

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
NOVEMBER 5, 2019

Preliminary Minutes

Present: Kim Andersson, Kathy Martin-Savage. Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager John O'Connell

Absent: Chair Judy Colby

Vice Chair Ben Rines, Jr., call the meeting to order at 6 p.m.

1. Pledge of Allegiance

**Ben Rines, Jr. moved that when the board adjourns the meeting, it does so in honor and memory of George Green and Joanne Farmer. Vote 4-0-0.**

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of October 18 and 25 and November 1, 2019. Vote 4-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of October 22 and 29 and November 5, 2019. Vote 4-0-0.**

3. Approval of Minutes

**Kim Andersson moved to approve the minutes of October 15, 2019. Vote 4-0-0.**

4. Special Presentations or Awards – none

5. Committee appointments

**Jeff Slack moved to approve the appointment of Coleen Gilliam to the Cooper DiPerri Scholarship Committee, Betsy Kyle to the Appearance of the Town Committee, Peter Wells to the Budget Committee, Peter Gagnon to the Historic Preservation Commission, Dan Watts to the Budget Committee, Sherri Dunbar to the Budget Committee and Brad Sevaldson to the Appearance of the Town Committee. Vote 4-0-0.**

6. Public Hearings

The public hearing for the annual license for sale of Consumer Fireworks-Big Al's Outlet, Inc., DBA Big Al's Fireworks Outlet, 300 Bath Road was postponed until the next meeting.

7. Public Comment

Ed Polewarczyk encouraged the board, before approving the Cenergy plan for a solar installation at the airport, to do a complete financial analysis of Cenergy; to review existing projects, some of which are smaller than that planned in Wiscasset; determine if the project is financially profitable; establish a time line; determine the total cost and method of financing; determine if the airport is the best site or would Maine Yankee or the landfill be more advantageous; and explore details of the lease agreement. He said he did not want to see another project like Point East which failed 15 years ago.

Terry Heller announced that 2,020 daffodils had been planted on the common that day and thanked Ted Snowden, Public Works, and volunteers for their help.

#### 8. Department Head or Committee Chair

a. Richard Forrest, Waterfront Committee-proposed Waterfront Slips: Forrest asked the board to consider the concept for boat slips at the waterfront to increase revenue and provide access for boats on a seasonal basis. A drawing accompanying the request shows spaces for 13 boats which could be rented for \$500 to \$1,000 for the season. If the board agrees, the Waterfront Committee would pursue funding for an engineering study. The committee would undertake the fundraising as there is currently no staff available for this activity. If the activity is approved, the Waterfront Committee would then pursue additional funding for construction and installation of the slips. **Jeff Slack moved to approve the Waterfront Committee's plan for looking into funds for an engineering study. Vote 3-1-0** (Rines opposed, saying he would rather look into funds for access to White's Island. Kim Andersson thanked Forrest for all the work done by the Waterfront Committee.

#### 9. Unfinished Business

a. CMP Street Light Proposal update: O'Connell reported that he had received additional information on conversion to LED for the town's street lights. The fixture would be a 3,000 Kelvin which is a warm white color. If CMP installs and maintain the lights, the Town will save \$13,000 annually. Or the Town could buy the lights and enter into a service contract with CMP. O'Connell recommended staying with CMP.

Ann Leslie said the Conservation Commission had investigated the subject two years ago but the Town Manager at that time was not interested in pursuing it. She suggested getting involved with other towns and recommended looking at alternatives before deciding. Kim Andersson asked that the matter be brought back to the board at a future meeting.

#### 10. New Business

a. Maine Art Gallery Lease: O'Connell said the lease was same as the previous agreement. **Ben Rines, Jr., moved to grant the lease for five years for \$1 per year. Vote 4-0-0.**

b. Board Representation on the Lincoln County Regional Planning Commission. **Ben Rines, Jr., moved to appoint Jeff Slack to the Lincoln County Regional Planning Commission. Vote 3-0-1** (Slack abstained).

#### 11. Town Manager's Report

a. Correspondence

- American Legion Flag Program: The board received a note of thanks to the Town for appropriating \$600 in support of the Legion's flag program.

b. Wiscasset Middle High School Threat: A letter from Superintendent of School Terry Wood was sent to the parents and guardians of school children regarding the recent threat and cancellation of school.

c. Spirit of America Awards-November 7, 2019: The Family Wishes organization will be honored at the Lincoln County awards ceremony on November 7, 2019 at 4 p.m.

d. Utility Agreement Extension: The agreement has been extended to July 15, 2020 and covers adjustment to sewer manholes in the amount of \$33,175.

e. Park and Recreation Director Interviews: O'Connell said an offer will be made to a candidate on November 6.

f. Update on Holiday decorating: Terry Heller said the estimated cost for the decorations had been reduced to \$1,852. Beth Maxwell, President of the Wiscasset Garden Club, said her organization had voted to purchase the garlands to decorate the downtown area, reducing the cost by more than \$700. Heller was given the permission to proceed and will be coordinating with the Town Manager.

## 12. Other Board Business

### a. Assessors' Business

**Jeff Slack moved to approve the abatements for Vincent J. and Mary Covello for \$398; Ronald E. Titcomb and Shirley Helms (Trustees), Ronald E. Titcomb Living Trust, (Map R01, Lot 25) for \$23.88 as recommended by Assessors' Agent Ellery G. Bane. Vote 4-0-0.**

## 13. Adjournment

**Kathy Martin-Savage moved to adjourn the meeting at 6:37 p.m. Vote 4-0-0.**

ba



# Town of Wiscasset

Codes & Plumbing

51 Bath Road 207-882-8200 X 109 [codes@wiscasset.org](mailto:codes@wiscasset.org)

---

November 14, 2019

**Wiscasset Board of Selectmen**

**Annual Automobile Graveyard and/or Junkyard Permit Holders**

**I have completed the annual inspections of Blagden's Garage, Grover Auto & Tire Inc., Norm's Used Cars, Inc., and Pro Body Work's. Mary Seigars of Jim's Auto Trim did not want to renew their permit. They are finishing the cleanup of their property and have a potential buyer for the property.**

**Thank You Bruce Mullins  
Code Enforcement Officer  
Town Of Wiscasset Maine**



# Office of Planning & Codes

---

**TO:** Automobile Graveyard and/or Junkyard Permit Holders  
**FROM:** Bruce Mullins, Code Enforcement Officer  
**DATE:** October 22, 2019  
**SUBJECT:** Permit Renewal

You have received this notice because you are listed as a permit holder for an Automobile Graveyard and/or Junkyard in the Town of Wiscasset. As a permit holder, you are responsible for annual renewal of your permit if you wish to continue the legal operation of your Automobile Graveyard and/or Junkyard. On November 19, 2019, the Wiscasset Board of Selectmen will hold a public hearing and review your permit for the purpose of determining if the Automobile Graveyard and/or Junkyard is in compliance and, if in compliance, renew your permit.

If you wish to qualify for permit renewal, please complete an Application for an Automobile Graveyard and/or Junkyard Permit and include a \$100.00 check (permit fee) payable to the Town of Wiscasset. The permit application and fee must be received by the Wiscasset Town Clerk on or before November 11, 2019. You may submit these items directly to the Town Clerk at Wiscasset Town Hall or by mail to: Linda E. Perry-Town Clerk, Town of Wiscasset, 51 Bath Road, Wiscasset, ME 04578.

As part of the application and public hearing process, Maine State Statute requires applicants to notify abutting property owners and provide proof of mailing notice. The most common way to accomplish abutter notification is by certified mail return receipt requested. This notice must be mailed on or before the date you submit your permit application to Town Hall. Enclosed with this letter is a copy of the public hearing notice to be mailed to abutting property owners. Please be prepared to present proof of notice at the November 19, 2019 public hearing.

Within the next two weeks, I will inspect your property for the purpose of determining if your Automobile Graveyard and/or Junkyard is in compliance with applicable provisions of both Wiscasset Automobile Graveyard/Junkyard Ordinance and State Statutes as they relate to Automobile Graveyards/Junkyards. My findings will be considered during the Selectmen's consideration of your permit.

Please contact me at the Town Office if you have any questions. Thank you.

Sincerely,

---

Bruce Mullins  
Code Enforcement Officer

Town of Wiscasset  
Application For Automobile Graveyard and/or Junkyard Permit

Wiscasset Town Office  
51 Bath Road  
Wiscasset, ME 04578-4108  
Phone: 207-882-8200 Fax: 207-882-8228

\*\*\*\*\*

FOR OFFICE USE ONLY:

Tentative Date of Hearing: November 19, 2019 Application Received: 11-12-2019  
Time of Hearing: 6 pm Permit No.: \_\_\_\_\_  
Place of Hearing: Municipal Building Fee Paid \$ 100 -  
Notification sent by Bruce Mullins Date: 10/22/2019

\*\*\*\*\*

Please submit fee of \$100.00 with your application.

