

WISCASSET SELECT BOARD,  
TAX ASSESSORS, AND OVERSEERS OF THE POOR  
MINUTES, JUNE 5, 2018

Preliminary Minutes

Present: Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6:05 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of May 18, May 25 and June 1, 2018. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of May 22, May 29, and June 5, 2018. Vote 5-0-0.**

3. Approval of Minutes

**Ben Rines, Jr., moved to approve the minutes of May 15, 2018. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments

a. **Jeff Slack moved to approve the appointment of Leslie Roberts to the Historic Preservation Commission. Vote 5-0-0.**

6. Public Hearings – None

7. Public Comment

Steve Christianson reported that the second foot bridge to White's Island had collapsed. The Conservation Commission had met with the Maine Coast Heritage Trust and will be applying for a grant.

Nancy Roby asked if the Water District will fix the bumps Federal Street after the work is complete and was assured they would be fixed when the work is complete.

Pam Logan asked that the sign on Fort Hill Street be fixed so that it directs traffic correctly.

Kim Dolce thanked Marian for showing Bill Mahony how to view the meetings on Youtube. She asked if all meetings could be streamed, as those at 5 p.m. are difficult to attend for some people. She also said several people had written to Road Commissioner Doug Fowler about the sand on Fort Hill Street.

## 8. Department Head or Committee Chair

a. Wiscasset Fire Department – Letter from Kevin Smith: Marian Anderson said that the Fire Department had received a letter of thanks from Mr. Smith following a brush fire behind his house.

b. Harbormaster – Update on vessel in harbor and upcoming season: Harbormaster Levon Travis, in an update on the sunken minesweeper in the harbor, said that he had reached out to several agencies and it appears the responsibility falls on the owner to remove the vessel at his own expense. The Coast Guard is concerned only with keeping the channel open. Travis had also contacted Maine Inland Fish and Wild Life, and the EPA. The cost to remove is \$15,000 to \$19,000. It was suggested that one of the maritime museums may be interested in acquiring the vessel. After discussion, including the need for an ordinance revision, it was decided to give the owner ten days to remove the ship. Anderson will research the process and advise the harbormaster.

c. Public Safety Advisory Council – Presentation of survey results: Coleen Gillian reported on the survey conducted from April 6 to May 4 which resulted in 181 responses. Goal was to obtain a snapshot of citizens' opinion of safety services.

d. Downtown Public Advisory Committee Update – William Mahoney: Mahoney said there will be one more meeting with Ernie Martin, MDOT. The original lanterns chosen do not meet the dark sky requirement and Martin was asked to find alternatives; however, the committee asked that he try to find a lantern that more closely resembled the one originally chosen. The Downtown Parking Advisory Committee had met, and it has been asked to report before the final report is given to the select board. Next meeting will be June 18 at 5 p.m.

## 9. Unfinished Business

a. Audit Update: Fred Brewer presented the board with the final audit and reported that \$103,000 had been added to the undesignated fund balance, and as a result there was \$174,000 in undesignated funds at the beginning of the current fiscal year. The audit will be posted on the town and school websites. The board expressed appreciation for his work on the audit.

b. Brownfields Clean-up Grant Award: Anderson displayed a blowup of a check for \$400,000 received from a Brownfields grant for cleanup of the Mason Station property. Anderson and Kathleen Onorato have attended training for administering the grant. Funds will be available October 1.

c. Village Sidewalks – Addressing overgrown shrubs and trees: Anderson reported that letters will be sent to property-owners asking that they trim shrubs and trees that have overgrown the sidewalks. If no action is taken by the property-owners, the Public Works Department will do the trimming so that sidewalks are clear, and it is the intent that the work be completed by July 4. John Reinhardt asked if the Town could deal with the trash on a property on Lee Street and the broken fence on Route 1. Police Chief Lange said the Lee Street property owner is cooperating with the town on the trash left by a tenant. The Code Enforcement Officer is working on both issues.

