

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 6, 2019

Preliminary Minutes

Present: Kim Andersson, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager John O'Connell

Absent: Chair Judy Colby

Vice Chair Ben Rines, Jr., called the meeting to order at 6 p.m.

1. Pledge of Allegiance

Ben Rines, Jr., moved that when the board moves to adjourn, they do so in memory and honor of all who lost their lives in Dayton, Ohio; El Paso, Texas; and Gilroy, California. Vote 4-0-0.

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of July 26 and August 2, 2019. Vote 4-0-0.**

b. **Kathy Martin-Savage moved to approve the treasurer's warrants of July 30 and August 6, 2019. Vote 4-0-0.**

3. Approval of Minutes

Ben Rines, Jr., moved to approve the minutes of July 23, 2019 as amended. Vote 4-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments - none

6. Public Hearings – none

7. Public Comment

Judy Flanagan asked if it was legal for the select board to put an article out for consideration to disband the Historic Preservation Commission without requiring a petition. Jeff Slack said the board had in the past put the item on the ballot without a petition. Ben Rines, Jr., said the vote to keep the HPC had been upheld twice. Flanagan said the commission was working on changes, but its procedure was hurting its efficiency. She asked the board to consider with the commission how it could be made better. She added that the commission was quite new when the previous vote was taken but changes need to be made. Ben Rines said he would prefer a petition and a vote at the June town meeting where it would get the most votes.

Kim Andersson asked to have a larger conversation on all committees and commissions and how to evaluate them. She asked that the subject be put on a future agenda. Ben Rines suggested checking

with MMA to see if they have any seminars on the subject. Kathy Marti-Savage said that when people voted for the commission, they voted more for the concept and idea of the commission, but the commission seems to be straying from rules of order, and it would be important to meet with the commission. Kim Dolce said she was the first applicant and the process was not easy. She said there is documented proof that maintaining the historic value of a town is necessary to maintain property values. She added instead of saying, "our preference would be" they should be saying, "the historic preference would be." She said the commission needs to work on a list of acceptable materials so that there would be something to vote on. She suggested that people look at the tape of the previous meeting. She advised talking about improving the HPC.

8. Department Head or Committee Chair

a. Wiscasset EMS Director, Dennis Simmons – Dresden Contract, introduction of Deputy Director: Simmons said that following two interviews, Erin Bean was selected for the position of Deputy Director. Bean introduced herself and listed her qualifications.

Simmons said, regarding the ambulance contract with Dresden, there appeared to be a difference between what the contract actually said and what the board had understood with regard to uncollectibles at the end of the contract. The contract says that uncollectibles will be paid by Dresden if the contract is terminated early. It does not address uncollectibles at the end of the contract. Current uncollectibles for 2018 are approximately \$7,000. There was a consensus that the board consult an attorney on the matter.

9. Unfinished Business

a. Revisit Sewer Abatement Request – Roland P. Lacombe (Monkey C Monkey Do, 698 Bath Road): Roland Lacombe had requested an abatement for sewer charges. There had been leaks in the pipes which caused an increase in water usage in the last quarter of 2018, (when the park was closed) but not an increase in sewer usage. The leaks have been repaired. Al Cohen, representing Mr. Lacombe said the increase in usage was not from power-washing, it had occurred after the park was closed for the winter. He said Lacombe had paid all non-disputed portions of the water and sewer charges and requested that the fourth quarter 2018 sewer charges be reduced to reflect the average use for the previous fourth quarter usage. Ben Rines, Jr., asked that the January minutes of the meeting where the abatement was first discussed be made available, that the abatement be on the August 20 agenda, and that Mr. Lacombe be asked to attend the next meeting in person. He added that the full board should discuss the request. Vernice Boyce said that the Town would place a lien on August 22 if the bill was not paid.

b. 2018-2019 Carry Forward – Manager's Recommendation: John O'Connell said his recommendation for the carry forwards was as follows: Fire Department floors - \$10,000; Municipal Building floors - \$4,000; Public Works tree removal (\$11,000) and striping (\$4,000)- \$15,000 and Waterfront bathrooms and pier repair - \$10,000. Total recommendation is \$39,000. **Ben Rines, Jr., moved to authorize the carry forwards as presented. Vote 4-0-0.** There is currently \$63,500 in undesignated funds.

c. Maine Municipal Association (MMA) response to board's question on remote participation: Richard Flewelling, Senior Staff Attorney at MMA, had advised the board that the legislature has rejected bills that would allow authorized members of public boards to participate in meetings via telephone, video, electronic or similar means. The selectmen's guidelines will be amended for the board's approval.

10. New Business (Kim Andersson left the room temporarily)

a. Bid Openings

- Winter Sand Bids – 3500 cubic yards of winter sand
Nathan Northrup: \$6 per cubic yard, \$14.75 per cubic yard delivered

Ben Rines, Jr., moved to authorize the Town Manager and Road Commission to award the bid to the lowest qualified bidder. Vote 3-0-0.

- Paving Bid

Pike Industries	\$147,335.00
Allstate Asphalt	\$154,462.50
Crooker Construction	\$137,520.05
Hagar Enterprises	\$130,495.00

Ben Rines, Jr., moved to authorize the Town Manager and Public Works Director to review the bids and award the Paving Bid to the lowest qualified bidder. Vote 3-0-0.

- Tax Anticipation Note - \$1,001,000

The First	2.4% as needed, 2.4% lump sum
Bath Savings	2.34% as needed, 2.34 lump sum
Bangor Savings	did not bid
Partners Bank	3.38% as needed, 3.38% lump sum
Machias Savings Bank	2.55% as needed, 2.55% lump sum

Ben Rines, Jr., moved to authorize the Town Manager and Town Treasurer to review the bids and award the Tax Anticipation Note bid to the lowest qualified bidder. Vote 3-0-0.

b. Set date (August 20) and approve Special Town Meeting Warrant: **Ben Rines, Jr., moved to meet with the Budget Committee on August 14 at 6 p.m. to discuss the article. Vote 4-0-0.**

c. Resignation of Phil DiVece from Historic Preservation Commission: Asked why he was resigning, DiVece said he had attended three meetings, the last was stressful. He suggested watching the video of the last meeting. **Ben Rines, Jr., moved to accept the resignation with regret. Vote 4-0-0.**

11. Town Manager's Report

- a. Safety Works Report – The report has not arrived.
- b. Property Hazard Survey – See Maine Municipal Association Risk Management Report: Inspection of the Public Works Garage.
- c. Eviction of tenants of tax-acquired property – The taxes were paid.
- d. Art Walk Food Vendor Licenses – Applications will be on the August 20th agenda.
- e. MDOT curbing – No curbing has been taken.
- f. MMA Workers Comp Plan refund of \$7,778 was received.
- g. AMTRAK is reviewing the tracks from Brunswick to Rockland.

12. Other Board Business

Kim Anderson asked if planning for the year could be listed on one of the next two meeting agendas. She also asked to review the process for starting a business in Wiscasset. Jeff Slack recommended meeting with committees and with the school board. O'Connell said Laurie Smith had drawn up information on doing business in Wiscasset.

13. Adjournment

Kathy Martin Savage moved to adjourn the meeting at 7:15 p.m. Vote 4-0-0.

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Kim Lauren Dolce

Street Address: 75 Hemlock Rd.

Mailing Address: PO Box 31 Home Phone: —

Town of Legal Residence: Wiscasset

Work Phone: — Cell Phone: 850-512-3800 E-mail: DESIGNRGRLE@A1100.COM

I wish to be considered for the appointment to the: Budget

Term Of Appointment: remainder of 1yr term

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? No

If yes, please state which Board or Committee/term exp. —

List civic organizations to which you belong now: Friends of Library

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Ran small business; managed construction and major renovation projects (4); managed investment portfolio, attended most Wiscasset budget workshops last 2 yrs.

Signature: Kim Lauren Dolce Date: July 23, 2019

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 08/06/19 Date Appointed: — Term: —

8a

Town of Wiscasset
July 2019
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: John O'Connell, Town Manager
From: Rick Tetrev, Airport Manager
Re: July Monthly Report
Date: August 13, 2019

Attachments:

1. Aviation Fuel Quality Assurance Inspection, 07/30/2019
2. August *Aviation Digest* advertisement

Re: Airport Monthly Report, July 2019

Activity for the month of July 2019, as reported by the G.A.R.D. system (Airport Invisible Intelligence System), totaled 671 operations. In a comparison of 2018 there is a difference of 4 operations, with 2018 having 675 operations. The trend for 2019 continues to be paralleling 2018. Weather in the month of June was a factor in having fewer flights from 2018 with eight days of five or less ops.

Sale of 100 LL Aviation Gas was up by 9,092 gallons since June. Sale of 100 LL Aviation Gas was 5980.24 gallons for a gross revenue of \$29,721.81 dollars. Sale of Jet-A was 1216.24 gallons for a gross revenue of \$5,473.09 dollars. We purchased 499 gallons of Jet A and 8204 gallons of 100 LL Aviation Gas on June 20. Total sales were 7196.48 gallons and gross revenue of \$35,194.90.

In July, KIWI had 32 aircraft that were housed for one night or more, either on the ramp or in a hangar. From those 25 aircraft we collected \$715.00 in fees and sold \$12,354.60 dollars of 100 LL gallons of Aviation Fuel.

On July 30, 2019 we had a required Biennial Aviation Fuel Quality Assurance Inspection conducted by Phillips 66, our fuel supplier. Aviation fuel quality, safe well maintained equipment, and trained personnel are integral to our operation here at KIWI. All of those areas combined brings purity to our product, which in turn brings safety to the flying public. All three of those areas were inspected. Please see attachment 1.

KIWI took out an advertisement in *Aviation Digest* for the August publication to be placed in relation to several Maine related articles. Please see attachment 2.

Respectfully submitted,

Rick Tetrev

MEMORANDUM



Aviation Fuel Quality Assurance Inspection

Our goal is simple...deliver clean, dry, on spec fuel every time.

FBO Information

TOWN OF WISCASSET (IWI)
96 CHEWONKI NECK RD
WISCASSET, ME 04578
Site ID Nbr: 819208

Marketer QA Representative

ASCENT AVIATION GROUP INC
REED FULLER - QC MANAGER
OFFICE: 800-272-3681 CELL: 315-345-3443
aviationqc@wfsCorp.com

FBO QA Inspection Contact

RICK TETREV - MANAGER
OFFICE: 207-882-5475 CELL: 207-842-5587
AIRPORT@WISCASSET.ORG

This inspection is for Phillips 66 internal use to confirm the existence of a safe level of compliance with industry standards. It does not constitute a full inspection of the customer's equipment for safety and other purposes. It is intended to identify equipment and/or procedural deficiencies that, if not corrected could contribute to fuel quality issues. It is the customer's responsibility to assure full compliance with local, state, federal and industry standards/regulations.

Initial		
RT	0	Critical Deficiencies
RT	0	Deficiencies
RT	0	Core issues identified
LT	0	Filtration information complete.
RT	0 round spouts observed	Duckbill spouts on jet overwing fueling nozzles are a required component of a misfueling prevention program. If local circumstances require the use of round spouts during fueling operations, then site specific policies and practices must be in place to ensure the correct fuel type is delivered into aircraft.
RT	Aviation Fuel Quality Assurance Requirements Received	

07/30/19	Inspection Date (version 11.9)	Revision Date (if applicable)
07/30/19	Process date (P66 use only)	

FBO Representative Title
Manager

Inspection Type
APEX

FBO Representative Name
Rick Tetrev

Inspector Name
William Rackett

[Handwritten signature of Rick Tetrev]

[Handwritten signature of William Rackett]

Critical deficiencies indicated by red cell color and hatch patterned box to left of cell.
 Deficiencies indicated by yellow cell color and black box to left of cell.