To the Town of Wiscasset, County of Lincoln, State of Maine

I/We Robert Blagden hereby make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30-A, Sections 3751 - 3760, Chapter 183, Revised 1996.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard 842 Gardiner Rd.  
Wiscasset
2. Is this application made by or for a company, partnership, corporation-individual? Ind.
3. Is this property leased? YES  NO  Property owned by: Robert Blagden  
Address of owner 842 Gardiner Rd. Wiscasset
4. How is "yard" screened: Fenced?  If so, type: \_\_\_\_\_ Height \_\_\_\_\_ Trees?  If so, type: Mixed Embankment?  Gully?  Hill?  Other? \_\_\_\_\_
5. How far is edge of "yard" from center of Highway? 300 Feet
6. Can junk be seen from any part of highway? YES  NO
7. Was Junkyard Law, Requirements and Fees explained to you? YES  NO
8. Is any portion of this "yard" on public property? YES  NO
9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? YES  NO
10. When was "yard" established? 1978 By Whom? Robert Blagden
11. When was last permit issued? 2018 By Whom? Town of Wiscasset

**Town of Wiscasset**  
**Application For Automobile Graveyard and/or Junkyard Permit**

Wiscasset Town Office  
51 Bath Road  
Wiscasset, ME 04578-4108  
Phone: 207-882-8200 Fax: 207-882-8228

\*\*\*\*\*

**FOR OFFICE USE ONLY:**

Tentative Date of Hearing: November 19, 2019 Application Received: 11/14/19  
Time of Hearing: 6pm Permit No.: \_\_\_\_\_  
Place of Hearing Municipal Building Fee Paid \$ 100.00  
Notification sent by Bruce Mullins Date: 10/22/2019

\*\*\*\*\*

**Please submit fee of \$100.00 with your application.**

**To the Town of Wiscasset, County of Lincoln, State of Maine**

I/We Grover Auto & Tire Inc hereby make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30-A, Sections 3751 - 3760, Chapter 183, Revised 1996.

**Answer all questions in full.**

1. Give location of Automobile Graveyard and/or Junkyard 342 Bath Road
2. Is this application made by or for a company, partnership, corporation-individual? corp
3. Is this property leased? YES  NO  Property owned by: Danny Grover  
Address of owner \_\_\_\_\_
4. How is "yard" screened: Fenced?  If so, type: \_\_\_\_\_ Height \_\_\_\_\_ Trees?  If so, type: \_\_\_\_\_ Embankment?  Gully?  Hill?  Other? \_\_\_\_\_
5. How far is edge of "yard" from center of Highway? 150 Feet
6. Can junk be seen from any part of highway? YES  NO
7. Was Junkyard Law, Requirements and Fees explained to you? YES  NO
8. Is any portion of this "yard" on public property? YES  NO
9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? YES  NO
10. When was "yard" established? 1960's By Whom? Buster Grover
11. When was last permit issued? 2019 By Whom? \_\_\_\_\_

Town of Wiscasset

Application For Automobile Graveyard and/or Junkyard Permit

Wiscasset Town Office

51 Bath Road

Wiscasset, ME 04578-4108

Phone: 207-882-8200

Fax: 207-882-8228

\*\*\*\*\*

FOR OFFICE USE ONLY:

Tentative Date of Hearing: November 19, 2019 Application Received: 10/28/2019

Time of Hearing: 6 pm Permit No.: \_\_\_\_\_

Place of Hearing Municipal Building Fee Paid \$ 100

Notification sent by Bruce Mullins Date: 10/22/2019

\*\*\*\*\*

Please submit fee of \$100.00 with your application.

To the Town of Wiscasset, County of Lincoln, State of Maine

I/We Pro Body Works hereby make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30-A, Sections 3751 - 3760, Chapter 183, Revised 1996.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard 323 Bath Road Wisc No 04578

2. Is this application made by or for a company, partnership, corporation-individual? \_\_\_\_\_

3. Is this property leased? YES [ ] NO [x] Property owned by: Bruce Benner Address of owner 323 Bath Road Wisc - Me

4. How is "yard" screened: Fenced? [x] If so, type: Chain Link Height 8FT Trees? [ ] If so, type: \_\_\_\_\_ Embankment? [ ] Gully? [ ] Hill? [ ] Other? \_\_\_\_\_

5. How far is edge of "yard" from center of Highway? 200 Feet

6. Can junk be seen from any part of highway? YES [ ] NO [x]

7. Was Junkyard Law, Requirements and Fees explained to you? YES [x] NO [ ]

8. Is any portion of this "yard" on public property? YES [x] NO [ ]

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? YES [ ] NO [x]

10. When was "yard" established? 1986 By Whom? Town of Wisc

11. When was last permit issued? 2018 By Whom? Town of Wisc.

**Town of Wiscasset**  
**Application For Automobile Graveyard and/or Junkyard Permit**

Wiscasset Town Office  
51 Bath Road  
Wiscasset, ME 04578-4108  
Phone: 207-882-8200 Fax: 207-882-8228

\*\*\*\*\*

**FOR OFFICE USE ONLY:**

Tentative Date of Hearing: November 19, 2019 Application Received: 11-12-2019  
Time of Hearing: 6 pm Permit No.: \_\_\_\_\_  
Place of Hearing: Municipal Buildings Fee Paid \$ 100  
Notification sent by Bruce Mullins Date: 10/22/2019

\*\*\*\*\*

**Please submit fee of \$100.00 with your application.**

**To the Town of Wiscasset, County of Lincoln, State of Maine**

I/We Norman's Used Cars Inc. hereby make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30-A, Sections 3751 - 3760, Chapter 183, Revised 1996.

**Answer all questions in full.**

1. Give location of Automobile Graveyard and/or Junkyard Corner of Rt 1 and Rt 144
2. Is this application made by or for a company, partnership, corporation-individual? S-Corp
3. Is this property leased? YES  NO  Property owned by: Norman Sherman  
Address of owner 47 Fox Run Rd. Westport Island, ME 04578
4. How is "yard" screened: Fenced?  If so, type: \_\_\_\_\_ Height \_\_\_\_\_ Trees?  If so, type: \_\_\_\_\_ Embankment?  Gully?  Hill?  Other? Buildings
5. How far is edge of "yard" from center of Highway? 200 Feet
6. Can junk be seen from any part of highway? YES  NO
7. Was Junkyard Law, Requirements and Fees explained to you? YES  NO
8. Is any portion of this "yard" on public property? YES  NO
9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? YES  NO
10. When was "yard" established? 1996 By Whom? Norman Sherman
11. When was last permit issued? 2018 By Whom? Town of Wiscasset

**PUBLIC HEARING  
AUTOMOBILE GRAVEYARD AND/OR JUNKYARD PERMIT RENEWALS  
NOVEMBER 19 AT 6:00 PM**

The Wiscasset Board of Selectmen will hold public hearings November 19, 2019 at 6:00 PM in the Town of Wiscasset Municipal Building Hearing Room for each of the following Automobile Graveyards and/or Junkyards in the Town of Wiscasset:

Blagden's Garage, 842 Gardiner Road

Grover Auto & Tire Inc., 271 Bath Road

Norm's Used Cars, Inc., 744 Bath Road

Pro Body Work's, 323 Bath Road

**POSTED: November 7, 2019**



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228  
E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: BILAL'S outlet Inc DBA Bilal's Fireworks Outlet

New Business  Existing Business  6 years in operation Ownership/Location Change

Location of business: 300 Bath Rd RT1 Map/Lot R07 008A

Preferred mailing address: Po Box 720 Boothby HBR 04538

Business phone number: 882-8422

Description of Business: Retail - Consumer Fireworks

Owner's name: Al Cohen Owner's phone: 462-0750

Owner's home address: 191 Cushman Point Rd Wiscasset

\*Emergency contact person: Al Cohen

\*Emergency phone numbers: home: 882-9900 cell: 462-0750

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

### NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? \_\_\_\_\_

Will you need a sign permit? \_\_\_\_\_

Will this business be a home occupation? \_\_\_\_\_

This business will be a: Corporation or LLC \_\_\_\_\_ Partnership \_\_\_\_\_ Sole proprietor \_\_\_\_\_

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: \_\_\_\_\_

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

I, Al Cohen, state that I am president of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 12-29-2018 Signature: [Signature]

TOWN CLERK

DATE RECEIVED: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

Rec 12/31/18 AMR



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228  
E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: BIG AL'S Super Values - Big Al's Self-Storage Inc.  
New Business  Existing Business  3 years in operation Ownership/Location Change

Location of business: 298 Beth Rd. - Rt 1 Map/Lot R07 008

Preferred mailing address: P.O. Box 720 Boothby HBR 04538

Business phone number: 882-6423

Description of Business: Retail - General Merchandise

Owner's name: Allen Cohen Owner's phone: 462-0750

Owner's home address: 141 Cushman Point Road Wiscasset

\*Emergency contact person: Al Cohen

\*Emergency phone numbers: home: 882-9900 cell: 462-0750

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

### NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? \_\_\_\_\_

Will you need a sign permit? \_\_\_\_\_

Will this business be a home occupation? \_\_\_\_\_

This business will be a: Corporation or LLC \_\_\_\_\_ Partnership \_\_\_\_\_ Sole proprietor \_\_\_\_\_

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: \_\_\_\_\_

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

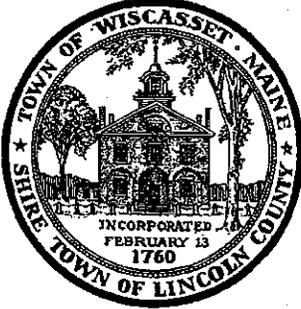
I, Al Cohen, state that I am President of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 12-29-2018 Signature: [Signature]

TOWN CLERK

DATE RECEIVED: Rec 12/31/18 MAB DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

7c



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: Water Lily ~~Water~~ Flowers & Gifts LLC  
New Business  Existing Business  years in operation Ownership/Location Change

