

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor met in Executive Session
Thursday, April 16, 2020 at 5 p.m. via Cisco Webex Teleconferencing.

AGENDA

5 p.m.

1. Call the meeting to order
2. Executive Session to discuss a personnel matter.
 - **Motion: For the Board to enter into Executive Session pursuant to 1 M.R.S.A. § 405 (6) (A)**
3. Come out of Executive Session
 - **Motion: For the Board to come out of Executive Session**
4. Adjournment

3b

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
April 21, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack, Town Manager John O'Connell, and EMS Director Dennis Simmons

Media present: Phil DiVece, Wiscasset Newspaper; and Charlotte Boynton, Lincoln County News

Chair Judy Colby called the meeting to order at 4:33 p.m. via Cisco Webex remote conferencing.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of April 3, 10, and 17, 2020. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of April 14 and 21, 2020. Vote 5-0-0.** When safe to do so, Ben Rines, Jr., Jeff Slack and Kim Andersson will sign the warrants in the office.

3. Approval of Minutes

a. **Kathy Martin-Savage moved to approve the minutes of April 7, 2020. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee appointments – none

6. Public hearing – none

7. Public Comment – none

8. Department head or committee chair:

a. Ben Rines, Jr., said the Town Clerk's report contradicts the motion taken on March 31 to postpone nominations and elections. He said that he was informed by the Town Clerk that nomination papers were due on April 9th disregarding the board's vote. John O'Connell said that following the executive order from the Governor, towns are given until January 2021 to hold town meetings. Papers already turned in will be valid and anyone wishing to take out papers for the select board will have 100 days in which to do so before the date of the annual town meeting. This should be communicated to the public by the newspapers. Kim Andersson urged better communication between the Town Manager and Town Clerk. No date for a town meeting was set; more information may be available from the State by the middle of May. John O'Connell said an email from the Governor indicated that the primary election

may be held on July 14 and a Town meeting could be held the same day. He added that a schedule could be put together and brought to the board. The matter will be on the next agenda.

EMS Director Dennis Simmons said he thought restrictions would be easing up before May 15, although social distancing will stay in place through the summer. If restrictions are lifted too soon, the virus in his opinion will spread. He said that it has been quiet on the medical side: EMS calls are down as well as hospital and Emergency Room visits because people are afraid to go out. When restrictions are lifted, he advised that access to the office should be done through the meetingroom with exiting through the front door which would allow social distancing. He said supplies were in good shape and a direct payment of \$6400 had been received from the governor. He added that he has had no problem filing the schedule. The board thanked him for his efforts.

Kim Andersson commended Airport Manager Rick Tetrev, who had collected \$5,004 for a back lease payment discovered through an FAA audit.

b. Town Clerk Linda Perry – Request for the appointment of Election Clerks- see memo: **Ben Rines, Jr., moved to approve the election clerks. Vote 5-0-0.**

9. Unfinished Business

a. Citizens' Petition: Kim Andersson moved to place the citizens' petition on the next ballot. Vote 5-0-0. The petition calls for an ordinance repealing Section 10, the Historic Preservation Ordinance, and the historic overlay map of the Town of Wiscasset Zoning Ordinance thereby ratifying the procedures used for such repeal.

10. New Business

a. New Business Licenses

- Daniel Dyer, DBA Barnhouse Grill & Pub, 690 Bath Road: **Ben Rines, Jr., moved to approve the business license.** The difference between the impact fee which is needed to connect to the sewer system being charged to the Barnhouse Grill & Pub and the conditional sewer agreement which deals with possible effects on the sewer system, which is being charged to the Bath Ale Works was explained. Vote 4-1-0 (Rines opposed).
- Pepper Powers, DBA Bath Ale Works, LLC, 691 Bath Road: **Kathy Martin-Savage moved to approve the business license for Bath Ale Works.** It was explained that the conditional sewer agreement protects the Town from damage to the sewer system should something unexpected occur. The possible effects of a brewery on the sewer system is unknown at this point because this is the first brewery in town. **Vote 5-0-0.**

b. Monthly Financials

- Year to date expense report: John O'Connell said revenues are steady except for the rec center which are lower than projected because of the closure. He said department heads have been told to be cautious and they are doing what they can to be prudent.
- H.M. Payson Statement of Accounts: The Endowment account is down approximately 10%; the other is down less than 10%. Ben Rines, Jr., commented that the Town had lost \$2,000,000 in the last two months. Jeff Slack said that because the Town had gotten out of oil several years ago, its portfolio will come back sooner than others. Judy Colby said that postponing budget

talks will give the town time to deal with things a little more intelligently and to decide whether to take money from Payson or let the accounts grow

