

## MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet in regular session **Tuesday, May 15, 2018 at 6 p.m.** in the Municipal Meeting Room.

### AGENDA

#### **6 p.m. Call the meeting to order**

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
  - a. Payroll Warrants: May 4, 2018; and May 11, 2018
    - **Motion: To approve the payroll warrants of May 4, 2018 and May 11, 2018**
  - b. Accounts Payable Warrants: May 8, 2018; and May 15, 2018
    - **Motion: To approve the accounts payable warrants of May 8, 2018; and May 15, 2018**
3. Approval of Minutes:
  - a. May 1, 2018
    - **Motion: To approve the minutes of May 1, 2018**
4. Special Presentations or Awards:
  - a. Town Report Dedication
5. Committee appointments:
6. Public Hearings:
  - a. Annual Town Meeting Warrant Articles
7. Public Comment on Non-Agenda Items:
  - a. At each regular Selectmen meeting, there will be time devoted to any resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.
8. Department head or committee chair:
  - a. Town Treasurer Vernice Boyce: Request for Administrative Office Closure June 30, 2018 for year-end closing and TRIO software conversion
  - b. Wiscasset Transfer Station-Proposed new rate for zero-sort recycling
  - c. Wiscasset Fire Department-Structural inspection, Wiscasset Live Fire Training Facility

d. Department head monthly reports-See submitted reports

9. Unfinished Business:

a. Audit Update

10. New Business

a. Request for authorization for the town manager to execute the transfer of the Wiscasset Municipal Airport's expiring non-primary entitlement funds.

- **Motion: To authorize the Town Manager to execute on behalf of the Town of Wiscasset the "Agreement for Transfer of Entitlements" with the United States of America Federal Aviation Administration which allows unused and soon-to-expire grant monies awarded to the Wiscasset Municipal Airport in the amount of \$150,000 for use by the City of Waterville**

b. Wiscasset Chamber of Commerce-Request for signage for Alive of the Common summer concert series

c. 2017 Water Quality Monitoring Report

d. Monthly Financials

- Year to date department expense report

e. Municipal Quit Claim Deed-Dion B. West (12 Blagdon Ridge Road)

f. Sign Ration Declaration & Reimbursement Application

g. Scholarships: Awarding of the monies for the 2017 General John and Mrs., Jeannette French scholarship and the 2017 Lawrence B. Haggett Memorial Scholarship.

- **Motion: To expend \$500 from the Lawrence B. Haggett Memorial Scholarship Fund and \$1,000 from the General John and Mrs. Jeanette French Scholarship to two Wiscasset High School students who meet the scholarship's criteria (names to be published after Class Night).**

h. Pier Vendor Permit Applications

- Maine Kayak, Inc.-Alvah Maloney
- The Potter's Shed-Todd Jubinville
- Doublet Design-Mali Mrozinski and Jordan Gehman

- **Motion: To approved the Pier Vendor Permit Applications for Maine Kayak, The Potter's Shed and Doublet Design**

11. Town Manager's Report

12. Other Board Business

13. Adjournment

**Future Meetings, Workshops, and Events.**

- May 16: Airport Committee, 5 p.m. @ Airport
- May 23: Conservation Commission, 6 p.m.
- May 28: Memorial Day, Town Offices closed
- May 29: Public Safety Advisory Council, 5:30 p.m.
- June 2: Wiscasset High School Alumni Banquet, 6 p.m.
- June 5: Selectboard, 6 p.m.
- June 6: Fire Department, 6 p.m.
- June 7: Historic Preservation Commission, 5 p.m.
- June 7: Wiscasset High School graduation, 7:30 p.m.
- June 11: Ordinance Review Committee. 5:30 p.m.
- June 11: Planning Board, 7 p.m.
- June 12: Annual Town Meeting, Voting 8 am to 8 p.m., Wiscasset Community Center