

WISCASSET SELECT BOARD,
ASSESSORS AND OVERSEERS OF THE POOR
JULY 18, 2017

Preliminary Minutes

tape recorded meeting

Present: Bob Blagden, Chair Judy Colby, Vice Chair Ben Rines, Jr., Kathy Martin-Savage, Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Ben Rines, Jr., moved to approve the payroll warrants of June 30, July 7 and July 14, 2017. Vote 5-0-0.

b. Ben Rines, Jr., moved to approve the accounts payable warrants of June 30, July 11 and July 18, 2017. Vote 5-0-0.

3. Approval of Minutes

Bob Blagden moved to approve the minutes of June 27, 2017 with corrections. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

- a. John Reinhardt – Historic Preservation Commission
- b. Albert Kontrath – Historic Preservation Commission
- c. Kimberly Anderson - Budget Committee

Jeff Slack moved to appoint John Reinhardt and Albert Kontrath to the Historic Preservation Commission as full members for three years and Kimberly Anderson to the Budget Committee for three years. Vote 4-0-1 (Blagden abstained)

6. Public Hearings

a. To act on a request for a Special Amusement Permit for the Friends of the Library (fund raiser on September 3, 2017 at 191 Indian Road). Jeff Slack moved to approve the Special Amusement Permit for the Friends of the Library. Vote 4-0-1 (Savage abstained).

7. Public Comment

Linda Pope, President of Wiscasset Art Gallery, a local non-profit organization that leases the Old Academy from the Town of Wiscasset, reported on the activities taking place at the Old Academy. Following a repainting of the gallery, the organization's first show was devoted to Youth Art. The gallery subsequently staged a retrospective of works by Virginia "Sally" Brun and hosted a two-day drawing



class. Upcoming events are a watercolor workshop by Beryl Bayer, participation in the Art Walks and an exhibit of local artists organized by Virginia Forrest.

Marty Fox, a member of the Historic Preservation Commission, spoke in favor of reinstating the salary of the planner, Ben Averill, as swiftly as possible to protect the assets of the town.

Albert Konrath commented that the selectmen's meetings are not ADA compliant inasmuch as there is no public address system allowing the public to hear what is being said by the board or the public. He asked for the second time for a P.A. system for meetings.

Bill Barnes said he hoped the board would not reinstate the town planner, as it was defeated on the ballot, or if voted on, do so only in November.

8. Department Head or Committee Chair

a. See Department Head submitted Reports

b. Fire Chief T. J. Merry reported that more training would take place in order to bring the firefighters up to the required hours. Merry said he had read in the newspaper about combining the Fire Department and EMS and asked the board members if they were in favor of that. He said he had not been invited to any meeting to discuss the subject. Colby said there had been mention of a combination, but the board has not discussed it, and would not unless brought to the board by either the EMS or Fire Department. Cross training has been discussed. The Fire Chief and EMS Director will meet with the Town Manager to discuss this matter.

c. Wiscasset Police Department - Resignation of Reserve Officer Michael Smith. Chief Lange reported that Michael Smith had resigned from the Police Department and retired from police work. Diane Hammond who has been working part time has also resigned for a full-time position elsewhere. **Judy Colby moved to accept the resignations with regret. Vote 5-0-0.**

d. Waterfront Committee – Off-season dockage for commercial fishermen: Richard Forrest reported that fisherman pay an annual docking fee of \$200 for the normal boating season from May 31 to October 1; however, the recreational floats stay in the water until December. He asked if the commercial fisherman could use the floats during the off season (October 1 to date when the floats are pulled out of the water and from the time the floats are put back in the water until the boating season starts on Memorial Day. The Waterfront Committee recommends a fee of \$100 to use the floats in the off season. There are six commercial fishermen, five of whom are Wiscasset residents or own property in Wiscasset. **Ben Rines, Jr., moved to charge \$100 for residents and \$200 for non-residents to use the floats during the off season. Vote 3-2-0 (Colby and Martin-Savage opposed).** There was a consensus to pull the floats out of the water for insurance-required inspection and then put back in the water after drying out. Susan Robson recommended that the floats stay in the water until January 1.