11. Town Manager's Report

a. Transfer Station Recycling: O'Connell said the Transfer Station had returned to regular hours and although it will not be taking recyclables, it will be taking metal, brush, and construction and demolition materials while maintaining social distancing. Jeff Slack asked the Town Manager to thank the transfer station workers who had faced abuse from the public. Judy Colby asked that all employees be commended for the work that they do. In response to Ben Rines, Jr.'s questions, O'Connell said that there is no market at present for recyclables and the transfer stations are not taking recyclables at this time. Kim Andersson said recyclables could be put into the hopper along with other trash which would then be recycled by Fiberite using a new technology. She will clarify this with Fiberite.

b. Virus update: O'Connell said he was concerned about the next few weeks. If restrictions are relaxed too soon, there could be a second wave of Covid-19 cases. State revenue will be down which will affect revenue sharing. He said constant disinfecting was necessary due to the poor traffic flow and air circulation, and allowing more people into the office would result in more cleaning. Judy Colby asked if the board wanted to meet once a week in order to keep up with things as they develop and updates could be handled such as the agreement with the DOT about handing over the project to the Town and Public Works formatting and salary scale. It was agreed that the board would meet on Tuesday, April 28 at 4:30 for a quick update.

12. Other Board Business – none

13. Adjournment

Jeff Slack moved to adjourn the meeting at 5:53 p.m. Vote 5-0-0.

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
APRIL 28, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack, Town Manager John O’Connell, Administrative Assistant Kathy Onorato and Wastewater Treatment Plant Manager Robert Lalli

Press: Phil DiVece, Wiscasset Newspaper; Charlotte Boynton, Lincoln County News

1. Call to Order

Chair Judy Colby called the meeting to order at 4:30 p.m. via Cisco Webex remote conferencing.

2. Wastewater Treatment Plant Manager Robert Lalli, Sewer Plant Update

Lalli reported that the Town has been granted \$20,000 for a continuing climate adaptation study. In order to receive the grant, the Town must first apply for a loan in order to get loan forgiveness. The Town has applied through the Maine Municipal Bond Bank for a loan to cover the study. The loan will be used to pay off the \$20,000 study. **Kathy Martin-Savage moved to authorize the Town Manager to sign the loan application for the repayment of the loan from DEP. Vote 5-0-0.**

Lalli reported on power outages in parts of town during the last three storms, which affected Pump Station #1. He has been having problems obtaining a generator to produce power to run the pumps at Pump Station #1 which also needs wiring and service of an electrician. He added that the crew had worked around the clock handling problems.

Lalli has received a draft of the new discharge permit for the sewer plant which requires year-round inspections, rather than the current permit which requires disinfection between May and October. Lalli has requested and received a one-year deferral. In order to perform year-round disinfections, piping will have to be heated as chemicals may have freezing problems below 37°. An alternative would be to move the piping to a shed with a space heater. Lalli would like to investigate options as the cost of chemicals and running the tests is not insignificant. In response to a question, Lalli said that the increased costs would not be included in this year’s budget. The cost of chemicals for twice weekly testing has increased adding \$170 which has not been budgeted.

Ransom Consulting has submitted a final plan for clean-up of the ash ponds at Mason Station and is awaiting approval. When approved, they will run tests on the ash ponds, proceed to clean up the water and put it in another storage facility before being piped to the Wastewater Treatment Plant. Lalli has asked that the water be tested for A-10 priority pollutants, a DEP requirement. He also asked that pumping to the sewer plant be limited to 30 to 40 gallons per day and only Monday through Friday.