## 10. New Business

a. Request for authorization for the town manager to execute a service agreement with the Coastal Humane Society d/b/a Lincoln County Animal Shelter: **Kathy Martin-Savage moved to authorize the**

**Town Manager to execute on behalf of the Town of Wiscasset, the “Agreement for Services” with the Coastal Humane Society d/b/a Lincoln County Animal Shelter. Vote 5-0-0.**

b. Downtown Public Advisory Committee Discussion: Kathy Martin-Savage asked if the board would consider having a couple of local business owners join the PAC. It was decided to discuss the issue after the new board is elected.

c. New Business License – Peter Eaton and Joan Brownstein Antiques and Art: **Judy Colby moved to approve the New Business License Application for Peter Eaton and Joan Brownstein. Vote 5-0-0.**

d. Yacht Club request for ordinance regarding abandoned distressed and sunken vessels within Wiscasset Harbor – see letter from Donald E. Davis Commodore: discussed earlier.

e. Resignation – Allen Tarrance, Wiscasset Police Department: Tarrance has submitted a letter of resignation from the Police Department because he has been called to Active Duty in the Maine National Guard. He will remain a reserve officer. **Judy Colby moved to accept the resignation with regret. Vote 5-0-0.**

f. Pier Vendor Permit – Wiscasset Area Chamber of Commerce Kayak Regatta Committee: Frank Hanson leads the team helping the Waterfront Committee with regatta activities. The 6.2-mile race on June 30 will run from Newcastle to Wiscasset ending at the recreation pier. The race lasts 2 hours. Also planned is an open mike night with local talent. Hanson asked that a section of the parking lot be reserved for spectators and vendors. He also asked that space be reserved for pedestrian’s walkway. He inquired into, if possible, a 220 hookup for food trucks that will require that power. Anderson said the town had installed 220 power on the Main Street pier, and she will check on the availability of power on the rec pier and report back on the 19<sup>th</sup>. Sue Robson said there is a \$25 fee for vendors on the pier and Hanson said that would be a reasonable fee for the two-hour period the food trucks would be on the pier. **Ben Rines, Jr., moved to approve the Pier Vendor Permit Application for the Wiscasset Area Chamber of Commerce Kayak Regatta Committee. Vote 5-0-0.**

g. Bid Opening – Sale of 2003 Ford E450 Type III Ambulance: Only one bid had been received. In response to Bob Blagden’s question, Anderson said the request for bids had been sent to MMA, was on the Bulletin Board and had been discussed in meetings. Because the bid had not been widely advertised, it was decided to send out another request for bids. The bidder who had responded will be advised that his bid had not been opened and of the board’s decision to rebid. Anderson will check the minutes regarding sites where the bid was advertised. **Kathy Martin-Savage moved to rebid the vehicle. Vote 5-0-0.**

#### 11. Town Manager’s Report

Anderson read a letter from Rep. Chellie Pingree congratulating Wiscasset on receiving the Brownfields grant for Mason Station.

Anderson will be meeting on Wednesday, June 6 with the FAA on the aviation easement for the airport and to discuss future capital expenditures at the airport. Fencing to secure the perimeter and continued funding for the final aviation easement are on the agenda.

The Conservation Commission has been working on obtaining a grant to repair the White's Island bridge. Chesterfield Associates has been contacted for an estimate. FEMA is also being contacted for funds to repair the bridge that was damaged by last fall's storm.

MDOT construction preproject meeting on Friday. MDOT reviewed the contract with the contractor and reviewed fines for non-performance.

A meeting had been held between the Wastewater Treatment Plant and Public Works reviewing the what utilities need to be removed. The project schedule will be posted on the website.

The Waterfront Committee is working with the DEP for permits for bathrooms at the waterfront.

## 12. Other Board Business

Toby Martin had provided answers to Edgecomb's questions on ambulance service to that town. Judy Colby and Jeff Slack attended the meeting with the Edgecomb selectmen. The selectmen were concerned about uncollectibles and not having sufficient funds in the budget. They will be meeting and get back to Wiscasset.

Ben Rines asked if there would be an information meeting after the election. An organizational meeting was scheduled for June 14 at 6 p.m. to elect chair and vice-chair.

Police Chief Lang in a public service announcement warned residents to lock vehicles as there has been a rash of motor vehicle break-ins all over town.

Kim Dolce asked that the Parking subcommittee be included in the PAC and asked that MDOT meetings be publicized.

Kathy Martin-Savage thanked the American Legion and veterans for the Memorial Day Service and putting out flags in the cemetery. She also thanked the road crews for their work at the cemeteries.

Michelle Wentworth thanked her mother-law, Clara Dow Wentworth, for placing a flag every year.

Bob Blagden said he enjoyed serving with Judy Colby, Ben Rines and Jeff Slack.

Judy Colby wished Jeff Slack all the luck in the world and thanked him for service on the board.

Ben Rines, Jr., added his thanks to the board members.

## 13. Adjournment

**Jeff Slack moved to adjourn the meeting at 7:40 p.m. Vote 5-0-0.**