9. Unfinished Business

a. CMP Option to Purchase – update – no action. Correspondence indicates CMP intends to exercise its option to purchase.

d. Petition for open Town Meeting to reinstate the Planning Budget: Colby said the petition requests an open town meeting, and according to MMA, the board has to follow the request. The disadvantages of an open town meeting, i.e. not everyone will be able to attend, a small majority at the meeting may speak for the town, were weighed by the board against the MMA's position, the opinion that people did not understand the June ballot question and the wording on the petition which calls for an open town meeting. Former selectman Judy Flanagan said the board had a legal opinion from MMA and the intent of the open town meeting was to allow discussion. Chamber of Commerce President Monique McRae said the Chamber had supported the former planner whose position mimicked the Chamber's and they would have had no trouble getting even more signatures on the petition, many from voters who didn't understand the question about the planning budget. Kim Dolce said it was incredibly dangerous and irresponsible to speculate on what people thought or how many signatures they might have gotten on a petition. **Judy Colby moved to have Marian Anderson contact our legal department in reference to the petition and come back with their legal opinion in writing at our next meeting. Vote 4-1-0 (Slack opposed).**

e. Facilities Use Agreement with the American Red Cross: Marian Anderson said the town had been approached by Lincoln County to explore the possibility of making the Wiscasset Community Center an actual emergency shelter. She said the town currently opens a warming station and a shelter, but it does not get reimbursed for that. By designating an actual shelter, the town would be reimbursed. Anderson said she would like to have more information before a decision was made, but would like the board's approval to investigate further. **Jeff Slack moved that Anderson sign the agreement after she has done the background check.** Anderson said she would meet with the EMA Director, Fire Chief and Community Center Director before signing the agreement. **Vote 5-0-0.**

11. Town Manager's Report

Marian Anderson reported that the homestead exemption reimbursement did not increase to 62.5%, as expected, resulting in the town receiving \$44,000 less than expected from the State to cover the Town's loss of property tax revenue because of the increase in the exemption.

The Town has received a request from CEI, that Deer Ridge Farm be classified as exempt from real estate and personal property taxes as of April 1, 2017. This would result in a loss of approximately \$49,000 in tax revenue and \$1,917,600 in taxable valuation loss. She recommended that the auditor or town attorney review the application and the corporation's financial records before a decision is made.

Anderson provided the board with new meeting dates for the School Committee. She added that the new subsidy numbers were released and the schools will receive an increase of \$167, 516 in state funding. A projection of the number of students for the coming year was also received (526) .

The Wastewater Treatment Plant review is complete and the evaluation has been sent to the DEP for review.

The Water District Project update was supplied to the board.

Anderson reminded the board of the need to discuss the replacement of Ambulance #87, a 2003 wheel coach with 135,231 miles. She asked if the board was still interested in replacing the remount rather than purchasing a new one. Deputy Chief Wendy Williams explained that a remount would be a viable

option, as it would stay with the same style as the other vehicles. In 2019 the style will change to a vehicle that will be larger and will not fit in the current station. She said a remount is expected to be available in December. There was a consensus that Anderson explore the matter and report to the board.

12. Other Board Business

a. Abatement: Adam Bowen (Map 04, Lot 002-9 for \$110.39: Jeff Slack moved to approve the abatement for Adam Bowen, Map 04, Lot 002-9 in the amount of \$110.39 as recommended by Assessors Agent Ellery G. Bane. Vote 5-0-0.

Kathy Martin-Savage asked that a letter of thanks be sent to Bob McDonald and his wife, Dave Sawyer and others who took charge of organizing the parade and to Norm's for their donation of cars for the parade. Jeff Slack asked that certificates be given to those mentioned.

In response to Ben Rines, Jr.'s question, Anderson said year-end numbers would be available August 1, as the last warrant was signed that day.

Ben Rines, Jr., was thanked for the new table arrangement.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 7:37 p.m. Vote 5-0-0.

Memorandum

To: Town of Wiscasset Board of Selectmen
Marian Anderson, Town Manager

From: Shana Cook Mueller

Date: July 25, 2017

Re: Voter Petition

Introduction

This memo analyzes the following: (1) whether the Town of Wiscasset (the “Town”) Board of Selectmen (the “Board”) must place a certain article regarding the planning department budget on a town meeting warrant for the Town voters to decide; and (2) whether the petition must be voted on in the manner indicated by the petition.