Aviation Fuel Quality Assurance Requirements

The goal is simple...deliver clean, dry, on spec fuel every time.
Version 02/19/19



Training

Line service technicians shall receive training prior to performing unsupervised line service operations. Initial and recurrent training shall cover facility policies and procedures and include, but not be limited to, the content listed below:

- | | <u>Initial</u> | <u>Recurrent</u> |
|--|----------------|------------------|
| Review TrustedFuel.com | Yes | Annually |
| <ul style="list-style-type: none"> • Misfueling Information <ul style="list-style-type: none"> ➢ Energy Institute (EI) 1597 "Aviation Misfueling Prevention" (video) ➢ Energy Institute (EI) 1597 "Procedures for Overwing Fueling to Ensure Delivery of the Correct Fuel Grade to an Aircraft" ➢ NATA Safety 1st "General Aviation Misfueling Prevention" (online training) • Quality Assurance Obligations • Quality Assurance Inspection Program • Aviation Fuel Handling Guide • Phillips 66 Quality Assurance Training Videos <ul style="list-style-type: none"> ➢ White Bucket Test ➢ API Gravity Test ➢ Nozzle Screen Inspection | | |
| Complete Online or Live Training (at least one) | Yes | 24 Months |
| <ul style="list-style-type: none"> • National Air Transportation Association (NATA) - Safety 1st <ul style="list-style-type: none"> ➢ Professional Line Service Training ➢ Line Service Supervision & Training Management ➢ Refueling Training ➢ Advanced Line Service Regional Workshop • Aviation Continuing Education (ACE) - SafetyPro <ul style="list-style-type: none"> ➢ Line Fuel Service ➢ Fuel Safety Supervisor ➢ Aviation Fuel Quality Control • Fuel Safety Training meeting the FAA requirements (14 CFR Part 139.321) for supervisors and line service personnel | | |

Records & Documentation

- Develop and maintain an operations manual covering facility policies and procedures
- Retain records to satisfy customers, suppliers, and applicable authority having jurisdiction; at a minimum, keep the following records at the FBO for at least 1 year:
 - Training documentation
 - Receipt of Fuel
 - ⌘ Bill of Lading (BOL)
 - ⌘ White bucket test results
 - ⌘ Observed API gravity, observed temperature, and corrected API gravity results (corrected API gravity must be within +/- 1° of the API gravity on the BOL)
 - ⌘ Fuel System Icing Inhibitor (FSII) concentration results (must be within 0.10 to 0.15 volume %)
 - Filtration information
 - ⌘ Element model numbers, date changed, and next due date
 - ⌘ Differential pressure results
 - Quality Assurance test results
 - Equipment maintenance



Aviation Fuel Quality Assurance Requirements

The goal is simple...deliver clean, dry, on spec fuel every time.
Version 02/19/19



Procedures

Misfueling Prevention

- Follow Energy Institute (EI) 1597 "Procedures for Overwing Fueling to Ensure Delivery of the Correct Fuel Grade to an Aircraft"

Receipt of Fuel

- Follow the Phillips 66 Aviation Fuel Handling Guide and use the Phillips 66 "Receipt of Fuel" or other industry approved form

Filtration

- Verify with filter manufacturer that filters/elements are fit for purpose
- Replace elements if performance issues arise (e.g. differential pressure, free water test, filter membrane test); but never exceed manufacturer's 12-month service life*
**Note: Separator element life can be extended to 36 months if they are cleaned and inspected according to manufacturer's guidance.*
- Fuel flow rate shall not exceed the rated capacity of the filtration system
- Filter element installation/commissioning shall follow filter manufacturer's or other industry guidance

Fuel Storage

- Manage fuel inventory so it does not exceed 9 months shelf life (no new fuel added)
- Defueled product shall not be sold as branded fuel and shall remain segregated

Sampling & Testing

- | | <u>Recommended</u> | <u>Required</u> |
|--|--------------------|-----------------|
| • Perform white bucket test to confirm fuel is free of particulate and water, and check for unfamiliar color or odor | | |
| > Filter vessels..... | | Daily |
| > Refueler tanks..... | | Daily |
| > Fuel farm storage tanks..... | Daily | Weekly |
| > Overwing nozzle samples..... | Daily | Weekly |
| • Perform FSII Additive Test (Jet A)..... | Monthly | |

Filtration

- | | |
|--|--------------------|
| • Monitor differential pressure (Single Point)..... | Daily |
| • Monitor differential pressure (Overwing)..... | Daily Weekly |
| • Confirm water defense system (float or probe) shuts down properly..... | Quarterly Annually |
| • Perform Free Water Test (Jet A)..... | Monthly |
| • Perform Filter Membrane Test (Jet A)..... | Monthly |

Hoses & Nozzles

- | | |
|--|-------------------|
| • Check Hose Condition..... | Daily |
| • Flush hose line fill if in sporadic or occasional use..... | Weekly |
| • Nozzle Screen: Inspect, clean, and replace per industry guidance | |
| > Overwing..... | Monthly |
| > Single Point (Monitor Filtration Systems)..... | Monthly |
| > Single Point (Coalescer/Separator Filtration Systems)..... | Monthly Quarterly |



Aviation Fuel Quality Assurance Requirements

The goal is simple...deliver clean, dry, on spec fuel every time.

Version 02/19/19



Equipment (Fixed & Mobile)

Tanks and Piping

- Dedicated to a single type and grade of product
- Placarded properly for grade on all sides per Energy Institute (EI) 1542
- Fill points identified for grade of product:
 - Avgas 100LL: Painted blue or red with a blue band and labeled with product name
 - Jet A: Painted black and labeled with product name
- Sump drain or sump pump required on tanks
- Copper or cadmium alloys, cadmium plating, galvanized steel or other zinc material coatings, and plastic materials are not permitted in the fuel system; stainless steel piping is recommended per Energy Institute (EI) 1540

Filtration

- Aviation approved particulate and water filtration required (latest edition):
 - Immediately upstream of the aircraft fueling dispenser (maximum 15' of 3" pipe or equivalent)
 - Into mobile fueling equipment
 - On mobile fueling equipment

Fuel Type	Coalescer/Separator (6th Edition) <small>(Do not mix manufacturer's elements in the same vessel)</small>	Monitor (7th Edition)
Jet A with FSII	Category "M"	No
Jet A	Category "C" or "M"	Yes *
Avgas 100LL	Category "C" or "M"	Yes *

** Note: Monitor filtration containing super absorbent polymer (SAP) material is being phased out by the aviation industry. Please refer to the filter manufacturers for additional details on alternative filtration.*

- Placards indicating element model numbers, date changed, and next due date shall be displayed on or near filter vessels
- Water defense system (float or probe) required on coalescer/separator filtration located immediately upstream of aircraft fueling hose
- Sump drain required on filter vessels and relaxation chambers
- Differential pressure gauge required on filter vessels (recommend direct read type with peak hold)

Dispensers, Hoses & Nozzles

- Dispensers properly placarded per Energy Institute (EI) 1542
- Aviation fueling hoses compliant with Energy Institute (EI) 1529
- Overwing nozzle handles color coded per Energy Institute (EI) 1542
 - Avgas 100 LL: Red Handle
 - Jet A: Black Handle
- Duckbill spouts required on jet overwing fueling nozzles per Energy Institute (EI) 1597
- Nozzle Screens (100 mesh) required on fueling nozzles
- Dust covers or other protective devices required on fueling nozzles

MEMORANDUM



TOWN OF WISCASSET (ASCENT AVIATION GROUP INC)
WISCASSET, ME
Insp Date: 07/30/19



Phillips 66 Aviation Fuel Quality Assurance Program

Quality assurance requires ongoing activity to monitor/manage aviation fuel from the time it is received at the airport until delivered into the aircraft.

Please acknowledge compliance of the following by checking the boxes at the right

Aviation Fuel Quality Assurance Requirements

I have reviewed and agree to adhere to Phillips 66 "Aviation Fuel Quality Assurance Requirements"

Congratulations ! Zero deficiencies were identified.

_____		_____	
FBO Contact Signature		Marketer/Account Rep Signature	
_____	_____	_____	_____
Print Name	Date	Print Name	Date



AVIATION

The Pilot's Buying Guide to Aircraft & Services

Digest

August 2019 / Volume 37 • Issue 1 \$4.95

- #Sharetheloveofflying
- Mike on Maintenance / Mike Berry
- Aviation Career Path / Loren Herren
- Safety / Tom Oneto
- International Seaplane Fly-in
- LifeFlight of Maine



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 RICK TETREW
 96 CHEWDONKI NECK RD
 WISCASSET ME 04578-4812



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KIWI
Wiscasset, Maine

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Town of Wiscasset

TOWN CLERK REPORT

To: John O'Connell, Town Manager
From: Linda Perry, Town Clerk
Re: July Monthly Report
Date: August 15, 2019

Elections:

Election materials and mailings are beginning to arrive in preparation for the November 5, 2019 State of Maine Referendum Election. These mailings include several reports that the State of Maine requires the Clerk to complete and return to the Secretary of State by the statutory deadlines. Included in the mailings are instructions and protocol for ordering supplies, ballot retention, completing the Notice of Election, absentee ballot information, and changes in election laws that will be in effect for the upcoming election. I will have absentee ballots available from October 4th through October 31st. All upcoming referendum information will be posted by statutory deadlines prior to the election.

All post-election reports and voter participation history from the June Annual Referendum Town Meeting and Election have been completed

Clerk:

Marriage licenses numbers have increased within the last few months which can be common for this time of year. The newer online Maine Marriage Module has increased the time it takes to complete a marriage license and we are encouraging couples to plan ahead by filling out the necessary paperwork in advance and scheduling an appointment with the Clerk. Wiscasset is a popular area for non-resident couples wanting to have their wedding in Maine. This can also increase the number of catering application permits that are issued.

Catering Permits Issued:

- Sarah & Sons Inc., DBA Sarah's Café and Twin Schooner Pub at Marianmade Farm on August 10, 2019 (Wedding Reception).
- Sarah & Sons Inc., DBA Sarah's Café and Twin Schooner Pub at Marianmade Farm on August 9, 2019 (Rehearsal Dinner).
- Fire and Company, Pizza Pie on the Fly LLC at Marianmade Farm on August 23, 2019 (Rehearsal Dinner).
- Fire and Company, Pizza Pie on the Fly LLC at Marianmade Farm on August 24, 2019 (Wedding Reception).
- Maurer & Partners Corp., DBA Stone Cove Catering at Marianmade Farm on July 27, 2019 (Wedding Reception).
- Sarah & Sons Inc., DBA Sarah's Café and Twin Schooner Pub at Castle Tucker on July 11, 2019 (Fundraiser)



Town of Wiscasset

Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$66,872.14	\$1,100.10	\$1,571.50	\$445.20
Year to date	\$66,872.14	\$1,100.10	\$1,571.50	\$445.20
Met yearly revenue projection by:	9.91%	18.18%	9.24%	-----



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: John O'Connell, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: July Monthly Report
Date: August 6, 2019

July Activity Report

Building Permits:

River Point Road	New Home
Mountain Road	New Garage
Rumerill Road	New Garage
Hickory Drive	New Home
W. Alna Road	New used mobile home

Plumbing Permits:

Churchill Street	INT
Lowelltown Road	INT (catch up permit- was not issued at time of building permit-no plumber)
Fort Hill Street	INT
River Point Road	SSWD
Old Stage Road	SSWD (catch up permit)
Old Stage Road	INT (catch up permit)
W. Alna Road	Mobile home

Correspondence:

- Message to the Ordinance Review Committee
- Complaint on possible septic failure-met with Brent Lawson,
- Complaint of garbage on Rt. 1, letter to the owner
- Complaint of illegal dumping of appliances, met with owner and person that filled the complaint
- Complaint of trash on Bumpa Lane
- Checked on various building projects, checked on Dollar General project on Rt. 1,
- Checked on minimum house size in Wiscasset and in Maine,
- Checked on setback for septic systems and possible house location with Jason Putnam and Brent Lawson



Town of Wiscasset

EMS/EMA REPORT

To: John O'Connell, Town Manager
From: Dennis Simmons, EMS/EMA Director
Re: July Monthly Report
Date: August 13, 2019

Wiscasset	47	73.44%
Dresden	6	9.38%
Westport Island	4	6.25%
Damariscotta	3	4.69%
Boothbay	2	3.13%
Boothbay Harbor	1	1.56%
Edgecomb	1	1.56%
	Total: 64	Total: 100.00%
Treated - Transported by this EMS Unit	46	71.88%
Patient Treated - Refused Transport	8	12.50%
Patient Evaluated, No Treatment/Transport Required	4	6.25%
Canceled (Prior to Arrival At Scene)	2	3.13%
Assist - Agency	1	1.56%
Canceled (Prior to En Route)	1	1.56%
Patient Refused Evaluation/Care (Without Transport)	1	1.56%
Treated, Transferred Care to Another EMS Unit	1	1.56%
	Total: 64	Total: 100.00%

We continue to build our roster. Erin Bean has been hired as a full-time deputy director and will begin her duties August 1st. She was the top candidate of a field of 10. We have also hired David Kelley as a per-diem EMT. We have a couple of more interviews upcoming and applications continue to trickle in. The extra help has reduced the open shifts and thus the OT. We had three transfers this month, provided mutual aid to Boothbay and CLC. Crew completed required training on HIPAA compliance. Continuing to research the contact issue with Dresden. Crews participated in the 4th of July parade.