Lalli said he and Code Enforcement Officer Bruce Mullins had met regarding connection fee and impact fee bills. The \$100 connection fee is for new businesses or residences that have never hooked up to the system. Houses that have changed hands will not be charged a connection fee. The impact fee is charged to houses and businesses to cover sewer maintenance over time. The bills include an explanation as to the method of charging the fee, based on a chart of plumbing standards which assigns

a certain number of gallons per day to the site. The impact fees are considered impact fee revenue for the sewer plant. The line item currently has \$46,000 accumulated which has not been used but may be requested for capital improvement. In response to Ben Rines, Jr.,'s question, Lalli said the impact fee and conditional discharge agreement are two separate things. The conditional discharge agreement will require some testing when a business first opens and several times during the year to check that BOD discharge levels are not toxic. The customer will pay for the tests

John O'Connell said that an agreement for septic tanks with Chuck Applebee will be presented at the first meeting in May for the board's approval. Lalli said tests for PH will be done each time a sample is taken to make sure it is within the required range (5-1/2 to 9-1/2) and this will be in the agreement

3. Town Manager's Report

- a. Letter to employees: Letters have been sent to employees thanking them for their hard work.
- b. MDOT Post-construction agreement: As the project draws to an end, an agreement will be drafted listing the responsibilities of the parties. The transfer of CEI property to the town, a boundary line problem and other items will be discussed by Ernie Martin (DOT) and Jeff Slack who will report to the board.
- c. Town Treasurer update: Kathy Onorato reported that Vernice Boyce, former treasurer, will be able to work remotely from her home one day a week until social distancing is no longer necessary. The system has been updated which will allow her to work from home. The board approved of the arrangement.
- d. Union Contract/ Negotiations: O'Connell said the agreement is ready for the board to ratify. **Kathy Martin-Savage moved to ratify the proposed collective Bargaining Agreement between Local S/89 District Lodge #4 of the International Association of Machinists and Aerospace Workers Public Works Unit and the Town of Wiscasset. Vote 5-0-0.** John will sign the contract on behalf of the board members until they have an opportunity to sign in person. The union has ratified the contract. Copies will be sent to the members of the press present.

John O'Connell has spoken with the attorney representing the third bargaining unit, the police unit, and will meet with Jeff Slack to outline the offer and costs and report back to the board. O'Connell said he had not obtained any professional help, but maybe Judy Colby and Jeff Slack could outline costs for the 18-month term and report back to the board. If further help is needed, that can be dealt with later.

e. Airport Plans: Senator Susan Collins has announced the \$3.2 million grant for runway improvements. O'Connell said this will enable the town to get the work done this year as opposed to next year or the year after.

f. O'Connell said the Governor has come up with a prudent and sensible approach to opening and is going in the right direction. He anticipated the month of May will be like April, but after that things will loosen up if nothing triggers backsliding.

4. Other Board Business

In response to Jeff Slack's question regarding the request from Frank Sprague wanting guidelines for opening in May, O'Connell said he would have to go by the governor's guidelines; the Town cannot make that decision. He anticipated word would be forthcoming from MMA regarding guidelines.

There are five applications for renewal of business licenses which will be on the May 5 agenda. No public hearing is required. All five applications are renewals, and all have been approved by the Waterfront Committee. The applicants will have to obtain approval from the State to open.

In response to Kim Andersson's question regarding holding outdoor meetings, Judy Colby said the stay in place order runs to the end of the month, and she anticipated no great change in May although the restrictions could be relaxed in June. The logistics of outdoor meetings would be difficult, and the board discussed various methods of including the public. Members of the public are encouraged to contact the Town Manager if they wish to speak to the board at a meeting. Colby said she would like the Board to take care of as much business as possible during May and hopefully open in June. There have been no complaints about the current method of holding meetings which are accessible from YouTube.

It was reported that a local restaurant had opened, and the board questioned whether it had the approval of the State. The owner will be contacted.

Asked about the date of the election, O'Connell said it was up to the board, but he thought August would be the earliest possible date. Holding the election on July 14, primary day, was discussed. O'Connell clarified that nomination papers already turned in would be held until the election and there will be a further opportunity for returning papers. Because candidates must have 100 days to submit nomination papers, the election could not happen until August. Colby reminded the board that the books close the end of June and the budget has not yet been finalized. The matter will be discussed at the next meeting.

Judy Colby said it was good for the town to be able to see the board meeting and she thanked the board members, press, John O'Connell and Kathy Onorato.

