

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
JULY 23, 2019

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager John O'Connell

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. **Jeff Slack moved to approve the payroll warrants of July 12 and 19, 2019. Vote 5-0-0.**
- b. **Kathy Martin-Savage moved to approve the accounts payable warrants of July 16 and 23, 2019. Vote 5-0-0.**

3. Approval of Minutes

Kathy Martin-Savage moved to approve the minutes of July 9, 2019. Vote 5-0-0.

4. Special Presentations and Awards – none

5. Committee Appointments

a. Christopher Junturo, Ordinance Review Committee: The board discussed the procedure for appointing committee members. Jeff Slack volunteered to interview, together with the appropriate committee chair, applicants for committee membership. The interview process will begin after the application from Mr. Junturo because the applicant was not informed an interview was required. **Kim Anderson moved to approve Christopher Junturo's appointment to the Ordinance Review Committee. Vote 4-1-0 (Colby opposed). Kathy Martin-Savage moved to take Jeff Slack up on his offer to be a committee applicant reviewer. Vote 5-0-0.** The application form will be revised to include four or five questions and approval by the selectman and committee chair.

6. Public Hearings – none

7. Public Comment

Phil DiVece thanked Ted Snowden and his crew for their work around the Powderhouse -- weed whacking and clearing the path.

Judy Flanagan thanked the Public Works crew for the white line in the town office parking lot, a safety issue which will help drivers and pedestrians.

Jim Kochan said the old curbing removed by the MDOT and taken to the Rod and Gun Club should be saved. He said the blacktop curbs installed on Railroad Avenue will not survive a winter of snowplowing. John O'Connell said he would make sure the town still owns the curbing.

8. Department Head or Committee Chair

a. Wiscasset EMS Director Dennis Simmons- EMS Billing, Introduction of Deputy Director: Deputy Director Erin Bean was unable to be present but will attend the next meeting. Simmons asked the board for direction on handling collectibles. In 2017-2018, uncollectibles were \$106,219, \$3,900 of which was for calls at \$150 where there was no transfer to a hospital. In most cases, those calls were not covered by insurance. Simmons said Mainecare will be raising its rates which will provide additional revenue. **Judy Colby moved to write off \$106,219. Vote 5-0-0.**

Simmons said the current year is the last year of the contract with Dresden. He said the Dresden selectmen were told by the previous EMS Director they were not responsible for the uncollectibles; however, according to the contract they are responsible. Minutes of the meetings where the contract was discussed in 2017 will be checked.

Simmons asked the board for permission to use part of the training room for an office by installing a wall, a door and a window. He said his current office is dark and is too small for two people. Cost of the improvements was estimated at \$2200. There was a consensus that the request be granted, and funds would come from the Municipal Buildings budget.

b. Comprehensive Plan Update – Kimberly Andersson: Andersson said an open meeting was held on June 10 to talk about the comprehensive review process. Discussion included the different types of people who could be represented on the committee such as industry leaders, non-resident stakeholders, those in public finance, students, social services, fund raisers, representatives from local boards and businesses, fisherman, farmers, conservation groups, special interest groups, people with specific skills among others. Andersson will draft a letter to be distributed to the people who originally volunteered who will in turn send the letter to their connections. A list of recommendations will be brought to the selectmen for appointment to the Comprehensive Plan Committee. Andersson has created a Facebook group and a web page and will arrange a link to the Town website.

c. Department Head Monthly Reports: Kim Andersson commented on the loss of long-time Parks and Recreation employees whose hours had been cut.

d. Ordinance Review Committee, Jackie Lowell (in absence of Karl Olson) – Questions from Board regarding memo dated 6/25/2019. In response to Andersson's questions regarding Karl Olson's memo, Lowell said articles relating to parking were found in the Building, Site Plan Review, Zoning and Shoreland sections of the Wiscasset Ordinances, and in addition to making them consistent, the ordinances should take into consideration the number of airbnbs in the downtown area. She said the committee would begin by looking at the memo from Jim Kochan regarding revisions to the parking in the Village I and Village Waterfront districts. Jim Kochan said among the issues are confusing language and inconsistency in the ordinance. He cited the example of a multi-family building that was approved without a parking requirement, which created an impact on public parking. He also recommended that the town begin having airbnbs register with the town to determine how much parking is being used by those establishments. Judy Colby said the current parking regulations are not being followed, but it will have to be determined if public parking for shoppers will be affected by parking for airbnbs. Kochan said

the first step should be to regulate airbnbs. He recommended that the board consider a \$50 business registration fee. Jason Putnam said that problem should be a part of the comprehensive planning process. **Kathy Martin-Savage moved to give permission to the ORC to work on the issues outlined in Olson's memo. Vote 5-0-0.** Recommendations will ultimately be voted on by the townspeople. Kochan was encouraged to apply for membership in the ORC.

9. Unfinished Business

a. Maine Art Gallery Site-walk: The board had visited the building before the meeting. The board requested a list of priorities for the building from David Pope to be followed by a discussion of the board.

10. New Business

a. Pole Permits: **Ben Rines, Jr., moved to approve the CMP Pole Permit applications for Young's Point Road and Rummerill Road. Vote 5-0-0.**

b. Monthly Financials

- Year to date department expense report: Overages in some accounts were noted.
- H.M.Payson Statement of Accounts

c. Bid Openings

- Wiscasset Community Center Locker Replacement: One bid from MHS Sales and Service for \$34,415 including installation was received. **Kim Andersson moved that the Town Manager meet with the Director of Parks and Recreation to discuss the bid. Vote 5-0-0.**

d. Review of Rules of Order and Procedure for Wiscasset Select Board: **Ben Rines, Jr., moved to approve the Rules of Order and Procedure for Wiscasset Selectboard. Vote 5-0-0.** Kim Andersson requested that the Rules of Order be distributed to other boards and committees as an example so that they can also establish their rules of order and procedure. Ben Rines, Jr., said the rules should indicate that voting by phone is not allowed. It had occurred once in the past and that had been approved by MMA. Rines asked the Town Manager to check on the state law regarding voting by phone.

e. New Business License

- Kevin and Ammi Chung, DBA Sea Salt: The comments of the Code Enforcement Officer and Fire Department regarding adequate parking, occupancy, fire escape were discussed. **Kathy Martin-Savage moved to accept the application as presented contingent on John O'Connell checking with the Fire Department and on parking. Vote 5-0-0.**

f. Proposed Solar Power Installation at Airport: O'Connell reported on a preliminary meeting he and Rick Tetrev had with representatives of Cenergy regarding installation of solar power at the airport. Cenergy would use 30 acres of the airport for the 4' x 7' panels; glare would not affect pilots of aircrafts, the installation would use slow-growing grass which is cut once a year and snow plowing would not be a problem. The installation would generate tax revenue.

g. 2018-2019 Carry Forwards: Vernice Boyce said there was \$11,502.78 in overdrafts. This included overdrafts from Parks & Recreation, Senior Center, Municipal Insurance, and Overlay. She asked how the board wanted to handle the overdrafts, whether to take it from contingency or take it to a town

meeting. She said there was \$885,000 in unspendable fund balance; Judy Colby said that the voters have approved using contingency without a special town meeting. Kathy Martin-Savage said in a special town meeting the board would have an opportunity to explain the overdraft. Vernice Boyce said that the largest part of the overdraft is Workers' Comp insurance which was impossible to estimate and may unfairly affect an individual department budget. She advised including Worker's Comp in the Municipal Insurance budget in the future. **Kathy Martin-Savage moved to take the matter to a special town meeting to authorize the board of selectmen to take the necessary amount to cover the overdraft and the money to come from the undesignated funds. Vote 4-1-0 (Andersson opposed).**

In a discussion of amounts carried forward, unfinished projects were discussed such as the Fire Department floors, carpet, telephone upgrading, waterfront structural projects, and other projects where revenues are not being received for expenses. O'Connell said there were "must" projects such as the bathrooms at the pier. Judy Colby said there is \$275,000 in unexpended funds. Kathy Martin-Savage asked that John O'Connell recommend priorities for specific funding to be carried over.

11. Town Manager's Report

- a. Alna Transfer Station Contract: The contract has been signed.
- b. Maine Municipal Association Risk Management visit: A complete report will be made to the board at the next meeting.
- c. Safety Works visits: A complete report will be made to the board at the next meeting.
- d. Town Audit- Begins July 29
- e. Dollar General and Dollar Tree licenses: Both entities have licenses.
- f. Marijuana Legal Update on Recreational-MMA August 21: O'Connell will attend a workshop on August 21 which will include information on public hearings and wording for November ballot.
- g. Stranded Act Communications with Senators King and Collins: The senators have been thanked for their support and O'Connell had visits from representatives of the two senators.
- h. Railroad Avenue Signs: The signs on the curbs have been put back up against the fence. Kim Dolce said the signs on Railroad Avenue are too high and cannot be seen while driving. O'Connell will mention that at the meeting with the DOT on July 24th.
- i. Rick Gaeth had asked for reimbursement for the manhole lifter of \$1275. Gaeth also asked for approval to purchase equipment to process water before it is sent to the river. He had received the following two bids: HACH - \$7,418.50 and USA Bluebook - \$7,289.90. Gaeth asked the board for permission to negotiate with the two firms. **Ben Rines, Jr., moved to authorize the Manager and the Sewage Treatment Plant Manager to review the bids and work with the lowest qualified bidder. Vote 5-0-0.** O'Connell said Gaeth has no way of measuring septic from boats or campers. A flow meter would cost \$3,600. **Kathy Martin Savage moved to allow Rick to get the meter. Vote 5-0-0.**
- j. The parking lot has been striped.
- k. The food vendors at the Art Walks will need temporary business licenses. They are licensed and have insurance but need temporary business licenses. **Ben Rines, Jr., moved to suspend the rules to take up a matter not on the agenda. Vote 5-0-0. Kim Andersson moved that we approve temporary license for one night for the O'Oysters, Blazing Tomato Woodfired Pizza and Scrummy Afters Candy Shoppe. Vote 5-0-0.**
- l. CMP replaced the telephone pole near the platform for music on the common and set up new service for the bandstand and the lights:

12. Other Board Business

a. Executive Session to discuss disposition of publicly held property: At 8:30 p.m., **Kathy Martin-Savage moved that the board enter Executive Session pursuant to 1 M.R.S.A §405 (6) (C). Vote 5-0-0.** At 8:58 the board exited Executive Session. **Ben Rines, Jr. moved to put five tax-acquired properties out to bid. Vote 5-0-0.**

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 9 p.m. Vote 5-0-0.

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AMBULANCE SERVICE AGREEMENT
BETWEEN THE TOWN OF WISCASSET
AND THE TOWN OF DRESDEN

This agreement for ambulance services (the "Agreement") is entered into by and between the Town of Wiscasset, Maine ("Wiscasset") and the Town of Dresden, Maine ("Dresden") (collectively the "Parties").

WHEREAS, Title 30-A M.R.S.A. § 5725(9) authorizes Maine municipalities to raise or appropriate money to provide for public ambulance service, or to support an ambulance service for their residents; and

WHEREAS, Title 30-A M.R.S.A § 3156 authorizes Maine municipalities to aid one another in the event of public safety emergencies by providing municipal fire department resources; and

WHEREAS, Title 30-A M.R.S.A. § 3001 authorizes Maine municipalities to enter into contracts and service agreements; and

WHEREAS, Wiscasset has instituted a public ambulance service and is willing to permit said service to be used by other communities in accordance with the statutory authority cited above:

NOW THEREFORE, the parties hereto mutually covenant and agree as follows:

1. **Term.** This Agreement shall be for a three (3) year period from July 1, 2017 to June 30, 2020.
2. **Fees.** Dresden shall pay to Wiscasset fees in the amount of \$6,000 for the year July 1, 2017 to June 30, 2018; \$6,500 for the year July 1, 2018 to June 30, 2019; and \$7,000 for the year July 1, 2019 to June 30, 2020.
3. **Method of Payment.** Payment for the period of July 1, 2017 to June 30, 2018 will be made to Wiscasset by Dresden within 30 days of receipt of any invoice from Wiscasset. Payments for fees from July 1, 2018 to June 30, 2019 and for July 1, 2019 to June 30, 2020 shall be billed and due in the same manner.
4. **Scope of Services.** During the term of this Agreement, Wiscasset shall provide Dresden with ambulance services. Such services shall include emergency 9-1-1 calls from Dresden. Wiscasset shall treat calls for ambulance service originating from Dresden with equal priority as calls from Wiscasset.
5. **Uncollectables.** In the event Dresden terminates this Agreement before the expiration of its term, Dresden shall be responsible for payment of the uncollectables. Furthermore, Dresden shall still be responsible for any bills that are or will become uncollectable between the period of July 1, 2017 and the last date that Dresden was a party to this Agreement. Payment

of such uncollectable amounts shall be due within 30 days of receipt of an invoice from Wiscasset.