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: John O'Connell, Town Manager
From: T.J. Merry, Fire Chief
Re: Monthly Report
Date:



Town of Wiscasset

Wiscasset Police Department

To: John O'Connell, Town Manager
From: Lawrence Hesselstine, Wiscasset Police Chief
RE: July Monthly Report
Date: August 14, 2019

The Police Department responded to 496 calls for service during the month of July.
(Jan – 304, Feb – 634, March – 800, April – 543, May – 846, June – 445)

Officers responded to 12 motor vehicle accidents.

Officers conducted 60 motor vehicle stops and issued seven (7) citations.

Arrests made for the following:

- Obstructing report of a crime, criminal restraint, domestic violence assault, and assault
- Criminal threatening and criminal trespass
- Violating condition of release
- OUI (alcohol)
- Failing to stop for officer and operation of defective vehicle
- Domestic violence assault
- Domestic violence assault
- OUI (alcohol)
- Domestic violence assault

Currently we have made **21 OUI arrests in the first 7 months of 2019**. Here are the OUI arrests for the following years: 2018 (6), 2017 (15), 2016 (15), and 2015 (11).

Please take note that 4 of the arrests are for Domestic violence assault for this month.

The arrests/summons to date as of July 31st, 2019 is 124.

The July 4th parade

Officer Barnes started the Maine Criminal Justice Academy on July 29th and will graduate on November 27th.

YTD calls for service are 3958



Town of Wiscasset

PUBLIC WORKS DEPARTMENT

To: John O'Connell, Town Manager
From: Theodore Snowdon, Public Works Director
Re: July Monthly Report
Date: August 13, 2019

Operations:

In addition to our daily routine:

- Rebuilt the Dam at Holbrook's Pond and covered the sewer pipe now waiting for the pond to fill again.
- Finished mowing at old land fill site.
- Still active on road side mowing though out the Town.
- Repaired all water leaks and sealed the cement walls in our sand and salt building in preparations to refill for the upcoming winter.
- Finished the bidding process for hot top and road sand, Crooker for hot top and Northrup for sand weather permitting should see it finished by the end of August.
- Completed all road stripping.
- Replaced numerus planks on Creamery and recreation pier.
- Complete rebuild on catch basin at corner of Hodge and Sand Hill Drive.
- In preparations of new hot top, ditched out and cut tree limbs back on Clarks Point and Cushman's.
- Repaired wash outs and holes in the fields we mow at the airport with our ditching material from Cushman's Point.
- Cemetery crew still keeping up with all mowing throughout the town.

I would also like to mention the hard work and dedication of our Public Works crew and the ongoing support from our Town Manager and staff.

To conclude, all is well within the Department.

Respectfully,
Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: John O'Connell, Town Manager
From: Lisa Thompson, Parks & Recreation Director
Re: July Monthly Report
Date: August 13, 2019

Program Updates & Community Events

- Summer Camp begins with a total of 60 children registered. Average daily attendance is approximately 38 with children ages 4- 11. Camp ends August 16.
- International Soccer camp held with 16 children attending. Biggest number for this program so far and the first time this program has netted a profit of over \$500.00
- Pickleball added for Tuesday nights with several attending.
- WHS basketball staff hosted basketball clinics for kids- low attendance but lots of enthusiasm.

Coordination Meetings & Professional Development

- Met with Facilities operations manager to select and order new locker project materials. Materials ordered August 1- anticipated completion of project by September 20, 2019
- Planning annual maintenance shutdown schedule with staff.
- Met with Town Manager to discuss revenue building and cost cutting measures for department
- Attended/ volunteered at MRPA Maine State Track and Field games July 16, 2019 in Bangor
- Attended meeting with Maine Conservation Corp to explore possibilities of working with them for future outdoor projects.
- Collaborated with PW Department on Waterfront bathrooms, with PW taking this over the first week in July.
- Coordinated with Police, EMS and Fire Dept. to plan National Night Out.

Director's Notes:

Under the direction of the Town Manager, the Community Center will now be following the same holiday schedule as the town with closures on all holidays, including Columbus Day, Veteran's Day, Martin Luther King Day, Patriots Day and Presidents Day. With these additional closures, the Community Center will be open 318 days per year.

Our Annual Maintenance Shutdown week will be August 23- September 2, with the exception of our "Doggone Pool Party"- where we will allow dog owners to bring their pups for a swim in our pool on Saturday, August 24th from 10:30am- 12:30 pm.

We are introducing a new program "Early Adventures" a before care program for children in grades Pre-K through grade 5. This will take place at the Community Center starting on September 3 and run through the school year, provided we can find staff to work.



Town of Wiscasset

TRANSFER STATION

To: John O'Connell, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: July Monthly Report
Date: August 14, 2019

Below are the materials processed thru our facility during the Month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	183.81	-\$70
Demo	49.61	-\$70
Metal	19.5	+\$120
Computers / TV	0 lbs.	+\$15/lbs
Brush/Lumber	40	-\$35
Organics for Compost	2,100 lbs.	0
Mixed Copper/Alum/Lead	0 lbs.	+\$0.96/lbs.
Shingles	47.85	-\$60
	0	-\$0
Cardboard	0	+\$20

We also recycled 3 bales of cardboard.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	\$4,488.10
Computers	\$ 0
Metal (Light iron, batteries, mixed copper)	\$ 0
Cardboard	\$ 0
	\$ 0

Operations:

We moved 3yds of inert fill on the 3rd and 10th. We moved 6yds of inert fill on the 25th.

Expenses & Revenues:

Expenses are at 10.91% spent and the Revenues are at 2.7% collected.



Town of Wiscasset

TOWN TREASURER REPORT

To: John O'Connell, Town Manager
From: Vernice Boyce, Town Treasurer
Re: July Monthly Report
Date: August 13, 2019

Credit card receipts:

Over the counter: \$27,002.20
Transfer station: \$188.60
Boat excise: \$34.40
Vehicle registration excise: \$6,407.38
Airport: \$38,454.85
Parks & Recreation: \$6,667.00
Tax payments: \$0.00
EMS payments: \$13,940.84

Interest earned on checking: \$2,791.50

Budget: The Finance Department, as of July 31, has spent 8.91 % of its budget; we are 8.33% through our current fiscal year.

Bank Account Balances:

Town operating \$ 1, 352,696.76
INFORME Debit/credit account \$ 28,903.84
School Checking: \$233,083.76

Transfers to the school: \$492,000.00

Please contact Vernice Boyce @ 207-882-8200 Ext. 107 or treasurer@wiscasset.org if you have any questions.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: John O'Connell, Town Manager
From: Richard Gaeth, Waste Water Treatment Plant Superintendent
Re: July Monthly Report
Date: August 13, 2019

Operations:

Average flow per day = 0.187 mg
Licensed flow per day = 0.62 mg
Percent of average flow per day to license limit = 30%
Total Rainfall per month = 3.54 inches
BOD Lab Results for mg/L for monthly average, weekly average & daily max. all within license limits
BOD % Removal was % much better than the 85% required in the license
TSS Lab Results for mg/L for monthly average, weekly average & daily max. all within license limits
TSS % Removal was % much better than the 85% required in the license
Settable Solids were within license limit of 0.3 mL/L
PH was within license limits of 6-9
Fecal (tracked during disinfection season) was within both daily and monthly license limits
Total Residual Chlorine was within both daily and monthly license limits

We have run the press at a lower % than previously and have had very good cake numbers and are working on tracking the polymer usage. Hoping to develop guidelines for press operations.

Safety: Had Kone Crane come and do what should be an annual inspection of the lifting equipment as I could not find records since 10/17/2006. The biggest issue is the crane system for the effluent pumps due to the environment they are in. We really need to install a disconnect at that location and I am looking into changing out the system so the hoist can be stored inside and put out only when needed to keep it in good condition. Awaiting a quote to address those issues we cannot accomplish. Safety Works did a visit on 7/16/19. Have a number of items come up and have corrected many of them but still waiting for the report to make sure I have all of them identified.

Budget: After closing out the 2018/2019 budget we ended up under budget by \$143.73 We are starting to get some of the capital projects budgeted for in the 2019/2020 budget scheduled in and am working on a more comprehensive plan of cost and equipment replacement. We have been advised of a price increase for both the polymer for the press and the disinfection system chemicals.

Equipment: Received and put new insurance certificates in vehicles. Stevens Pump Service installed the new scum pump and it has operated well and we have saved a significant number of manhours that we are dedicating to maintenance related activities. While Stevens was here they went to Pump Station 18 and replaced a bad capacitor on pump #1 so now both pumps are up



Town of Wiscasset

and running. We have replaced all the dehumidifiers in the pump stations except for P.S. 13 which will be done next. On the Top kick we lifted the body & subframe to remove rust and buildup, weld crack in subframe and installed new bolting hardware. Undercoated the frame and subframe as well. The exhaust system on the Top kick needs to be replaced and we have ordered the materials which are \$1,600 from O'Connors and they will be dropped off at the Town Garage and Ted said once received we could schedule the replacement. Performed preventative maintenance on the Top Kick – greased truck & body, checked transmission fluid, rear end grease was done and some metal filings on plug magnet so will need to keep an eye on. Ran all generators to operating temp. Greased bar rack and slides. Switched pillow block bearing and greased blower building exhaust fan.

DEP Related: Have advised DEP of the one day of wet well cleaning as this was one of the tasks from the consent decree. Have run a chlordan sample from the transfer station in hopes that it comes back negative. I need to followup with the DEP to see if it does come back negative that I have done enough to avoid having this requirement in the next license. Janet from Maine Rural Water came in for a short period of time and addressed the following: It is good practice to have the ph meter calibrated first thing in the morning so when the samples come up the meter is ready for use – all employees are aware that the samples need to be checked for the PH within 15 minutes of getting the sample. The TRC should be done out at the effluent collection site as it is very time sensitive as well as being sensitive to light. Have started to put together all the information needed to submit for the license renewal.

Preventative Maintenance: roofing – the contractor for the maintenance garage is scheduled to be here on 8/12/19. For the main plant I have reluctantly opted to fix what I believe was the area where the leak was coming from since a replacement was 14,000 to \$19,000 and if that fixes the leak I can use the money elsewhere on equipment and schedule the roof in the next year or two. The repair cost \$390 and was completed on 7/31/19. We had one day of wet well cleaning on 7/31/19 and got the following wet wells done: 2,3,8,9,10,14 and 17. In wet well 8 we found gravel and rocks which indicate we have a line issue between pump station 8 and 9 and this could be a big contributor to I & I. Have started to replace all the non-working dehumidifiers at the pump stations. We have had a preventative maintenance done on the generator which is hooked to the main plant.

Housekeeping: We have started to repaint the various pump stations and continue to work on maintenance garage painting as well.

**Respectfully Submitted,
Rick Gaeth
Superintendent**

9a

Monkey C Monkey Do Sewer Abatement Timeline

January 8- A Sewer Abatement request of Donna Morris, 698 Bath Road, Account #930 was denied by the Board because the it was filed after the policy deadline.

Note: This is at the same address as Lacombe, but different account numbers

January 29- Received registered letter from Lacombe explaining water bill consumption of Account #932 at 698 Bath Road.

Feb. 5- Town Manger responds sends Lacombe Request for Abatement Application

Feb. 20- Lacombe submits Application for Sewer Abatement

March 12- Lacombe's application placed on the agenda as item 10a. Item was tabled until March 19.

March 19- Item discussed (see enclosed minutes), no vote was taken.

August 6- Lacombe's application for abatement was placed on the agenda because no formal vote was taken on March 19. Some Board members thought the matter had been voted on in January. The January abatement was for a different account number, at the same address.