Location of business: 52 Water St. #2 Map/Lot \_\_\_\_\_  
Preferred mailing address: PO Box 1025  
Business phone number: 207-282-9333  
Description of Business: Fresh flowers, plants, gifts

Owner's name: Datvik Derzhikorian Owner's phone: 207-691-4901  
Owner's home address: 42 Stark Rd, Warren, ME 04864

\*Emergency contact person: Hasmiv Aprahamian  
\*Emergency phone numbers: home: \_\_\_\_\_ cell: 201-264-5618  
\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.  
\*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	_____
Will you need a sign permit?	_____
Will this business be a home occupation?	_____
This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor _____	
Would you like a link to your business placed on the Town of Wiscasset Website? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Provide e-mail and/or web address:	_____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Datvik Derzhikorian, state that I am Sole member of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 11/4/2019 Signature: Datvik Derzhikorian

### (TOWN CLERK SECTION BELOW)

DATE RECEIVED: 11/4/2019 DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

## 9. BUSINESS LICENSE [6-06, 6-16]

### 9.1 PURPOSE OF PROVISIONS

The purpose of this chapter shall be to require the annual registration of all business activities and enterprises located within the town and to provide the town with the necessary information concerning the business within the town, including but not limited to the nature of the business operation, number of employees, location of business, and emergency contacts, in order to protect the health, welfare and safety of the town's inhabitants. For the purpose of this section, business activities and enterprises shall include any person or persons carrying on the businesses, trades, professions, or selling of goods, and any establishment that serves or prepares food or drink for public consumption.

### 9.2 DEFINITIONS

**Business:** Means and includes all kinds of vocations, occupations, home occupations, professions, enterprises, and nonprofits, any of which are conducted on any premises in the Town of Wiscasset.

**Premises:** Means and includes all land, structures and places, and the equipment and appurtenances connected or used therewith, in any business, and also any personal property which is either affixed to, or otherwise used in connection with, any such business conducted on such premises.

### 9.3 LICENSE REQUIRED

A person or organization may not engage in any business activity or enterprise without first obtaining a license from the Town Clerk. In addition, the applicant is responsible for compliance with all pertinent town ordinances and state laws. A separate license shall be required for each business entity and each location. All business licenses shall expire three years after the date of issuance by the Town Clerk. A thirty-day (30) grace period, beginning on the date of permit renewal, is allowed.

### 9.4 FEE

There shall be no fee for a business license.

### 9.5 PROCEDURE

Applications for business licenses shall be obtained from the Town Clerk. Applications shall be made in writing and shall state the name of the business, location of business, description of business, name of owner, mailing address of owner, emergency contact information, number of employees; Also, driver's

license number, proof of insurance, and proof of registration for those businesses and enterprises associated with motor vehicle use.

9.5.2 The Town Clerk shall submit the business license application to the Selectmen for their approval.

9.5.3 The Selectmen shall deny a license to an applicant when the application is incomplete, contains misrepresentation, false or misleading statements, is unsigned; or the applicant evades, suppresses or refuses to furnish information material to the proper issuance of the license; or the activity for which the license is sought is unlawful, or constitutes a public nuisance; or the applicant fails to first comply with any provision of this article, or other ordinance regulating the business, the business property, or the business location.

## 9.6 AUTHORIZATION

9.6.1 Registration does not permit the conduct of any business or enterprise if the premises to be used for the business, or the conduct of such business, does not fully comply with the Wiscasset Ordinances.

9.6.2 Non-resident businesses employed on a temporary basis to improve or repair the landowner's property.

## 9.7 VIOLATIONS

Any person, firm or corporation, including but not limited to a landowner or his/her agent, who violates any provision of the ordinance after receiving notice of such violation shall be subject to the applicable provisions in Town of Wiscasset Ordinances Article IX, Section 2 (General Provisions). The Wiscasset Board of Selectmen or their designee shall be responsible for the enforcement of this ordinance.

## 9.8 SEVERABILITY

If any portion of this ordinance shall be held to be invalid, such decision shall not affect to the validity of the remaining portions thereof.

## 9.9 EFFECTIVE DATE

The effective date of this ordinance shall be the date of its adoption.

8a



Town of Wiscasset  
Sale of Consumer Fireworks  
Annual License from the Board of Selectmen

COPY

Please Note: The Board of Selectmen shall issue a license if they find the applicant: has not been convicted of a Class A, B or C crime; has not through the use of fireworks, Consumer Fireworks or in any other way, created a danger to the general public; and has complied with all federal, state and local laws, ordinances, rules and regulations (12.3.2.3).

Date: 8/30/19 Map: 411 Lot: 1D

Company Name: BIGALS Outlet Inc DBA BigALS Firework Outlet

Address: 300 Bath Rd. Wiscasset ME 04578

Town/City, State & Zip Code: P.O. Box 720 Boothby HBR ME 04538

Phone Number: 882-6423 Fax Number: 882 5225

Name of Insurer: Scottsdale Ins Co. Policy #: CPS2850156

State License Number: CFS14 (Please include a copy of State License)

Property Owner's Name: Allen + Melissa Cohen

Property Owner's Address: P.O. Box 720

Property Owner's Town/City, State & Zip Code: Boothby Hbr ME 04538

Code Enforcement Officer: [Signature] BRUCEA MULLINS 9-3-19  
Signature Printed Name Date

To the best of my knowledge and belief, all information on this application, and submitted in support of/with the application, is true and correct and all proposed consumer sales of fireworks activities will conform with this application and the Town of Wiscasset's Ordinance, as applicable.

Company Signature: [Signature] Allen Cohen 8/30/19  
Signature Printed Name Date

**\*The applicant shall be responsible for any costs associated with this application including any advertising requirements.**

Office Use Only		
By vote of the Wiscasset Board of Selectmen:	Date:	_____
Chair Wiscasset Board of Selectmen:	_____	_____
	Signature	Printed Name Date
___ Approved	___ Not Approved	___ Needs additional information

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF                   ATF - Chief, FELC  
Correspondence To       244 Needy Road  
   Martinsburg, WV 25405-9431

License/Permit  
Number

**6-ME-015-53-1G-00165**

Chief, Federal Explosives Licensing Center (FELC)

*Christopher R. Reers*

Expiration  
Date

**July 1, 2021**

Name

**BIG ALS FIREWORKS OUTLET**

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**298 BATH RD ROUTE 1  
WISCASSET, ME 04578-**

Type of License or Permit

**53-DEALER OF EXPLOSIVES**

**Purchasing Certification Statement**

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

**Mailing Address (Changes? Notify the FELC of any changes.)**

**BIG ALS OUTLET INC  
BIG ALS FIREWORKS OUTLET  
PO BOX 720  
BOOTHBAY HARBOR, ME 04538-**

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

ATF Form 5400-14/5400-1  
Revised October 2011

Previous Edition is Obsolete

BIG ALS OUTLET INC 298 BATH RD ROUTE 1 WISCASSET ME 04578-6 ME-015-53-1G-00165 July 1, 2021 53-DEALER OF EXPLOSIVES

**Federal Explosives License (FEL) Customer Service Information**

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: [www.atf.gov](http://www.atf.gov)

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location to the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive material business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse, child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for the benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the licensee or permittee for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name:	BIG ALS OUTLET INC
Business Name:	BIG ALS FIREWORKS OUTLET
License/Permit Number:	6-ME-015-53-1G-00165
License/Permit Type:	53-DEALER OF EXPLOSIVES
Expiration:	July 1, 2021
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	

COPY



STATE OF MAINE - DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF STATE FIRE MARSHAL  
45 COMMERCE DR STE 1  
AUGUSTA, ME 04333-0001

## License for Consumer Fireworks Retail Store

**License No. CFS14**

*In accordance with the provisions of M.R.S.A. Title 8, Chapter 223-A, permission is hereby granted to sell consumer fireworks as follows:*

**Expiration Date:** 04/10/2020  
**Store:** BIG AL'S FIREWORKS OUTLET  
**Location:** 300 BATH RD, US ROUTE 1, WISCASSET, ME 04578  
**Owner:** BIG AL'S OUTLET INC.  
**Owner Address:** PO BOX 720, BOOTHBAY HARBOR, ME 04538-0720

A handwritten signature in blue ink, consisting of stylized initials.

SIGNATURE OF LICENSEE

A handwritten signature in black ink, consisting of stylized initials.

COMMISSIONER OF PUBLIC SAFETY

COPY



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	<b>CONTACT NAME:</b> Kristy Wolfe <b>PHONE (A/C, No, Ext):</b> 3083822330 <b>E-MAIL ADDRESS:</b> kwolfe@ryderinsurance.com	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A :</b> SCOTTSDALE INS CO	<b>NAIC #</b> 41297
<b>INSURED</b> Big Al's Outlet Inc. DBA Big Al's Fireworks Outlet PO Box 720 Boothbay Harbor ME 04538	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES**

CERTIFICATE NUMBER: 130971308

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

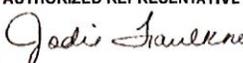
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b>			CPS2850156	9/15/2018	9/15/2019	EACH OCCURRENCE	\$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> OCCUR							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED							\$
	RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

**COPY****CERTIFICATE HOLDER****CANCELLATION**

Maine State Fire Marshal Office 52 State House Station Licensing & Inspections Division Augusta ME 04333-0164	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2010 ACORD CORPORATION. All rights reserved.