Background

At the June 2017 Wiscasset Town Meeting, voters rejected Article 8 of the Town Meeting Warrant, which asked voters whether the Town should raise and appropriate \$66,764 to fund the municipal planning budget. Voters rejected the article by a margin of 464 to 256. A petition (the “Petition”) has now been presented to the Board for vote on an article seeking to raise and appropriate \$66,764 to reinstate the Town’s municipal planning budget. We assume that the petition is proper in form and required signatures. The Petition also includes a statement that the undersigned “petition the board of selectmen to present the following article at an Open Special Town Meeting.”

Discussion

- 1. The Board has a statutory obligation to put an article submitted by petition to a town meeting vote, except when the Board “reasonably” refuses to do so.**

Title 30-A M.R.S.A. §§ 2522 and 2528 allow voters to petition municipal officials to hold a town meeting to consider a particular article. Pursuant to Section 2522, a board must honor a properly submitted petition and place it before the municipal

legislative body for a vote. However, 30-A M.R.S.A § 2521 states a notary public may call a town meeting if municipal officials *unreasonably* refuse to place a petition before voters. Maine courts have held that sections 2522, 2528, and 2521 must be considered jointly, and that when they are, it is clear municipal officers may *reasonably* reject certain petitions.¹

While there is no Maine Supreme Judicial Court (the “Law Court”) decision that provides a definitive holding on this point, a case at the Superior Court level ruled that a board acts reasonably when it rejects an article that is merely an immediate reconsideration of a recently voted issue.² In *Inhabitants of the Town of Vassalboro v. Frederick & Camille Denico, et al.*, Vassalboro voters narrowly approved an article by a vote of 399-390. Shortly thereafter, a petition was presented to the selectmen requesting a revote of the article. The selectmen rejected the petition. The petitioners sought to hold a town meeting pursuant to section 2521.³ The Kennebec County Superior Court upheld the selectmen’s decision to reject the petition as a reasonable exercise of their discretion.⁴ The court based its decision on three factors. First, it reasoned that sections 2522 and 2528 allow for consideration of an article, but not reconsideration.⁵ Second, the court noted that if it ruled in favor of the petitioners it would allow a small minority of voters to interfere with the decisions of the majority, and that no vote would ever truly be final.⁶ Third, the court observed that during the first vote, even though turnout was low and the vote was close, there was no allegation of fraud, impropriety, or that voters had been unable to reach the polls.⁷

That reasoning may apply to the Wiscasset petition facts. Here, the Petition was submitted almost immediately following the rejection of the original article. Additionally, where there was a nine (9) vote margin in the Vassalboro case, here the margin was over 200 votes. Finally, as in the Vassalboro case, here there were no allegations of misconduct regarding the first vote. Accordingly, it may be a reasonable exercise of the Board’s discretion to refuse to place the Petition before voters.

The Law Court, however, is not bound to follow the Superior Court’s holding. While the above cited decision is instructive and provides some guidance to the way in which courts would likely evaluate the question, it is difficult to predict how a future court will decide the issue. Additionally, it is important to note that the Law Court will liberally construe grants of voter initiative and referendum so as to “facilitate, rather than to handicap, the people’s exercise of their sovereign power to legislate.”⁸ The default obligation of municipal officers is to hold a vote on properly presented petitions.

¹ *Dunston v. Town of York* 590 A.2d 526 (1991); *Parsons v. Inhabitants of Town of Carmel*, No. AP-02-2, 2002 WL 32079473, at *2 (Me. Super. Feb. 21, 2002).

² *Inhabitants of the Town of Vassalboro v. Frederick & Camille Denico, et al.*, Sup. Ct. Kenn. Cty., Docket No. 89-517 (Feb. 23, 1990).

³ *Id.* at *1-2.

⁴ *Id.* at *6.

⁵ *Id.* at *4.

⁶ *Id.* at *4-5 citing *Heald v. School Administrative Dist. No. 74*, 387 A.2d 1 (1978) (holding that a similar statutory scheme could not be used to force a recall vote).

⁷ *Id.* at *7.

⁸ *Friends of Congress Square Park v. City of Portland*, 2014 ME 63, ¶ 9 (overturning the City of Portland’s decision not to place a citizen petition on the ballot).

2. There is no statutory requirement that the Board must adhere to the indications of a petition about whether to hold an open town meeting or a secret ballot vote on the article.

A petition for a town meeting vote pursuant to 30-A M.R.S.A. § 2522 requires the municipal officers to either call a special town meeting within 60 days of the submission of the petition, or insert the petitioned-for article in the next warrant issued. There is no statutory requirement that the municipal officers adhere to the voting method indicated in introductory language of a petition; however, there is no controlling case law on this particular question.

