590.70 (Available Cash: \$579,499.22)

Hudson motioned to approve warrant; seconded by Frey.

Approved: Vote 5-0

5.3 Fire Warrant: \$2,718.59

Frey motioned to approve fire warrant; seconded by Hudson.

Approved: Vote 5-0

6. Town Administrator, Maloney

6.1 Results Water Testing at landfill

Maloney presented results of water testing at landfill on Jones Woods Road.

6.2 30-day lien notices have been mailed

Maloney advised 195 notices mailed; approximately 30 tax bills have since been paid.

6.3 (Miles) Lincoln HealthCare Meetings

Maloney advised she has been invited to attend a monthly Miles community breakfast meeting held with local municipalities and businesses.

6.4 Great Salt Bay & Secondary School meetings 5/29/14 at GSB School

6.5 FYI-received signed CMP pole agreement to hang flags on Main Street. Flags will be hung and a ceremony will be held on the bridge at noon on Sunday, 5/18/14.

7. Guests

7.1 Chris Johnson, Mic Devin, reps for BOS for Alna and Wiscasset to discuss Sheepscot Road/Route 218 truck traffic.

Reynolds voiced disappointment of MDOT's lack of commitment to address the issue. Senator Johnson advises receipt of letter from the state advising there is insufficient data to imply the need for a full-fledge traffic study or to take further action; advise they will monitor truck traffic over the summer. Following discussion with residents, Drum advises drafting a letter to MDOT and also, through the Freedom of Information Act, request the information that the state used to base their decision upon. Hudson motioned to have Drum draft the letter as he suggests; seconded by Doherty. Johnson advised he will support Newcastle's action.

Approved: Vote 5-0

8. Actions

- 8.1 Sign ordinance certification (if further public hearings required)
 - 8.2 Sign Treasurer Disbursement Policy for Payroll
 - 8.3 Sign cemetery mowing contract
 - 8.4 Sign County Tax Assessment
 - 8.5 Sign contract – Steve Reynolds
 - 8.6 Sign contract – Lynn Maloney
 - 8.7 Vote on keypad voting at town meeting – tabled
 - 8.8 Sign last year’s Homestead declaration
- Board signed all documents needing signatures and tabled item 8.7.

9. Discussion

9.1 Finance Committee and BOS to review FY 2015 budget

Finance Committee members present: Chair Eva Frey, Brian Manns, Carol Brinkler and Steve Dixon

At 7:57pm, Eva Frey and Foote called joint meeting to order. Budget reviewed line by line with discussion to advise any changes in comparison to last year’s budget. Dixon motioned to approve municipal budget of \$1,511,460 as discussed with BOS; seconded by Manns. **Finance Committee Vote Approved: 4-0**

Frey motioned to approve municipal budget of \$1,511,460; seconded by Hudson. **Approved: Vote 4-1**

9.2 Newcastle Public Works and FY 2015 Capital Projects Review (see 10.1)

Reynolds spoke to FY 2015 Capital Projects and 2-5 Year Capital Plan. Board concurred that joint meetings with Damariscotta should return to quarterly as opposed to twice a year.

9.3 Charge for faxes?

Frey motioned to set fax rate for use of fax machine in town office at \$5; seconded by Dickens

Approved: Vote 5-0

10. Communications

- 10.1 Copy of Capital Projects (requested by Pat)
- 10.2 Letter from Mat Lutkus – status Pump Out Stations
- 10.3 Aquaculture lease – Norumbega Oysters, Inc. – Eric Peters

11. Executive Session: None

12. Adjourn – Fry motioned to adjourn at 10:25pm; seconded by Hudson.

Approved: Vote 5-0

Next meeting TUESDAY, 5/27/14 at 7:00pm

Minutes respectfully submitted by
Dorothy Peters, Secretary

Sheepscot Rd

PETER W. DRUM
ATTORNEY AT LAW

17 Bristol Road, P.O. Box 97
Damariscotta, ME 04543
Phone: 207-563-5900

Peter W. Drum

June 13, 2014

Maine Department of Transportation
c/o Custodian of Records
16 State House Station
Augusta, ME
04333-0016

RE: Route 218 FOAA Request

To Whom It May Concern:

I am the Town Attorney for Newcastle Maine. The Town has recently had a number of residents concerned about the decision to close part of Route 218 in Wiscasset to large truck traffic from the Crooker gravel pit in Whitefield, and other heavy truck traffic. This traffic is instead routed through the Town of Newcastle via the Sheepscot Road to enter Route 1 at a point approximately 6 miles North of the 218 entrance to Route 1.