Excerpt from Town of Wiscasset Ordinances, Article X, Section 12 (Fireworks)

12.1 SALES

12.1.1 The sale of Fireworks is prohibited.

12.1.2 The sale of Consumer Fireworks is permitted in the Rural and Commercial Districts along Route 1 from the Wiscasset/Woolwich town line to the southerly end of Flood Avenue.

12.1.2.1 The sale of Consumer Fireworks shall occur only on a lot that is conforming as to lot size and on which retail sales are allowed under the Wiscasset Zoning Ordinance.

12.1.2.2 The sale of Consumer Fireworks shall comply with all federal state and local laws, ordinances, rules and regulations.

12.1.2.3 The sale of Consumer Fireworks requires a conditional use permit from the Wiscasset Planning Board under Article VIII, Site Plan Review; a business license from the Wiscasset Town Clerk under Article IX, Section 9, of the Ordinances of the Town of Wiscasset; and an annual license from the Board of Selectmen. The application for the annual license shall be on a form provided by the Town and require the payment of an application fee in an amount set by the Selectmen that will offset the Town's processing and inspection costs. A public hearing shall be held for the first annual application and may be held for renewal applications. The Board of Selectmen shall issue a license if they find the applicant:

12.1.2.3.1 has not been convicted of a Class A, B or C crime;

12.1.2.3.2 has not, through the use of Fireworks, Consumer Fireworks or in any other way, created a danger to the general public; and

12.1.2.3.3 has complied with all federal, state and local laws, ordinances, rules and regulations.



# Office of Planning & Codes

---

## **IN THE MATTER OF:**

- **Site Plan Review Application of Allen S. Cohen titled "New building addition for the sale of consumer fireworks"**
- **Decision of Wiscasset Planning Board**

Pursuant to the provisions of the Town of Wiscasset Site Plan Review Ordinance, the Wiscasset Planning Board has considered the application of Allen S. Cohen, including supportive data, public hearing testimony and related materials contained in the record. The Planning Board makes the following Findings of Fact and Conclusions of Law for the proposal of a new building addition for the sale of consumer fireworks.

### **Findings of Fact**

The applicant proposes to develop a 1,680 square foot building on his property for the sale of consumer fireworks. The applicant is proposing new construction of nonresidential buildings which qualify for Site Plan Review Approval by the Wiscasset Planning Board under Article VIII, Site Plan Review, section 2- Applicability, of the Town of Wiscasset Ordinances.

The above-mentioned Site Plan Review development is located at 298 Bath Road, Municipal Tax Map U-11, Lot 1D. The proposed development is located in the Rural Zoning District as defined in the Town of Wiscasset Ordinances (Article VI Definition of Districts and Zoning Map JJ).

The applicant received approval of a site plan pre-application on March 26, 2012. The Planning Board members Peter McRae, Debra Pooler and Jackie Lowell conducted a site inspection on April 3, 2012. On April 9, 2012, the Board determined the Site Plan Review Application to be complete and set a public hearing date for April 23, 2012. The public hearing was held on April 23, 2012 as scheduled and published in the Lincoln County News as well as the Wiscasset Newspaper. Following the public hearing on April 23, 2012 the Board voted to approve the compliance with performance standards associated with the Wiscasset Site Plan Review Ordinance, Article VIII, Section 6 and approved Allen S. Cohen's proposal to build a new building for the sale of consumer fireworks Site Plan Review Application, contingent on approval of the required state and federal permits for the sale of consumer fireworks.

### **Conclusions of Law**

In view of the above actions and supporting documentation and plans in the record, the Planning Board makes the following conclusions of law.

## **Town of Wiscasset Site Plan Review Ordinance: Performance Standards**

- 6.1 **Preserve and Enhance the Landscape.** The site plan indicates the proposed building will be located in an existing parking area and will not disturb any current vegetation on the site.
- 6.2 **Filling and Excavation.**
- 6.2.1 The proposed development will be conducted on an asphalt area that currently exists.
- 6.2.2 The proposed development activity will not require the use of debris basins, sediment basins, silt traps or other acceptable methods to trap sediment from storm water runoff.
- 6.2.3 No fill materials will be placed within 20 feet of the banks of any stream or water bodies. No topsoil will be removed from any area, except for that removed from areas to be occupied by the proposed building.
- 6.3 **Air Quality.** The proposed development was not found to result in undue air pollution or odors.
- 6.4 **Water Supply.** The Wiscasset Water District will provide the water supply. The Water District has the capacity to serve the proposed development. Water from an existing water main will be used only to supply water to the required sprinkler system.
- 6.5 **Natural Beauty.** The proposed development was not found to have an adverse effect on scenic or natural beauty of the area. Existing vegetation and trees will not be disturbed on the site; the proposed location for development is on a paved parking lot within a commercially developed area.
- 6.6 **Relationship to Environmental and Neighboring Buildings.**
- 6.6.1 The proposed development was found to relate harmoniously with the terrain and to existing buildings in the vicinity which have a visual relationship to the proposed building and shall not interfere with the solar access of existing buildings on adjacent parcels.  
The location, architecture and size of the proposed development are intended to enhance and compliment the neighboring commercial development.
- 6.6.2 The proposed development is within an existing commercially developed site. The parcels abutting the property are of similar use; therefore no vegetation shield will be required.
- 6.7 **Vehicular Access.** The proposed development is within an existing commercially developed site. The existing layout was found to provide for safe access to and egress from Bath Road. David Allen from the Maine Department of Transportation was contacted regarding the

proposed development. Because the proposed building will be part of the existing business no additional entrance permit will be required.

#### 6.8 Parking and Circulation.

- 6.8.1 The existing layout and design of all means of vehicular and pedestrian circulation and parking areas will continue to provide for safe general circulation on the project site.
- 6.8.2 The existing parking area will remain unchanged from its existing layout. No alterations are being proposed for the remaining parking. Eight parking spaces will be lost from the building addition. Remaining parking will be sufficient for the business.
- 6.8.3 No hotel, motel or bed and breakfast is proposed as part of this development.
- 6.8.4 The proposed development is not within the village business zone.

6.9 Surface Water Drainage. The proposed development will be located in an existing parking area. Existing provision for surface drainage are adequate for the addition of the proposed building. No new drainage provisions are being required for this development.

#### 6.10 Existing Utilities and Municipal Services.

6.10.1 and 6.10.2. The development is serviced by existing municipal infrastructure minimizing the need for public investment. All on-site construction will be financed and constructed by the applicant. The proposed development will not have an adverse impact on municipal services.

6.11 Water Quality. No activity or use will deposit wastewater on or into the ground or discharge into waters. Existing storm water management provisions on the site will accommodate the addition of the proposed building.

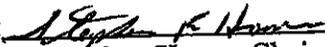
Therefore, the Planning Board hereby approves, with the attached conditions, the application of Allen S. Cohen to construct an additional building for the sale of consumer fireworks as described within the above Findings of Fact and Conclusions of Law and contingent on receipt of required state and federal permits for the sale of consumer fireworks.

#### Conditions of Approval

- a. The applicant shall secure applicable approvals from the Wiscasset Sewer and Water Departments and install these utilities before the buildings are occupied.
- b. The applicant shall secure the required state and federal permits for sale of consumer fireworks.
- c. The applicant shall obtain required building and sign permits from the Code Enforcement Officer as required by the Town of Wiscasset Ordinances.

Dated at Wiscasset the 14<sup>th</sup> day of May 2012.

WISCASSET PLANNING BOARD

By:   
Stephen House, Chairman



# Town of Wiscasset

---

## TOWN OF WISCASSET PUBLIC HEARING

The Board of Selectmen will hold a public hearing on Tuesday, November 19, 2019 at 6:00 p.m. in the Municipal Building Hearing Room. The purpose of the hearing is as follows:

To act upon a request for an Annual License for the Sale of Consumer Fireworks from the following business:

- Big Al's Outlet, Inc. d.b.a, Big Al's Fireworks Outlet, 300 Bath Road, Wiscasset

**POSTED: NOVEMBER 7, 2019**

**Wiscasset Waterfront  
Committee**

**To:** Wiscasset Board of Selectmen  
**From:** Wiscasset Waterfront Committee  
**cc:** Name  
**Date:** October 29, 2019  
**Re:** Revised Pier Policies

---

WE the Waterfront Committee recommend the following Pier Policy revisions for the 2019 season:

A rental increase of \$200 and \$400 per spot. We agree raising the fee incrementally as the village evolves with the Down Town improvements... The fee could then again be increased going forward.

We currently have 2 open vending spaces, and should the need arise to add more vendors, room can be made. The electric is available around the perimeters. Adding more vendors requires they be independent.

The current configuration is to allow open access to the water and be welcoming. Extra tables were added to be inviting. Considering the seat around some of the perimeter would not allow for placing the buildings against the rail at this time.

The WWF rail car plans to return, access needs to be kept in mind.

There are 11 outlets available on Main ST Pier... in different stages of functionality. Going forward, the WFC recommends individual electric meters.

We need to do a more proactive job of marketing the Piers, to attract boaters, rail and other visitors. The Waterfront Committee has permission to have and use a Facebook Page.

Most importantly, the policies need to be enforced, etc...

