

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 21, 2018

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr. and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. **Kathy Martin-Savage moved to approve the payroll warrant of August 17, 2018. Vote 5-0-0.**
- b. **Kathy Martin-Savage moved to approve the accounts payable warrant of August 21, 2018. Vote 5-0-0.**

3. Approval of Minutes

Ben Rines, Jr. moved to approve the minutes of August 14, 2018 as amended. Vote 5-0-0.

4. Special Presentations or Awards

Marian Anderson introduced the new police chief Larry Hasseltine who thanked the board for the opportunity to serve Wiscasset. In his 30 years' police experience, he has been involved with the community, the DARE program, Special Olympics and community policing and looked forward to working with Wiscasset.

Colby said the town had received donation of a flag which belonged to Brewster Doggett, a long time Wiscasset resident, to be used where needed in Wiscasset or to be given to the American Legion or Westport Island.

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment

Tom Bryant presented a letter to the board asking that the board to instruct the Code Enforcement Officer to have the Planning Board conduct a site plan review of the Conex box storage units at both of Al Cohen's locations (Route 1 and JB's Way). He added that he could not find evidence that a public hearing had been held when the fireworks store opened, and he asked that a first-time application and a public hearing be required.

8. Department Head or Committee Chair:

a. Department Head Monthly Reports: Kim Andersson noted that the EMS, police and fire department reports were missing.

b. Update on Transfer Station Forklift – Ron Lear, Transfer Station Superintendent: Lear reported that the forklift had been examined by New England Industrial Truck, Inc. who found that the engine needed replacing at an estimated cost of \$13,185. A new forklift will cost \$24,000-\$28,000. Lear said he could pay for the new forklift using \$2,400 left over from last year’s budget and include a monthly payment in his next year’s budget. He said the Transfer Station had brought in \$32,000 more than expected last year. After discussion including the fact that other towns would be contributing to the cost, and it would have been preferable to have an independent mechanic give an estimate on repairs, **Kim Andersson moved that we authorize the Transfer Station Department Head to trade in our forklift for a new one using \$2,400 in the last year’s budget and then including the payment in next year’s budget.** Vote 3-2-0 (Martin-Savage and Blagden opposed).

9. Unfinished Business

a. TAN Award Update: Sanford Institute for Savings had submitted the lowest bid. **Judy Colby moved: (1) That under and pursuant to Title 3-A, Section 5771 of the Maine Revised Statutes as amended and supplemented, there be and hereby is authorized the issuance of a \$1,347,000 principal amount Tax Anticipation Note of the Town in anticipation of the receipt of taxes for the municipal fiscal year which commenced July 1, 2018, and ends June 30, 2019. (2) That said Note shall be dated on or about August 31, 2018, shall mature on June 30, 2019, shall be signed by the Treasurer and countersigned by the Chairman of the Board of Selectmen, shall bear interest at the rate of 1.2% per annum on a 30/360 day basis, and shall be payable at the Sanford Institute for Savings, and otherwise be in such form and bear such details as the signers may determine. (3) That said Note is hereby sold and awarded to Sanford Institute for Savings. (4) That said Note is hereby designated qualified tax-exempt obligation of the Town for the 2018 calendar year pursuant to the Internal Revenue Code of 1996. (5) that all things heretofore done, and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Note are hereby ratified approved and confirmed and the Treasurer and Chairman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Note against payment therefor. Vote 5-0-0.**

b. Comp Plan Update: Marian Anderson said letters had been sent to members of the former Comp Plan Committee asking if they were interested in participating in a new Comp Plan Committee or had recommendations of others who might be interested. The town will then advertise for committee members.

c. White’s Island Update: Anderson said Public Works had erected signage and blocked off all access to the island. The pilings had been secured, not removed.

10. New Business

a. Bid Openings

- Wiscasset Community Center – Water Chemistry Controller and Chlorine Feed System. A bid of \$10,240.76 was received from Streamline Aquatics. **Kim Andersson moved to authorize the Town Manager and the Parks and Recreation Director to review the bids and award the Water Chemistry**

Controller and Chlorine Feed System bid to the lowest qualified bidder. \$10,000 was budgeted and \$240 can be taken from the Parks and Recreation budget, if needed. **Vote 5-0-0.**

b. Monthly Financials

- Year to date department expense summary: Anderson said all departments are doing well.
- H.M.Payson Statement of Account: The Investment Committee will meet the third Thursday in September. Kim Andersson volunteered to be on the committee.

c. New Business License Application

- Debra Torre, DBA Idlewild Farm: **Kim Andersson moved to approve the Business License Application for Debra Torre, DBA Idlewild Farm. Vote 5-0-0.**

f. Carry Forwards

- 25-06-03-05 Finance: \$5,250 (pending tax lien & sewer discharges and software enhancement)
 - 25-12-60-01 Municipal Building: \$6,000 (town clock face repairs and scout hall stairs)
 - 27-01-10-02 Police: \$5000 (union negotiations wages and retro pay)
- Total carry forwards \$16,250.00

Kim Andersson moved to authorize the Treasurer to carry forward the sum of \$16,250 and spend if needed. Vote 3-2-0 (Bob Blagden and Ben Rines, Jr. opposed).

11. Town Manager's Report

Anderson referred to the Lincoln County calendar, specifically September 20 at 6 p.m. the caucus for election of Budget Committee.

Anderson said there had been no PAC report on the trees downtown; however, Anderson was advised by telephone that MDOT will support and pay for the trees if the board makes the decision to have trees. **Kathy Martin-Savage moved to advise the MDOT we want trees at their cost and planted.** Bob Blagden said the PAC had voted against trees. The latest plan is to plant trees in a large barrel-like container in the ground so that the roots would spread out under the barrel. Vote 4-1-0. (Blagden opposed). The PAC report is expected at the next meeting.

The Town Manager introduced the Police Chief's family and the Superintendent of Schools, Terry Wood.

12. Other Board Business

Treasurer Vernice Boyce said the auditors would attend the next board meeting so the board could set the mill rate on September 4.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 7:20 p.m. Vote 5-0-0.