I question whether the Newcastle Selectmen or residents of Sheepscot Road were ever given a meaningful notice and opportunity to be heard on this issue prior to the decision to change the traffic pattern.

Pursuant to this concern and the desire of these residents to investigate the matter, I hereby request all records, memoranda, videos, studies, and any other documents pertaining to the decision to close Route 218. Please include records and minutes or notes of any meetings held between MDOT and parties advocating for the closure of that section of 218.

Please notify me if the bill for administrative time and copies will exceed \$500. If the records are to be made available to my office to copy, please do so between the days of Monday and Thursday and I will send my assistant to make a complete copy of the records that you provide.

Should you wish to contact me for any reason, please do not hesitate to call me at my office at 207-563-5900.

Best Regards,

Peter W. Drum

Lynn Maloney

Sheepscot Rd

From: "Peter Drum" <peter@parsondrum.com>
Date: Friday, February 20, 2015 10:52 PM
To: "Lynn Maloney" <lmaloney@newcastlemaine.us>; "Angelo Pappagallo" <thedeanap@gmail.com>
Attach: BOS Bypass FOAA 6-13-2014.pdf
Subject: MDOT Letter

Dear Angelo,

I do apologize that this has taken a while. I honestly did not get your request until a couple of weeks ago. This is my operative email (peterdrum@gmail.com is essentially a junkmail account at this point that rarely gets checked) and if you need to contact me, please feel free to use this email address.

I have tried to locate the actual signed photocopied copy of the letter that I sent, but I confess that I cannot locate the file which I believed I had filed with the Selectmen's materials in our files at my office.

That said, I have made a pdf copy for you from the Word document in my electronic file.

I did make a call to David Allen a few weeks ago regarding this request and mentioning my letter specifically. To date, I have not yet heard a response from Mr. Allen.

I plan to forward this same request to David Allen's attention on Tuesday of next week, but this letter should have been sufficient to serve as a FOAA request for records.

If you have any questions, please call.

Best Regards, Peter

--
Peter W. Drum
Peter W. Drum, Attorney at Law
Litigation | Real Estate | Municipal | Legislative Affairs | Wills | Corporate

P.O. Box 97 Damariscotta, ME 04543

Phone: 207-563-5900
Fax: 207-563-5446
email: peter@parsondrum.com

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Office of Planning & Codes

TO: Wiscasset Board of Selectment
CC: Don Gerrish, Interim Town Manager
FROM: Misty Parker, Town Planner
DATE: May 19, 2014
SUBJECT: Route 218 Weight Limit

This memo serves as an update regarding ongoing concerns in Newcastle regarding their request to see the weight limit on Route 218 removed.

In January 2014 the Town of Newcastle requested Maine DOT review the weight limit for Route 218 in Wiscasset. Maine DOT reviewed their request and responded in April stating there is currently insufficient data available to us at this time to consider posting the Sheepscot Road in Newcastle or removing the posting on Federal Street in Wiscasset. DOT stated they will monitor Route 218, Sheepscot Road and other affected roads within the area over the summer then reassess the situation.

Last week's edition of Lincoln County News presented an article regarding the Newcastle Board of Selectmen's decision to have their town attorney communicate with DOT for further information as to their decision. Additionally, the news article states Maine State Senator, Chris Johnson, has expressed full support for Newcastle and agreed to move forward with contacting DOT as well.

Doug Baston, Chairman for the Alna Planning Board, has been in conversations with Wiscasset since the initial Newcastle request in January. Alna has shared our concerns with the proposal to remove the weight limit on Route 218 and expressed additional concerns regarding the impacts to their community.

The requested change could have significant impacts to Wiscasset. Some concerns include truck traffic turning movements at the Federal Street and Route 1 intersection, impacts to the historic village, increased truck traffic through dense residential neighborhoods, safety concerns with truck traffic by the Wiscasset Middle School and Sheepscot Valley Children's House, impacts to local roads, as well as the challenge of monitoring speed issues along Federal Street.

pd

**TOWN OF WISCASSET
Main Street Pier
2015 Vendor Permit Application**

APPLICANT NAME: Naomi Bonang for Two Bridges Beg Jail

BUSINESS NAME: Two Bridges Jail/Industries

MAILING ADDRESS: 522 Bath Road - Wiscasset

PHONE NUMBER: (207) 882-2610

EMAIL ADDRESS: nbonang@tbrj.org

SEASONAL PERMIT: \$400 (10' X 20') or \$600 (30' x 34')

WINTER RENTAL PERMIT: \$300 (10' X 20') or \$400 (30' x 34')

DAY USE PERMIT: DATE(s): _____ \$25

FOR PROFIT NON PROFIT

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: Sale of Inmate made gifts including furniture, jewelry boxes, puzzles etc.