Respectively, Susan Robson, Dick Forrest, Margo Rafter-Soule, Dave Gagnon



date: \_\_\_\_\_

returning vendor(y/n)\_\_\_\_\_

# TOWN OF WISCASSET

## Pier Vendor Permit Application

APPLICANT NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SEASONAL PERMIT PER EACH SPOT: (**Operating**: May – Oct /calendar year) \_\_\_ x \$400 ~~\$1000~~ (10' X 20') or \_\_\_ x \$600 ~~\$1500~~ (30' x 34')

ANNUAL PERMIT PER EACH SPOT: \_\_\_ x \$800 (10' X 20') or \_\_\_ x \$1100 (30' x 34')

\_\_\_ LADDER SIGN: \$40; TO READ: \_\_\_\_\_

\_\_\_ I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$150/season or \$5/day additional use will be billed by the Town (subject to change)

\_\_\_ EVENT PERMIT      DATE(S) \_\_\_\_\_

\_\_\_ DAY USE PERMIT \$35:      DATE(s): \_\_\_\_\_

\_\_\_ RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVITIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.
- INCLUDE APPLICATION FEE FULL PAYMENT WITH APPLICATION. SUBMIT TO THE TOWN OFFICE, Attn: Administrative Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Office use only

Permit fee \_\_\_\_\_  
 Electric fee \_\_\_\_\_  
 Sign Fee \_\_\_\_\_  
 Total amount \_\_\_\_\_

Application complete \_\_\_\_\_ other documentation \_\_\_\_\_

Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_

Approved by \_\_\_\_\_  
Waterfront Committee

Approval Date \_\_\_\_\_

Approved by \_\_\_\_\_  
Wiscasset Select Board

Approval Date \_\_\_\_\_ Expiration date \_\_\_\_\_

## Town of Wiscasset Pier Policies ~~re draft~~ 2019

Purpose: The purpose of this policy statement and regulations is to assure the continued growth of needed commerce in our village waterfront area while maintaining the future use of public spaces and infrastructure. The objective is to balance the needs of the general public with the opportunity to supply shopping, dining, and recreational amenities to residents and visitors alike. Any activities at the pier should represent the character of the traditional village and waterfront for which Wiscasset is known.

1. At all times the Town of Wiscasset through its Town Manager will retain total rights and control of all activities at the pier. The Town may cancel permits or activities that it deems are not in ~~compliance~~ **adherence with State and Local** Ordinances and regulations of the pier or that may be detrimental to the character and reputation of the Town. **The Town through its authorized agents may perform inspection of any operation and equipment on the Pier(s).**

### 2. PERMITS:

- All permits may be applied for ~~beginning~~ February 1st of each year.
- All supporting, required documents (~~including payment~~) must accompany Application **with a \$30 non refundable processing fee**
- Applicant will be notified of approval **by the Town** ~~approximately 30 days after application~~
- Permits will be re- issued on a seniority basis. **No space will be held without current approval and payment. Permit Fees are non refundable and not pro rated. Fee payment is due by May 1 for the upcoming season.**
- Placement of structures shall be ~~decided~~ **recommended** by the Waterfront Committee, **considering vending type.**
  - Electric use is pro-rated; additional use shall be billed by the Town.
  - **There is no water available on Main St Pier; Any required water shall be approved by the Town**
  - **Appropriate trash receptacles and removal is expected of the vendor**
  - **Delivery and other vehicles on the Pier shall be before 11 am or after 7 pm. No vehicles are allowed to park on the Pier**
- ~~Seasonal~~ permits once approved shall be paid in advance by May 1st. The Seasonal permit fee will be **\$1500** for each 30x34 square foot space and **\$1000** for each 10x20 square foot space. ~~Seasonal Permits will be approved for the period of Memorial Day Weekend through Columbus Day Weekend. There will be a two week period prior to and after these dates for the purposes of set up and takedown of business structures. Extended time must be approved by the Town Manager. Appropriate fees may be assessed.~~
- Day-Use permits shall be make application for each event; The daily fee is **\$35** for each 10x10 square foot space. Fees may be waived for town sponsored events and other approved circumstances. ~~• Annual permits shall make clear whether the business is operational or seeking storage for part of the term. Annual Fees will be \$1100 for each 30x34 space and \$800 for each 10x20 space.~~
- Event permits shall be applied for minimally 7 days before an event. Blanket approval for a series of events sponsored by an organization shall be made minimally 30 days prior to the commencement.

Approval and scheduling shall be made by the Town. **All appropriate documentation and insurance requirements are to be included**

3. Buildings, shelters or vendor stalls may be affixed to the pier for high wind protection. All vendor spaces shall be temporary in nature. All structures shall be no taller than 10 feet **(including roof peak and signs)** and their longest dimension will not exceed 20 feet, **length; 10 ft wide**. ~~There shall be~~ No drilling, sawing, or altering of the pier in any way. The pier will be left in the same condition when the vendor leaves as when the vendor arrived.

4. ~~Accessory furniture~~ **Accessories** may be permitted, so long as such ~~furniture does~~ **items do** not interfere in the use of the pier by other businesses. ~~The~~ **Any** furniture shall be accessory in nature with minimal impact on the pier operation. Approval of such ~~accessory furniture~~ **accessories** must be specifically ~~requested~~ **listed** on the permit application. **Additional equipment must be concealed in order to be aesthetically pleasing.**

5. In order to create a center of activity at the waterfront all vendors will maintain standard business operating hours a minimum of 5 hours per day at least 5 days per week: **Memorial day weekend to Indigenous People's Day Weekend.**

6. All vendors, their property, and employees shall hold themselves to a code of conduct and dress in accordance with the character and reputation of the traditional village waterfront of Wiscasset.

7. All applicants must show proof of \$1,000,000 (one million dollars) of liability insurance and shall name the Town **of Wiscasset** as ~~second~~ **additional** insured up to the limit of liability for municipalities identified in the Maine Tort Claims Act.

8. In order to accommodate visitors to the pier vendors are required to find legal parking for any vehicles for themselves, the business, or employees and **shall not park in adjacent areas to the pier.**

9. Violations of these policies may result in the immediate cancellation of the permit and impact any future approvals of permits. The Town Manager shall have the ultimate authority to determine if vendors are in compliance with policy. Vendors who are deemed to be in violation of any section of this policy may be removed by the Town at the owner's expense.

10. Vendors ~~will be~~ **are** required to remove all property from the Pier in an emergency situation; or with advance notice from the Town of Wiscasset.

From Website approved 2018.

SCR

**Town of Wiscasset**  
October 2019  
Monthly Reports





# Town of Wiscasset

---

## AIRPORT REPORT

**To:** John O'Connell, Town Manager  
**From:** Rick Tetrev, Airport Manager  
**Re:** October Monthly Report  
**Date:**



# Town of Wiscasset

## TOWN CLERK REPORT

**To:** John O'Connell, Town Manager  
**From:** Linda Perry, Town Clerk  
**Re:** October Monthly Report  
**Date:** November 7, 2019

### Election:

Final preparations were made this month for the upcoming State Referendum Election that will be held on November 5, 2019. Absentee ballots were made available on October 4<sup>th</sup>. All election/ballot clerks were scheduled. A light turnout is expected as there are only two referendum questions on the ballot. Absentee voting was conducted at the Wiscasset Green as required by Title 21-A 735-B(5). The election tabulating machines (DS 200) were tested and charged in preparation for Election Day.

### Clerk:

2020 dog licenses were available on October 15, 2019. A spayed/neutered dog is \$6.00 and unaltered dogs are \$11.00. Kennel licenses are \$42.00 and require an inspection by the animal control officer. All 2019 dog licenses are due December 31, 2019 for the 2020 year. A late fee of \$25.00 will be charged starting February 1, 2020. Current proof of rabies vaccination and spay/neutering certificate are required for licensing all dogs.

### Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
<b>Monthly Revenues</b>	<b>\$68,636.74</b>	<b>\$16.00</b>	<b>\$1,947.25</b>	<b>\$285.00</b>
<b>Year to date</b>	<b>\$273,969.99</b>	<b>\$1,541.40</b>	<b>\$6,204.50</b>	<b>\$1,831.20</b>
<b>Met yearly revenue projection by:</b>	<b>40.59% *</b>	<b>25.48%**</b>	<b>36.50%***</b>	<b>-----</b>



# Town of Wiscasset

---

\*The excise tax percentage reflects a significant increase from previous years. These revenues continue to increase due to accurately figuring MSRP amounts on all vehicles.

\*\* Boat registration renewals begin January 1<sup>st</sup>. Watercraft excise percentages will increase beginning January 1<sup>st</sup> and will peak during the summer months.

\*\*\*Agent fees for Motor Vehicle transactions have increased which will increase these revenues.