6. **Disclaimer for Third-Party Service.** In the event Wiscasset is unable to render emergency ambulance assistance to Dresden, and Dresden must rely upon a third-party ambulance service, Wiscasset disclaims responsibility for any amounts due to such third-party ambulance service.
7. **Responsibility for Claims.** Wiscasset and Dresden understand and agree that each Party is to be fully and solely responsible for any claims, causes of action, demands, or suits of any kind or nature which may be brought against that Party as a result of services provided pursuant to this Agreement and any acts or omissions within the scope of this Agreement. Accordingly, neither Party hereto undertakes to indemnify the other Party for claims that arise by virtue of any action or inaction pursuant to the Agreement.
8. **Immunity.** Wiscasset and its agent and employees retain all of the immunities available at law while executing their responsibilities pursuant to this Agreement.
9. **Exclusivity.** Dresden agrees to not allow any other public or private ambulance service to utilize public property for the duration of this Agreement.
10. **Termination of Agreement.** Either party may terminate this Agreement for any reason by giving ninety (90) days advance notice in writing to the Town Manager.
11. **Entire Agreement.** This Agreement represents the entire agreement between Wiscasset and Dresden and supersedes any prior agreements, understandings, or representations pertaining to the subject matter of this Agreement and may be amended from time to time only by written agreement of the Parties hereto. Each Party represents that it has the authority to enter into this Agreement and that it is being executed by its duly authorized representatives. This Agreement shall be governed solely by the laws of the State of Maine.
12. **Severability.** If any provision or portion of this Agreement is held to be invalid or unenforceable, the remainder of this Agreement is not affected and remains in full force and effect.

SEEN AND AGREED TO:

TOWN OF WISCASSET

By: Maria Anderson
Its Town Manager

DATED: 7/1/2017

TOWN OF DRESDEN

By: Al H. T.
Its First Selectman

DATED: 7/24/17

By: Greg Keene
Its 2nd Selectman

DATED: 7/24/17

By: Alan Moeller SR
Its 3rd Selectman

DATED: 7-24-17

SELECTMEN MINUTES

POWNBOROUGH HALL

Mon., May 15, 2017

6:00 pm

The Pledge of Allegiance was recited by all.

PRESENT: Dale Hinote, Dwight Keene, Allan Moeller Sr., Selectmen; Trudy Foss, Admin. Assst.; Gerald & Suzie Lilly, Pean & Shari Lilly, Steve Lilly, Brendan Parker, Firemen; Bill Matthews, RSU#2 school committee member; David Probert, Peter Walsh, BRC; Art Mayers, Reporter.

ITEM 1. APPROVE & SIGN MINUTES OF PREVIOUS MEETING – Dale made a motion to approve minutes of the previous meeting, Dwight seconded and all approved.

ITEM 2. APPROVE & SIGN PRESENT WARRANT – Dale made a motion to approve the warrant, Dwight seconded and all approved.

ITEM 3. GENERAL ANNOUNCEMENTS / CITIZENS BUSINESS – The Town Office will be closed Mon., the 29th for Memorial Day. The next Selectmen Meeting will be on Thurs., May 25th at 6 pm at Pownalborough Hall, due to the Holiday.

Citizens Business - Dave Probert asked about the token shortage. Trudy said we just got 300 more tokens made a few weeks ago. Several people had bought up \$100 worth at a time, so we have put a limit of \$40 on them. Also the attendants may not bring them in on the usual day, so we run out before they come or we have to call them to have them bring them in. Hopefully the extra tokens and limit on purchase will make them last so everyone gets what they need.

Peter asked if the Selectmen have made any decisions on the things that they discussed at the BRC meeting last week. Allan said no.

ITEM 4. **AUDIT** - We received our paperwork to sign if we wish to have Brewer do our audit again this year. As it just came and they have not had time to review, they will hold this until next meeting.

ITEM 5. **UNDESIGNATED FUND BALANCE POLICY** – Dale made a motion to adopt this policy without voting on the percentage rate to be used at this time. Allan seconded and all approved. This does not address the Article, that will go in the Town Warrant. Peter would like to know the percentage as soon as we know.

Trudy said that this is her last tax commitment this year and she want to make it clear that she will not break any State laws in order to do what the BRC is asking in this policy.

ITEM 6. **AMBULANCE CONTRACT** – Gardiner Ambulance is \$15,998.48 for this year only. Wiscasset Ambulance is \$6,000 this year, \$6500 next year and \$7,000 in year three. We only pay uncollectables if we cancel our contract early. After some discussion it was determined that Trudy will call each of these towns to set up a meeting for next Monday evening. One at 5pm and one at 6pm.

ITEM 7. **BUDGET** - Bill Matthews said that the Governor is trying to pass a reduction in school superintendents in Maine in order to cut taxes. This includes directors of departments, such as Health Director, Transportation Director, etc. They won't vote on that until after our school vote on May 30th. This vote will be held at Monmouth at 6pm. Any amounts can be amended at that time. Bill said our school budget has increased by 9.2% or \$96,347, this year. Dwight asked why we pay over \$10,000 per student the highest of all of them. Bill said because it is based on our State Valuation. Because of the Governor's budget being after ours if his cuts are passed and the budget is lower than predicted the towns will get the money back.

ITEM 8. **SCHOOL ELECTION** – Sign 8 copies - The school secretary brought in the notices to be posted for the election and left them with the Clerk. The Board signed these for posting.

ITEM 9. **GENERAL BUSINESS**

Time Warner Cable – Update – Trudy had received info on where the lines end and start, so she can now do a listing of the people in those areas for Time Warner. Allan got a call from another Cable Co. and will bring the info to the office.

Marijuana Issues Committee – Update – Julia Simpson has been busy but will be convening this meeting soon.

Town Roads – Culvert Grant – Allan signed a letter that Gartley & Dorsky needed to get the permits started.

Allan said that he has been grading roads. He is also having some chip seal put on Calls Hill Rd. from the Wiscasset line to Doug Levitt's house. This is almost 3 miles at a cost of \$68,000 through All State Asphalt.

Fire Dept. – Steve said that he checked on the truck that is at CW Repair. He is weighing if they should have the body built or buy it at Tractor Supply.

Solid Waste Issue – Household hazardous waste results. Of the 18 that signed up, 13 showed up and disposed their items.

We had an attendant injured at the Recycling Center and had 4 stitches in his hand, due to being cut by a TV tube.

Any other General Business – Dale received a letter from Senator Collins, that she received from a Dresden Resident. They said that they didn't understand why some towns charge excise tax to disabled veterans and others did not. He feels that they should not have to pay excise if they are disabled.

Dale said there is also another one from someone who has a child going to Chop Point who wanted to know about funding that was no longer available.

Trudy asked if these were from the same person and Dale said yes. Trudy said that the State has a tax exemption from excise tax for Disabled Vets that are either blind or an amputee. If they have the correct paperwork from the government they will be exempt from excise tax on one vehicle and will have to go to the State to get their Disabled Vet plates.

Dale made motion to go into **Executive Session** pursuant to 1 M.R.S.A. ss 405(6)(A) for a personnel issue. Dwight seconded and all approved. Time is 7:05pm.

Present: Dale Hinote, Dwight Keene, Allan Moeller, Selectmen & Trudy Foss, Admin. Assist.

Returned from Executive Session at 7:24 pm.

Dale made a motion to approve our previous actions and continue investigating the issue. Dwight seconded and all approved.

Meeting Adjourned at 7:25 pm.

Approved by

Dale Hinote

Dwight W. Keene

Allan Moeller Sr.

BOARD OF SELECTMEN

WISCASSET SELECT BOARD
ASSESSORS AND OVERSEERS OF THE POOR
MINUTES, JUNE 27, 2017

Tape recorded meeting

Present: Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Judy Colby moved to approve the payroll warrant of June 27, 2017. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrant of June 27, 2017. Vote 5-0-0.**

3. Approval of Minutes

Ben Rines, Jr., moved to approve the minutes of June 15 and June 20, 2017. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment

Ed Polewarczyk described an incident which called for action by the EMTs and praised them for their efficiency in treating him. He said the team was outstanding and he thanked them.

Todd Souza expressed disappointment in the voters' decision to not approve the Planning Department budget. He said he hoped that, as a result of the petition being circulated, people will reconsider. He asked who would take up the slack.

Kim Doughty asked that the ballot show the impact on the budget of each financial line item on the warrant. She also asked for the amount of grant money the planner had brought in, as she had read conflicting amounts.

8. Department Head or Committee Chair – none

9. Unfinished Business

a. Year-to-date financials as of June 23, 2017: Marian Anderson said the books will close on Friday and added that Parks and Recreation still had money coming in for summer camps. Ben Rines, Jr. inquired

about the Capital Improvement budget and was advised that the Balance number was not a deficit. In response to a further question, Marian Anderson said there will be loan payments coming in and she hoped funds would not have to be taken from surplus.

Ed Polewarczyk said with tax due dates offset three months from the fiscal year, the Town should have enough money in June to carry through until October when the tax bills are sent out, or the town will have to borrow money for the last three months.

Judy Colby commended the department heads for staying within their budgets.

b. EMS contract with Dresden: Marian Anderson reported that Dresden residents voted at their town meeting to go with Wiscasset EMS for services. The contract is being drafted and will begin July 1. **Judy Colby moved to direct, delegate, and authorize the Town Manager to enter into a contract on behalf of the Town of Wiscasset with the Town of Dresden to provide ambulance services pursuant to the terms discussed by the Selectmen in April, 2017 and the Town Meeting vote this month.** Anderson said Dresden will pay \$6,000 the first year, \$6,500 the second year and \$7000 the third year. Bob Blagden questioned the contract terms regarding the collection of bad debts of Dresden and other towns. Katherine Martin-Savage recommended receiving quarterly reports. In response to questions, Marian Anderson said the board had earlier approved the contract which is scheduled to begin July 1. Ben Rines, Jr. said he had voted for the contract but had serious reservations. **Vote 3-0-2** (Blagden and Martin-Savage abstained.)

10. New Business

a. Discuss future voting location: Marian Anderson said she had been asked about changing the voting location back to the town office. It was suggested that the opinion of the Town Clerk and the ballot clerks be sought. Kathy Martin-Savage and Bob Blagden favored the change. The matter will be discussed at a later date. Todd Souza recommended that the town go back to open town meetings so that ballot questions can be explained more thoroughly to voters. It was also suggested that voting hours begin at 7 a.m. for those working out of town.

b. MDOT Letter: Marian Anderson asked for clarification from the board regarding the letter to the MDOT. Ben Rines, Jr. said the intention of his motion was to support the article as written to reflect the will of the voters. Anderson will make draft copies available to the board.

c. Bid Opening – Chip Seal: The following bids were received:

	<u>Huntoon Hill</u>	<u>Hooper</u>	<u>Old Bath</u>	<u>Beechnut Hill</u>	<u>Hand Plates</u>	<u>Butt Points</u>	<u>Total</u>
Allstate Asphalt	\$37,480.80	\$19,964	\$ 93,753.52	\$12,460.50	\$140/ton	\$10 /sf	\$160,658.82
Crooker Const.	41,028.09	21,853.45	98,477.72	13,525.5		10/sf	\$174,884.76

Judy Colby moved to authorize the Public Works Director and Town Manager to review the bids and award the bid to the lowest qualified bidder. Vote 5-0-0.

d. Review Policy on Correspondence addressed to the Selectmen: Copies of the policy were given to the board for their consideration. Judy Colby commented that any mail received by the office or the select board is public record and therefore is available to the public.

11. Town Manager's Report

Anderson said the referendum on marijuana had passed and she provided the board with the potential next steps and issues regarding marijuana legalization for the Town of Wiscasset. She also put together a summary of next steps regarding modification or other action concerning the Historic Preservation Ordinance.

Anderson reminded the board that in the past the subject of placing the Harbormaster and Shellfish Warden positions under the Police Department had been discussed. Anderson asked if this was the intention of the board. Police Chief Jeffrey Lange reported that he had both a certified harbormaster and certified shellfish warden on the police force. Adding the harbormaster and shellfish warden duties to the police force would not be a cost to the town as the officers would be paid the stipend now paid to the harbormaster and shellfish warden, but fees and fines will increase because of the increased presence of a police officer. Lange said that if the change of these positions to the police department is made, he will have one of his officers trained to prosecute violators and those fines will go to the town. Lange said the officer would also enforce parking when the MDOT plan is complete. Only legal parking places are enforced now; there are parking places in town that are not legal. Anderson said that the office had received two applications for the harbormaster position at a stipend of \$7500, although both had full time jobs. Katherine Martin-Savage moved to put the harbormaster and the shellfish warden under the Police Department. Vote 4-1-0 (Rines opposed).