Although there is no controlling case law on the issue, there are two opinions which suggest that a future court would likely hold municipal officers have the discretion to select the voting method in this circumstance.⁹ In *Sweetall v. Town of Blue Hill*, the Law Court held that a board of selectmen was not bound by a petition's indication that the town should place the question on the next printed ballot instead of calling a special town meeting.¹⁰ Accordingly, it would seem logical for a board to likewise not be bound by a petition indicating an open town meeting rather than a referendum as the manner of voting. Additionally, the Town of Wiscasset has historically and consistently used secret ballot voting.

Accordingly, a court may consider a decision to hold a secret ballot vote, as opposed to an open town meeting, as a reasonable adherence to the Town's common practice even though it is different from the indication stated in the Petition.

Conclusion

The Board must honor a properly submitted petition request by calling for a special town meeting within 60 days of the petition submission or by placing the article before voters at the next scheduled town meeting, unless the Board determines it is reasonable to refuse to bring it to the voters at all. In addition, there is no statute or controlling case law which explicitly requires the Board to honor the petitioners' clearly indicated wishes that the town meeting to be held as an open town meeting instead of a secret ballot town meeting.

⁹ *Sweetall v. Town of Blue Hill*, 661 A.2d 159, 163 (Me. 1995); Op. Me. Att'y Gen., 1980 WL 119305, at *1 (Feb. 29, 1980) (Under now repealed, 30 M.R.S.A. § 2061, containing similar language to current statutes governing citizen petitions, municipal officers are not bound by a specific request stated in a petition for either a special town meeting or to have the article included on the next printed ballot).

¹⁰ *Sweetall*, 661 A.2d at 163 (noting that the Law Court has been "reluctant to limit the discretion of the municipal officers in the absence of any statutory language doing so").



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations
FROM: Stephen W. Gove, MMA Executive Director
DATE: July 11, 2017
SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 18, 2017 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2018 to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Monday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers **or** a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 18. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Laurie Smith (Town Manager of Kennebunkport).

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Friday, August 18, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held **Wednesday, October 4, at 1:30 p.m. at the Augusta Civic Center**. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon and Annual Business Meeting and officially take office on January 1, 2018.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.

**MAINE MUNICIPAL ASSOCIATION
EXECUTIVE COMMITTEE**



**BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2018**

MMA VICE PRESIDENT

(1-Year Term)

MARY SABINS, TOWN MANAGER, TOWN OF VASSALBORO

Professional & Municipal Experience:

- Town of Vassalboro, Maine – Town Manager/Treasurer/Tax Collector (June 2008 – present)
- Town of Chelsea, Maine -- Town Manager/ Treasurer/Tax Collector/General Assistance Administrator/Road Commissioner (July 2006 – June 2007)
- MSAD #40, Warren, Maine – Facilities Director/Food Service Director (2005 – 2006)
- Town of Windsor, Maine – Town Manager/Treasurer/Tax Collector/General Assistance Administrator (2001 – March 2005)
- Town of Hope, Maine – Town Administrator/Treasurer/General Assistance Administrator (1997 – 2001)
- City of Augusta, Maine – Internship with the City Manager (September – December 2000)
- Town of Union, Maine – Town Clerk/Tax Collector/Occasional Acting Town Manager (1988 – 1997)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2014 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2014 – present)
- Chairperson, Maine Municipal Association Strategic & Finance Committee (2016)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2014 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2014 – present)
- Member, MMEHT Selection Committee (2015-2016); appointed by MMA Executive Committee
- Member, Maine Town, City & County Municipal Management Association
- Member, Communications Committee, Maine Town, City & County Municipal Management Association (2015)
- Director, Board of Kennebec Valley Council of Government (2008-2009)
- As the wife of a volunteer firefighter and EMS worker, I have volunteered often in support of our hometown fire and ambulance services (1980-present)

Education:

- BS in Business Administration with Management Major from University of Maine at Augusta.
- Graduate of Medomak Valley High School, Waldoboro, Maine

Awards and Certifications:

- Qualified as a Certified Public Manager, Maine Town, City & County Management Association (2016)

MMA EXECUTIVE COMMITTEE MEMBERS
(Three 3-Year Terms)

JAMES BENNETT, CITY MANAGER, CITY OF BIDDEFORD

COPY

Professional & Municipal Experience:

- City of Biddeford, Maine – City Manager (August 2015 – present)
- City of Presque Isle, Maine – City Manager (March 2010 - July 2015)
- Town of Sabattus, Maine – Interim Town Manager (September 2009 – March 2010)
- City of Lewiston, Maine – City Administrator (March 2002 – July 2009)
- Town of Westbrook, Maine – Administrative Assistant to the Mayor (October 1996 – March 2002)
- Town Old Orchard Beach, Maine – Town Manager (May 1990 – October 1996)
- Town of New Gloucester, Maine – Town Manager (February 1988 – May 1990)
- Town of Dixfield, Maine – Town Manager (February 1986 – February 1988)
- Town of Lisbon, Maine – Selectman (May 1982 – February 1986) Vice Chairman (1985 – 1986)

Other Experience, Committees and Affiliations:

- President, International City/County Management Association (2014 – 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 – present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 – 2000)
- Member, Executive Committee, Maine Municipal Association (1992 – 1996)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (1992 – 1996)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (1992 – 1996)
- First Chairperson, Maine Municipal Association Strategic & Finance Committee (1995 – 1996)
- Member, Governor’s Municipal Advisory Committee (1992 – 1996)
- President, Aroostook Municipal Association (2012 – 2014)
- Executive Board, Northern Maine Development Commission (2010 – present)
- Chairperson, Aroostook Tourism Committee (2011 – 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 – present)
- Executive Board, Maine Service Center Coalition (2011 – present)
- Treasurer, Martindale Country Club (2005 – 2008)
- Treasurer, Kora Klown Shrine Unit (2004 – 2008)
- Kora Divan, Kora Shriners (2004-2006)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 – present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 – 2012)

Education:

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

Awards and Certifications:

- ICMA Legacy Leader since 2008
- All –America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006

- Maine Town and City Management Association's "Linc Stackpole Manager of the Year" August 2003
- ICMA Credentialed Manager since 2002
- MTCMA Certified Municipal Manager since 1993

JILL DUSON, AT-LARGE COUNCILOR, CITY OF PORTLAND



Professional & Municipal Experience:

- City of Portland, At Large Councilor; Chair, Housing Committee; Vice Chair, Legislative Committee (November 2001 – present)
- City of Portland, Mayor (2004 – 2005 and 2008 – 2009)
- Maine Human Rights Commission, Manager, Compliance Division (March 2012 – January 2016)
- Maine Department of Labor, Director, Bureau of Rehabilitation Services (June 2004 – February 2011)
- Perkins Thompson Consulting, LLC, President/Principal (January 2001 – July 2003)
- Northern Utilities Natural Gas, Inc., Manager, Government & Community Relations (January 1997 – December 2001)
- Central Maine Power Company, Management/Leadership (June 1987 – January 1997)
- Maine Committee on Aging, Director, Long Term Care Ombudsman Program (May 1984 – May 1987)
- Bureau of Maine's Elderly, Director, Home Equity Conversion Project (January 1983 – April 1984)
- American Bar Association, Assistant Staff Director, Commission on Legal Problems of the Elderly (November 1981 – December)
- Delaware County Legal Assistance Association, Director of Nursing Home Advocacy Project; Staff Attorney - Senior Citizens Law Unit (August 1979 – October 1981)

Other Experience, Committees and Affiliations:

- President, Maine Electoral College (December 2008); Maine Presidential Elector (2004 and 2008)
- Chair, Portland School Committee (2000 - 2001); District 5 School Committee Representative (1998 – 2001)
- Vice Chair, Local Government Advisory Committee (LGAC), US Environmental Protection Agency, Member, LGAC Executive Committee; Chair, LGAC Cleaning Up Our Communities Workgroup
- Member, Democratic Municipal Officials Organization, Council of Policy Advisors; Council of State Chairs
- Board of Directors, Mercy Hospital
- Board of Directors, Institute for Civic Leadership
- Gubernatorial Appointee, Maine Company for Higher Education
- Member, National League of Cities, Energy, Environment & Natural Resources Policy and Advocacy Committee
- Member, National League of Cities, Policy Committee on Community and Economic Development
- Member, National League of Cities, Human Development Steering Committee
- Board of Directors, Portland Community Chamber of Commerce
- Board Chair, Legal Services for the Elderly
- Board of Directors, Portland Symphony
- Board of Directors, Maine Philanthropy Center
- Board of Directors, Maine State Chamber of Commerce