Town of Wiscasset

General Sewer Abatement Request

10a

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information		
698 Bath Rd, Apt. B		930
Service Street Address	# of Bedrooms	Account #
Morris, Donna		
Last Name or Business Name	First Name	
882-7888	Cel 504-7195	
Contact Phone	Contact email	
12/14/18	for 7/1/18-9/30/18	
Date of contested Bill	Amount owed on contested bill	
	\$ 440.00	
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input type="checkbox"/> All past due amounts owed have been paid and this account is in good standing.</p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>		
Subpart B - Reason For Abatement Request		
Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form		
<input type="checkbox"/> 1. Pool Abatement <i>For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.</i>	Enter date of pool fill up in box B1 _____	Dates B1
<input type="checkbox"/> 2. Leak and Meter Abatement <i>For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E</i>	Enter date of leak or meter error in box B2 _____	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement <i>For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D</i>	Enter date of abatement event in box B3 _____	B3

Subpart D: Dispute 7/1/18 to 9/30/2018

Recently I found out through various errors that I owed \$924.88, on water and Sewage for Apt. B, Rt 1, 698 Bath Road, Wiscasset, ME. I never received a bill for that time period and would have been at the Town and Water District far sooner than now, had I known. This apartment has been unoccupied until 10/1/18. The water has been off until 7/3/18. Since the apartment was not occupied by a tenant, thus no one was there to use the water.

There were only a few occasions between July and Oct., that, I believe, could have impacted the usage of the water (In no way would have impacted the use of the sewage).

I had a man come to paint the front deck of the apartment and part of the railings and steps on Sept. 5/18. He had to power wash the deck in preparation for painting. Because the deck had not been painted in several years, and the cold winters we have had, there was a lot of chipped paint and weathering that needed to be removed. Although I do not agree that 55 units was used, I paid the water bill. In addition, I did not have a water closet or faucet installed in this apartment until almost the end of September, again in preparation to rent. I also had a plumber investigate if the water closet was leaking and it was and is not. Therefore, I do not agree that any leaking from the apartment contributed towards the high sewage bill, nor do I support that the power washing of the deck would impact the use of the sewage. Thus, I am asking that the sewage portion of the bill be taken off the bill or the better part of it.

The records show (enclosed) the data, that I have never in the past, used such an amount of water. I did have the meter read again and found it to be back to the norm, while a tenant resides there.

I do hope you can help me in this matter. I look forward in hearing from you ASAP. Thank-You.

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
JANUARY 8, 2019

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of December 21 and 29, 2018 and January 4, 2019. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of December 26, 2018; January 2 and 8, 2019. Vote 5-0-0.**

3. Approval of Minutes

After a discussion about the location on the agenda of a letter to the chair, Kim Andersson stated for the record that she did not believe the letter to the chair should have been under Other Board Business rather than Public Comment. **Ben Rines, Jr., moved to approve the minutes as written. Vote 4-1-0. (Andersson opposed).**

4. Special Presentations or Awards – none

5. Committee Appointments

Ben Rines, Jr., moved to approve the appointments of Debra Pooler and Lester Morse to the Planning Board. Vote 5-0-0.

6. Public Hearings – none

7. Public Comment

Steve Christiansen corrected a statement he made at the previous meeting on the parking issue: he said the sign at the parking lot read 8 hours, not 2 hours. He added that his statements made at the Select Board meetings were as a private citizen, not as a representative of the Public Works Department. He asked about the status of the sunken boat and was advised that the case will be brought up on January 14 for disposition.

Kim Dolce asked that minutes and agendas of the various committees on the Town's website be brought up to date and the meetings be on line. She suggested that perhaps a high school student could assist as part of community service.

8. Department Head or Committee Chair – none

9. Unfinished Business

a. Comp plan update next steps. Maryellen Barnes, Lincoln County Planning, suggested that the update begin with a small group to review the 2008 Comp Plan and highlight data, assessments and maps that need to be updated, and see how the Town has implemented actions in the plan. Marian Anderson said she had sent letters to members of the previous Comp Plan Committee and it was suggested the downtown businesses and Chamber of Commerce be included. Barnes will send information on the purpose of the committee to the Town Manager.

b. Delinquent Property Tax – memo from Phil Saucier, Bernstein Shur: Anderson said the letter had provided answers to the board’s questions and that after reviewing the Town’s policy, Saucier would make recommendations.

c. Boardwalk Project – Deed Information: In response to the board’s questions on the ownership of the land over which the boardwalk would extend, deeds had been included in the board’s packet. The deeds showed that except for the Haggett property which extends to the low water mark and the Le Garage property which extends to the river, the Town owns the property between the railroad tracks and the water where the boardwalk would be built. The information will be given to the Waterfront Committee for its deliberation.

d. Schedule Workshop date to update Tax Acquired Property Policy: The board discussed the need for a workshop and possible dates. The purpose of the workshop would be to discuss the use of the land installment contracts, and the disposition of tax-acquired properties. Treasurer Vernice Boyce said that 30-day notices would be sent out soon and it would be advisable to wait until the 30 days had expired before scheduling a workshop. Items to be discussed at the workshop include the direction of the town regarding foreclosures, whether the board has sufficient information (i.e. number of children, owner-occupied, retired, making payments, etc.) to make decisions on foreclosures, whether to sell the property if there is no response to the 30-day notice by February 11, or not to sell the property if the town is interested in keeping the property. Boyce said that after the property is foreclosed, the Town cannot accept payments without an installment contract. Homestead exemptions will be removed for out of town owners whose property is being foreclosed. Nothing will be done on the foreclosed properties until after the workshop, which will be held on Wednesday, February 13, at 5 p.m.

e. 2019 Fireworks Display Agreement: **Kathy Martin-Savage moved to authorize the Town Manager to execute the 2019 Fireworks Display Contract with Central Maine Pyrotechnics. Vote 5-0-0.**

10. New Business

a. Sewer Abatement Application-Donna Morris for \$440: Marian Anderson said the Board’s policy requires abatements must be applied for within 30 days of billing. Morris had paid the water bill but not the sewer bill and the time for applying for an abatement had passed. **Kathy Martin-Savage moved that the board not approve the abatement. Vote 5-0-0.** Anderson said that sewer meters are available upon request.

b. Quit Claim Deeds – Robert and Misty Gagnon (Map R07, Lot 024 & Map R07, Lot 025B): **Judy Colby moved to issue the Quit Claim Deeds to Robert and Misty Gagnon. Vote 5-0-0.**

c. Discussion School Fund Balance – see memo: Marian Anderson said she, Vernice Boyce and Kim Andersson had met at the school with the superintendent regarding the school’s fund balance. Vernice Boyce had summarized the status of the fund balance: the school’s undesignated fund balance was \$1,052,637 and by statute the schools may have only 3% (\$288,932) of the prior year’s budget of \$9,031,063. The excess (\$763,705) will require a town vote to use. The extra funds were due to receiving more tuition revenue than was budgeted. Kathy Martin-Savage thanked Vernice Boyce for her work with the school on the budget.

d. Pole Permit – 322 Willow Lane: **Kathy Martin-Savage moved to approve the pole permit at 322 Willow Lane. Vote 5-0-0.**

11. Town Manager’s Report

Anderson reported a donation of \$100 to EMS from Myles L. Mace.

Correspondence: Thank you letters from New Hope for Women, Good Shepherd Food Bank of Maine and Healthy Kids had been received as well as a letter from Kim Dolce regarding parking for downtown residents during the winter and the informal parking plan that is in place.

Downtown parking lot problems and the current parking ordinance were discussed. Steve Christiansen said the signs were not consistent and the use of the parking lots was being abused. Chief Hesselstine said he and the Public Works department could work on the problem and he would review the parking ordinance. Permit parking was suggested. Jim Kochan stressed the need for a public hearing. Notice of the public hearing will be advertised in the newspapers and flyers will be put on the windshields of the cars parked in the lots. **Kathy Martin-Savage moved to hold the next Select Board meeting and public hearing on parking on January 22, 2019 at 6 p.m. Vote 5-0-0.**

c. Broadband Survey online: Maryellen Barnes said that Wiscasset, Edgecomb, Somerville, Westport Island, Dresden, Whitefield and Jefferson had joined in a ConnectME community Broad band Planning Project committee to plan and implement solutions to improve internet connectivity in the seven Lincoln County communities. Online surveys and printed copies are being distributed and the Wiscasset committee will be meeting with key employers. Carla Dickstein spoke on the need in the next few years for broadband and fiber that would be essential for Wiscasset and particularly for companies such as Peregrine Turbine Technology.

d. Rescue Firetruck update-Chief T. J. Merry reports as of 12/31/2018 the truck is still in Bangor and it will be a few more weeks before it is diagnosed.

12. Other Board Business

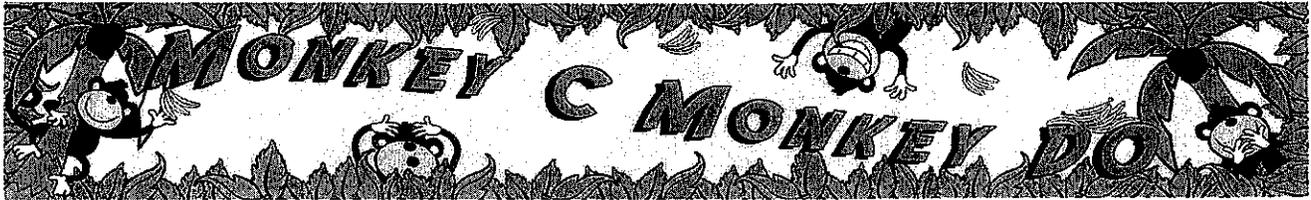
Marian Anderson read her letter of resignation as Town Manager effective as of February 8, 2019. She thanked Judy Colby for her leadership and support. Judy Colby thanked Anderson **and moved to accept the resignation with deep regret. Vote 5-0-0.**

In response to Bob Blagden’s question, Anderson said the repair of the retaining wall at the new parking lot on Railroad Avenue will be done by Pike Industries.

Judy Colby asked and received permission from the board to contact Don Gerrish for assistance in finding an interim town manager.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 7:37 p.m. Vote 5-0-0.



698 Bath Rd. Wiscasset, ME 04578

207-882-6861

www.monkeyCmonkeyDo.com

60 Cushman Point Rd

1/28/19

Town Manager,
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

RE; Abatement of Sewer Charges

Good Morning,

My name is Roland Lacombe co-owner of Monkey C Monkey Do on Bath road in Wiscasset. We are a family owned business operating seasonally from Mid-May to Early October (Columbus Day).

A few weeks ago, we received a water/sewer bill for consumption from October to December quarter for an incredible \$2,802.72! That is more than 40 times higher than our normal consumption for this quarter, and 5 times higher than any quarter during our peak months of July, August and September. In the past, we've had two occasions when pipes burst due to cold weather. In 2012 a connection to an outdoor water fountain cracked, and in 2017, a pipe inside an exterior wall burst flooding an upstairs bathroom. In both these instances, our water usage spiked temporarily and we paid the water/sewer bill. In both cases, the consumption returned to zero for following quarter, once the repairs were made. (Our portion of the building is not used during the Winter months) We now close all the valves to the toilets and lavatories when we close for the season by mid October. We also close the valve for the underground pipe leading to the exterior drinking fountain.

Below is a breakdown of fourth quarter usage for our facility:

2010 - 400 cu ft

2011 - 200 cu ft

2012 - unable to locate copy

2013 - 500 cu ft

2014 300 cu ft

2015 400 cu ft

2016 400 cu ft

2017 - 3,400 cu ft caused by a burst pipe in an exterior wall.

2018 - 16,300 cu ft

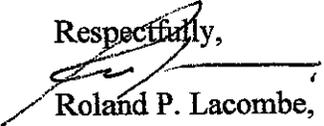
I immediately called the Wiscasset Water District upon receiving this bill, and explained that all the plumbing in the building had been turned off since Mid October and that the problem must be outside the building. I requested time to allow the ground to thaw so that we could have the outside pipe inspected in the Spring, since there was no usage in the building itself. We were told that they no longer have the authority to make any adjustments, and that I would have to take up the matter with the town manager.

Upon advice of counsel, I am advising you of this situation. I am stating that there has been no water flowing into the sewer system from our location other than the normal usage between October 1st and 12th, 2018, (Between 300-400 cu ft). . We have asked the Water District to "pull" the meter in the meantime, to prevent any further leakage.

Therefore, we respectfully request an abatement of the sewage processing charge, and adjustment to reflect our average usage of 400 cu ft. We, in turn will pay the water section of the bill, since we cannot dispute that the water did not flow through the meter. Finally we will have the suspect pipe inspected once the ground thaws and if it is the source of the problem, have it repaired or placed as needed

Thank you for your consideration of this request. We look forward to your reply.

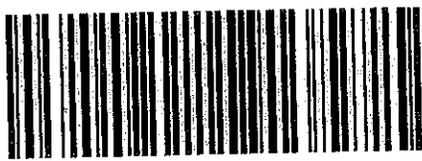
Respectfully,


Roland P. Lacombe,
Monkey C Monkey Do.