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)

I REQUEST ELECTRICAL SERVICE: 110 Volt outlet

\$100/season or \$5/day additional use will be billed by the Town

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.

paid

TOWN OF WISCASSET Main Street Pier Vendor Permit Application

APPLICANT NAME: Ron Leeman

BUSINESS NAME: DBA Forgotten Recipes

MAILING ADDRESS: PO Box 1126

PHONE NUMBER: # 882-7287 c 319-8581

EMAIL ADDRESS: sawsh@33yahoo.com

SEASONAL PERMIT: \$400 (10' X 20') or \$600 (30' x 34')

WINTER RENTAL PERMIT: \$300 (10' X 20') or \$400 (30' x 34')

DAY USE PERMIT: DATE(s): _____ \$25

FOR PROFIT NON PROFIT

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: TAMS & Relish & GHM

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)

I REQUEST ELECTRICAL SERVICE: 110 Volt outlet

\$100/season or \$5/day additional use will be billed by the Town

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.

Wiscasset Transfer Station

4/17/15

Marian,

The Ram on the Trash Packer Unit is leaking by the internal seals. This causes us to not put the full amount of pressure on packing the trailers. I've had Machinery Services checking why the packer isn't working right. The Ram is 24 years old and needs to be replaced before we have a complete failure. It takes 8 weeks to make and costs about \$9,500. Replacing will mean the shortest down time for the station. We will have Machinery Services try to rebuild the old Ram and we'll keep it for a spare.

Ron Lear

Transfer Station Manager

Wiscasset Transfer Station

4/17/15

Marian,

The Loader has developed a leak between the bell housing and transmission. Caterpillar is coming up to look at it and give an estimate next week. The Town Mechanic said it looked like a leak the 1988 Highway unit had back in 2003. It was the hydraulic pump which Caterpillar estimated at \$35,000 to fix. I had Cat estimate transmission work on our machine back in December of 2010 and it was \$3,686 just to pull and reinstall the transmission. Flat rate overhaul of the transmission was \$14,322 and the torque converter is \$5,000 if needed. This machine has 14,459 hours and had a new engine put in on 10/10/06 at 10,617 hrs. The loader has had transmission issues since about 2006. I will forward the estimate from Caterpillar when I receive it. Replacement of this machine is about \$150,000.

Ron Lear

Transfer Station Manager

The Town of Wiscasset, with assistance from the Lincoln County Regional Planning Commission, is applying for a grant from the Maine Coastal Program. The goal of the project, if funded, will be to retain an engineering consultant to identify mitigation strategies to protect the Town's Waste Water Treatment Plant and waterfront pumping station from risk of future flood events.



Town of Wiscasset

May 5, 2015

Ruta Dzenis, AICP
Senior Planner
Municipal Planning Assistance Program
Department of Agriculture, Conservation and Forestry
18 Elkins Lane – Harlow Building Room 413
22 State House Station
Augusta, Maine 04333

Re: Town of Wiscasset's Waste Water Treatment Plant Project

COPY

Dear Ms. Dzenis,

In June 2013, the Board of Selectmen held a workshop concerning the susceptible location of the Town's Waste Water Treatment Plant (WWTP) in relation to future flood events. In October 2014, the Board of Selectmen received a memo from Mr. Robert Faunce, Lincoln County Planner, regarding location of our WWTP and researching potential grant funding to help fund an engineering study that would identify mitigation strategies to protect the WWTP and waterfront pumping station from future flood events. As a result of the memo and discussion, the Board of Selectmen voted to support Robert Faunce in looking for grants to protect the WWTP from future flood events. The Board has also made a commitment of contingency funds for the \$5,000 match in the current year's budget.

The Board of Selectmen support the Town's application to the Maine Coastal Program to retain an engineering consultant to identify mitigation strategies to protect the WWTP and waterfront pumping station from risk of flooding due to storms and sea level rise. The Town of Wiscasset, along with most of the Davis Island area in the Town of Edgecomb, are served by a public sewer system that includes 14 miles of sewer line, 17 pump stations, and an activated sludge waste water treatment plant located on Cow Island, in the Sheepscot River. It serves 800 homes and businesses in Wiscasset and Edgecomb. Given the WWTP's location on Cow Island, the Board of Selectmen believe it is critically important that the plant and waterfront pumping station be protected from potential flooding hazards in the future.

We strongly support the Town's efforts to seek financial assistance for this extremely important project.