5. Adjournment

Jeff Slack moved to adjourn the meeting. Vote 5-0-0.

9a

Conditional Septage Agreement for the Town of Wiscasset

Date: April 29, 2020

Business Name: _____

Business Address _____

Business Phone # _____ Email _____

Business Owner _____

Owner's Address _____

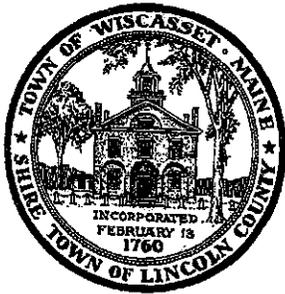
Owner's Phone # _____ Owner's Email _____

The Officials of the Town of Wiscasset agree to allow the above shown business to deliver septage into the Town of Wiscasset Wastewater Treatment Plant. This permission is, and shall remain conditional, and may be revoked by the Town of Wiscasset's representatives for due cause. The following conditions are listed below and are understood by, and agreed to, by the above listed business and its owners. The Town of Wiscasset reserves the following rights regarding the above shown business:

- 1) Septage deliveries to Wiscasset Wastewater Treatment Plant are to be from domestic septic tanks of Wiscasset residents only (no commercial septage, and no septage from sources outside of the Town of Wiscasset). All deliveries must be made in the presence of Wiscasset Wastewater Treatment personnel. No exceptions.
- 2) All septage deliveries must be accompanied by a manifest which clearly shows company name, driver's name, date, amount of gallons to be delivered, and the name, address and phone number of the resident and home it was taken from.
- 3) The maximum total gallons of any single delivery shall not exceed 3,000 gallons. Limit of 2 deliveries during any given week.
- 4) All deliveries will be tested for pH., which must fall between 5.5 and 9.5. All loads will be observed for appearance (no oily sheen) and smell, particularly for solvent or gasoline smell and delivery may be halted and rejected for such.
- 5) The septage delivery fee (per gallon price) to be paid to the Town of Wiscasset, is \$.13 (13 cents) per gallon. This delivery fee rate is subject to change at the discretion of the Town of Wiscasset Officials. Totals for deliveries will be billed monthly. Checks are to be made payable to The Town of Wiscasset. Payment conditions are Net 30.

Business Owner Signature _____ Date _____

Signature of Sewer Plant Superintendent _____ Date _____



date: March 4, 2020

returning vendor(y/n)

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Frank R. Sprague

BUSINESS NAME: Sprague's Lobster

MAILING ADDRESS: 209 Gibbs Rd Wiscasset

PHONE NUMBER: 882-7814 CELL: 319-8562

EMAIL: 19881524@yahoo.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) 1 \$1000 (10' X 20') or 2 \$1500(30' x 34').

 LADDER SIGN: \$40; TO READ:

 I REQUEST ELECTRICAL SERVICE: 110 Volt outlet

 EVENT PERMIT DATE(S)

 DAY USE PERMIT \$35: DATE(s):

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (attached a sketch of placement)

picnic tables

Town of Wiscasset
Maine

01/27/20 11:56 AM 202008 01/27/20
Permit Fee 20.00
Waterfront 20.00
Miscellaneous 0.00
Total: 40.00
Paid By: SMOGAN ROBSON - PERM. COMM.
Wiscasset, Maine 04090
Check: 20.00
16051 - 10.00

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE 1 ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STR
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier.

[Signature]
Signature

March 4, 2020
Date:

Office use only

Permit fee _____
 Sign Fee x
 Total amount _____
 Application complete _____ other documentation _____
 Recommended _____ Not Recommended _____

Approved by Smogan Robson 4/27/20
Waterfront Committee

Approval Date _____

Approved by _____
Wiscasset Select Board

Approval Date _____ Expiration date _____



FRANSPR-02

LSTILES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/4/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SURRENDER IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1790862
HUB International New England
 275 US Route 1
 Cumberland Foreside, ME 04110

CONTACT NAME: Lauren Stiles
 PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____
 E-MAIL ADDRESS: **Lauren.Stiles@hubinternational.com**