Cc; Wiscasset Water District
Donna Morris

MCMD
60 Cushman Point Rd.
Wiscasset, ME 04578

CERTIFIED MAIL



7018 1830 0001 2317 7816



1000



04578

U.S. POSTAGE P.
FCM LETTER
BRUNSWICK, ME
04011
JAN 29, 19
AMOUNT

\$6.85

R2304N117608-26

RETURN RECEIPT
REQUESTED

Town Manager
Town of Wiscasset
51 Bath Rd.
Wiscasset, ME 04578

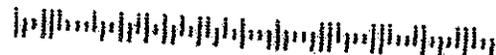
NAME _____

1ST NOTICE _____

2ND NOTICE _____

DATE _____

0457834108 R004





Town of Wiscasset

February 4, 2019

Mr. Roland P. Lacombe
Monkey C Monkey Do
698 Bath Road
Wiscasset, Maine 04578

Re: Abatement of Sewer Charge Request

Dear Mr. Lacombe,

Thank you for your letter of January 28, 2019 requesting an abatement of Sewer Charges at the above address.

I have spoken to Stacy at the Wiscasset Water District about your question. She confirms that the Water District checked the meter. The meter was fully operational and therefore the water in question did indeed pass through the meter. The question therefore is where did the water go after it passed through the meter.

As you suggest, it may be necessary to investigate the pipes and plumbing related to your business. Since that is not possible until the ground has thawed in the Spring I suggest that you submit a Request for Abatement (attached) to the Board of Selectmen for their decision.

Upon receipt, I will put your request on their next agenda,

Yours sincerely,

John O'Connell
Town Manager (Interim)

CC: Wiscasset Water District

Town of Wiscasset

General Sewer Abatement Request

Instructions

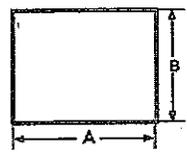
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Subpart A - Account & Property Information		
Service Street Address <u>698 Bath Rd.</u>	# of Bedrooms <u>N/A</u>	Account # <u>932</u>
Last Name or Business Name <u>Monkey C Monkey Do</u>	First Name <u>Roland Lacombe</u>	
Contact Phone <u>207-882-6861 - 207-751-2866</u>	Contact email <u>ROLAND@MonkeyCMonkeyDo.com</u>	
Date of contested Bill <u>12/27/10</u>	Amount owed on contested bill <u>\$ 2802.72</u>	
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input checked="" type="checkbox"/> All past due amounts owed have been paid and this account is in good standing.</p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>		
Subpart B - Reason For Abatement Request		
<p>Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form</p>		
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1 _____ →	Dates B1
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2 _____ →	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3 _____ →	B3 <u>10-1-10</u> <u>10-1-10</u>

Subpart C - Pool Abatement Calculation

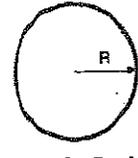
This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet
Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet Square or Rectangular Pool Volume _____ CF
Average Depth x Length x Width
Depth Deep End (if applicable) _____ Feet
Average Depth: _____ Feet

Circular Pool Volume _____ CF
Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

see ATTACHED

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: *[Handwritten Signature]*

Date: 7-20-19

Printed name: ROLAND LACOMBE

Do not write below this line

Application approved by: _____

On date: _____

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet in regular session **Tuesday, March 12, 2019 at 6:00 p.m.** in the Municipal Meeting Room.

AGENDA

6:00 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: February 22, 2019; March 1, 2019; and March 8, 2019
 - **Motion: To approve the payroll warrants of February 22, 2019; March 1, 2019; and March 8, 2019**
 - b. Accounts Payable Warrants: February 26, 2019; March 5, 2019; March 12, 2019
 - **Motion: To approve the accounts payable warrants of February 26, 2019; March 5, 2019; and March 12, 2019.**
3. Approval of Minutes:
 - a. February 19, 2019
 - **Motion: To approve the minutes of February 19, 2019.**
4. Special Presentations or Awards:
5. Committee appointments:
 - a. Anne Leslie, Conservation Commission
 - b. Richard E. Litz, Board of Appeals
6. Public Hearings:
 - a. Liquor Licenses
 - Carla Chapman, DBA The Cubby Hole
 - Tony Bickford, DBA Little Village Bistro
 - **Motion: To approve the Liquor License Applications of Carla Chapman, DBA The Cubby Hole and Tony Bickford DBA Little Village Bistro.**
7. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.
8. Department head or committee chair:

9. Unfinished Business

- a. Budget Workshop Schedule
- b. Clean-up Grant RFP
- c. CMP Corridor Update-John Carroll, CMP

10. New Business

- a. Sewer Abatement application-Roland P. Lacombe (Monkey C Monkey Do, 698 Bath Road)
- b. Brownail Moth Survey- State of Maine Department of Agriculture, Conservation & Forestry
- c. Quit Claim Deed
 - Joe S. Rodrigues, Map U11, Lot 013
- d. Termination of Use Agreement with Lincoln County Fire Chiefs' Association
- e. C & C Realty Management, LLC-Request for Tax-Exempt Status

11. Town Manager's Report

- a. Demolition of 56 Hodge Street
- b. Update on Avigation Easement
- c. Update on 4th of July Committee

12. Assessors Business

a. Tax Collector Recommended Abatements

- Scott Connors, Map R01, Lot 035-C02, \$1,391.25 (2013-2017)
- Sam Patterson, Map R07, Lot 039-19, \$281.03 (2016-2017)
- Gilbert Rines, Map R05, Lot 051-A2, \$651.31 (2010-2017)
- Carroll Jones, Map R03, Lot 054-003-001, \$666.97 (2016-2017)

- **Motion: To approve the abatements of Scott Connors, Map R01, Lot 035-C02 for \$1,391.25; Sam Patterson, Map R07, Lot 039-19 for \$281.03; Gilbert Rines, Map R05, Lot 051-A2 for \$651.31; and Carroll Jones, Map R03, Lot 054-003-001 for \$666.97 as recommended by the Tax Collector.**

b. Assessors' Agent Recommended Abatements

- Carroll M. Jones, Map R03, Lot 54-3-1, \$347.99
- Dennis Gauthier, Map R04, Lot 11-C, \$152.49
- Scott Connors, Map R01, Lot 035-C02, \$318.67
- Gilbert H. Rines, Map R05 Lot 51-A2, \$95.80

- **Motion: To approve the abatements of Carroll M. Jones, Map R03, Lot 54-3-1 for \$347.99; Dennis Gauthier, Map R04, Lot 11-C for \$152.49; Scott Connors, Map R01, Lot 035-C02 for \$318.67; Gilbert H. Rines, Map R05 Lot 51-A2 for \$95.80 as recommended by Assessors Agent Ellery G. Bane.**

13. Other Board Business

a. **Executive Session to discuss a Personnel Matter**

- **Motion: To go into executive session pursuant to 1 M.R.S.A. 405 (6) (A)**

14. Adjournment

Future Meetings, Workshops, and Events

- March 13: Budget Committee, 6 p.m.
March 19: Selectboard, 6 p.m.
March 20: Airport 5 p.m. @ Airport
March 25: Ordinance Review Committee, 5:30 p.m.
March 25: Planning Board, 7 p.m.
March 27: Conservation Commission, 6 p.m.
April 2: Selectboard, 6 p.m.
April 3: Fire Department, 6 p.m.
April 4: Historic Preservation Commission, 5 p.m.

WISCASSET SELECT BOARD,
TAX ASSESSORS, AND OVERSEERS OF THE POOR
MARCH 12, 2019

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., and Interim Town Manager John O'Connell

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

Ben Rines, Jr., moved that at the end of the meeting the selectmen adjourn the meeting in memory of David Nichols and express the board's condolences to his family. Vote 5-0-0.

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of February 22 and March 1 and 8, 2019. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of February 26, March 5 and 12, 2019. Vote 5-0-0.**

3. Approval of Minutes of February 19, 2019

a. Ben Rines, Jr., questioned the minutes relative to his vote at the previous meeting on the motion to give John O'Connell the authority to meet with Doug Baston and to authorize him to make the decision whether to join with Alna on PUC funding from CMP. A transcription of that part of the meeting will be provided at the next meeting. **Kathy Martin-Savage moved to table the minutes. Vote 5-0-0.** Ben Rines, Jr., stated that he regrets taking the vote regarding John O'Connell's meeting with Doug Baston.

4. Special Presentations or Awards – none

5. Committee Appointments

- a. Anne Leslie, Conservation Committee
- b. Richard E. Litz, Board of Appeals

Ben Rines, Jr., moved to approve the appointments as presented. Vote 5-0-0.

6. Public Hearings

- a. Liquor Licenses
 - Carla Chapman, DBA The Cubby Hole
 - Tony Bickford, DBA Little Village Bistro

Ben Rines, Jr., moved to open the public hearing. Vote 5-0-0. There was no discussion. No problems have been reported by the Police Chief or the CEO. **Ben Rines, Jr., moved to close the public hearing.**

Vote 5-0-0. Ben Rines, Jr., moved to approve the Liquor License applications of Carla Chapman, DBA The Cubby Hole; and Tony Bickford, DBA Little Village Bistro. Vote 5-0-0.

7. Public Comment

Richard Forrest thanked the town for allowing the sloop Providence to anchor at the dock while repairs were being made. The repair employed boat builders, mechanics, welders, and machinists and provided \$100,000 of business to the area. The Providence will leave for its home port in Alexandria, Virginia in April.

Bill Maloney said he was cancelling his petition for a Community Development Specialist because it was not the right time due to the town's current financial situation. He said the town needs a part time planner, but it will be possible to work with the Lincoln County planner. That may require some reimbursement but there will be no cost for insurance and retirement. He volunteered to work with Maryellen Barnes on his proposal.

Kim Dolce said she knew of people who would have liked to attend the March 11 public hearing on the Dollar General store but were unaware that it was taking place. She said when the original newspaper articles on the Dollar General store appeared there were many negative comments. She asked if notices of public hearings could be posted in the post office, on Facebook and on the town website in addition to the notices currently appearing in the newspapers. She added that Dollar General could run Mom and Pop stores out of business, could take business away from Shaw's. Kathy Martin-Savage said that in today's world, there are not enough people around to invest and put in something different in that location. The town will get revenue from Dollar General taxes, which is on the plus side. Judy Colby said the town had tried to attract other businesses without success.

Dennis Simmons, the recently hired Ambulance Director, introduced himself and said everyone was welcome to visit him at the ambulance department. Judy Colby welcomed him to Wiscasset.

8. Department Head or Committee Chair

9. Unfinished Business

a. Budget Workshop Schedule: John O'Connell said the draft of the budget was almost final and the board would adopt the budget warrant on April 2. A meeting with the Budget Committee was scheduled for Wednesday, March 13 at 6 p.m.

b. Clean-up Grant RFP: The RFP has been reviewed, small typos have been corrected and minor changes made. The RFP will be on the March 19 agenda for a vote to approve the \$400,000 grant.

c. CMP Corridor Update – John Carroll, CMP: Carroll said CMP is making progress in public reviews and a PUC decision will be made in two to three weeks. He listed the market and environmental benefits of the proposal: lower future electricity costs, lower future natural gas costs and consumption, general resource replacement and diversification, reduction of regional CO2 emissions and growth in employment and Maine's GDP spurred by lower energy costs for business and consumers. Project development benefits are increased direct, indirect and induced local employment; increased construction-related spending; increased local property taxes; expanded fiber optic access in rural areas; and expanded snowmobile and recreational trail opportunities. Carroll explained the Settlement

Agreement which will provide rate-payer relief, community benefits, technology and policy, and additional infrastructure and environmental benefits.

In response to Kathy Martin-Savage's question, Carroll said the excess fiber optic capacity used for the project will provide broadband to communities through Maine up to Montreal.

In response to Ben Rines, Jr.'s, question, Carroll described the process for intervenors, which could be large agencies, communities or individuals. He said the \$262 million would come from CMP or Massachusetts or Hydro-Quebec, none from the residents of Maine.

In response to Kim Andersson's question, Carroll said that the part of the project which will go through Wiscasset will be reviewed as a land use.

Marty Fox of Wiscasset, Elizabeth Hamilton of Brunswick, Steve McCarthy of Rome and others spoke against the plan.