Sincerely,

Pamela Dunning, Chair

Benjamin Rines, Vice Chair

Timonth Merry

Jefferson Slack

William Barnes

COPY

Kathleen Onorato

From: Don Cameron <dcaeron@mindspring.com>
Sent: Wednesday, April 29, 2015 12:11 PM
To: admin@wiscasset.org
Subject: Fwd: e-waste sign
Attachments: rotary sign 1.pdf; Untitled attachment 00004.htm

The dimensions of the sign is 42x48 inches, mounted on plywood sandwich boards.

Don Cameron

(Tel: [\(207\) 563-2909](tel:(207)563-2909)
È Fax: [\(866\) 876-5355](tel:(866)876-5355) Cell: [413-374-8346](tel:413-374-8346)
8 Email: dcaeron@mindspring.com

MAINE Home Address:

18 Lincoln Lane P.O. Box 302
Newcastle, ME 04553

Begin forwarded message:

From: "Lynne Plourde" <mailbox@tidewater.net>
Date: April 28, 2015 at 9:26:41 AM EDT
To: "Donald Cameron" <dcaeron@mindspring.com>
Subject: e-waste sign

E-Waste Collection

Saturday May 16th

Rotary



8am-12pm

at Floor Magic - Biscay Road - Damariscotta

Donations are requested

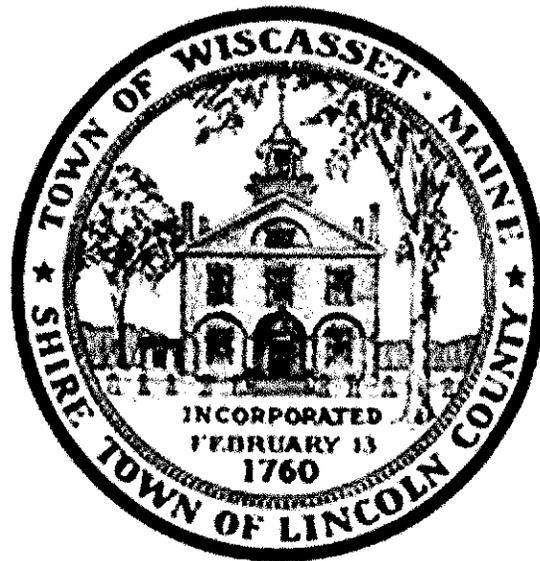
7.

EXEMPTED SIGNS

7.1 The following signs do not require a permit and are permitted in all zoning districts:

- A. Yard sale/garage sale signs provided they do not interfere with pedestrian and vehicular movement, do not exceed four (4) square feet in sign area and are erected for no more than five (5) days. Yard sale/garage sale signs shall be removed by the person posting the sign within twenty-four (24) hours of the final day of the sale.
- B. Signs placed upon work under construction or renovation to be removed within thirty (30) days of completion of the job.
- C. Real estate signs not exceeding eight (8) square feet in sign area per lot which advertise the sale, rent or lease of the premises upon which they are located.
- D. Sign bearing the name of property owner/tenant, house/apartment number or other identification in conformance with the Wiscasset Street Naming and Addressing Ordinance, without any commercial or business advertising connotations.
- E. Governmental identification, informational, directional, and public safety signs.
- F. Traffic control signs or devices.
- G. Signs relating to trespassing or hunting, not exceeding two (2) square feet in sign area for each sign.
- H. Political signs provided they conform to state requirements.
- I. Signs solely indicating entrance or exit not exceeding three (3) square feet in sign area and containing no advertising material.
- J. Trail markers, historic, preservation, or cultural signs as approved by the Wiscasset Sign Control Officer.
- K. Signs indicating open, closed and hours not exceeding two (2) square feet in sign area.
- L. Community, Charitable/Non-Profit fundraising event signs provided the sign is erected for no more than fifteen (15) days before the event and does not exceed thirty-two (32) square feet in sign area. Community, Charitable/Non-Profit fundraising event signs shall be removed within twenty-four (24) hours of the final day of the event.

Town of Wiscasset
March 2015
Monthly Reports





Town of Wiscasset

TOWN CLERK REPORT

To: Marian L. Anderson, Town Manager
From: Chris Wolfe, Town Clerk
Re: March Monthly Report
Date: April 17, 2015

ELECTIONS:

Nomination papers became available on March 16th for all the elected positions that will be on the June 9, 2015 Annual Town Meeting ballot. Positions that are will be filled by election are Board of Selectmen, School Board, Budget Committee and Water District Trustee. Nominees must collect between 25 and 100 signatures of Wiscasset registered voters and return the nomination papers to the Clerk's Office by 5 pm, April 27th which is the statutory 45 day deadline prior to Town Meeting to add an item to the Town Meeting Warrant.