Anderson reminded everyone that the office would be closed at noon on Friday, June 30.

12 Other Board Business

The chair welcomed State Senator Dana Dow to the meeting, and on behalf of the board thanked Ben Averill for all he had done for the Town of Wiscasset and wished him well in the future.

Bob Blagden asked that the tables be arranged so that the board members can see each other more easily than they can with the present arrangement.

Judy Colby moved to go into executive session pursuant to 1 MRSA §405(6)(A) to discuss a personnel matter. Vote 3-2-0 (Rines and Blagden opposed). Rines and Blagden did not attend the executive session. **Judy Colby moved to come out of executive session. Vote 3-0-0.**

13 Adjourn

The meeting adjourned at 7:30 p.m.

WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
APRIL 4, 2017

tape recorded meeting

Present: Vice Chair David Cherry, Chair Judy Colby, Larry Gordon, Ben Rines, Jr., Jeff Slack and
Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 7:03 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. David Cherry moved to approve the payroll warrants of March 24 and 31, 2017. Vote 5-0-0.
- b. David Cherry moved to approve the accounts payable warrants of March 28 and April 4, 2017. Vote 5-0-0.

3. Approval of Minutes

Jeff Slack moved to approve the minutes of the Capital Improvement Workshop on March 13, 2017, of the Budget Workshop on March 16, 2017, of the Budget Workshop on March 20, 2017 and the minutes of meetings on March 21, March 23 and March 28, 2017. Vote 5-0-0.

4. Special Presentations or Awards

a. Todd Souza: Judy Colby presented a plaque to Souza in appreciation for his 14 years of dedicated service to the Wiscasset Community Center.

5. Committee Appointments

a. Jeff Slack said he and the Police Chief had interviewed the volunteers for the Public Safety Advisory Council. Slack moved to appoint Gregory Uthoff, Brad Sevaldson, Marie Reinhardt, John Reinhardt, Holly Giles, Coleen Gilliam, and Jody Elwell to the Public Safety Advisory Council. Vote 5-0-0.

6. Public Hearings

Ben Rines, Jr., moved to open the public hearing for the liquor license renewal for Cecilio Juntura, DBA Taste of Orient and Tony Bickford, DBA Little Village Bistro. Vote 5-0-0. There were no questions or comments and the Police Chief reported no problems. Ben Rines, Jr., moved to come out of the public hearing. Vote 5-0-0. Ben Rines, Jr., moved to grant a liquor license to the Taste of Orient and Little Village Bistro. Vote 5-0-0.

7. Public Comment

Robert Buchina asked the select board to add an article to the warrant requesting that all property tax increases be paid for by the surplus accounts of both school and town.

Preston Dunning, Harbormaster, reported that he has been working with the Waterfront Committee and had talked with some of the local worm dealers about taking the worm cars off the float. Another ongoing problem is lobster crates being left on the float for more than the allowed 24 hours. In response to Judy Colby's question, Dunning said he is working on the problem of wormers' crates on the recreational pier; he has removed old crates without names or numbers. He said applications for moorings may be obtained from him or the Town. His winter schedule includes a visit to the harbor at least once a week plus a drive-by both morning and night and he is available by phone and email; the summer schedule will include being at the Town Office one day a week and at the harbor on weekends.

b. Waterfront Committee-2017 Pier Vendor Applications: Tammy Brooks, who rents space on the Recreational Pier for QT's Ice Cream Parlor, asked if the fee for the summer permit could be lowered on the Recreational Pier until it is better established as the Creamery Pier is. Although she has advertised extensively and installed the allowed signage, business is slower than at the Creamery Pier and her income fell from \$40,000 to \$11,000 last year. She suggested leaving the winter fee at \$300, but starting the summer permit at \$250 and increasing the fee over five years to \$400. **Jeff Slack moved to lower the permit fee to \$250 on the Recreational Pier for this summer season and revisit each year. Vote 5-0-0.** The difference in fees for the two piers will be clarified in the policy.

Ben Averill provided sketches of the piers with vendor locations. A sculpture previously approved, QT's Ice Cream Parlor and Maine Kayak will have locations on the Recreational Pier if approved. Maine Kayak has also applied for space on the Creamery Pier for ticket sales along with Sprague's Lobster, Wiscasset Area Chamber of Commerce, Forgotten Recipes and The Potter's Shed. Because the board had questions regarding the space Maine Kayak's wheeled rack for the kayaks (capable of being locked) would occupy on the Recreational Pier, the application was tabled. The Chamber of Commerce asked that its fee be waived. **Jeff Slack moved to approve Sprague's Lobster, Forgotten Recipes, The Potters Shed, QT's Ice Cream Parlor, to waive the fee for the Chamber of Commerce and postpone the application from Maine Kayak. Vote 4-1-0. (Cherry opposed).**

c. EMS Director Toby Martin-Dresden proposal: Martin sought the board's approval to bid on EMS coverage for Dresden. Dresden currently has coverage from Gardiner; however, it has expressed an interest in coverage from Wiscasset. Martin recommended offering a three-year contract at \$6,000 for the first year, and an increase of \$500 each year for years two and three with a clause indicating that if the contract is broken, Dresden would be responsible for the unpaids. Dresden currently has 50 calls per year and he estimated that revenue would be \$15,000 to \$17,000 per year without the subsidy. In response to Larry Gordon's question, Martin said if Wiscasset discontinued EMS service, any contracts with neighboring towns would be transferred to whatever entity took over service. In response to Kim Andersson's question, Martin said that if service were increased, another ambulance would be needed. The 2003 ambulance is aging and Martin proposed using the revenue from Dresden for a lease purchase of a new ambulance. This would not change the operational budget and the department would have two ambulances plus one in reserve. In response to Bill Barnes' question, Martin said additional staff would not be needed. **David Cherry moved to go into negotiations for a three-year contract with Dresden for EMS coverage with a non-appropriation clause and, based on negotiations, the starting rate would be \$6,000 for the first year, \$6,500 for the second year and \$7,000 for the third year. If Dresden backs out of the contract, it will be responsible for the uncollectibles.** Cherry said without adding staff, a contract would add \$20,000 to \$23,000 which could be used for replacing or refitting an ambulance. **Vote 4-1-0 (Gordon opposed).**

At 7:25, the board took a five minute recess.

d. Wiscasset Parking Subcommittee Steve Christiansen, Susan Robson and Chief Jeffrey Lange – Parking recommendations (no action required): The subcommittee, which is only advisory, had submitted its recommendations for parking in the downtown area in coordination with the MDOT traffic plan. Ben Rines, Jr., encouraged enforcement of present laws before recommending anything new. Chief Lange said the ordinance needed to be clear in order for the police to enforce the present parking restrictions and the committee will be looking at inconsistencies in order to revise the ordinance. Lange will be meeting with MDOT on the recommendations.

9. Unfinished Business

a. Review of mooring fees: A comparison of mooring fees indicated that Wiscasset's fees were higher than those of neighboring towns, and no increase was recommended.

b. Proposed new ordinance and ordinance revisions: The ordinances will be reviewed at the next meeting.

10. New Business

a. Municipal Deed Release-Karena Field: **Judy Colby moved to sign the Municipal Release Deed. Vote 5-0-0.**

b. Annual Town Meeting Warrant: In order to show the voters how select board and budget committee members voted rather than a consensus, **Ben Rines, Jr., moved that the warrant display the individual votes of the board of selectmen and the budget committee members. Vote 5-0-0.**

Article 68: **Judy Colby moved that the select board had no recommendation. Vote 5-0-0.**

Articles 69 and 70: There was public discussion on these two articles including the reason for the articles appearing on the warrant. It was pointed out that voters would have the opportunity to vote for or against the Planning Department budget, so there would be no need for a non-binding referendum on keeping the Planning Department. With regard to the non-binding referendum on closing one school and tuitioning out students, it was the consensus of the board and public that not enough research had been done and the voters were not given enough information to make an intelligent decision. **Ben Rines, Jr., moved to remove Article 69 from the warrant. Vote 4-1 (Slack opposed). Ben Rines, Jr., moved to remove Article 70 from the warrant. Vote 3-2-0 (Cherry and Slack opposed).** During the discussion of Article 70, School Superintendent Heather Wilmot said that the school department is on track to have over \$1 million in tuition revenue (including special needs students) next year to offset the budget. In response to Ben Rines' question on the \$380,000 the Town owes the School Department, Treasurer Shari Fredette said \$380,000 was not included in the estimate by the RSU Financial Manager of the amount the Town owed the RSU because the tax commitment on which the debt was based was incomplete at that time. The Town and the School Department are working on a resolution of the situation. In response to Bob Blagden's question, Marian Anderson said that combining the unassigned fund balance of \$37,708 with the net proceeds from the sale of the primary school (\$380,640) the Town has approximately \$418,000 to reduce the tax rate.

c. Town Manager's Contract: **Judy Colby moved to approved a new two-year contract for the Town Manager effective August 18, 2017. Vote 4-1-0 (Rines opposed).**

11. Town Manager's Report: Anderson reminded the board and public of the celebration on Friday, April 7, from 5 to 7 at the Community Center to show the town's appreciation for Todd Souza's work with the Town.

12. Other Board Business

a. Abatement- Jeff Slack moved to approve the abatement for Richard Mank at 432 Lowelltown Road in the amount of \$1,586.61 as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.

13. Adjournment

Ben Rines moved to adjourn in honor and memory of Sally Brun, Wiscasset's oldest resident who passed away. Vote 5-0-0.



Dresden selects Wiscasset Ambulance Service

Residents approve \$849,756 municipal budget

By ART MAYERS, News Contributor | Posted: Saturday, June 17, 2017 - 5:15pm

The choice of an ambulance service captured the majority of the discussion at Dresden's annual town meeting Saturday, June 17.

Article 17 called for the town to enter into a three-year contract with Wiscasset Ambulance Service at a cost of \$6,000 for the first year. The town has used Gardiner Ambulance Service for the past three years.

"We will not have to pay for uncollectables," Selectman Allan Moeller Sr. said as the primary reason for making the change. To make it, the town will owe \$43,000 to Gardiner, part of which was for bills left unpaid by Dresden residents.

Gardiner Fire and Rescue Chief Al Nelson said Dresden had been offered an introductory, no charge contract three years ago. He said the uncollected amounts were determined in a two-year cycle allowing collection agencies time to complete the process before submitting a bill to the town. Former Selectman Dave Probert said



Wiscasset EMS Director Toby Martin explains the service contract. ART MAYERS/Wiscasset Newspaper

the town had set aside \$3,000 each year to cover the uncollected bills.

Wiscasset EMS Director Toby Martin said Wiscasset had established a policy not to charge residents for unpaid bills. In terms of quality of service, Gardiner Chief Nelson said he had 14 paramedics on his roster. Wiscasset Chief Martin said a paramedic would be on the first ambulance sent to a call.

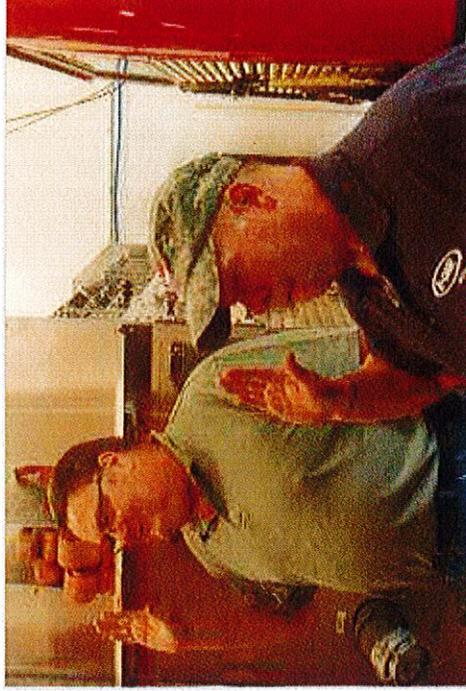
As for response time, Nelson said the average time in 2016 was 15 minutes with a range of four to 36 minutes. Although Wiscasset was not under contract, Martin said they had arrived at a mutual aid call at the Gardiner bridge in 10 minutes and to a recent accident scene in 14 minutes.

Martin said Dresden residents could subscribe to a supplemental program that would pay for ambulance costs not covered by insurance. The annual cost is \$50 for a family and \$25 for a single subscription. Moderator Bob Lenna determined the vote on the article was in the positive with a show of hands.