10. New Business

a. Sewer Abatement application – Roland P. Lacombe (Monkey C, Monkey Do, 698 Bath Road: LaCombe applied for an abatement because although the water had been turned off, he had received a bill of \$2,802.72. The matter was tabled until the March 19 meeting.

b. Browntail Moth Survey – State of Maine Department of Agriculture, Conservation and Forestry: for information only. Kim Andersson asked that information will be posted in the office and on the town website.

c. Quit Claim Deed

- Joe S. Rodrigues, Map U11, Lot 013: **Judy Colby moved to approve the quit claim deed. Vote 5-0-0.**

d. Termination of Use Agreement with Lincoln County Fire Chiefs' Association: No action was necessary, although it will impact the Fire Department budget.

e. C & C Realty Management, LLC – Request for Tax Exempt Status: Jessica Stover, representing C&C Realty Management requested that Wiscasset exempt Deer Ridge Farm from real estate and personal property taxes. She said Deer Ridge is federally subsidized residential rental housing which is owned by a nonprofit housing corporation. Judy Colby said the matter was in the hands of the attorney and she would notify C&C when an opinion has been received.

11. Town Manager's Report

a. Demolition of 56 Hodge Street: O'Connell said that a Certification of Appropriateness had been received and the building was demolished.

b. Update on Avigation Easement: A conference has been scheduled for March 19.

c: Update on 4th of July Committee: O'Connell said he had four volunteers for the committee: Corey Richards, Susan Robson, Josh Turner and Judy Flanagan.

d. Wastewater Treatment Plant: The manager of the Wastewater Treatment Plant said of the four pumps, one had been replaced and the other three needed replacing. He said there was \$70,000 in the impact account, and \$14,000 was needed for the pumps. **Ben Rines, Jr., moved to authorize the expenditure. Vote 5-0-0.**

12. Assessors Business

a. Tax Collector Recommended Abatements:

Scott Connors, Map R01, Lot 035-CO2, \$1,391.25 (2013-2017)
Sam Patterson, Map R07, Lot 039-19 \$281.03 (2016-2017)
Gilbert Rines, Map R05, Lot 051-A2, \$651.31 (2010-2017)
Carroll Jones, Map R03, Lot 054-003-001, \$666.97 (2016-2017)

Bob Blagden moved to approve the abatements of Scott Connors, Map R01, Lot 035-CO2, \$1,391.25 (2013-2017); Sam Patterson, Map R07, Lot 039-19 \$281.03 (2016-2017) Gilbert Rines, Map R05, Lot 051-A2, \$651.31 (2010-2017); Carroll Jones, Map R03, Lot 054-003-001, \$666.97 (2016-2017). Vote 5-0-0.

b. Assessors' Agent Recommended Abatements

Carroll M. Jones, Map R03, Lot 43-2-, \$347.99
Dennis Gauthier, Map R04, Lot 11-C, \$152.49
Scott Connors, Map R01, Lot 035-CO2, \$318.67
Gilbert Rines, Map R05, Lot 51-A2, \$98.80

The abatements were tabled.

13. Other Board Business

Bob Blagden asked why there were Private Property signs on Chewonki Neck Road without town authority. He also asked why the airport was using the Recreation Department truck which was declared unsafe. He said the town should be reimbursed for the damage to the brick sign in front of the Town Office. Damage to the sidewalk by the State should be repaired by the State. O'Connell said damaged signs downtown are being replaced. In response to a question about the parking lot on Railroad Avenue, Colby said the DOT will fix the wall.

Kim Dolce asked that the signage on Railroad Avenue be lowered as it is too high to be in the line of sight of drivers.

There was no executive session. The Public Works Director position will be offered to Ted Snowdon at a lower rate than the previous employee's rate and adjusted if appropriate after six months. Discussion regarding combining the Public Works Director and the Transfer Station Manager will be held during budget talks.

14. Adjournment

Kathy Martin-Savage moved to adjourn at 8:30 p.m. Vote 5-0-0

WISCASSET BOARD OF SELECTMEN,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MARCH 19, 2019

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr. and Interim Town Manager John O'Connell

Chair Judy Colby called the meeting to order at 6:02 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

Ben Rines, Jr., moved to approve the payroll warrant of March 15, 2019. Vote 5-0-0.

Kathy Martin-Savage moved to approve the accounts payable warrant of March 19, 2019. Vote 5-0-0.

3. Approval of Minutes

Kathy Martin-Savage moved to approve the minutes of February 19, 2019 as amended. Vote 5-0-0.

Ben Rines, Jr., moved to approve the minutes of March 12, 2019. Vote 5-0-0.

4. Special Presentations or Awards

Chair Judy Colby presented the Maine Municipal Association's Essay Contest Winner Award to Grace Greene together with a gift certificate for \$250.00

5. Committee Appointments

Ben Rines, Jr., moved to appoint Donald James to the Shellfish Committee. Vote 5-0-0.

Kim Andersson moved to appoint Sue Robson to the Waterfront Committee. Vote 3-2-0 (Rines and Blagden opposed).

6. Public Hearings – none

7. Public Comment

Marty Fox who opposes the New England Connect Energy Corridor read a letter written September 21, 2017 from Marian Anderson, then Town Manager, to CMP indicating that the board voted to support the NECEC. Judy Colby said she did not remember the board voting to support the NECEC and she would need to verify through a search of minutes that the board had voted to approve the corridor. Subsequently, a review of the minutes indicated there was no vote on 9/19/17. Fox said Anderson's letter was on the corridor's website and asked the board to reconsider. Jim Kochan said the DOT was soliciting a letter of support at that meeting in 2017. The matter will be on the agenda in two weeks and discussed further under Other Board Business.

b. Quit Claim Deed

• Gary and Debbie Joslyn, Map R04: **Judy Colby moved to grant the quit claim deed for Gary and Debbie Joslyn. Vote 5-0-0.**

c. Watercraft Storage Rack Rental Policy Proposal – Peter Wells: Wells submitted a proposal for three rental waterfront storage racks which would be attached to the building at the pier and would have four shelves each for kayaks, canoes, or watercraft. The storage racks would be convenient for residents and would be an economic benefit for the Town. Phase I would be for one rental storage rack. The Waterfront Committee is in support. Each rack would cost \$760 which would include four I-bolts, not installation. He also submitted a draft rental agreement which would specify that the town had no responsibility- use of the racks would be at the renter's risk. Other towns have rented spaces for \$30 to \$50 per season. There is a donor for Phase I of the project who would pay for the racks and I- bolts if the town would install them. The donor would also want rental space at no cost for their kayaks (at \$50 per year rent and \$760 donated for rack, the donor would get free rent for approximately five years). Jim Kochan said he supported the idea, but he said it would benefit a limited number of people. He said cheaper and more durable models could be constructed with donated time and materials. There was discussion on free-standing versus racks attached to the building, whether the racks attached to the building or free-standing year-round racks would require approval of the Historic Preservation Commission, alternate location for stand-alone racks, possibility of building racks in-house, testing the demand for one year, using a lottery system for spaces if the demand exceeds the supply, the return on investment would take approximately four years, and utilizing vacant space at the dock for stand-alone racks. The board will take a road trip to the waterfront to see if stand-alone racks would be an option. Wells will meet with the Historic Preservation Commission regarding any necessary approval.

d. Sunken Garden Discussion – Steve Christiansen: In 1958 the parcel of land known today as the Sunken Garden was given to the Town provided that no buildings be put on the property. If that condition was not met, the land would revert to the donors. In 1990 there was a request for funds for the Sunken Garden which Christiansen assumes was used for the shed. He concluded that the shed must be removed, or the property would revert to the heirs of the owners. The shed is used by the Garden Club and the Beautification Committee for gardening tools and supplies. Bob Blagden said the board should honor the conditions of the gift. **Kathy Martin-Savage moved to remove shed before Memorial Day.** A member of the Garden Club spoke about the need for a storage shed for their efforts in the Sunken Garden. It was mentioned that before the shed was erected, tools were kept in the barn of the Nichols-Sortwell House. O'Connell will contact Norma Gordon of the Beautification Committee regarding the tools in the garden shed. **Vote 5-0-0.**

e. Business License Approval – Edward Colburn, CBA Water Street Kitchen & Bar: **Ben Rines, Jr., moved to approve the Business License for Edward Colburn, DBA Water Street Kitchen and Bar. Vote 5-0-0.**

f. Town Clock Maintenance Agreement with Balzer Family Clock Works: O'Connell said the clock tower itself needs work and Jason Putnam, who worked on the tower last year, will be contacted by John O'Connell to inspect the tower to see what repairs are necessary.

g. Friends of Wiscasset Village – Peter Wells, Mary Ellen Barnes: Barnes said the Friends of Wiscasset Village is an ad hoc committee with approximately 45 members whose mission is to communicate positive energy, to strengthen the local economy and community, to celebrate our unique treasures, and to welcome new neighbors and businesses. She outlined the activities of the group during the MDOT construction projects and other activities during the past fall and holiday shopping season. The

13. Other Board Business

Judy Colby asked whether a vote on the CMP plan should be on the next agenda. Regarding the letter on the CMP website citing Wiscasset's approval of the NECEC plan, Ben Rines, Jr., said the CMP had a false statement (regarding the board's support). Kim Andersson said she thought the board was supportive of the RFP when it was presented in 2017, and that Marian Andersson's letter of September 2017 was not inaccurate at that time. Kathy Martin-Savage said the original proposal was the subject of the meeting in 2017 but since then a second proposal had been made which is now being discussed. Bob Blagden said since the board had not acted, there was no action to be rescinded as requested earlier in the meeting. He said he did not favor putting the issue on the warrant because it was difficult to understand. Judy Colby said the board was receptive of the information given to the board in 2017 but the board has not taken a position on the NECEC project. **Ben Rines, Jr., moved to direct the Town Manager to contact CMP to specifically remove any references that imply support of the ongoing project from the onset to the present by the Town of Wiscasset from its website. Vote 5-0-0.**

Regarding the Monkey C Monkey Do water bill, Richard Gaeth, Wastewater Treatment Plant Manager, said that there are four meters on the property and that the property owners didn't understand the consumption of water that would result from power-washing the building. Chris Cossette, Wiscasset Water District, advised that no abatement should be recognized. Bob Blagden said the business should have had a separate water meter for power-washing.

Gaeth apologized for the length of his monthly report, but said he thought the board should be aware of what the department was doing. He hoped to get to the point where the reports would be proactive instead of reactive. A new DEP flow meter will be installed and at the next meeting Gaeth would like to address septic fees, providing information of surrounding areas. He asked if the board would contemplate giving a loan to the department from the Payson Fund of about \$25,000.

Gaeth said if there is \$5,000 in budget at the end of March, he would like to hire Ted Berry to do wet well work. He was advised that the request would be on the next agenda. Bob Blagden said the work should go out to bid.

Judy Colby asked the reporters to note that nomination papers for Budget Committee, Select Board, School Board, etc. are due on April 11.

14. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 8:25 p.m. Vote 5-0-0.

WISCASSET BOARD OF SELECTMEN,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MARCH 19, 2019

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr. and Interim Town Manager John O'Connell

Chair Judy Colby called the meeting to order at 6:02 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

Ben Rines, Jr., moved to approve the payroll warrant of March 15, 2019. Vote 5-0-0.

Kathy Martin-Savage moved to approve the accounts payable warrant of March 19, 2019. Vote 5-0-0.

3. Approval of Minutes

Kathy Martin-Savage moved to approve the minutes of February 19, 2019 as amended. Vote 5-0-0.

Ben Rines, Jr., moved to approve the minutes of March 12, 2019. Vote 5-0-0.

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Chair Judy Colby presented the Maine Municipal Association's Essay Contest Winner Award to Grace Greene together with a gift certificate for \$250.00

5. Committee Appointments

Ben Rines, Jr., moved to appoint Donald James to the Shellfish Committee. Vote 5-0-0.

Kim Andersson moved to appoint Sue Robson to the Waterfront Committee. Vote 3-2-0 (Rines and Blagden opposed).

6. Public Hearings – none

7. Public Comment

Marty Fox who opposes the New England Connect Energy Corridor read a letter written September 21, 2017 from Marian Anderson, then Town Manager, to CMP indicating that the board voted to support the NECEC. Judy Colby said she did not remember the board voting to support the NECEC and she would need to verify through a search of minutes that the board had voted to approve the corridor. Subsequently, a review of the minutes indicated there was no vote on 9/19/17. Fox said Anderson's letter was on the corridor's website and asked the board to reconsider. Jim Kochan said the DOT was soliciting a letter of support at that meeting in 2017. The matter will be on the agenda in two weeks and discussed further under Other Board Business.

