

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet in regular session **Tuesday, August 22, 2017 at 6 p.m.** in the Municipal Meeting Room.

AGENDA

6 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: August 4, 2017; August 11, 2017; and August 18, 2017
 - **Motion: To approve the payroll warrants of August 4, 2017; August 11, 2017; and August 18.**
 - b. Accounts Payable Warrants: August 8, 2017; August 15, 2017; and August 22, 2017
 - **Motion: To approve the accounts payable warrants of August 8, 2017; August 15, 2017; and August 22, 2017.**
3. Approval of Minutes:
 - a. August 1, 2017
 - b. August 7, 2017
 - **Motion: To approve the minutes August 1, 2017 and August 7, 2017.**
4. Special Presentations or Awards:
5. Committee appointments:
 - a. Fred Quivey-Budget Committee
 - **Motion: To appoint Fred Quivey to the Budget Committee**
6. Public Hearings:
7. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.
8. Department head or committee chair:
 - a. Police Chief – The Wiscasset Police Department is pleased to announce Paul Rubashkin as our newest Administrative support person for the Wiscasset Police Department. Paul has completed the Maine Criminal Justice Academy's Law Enforcement Pre-Service

Training Program. Paul started his Wiscasset career as a reserve officer in February of 2014. We ask you to join us in welcoming Paul in his new position.

- b. Lincoln County EMA – Law Enforcement agencies in Lincoln County must transition to digital mobile radio. A homeland security grant will pay for all but \$ 200.00 for each portable, mobile radio and base radio. EMA must receive payment for each radio no later than **Tuesday, June 30, 2018**. The Wiscasset Police Department has 11 radios that must transition to digital. This will cost the department \$ 2,200. (See attached letter for additional details). This is an unfunded expenditure in the FY 2017/2018 budget.
- c. Wiscasset Municipal Airport
 - AirNav comments regarding the Wiscasset Municipal Airport
 - Minimum Standards Rules & Regulations for the Wiscasset Airport- presented to the airport committee 8/16/2017. See attached, no action required.
- d. Department Head Monthly Reports-see submitted reports

9. Unfinished Business:

- a. WWTP operations review and implementation recommendations. Presentation by Kyle M. Coolidge, PE / Lead Project Engineer for Wright Pierce and Pam Parker, Maine DEP.
- b. Reminder: Special Open Town Meeting, Thursday, August 24, 2017 @ 6:00 PM Planning Budget
- c. Historic Preservation Ordinance repeal update

10. New Business

- a. 4 Ideal Portable Toilets at Waterfront pier : July bill \$ 1,105.00
FY 17/18 Budget \$ 2,046.00
- b. Application fee for Historic Preservation Certificate of Appropriateness

10.5.2.1 "A fee established in the Wiscasset Fee Schedule by the Board of Selectmen shall be paid at the time of submission of the application."

The Manager recommends a fee to cover the Town's expense of a hearing notice in the newspaper (approximate cost of 2 x 5 ads \$115.00) and \$2.00 per abutter, per ordinance (.46 postage, envelope, copy costs)

Recommended fees:

- All Certificate of Appropriateness Applications- \$25 plus \$2 per abutter. Additionally, applicants for new construction or the demolition of existing buildings must also include the cost of the required hearing notice.

- **Motion at the Board's discretion**

- c. Monthly Financials
 - H.M. Payson Statement of Account
 - Year-to-date Department expense report
- d. New Business Welcome-Cunningham Security Systems, Michael Major-owner (no action required)
- e. November local ballot-Shellfish Fees, Ambulance

11. Town Manager's Report

12. Other Board Business

13. Board of Assessors' Business

- a. CEI Housing, Inc.'s request for tax exemption of Deer Ridge Farm Property (Map R06-006B)

14. Adjournment

Future Meetings, Workshops, and Events

- August 23: Conservation Commission, 6 p.m.
- August 28: Ordinance Review Committee, 5:30 p.m.
- August 28: Planning Board, 7 p.m.
- August 29: Public Safety Advisory Council, 5:30 p.m.
- September 4: Labor Day-Town Offices Closed
- September 5: Selectboard, 6 p.m.
- September 6: Fire Department, 6 p.m.
- September 7: Historic Preservation Commission, 5 p.m.