Education:

- Senior Executives in State & Local Government, Kennedy School of Government, Harvard University
- Leadership Maine Zeta Class, Maine Development Foundation, Augusta, ME
- Juris Doctor, University of Pennsylvania School of Law, Philadelphia, PA
- Bachelor of Arts, Antioch College, Ohio
- Chester High School, Chester, PA

GARY FORTIER, CITY COUNCILOR, CITY OF ELLSWORTH**Professional & Municipal Experience:**

- Self-employed electrical contractor (1991 – current)
- City of Ellsworth, Maine - City Councilor (1992 – 2001) and (2004 – present); Mayor/Chair (five years)
- City of Ellsworth Recreation Commission, Finance Committee, Penobscot Downeast Cable Television Committee and Library Expansion Committee
- City of Ellsworth Council Representative on the Building Committees for Ellsworth High School, Ellsworth Elementary-Middle School and the renovation of Ellsworth City Hall
- Broadcast Council and School Board monthly meetings on Public Access TV (2002 – 2004)
- Director, Ellsworth Area Chamber of Commerce (1995 – 1998)
- Director, Northeast Emergency Medical Services Council (1984 – 1987)
- Ellsworth area EMT-I with County Ambulance (1972 – 1989)
- City of Ellsworth, Volunteer Firefighter; retiring as Captain (1970 – 2005)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2015 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2017)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2015 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2015 – present)
- Member, Maine Municipal Association Nominating Committee (2012) and (2015)
- City of Ellsworth Voting Delegate, Maine Municipal Association Business Meeting (1992 – current)
- Member, Maine Municipal Association Legislative Policy Committee, Senate District 7 (2014 – 2019)
- Secretary and Scholarship Coordinator, Down East Electrical Associates (a trade group of electricians from Hancock and Washington Counties) (Current)
- State Emergency Response Commission (SERC), Appointed Member by Governor King (1993 – 2002); served as Vice Chairman for last four years
- Assisted in local projects annually, such as Rotary Pancake breakfast, Ellsworth Antique Show at Woodlawn, Red Cross Disaster Shelter operations; Demeyer Field Electrical Repairs, Ellsworth Garden Club projects (greenhouse at Ellsworth High School, Donald Little Park Power, and Blue Star Memorial on Route 1A).

Awards and Certifications:

Ellsworth Area Chamber of Commerce Citizen of the Year – 2008
 Ellsworth Rotary Club Paul Harris Fellow Honor – 2006 as a non-Rotarian



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

COPY

10A

Election of Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 18, 2017

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Mary Sabins, Town Manager, Town of Vassalboro

DIRECTORS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

James Bennett, City Manager, City of Biddeford

Jill Duson, At-Large Councilor, City of Portland

Gary Fortier, Councilor, City of Ellsworth

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____

Municipality: _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____

Signature: _____

Position: _____

OR Signed by a Majority of Municipal Officers

Current # of Municipal Officers: _____

Print Names:

Signatures:

COPY

Return To:

*MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: rchavarie@memun.org*

Marian Anderson

10c

From: Bryan <bryanburnsbuck3@gmail.com>
Sent: Wednesday, July 19, 2017 6:32 AM
To: Marian Anderson
Cc: Steve Williams; Airport Manager
Subject: Resignation from airport committee.

Hi Marion, would you be so kind as to relay and forward this note to the board chair concerning my resignation from this committee?

I have been on there for almost twenty years and I look forward to helping as I can from a little distance. Time to spend more time with the family.

Keep up the good work, thanks. Sincerely, Bryan.

* Same business
* new owner

10d

COPY



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228
E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: MARSTON HOUSE WISCASSET LLC.

New Business Existing Business years in operation (Ownership/Location Change)

Location of business: 101 Main Street (at Middle)

Preferred mailing address: PO BOX 517 WISCASSET ME 04578

Business phone number: 207-882-6010

Description of business: Antiques Retail & Bed & Breakfast lodging

Owner's name: FRANCOISE B. McCOY

Owner's home address: 101 Main Street WISCASSET ME 04578

Owner's telephone number: 617-710-5781 (cell)

*Emergency contact person: Harry McCoy

*Emergency phone numbers: home: cell: 617-710-5760

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval?