INSURED

Frank Sprague
 209 Gibbs Road
 Wiscasset, ME 04578

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Peerless Insurance Company	24198
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: _____			BK058651140	7/1/2019	7/1/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 15,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 15,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>PER STATUTE</td><td style="text-align: right;">\$</td></tr> <tr><td>OTH-ER</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. EACH ACCIDENT</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td style="text-align: right;">\$</td></tr> </table>	PER STATUTE	\$	OTH-ER	\$	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$				
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E.L. DISEASE - EA EMPLOYEE	\$																				
E.L. DISEASE - POLICY LIMIT	\$																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Wiscasset
 51 Bath Road
 Wiscasset, ME 04578

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



date: 3-11-20 10a(2)

returning vendor(y/n) _____

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Theresa Gray

BUSINESS NAME: Coastal Cones

MAILING ADDRESS: PO Box 771 Bath Maine 04530

PHONE NUMBER: _____ CELL: 207-409-2262

EMAIL: coastalcones207@gmail.com

PERMIT PER EACH SPOT: (Operating: May - Oct calendar year) \$1000 (10' X 20') or \$1500(30' x 34').

____ LADDER SIGN: \$40; TO READ: _____

____ I REQUEST ELECTRICAL SERVICE: 110 Volt outlet

____ EVENT PERMIT DATE(S) _____

____ DAY USE PERMIT \$35: DATE(s): _____

____ RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS Sale of Icecream, Soda, Candy Making
Electrical Requirements for refrigeration, lights, radio, warmer
freezer, cash register, AC

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (pl attached a sketch of placement)

On Back of th

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE T ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRI
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier.

Alicia Joy
Signature

3-11-20
Date:

Office use only

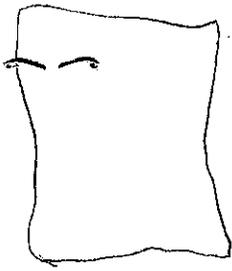
Permit fee x
 Sign Fee
 Total amount
 Application complete other documentation
 Recommended x Not Recommended

