

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
JANUARY 22, 2019

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Ben Rines, Jr., and
Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. **Ben Rines, Jr., moved to approve the payroll warrants of January 11 and 18, 2019. Vote 5-0-0.**
- b. **Bob Blagden moved to approve the accounts payable warrants of January 15 and 22, 2019. Vote 5-0-0.**

3. Approval of Minutes

Judy Colby moved to approve the minutes of January 8, 2019. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

Ben Rines, Jr., moved to approve the appointment of Jason Putnam to the Planning Board and the appointment of Stephanie Miles to the Conservation Commission. Vote 5-0-0.

6. Public Hearings

- a. To review and discuss possible amendments to the Town's parking ordinance. Clarify the overnight parking and daytime parking in municipal parking lots: **Ben Rines, Jr., moved to go into the public hearing. Vote 5-0-0.** Judy Colby referring to the draft parking ordinance said she thought the public hearing was dealing with only the signage. Chief Hesseltine said the Town should decide what it wanted to do with the parking lots before changing the ordinance and that any changes should be community friendly. He added that there had been no problems during the previous storm. Colby said changes should wait until after the DOT project is finished. Jim Kochan said a larger study was necessary which could be part of the comprehensive plan dealing with multi-family housing, off street parking for residential use, and B&Bs. Lois Kwanz described the unwritten rules regarding the Middle Street parking lot which have worked in the past. **Ben Rines, Jr., moved to come out of the public hearing. Vote 5-0-0.** No changes were made in the ordinance.

7. Public Comment

Bill Murray announced he was circulating a petition for the hiring of a Community Development Specialist who would be part planner and part community development.

Peter Eaton said he thought the fines for traffic violations were too strict, not friendly to tourists, and suggested they be changed to improve public relations.

8. Department Head or Committee Chair

a. Department Head Monthly Reports – see submitted reports: Kim Andersson commented on the Transfer Station report of increase in single stream from \$5 to \$125 per ton. She said this should be kept in mind during the budget process. She described a school project on recycling in which her students had participated.

9. Unfinished Business

a. Comprehensive Plan Ad Hoc Committee Process – Kim Andersson: Andersson and Maryellen Barnes had met to discuss forming a full-time committee of ten to fifteen people with co-chairs to develop a comprehensive plan after reviewing the current comp plan and the State regulations, investigating plans of other towns and gathering viewpoints from all segments of Wiscasset. Barnes suggested a budget of \$20,000, or \$40,000 if contracting with a planning consultant, to cover costs such as surveys, maps, and printing. Andersson said the comp plan was needed not only for grant applications but also to determine the direction of the town.

10. New Business

a. Discussion and Introduction of Interim Town Manager: Judy Colby announced that John O’Connell from Boothbay would take over as interim Town Manager on February 4 and will concentrate on the budget, union contracts, and comprehensive plan. The Town will advertise for a Town Manager at some point in the future. O’Connell, who had worked as an interim town manager for Wiscasset in the past, said he was looking forward to working for the town and wished Marian Anderson the best.

b. Monthly Financials

- H.M. PASON Statement of Accounts
- Department Monthly Expense Report

Anderson said the financials were on track. In response to Ben Rines, Jr.’s question, Anderson said that regarding the \$600,000 drop in value of the reserve funds, that was the year-end value and the investment policy would be followed. She added that O’Connell has the policy.

c. Adoption of Wiscasset Municipal Airport Rules and Regulations: Steve Williams, chair of the Airport Advisory Committee presented the draft rules and regulations for the operation of the Wiscasset Airport including diagrams and glossary. Erv Decker said there had never been a similar document since the airport opened in 1960; however, the FAA had been pressuring the airport to adopt the rules and regulations to comply with federal and state standards. He asked the board for its approval. **Kathy Martin-Savage moved to adopt and approve the Wiscasset Municipal Airport Rules and Regulations as submitted. Vote 5-0-0.**

11. Town Manager’s Report

Marian Anderson expressed appreciation to the board. She said she had been working on a transition document for John O'Connell and would provide a copy to the board.

12. Other Board Business

Judy Colby reminded the board that the next regular meeting would be on February 5 and the workshop on unpaid property taxes would take place on February 13 at 5 p.m.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 6:47 p.m. Vote 5-0-0.