

Meeting Minutes

Airport Committee Wiscasset Municipal Airport



Meeting Date: June 2, 2010

Time: 6:00 pm

Location: Airport

In Attendance: Ken Boudin (Chair), Bryan Buck, Pam Brackett, Steve Williams, Ervin Deck (Manager), David Stapp (FBO)

- A. Call to Order – The meeting was called to order at 6:06
- B. Public Comments - None
- C. Minutes from May 5 meeting were reviewed and approved 4-0.
- D. FBO Report
 1. Fuel sales approximately 3,000 gallons in May.
 2. Pancake breakfast events on first Saturday in June, July, September, and October 2
 3. Young Eagles Rally June 19 and October 2
 4. Cory Krolfifer started an aircraft detailing business; subleasing space from FBO and will also cover the desk/answer phone. Bryan Buck asked if he was an employee of the FBO; David Stapp said he was not.
 5. Discussion concerning fuel tank sumping and water collection. David indicated he sumps the tanks weekly and records the results. Erv noted that the fuel sample in the hangar should not be in a glass jar and should not be on the ice maker; David agreed and will correct.
 6. Erv asked that a visitor's log be maintained; David indicated they started earlier in the week.
- E. Manager's Report
 1. Budget Update
 - a. 2009-2010; as of May 31, 2010 (92% of fiscal year)
 - (1) Expenses: 71.3% (estimated end of year is 75.2%)
 - (2) Revenue: 82.6% (estimated end of year is 84.4%)
 2. 2010-2011. Final budget proposal set at \$60,500.00. Vote set for June 8 including special warrant to change wording of "runway repairs" to "airport repairs".

3. Excise Tax. Erv contacted state revenue and discovered that we should receive a total of \$2500 in excise taxes this year; however, a review of based aircraft shows that approximately 40% of based aircraft are not registered with the State. Erv wants to send a friendly letter to all based aircraft reminding them of the law and telling them how we use the money. Committee agreed, but wants to keep the letter on the friendly side.
4. Wildlife concerns were addressed; turkeys are back and seem to be more brazen this year, getting close and sometimes on the runway. Board agreed that Erv should get a permit to kill them, but should first notify neighbors, including Chewonki Campground before actually shooting.
5. Haying bids will be handled by Road Commissioner this year.
6. Erv will be on vacation and out of the area starting June 20 for approximately two weeks.
7. Maine Municipal Association conducted a safety inspection; report pending.
8. Bryan Bucks term expires in August; he should contact the town clerk for an application.

F. Projects Update

1. SRE Building. Final reimbursement request will be prepare and sent within the next 7 days.
2. Master Plan. Grant application submitted; FAA having second thoughts about the extensive survey effort/cost; Stantec, FAA, MDOT, and Town will finalize details and cost.
3. LPV Approach. Erv indicated that MA Engineering Consultants was selected by the FAA to prepared the aeronautical survey for the procedure. He was contacted by the project manager who indicated a survey team would be on site on or about June 8 for several days.

G. Open Issues

1. Edgcomb Land Lease. FAA has accepted all documents and will have the land release published in the Federal Register.
2. Falvey Lease. Discussion was held concerning the lease; in particular the terms of the lease regarding several issues, primarily how much material the lessee expects to remove from the site.
 - a. Don Falvey addressed the material indicating that he has only removed “excess” material, which is used to offset his high

development costs, approximately \$300,000. He indicated the site is essentially ready for development when prospective developers are ready.

- b. Erv asked to have an electronic copy of the proposed revised lease sent to him; Falvey agreed. Erv said he would review and modify and then get it to the committee for review before sending it to the town's attorney and on to the Board of Selectmen.
- c. The Board voted 4-0 to allow Falvey to remove the rest of the dirt, provided the area is graded according to the development plan, and to remove six truck loads of crushed rock, which he will replace with an equal amount of suitable sand for placement under the future concrete slabs.
- d. Board agreed that the DEP permit must be revisited and updated to remove any commercial business restrictions. Erv will approach Stantec about this.

H. New Business - None

I. Adjournment. The meeting adjourned at 7:45 pm

Submitted:

Ervin Deck
Airport Manager

Committee Membership

Member	Appointed	Term Expires
Ken Boudin, Chair	August 2009	August 2012
Pam Brackett	August 2009	August 2012
Bryan Buck	August 2009	August 2010
Steve Williams	Jan 2009	June 2011
Vacant	2-year term	