Article 27 asked voters to approve a \$418,763 highway budget, an increase of \$105,789. Moeller said the increase was not as large as it might appear because in previous years unspent highway funds had rolled over to the next year's roads account. This year unspent money was put into surplus with the full amount to be appropriated placed in the article, he said. Up to \$35,000 will be used to match an \$83,000 grant from the Maine Department of Environmental Protection to replace a culvert on Bog Road, Moeller said. He said the town was spending \$10,000 annually to maintain the culverts on that



Dresden residents approve a warrant article. ART MAYERS/Wiscasset Newspaper



Dresden Assistant Fire Chief Ron Theriault and Fire Chief Steve Lilly are sworn in at the fire station June 17. ART MAYERS/Wiscasset Newspaper

Dresden residents approve switch of ambulance services, from Gardiner to Wiscasset at Town Meeting

cm centralmaine.com/2017/06/18/dresden-residents-approve-switch-of-ambulance-services-from-gardiner-to-wiscasset-at-town-meeting/

By Keith Edwards **Kennebec Journal**

June 18, 2017

Residents at the annual Town Meeting voted to switch ambulance services, leaving Gardiner Ambulance and following the Selectmen's recommendation to go with Wiscasset Ambulance instead.

The vote, which First Selectman Dale Hinote said was fairly close, came after debate by residents and presentations from both Wiscasset Ambulance officials and Gardiner Fire Chief Al Nelson.

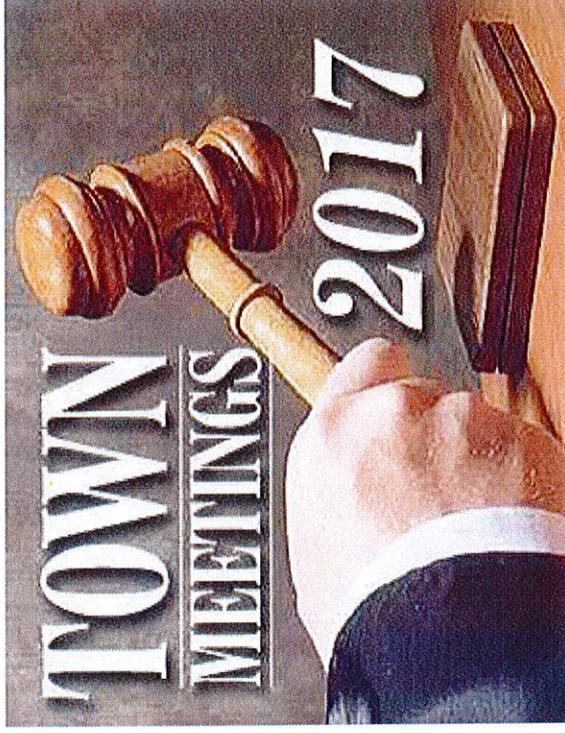
Hinote said the main difference between the cost of the two services is Wiscasset Ambulance won't charge Dresden for fees it cannot collect from Dresden residents who use the service but who don't pay, or whose insurance doesn't pay, the fees for the service.

"Our main concern with Gardiner was the large amount of uncollectibles," Hinote said Sunday. "We don't have any sort of collection agency, and we can't place liens on property for medical bills. So we could end up spending a lot."

He said over the last three years the bill for services provided by Gardiner Ambulance to Dresden residents who didn't pay, themselves or through their insurance, for ambulance services has reached \$43,000.

He said Wiscasset Ambulance doesn't plan to seek payment, from the town, for debts from Dresden residents deemed uncollectible.

Hinote said some residents at Saturday's meeting argued Gardiner may offer better service, because it has a higher percentage of paramedics on its ambulance crews.



Hinote said the charges in the town's new contract with Wiscasset Ambulance are in the same ballpark as the fees charged by Gardiner, other than the aforementioned issue of uncollectible debt.

Residents authorized Selectmen to enter into a three-year contract with Wiscasset Ambulance, at a cost of \$6,000 the first year, \$6,500 the second, and \$7,000 the third, final year.

About 100 residents attended the two-hour-long meeting at Pownalborough Hall, approving every warrant item put before them, according to Hinote.

Appropriations for the town budget totaled \$850,000, an increase of \$141,000 over the current year, according to the warrant for the meeting.

Proposed spending on roads is up substantially, with Selectmen and the Budget Committee recommending \$419,000, up by \$106,000 from the current year.

Hinote said town officials plan to have dirt roads in town paved, more money was needed for sand and salt because budgets for those winter-road materials have been underfunded in the past, and the town is also providing some matching money for an \$83,000 grant to do culvert work in Dresden.

Spending on sand and salt more than doubled, with \$39,000 approved by residents for sand, up from \$15,000, and \$36,000 approved for salt, also up from \$15,000.

Voters agreed to take \$80,000 from surplus to reduce the amount of money that will need to come from taxpayers to fund the budget. Hinote said information needed to set the tax rate is still being collected but speculated there will probably be a modest increase in the property tax rate.

On Tuesday voters elected town officials.

Incumbent Third Selectman Allan Moeller was re-elected, with 127 votes to challenger Michael Nysten's 91.

Town Clerk Patricia Theriault was re-elected, with 125 votes, but declined the appointment and instead resigned because, Hinote said, she's leaving for a another job. So Shirley Storkson, the second highest vote-getter, with 106, was appointed town clerk instead.

9a



698 Bath Rd. Wiscasset, ME 04578

207-882-6861

www.monkeyCmonkeyDo.com

1/28/19

Board of Selectmen
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

RE: Abatement of Sewer Charges

Hello,

My name is Roland Lacombe co-owner of Monkey C Monkey Do at 698 Bath road in Wiscasset. We are a family owned business operating seasonally from Mid-May to Early October (Columbus Day) .

A few weeks ago, we received a water/sewer bill for consumption from October to December quarter for an incredible \$2,802.72! That is more than 40 times higher than our normal consumption for this quarter, and 5 times higher than any quarter during our peak months of July, August and September. In the past, we've had two occasions when pipes burst due to cold weather. In 2012 a connection to an outdoor water fountain cracked, and in 2017, a pipe inside an exterior wall burst flooding an upstairs bathroom. In both these instances, our water usage spiked temporarily and we paid the water/sewer bill. In both cases, the consumption returned to zero for following quarter, once the repairs were made.(Our portion of the building is not used during the Winter months) We now close all the valves to the toilets and lavatories when we close for the season by mid October. We also close the valve for the underground pipe leading to the exterior drinking fountain.

Below is a breakdown of fourth quarter usage for our facility since we opened:

- 2010 – 400 cu ft
- 2011 - 200 cu ft
- 2012 - unable to locate copy
- 2013 - 500 cu ft
- 2014 300 cu ft
- 2015 400 cu ft
- 2016 400 cu ft
- 2017 – 3,400 cu ft caused by a burst pipe in an exterior wall.
- 2018 - 16,300 cu ft

(2)

I immediately called the Wiscasset Water District upon receiving this bill, and explained that all the plumbing in the building had been turned off since Mid October and that the problem must be outside the building. I requested time to allow the ground to thaw so that we could have the outside pipe inspected in the Spring, since there was no usage in the building itself. We were told that they no longer have the authority to make any adjustments, and that I would have to take up the matter with the town manager.

Upon advice of counsel, I am advising you of this situation. I am stating that there has been no water flowing into the sewer system from our location other than the normal usage between October 1st and 12th, 2018, (Between 300-400 cu ft). We have asked the Water District to "pull" the meter in the meantime, to prevent any further leakage.

Therefore, we respectfully request an abatement of the sewage processing charge of \$1232.45, leaving a balance of \$72.00 (minimum charge) to reflect our average usage of 400 cu ft. during this time period.

We, in turn have submitted payment of \$1498.27 ^{1,299} which represents the metered "water" portion of the bill, since we cannot dispute that the water did not flow through the meter.

Finally we will have the suspect pipe and connections inspected once the ground thaws, and if it is the source of the problem, have it repaired or replaced as needed

Thank you for your consideration of this request.

Respectfully,

[Signature]
Roland P. Lacombe,
Monkey C Monkey Do.

Cc; Wiscasset Water District
Donna Morris

MONKEY C MONKEY DO, LLC 698 BATH RD WISCASSET, ME 04578		52-7376/2112 DATE: <u>2-15-19</u>	3589
	PAY TO THE ORDER OF <u>Wiscasset Water Dist</u>	<u>\$ 1498.27</u>	
	<u>Fourteen hundred ninety-eight and 27/100</u>	DOLLARS	
	FIRST Federal Savings <small>Wiscasset, Maine 04578</small>		
MEMO <u>00332-4th WATER</u>			
			
	⑆ 211273765⑆ 166199⑆ 3589		

Town of Wiscasset

General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information

698 Bath Rd. Service Street Address N/A # of Bedrooms 932 Account #

Monkey C Monkey Do Last Name or Business Name Rolando Lacombe First Name

207-982-6861 - 207-751-2866 Contact Phone ROLANDO@MonkeyCMonkeyDo.com Contact email

12/27/18 Date of contested Bill \$ 2802.72 Amount owed on contested bill

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

All past due amounts owed have been paid and this account is in good standing.

A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____

Subpart B - Reason For Abatement Request

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form

		Dates
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1 _____	B1
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2 _____	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3 _____	B3 10-1-18 to 10-15-18

Kathleen Onorato

From: Roland Lacombe <rolandlacombe@hotmail.com>
Sent: Friday, July 26, 2019 1:19 PM
To: manager@wiscasset.org; roland@monkeyCmonkeyDo.com
Cc: admin@wiscasset.org; 'Rick Gaeth'; 'Water district'; codes@wiscasset.org;
treasurer@wiscasset.org
Subject: Re: Site visit July 25, 2019

Mr. O'Connell,

Thanks for getting back. I'll reach out to Mrs. Morris to see when she would be able to give us access to the basement where the meters are, and get back to Mr. Mullins to set up a convenient time.

Meanwhile, as per our conversation in your office, I am attaching copies of this year's water bills.

My concerns are as follows:

The meter was reconnect in April of this year.

We only had office staff in the building during April and were not open to the public. So 100 cubic ft of Water usage would make sense. (I assume that is the minimum)

In May, we only opened 4 weekend days and had a total of 456 customers - Our usage was listed as 1600 cu ft. which seems a bit high but we have nothing to compare it to since this is the first year that the meter has been read monthly vs. quarterly.

However in June when we opened for the season, we had 25 operating days and a total of 1535 people, yet our consumption is only listed as 700 cu ft.

So it makes no sense to me that we operated 6 times more days, had 4 times more guests pass through our doors and yet we supposedly used less than half the amount of water as we did in May.

I'm not trying to be difficult or argumentative, and I am happy to pay for services that we actually use, but something is amiss. We did find a break in the outside line that feeds our "misters" and water fountain this past spring which may account for the high usage after we closed and before we turned off the main, but that would not explain why the May bill is more than double the one for June.

I look forward to meeting with Mr. Mullins and hopefully getting this resolved.

I would appreciate you including this email along with the copies

Regards,

Roland Lacombe

Monkey C Monkey Do, LLC.

From: manager@wiscasset.org <manager@wiscasset.org>
Sent: Friday, July 26, 2019 11:16 AM
To: 'Roland Lacombe' <rolandlacombe@hotmail.com>; roland@monkeyCmonkeyDo.com
<roland@monkeyCmonkeyDo.com>
Cc: admin@wiscasset.org <admin@wiscasset.org>; 'Rick Gaeth' <wwtp@wiscasset.org>; 'Water district'
<wiscwater@myfairpoint.net>; admin@wiscasset.org <admin@wiscasset.org>; codes@wiscasset.org
<codes@wiscasset.org>; treasurer@wiscasset.org <treasurer@wiscasset.org>
Subject: RE: Site visit July 25, 2019

Dear Mr. Lacombe,

We were sorry to have missed you yesterday.

I am on vacation this next week but I have asked Bruce Mullins, our Code Enforcement Officer to meet with you and Ms. Morris. The purpose would be for him to look in the cellar at the water meters.

Your request for abatement will be on the agenda for the August 6th meeting of the Board of Selectmen.

Mr. Mullins can be reached at the Town Office number, 882-8200 and his extension is 109. His hours on Monday are 7am to 5pm. He works half days on Tuesday and Thursday from 7 am to noon.

Sincerely,

John W. O'Connell

Wiscasset Town Manager

Email: manager@wiscasset.org

Phone: 207-882-8200 Ext. 108

From: Roland Lacombe <rolandlacombe@hotmail.com>

Sent: Thursday, July 25, 2019 9:04 AM

To: manager@wiscasset.org; roland@monkeyCmonkeyDo.com

Cc: admin@wiscasset.org; 'Rick Gaeth' <wwtp@wiscasset.org>; 'Water district' <wiscwater@myfairpoint.net>

Subject: Re: Site visit July 25, 2019

Good Morning Mr. O'Connell,

Very sorry I missed you. We have another business in Brunswick, and an alarm was set off at 6:00 am which I had to tend to. Unfortunately, I didn't see this email until I returned to the course shortly after you left, or would have certainly attempted to reach you.