Respectfully Submitted,

Linda E. Perry, Town Clerk



# Town of Wiscasset

---

## CODE ENFORCEMENT REPORT

**To:** John O'Connell, Town Manager  
**From:** Bruce Mullins, Code Enforcement Officer  
**Re:** October Monthly Report  
**Date:** November 14, 2019

### **Building Permits:**

Willow Lane:	Garage
Lowelltown Road:	New Mobile Home
Bumpa Lane:	Shed
Federal Street:	Deck
Lowelltown Road:	New Chimney
Chewonki Foundation:	Bathroom Remodel
Chewonki Foundation:	Five New Girls Cabins
Chewonki Foundation:	New Staff House
Chewonki Foundation:	New Wash House
Shady Lane:	Solar Panels
Boulder Drive:	Shed
Lowelltown Road:	Shed
Morse Drive:	Basement Offices
Chewonki Neck Road:	Deck

### **Plumbing:**

Lowelltown Road:	SSWD
Lowelltown Road:	INT

### **Correspondence:**

Letter to James Kochan, Letter to Matthew Cressey  
Inspections- Chewonki Foundation, Dollar General, Hickory Drive, Clark's Point (both houses),  
Westport Bridge Road, Chewonki Neck Road, Rumerill Road



# Town of Wiscasset

## EMS/EMA REPORT

**To:** John O'Connell, Town Manager  
**From:** Dennis Simmons, EMS/EMA Director  
**Re:** October Monthly Report  
**Date:** November 13, 2019

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	38	69.09%
Dresden	8	14.55%
Not listed	4	7.27%
Westport Island	3	5.45%
Boothbay	1	1.82%
Boothbay Harbor	1	1.82%
	<b>Total: 55</b>	<b>Total: 100.00%</b>
Treated - Transported by this EMS Unit	39	70.91%
Patient Evaluated, No Treatment/Transport Required	5	9.09%
Patient Treated - Refused Transport	4	7.27%
Patient Refused Evaluation/Care (Without Transport)	2	3.64%
Canceled (Prior to Arrival At Scene)	1	1.82%
Dead at Scene-Resuscitation Attempted (Without Transport)	1	1.82%
Intercept	1	1.82%
No Patient Found/Contact	1	1.82%
Treated, Transferred Care to Another EMS Unit	1	1.82%
	<b>Total: 55</b>	<b>Total: 100.00%</b>

Call volume was up 25% over September.

The Maine Shared Community Health Needs Assessment is a collaborative effort amongst the major players in healthcare in Maine, including Central Maine Healthcare, Northern Light Health, MaineGeneral Health and MaineHealth whom LincolnHealth is a member. Working with the Maine Centers for Disease Control and Prevention, the group is assessing the healthcare needs of all Maine citizens. Earlier this year a health needs assessment was conducted for all of Lincoln County. In response to this assessment, committees were formed in the Waldoboro and Boothbay areas to specifically assess the needs of those areas and begin the process of getting all the stakeholders together to address the identified needs. Those committee meetings were very well attended and are on their way to identifying issues and setting goals to address them. They have now moved into the Wiscasset area. Erin, Dennis and Jeff Slack met with John Martins and other members of LincolnHealth to assist in spearheaded the effort in this area. We have had our first organizational meeting, identified other stakeholders to bring to the table and have scheduled a second meeting. As allied members of the healthcare community we will be an enthusiastically involved in this project as it moves forward.



# Town of Wiscasset

---

Erin, Dennis and Gene attended a safety drill at Molnlycke. They are very happy to have us participate and welcomed our input. They also expressed their appreciation that the town has an ambulance crew on duty 24/7.

Dennis met with a member of the Comprehensive Plan Committee and also met with the Budget Committee.

Erin attended the Mid Coast Hospital QA/QI meeting. She also attended training for teaching the new EMS Protocol update. Every two years Maine EMS updates the protocols used by EMS providers to reflect the latest changes in treatments and procedures. This is very important as it allows us to provide the best possible care to our patients. Over the course of the month of November Erin will be instructing our EMS personnel on the changes, which take effect December 1, 2019.

Dennis, Erin and Chief Hesselstine attending a gathering at the Congregational Church to explain the services of our respective departments and answer questions. EMS provided an overview of what we do and displayed some equipment and medications. We thoroughly enjoyed this visit and are happy to meet with other community groups.

Christopher Wargo, EMT, has been hired, completed his orientation and is now picking up shifts.

Chris is an experienced EMT and we are happy to have him share his experience with us.

EMA: Hopefully the weather in October is not a harbinger of things to come. As everyone is aware we had two severe storms with lots of wind, rain and damage to infrastructure. The Emergency Operations Center at the Lincoln County EMS office was activated during both storms. Information was relayed from Wiscasset to the EOC as to power outages and road closures. They have close contact with CMP during these storms and crews were dispatched to ensure that downed power lines were quickly de-energized and the area made safe. While the Wiscasset area suffered from some outages, we were very lucky compared to neighboring communities.

The Lincoln County EMA office has secured "tough" Android tablets for each town EMA director. These are cell capable tablets that will allow us to enter data into the storm assessment system even when the power has gone out. This will provide vital real-time information to those that need it.

Respectfully

Dennis Simmons



# Town of Wiscasset

---

## FIRE DEPARTMENT REPORT

**To:** John O'Connell, Town Manager  
**From:** Peter Rines, Interim Fire Chief  
**Re:** October Monthly Report  
**Date:**



# Town of Wiscasset

---

## Wiscasset Police Department

To: John O'Connell, Town Manager  
From: Lawrence Hesselstine, Wiscasset Police Chief  
RE: October Monthly Report  
Date: November 13, 2019

The Police Department responded to 559 calls for service during the month of October. (Jan 304, Feb 634, March 800, April 543, May 846, June 445, July 496, Aug 651, Sept 442, Oct 559)

The calls for service in 2018 at this point were 4176. YTD calls for service are 5609 which is a 27% increase over last year.

Officers responded to 13 motor vehicle accidents.

Arrests were made for the following:

- Operating vehicle without license and violating condition of release
- Warrant
- OUI
- Aggravated Criminal Mischief
- Terrorizing (Felony)
- Criminal Mischief

The Department worked with School Administration regarding the school threat which resulted in the arrest of a 14 year old juvenile male.

The Department participated in the Drug Take Back day. The total amount of drugs collected in Lincoln County on this day was roughly 684 pounds. The police department has a drug drop box located just inside the front door of the department. This box is filled to capacity every two weeks.

The Department took part in the Nightmare on Federal Street.

The Department continues to look for ways to be involved in the community.

The Department continues to struggle with staffing issues and low morale. Some members of patrol are making comments about not being appreciated or valued as employees of the town.

Larry Hesselstine, Chief of Police  
Wiscasset Police Department  
51 Bath Rd.  
Wiscasset, ME 04578



# Town of Wiscasset

---

## PUBLIC WORKS DEPARTMENT

**To:** John O'Connell, Town Manager  
**From:** Theodore Snowdon, Public Works Director  
**Re:** October Monthly Report  
**Date:** November 13, 2019

### Operations:

In addition to our daily routine:

- Started the annual leaf clean up throughout the town.
- Removed and stored all summer receptacles (picnic tables, trash cans etc.)
- Winterized and cleaned water front bath rooms.
- Extensive clean up and tree removal do to wind storms.
- Repaired wash out on Fairy Landing Road.
- Filled in numerus times at Transfer Station for trucking.
- Filled in at Airport for a fly in.
- Replaced culvert on Twin Oaks.
- Repaired damage to floats caused by wind storms.
- Ditched and repaired washout damage on Brown rd.
- Paving is now completed on Clarks Pt and Cushman.
- Fall clean up in Cemeteries.
- Continues preparation on equipment for snow removal.

I would also like to mention the hard work and dedication of our Public Works crew and the ongoing support from our Town Manager and staff.

To conclude, all is well within the Department.

Respectfully,  
Ted/crew



# Town of Wiscasset

---

## PARKS AND RECREATION DEPARTMENT

**To:** John O'Connell, Town Manager  
**From:** Duane Goud, Parks & Recreation Director  
**Re:** October Monthly Report  
**Date:**



# Town of Wiscasset

## TRANSFER STATION

**To:** John O'Connell, Town Manager  
**From:** Ron Lear, Transfer Station Superintendent  
**Re:** October Monthly Report  
**Date:** November 8, 2019

Below are the materials processed thru our facility during the Month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	183.02	-\$70
Demo	77.12	-\$70
Recycling	25.49	0
Metal	20.85	+\$110
Computers / TV	0 lbs.	+\$ .15/lbs
Brush/Lumber	64	-\$35
Organics for Compost	2,500 lbs.	0
Mixed Copper/Alum/Lead	120 lbs.	+\$ .96/lbs.
Shingles	48.41	-\$60
	0	-\$0
Cardboard	0	+\$30

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	\$4,192.90
Computers	\$31.84
Metal (Light iron, batteries, mixed copper)	\$0
Cardboard	\$0
MRC Dividend	\$0

### Operations:

On the 3<sup>rd</sup>, 9<sup>th</sup> & 16<sup>th</sup> we moved 3 yds. of inert fill. The 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> we had no power. The 23<sup>rd</sup> we moved 6 yds. of inert fill. The 25<sup>th</sup> we sold 120 lbs. of mixed copper. The 30<sup>th</sup> we moved 3 yds. of inert fill.

### Expenses & Revenues:

Expenses are at 35.95% spent and the Revenues are at 32% collected.



# Town of Wiscasset

---

## TOWN TREASURER REPORT

**To:** John O'Connell, Town Manager  
**From:** Vernice Boyce, Town Treasurer  
**Re:** October Monthly Report  
**Date:** November 6, 2019

### Credit Card Receipts:

Over the counter:	\$24,626.78
Transfer station:	\$1,735.80
Boat excise:	\$0.00
Vehicle registration excise:	\$7,617.30
Airport:	\$23,396.00
Parks & Recreation:	\$13,012.30
Tax payments:	\$6,191.58
EMS payments:	\$16,119.17
<b>Total Credit Card Receipts</b>	<b>\$92,698.93</b>

### Bank Account Balances:

Town operating:	\$3,842,090.40
INFORME Debit/credit account:	\$6,433.95
<b>General Fund Total</b>	<b>\$3,848,524.35</b>

School Checking:	\$401,230.15
Transfers to the school:	\$403,669.29
Interest earned on checking:	\$3,618.01

Budget: The Finance Department, at month end, has spent 34.12% of its budget; we are 33.33% through our current fiscal year.