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f. Town Clock Maintenance Agreement with Balzer Family Clock Works: O'Connell said the clock tower itself needs work and Jason Putnam, who worked on the tower last year, will be contacted by John O'Connell to inspect the tower to see what repairs are necessary.

g. Friends of Wiscasset Village – Peter Wells, Mary Ellen Barnes: Barnes said the Friends of Wiscasset Village is an ad hoc committee with approximately 45 members whose mission is to communicate positive energy, to strengthen the local economy and community, to celebrate our unique treasures, and to welcome new neighbors and businesses. She outlined the activities of the group during the MDOT construction projects and other activities during the past fall and holiday shopping season. The

13. Other Board Business

Judy Colby asked whether a vote on the CMP plan should be on the next agenda. Regarding the letter on the CMP website citing Wiscasset's approval of the NECEC plan, Ben Rines, Jr., said the CMP had a false statement (regarding the board's support). Kim Andersson said she thought the board was supportive of the RFP when it was presented in 2017, and that Marian Andersson's letter of September 2017 was not inaccurate at that time. Kathy Martin-Savage said the original proposal was the subject of the meeting in 2017 but since then a second proposal had been made which is now being discussed. Bob Blagden said since the board had not acted, there was no action to be rescinded as requested earlier in the meeting. He said he did not favor putting the issue on the warrant because it was difficult to understand. Judy Colby said the board was receptive of the information given to the board in 2017 but the board has not taken a position on the NECEC project. **Ben Rines, Jr., moved to direct the Town Manager to contact CMP to specifically remove any references that imply support of the ongoing project from the onset to the present by the Town of Wiscasset from its website. Vote 5-0-0.**

Regarding the Monkey C Monkey Do water bill, Richard Gaeth, Wastewater Treatment Plant Manager, said that there are four meters on the property and that the property owners didn't understand the consumption of water that would result from power-washing the building. Chris Cossette, Wiscasset Water District, advised that no abatement should be recognized. Bob Blagden said the business should have had a separate water meter for power-washing.

Gaeth apologized for the length of his monthly report, but said he thought the board should be aware of what the department was doing. He hoped to get to the point where the reports would be proactive instead of reactive. A new DEP flow meter will be installed and at the next meeting Gaeth would like to address septic fees, providing information of surrounding areas. He asked if the board would contemplate giving a loan to the department from the Payson Fund of about \$25,000.

Gaeth said if there is \$5,000 in budget at the end of March, he would like to hire Ted Berry to do wet well work. He was advised that the request would be on the next agenda. Bob Blagden said the work should go out to bid.

Judy Colby asked the reporters to note that nomination papers for Budget Committee, Select Board, School Board, etc. are due on April 11.

14. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 8:25 p.m. Vote 5-0-0.

9b

Town of Wiscasset, Maine
Special Open Town Meeting
Warrant
September ??, 2019

Lincoln County, ss.

State of Maine

To Lawrence Hesseltime, Constable, of the Town of Wiscasset in the County of Lincoln.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Municipal Building Hearing Room at 51 Bath Road, the ??th day of September, 2019, at 6:00 p.m. then and there to act upon the following articles:

Article 1. To elect a moderator to preside at said meeting.

Article 2. To see if the Town will vote to authorize the Selectmen to expend from Undesignated Fund (Surplus) the sum of \$11,502.78 to cover the FY '19 overdrafts?

(The FY '19 Municipal overdrafts are Municipal insurance \$335.08, Overlay/Abatements \$378.05, Parks & Rec. \$9,037.04 and Senior Center \$1,752.61).

Board of Selectmen Recommendation:
Budget Committee Recommendation:

? Favor ? Opposed
4 Favor 0-Opposed

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

Given under our hands this _____ day of _____, 2019.

Judith R. Colby, Chairman

Benjamin L. Rines, Jr. Vice Chairman

Kimberly H. Andersson, Selectman

Katharine G. Martin-Savage, Selectman

Jefferson A. Slack, Selectman

True copy of the Warrant, attest: _____ Date _____
Linda E. Perry, Town Clerk
Town of Wiscasset

9d

TOWN OF WISCASSET, MAINE

VOTED: (1) That under and pursuant to Title 30-A, Section 5771 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a \$1,011,000 principal amount Tax Anticipation Note of the Town in anticipation of the receipt of taxes for the municipal fiscal year which commenced July 1, 2019, and ends June 30, 2020.

(2) That said Note shall be dated on or about August 28, 2019, shall mature on June 30, 2020, shall be signed by the Treasurer and countersigned by the Chairman of the Board of Selectmen, shall bear interest at the rate of 2.34% per annum on a 360 day basis, and shall be payable at the Bath Savings Institution, and otherwise be in such form and bear such details as the signers may determine.

(3) That said Note is hereby sold and awarded to Bath Savings Institution.

(4) That said Note is hereby designated qualified tax exempt obligations of the Town for the 2019 calendar year pursuant to the Internal Revenue Code of 1996.

(5) That all things heretofore done and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Note are hereby ratified, approved and confirmed and the Treasurer and Chairman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Note against payment therefor.

August 20, 2019

COPY

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Jefferson A. Slack

Katharine G. Martin-Savage

Kimberly H. Andersson

106



COPY

BID FORM
TOWN OF WISCASSET
2019 TREE CUTTING AND CLEARING

The Town of Wiscasset is seeking qualified bidders for tree cutting and clearing for the following:

- One sugar maple tree located near 11 Lincoln Street
- One sugar maple tree located at the corner of Washington and Summer Streets
- Three oak trees and two pine trees located on Flood Avenue

In order to be considered, potential bidders must complete and return this form in a sealed envelope to the following address before 12:00 pm on Tuesday, August 20, 2019.

“2019 Tree cutting and clearing bid”
Attention: Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Sealed bids received will be opened and read aloud at the Board of Selectmen Meeting scheduled to commence that evening at 6:00 pm. **The Board reserves the right to reject any or all bids at their discretion.**

All questions regarding this bid shall be directed to Theodore Snowdon, Director of Public Works. Theodore may be reached weekdays at the Town Garage at 207/882-8220.

GENERAL SCOPE OF WORK:

Complete tree cutting and clearing of the trees listed above. The work shall be completed within 14 days after commencement unless approved by the Director. The Town of Wiscasset will provide personnel for traffic control during the project.

Cost of removing one sugar maple tree located near 11 Lincoln Street \$ _____

Cost of one sugar maple tree located at the corner of Washington and Summer Streets \$ _____

Cost of three oak trees and two pine trees located on Flood Avenue \$ _____

Total Project Cost: \$ _____

Anticipated Start Date: _____

Company & Contact Name: _____

Address: _____

Phone: _____ Email: _____

COPY

Town of Wiscasset

General Sewer Abatement Request

Rec'd
8/6/2019
10e

Instructions

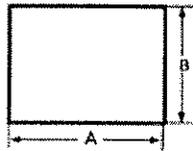
PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information			
11 Grover Lane <small>Service Street Address</small>	2 <small># of Bedrooms</small>	Account #	
Daniel Grover <small>Last Name or Business Name</small>	Daniel + Heidi <small>First Name</small>		
350-8008 <small>Contact Phone</small>	grovers5@roadrunner.com <small>Contact email</small>		
6-26-19 <small>Date of contested Bill</small>	\$ 178.95 120.00 <small>Amount owed on contested bill</small>		
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input checked="" type="checkbox"/> All past due amounts owed have been paid and this account is in good standing.</p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>			
Subpart B - Reason For Abatement Request			
<i>Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form</i>			
<input type="checkbox"/> 1. Pool Abatement <i>For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.</i>	<small>Enter date of pool fill up in box B1</small> <div style="border-bottom: 1px solid black; width: 100%;"></div>	B1	Dates
<input checked="" type="checkbox"/> 2. Leak and Meter Abatement <i>For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E</i>	<small>Enter date of leak or meter error in box B2</small> <div style="border-bottom: 1px solid black; width: 100%;"></div>	B2	
<input type="checkbox"/> 3. Miscellaneous One-Time Abatement <i>For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D</i>	<small>Enter date of abatement event in box B3</small> <div style="border-bottom: 1px solid black; width: 100%;"></div>	B3	

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

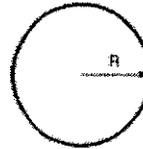
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet

Square or Rectangular Pool Volume _____ CF

Depth Deep End (if applicable) _____ Feet

Average Depth x Length x Width

Average Depth: _____ Feet

Circular Pool Volume _____ CF

Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

Tenant did not tell us her water pressure was almost nothing. Water poured out of meter for weeks. The Water company replaced the meter. The bill has been high for a couple quarters. Her usage should be at the minimum rate (\$72.000) Thank you.

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: Heidi Grover

Date: 7/31/19

Printed name: Heidi A. Grover

Do not write below this line

Application approved by: _____

On date: _____

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 12:30 pm

Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net

GROVER, DANIEL L.
 GROVER, HEIDI A.
 271 BATH ROAD
 WISCASSET ME 04578

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site (www.wiscasset.org) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

<http://www.wiscasset.org/uploads/originals/2018-consumer-confidence-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
723	RESIDENTIAL	11 GROVER LANE	06/26/19	04/01/2019 to 06/26/2019

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	124	100	24

Water	
Description	Amount
Regular	216.42
Tax	0.00
Past Due	283.28
Credit	0.00
Water Due	499.70

Sewer	
Description	Amount
Regular	192.00
Past Due	250.95
Liened	0.00
Credit	0.00
Sewer Due	442.95

Handwritten note:
 250.95
 723

13.25 Annual interest on unpaid balances

7% Annual interest on unpaid balances

Total Due Water & Sewer 942.65

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment

We accept Cash, Check, Bank Check or Money Order

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402

Account 723
Name GROVER, DANIEL L.
Location 11 GROVER LANE

E-Mail:

Date Due	Water	Sewer	Total Owed	Amount Paid
07/26/2019	499.70	442.95	942.65	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

00502

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **GAUTHIER, DENNIS OF 37 BOG ROAD WISCASSET, ME 04578** a certain parcel of land located at with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R04-011-C on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2017 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
JUNE 18, 1996	2156/80	JULY 19, 2013	4688/157
JULY 13, 1999	2478/64	JULY 23, 2014	4801/301
JULY 10, 2003	3097/271	JUNE 29, 2015	4901/191
AUGUST 26, 2008	4044/36	JULY 27, 2016	5033/166
JULY 20, 2010	4297/112	AUGUST 11, 2017	5167/158
JULY 18, 2011	4418/138	SEPTEMBER 20, 2018	5306/200

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 20th of AUGUST, 2019 Board of Selectmen, Wiscasset, Maine

 Judith R. Colby, Chair

 Benjamin L. Rines, Jr.

 Jefferson A. Slack

 Katharine G. Martin-Savage

 Kimberly H. Andersson

COPY

STATE OF MAINE
COUNTY OF LINCOLN, ss

20th of AUGUST, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
My commission expires: August 29, 2023

109

Bill of Sale

The Town of **WISCASSET, MAINE** (seller), whose address is 51 Bath Road, Wiscasset, ME 04578, in consideration of payment, the receipt of which is hereby acknowledged, does hereby sell, convey, and transfer title to **CHURCHILL, BRADLEY & DANIELLE** (buyer), whose address is 31 EASY STREET WISCASSET, ME 04578 in the following described personal property:

The sale of this property is "as is, where is," with no warranties, express or implied, including but not limited to, warranties of title, habitability, merchantability, or fitness for any particular purpose or use.

This bill of sale is also intended to release the subject property from any interest claimed by the MUNICIPALITY OF WISCASSET, ME by virtue of the following municipal **REAL ESTATE TAX LIENS** filed by the Town of Wiscasset at the Lincoln County Registry of Deeds as listed below:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
AUGUST 11, 2017	5167/120		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this **20TH of AUGUST, 2019** Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Jefferson A. Slack

Katharine G. Martin-Savage

Kimberly H. Andersson

COPIES

STATE OF MAINE
COUNTY OF LINCOLN, ss

20TH of AUGUST, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
My commission expires: August 29, 2023

Bill of Sale

The Town of **WISCASSET, MAINE** (seller), whose address is 51 Bath Road, Wiscasset, ME 04578, in consideration of payment, the receipt of which is hereby acknowledged, does hereby sell, convey, and transfer title to **WAHLSTROM, GAGE** (buyer), whose address is 31 EASY STREET WISCASSET, ME 04578 in the following described personal property:

The sale of this property is "as is, where is," with no warranties, express or implied, including but not limited to, warranties of title, habitability, merchantability, or fitness for any particular purpose or use.