Would it be possible to reschedule? I can make myself available most any time. We do have a large Summer camp group today from 9:00 am to about 2:00 pm, but have no large groups scheduled for tomorrow July 26th. I can also show you the area where we discovered the exterior leak. It may also be helpful to include Donna Morris so that she could grant us access to the basement area where the meters and shut-offs are. Once again, very sorry I missed you, and very much appreciate your willingness to respond to this matter so quickly.

Looking forward to hearing from you.

Respectfully,

Roland Lacombe.

From: manager@wiscasset.org <manager@wiscasset.org>

Sent: Wednesday, July 24, 2019 5:48 PM

To: roland@monkeyCmonkeyDo.com <roland@monkeyCmonkeyDo.com>

Cc: admin@wiscasset.org <admin@wiscasset.org>; 'Rick Gaeth' <wwtp@wiscasset.org>; 'Water district' <wiscwater@myfairpoint.net>

Subject: Site visit July 25, 2019

Good Evening Mr. Lacombe,

I will be at your location about 7:30 with Chris from the Water District. And perhaps Rick from the Wastewater Treatment Plant if his schedule permits. This visit is solely for me to look at the different structures and meter locations so I can better understand the situation.

I expect the visit to take about ten minutes.

John W. O'Connell

Wiscasset Town Manager

Email: manager@wiscasset.org

Phone: 207-882-8200 Ext. 108

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578

Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net

MORRIS, RICHARD & DONNA
 (MONKEY C MONKEY DO)
 698 BATH ROAD
 WISCASSET ME 04578

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 12:30 pm
 (After 12:30 is by chance only)

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site (www.wiscasset.org) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

<http://www.wiscasset.org/uploads/originals/2017-ccr-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
932	COMMERCIAL	698 BATH ROAD (MCMD)	12/27/18	10/01/2018 to 12/27/2018

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	919	756	163

Water		Sewer	
Description	Amount	Description	Amount
Regular	1,420.16	Regular	1,304.00
Tax	78.11	Past Due	0.45
Past Due	0.00	Liened	0.00
Credit	0.00	Credit	0.00
Water Due	1,498.27	Sewer Due	1,304.45

12.25 Annual interest on unpaid balances

7% Annual interest on unpaid balances

Total Due Water & Sewer 2,802.72

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment

We accept Cash, Check, Bank Check or Money Order

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402

Account 932
 Name MORRIS, RICHARD & DONNA
 Location 698 BATH ROAD (MCMD)

E-Mail: info@monkeycmonkeydo.com

Date Due	Water	Sewer	Total Owed	Amount Paid
01/27/2018	1,498.27	1,304.45	2,802.72	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 12:30 pm

Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site (www.wiscasset.org) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

MORRIS, RICHARD & DONNA
 (MONKEY C MONKEY DO)
 698 BATH ROAD
 WISCASSET ME 04578

<http://www.wiscasset.org/uploads/originals/2018-consumer-confidence-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
932	COMMERCIAL	698 BATH ROAD (MCMD)	04/26/19	04/01/2019 to 04/26/2019

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	920	919	1

Water		Sewer	
Description	Amount	Description	Amount
Regular	28.83	Regular	24.00
Tax	1.59	Past Due	1,410.49
Past Due	0.00	Liened	0.00
Credit	0.00	Credit	0.00
Water Due	30.42	Sewer Due	1,434.49

13.25 Annual interest on unpaid balances

7% Annual interest on unpaid balances

Total Due Water & Sewer 1,464.91

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment

We accept Cash, Check, Bank Check or Money Order

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402

Account 932
Name MORRIS, RICHARD & DONNA
Location 698 BATH ROAD (MCMD)

E-Mail: info@monkeymonkeydo.com

Date Due	Water	Sewer	Total Owed	Amount Paid
05/26/2019	30.42	1,434.49	1,464.91	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 12:30 pm

Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site (www.wiscasset.org) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

MORRIS, RICHARD & DONNA
 (MONKEY C MONKEY DO)
 698 BATH ROAD
 WISCASSET ME 04578

<http://www.wiscasset.org/uploads/originals/2018-consumer-confidence-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

452

Account	Rate Class	Location	Billing Date	Billing Period
932	COMMERCIAL	698 BATH ROAD (MCMD)	05/28/19	05/01/2019 to 05/28/2019

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	936	920	16

Water		Sewer	
Description	Amount	Description	Amount
Regular	141.41	Regular	128.00
Tax	7.78	Past Due	1,434.50
Past Due	30.45	Liened	0.00
Credit	0.00	Credit	0.00
Water Due	179.64	Sewer Due	1,562.50

13.25 Annual interest on unpaid balances 3759 7% Annual interest on unpaid balances

Total Due Water & Sewer 1,742.14

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment

We accept Cash, Check, Bank Check or Money Order

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402

Account 932
 Name MORRIS, RICHARD & DONNA
 Location 698 BATH ROAD (MCMD)

E-Mail: info@monkeycmonkeydo.com

Date Due	Water	Sewer	Total Owed	Amount Paid
06/28/2019	179.64	1,562.50	1,742.14	

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578

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 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 12:30 pm

Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net

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MORRIS, RICHARD & DONNA
 (MONKEY C MONKEY DO)
 698 BATH ROAD
 WISCASSET ME 04578

<http://www.wiscasset.org/uploads/originals/2018-consumer-confidence-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
932	COMMERCIAL	698 BATH ROAD (MCMD)	06/27/19	06/01/2019 to 06/27/2019

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	943	936	7

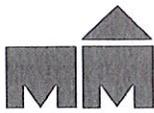
Water		Sewer	
Description	Amount	Description	Amount
Regular	63.47	Regular	56.00
Tax	3.49	Past Due	1,585.66
Past Due	179.95	Liened	0.00
Credit	0.00	Credit	0.00
Water Due	246.91	Sewer Due	1,641.66

13.25 Annual interest on unpaid balances

7% Annual interest on unpaid balances

Total Due Water & Sewer 1,888.57

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.



Maine Municipal Association

check w/ vernice

9b

Carryforward

contingency - depends on
town rate

fire dept - \$10,000
to floor

municipal bldg - \$4,000
to floor

Public Works - \$14,000
(4 catch basins 8000)
(2 tree removal 2000)
striping - 4,000

waterfront 10,000

Bathrooms,
Pier repair

check w/ Dept Heads

LOCAL GOVERNMENT
begins with **you**

Expense Summary Report

JOC
CARRY FORWARDS
?

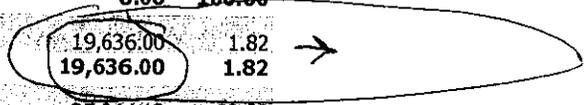
Fund: 1
ALL Months

109

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	197,868.00	186,155.71	11,712.29	94.08
10 - Personnel	111,914.00	119,760.21	-7,846.21	107.01
20 - Utilities	4,085.00	3,379.99	705.01	82.74
30 - Services	1,000.00	673.60	326.40	67.36
40 - Insurance	45,434.00	36,452.54	8,981.46	80.23
50 - Supplies/Equipment	8,050.00	5,000.98	3,049.02	62.12
60 - Repairs & Maintenance	2,205.00	1,080.33	1,124.67	48.99
70 - Staff Expenses	24,460.00	19,440.86	5,019.14	79.48
80 - Debt Service	470.00	367.20	102.80	78.13
90 - Other Expenses	250.00	0.00	250.00	0.00
101 - AIRPORT	84,447.00	82,897.01	1,549.99	98.16
10 - Personnel	39,261.00	32,785.41	6,475.59	83.51
20 - Utilities	11,929.00	15,163.59	-3,234.59	127.12
30 - Services	4,410.00	2,532.06	1,877.94	57.42
40 - Insurance	8,347.00	12,023.80	-3,676.80	144.05
50 - Supplies/Equipment	4,382.00	3,136.89	1,245.11	71.59
60 - Repairs & Maintenance	10,863.00	8,074.19	2,788.81	74.33
70 - Staff Expenses	4,255.00	2,518.63	1,736.37	59.19
90 - Other Expenses	1,000.00	6,662.44	-5,662.44	666.24
102 - ANIMAL CONTROL	11,487.00	9,514.79	1,972.21	82.83
30 - Services	5,280.00	4,306.60	973.40	81.56
50 - Supplies/Equipment	575.00	0.00	575.00	0.00
70 - Staff Expenses	1,700.00	1,228.71	471.29	72.28
90 - Other Expenses	3,932.00	3,979.48	-47.48	101.21
103 - ASSESSING	6,654.00	4,214.96	2,439.04	63.34
30 - Services	5,634.00	4,034.95	1,599.05	71.62
50 - Supplies/Equipment	800.00	150.01	649.99	18.75
70 - Staff Expenses	220.00	30.00	190.00	13.64
104 - BOARDS & COMMITTEES	2,843.00	1,800.18	1,042.82	63.32
10 - Personnel	2,540.00	1,517.25	1,022.75	59.73
30 - Services	100.00	166.86	-66.86	166.86
70 - Staff Expenses	203.00	116.07	86.93	57.18
105 - CELEBRATION	12,000.00	10,880.48	1,119.52	90.67
90 - Other Expenses	12,000.00	10,880.48	1,119.52	90.67
106 - TOWN CLERK	88,215.00	85,480.28	2,734.72	96.90
10 - Personnel	45,178.00	45,313.35	-135.35	100.30
30 - Services	6,725.00	6,668.03	56.97	99.15
40 - Insurance	25,022.00	24,294.70	727.30	97.09
50 - Supplies/Equipment	3,550.00	1,873.90	1,676.10	52.79
70 - Staff Expenses	7,390.00	6,894.30	495.70	93.29
80 - Debt Service	350.00	436.00	-86.00	124.57
107 - CODE ENFORCEMENT	49,507.00	32,961.22	16,545.78	66.58
10 - Personnel	28,490.00	27,875.04	614.96	97.84
40 - Insurance	13,456.00	2,432.17	11,023.83	18.07
50 - Supplies/Equipment	1,550.00	337.19	1,212.81	21.75
70 - Staff Expenses	6,011.00	2,316.82	3,694.18	38.54
108 - COMMUNITY ORGANIZATIONS	62,265.00	62,265.00	0.00	100.00
90 - Other Expenses	62,265.00	62,265.00	0.00	100.00
109 - CONTINGENCY	20,000.00	364.00	19,636.00	1.82
90 - Other Expenses	20,000.00	364.00	19,636.00	1.82
110 - CONTRACTUAL SERVICES	160,300.00	134,355.82	25,944.18	83.82
30 - Services	160,300.00	134,355.82	25,944.18	83.82