FINANCIALS:

	Auto Excise ¹	Boat Excise ²	Agent Fees ³	Vital Fees ⁴	Airplane Excise ⁵
Monthly Revenues	\$40,381	\$96	\$1,147	\$175	\$1,408
Year to date	\$398,569	\$1589	\$11,166	\$2,439	\$3,452
Met yearly revenue projection by:	79%	52%	71%	81%	

We have done an excellent job with collection of airplane excise tax this year. There are only 4 outstanding bills at this time of which I have personally spoken with two owners that will be forwarding the payment.



Town of Wiscasset

LICENSES:

Business license¹	Dog License²	Liquor License³	Special Amusement⁴
2	59	1	

¹Bard and Finch LLC-Charles and Victoria Hamilton will be doing cosmetics wholesale as a home occupation at 224 Birch Point Rd.

¹Wandering Root Farm-Hannah Court will operate a diversified vegetable and livestock farm at 156 Gardiner Road.

³Sarah's Café renewed their liquor license for another year. It was approved without public hearing as no issues with that license have occurred in the past year.

The Board of Selectmen held a public hearing and approved a new liquor license for Little Village Bistro. The owner anticipates opening the restaurant on April 16th.

⁴Twisted Iron Customs submitted an application for a special amusement permit which will go to the Board of Selectmen on April 7th to assess whether it is complete for filing and public hearing.

VITALS:

Birth¹ Of New Residents	Marriage² Licenses Issued	Death³ Of Residents
3	0	2

TRAINING:

I student taught for a second time Title 30-A, Municipal Election Law, in Augusta to a class of town clerks, selectmen, election clerks and moderators.

APPOINTMENTS:

The Town Manager reappointed Stan Waltz for building inspector for the period of March 2015 to March 2016.



Town of Wiscasset

EMS/EMA REPORT

To: Marian L. Anderson, Town Manager
From: Roland Abbot, EMS/EMA Director
Re: March Monthly Report
Date: April 4, 2015

For the month of March we had 68 calls for service compared to 46 calls for service in March 2014. The service has had 209 calls for service thru the end of March compared to 164 calls for service thru the end of March 2014. These numbers reflect the calendar year not fiscal year.

Staffing:

The service currently has a roster of 7 Paramedics 2 which are currently out on leave, 4 Advanced EMTs, 12 EMTs and one Driver/CPR for a total roster of 24 members. In February 2014 we had 8 Paramedics, 6 Advanced EMTs, 12 EMTs and 1 Driver/CPR.

I asked in this year's budget a pay increase for the standby day time from \$3.00 to \$4.00 to try to help retain and hopefully entice some new people.

Starting this month I am putting in anniversaries for members. The following have anniversaries for the month of March: Jeff Speed 39 years (Jeff is the only member who has had continuous membership with the service since the start in 1976), Roland Abbott 37 years, Wendy Williams 33 years, Dickey Brigance 10 years, Dan Averill, Tanya Bailey 4 years and Sam Schmal 2 years.

Operations/Training:

There is a Basic EMT course currently underway in Woolwich. We are hopeful that we will be able to recruit some new members out of this class. We are talking about possibly doing a Basic EMT class here in Wiscasset in the spring. The service is planning to get out to the news media and see if there is anyone who is currently an EMT in the area and see if they would be willing to lend a hand.

The Service and the town will have to look at replacing the older of our 2 ambulances in the upcoming year. The 2003 Wheeled Coach ambulance is starting to have some body issues. The body does not rust because it is aluminum but the components that are attached to the body rust and the body is starting to have some corrosion issues. The mileage is now over 100 thousand on this truck.

We applied for a grant for 2 new Ferno power stretchers for the ambulance this year. Unfortunately we did not get the grant so we will be trying again when the new grant period opens up.

Submitted: Roland Abbott, Chief



Town of Wiscasset

FIRE DEPARTMENT REPORT



To: Marian L. Anderson, Town Manager
From: T.J. Merry, Fire Chief
Re: March Monthly Report
Date: April 29, 2015

In the month of January the Wiscasset Fire Dept. responded to 18 calls for service.

- 2 MVA
- 2 Station Coverage
- 3 Service Call
- 2 Fire Alarms
- 1 Smoke Investigation
- 2 Car Fires
- 1 Assist to WEMS

For training that month we had a guest speaker come in and speak about extrication with today's new vehicles. We also did some more driver training!