The TAN is in place so can be used if needed.

*Vernice H. Boyce*

Please contact Vernice Boyce @ 207-882-8200 Ext. 107 or treasurer@wiscasset.org if you have any questions.



# Town of Wiscasset

---

## WASTE WATER TREATMENT PLANT

**To:** John O'Connell, Town Manager  
**From:** Richard Gaeth, Waste Water Treatment Plant Superintendent  
**Re:** October Monthly Report  
**Date:** November 6, 2019

### Operations:

Average flow per day = 0.150 mg  
Licensed flow per day = 0.62 mg  
Percent of average flow per day to license limit = .24%  
Total Rainfall per month = 7.55 inches  
BOD Effluent Lab Results for mg/L for monthly average, weekly average & daily max.  
all within license limits  
BOD Effluent % Removal was % much better than the 85% required in the license  
TSS Effluent Lab Results for mg/L for monthly average, weekly average & daily max.  
all within license limits  
TSS Effluent % Removal was % much better than the 85% required in the license  
Settable Solids were within license limit of 0.3 mL/L  
PH was within license limits of 6-9  
Fecal (tracked during disinfection season) N.A.  
Total Residual Chlorine was within both daily and monthly license limits

**Safety:** Adela Cifelli (Safety Works) came to do the PPE & Hazard Assessment training. The employees were advised how to do the assessments which will result in employee involvement, speed the process up, and give them a complete understanding of what is required. Have submitted the completion for the last two items from the Safety Works Initial Safety visit on 7/16/19. Over the next few days they will be given time to make out these sheets then as a group we will go thru them to add, delete or revise them. In addition she completed the facility inspection which turned up just a few issues. We have resolved the issue with one of the confined space monitors by having the cell replaced. The other monitor has been sent back to the factory and no further word has been received to date. Continuing to work on the items related to the inspection of the various lifting equipment. Have installed emergency lighting at both the upper and lower floors of the blower room that has never had emergency lighting before. Have made a Hearing Conservation Program and trained the employees based on new equipment as well as new exposure times. Two employees will be going for their baseline hearing tests on 11/5.

**Budget:** As stated in the previous month I am trying to keep from spending any more than necessary to keep the operations going and addressing safety related issues. Unfortunately we experience a sewer main leak on Birch Pt. road and had to call in Crooker and a septage hauler. We were fortunate that the Water District had the materials and assisted in the repair as well as Public Works bringing in fill to replace the "contaminated" soil. Thanks to all that made this happen in a very short time. I have completed about 85% of next years budget for the line items I



# Town of Wiscasset

---

control and am still working on some estimates. I have also started to put a list and projected costs of various projects if some type of funding became available.

**Equipment:** Awaiting an update from Stevens Pump Service in regards to the generator hookup at Pump Station #16. Cunningham Security has moved its Central Station Operation out of Wiscasset to other Central Station Locations and this has resulted in a number of incorrect alarms for us. This change was not communicated to us. This morning we were finally able to get a service tech. to check why we were not getting the power failure signal from pump station #9 and this is now corrected and at the same time they were made aware of the other alarm issues. Although I was advised they were to have corrected the other issues this am when we tested some alarms in the afternoon it appears that this was not the case for all and I will need to followup with them. I have a meeting with Seacoast Security on Monday 11/4 in regards to a quote for them to monitor the pump station and main plant.

**DEP Related:** The RFQ's have been received and John O'Connell, Jeff Slack and myself have copies to review. Continuing to work on the license renewal. Sent the DEP the signed copy of the last WET testing as requested. Continued jetting and found some additional issues. One was on the corner by the library and the turn to the Courthouse. An extremely long root ball was removed. A resident on that line reported that their drainage had been quite slow for awhile. The camera work revealed an invert that the crew did not remember and confirmed that the joints and pipe on the section where we found rocks and gravel were ok. Although we have jetted approximately 9 days we have not gotten all the lines and it does not appear that we will. I had advised Pam Parker (DEP Enforcement) of that and finally received an email stated do what you can and have sent a copy of that to the Board members and the Town Manager. The 2<sup>nd</sup> sludge sample for this year was delivered to Maine Environmental Lab in Yarmouth.

**Preventative Maintenance:** Would like to have the clarifiers and sludge holding tank blowers on a rotation to split hours as a normal engineering process but to do so for the sludge holding tank blower would cost approximate \$5,000 for a new blower so would wait to see if the board would like to proceed. Since there is more equipment involved with the switch of a clarifier we are looking to do that on a quarterly basis starting the end of October/first of November. Working on making pump station specific checklists. We installed new ballasts in the bathroom lights as a few have gone bad and usually that means the rest will be following in short order. In regards to pump stations the following ones are somewhat low flow and have no generator hookups at this time: Pump Station #6 at the waterfront, Pump Station #13 on the Bradford Road and Pump Station #18 at Mason Station. We are currently waiting for Stevens Electric to do the generator connection at Pump Station #16 on route 1. It should also be noted that Pump Station #18 at Mason Station is not currently monitored. Had the boiler cleaned and some tubes were plugged and I had been advised that yearly cleanings had not been done in the past. The boiler was turned on about 3 weeks later than normal without much of an issue and hopefully saved on some fuel oil consumption.

**Housekeeping:** Continuing to put the records in the lime room together and labeled. Continued to disperse any drawings that were here to the proper departments.



# Town of Wiscasset

---

**Other:** Had meeting with John O'Connell and Mike Barden in regards to the route 1 paving and the approximate 33 manholes affected. Myself and the DOT inspected almost all of the manholes affected by the route 1 paving project and although the costs are just estimated it comes to \$61,500. The consent decree had an item about staff training so I have informed the DEP that Ray attended "What Every Wastewater Operator Should Know: Regs, Processes, Pumps, and More". Tony attended "Wastewater 101". Have received the contract proposal from Casella for the sludge disposal and need to set up a meeting to discuss. Janet Abramson (Maine Rural Water) came back and worked with Dave Gagnon on the makeup TRC for the DMR QA. We have received report that states it was acceptable this time. We have received the new gas keys for the pumps at the bus garage and tested them and they worked. Did a tour with those that were invited by the Comprehensive Plan Committee.

Respectfully Submitted,  
Rick Gaeth  
Superintendent

12a

**From:** Norma and Larry Gordon  
**Sent:** Sunday, November 10, 2019 7:16 PM  
**To:** Norma and Larry Gordon  
**Subject:** Resignation letter from Norma P. Gordon

Norma P. Gordon – 175 Federal Street, Wiscasset, Maine 04578  
November 7, 2019

Dear Mr. O'Connell and Select Board,

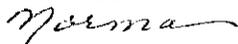
Please accept this letter of resignation for my position as chairman of the Town Appearance Committee, as of November 7, 2019.

Because of family events, during the past four months, I now need to focus on other matters that are important to me. I have truly enjoyed serving on this town committee for over forty-five years. I have served alongside many committee members, the town office and department leaders and employees, the Wiscasset Garden Club, the Wiscasset schools, the family of Hawkes Farm, and the owner and workers of Landcrafters. Your support and friendship have meant so much to me, and I thank you.

I have particularly loved being a "faithful steward" of The Sunken Garden, where my volunteer work began all those years ago! I am a strong believer in serving one's community in a way that you can contribute and make a difference. The gift of The Sunken Garden to our town is "the gift that keeps on giving".

If I can be of any assistance in the future, I would be glad to help however I can.

Sincerely, Norma P. Gordon



Sent from Mail for Windows 10

COPY

00727

**Municipal Quitclaim Deed without Covenants**

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **JONES, SUSAN D OF 132 MAIN STREET, PO BOX 209 COOPER MILLS, ME 04341** a certain parcel of land located 110 OLD SHEEPSCOT ROAD at with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R05-099-A on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2018 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
AUGUST 11, 2017	5167/189		
SEPTEMBER 20, 2018	5306/228		
AUGUST 22, 2019	5422/163		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 19TH of NOVEMBER, 2019 Board of Selectmen, Wiscasset, Maine

\_\_\_\_\_  
Judith R. Colby, Chair

\_\_\_\_\_  
Benjamin L. Rines, Jr.