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Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
111 - COUNTY TAX CONT'D				
111 - COUNTY TAX	611,353.83	611,353.83	0.00	100.00
90 - Other Expenses	611,353.83	611,353.83	0.00	100.00
112 - DEBT SERVICE	243,234.00	230,034.48	13,199.52	94.57
80 - Debt Service	243,234.00	230,034.48	13,199.52	94.57
113 - ELECTIONS	18,046.00	9,907.73	8,138.27	54.90
10 - Personnel	5,445.00	3,561.91	1,883.09	65.42
30 - Services	9,119.00	5,376.52	3,742.48	58.96
40 - Insurance	200.00	107.14	92.86	53.57
50 - Supplies/Equipment	1,950.00	311.15	1,638.85	15.96
70 - Staff Expenses	1,332.00	551.01	780.99	41.37
114 - EMS/AMBULANCE	553,227.00	520,665.65	32,561.35	94.11
10 - Personnel	383,251.00	367,906.46	15,344.54	96.00
20 - Utilities	3,000.00	1,368.04	1,631.96	45.60
30 - Services	32,000.00	24,424.86	7,575.14	76.33
40 - Insurance	40,813.00	54,614.51	-13,801.51	133.82
50 - Supplies/Equipment	27,300.00	20,159.85	7,140.15	73.85
60 - Repairs & Maintenance	15,000.00	12,619.35	2,380.65	84.13
70 - Staff Expenses	51,863.00	39,572.58	12,290.42	76.30
115 - FIRE DEPARTMENT	148,242.00	128,372.34	19,869.66	86.60
10 - Personnel	59,436.00	47,419.92	12,016.08	79.78
20 - Utilities	1,647.00	1,174.79	472.21	71.33
40 - Insurance	26,048.00	26,561.17	-513.17	101.97
50 - Supplies/Equipment	12,938.00	11,329.04	1,608.96	87.56
60 - Repairs & Maintenance	27,000.00	25,904.01	1,095.99	95.94
70 - Staff Expenses	21,173.00	15,983.41	5,189.59	75.49
116 - FINANCE DEPARTMENT	218,590.00	212,038.47	6,551.53	97.00
10 - Personnel	138,076.00	131,920.81	6,155.19	95.54
30 - Services	14,695.00	14,384.86	310.14	97.89
40 - Insurance	33,559.00	31,856.87	1,702.13	94.93
50 - Supplies/Equipment	9,850.00	13,158.74	-3,308.74	133.59
60 - Repairs & Maintenance	200.00	0.00	200.00	0.00
70 - Staff Expenses	21,860.00	20,281.19	1,578.81	92.78
80 - Debt Service	350.00	436.00	-86.00	124.57
117 - GENERAL ASSISTANCE	25,071.00	17,512.13	7,558.87	69.85
10 - Personnel	4,506.00	4,772.98	-266.98	105.92
30 - Services	0.00	35.25	-35.25	----
40 - Insurance	3,432.00	3,330.60	101.40	97.05
50 - Supplies/Equipment	0.00	0.94	-0.94	----
70 - Staff Expenses	1,083.00	989.93	93.07	91.41
90 - Other Expenses	16,050.00	8,382.43	7,667.57	52.23
118 - MUNICIPAL BUILDING	72,342.00	67,631.91	4,710.09	93.49
10 - Personnel	15,912.00	15,563.94	348.06	97.81
20 - Utilities	24,051.00	29,304.11	-5,253.11	121.84
30 - Services	400.00	123.51	276.49	30.88
40 - Insurance	6,484.00	5,211.60	1,272.40	80.38
50 - Supplies/Equipment	3,500.00	2,853.08	646.92	81.52
60 - Repairs & Maintenance	20,200.00	12,564.56	7,635.44	62.20
70 - Staff Expenses	1,795.00	2,011.11	-216.11	112.04
119 - MUNICIPAL INSURANCE	46,329.00	46,664.08	-335.08	100.72
40 - Insurance	46,329.00	46,664.08	-335.08	100.72
120 - OVERLAY/ABATEMENTS	19,854.28	20,232.33	-378.05	101.90

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
120 - OVERLAY/ABATEMENTS CONT'D				
90 - Other Expenses	19,854.28	20,232.33	-378.05	101.90
121 - PARKS & RECREATION	815,669.00	824,706.04	-9,037.04	101.11
10 - Personnel	440,884.00	428,158.78	12,725.22	97.11
20 - Utilities	97,923.00	107,223.18	-9,300.18	109.50
30 - Services	30,576.00	32,221.90	-1,645.90	105.38
40 - Insurance	67,954.00	80,650.98	-12,696.98	118.68
50 - Supplies/Equipment	66,800.00	74,926.57	-8,126.57	112.17
60 - Repairs & Maintenance	42,000.00	31,064.91	10,935.09	73.96
70 - Staff Expenses	52,197.00	53,058.66	-861.66	101.65
80 - Debt Service	9,335.00	9,848.41	-513.41	105.50
90 - Other Expenses	8,000.00	7,552.65	447.35	94.41
123 - POLICE DEPARTMENT	423,858.00	409,218.71	14,639.29	96.55
10 - Personnel	256,047.00	231,756.16	24,290.84	90.51
20 - Utilities	4,420.00	4,779.57	-359.57	108.14
30 - Services	6,500.00	11,535.00	-5,035.00	177.46
40 - Insurance	91,627.00	79,960.81	11,666.19	87.27
50 - Supplies/Equipment	18,800.00	22,463.33	-3,663.33	119.49
60 - Repairs & Maintenance	5,500.00	8,082.59	-2,582.59	146.96
70 - Staff Expenses	39,027.00	48,399.92	-9,372.92	124.02
80 - Debt Service	1,500.00	1,433.61	66.39	95.57
90 - Other Expenses	437.00	807.72	-370.72	184.83
124 - POLICE SCHOOL RESOURCE OFFICER	40,341.00	28,811.90	11,529.10	71.42
10 - Personnel	26,908.00	23,010.32	3,897.68	85.51
40 - Insurance	9,491.00	2,062.28	7,428.72	21.73
70 - Staff Expenses	3,942.00	3,739.30	202.70	94.86
125 - PUBLIC UTILITIES	277,475.00	273,943.44	3,531.56	98.73
20 - Utilities	277,475.00	273,943.44	3,531.56	98.73
126 - PUBLIC WORKS	665,546.00	609,259.45	56,286.55	91.54
10 - Personnel	281,135.00	259,472.38	21,662.62	92.29
20 - Utilities	15,830.00	18,466.99	-2,636.99	116.66
30 - Services	24,770.00	21,539.26	3,230.74	86.96
40 - Insurance	127,421.00	104,174.50	23,246.50	81.76
50 - Supplies/Equipment	116,825.00	112,914.56	3,910.44	96.65
60 - Repairs & Maintenance	49,500.00	52,074.56	-2,574.56	105.20
70 - Staff Expenses	38,485.00	33,156.59	5,328.41	86.15
80 - Debt Service	9,080.00	4,639.68	4,440.32	51.10
90 - Other Expenses	2,500.00	2,820.93	-320.93	112.84
127 - SELECTMEN	27,247.00	24,224.54	3,022.46	88.91
10 - Personnel	16,500.00	15,290.25	1,209.75	92.67
30 - Services	3,000.00	0.00	3,000.00	0.00
40 - Insurance	100.00	421.94	-321.94	421.94
50 - Supplies/Equipment	100.00	2,420.59	-2,320.59	999.99
70 - Staff Expenses	7,547.00	6,091.76	1,455.24	80.72
128 - SCHOOL TOWN APPROPRIATION	6,040,949.26	6,040,949.24	0.02	100.00
90 - Other Expenses	6,040,949.26	6,040,949.24	0.02	100.00
129 - SENIOR CENTER	11,482.00	13,234.61	-1,752.61	115.26
10 - Personnel	540.00	1,143.01	-603.01	211.67
30 - Services	4,200.00	4,455.00	-255.00	106.07
50 - Supplies/Equipment	300.00	226.14	73.86	75.38
60 - Repairs & Maintenance	100.00	0.00	100.00	0.00
70 - Staff Expenses	42.00	87.50	-45.50	208.33

Handwritten note: 11,552.78 average

Expense Summary Report

Fund: 1
ALL Months

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
129 - SENIOR CENTER CONT'D				
90 - Other Expenses	6,300.00	7,322.96	-1,022.96	116.24
130 - SHELLFISH CONSERVATION	6,075.00	5,389.25	685.75	88.71
10 - Personnel	3,250.00	2,705.69	544.31	83.25
40 - Insurance	120.00	180.78	-60.78	150.65
70 - Staff Expenses	2,027.00	291.78	1,735.22	14.39
90 - Other Expenses	678.00	2,211.00	-1,533.00	326.11
131 - TIF-TAX INCREMENT FINANCE	231,643.18	231,643.18	0.00	100.00
90 - Other Expenses	231,643.18	231,643.18	0.00	100.00
132 - TRANSFER STATION	590,697.00	581,790.02	8,906.98	98.49
10 - Personnel	146,128.00	131,335.54	14,792.46	89.88
20 - Utilities	13,700.00	17,176.33	-3,476.33	125.37
30 - Services	237,601.00	223,518.22	14,082.78	94.07
40 - Insurance	83,717.00	88,516.14	-4,799.14	105.73
50 - Supplies/Equipment	17,611.00	20,232.07	-2,621.07	114.88
60 - Repairs & Maintenance	24,500.00	38,173.54	-13,673.54	155.81
70 - Staff Expenses	24,367.00	20,855.24	3,511.76	85.59
80 - Debt Service	43,073.00	41,785.53	1,287.47	97.01
90 - Other Expenses	0.00	197.41	-197.41	----
133 - WATERFRONT & HARBORS	44,777.00	33,584.15	11,192.85	75.00
10 - Personnel	7,500.00	7,500.00	0.00	100.00
20 - Utilities	11,420.00	6,707.48	4,712.52	58.73
30 - Services	5,350.00	6,448.85	-1,098.85	120.54
40 - Insurance	2,608.00	2,615.19	-7.19	100.28
50 - Supplies/Equipment	3,575.00	331.86	3,243.14	9.28
60 - Repairs & Maintenance	13,200.00	8,832.05	4,367.95	66.91
70 - Staff Expenses	1,124.00	1,148.72	-24.72	102.20
190 - STATE REVENUES	873.84	873.84	0.00	100.00
90 - Other Expenses	873.84	873.84	0.00	100.00
Final Totals	11,828,508.39	11,552,930.77	275,577.62	97.67

Kathleen Onorato

9c

From: Legal Services Department <legal@memun.org>
Sent: Thursday, July 25, 2019 11:23 AM
To: Kathleen Onorato
Subject: RE: Wiscasset - Selectboard voting

Dear Kathleen,

The answer is “no.” For details, see the following Legal Note from the current issue of MMA’s monthly magazine:

Remote Participation in Meetings Rejected, Again



Maine Town & City - July, 2019

The Legislature has again rejected a bill that would have authorized members of public bodies, including municipal boards, to participate in meetings remotely via telephone, video, electronic, or similar means. This is the third time in six years that such a measure has failed to become law.

LD 1511 would have allowed remote participation by board members but only under limited circumstances and only after the board’s “constituents” (the voters, presumably) have authorized the board to do so and only after the board itself has adopted a remote participation policy. But even so, the proposal proved unpalatable, and lawmakers soundly defeated it.

Some observers detected skepticism and distrust of local boards during the Legislature’s deliberations. We can’t confirm this, but if true, we think it is unwarranted. Most local officials are keenly aware of their obligations under Maine’s “Right to Know” law and are committed to public transparency. We also think it noteworthy that while no local boards are permitted to use remote participation, there are at least seven state boards that are allowed this privilege.

We have no idea if or when this progressive notion (remote participation, with suitable safeguards to protect public transparency) will resurface as a bill, but for the time being it’s safe to say there is no legal authority for members of local boards, elected or appointed, to participate in meetings remotely by any means. (By R.P.F.)

I hope this answers your question.

Best regards,

Richard P. Flewelling, Senior Staff Attorney
Legal Services Department

Town of Wiscasset, Maine
Special Open Town Meeting
Warrant
August 20, 2019

Lincoln County, ss.

State of Maine

To Lawrence Hesseltine, Constable, of the Town of Wiscasset in the County of Lincoln.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Municipal Building Hearing Room at 51 Bath Road, the 20th day of August, 2019, at 6:00 p.m. then and there to act upon the following articles:

- Article 1. To elect a moderator to preside at said meeting.

- Article 2. To see if the Town will vote to authorize the Selectmen to expend from Undesignated Fund (Surplus), FY '19 overdrafts totaling **\$11,502.78** (Municipal insurance \$335.08, Overlay/Abatements \$378.05, Parks & Rec. \$9,037.04 and Senior Center \$1,752.61)?

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

Given under our hands this _____ day of _____, 2019.

Judith R. Colby, Chairman

Benjamin L. Rines, Jr. Vice Chairman

Kimberly H. Andersson, Selectman

Katharine G. Martin-Savage, Selectman

Jefferson A. Slack, Selectman

True copy of the Warrant, attest: _____ Date _____
Linda E. Perry, Town Clerk

Town of Wiscasset, Maine
Special Open Town Meeting
Warrant
August 20, 2019
Town of Wiscasset

STATE OF MAINE
NOTICE OF RETURN

COUNTY OF LINCOLN,ss.

I certify that I have notified the voters of Wiscasset of the time and place for the _____, 2019, WISCASSET SPECIAL OPEN TOWN MEETING by posting an attested copy of the warrant and a specimen ballot at:

**U.S. POST OFFICE
WISCASSET TOWN OFFICE
AMES TRUE VALUE
WISCASSET COMMUNITY CENTER
WISCASSET LIBRARY**

Conspicuous, public places within Wiscasset, on _____, 2019, which is at least 7 days prior to the Special Town Meeting.

Dated at Wiscasset, this _____ day of _____, 2019.

Signed: _____
Constable

10c

July 29, 2019

To
John W. O'Connell
Town Manager
Town of Wiscasset
Wiscasset, ME

Dear John,

This is to serve as notice of my resignation from the Historical Commission effective July 26, 2019.

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Di Vece", with a long horizontal flourish extending to the right.