Approved by Susan Robson 4/27/20
Waterfront Committee

Approval Date

Approved by
Wiscasset Select Board

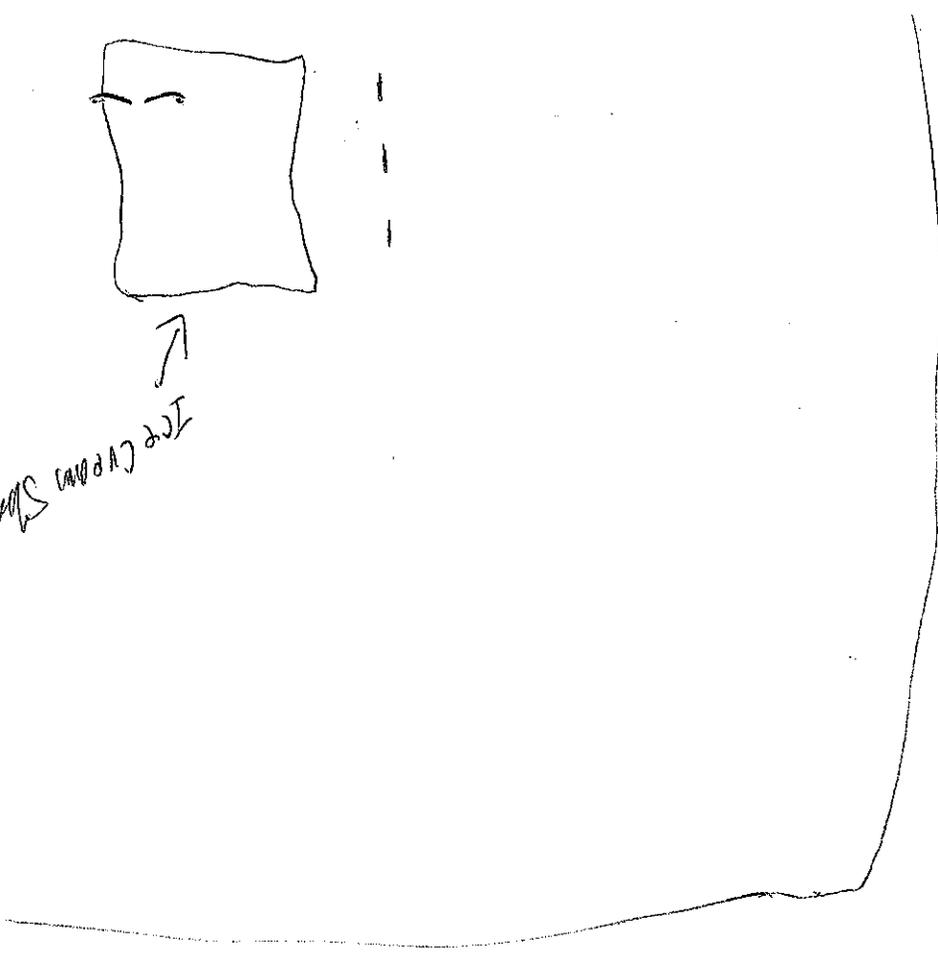
Approval Date Expiration date

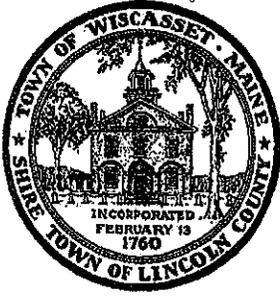


Ice Cream Shop



Pier





date: 3-12-2020 10a(3)

returning vendor (y/n) YES

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: TODD dubinville

BUSINESS NAME: THE POTTER'S SHED

MAILING ADDRESS: 605 Hallowell-Kitchfield Rd West Gardiner, ME 04345

PHONE NUMBER: (207) 724-7203 CELL: (207) 242-7620

EMAIL: the.potterssheds@gmail.com

SEASONAL PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) x \$400 \$1000 (10' X 20') or x \$600 \$1500 (30' x 34')

ANNUAL PERMIT PER EACH SPOT: x \$800 (10' X 20') or x \$1100 (30' x 34')

LADDER SIGN: \$40; TO READ: _____

I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$150/season or \$5/day additional use will be billed by the Town (subject to change)

EVENT PERMIT DATE(S) _____

DAY USE PERMIT \$35: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

Sales of arts and crafts

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.
- INCLUDE APPLICATION FEE ~~FULL PAYMENT WITH APPLICATION~~. SUBMIT TO THE TOWN OFFICE, Attn: Administrative Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations.



Signature

3-12-2020
Date:

Office use only

Permit fee X
 Electric fee _____
 Sign Fee _____
 Total amount _____

Application complete _____ other documentation _____

Recommended X Not Recommended _____

Approved by Susan Robson 4/27/20
Waterfront Committee

Approval Date _____

Approved by _____
Wiscasset Select Board
Approval Date _____ Expiration date _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
ELIZABETH C GRAY, AGENT
SPENCER E. GRAY, JR. LLC
PO BOX 37
THE CUSTOMS HOUSE, ONE FRONT ST
BATH, ME 04530

CONTACT NAME: ELIZABETH C GRAY
PHONE (A/C No. Ext): 207-443-3100 **FAX (A/C No):** 207-443-1672
E-MAIL ADDRESS: EPCG@GWI.NET
INSURER(S) AFFORDING COVERAGE
INSURER A: PROVIDENCE MUTUAL FIRE INSURANCE
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

INSURED
TODD M JUBINVILLE
805 HALLOWELL-LITCHFIELD ROAD
WEST GARDINER, ME 04345

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	BOP00979365	5/19/2019	5/19/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		NONE			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		NONE			EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	NONE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 401, Additional Remarks Schedule, may be attached if more space is required)

AS WITH ANY INSURANCE CONTRACT INFORMATION, ACTUAL POLICY TERMS AND CONDITIONS WILL APPLY.

CERTIFICATE HOLDER

CANCELLATION

TOWN OF WISCASSET
WISCASSET, MAINE 04579

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ELIZABETH C GRAY *Elizabeth C. Gray*

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HD

date: 3/6/2020

10a (4)

returning vendor(y/n) Y

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Wiscasset Area Chamber of Commerce

BUSINESS NAME: _____

MAILING ADDRESS: 297 Bath Road, Wiscasset

PHONE NUMBER: 207-882-9600 CELL: 207-542-0086

EMAIL: info@wiscassetchamber.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) \$1000 (10' X 20') or \$1500(30' x 34').