\_\_\_\_\_  
Jefferson A. Slack

\_\_\_\_\_  
Katharine G. Martin-Savage

\_\_\_\_\_  
Kimberly H. Andersson

STATE OF MAINE  
COUNTY OF LINCOLN, ss

19TH of NOVEMBER, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

\_\_\_\_\_  
MOLLY BONANG, Notary Public  
My commission expires: August 29, 2023

**1 SELECTMEN REPORT**  
Department(s): 100 - 514  
October

12c

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	172,056.00	12,305.25	51,311.45	120,744.55	29.82
101 - AIRPORT	90,769.00	8,717.10	26,547.16	64,221.84	29.25
102 - ANIMAL CONTROL	17,367.00	1,820.74	6,112.54	11,254.46	35.20
103 - ASSESSING	6,778.00	0.00	4,157.50	2,620.50	61.34
104 - BOARDS & COMMITTEES	2,843.00	237.90	969.94	1,873.06	34.12
105 - CELEBRATION	12,000.00	0.00	8,225.00	3,775.00	68.54
106 - CLERK OF TOWN	90,381.00	6,043.16	32,785.11	57,595.89	36.27
107 - CODE ENFORCEMENT	35,956.00	2,622.13	10,676.12	25,279.88	29.69
108 - COMMUNITY ORGANIZATIONS	62,865.00	0.00	0.00	62,865.00	0.00
109 - CONTINGENCY	20,000.00	0.00	598.00	19,402.00	2.99
110 - CONTRACTUAL SERVICES	197,500.00	16,981.54	39,427.59	158,072.41	19.96
111 - COUNTY TAX	624,976.00	624,975.37	624,975.37	0.63	100.00
112 - DEBT SERVICE	243,234.00	0.00	115,917.24	127,316.76	47.66
113 - ELECTIONS	19,185.00	0.00	34.73	19,150.27	0.18
114 - EMS/AMBULANCE	540,598.00	40,758.18	154,113.16	386,484.84	28.51
115 - FIRE DEPARTMENT	150,938.00	7,711.86	29,528.57	121,409.43	19.56
116 - FINANCE DEPARTMENT	223,261.00	16,568.42	76,183.57	147,077.43	34.12
117 - GENERAL ASSISTANCE	20,000.00	1,555.11	5,958.80	14,041.20	29.79
118 - MUNICIPAL BUILDING	79,141.00	7,265.83	21,361.95	57,779.05	26.99
119 - MUNICIPAL INSURANCE	201,143.00	42,212.11	91,438.42	109,704.58	45.46
120 - OVERLAY/ABATEMENTS	53,328.88	600.98	600.98	52,727.90	1.13
121 - PARKS & RECREATION	790,288.00	68,372.31	258,370.71	531,917.29	32.69
122 - PLANNING & DEVELOPMENT	28,700.00	0.00	169.55	28,530.45	0.59
123 - POLICE DEPARTMENT	435,541.00	34,298.35	137,406.29	298,134.71	31.55
124 - POLICE SCHOOL RESOURCE OFFICER	50,166.00	4,016.30	9,465.09	40,700.91	18.87
125 - PUBLIC UTILITIES	275,314.00	22,505.21	67,296.87	208,017.13	24.44
126 - PUBLIC WORKS	651,600.00	89,796.49	193,081.15	458,518.85	29.63
127 - SELECTMEN	27,162.00	1,481.71	5,532.97	21,629.03	20.37
128 - SCHOOL TOWN APPROPRIATION	5,999,053.14	498,879.43	1,995,517.72	4,003,535.42	33.26
129 - SENIOR CENTER	14,397.00	1,947.55	4,720.37	9,676.63	32.79
130 - SHELLFISH CONSERVATION	6,003.00	58.00	58.00	5,945.00	0.97
131 - TIF-TAX INCREMENT FINANCE	233,591.20	233,591.20	233,591.20	0.00	100.00
132 - TRANSFER STATION	593,944.00	67,594.20	213,519.88	380,424.12	35.95
133 - WATERFRONT & HARBORS	54,909.00	3,624.48	10,760.62	44,148.38	19.60
134 - COMPREHENSIVE PLAN	20,000.00	0.00	0.00	20,000.00	0.00
135 - TRANSFER TO CAPITAL	14,000.00	0.00	14,000.00	0.00	100.00
200 - RETIREE HEALTH INSURANCE	47,100.00	3,731.27	16,816.04	30,283.96	35.70
301 - CAPITAL	518,808.00	0.00	518,808.00	0.00	100.00
313 - COMMERCIAL PIER DEBT	40,464.00	3,371.92	13,487.68	26,976.32	33.33
314 - BACKHOE DEBT	22,237.00	1,853.07	9,265.35	12,971.65	41.67
315 - ROAD & SIDEWALK CONSTRUCTION	200,000.00	0.00	0.00	200,000.00	0.00
333 - REC CENTER CAPITAL	58,000.00	31,594.00	39,099.46	18,900.54	67.41
334 - FIRE & EMS RADIOS/REPEATERS	35,400.00	0.00	0.00	35,400.00	0.00
335 - MUNICIPAL BUILDING FLOOR REHAB	45,000.00	8,000.00	8,000.00	37,000.00	17.78
336 - COMBINING CAPITAL ACCOUNTS	157,007.35	0.00	157,007.35	0.00	100.00

at 33.39% of Fiscal year

# 1 SELECTMEN REPORT

Department(s): 100 - 514  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
400 - WASTEWATER CONT'D					
400 - WASTEWATER	750,636.00	54,621.94	223,788.79	526,847.21	29.81
401 - IMPACT FEES	49,573.24	0.00	42,600.00	6,973.24	85.93
513 - CEMETERY PERPETUAL CARE	0.00	0.00	100,000.00	-100,000.00	----
514 - CEMETERY OPERATIONS	108,013.00	4,234.51	38,933.30	69,079.70	36.05
Final Totals	14,091,226.81	1,923,947.62	5,612,219.59	8,479,007.22	39.83

# HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value as of <b>08/31/2019</b>	Market Value as of <b>09/31/2019</b>	Market Value as of <b>10/31/2019</b>
Montswaug Dam Reserve Fund	\$ 159,810.20	\$ 161,605.09	\$ 167,043.10
Cemetery Trust Fund	\$ 1,910,635.31	\$ 1,932,094.37	\$ 1,997,109.29
General John French Scholarship	\$ 60,236.58	\$ 60,913.12	\$ 62,962.84
Jackson Cemetery Fund	\$ 29,678.37	\$ 30,011.70	\$ 31,021.59
Larabee Band Fund	\$ 718,267.71	\$ 726,334.84	\$ 750,775.99
Haggett Scholarship Fund	\$ 13,601.44	\$ 13,754.20	\$ 14,217.03
Mary Bailey Fund	\$ 437,462.31	\$ 442,375.62	\$ 457,261.54
Seth Wingren Fund	\$ 27,488.88	\$ 27,797.62	\$ 28,733.00
Wiscasset Community Center Endowment Fund	\$ 3,114.34	\$ 3,149.32	\$ 3,255.29
Cooper-Diperri Scholarship Fund	\$ 30,984.81	\$ 31,332.81	\$ 32,387.16
Recreation Scholarship	\$ 804.77	\$ 813.80	\$ 841.19
<b>Town of Wiscasset Edowment Fund Total</b>	<b>\$ 3,392,084.72</b>	<b>\$ 3,430,182.49</b>	<b>\$ 3,545,608.02</b>
Town of Wiscasset Capital Reserve	\$ 387,306.60	\$ 391,833.06	\$ 405,205.54
Town of Wiscasset Construction Reserve	\$ 2,775,054.97	\$ 2,807,487.13	\$ 2,903,301.04
Town of Wiscasset Equipment Reserve	\$ 4,297,329.52	\$ 4,347,552.57	\$ 4,495,925.82
Town of Wiscasset Furnace Replacement Reserve	\$ 357,100.27	\$ 361,273.72	\$ 373,603.26
Town of Wiscasset Major Repairs Reserve	\$ 481,042.64	\$ 486,664.60	\$ 503,273.49
Town of Wiscasset Recreation Building Reserve	\$ 1,881,651.12	\$ 1,903,642.05	\$ 1,968,609.53
Town of Wiscasset Retirement Health Insurance Reserve	\$ 272,396.92	\$ 275,580.43	\$ 284,985.44
Town of Wiscasset Roof Repair Reserve	\$ 327,920.75	\$ 331,753.17	\$ 343,075.24
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 98,429.24	\$ 99,579.59	\$ 102,978.04
Town of Wiscasset Highway Department Capital Reserve	\$ 2,308.41	\$ 2,335.38	\$ 2,415.09
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,077.89	\$ 3,113.86	\$ 3,220.13
<b>Town of Wiscasset Reserve Funds Total</b>	<b>\$ 10,883,618.33</b>	<b>\$ 11,010,815.56</b>	<b>\$ 11,386,592.62</b>

12d



Huntoon Hill Grange 398  
11 Huntoon Hill Road  
Wiscasset, Maine 04578  
Mailing Address: PO Box 104, Wiscasset ME 04578

November 6, 2019

Town of Wiscasset  
83 Federal Street  
Wiscasset ME 04578

COPY

Re: Letter of Blanket Approval

To the Board of Selectmen:

Huntoon Hill Grange #398, 11 Huntoon Hill Road, is requesting that the Board of Selectmen of the Town of Wiscasset issue a letter of blanket approval to operate Beano/Bingo and Games of Chance, consisting of Sealed Tickets, for the year of 2020.

Sincerely,  
*Sharon Morton*  
Sharon Morton, Secretary  
Huntoon Hill Grange 398



# Town of Wiscasset Office of the Town Clerk

51 Bath Road, Wiscasset ME 04578 (207)882-8200 ext.104

November 19, 2019

COPY

To the Chief of Maine State Police:

Huntoon Hill Grange #398, Wiscasset, Maine, has blanket approval from the Board of Selectmen of the Town of Wiscasset, to operate Beano/Bingo and Games of Chance, consisting of Sealed Tickets, for the year of 2020.

\_\_\_\_\_  
Judith R. Colby, Chair

\_\_\_\_\_  
Benjamin L. Rines, Vice Chair

\_\_\_\_\_  
Katharine G. Martin-Savage, Selectman

\_\_\_\_\_  
Kimberly H. Andersson, Selectman

\_\_\_\_\_  
Jefferson A. Slack, Selectman