Will you need a sign permit? NO

Will this business be a home occupation? NO

This business will be a: Corporation or LLC Partnership Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address:

Please be aware that State licenses and permits may be required. This application must be updated every three years annually with the Town of Wiscasset.

I, FRANCOISE B. McCOY, state that I am OWNER of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 07/17/2017

Signature: [Signature]

TOWN CLERK

DATE RECEIVED:

DATE APPROVED:

ASSESSING:

WR/IST:

7/17/17

Dept	Account	2016-2017 Approved Budget	YTD as of 06/30/17 (100% of budget year)	Balance w/ carry forward	% spent of budget
25-01	ADMINISTRATION	\$ 193,478	\$ 191,419	\$ 2,059	98.9%
72-01	AIRPORT	\$ 283,175	\$ 235,244	\$ 47,931	83.1%
27-09	ANIMAL CONTROL	\$ 11,487	\$ 7,682	\$ 3,805	66.9%
25-05	ASSESSING	\$ 6,192	\$ 4,097	\$ 2,095	66.2%
25-32	BOARDS & COMMITTEES	\$ 1,611	\$ 990	\$ 621	61.5%
53-14	CAPITAL IMPROVEMENT (carryforward \$184,931)	\$ 486,430	\$ 586,070	\$ 85,291	120.5%
25-31	CELEBRATIONS	\$ 14,500	\$ 12,896	\$ 1,604	88.9%
31-11	CEMETERIES (carry forward \$30,736)	\$ 57,692	\$ 44,875	\$ 43,553	77.8%
25-33	CODE ENFORCEMENT	\$ 48,769	\$ 47,888	\$ 881	98.2%
45-15	COMMUNITY ORG/WP LIBRARY	\$ 71,433	\$ 71,433	\$ -	100.0%
25-11	CONTINGENCY (carryforward \$10,655)	\$ 35,000	\$ 24,159	\$ 21,496	69.0%
25-30	CONTRACTUAL SERVICES	\$ 116,372	\$ 203,090	\$ (86,718)	174.5%
14-99	COUNTY TAX	\$ 578,045	\$ 578,045	\$ 0	100.0%
25-08	ELECTIONS	\$ 19,854	\$ 14,140	\$ 5,714	71.2%
78-01	EMS (Approved amount doesn't include the \$33,000 additional expense approved by the board on 11/21.)	\$ 478,250	\$ 480,336	\$ (2,086)	100.4%
25-06	FINANCE	\$ 218,632	\$ 213,260	\$ 5,372	97.5%
27-02	FIRE	\$ 137,173	\$ 146,477	\$ (9,304)	106.8%
25-34	GENERAL ASSISTANCE	\$ 25,077	\$ 24,579	\$ 498	98.0%
25-12	MUNICIPAL BUILDING	\$ 61,508	\$ 52,632	\$ 8,876	85.6%
25-35	MUNICIPAL INS./UNEMPLOY	\$ 45,520	\$ 46,137	\$ (617)	101.4%
25-02	OFFICE OF SELECTBOARD	\$ 27,247	\$ 25,655	\$ 1,592	94.2%
79-01	PARKS & RECREATION	\$ 645,028	\$ 635,855	\$ 9,173	98.6%
80-01	PARKS & RECREATION (Special Revolving)	\$ 78,235	\$ 128,039	\$ (49,804)	163.7%
25-17	PLANNING (carry forward \$4,915)	\$ 66,596	\$ 70,930	\$ 581	106.5%
27-01	POLICE	\$ 425,603	\$ 424,158	\$ 1,445	99.7%
25-37	PUBLIC UTILITIES	\$ 204,600	\$ 204,794	\$ (194)	100.1%
31-03	PUBLIC WORKS (carryforward \$10,658)	\$ 679,944	\$ 631,596	\$ 59,006	92.9%
240-35	RETIREE HEALTH INSURANCE (Budget estimate \$37,314)	\$ 39,523	\$ 39,523	\$ -	100.0%
77-01	SENIOR CENTER	\$ 21,577	\$ 8,129	\$ 13,448	37.7%
45-04	SHELLFISH	\$ 10,585	\$ 7,533	\$ 3,052	71.2%
25-36	TAN INTEREST/School withdrawal BAN	\$ 245,234	\$ 236,534	\$ 8,700	96.5%
25-07	TOWN CLERK	\$ 80,823	\$ 80,206	\$ 617	99.2%
76-01	TRANSFER STATION	\$ 555,873	\$ 556,385	\$ (512)	100.1%
74-01	WASTEWATER (carry forward= \$85,964)	\$ 458,695	\$ 421,970	\$ 122,689	92.0%
73-01	WATERFRONT	\$ 41,175	\$ 30,513	\$ 10,662	74.1%
	Totals	\$ 6,470,936		\$ 311,526	0.0%