Phil Di Vece
Wiscasset

manager@wiscasset.org

From: lcsurvey@memun.org
Sent: Thursday, July 18, 2019 2:33 PM
To: manager@wiscasset.org
Cc: SCummings@memun.org
Subject: Report for Town of Wiscasset - Property Hazard Survey (07-16-2019)
Attachments: 2019_Jul_16_Property_Hazard_Sur_844807_a86237b5.pdf

Report Information

Report Name: Property Hazard Survey
Customer: Town of Wiscasset
Location: PW Garage, Salt Shed & Community Center
Inspector: Steve Cummings
Report Sender: SCummings@memun.org
Msg ID: 12029-844807
Inspect Date: 07-16-2019

PLEASE NOTE: Issue(s) were identified during the above referenced inspection that require 'Corrective Action'. Please click the link below to document action taken or planned.

[Click here to respond to action items below](#)

Category/Inspection Item	Status	Assigned	Cat #
Electrical Safety Access to breaker panels, disconnects, etc. is obstructed (i.e. proper clearance not maintained) and/or the area around transformers and other electrical equipment is not kept clear (1910.303)	Open	N	694352
Other/Misc. Hazard(s) were identified that could potentially lead to employee injury if left unchecked – see notes or photos for detail (5a1)	Open	N	694351
Property Hazards Uncontrolled hazards were found during property survey.	Open	N	694353

Closed* - indicates corrected immediately

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or

losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.



Maine Municipal Association
RISK MANAGEMENT SERVICES

July 18, 2019

John O'Connell, Town Manager
Town of Wiscasset
51 Bath Rd
Wiscasset, ME 04578-4108

Re: Property Hazard Survey
PW Garage, Salt Shed & Community Center

John,

MMA Risk Management Services looks forward to working with you to create a safer workplace. As part of that effort, a survey was conducted on July 16, 2019 to identify potential hazards.

The inspection report below outlines hazards identified during the survey. We encourage you to use the link in the email which allows you to update the status of each recommendation. To assist you with this process, please refer to the Corrective Action Tracking Tutorial guide that is located on the Risk Management Section of the MMA website, under Member Tools.

Thank you for your efforts in workplace safety and we look forward to your response. Together we are building safer communities. If you have any questions or concerns, please contact me at the telephone number or email address provided below.

Sincerely,

Steve Cummings
Senior Loss Control Consultant
Maine Municipal Association
Phone:
Email: SCummings@memun.org

cc: RMS - Underwriting Department

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.

Report Summary

Report Name: Property Hazard Survey
Completed for: Town of Wiscasset
Inspection Date: July 16, 2019
Location: PW Garage, Salt Shed & Community Center
Contact: John OConnell, Town Manager
Department: Administration

Scope of Work: Conduct property hazard surveys

Findings:

Electrical Safety

Issue Identified Access to breaker panels, disconnects, etc. is obstructed (i.e. proper clearance not maintained) and/or the area around transformers and other electrical equipment is not kept clear (1910.303)

Recommendation Take steps (i.e. paint lines on floor, use railing, cones, etc.) to maintain sufficient access and working space (min. 30 inches wide by 36 inches deep) in front of all electric equipment including breaker panels, disconnect switches, transformers, etc. [reference 1910.303(g)(1)]. [View OSHA Standard](#)

Photo(s)



Remove boxes in front of the electrical panels at the Community Center to maintain three feet of clearance.

Corrective Action Taken/Planned:

Completed by: _____ Date: _____

Other/Misc.

Issue Identified Hazard(s) were identified that could potentially lead to employee injury if left unchecked – see notes or photos for detail (5a1)

Recommendation *Take appropriate steps to address hazardous condition(s) that could lead to employee injury (see notes or photos for details) [reference General Duty Clause 5(a)(1)]. [View OSHA Standard](#)*

Photo(s)



The mobile lift in the Public Works garage should be inspected annually to ensure safe operation.

Corrective Action Taken/Planned:

Completed by: _____ Date: _____

Property Hazards

Issue Identified **Uncontrolled hazards were found during property survey.**

Recommendation *Take appropriate steps to address hazardous condition(s) that could lead to property damage. (See notes or photos for details).*

Photo(s)



It is recommended to have a structural engineer inspect the pier to determine if the pier can safely support the buildings, auto and foot traffic.

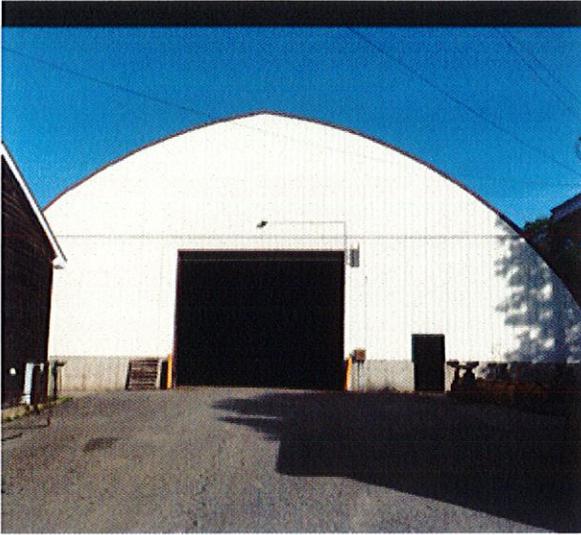
Corrective Action Taken/Planned:

Completed by: _____ Date: _____

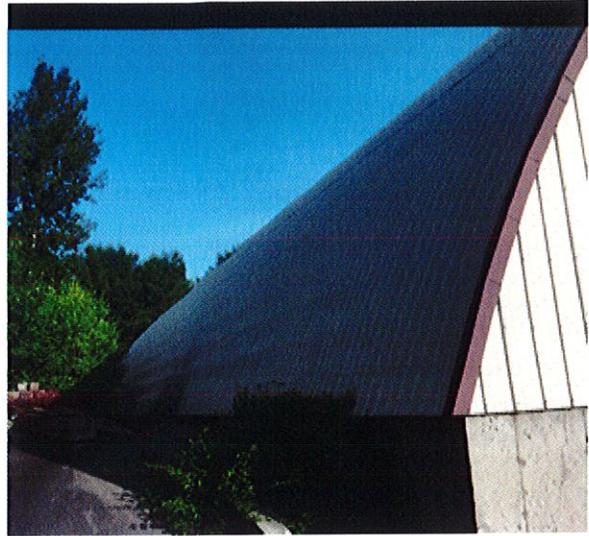
Submitted by:
Steve Cummings
Senior Loss Control Consultant
Maine Municipal Association
SCummings@memun.org

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.

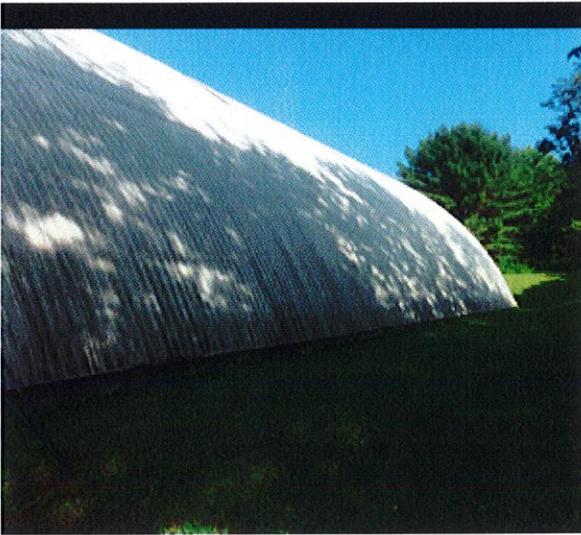
Additional Photo(s):



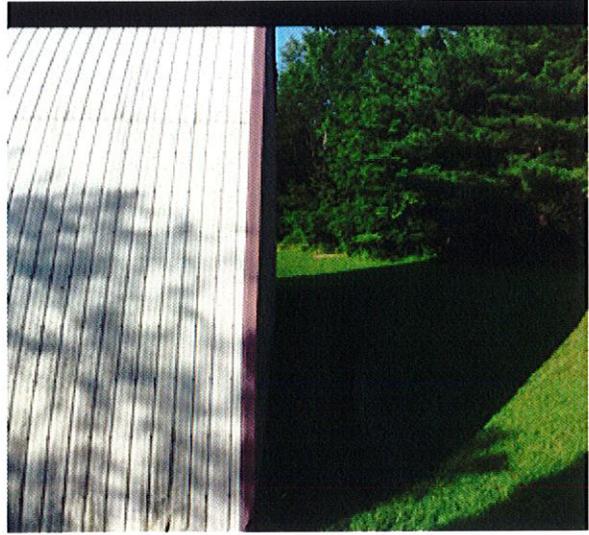
Salt shed



Left view



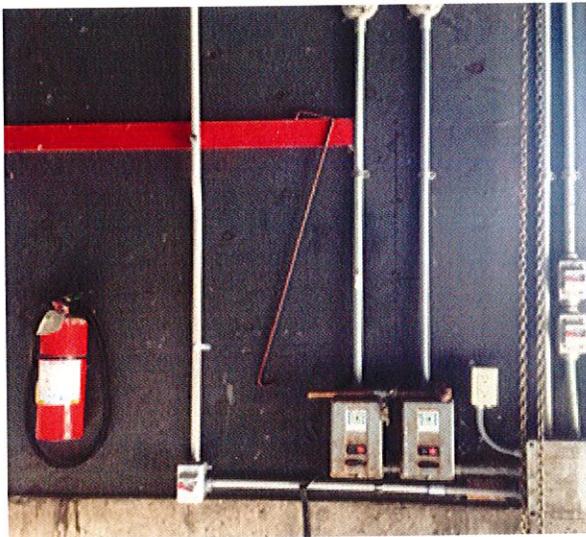
Right view



Rear view wall straight



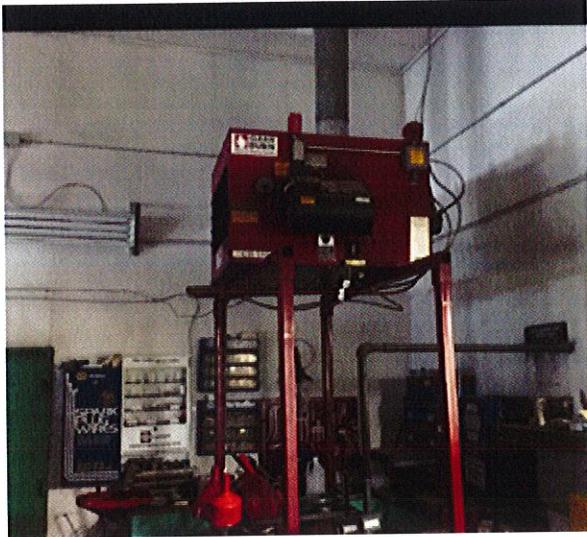
Fill line



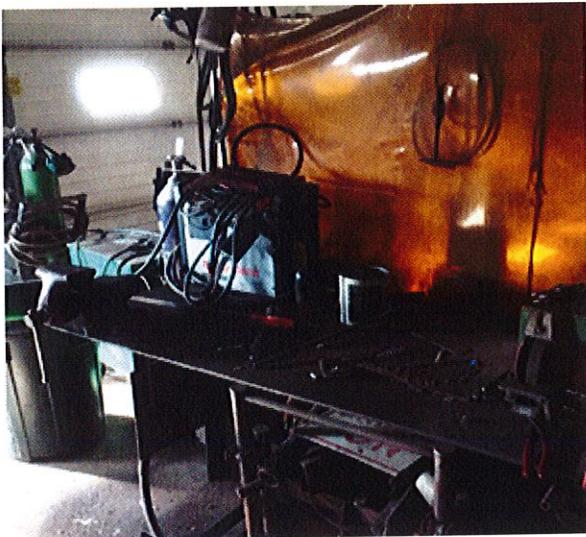
Electrical panel



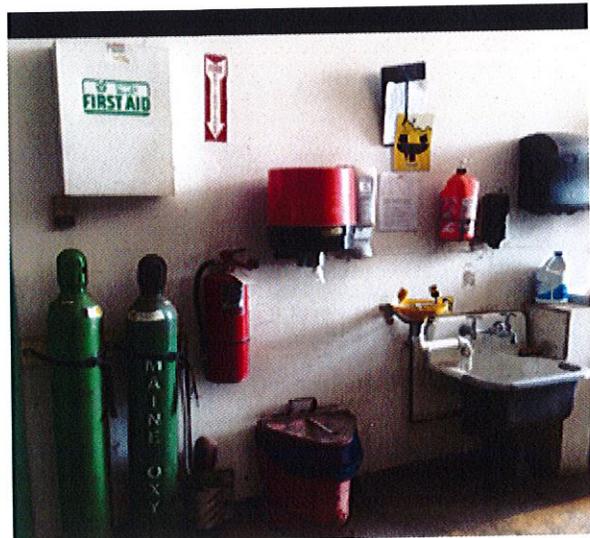
One of two waste oil heating systems serviced in-house annually