This bill of sale is also intended to release the subject property from any interest claimed by the MUNICIPALITY OF WISCASSET, ME by virtue of the following municipal **REAL ESTATE TAX LIENS** filed by the Town of Wiscasset at the Lincoln County Registry of Deeds as listed below:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
SEPTEMBER 20, 2018	5306/280		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this **20TH of AUGUST, 2019** Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Jefferson A. Slack

Katharine G. Martin-Savage

COPY

Kimberly H. Andersson

STATE OF MAINE
COUNTY OF LINCOLN, ss

20TH of AUGUST, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
My commission expires: August 29, 2023

1 SELECTMEN REPORT
Department(s): 100 - 514
July to July

10h

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	172,056.00	11,937.19	160,118.81	6.94
101 - AIRPORT	90,769.00	5,999.48	84,769.52	6.61
102 - ANIMAL CONTROL	17,367.00	4,291.80	13,075.20	24.71
103 - ASSESSING	6,778.00	4,156.00	2,622.00	61.32
104 - BOARDS & COMMITTEES	2,843.00	54.90	2,788.10	1.93
105 - CELEBRATION	12,000.00	8,225.00	3,775.00	68.54
106 - TOWN CLERK	90,381.00	13,498.82	76,882.18	14.94
107 - CODE ENFORCEMENT	35,956.00	2,016.04	33,939.96	5.61
108 - COMMUNITY ORGANIZATIONS	62,865.00	0.00	62,865.00	0.00
109 - CONTINGENCY	20,000.00	598.00	19,402.00	2.99
110 - CONTRACTUAL SERVICES	197,500.00	4,596.89	192,903.11	2.33
111 - COUNTY TAX	624,976.00	0.00	624,976.00	0.00
112 - DEBT SERVICE	243,234.00	57,058.62	186,175.38	23.46
113 - ELECTIONS	19,185.00	0.00	19,185.00	0.00
114 - EMS/AMBULANCE	540,598.00	32,842.80	507,755.20	6.08
115 - FIRE DEPARTMENT	150,938.00	10,950.48	139,987.52	7.25
116 - FINANCE DEPARTMENT	223,261.00	19,898.81	203,362.19	8.91
117 - GENERAL ASSISTANCE	20,000.00	1,888.04	18,111.96	9.44
118 - MUNICIPAL BUILDING	79,141.00	4,193.18	74,947.82	5.30
119 - MUNICIPAL INSURANCE	201,143.00	45,719.21	155,423.79	22.73
121 - PARKS & RECREATION	790,288.00	64,850.59	725,437.41	8.21
122 - PLANNING & DEVELOPMENT	28,700.00	0.00	28,700.00	0.00
123 - POLICE DEPARTMENT	435,541.00	34,608.37	400,932.63	7.95
124 - POLICE SCHOOL RESOURCE OFFICER	50,166.00	0.00	50,166.00	0.00
125 - PUBLIC UTILITIES	275,314.00	22,298.56	253,015.44	8.10
126 - PUBLIC WORKS	651,600.00	46,800.91	604,799.09	7.18
127 - SELECTMEN	27,162.00	1,299.38	25,862.62	4.78
128 - SCHOOL TOWN APPROPRIATION	6,012,499.00	500,000.00	5,512,499.00	8.32
129 - SENIOR CENTER	14,397.00	1,106.18	13,290.82	7.68
130 - SHELLFISH CONSERVATION	6,003.00	0.00	6,003.00	0.00
131 - TIF-TAX INCREMENT FINANCE	231,644.00	0.00	231,644.00	0.00
132 - TRANSFER STATION	593,944.00	65,545.11	528,398.89	11.04
133 - WATERFRONT & HARBORS	54,909.00	1,709.36	53,199.64	3.11
134 - COMPREHENSIVE PLAN	20,000.00	0.00	20,000.00	0.00
135 - TRANSFER TO CAPITAL	14,000.00	14,000.00	0.00	100.00
200 - RETIREE HEALTH INSURANCE	47,100.00	5,671.11	41,428.89	12.04
301 - CAPITAL	518,808.00	518,808.00	0.00	100.00
313 - COMMERCIAL PIER DEBT	40,464.00	3,371.92	37,092.08	8.33
314 - BACKHOE DEBT	22,237.00	3,706.14	18,530.86	16.67
315 - ROAD & SIDEWALK CONSTRUCTION	200,000.00	0.00	200,000.00	0.00
333 - REC CENTER CAPITAL	58,000.00	7,505.46	50,494.54	12.94
334 - FIRE & EMS RADIOS/REPEATERS	35,400.00	0.00	35,400.00	0.00
335 - MUNICIPAL BUILDING FLOOR REHAB	45,000.00	0.00	45,000.00	0.00
336 - COMBINING CAPITAL ACCOUNTS	157,007.35	157,007.35	0.00	100.00
400 - WASTEWATER	750,636.00	60,434.79	690,201.21	8.05

OVER

1 SELECTMEN REPORT

Department(s): 100 - 514
July to July

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
401 - IMPACT FEES CONT'D				
401 - IMPACT FEES	0.00	42,600.00	-42,600.00	----
513 - CEMETERY PERPETUAL CARE	0.00	100,000.00	-100,000.00	----
514 - CEMETERY OPERATIONS	108,013.00	23,888.49	84,124.51	22.12
Final Totals	13,999,823.35	1,903,136.98	12,096,686.37	13.59

HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value as of 05/31/2019	Market Value as of 06/30/2019	Market Value as of 07/31/2019
Montsweag Dam Reserve Fund	\$ 153,574.59	\$ 161,090.54	\$ 162,187.25
Cemetery Trust Fund	\$ 1,929,275.84	\$ 2,023,694.72	\$ 1,939,051.31
General John French Scholarship	\$ 58,839.56	\$ 61,719.17	\$ 61,132.55
Jackson Cemetery Fund	\$ 28,520.35	\$ 29,916.14	\$ 30,119.81
Larabee Band Fund	\$ 690,241.72	\$ 724,022.19	\$ 728,951.36
Haggett Scholarship Fund	\$ 13,070.73	\$ 13,710.41	\$ 13,803.75
Mary Bailey Fund	\$ 420,393.03	\$ 440,967.10	\$ 443,969.22
Seth Wingren Fund	\$ 26,416.29	\$ 27,709.11	\$ 27,897.75
Wiscasset Community Center Endowment Fund	\$ 2,992.82	\$ 3,139.29	\$ 3,160.66
Cooper-DiPerri Scholarship Fund	\$ 27,089.74	\$ 28,415.51	\$ 31,441.72
Recreation Scholarship	\$ 773.37	\$ 811.21	\$ 816.74
Town of Wiscasset Endowment Fund Total	\$ 3,351,188.04	\$ 3,515,195.39	\$ 3,442,532.12
Town of Wiscasset Capital Reserve	\$ 866,895.64	\$ 909,380.07	\$ 393,161.09
Town of Wiscasset Construction Reserve	\$ 2,667,714.02	\$ 2,798,452.14	\$ 2,817,002.49
Town of Wiscasset Equipment Reserve	\$ 4,131,105.99	\$ 4,333,561.37	\$ 4,362,287.63
Town of Wiscasset Furnace Replacement Reserve	\$ 343,287.40	\$ 360,111.07	\$ 362,498.17
Town of Wiscasset Major Repairs Reserve	\$ 462,435.59	\$ 485,098.43	\$ 488,314.04
Town of Wiscasset Recreation Building Reserve	\$ 1,808,867.62	\$ 1,897,515.79	\$ 1,910,094.02
Town of Wiscasset Retirement Health Insurance Reserve	\$ 316,604.60	\$ 297,293.56	\$ 276,514.45
Town of Wiscasset Roof Repair Reserve	\$ 315,236.56	\$ 330,685.53	\$ 332,877.50
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 93,920.16	\$ 98,522.96	\$ 99,916.05
Town of Wiscasset Highway Department Capital Reserve	\$ 2,219.11	\$ 2,327.87	\$ 2,343.30
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 2,958.84	\$ 3,103.84	\$ 3,124.42
Town of Wiscasset Reserve Funds Total	\$ 11,011,245.53	\$ 11,516,052.63	\$ 11,048,133.16

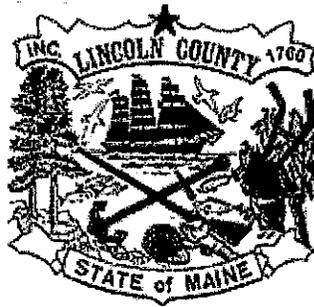
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OFFICE OF
LINCOLN COUNTY COMMISSIONERS

32 HIGH STREET P.O. Box 249
WISCASSET, MAINE 04578

INCORPORATED 1760

COMMISSIONERS OFFICE (207) 882-6311
FAX (207) 882-4320



DISTRICT ONE
HAMILTON W MESERVE
SOUTHPORT, MAINE

DISTRICT TWO
WILLIAM B. BLODGETT
WALDOBORO, MAINE

DISTRICT THREE
MARY R. TRESKOT
DAMARISCOTTA, MAINE

August 9, 2019

NOTICE
TO ALL MUNICIPAL OFFICERS
REGARDING
THE LINCOLN COUNTY BUDGET ADVISORY COMMITTEE

Chapter 718 of the Public Laws of 1989, enacted by the second session of the Legislature (30-A M.R.S.A. Sec. 791 et seq.) requires that each County Commissioner, no later than 100 days before the end of the county's fiscal year, shall notify all municipal officers to caucus by County Commissioner District. The purpose of this year's caucus is to choose one municipal officer from each District to serve a three-year term on the Lincoln County Budget Advisory Committee.

The caucus for municipal officers from Commissioner District One (**Boothbay, Boothbay Harbor, Edgcomb, Southport, Westport Island and Wiscasset**) will be held on **Thursday, September 19, 2019 at 6:00 P.M.** at the Lincoln County Court House in the Commissioners Hearing Room. The presence of all selectmen from each town is requested.

The other two Commissioner Districts will hold a similar caucus, resulting in a nine-member advisory committee. One member of the Legislative Delegation will sit on the committee. The Budget Committee shall choose its own chairperson annually.

The County Commissioners will submit a proposed budget to the committee no later than 90 days before the end of the county's fiscal year. The committee shall make its recommendations to the County Commissioners no later than 45 days before the end of the county's fiscal year.

Please feel free to call Michelle Cearbaugh, Finance Director, at 882-6311 if you have any questions, or will be unable to attend. I look forward to seeing you at the caucus and another year of our working closely together in budget preparation for Lincoln County.

Sincerely yours,

Hamilton W. Meserve
Lincoln County Commissioner
District One

Lincoln County Calendar for FY-2020 Budget

CY 2020	
Thursday July 11	Distribute FY-2020 Budget Request Forms to each Department.
Friday July 19	Notice to Organizations for budget requests with proposed overall budget for FY-2020
Thursday August 8	Completed Departmental Budget Request Forms and Organization requests returned to the Finance Department.
Friday August 9	Caucus Notification letters mailed to each Town. Letters to Legislative Delegation regarding delegate for BAC.
Friday August 30	Combo ad, Public Hearing, to Lincoln County News, Boothbay Register, Wiscasset Newspaper. Ad to run weeks ending September 13 and 20.
Thursday September 19	6:00 P.M. – Caucus, for election of Budget Committee (Courthouse)
Thursday September 26	Budget Request Summary to Budget Advisory Committee, Department Managers, Non-Profits and Towns, along with a copy of the Budget Calendar.
By Thursday September 26	Mail or deliver FY-2020 Budget Books to Budget Advisory Committee
Thursday September 26	6:00 P.M. – Public Hearing, presentation of FY-2020 budget requests by County Administrator. (Communications Center)
Thursday October 10	6:00 P.M. – Budget Advisory Committee, work session #1 (Communications Center)
Thursday October 24	6:00 P.M. – Budget Advisory Committee, work session #2 (Communications Center) Tentative Approval of Budget
By Friday November 1	Recommendations from Budget Advisory Committee to Commissioners Office. (If not already approved)
Thursday November 7	6:00 P.M. – Informational Meeting with the Budget Advisory Committee and Legislative Delegation. (Communications Center)
Tuesday December 3	Last Commissioners' Meeting before Statutory deadline for FY-2020 Budget approval.
Tuesday December 17	Statutory deadline for approved FY-2020 Budget by County Commissioners.