HM Payson Monthly Statement of Wiscasset Accounts

108

<i>Account Name</i>	Market Value as of 04/30/2017	Market Value as of 05/31/2017	Market Value as of 06/30/2017
Montswaeg Dam Reserve Fund	\$ 131,847.20	\$ 133,202.15	\$ 133,764.07
Cemetery Trust Fund	\$ 1,727,268.46	\$ 1,745,019.10	\$ 1,752,380.56
General John French Scholarship	\$ 50,515.07	\$ 51,034.20	\$ 51,249.49
Jackson Cemetery Fund	\$ 24,485.35	\$ 24,736.98	\$ 24,841.34
Larabee Band Fund	\$ 592,587.85	\$ 598,677.71	\$ 601,203.26
Haggett Scholarship Fund	\$ 11,221.51	\$ 11,336.83	\$ 11,384.65
Mary Bailey Fund	\$ 360,916.76	\$ 364,625.80	\$ 366,163.99
Seth Wingren Fund	\$ 22,678.97	\$ 22,912.04	\$ 23,008.70
Wiscasset Community Center Endowment Fund	\$ 2,569.41	\$ 2,595.81	\$ 2,606.76
Cooper-DIPerri Scholarship Fund	\$ 34,555.90	\$ 35,809.02	\$ 35,960.42
Recreation Scholarship	\$ 663.95	\$ 670.77	\$ 673.60
Town of Wiscasset Edowment Fund Total	\$ 2,959,310.43	\$ 2,990,620.41	\$ 3,003,236.84
Town of Wiscasset Capital Reserve	\$ 1,990,309.81	\$ 2,008,650.13	\$ 2,018,077.75
Town of Wiscasset Construction Reserve	\$ 2,195,110.79	\$ 2,215,338.31	\$ 2,225,736.03
Town of Wiscasset Equipment Reserve	\$ 3,577,507.38	\$ 3,610,473.42	\$ 3,627,419.22
Town of Wiscasset Furnace Replacement Reserve	\$ 294,355.70	\$ 297,068.13	\$ 298,462.42
Town of Wiscasset Major Repairs Reserve	\$ 396,520.68	\$ 400,174.54	\$ 402,052.76
Town of Wiscasset Recreation Building Reserve	\$ 1,555,383.61	\$ 1,569,716.17	\$ 1,577,083.66
Town of Wiscasset Retirement Health Insurance Reserve	\$ 357,374.96	\$ 360,668.10	\$ 362,360.90
Town of Wiscasset Roof Repair Reserve	\$ 270,303.19	\$ 272,793.98	\$ 274,074.34
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 73,837.03	\$ 74,517.42	\$ 74,867.17
Town of Wiscasset Highway Department Capital Reserve	\$ 1,902.81	\$ 1,920.34	\$ 1,929.35
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 2,537.09	\$ 2,560.47	\$ 2,572.48
Town of Wiscasset Reserve Funds Total	\$ 10,715,143.05	\$ 10,813,881.01	\$ 10,864,636.08

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578
207-882-8200

12a

NOTICE OF PROPERTY TAX ASSESSMENT REVIEW

07/18/17

COPY

Meredith Jones
P.O. Box 232
Wiscasset, ME 04578

PROPERTY REVIEWED

Map R 07 Lot 039-7 RE Acct # 2577

CURRENT ASSESSED VALUE

Land Value: \$ 0 Building Value: \$ 30,300

FINDINGS

After careful review of the assessments of your property, the following determination/ findings have been made:

_____ The assessment is fair and correct. No adjustment will be made.

_____ The assessment is fair and correct. No abatement will be made.

X An adjustment will be made. The following assessments now apply.
These changes will be applied for the next Tax year.

Land Value: \$ 0 Building Value: \$ 0

X Abatement will be recommended for : **\$ 566.91**

Remarks: Per review & info provided MH was moved out of Town in 2015. If you have any further questions, please feel free to contact the Wiscasset Assessing office.

Sincerely;



Ellery G. Banks C.M.A.
Assessors Agent
Town of Wiscasset