

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MINUTES, JUNE 6, 2017

Preliminary Minutes

Tape recorded meeting

Present: Vice Chair David Cherry, Chair Judy Colby, Larry Gordon, Ben Rines, Jr., Jeff Slack and
Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. David Cherry moved to approve the payroll warrants of May 19, May 26 and June 2, 2017. Vote 5-0-0.

b. David Cherry moved to approve the accounts payable warrants of May 23, May 30 and June 6, 2017. Vote 5-0-0.

3. Approval of Minutes

Jeff Slack moved to approve the minutes of May 2, May 16 and May 30, 2017. Vote 5-0-0.

4. Special Presentations or Awards

Town Manager Marian Anderson introduced Lisa Thompson who will begin as Parks and Recreation Director on July 10. Thompson is currently Senior Recreation Manager for the City of South Portland and was previously Recreation Program Director in Wiscasset.

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment on Non-agenda Items

Bob Blagden thanked Larry Gordon for his service on the board.

The board denied a request to speak from a Waldoboro resident.

Ted Talbot spoke on the negative effects of the planned MDOT changes.

8. Department Head or Committee Chair

a. Historic Preservation Commission – Susan Blagden: A presentation to the Selectmen dealing with Historic Preservation Commission issues was given by Blagden and is attached. There was no response from the board.

John Reinhardt, Chair of the Wiscasset Historic Commission, read a letter into the record regarding the commission's request that the MDOT be notified that a Certificate of Appropriateness would be necessary for the Wiscasset Downtown Improvement Project. His letter is attached.

b. EMS Personal Protective Equipment RFP update – EMS Director Toby Martin: Martin reported that the bids received for PPE equipment were higher than expected; and he had spoken with the Town Manager about acquiring equipment that would meet the needs of both Fire and EMS departments inasmuch as 13 individuals are cross-trained. The equipment could be shared by both departments. Operational funds in this year's budget will be used as well as funds from the next fiscal year budget. Acquiring the equipment will meet the OSHA requirements.

9. Unfinished Business

a. H.M.Payson Statement as of April 30, 2017: The statement was not available at the last meeting. The Investment Committee will meet in July.

10. New Business

a. Application for Catered Function by Qualified Catering Organization – Barn and Table DBA The Bar Association, LLC for Curtis/Holstein wedding at Marianmade Farm on June 16: **David Cherry moved to approve the application for Catered Function by Qualified Catering Organization submitted by Barn and Table, DBA The Bar Association, LLC. Vote 5-0-0.**

b. County Tax Assessment (No action required)

c. Water District construction project requests.

- Construction hours between 8 p.m. and 6 a.m.: The board approved an exemption from town ordinance and gave permission for construction to take place between 8 p.m. and 6 a.m. Construction is expected to last several nights.

- Temporary construction sign placement: The board approved option 1 for the sign placement.

d. Discuss July meeting dates: Because the first scheduled meeting in July would fall on July 4, there was a consensus to set an alternative date at the organizational meeting on Thursday, June 15 at 5 p.m.

e. Auditor's Communication Letter: Marian Anderson announced that William H. Brewer of Bath had been selected as the Town's auditor for the next three years.

f. Auditor's Engagement for Services Letter: **Judy Colby moved to authorize the Town Manager to sign the Engagement for Services letter with William H. Brewer. Vote 5-0-0.**

g. Peregrine Technologies, LLC lease discussion: Anderson said Peregrine Technologies, LLC had asked for approval to lease vacant space at the airport adjacent to Hangar D1 for \$600 annually. **Jeff Slack moved to approve the lease. Vote 5-0-0.**

h. Fourth of July Kayak Race – Chamber of Commerce: Frank Hanson described the river race planned for the 4th of July starting at Newcastle at noon and ending at the Wiscasset waterfront. The six-mile

race is nationally sanctioned and there will be spotters in motor boats and on the bridge. EMS Director Toby Martin recommended a pre-incident action plan including boat and ambulance availability.

i. Sign Certificate of Commitment of Sewer User Rates: **Ben Rines moved to sign the certificate of sewer user rates. Vote 5-0-0.**

j. Application for License as a Commercial Waste Disposal Hauler-Giles Rubbish, Inc. **Jeff Slack moved to approve Giles Rubbish. Vote 5-0-0.**

11. Town Manager's Report

Marian Anderson said the board needs to choose a Grand Marshal for the 4th of July parade. She outlined the schedule for the day including Flag Raising at the waterfront at 11, Yacht Club Strawberry Shortcake at 11:30, lighted boat parade at 8:55 and Fireworks at 9. Applications for floats are on the website.

The tower at the airport has been inspected and is in great condition although it needs to be painted and grounded.

Wright Pierce has begun the operations review of the treatment plant and will make a presentation to the board at the second meeting in July.

The MDOT highway opening permit for the Water District project has been approved.

CMP has provided for signature a new Pole Attachment Agreement for the Town which allows the Town to place flags or other decorative attachments to the poles. **David Cherry moved to have the chairman sign the agreement. Vote 5-0-0.**

The Town did not receive the EPA Brownfield's grant for Mason Station cleanup; however, Anderson said she met with the DEP regarding Central Maine Power's clean-up of what CMP had left behind.

The grant for purchasing an ergonomic Sit-Stand Workstation for the Police Department's administrative staff was awarded by Maine Municipal Association. The grant is intended to cover 2/3 of the cost not to exceed \$1,888. Anderson thanked EMS Director Toby Martin for applying for the grant.

Fire Chief Merry has submitted a year-ending report for training and calls attendance.

12. Other Board Business

a. Abatements: **Jeff Slack moved to approve the abatements for Maine Coast Heritage Trust in the amount of \$499.56 and Joseph Marshall in the amount of \$813.89 as recommended by Assessors Agent Ellery Bane. Vote 5-0-0.**

b. Chair Judy Colby thanked Larry Gordon for his service on the board.

c. In response to Ben Rines, Jr.'s question on the shellfish fees, Anderson said she had contacted MMA because of the Town's conflicting ordinances and is waiting for a response.

d. Ben Rines, Jr., said Judy Colby had done a great job this year and he thanked her for her service.

13. Adjournment

Jeff Slack moved to adjourn the meeting at 7 p.m. Vote 5-0-0.