There are currently 26 members on our active roster, with 6 on our lifetime membership roster.

Respectfully Submitted,
TJ Merry, Fire Chief



Town of Wiscasset

PLANNING DEPARTMENT REPORT

To: Marian L. Anderson, Town Manager
From: Jamel Torres, Town Planner
Re: March Monthly Report
Date: April 13, 2015

Economic Development:

On March 10, I attended a monthly Wings Over Wiscasset Planning Committee meeting. I am the municipal representative on this Planning Committee and also on the Executive Committee. While I am not always able to attend these meetings, this is an important role for me as the Town Planner. Many residents and visitors attend this annual event so I am more than happy to be part of an effort that contributes to the local economy.

On March 10 I also attended the Maine Department of Transportation (DOT) "Talk Trans" Public Meeting held in Lincoln County. This meeting was intended for Lincoln County residents and public officials to offer input on upcoming DOT projects along with an open discussion about anything transportation – related in the County. Many in attendance expressed an interest in the Maine DOT Wiscasset Waterfront Conceptual Project that was introduced to the Town in Fall 2014. Officials from Maine DOT will be providing the Town with an alternative plan that will hopefully fit the need of all stakeholders in the coming months.

I was also able to submit two economic development project proposals for the Midcoast Economic Development District's (MCEDD) annual Comprehensive Economic Development Strategy (CEDS). The Wiscasset Boardwalk Project and expansion of the Wiscasset iPark were the two projects proposals submitted. If chosen by MCEDD, these projects will be included in their 2015 CEDS that is written annually and submitted to the U.S. Department of Commerce, Economic Development Administration and advanced by MCEDD to funders as opportunities are identified.

Finally, on March 25 at a Wiscasset Conservation Commission meeting, Bill Milam, who is a leader of a bicycle trail riding group in Bath, discussed how the City of Bath has significantly expanded their pedestrian and bicycle trail network over the past few years. Having a well-maintained off-road trail network for bicyclists and pedestrians can spur economic development in various ways while providing the community with opportunities to live a healthy lifestyle. I am very excited to see how the Conservation Commission will proceed with the maintenance and development of an off-road trail network in Wiscasset.

Ordinance Review Committee:

The Ordinance Review Committee (ORC) informally met on March 9, without a quorum, to go over the Select Board's requested amendments to the proposed Historic Preservation Ordinance



Town of Wiscasset

and the update to the current Floodplains Ordinance. The requested amendments were approved at this meeting and I presented them to the Select Board on March 17.

The ORC met on March 30 to work on several ordinance amendments. The first ordinance amendment discussed was the Shoreland Zoning Ordinance, as requested by the State of Maine's Department of Agriculture, Conservation, and Forestry. The Town has been given three Statewide Standards Options to choose from relating to timber harvesting and related activities in the Shoreland District. Stan Waltz, Code Enforcement Officer (CEO), suggested the ORC choose option #2 which would give Wiscasset control of timber harvesting in the Shoreland District and also have the ability to call on the State for any needed assistance or questions for enforcement action. The ORC also discussed an amendment to the current Zoning Ordinance regarding Timber Harvesting Permitting. In February, the Planning Board requested that the ORC amend this ordinance giving the CEO authority to approve timber harvesting permits. I will be working on these ordinance amendments in April.

Planning Board:

The Planning Board did not meet in March, but the Board of Appeals met on March 19 and 24 to consider an administrative appeal from Thomas and Kathleen Bryant to reverse a Planning Board approval of an application to construct a building intended to store fireworks. The appeal was from the Planning Board's grant of Site Plan approval for expansion of a storage area on property at 2 JB's Way, Tax Map R07, Lot 8A, owned by Allen Cohen. The Board of Appeals decided to uphold the Planning Board's decision from their September 22, 2014, November 24, 2014, and January 12, 2015 meetings.



Town of Wiscasset

Wiscasset Police Department

To: Marian L. Anderson, Town Manager
From: Troy Cline, Wiscasset Police Chief
RE: March Monthly Report
Date: April 8, 2015

School Resource Officer Activity

SRO Hatch solved three (3) residential burglaries reported to him by a high school teacher. Although the suspect was 17 years old, he was not a student at the high school.

He also arrested a fourteen (14) year old student for Aggravated Trafficking in Scheduled Drugs at the high school. The student had been reported by his father to staff at the high school. The staff in turn searched the student and seized approximately 163 assorted prescription pills in plastic Ziploc baggies. SRO Hatch was then notified and he arrested the student on site.

SRO Hatch investigated two separate assault incidents involving students, one at the HS and one at the MS. These incidents were handled through the school disciplinary process and no formal charges were pressed.