LADDER SIGN: \$40; TO READ: _____

I REQUEST ELECTRICAL SERVICE: 110 Volt outlet

EVENT PERMIT DATE(S) _____

DAY USE PERMIT \$35: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

lights, computer, AC small unit

willing to pay-own electric
may - oct



date: 12 MAY 20

10a(5)

returning vendor(y/n) Y

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: CLAUDIA SORTWELL

BUSINESS NAME: WISCASSET FARMERS MARKET

MAILING ADDRESS: PO Box 269, WISCASSET, ME 04578

PHONE NUMBER: 882-6374 CELL: 336-345-8000

EMAIL: clausortwell@yahoo.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) \$1000 (10' X 20') or \$1500(30' x 34').

 LADDER SIGN: \$40; TO READ:

 I REQUEST ELECTRICAL SERVICE: 110 Volt outlet

 EVENT PERMIT DATE(S) Wednesdays, 3-6 pm, 3 JUN 20 - 30 Sep 20

 DAY USE PERMIT \$35: DATE(S):

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS

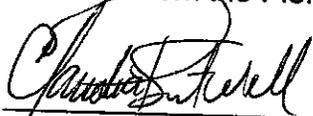
FARMERS MARKET WITH UP TO (7) VENDORS SELLING
LOCALLY PRODUCED FOOD + FIBER AND COMPLYING WITH
MAINE STATE LAW ATTACHED

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (p
attached a sketch of placement)

EACH VENDOR WOULD SET UP A 10X10
A TABLE BEHIND THEIR VEHICLE

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TO ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUC
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN OF Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier.



Signature

Date:

12 MAR 20

Office use only

Permit fee _____

Sign Fee _____

Total amount _____

Application complete _____ other documentation _____

Recommended Not Recommended _____

Approved by

S Robson Waive fee

Waterfront Committee

Approval Date

3/12/20

Approved by _____

Wiscasset Select Board

Approval Date _____

Expiration date _____

§415. Farmers' market

1. Definitions. As used in this section, unless the context otherwise indicates, the following terms have the following meanings.

A. "Farmers' market" means a building, structure or place used by 2 or more farmers for the direct sale of farm and food products to consumers, at which all sellers of farm and food products meet the requirements of subsection 2, paragraph B. [PL 2009, c. 547, §1 (AMD).]

B. "Farm and food products" means any agricultural, horticultural, forest or other product of the soil or water, including, but not limited to, fruits, vegetables, eggs, dairy products, meat and meat products, poultry and poultry products, fish and fish products, grain and grain products, honey, nuts, maple products, apple cider, fruit juice, malt liquor, wine, ornamental or vegetable plants, nursery products, fiber or fiber products, firewood and Christmas trees. [PL 2011, c. 280, §1 (AMD).]
[PL 2011, c. 280, §1 (AMD).]

2. Prohibitions. The following acts are prohibited.

A. A person may not use the term "farmers' market" to describe a market or other sales location that does not meet the terms of the definition set forth in subsection 1. [PL 1993, c. 138, §1 (NEW).]

B. A person may not sell farm and food products at a market labeled "farmers' market" unless at least 75% of the products offered by that person were grown or processed by that person or under that person's direction. A product not grown or processed by that person or under that person's direction must have been grown or processed by and purchased directly from another farmer and the name and location of the farm must be identified on the product or on a sign in close proximity to the displayed product. [PL 2009, c. 547, §2 (AMD).]
[PL 2009, c. 547, §2 (AMD).]

3. Penalty. A person who violates this section commits a civil violation for which a forfeiture of not less than \$100 nor more than \$200 may be adjudged.
[PL 1993, c. 138, §1 (NEW).]