Job crane inspected annually



Welding bench with hood



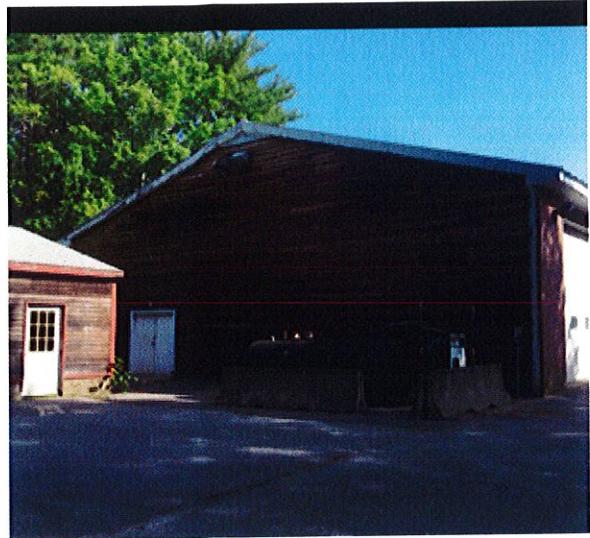
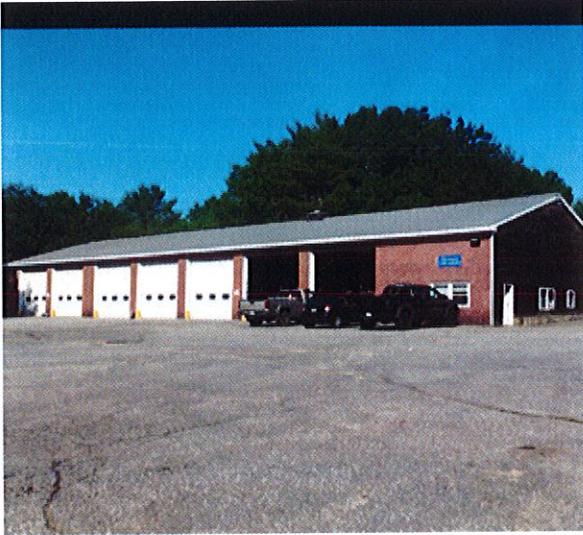


Air compressor w/ pressure vessel certificate PV14819
expires 10/31/19



Mezzanine





Right end



Rear view



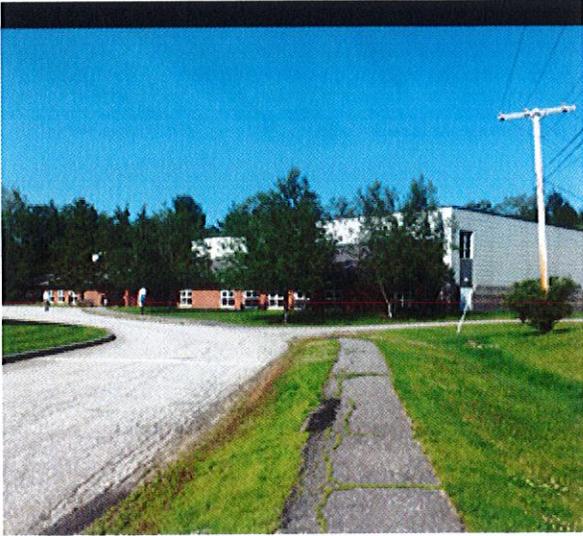
Equip is well maintained



Office



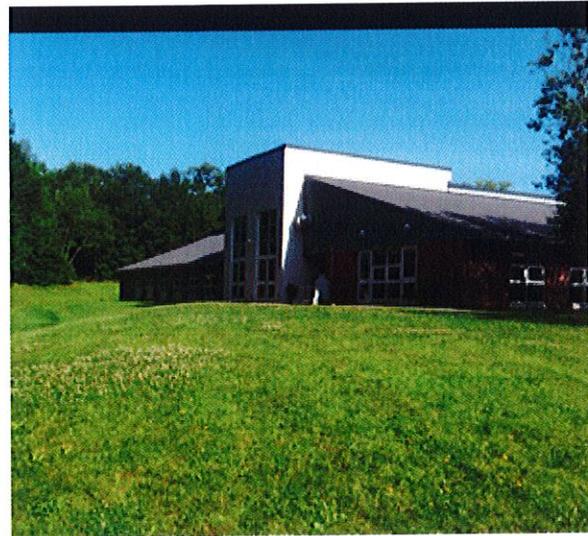
Break area



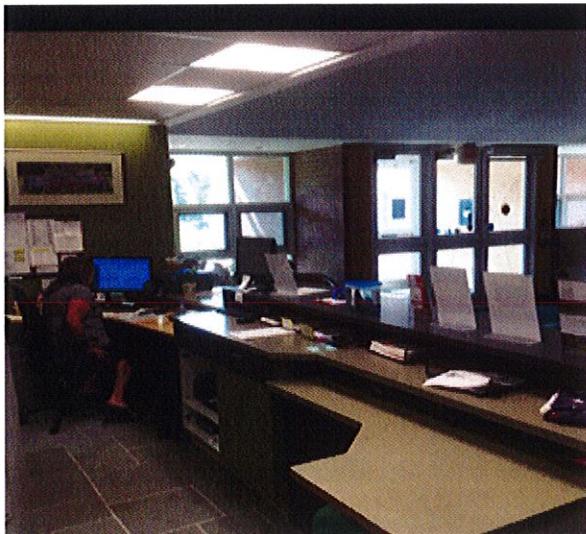
Right iew



Rear. View



Left view



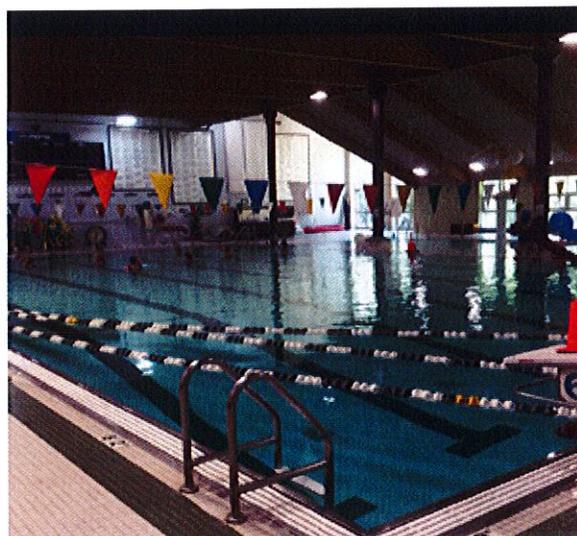
Reception area



Gym area



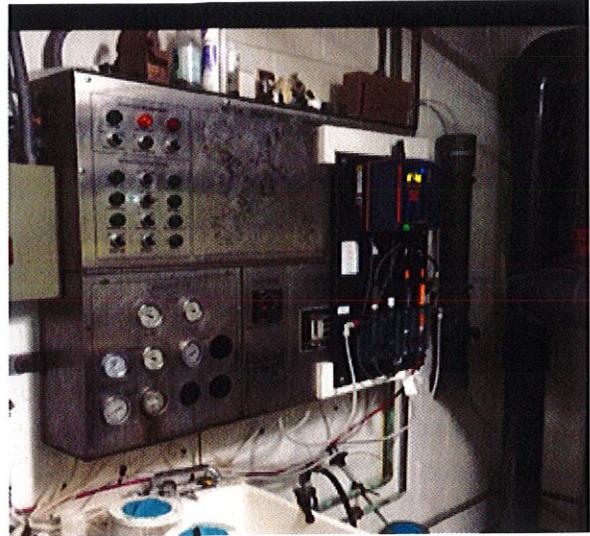
Pool covers system ic cleaned annually



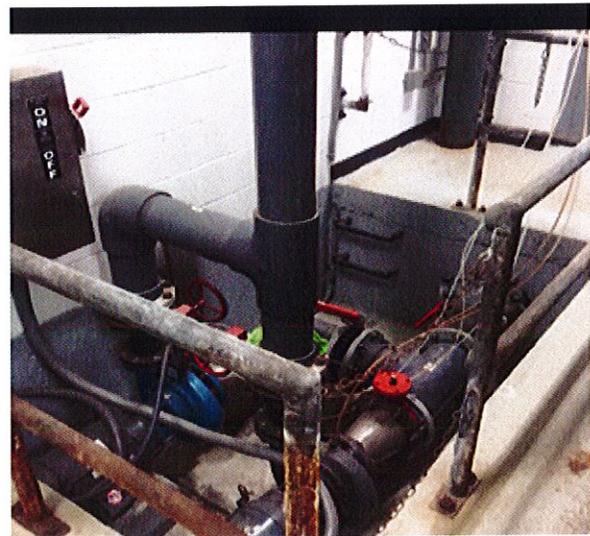
Pool area



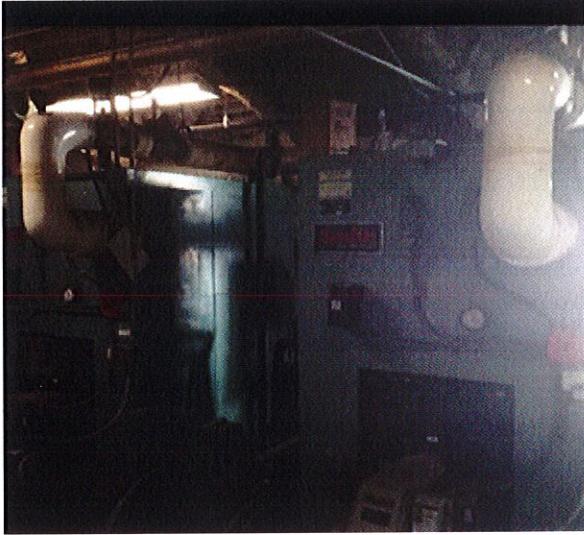
Lint traps cleaned daily



Chemical analyzer to maintain water quality in pool



Pool pumps



Hot water boilers



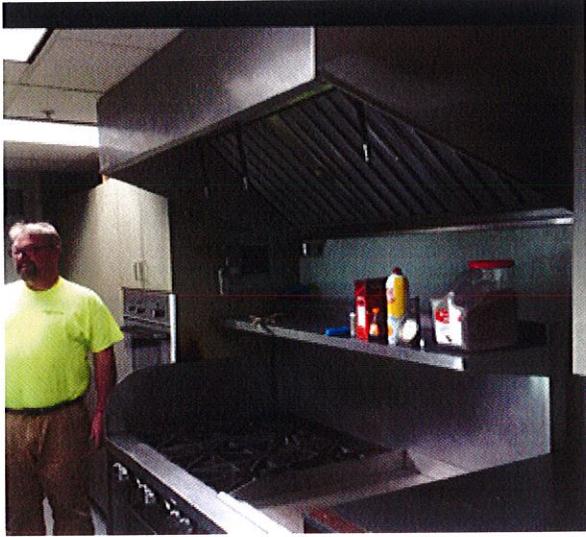
Wet system serviced 4/9/19 by sprinkler system inspection inc



Storage 2nd fl



One of two havac systems



Inspected by Kennebec Fire equip. 2/19 has manual pull and
K type ext.

manager@wiscasset.org

From: Lucia Droby <ludroby@verizon.net>
Sent: Tuesday, July 23, 2019 12:17 PM
To: manager@wiscasset.org
Cc: selectmancolby@wiscasset.org; 'Martin-Savage, Katharine'; 'Nicole Viele'
Subject: Re: WAW closing Middle St. on Thurs.

Thank you for helping us get through this confusion with the WAW only two days away!

The food vendors for Thursday are:

O'Oysters, owner Lucas Meyer, Portland

Blazing Tomato Woodfired Pizza, owner Walter Shea, Jefferson Scrummy Afters Candy Shoppe, owners Hilary and Kim Davis, Hallowell

All three vendors are licensed and insured.

Who is my point person for getting permits and for answering questions?

Thanks,
Lucia

On 7/23/19, 11:41 AM, "manager@wiscasset.org" <manager@wiscasset.org> wrote:

Good Morning Lucia,

Thank you for your detailed email and information. I was unaware that the vendors did not have business licenses to operate in the town of Wiscasset.

For the moment I'll recommend tonight that the town authorize Temporary Business Licenses for your vendors for this one event. I ask that your vendors fill them out as soon as they can.

But I do need, before tonight's meeting, the names of all the vendors scheduled for this Thursday. Also, in future, we'll need to see proof of insurance or have them sign a waiver absolving the town from any liability related to their activities.

Going forward, before the next event, it will be necessary to fill out the same paperwork that we require from all vendors. And also we'll require a