He also attended a high school consolidated dance (5 high schools attending) this month.

SRO Hatch handled 23 calls for service, took 15 incident reports, 8 arrests, 2 assists to patrol, 3 student contacts, 2 teacher contacts, 3 parent contacts, 1 truancy issue, 3 meetings attended.

Operations

The Police Department handled approximately 675 calls for service. Examples of some types of calls are listed below:

Alarms	18	Criminal Trespass	2
Animal Complaints	5	Disabled Motor Vehicles	5
Assist Citizen	26	Disorderly Conduct	
Assist Agency	13	Domestic Disturbance	5
Arrests	17	Drug Investigations	4
Burglary	3	Erratic Operation	19
Civil Complaints	2	Escorts	7
Community Policing	6	FD Assist	4
Compliance Checks	24	Harassment	3
Concealed Firearm Permits	7	Juvenile Problems	5
Criminal Mischief	2	Medical Assists	21
Criminal Threatening	2	Paperwork Service	41



Town of Wiscasset

Pedestrian Checks	2	Suspicious Activity	17
Police Information	10	Thefts	7
Property Checks	264	Traffic Hazards	10
Sex Offender Registrations	4	Warrant Arrests	1
Special Details	1	Welfare Checks	2
Suicide Threats	1		

Motor Vehicle Crashes: There were six (6) Reportable crashes this month.

Traffic Enforcement: The officers conducted 101 traffic stops resulting in 61 warnings and 40 summonses issued.

Arrests:

There were seventeen (17) arrests and criminal summonses issued in the month of March, some of which included the following:

Assault – Domestic Violence	1	OAS	2
Aggravated Trafficking in	1	Operating W/O License	1
Scheduled Drugs		Operating w/Expired License	1
Attaching False Plates	1	Possession of Drug Paraphernalia	2
Burglary	3	Theft	2
Criminal Mischief	1	Warrants	2
Driving to Endanger	1		
FT Register Vehicle	2		

Training & Meetings

Members of the department attended a required Limited Access Unser training at the Lincoln County Communications Center on the 25th. This training is required for the officers to access information on the Mobile Data Terminals in the vehicles and at the police department.

Chief Cline and SRO Hatch attended the School Committee meeting at the High School on the 26th and presented a status of the first six (6) months of the program.

Financial

As of the end of March the department completed the week 39 of the 2015 Fiscal budget year (75%) and the department has expended approximately 75% of its budget to date.



Town of Wiscasset

PUBLIC WORKS DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Doug Fowler, Public Works Director
Re: March Monthly Report
Date: April 14, 2015

Operations:

Winter continued in March bringing to the Town several events that needed attention by the Department of Public Works. "Spring" time storms create a new set of circumstances that the crew has to deal with as road shoulders are softening and frost heaves and pavement imperfections are at their peak. The crew did a commendable job at adjusting their techniques to meet these factors.

As we were not involved in snow removal operations for more than half the month this time, we were able to accomplish a variety of tasks as we anticipate brighter skies and warmer temperatures. Most notable being the commencement of construction of three new floats to replace three at the Commercial Pier that have come to the end of their life span. We also steamed-out and freed from ice jams several culverts that were backed up, flooding roadways. This is an important annual task as the overflow tends to freeze overnight, and if left unattended, can cause severe roadside erosion and driveway damage, as well as unexpected slippery conditions for motorists. In addition, we continued to combat the relentless spring-time-pothole outbreak. Also, we replaced the effluent pump in the Airport septic system that failed in part due to continuous running caused by ground water infiltration into the primary holding tank. We are presently investigating the tank to discover where the "leak" may be. Furthermore, we have also been enthusiastically preparing for springtime operations by servicing the various equipment utilized for sweeping the roads and sidewalks, as well as our heavy equipment for road maintenance and repair. Examination of our roadways has also been an on-going task as we develop a list of where our attention is most needed once conditions permit. Finally, the somewhat dreaded "Heavy Loads Limited" posters have been hung limiting the travel of heavy trucks on the roads as they thaw.

Financials

We are $\frac{3}{4}$'s of the way through our budget year and, overall, the Department of Public Works is into its budget 77.83%. Compared to last year's figures, we are running just about 3% higher – "not too bad" considering the severity of this past winter season. The table below compares this year's associated winter duty budget lines with last year's. As the data shows, we managed quite well considering the number and type of events we responded to.