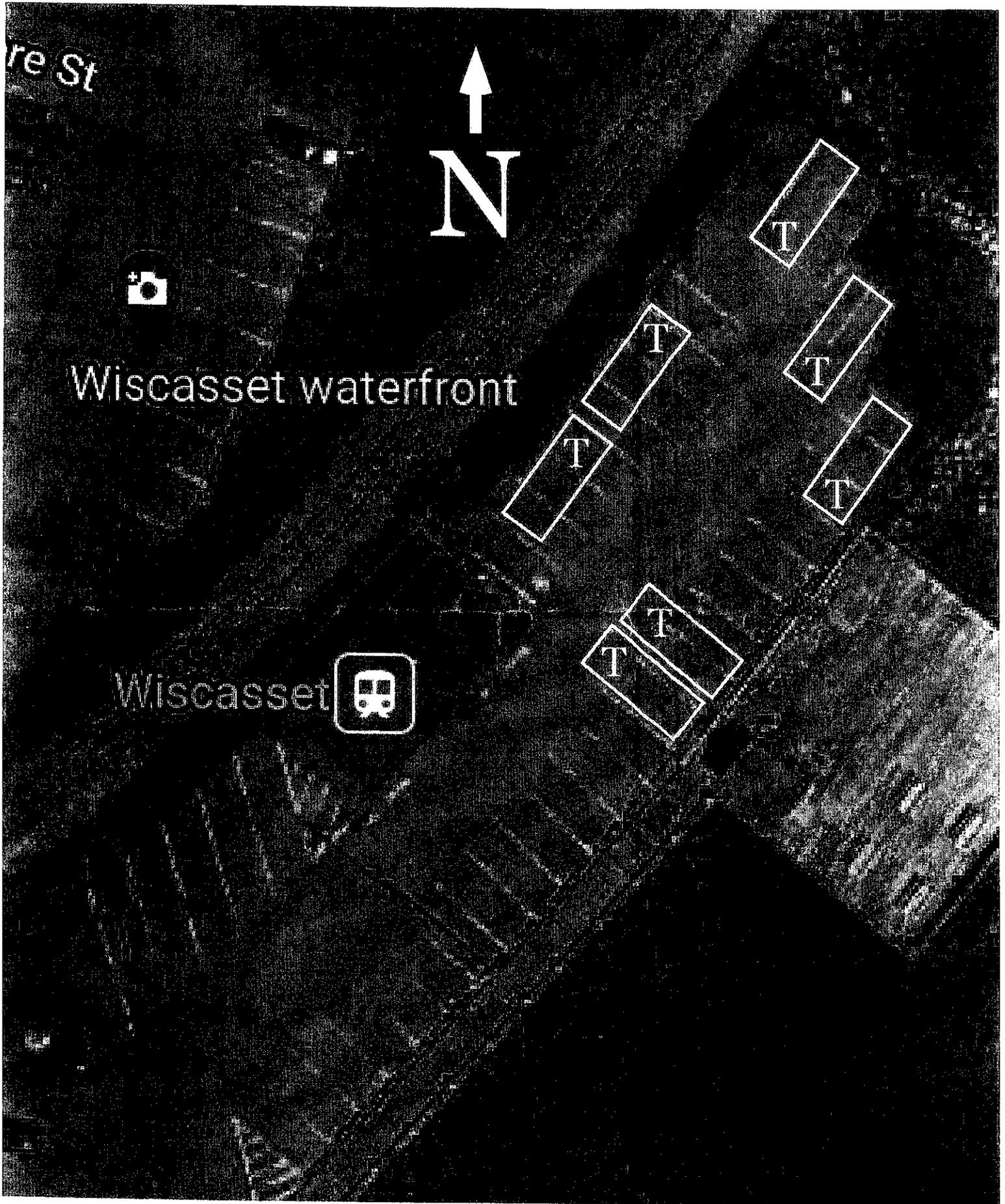
4. Relationship to farmers' market rules. This section does not prohibit a market from imposing more stringent requirements on its sellers than those imposed by subsection 2, paragraph B.
[PL 1993, c. 138, §1 (NEW).]

5. Enforcement; prima facie evidence. The commissioner or an agent of the commissioner may request proof of the origin of a product for the purpose of enforcing this section. Failure to provide written documentation or other reasonable proof upon request as to the origin of the products offered for sale at a farmers' market is prima facie evidence that a person is in violation of this section.
[PL 2005, c. 512, §6 (NEW).]

SECTION HISTORY

PL 1993, c. 138, §1 (NEW). PL 2005, c. 512, §§5,6 (AMD). PL 2009, c. 547, §§1, 2 (AMD). PL 2011, c. 280, §1 (AMD).

Wiscasset Farmers Market proposed vendor layout 12Mar20



White rectangles are 10' x 25', enough space for a vehicle and a 10'x10' tent