Town of Wiscasset

	Overtime	Heating Oil	Diesel	Salt	Gen Supplies	Repairs	Total Budget
2015	28,437.44	9992.78	30,644.97	21,857.17	10,475.26	20,631.35	498,679.98
2014	25,446.51	9,674.04	31,120.30	25,722.53	14,750.77	38,706.38	485,909.90
+/- %	11.75%	3.29%	-1.52%	-15.03%	-28.98%	-46.70%	2.63%

In conclusion, we are anxious to change modes and get on with our warm weather details. We look forward to keeping our good roads good, and making are less than excellent roads better. The Cemetery Crew is also itching with anticipation to feeding the black flies!

Faithfully yours,

Doug

Director of Public Works
Wiscasset, Maine



Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: March Monthly Report
Date: April 9, 2015

Below are the materials processed thru our facility during the month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	137.17	-\$56
Demo	13.05	-\$63
Single Stream	25.73	-\$5
Metal	5.29	+\$210
Computers	2.1	+\$15/lbs
Brush/Lumber	9	-\$35
Hard Cover Books	0	+\$5
Mixed Copper/Alum/Lead	200 lbs.	+\$1/lbs.
Shingles	0	-\$48
Sheetrock	0	-\$48
Cardboard	0	+\$95

We also recycled 16 bales of cardboard and 7 pallets of E-Waste.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees/Commercial	\$847.96
MRC Dividend	\$0
Metal (Light iron, batteries, mixed copper)	\$150
Cardboard	\$0
Computers	\$40.76

Operations:

The Organics collection for Composting is going well. This saved about 1,000 pounds of material from going to PERC again this month. On the 10th we cut a trench in the tar down back to try and get the water out from under the building. In high water times the water weeps thru the seams in the floor causing our holding tank to fill up with clean water not grey water from the Station. On the 27th we shipped 7 pallets of E-Waste.

Financials

Expenses are at 66.38% and Revenues are 67.44% collected.



Town of Wiscasset

TOWN TREASURER REPORT

To: Marian L. Anderson, Town Manager
From: Shari Fredette, Town Treasurer
Re: March Monthly Report
Date: April 28, 2015

Finances: In the month of March the town collected a total of \$323,753.90 in Real estate taxes and \$1909.95, in personal property taxes. Molly and I will be sending out notices to Delinquent Personal Property Tax accounts as soon as the second due date of April 24th has passed, and in addition we may send out reminder post cards for Real Estate Taxes that do not get paid in full by the due date depending on the mailing cost. Post cards would be a less expensive alternative to the letter notices we normally send. This will help to increase the Town's Cash Flow.

Credit card receipts for March were \$9,744.28.

The Finance Department as of March 31st has spent 71.51 percent of our budget; we are 75 percent through our current fiscal year. YTD we have **underspent** by 3.49%

I recently updated my Cash Flow report as of March 31st to help Marian and I make the decision of whether to pay off the School Bonds for the Chelsea and Windsor Schools in a lump sum or to make the regular payments with interest. The cash flow showed that it would be prudent to wait, especially now that we have The Wiscasset School Department and the unknown costs which may be related to the Primary School Closure. We also had to keep in mind that the Tax Anticipation note is due June 30th for \$1,045,000 to Norway Savings Bank.

For those of you who are not familiar with cash flow statements I have provided the following information: A Cash flow statement shows the amount of net cash generated by a municipality during a specific period. One measure of cash flow is earnings before interest, taxes, depreciation, and amortization. Cash is the fuel that drives a municipality or business, and many people consider cash flow to be a company's most important financial statistic. Financial analysts generally consider cash flow to be the best measure of a company's financial health. Increased cash flow means more funds are available to pay for service or reduce debt, and invest in new Capital assets.

School Expenses: The expenses for the Month of March were \$752,225.64 and the total Revenue received in and transferred to the School in the month of March was \$849,593.18. The breakdown of that Revenue is: \$686,621.39 from The Town of Wiscasset's Operating Account and remaining balance of \$162,971.79 was from School Lunch money, Grants, State subsidy and miscellaneous revenue.

Training: Human Resource Training. Shari attended a full day of OSHA Record Keeping, a *free Class* offered through Safety Works at The Maine Department of Labor. This course



Town of Wiscasset

featured OSHA's Rules and Interpretations for recording and reporting Occupational Injuries and Illnesses on Forms 300, 300A, and 301. OSHA recordkeeping is important because it involves employees in recording and awareness, resulting in a safer work environment, it allows monitoring of injuries and illnesses, the records are needed for statistical surveys and enforcement and the **recordkeeping is mandated by OSHA Act of 1970 and Maine State Law**. Molly is receiving in house Bureau of Motor Vehicle Training every day from Christine and Ellin.