

3a

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MAY 5, 2020

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack, Town Manager John O'Connell, and Wastewater Treatment Plant Manager Rob Lalli

Press: Charlotte Boynton, Lincoln County News

Chair Judy Colby called the meeting to order at 4:30 p.m. via Cisco Webex remote teleconferencing.

1. Pledge of Allegiance – none

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of April 24 and May 1, 2020. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of April 28, 2020 and May 5, 2020. Vote 5-0-0.**

3. Approval of Minutes

a. **Ben Rines, Jr., moved to approve the minutes of April 16, 2020. Vote 5-0-0.**

b. **Jeff Slack moved to approve the minutes of April 21 and April 28, 2020. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearing – none

7. Public Comment – none

8. Department head or committee chair – none

9. Unfinished Business

a. **Conditional Septage Agreement:** Rob Lalli asked the board for permission to accept septage from Chuck Applebee in accordance with an agreement that would limit domestic septage deliveries to two per week and only from sources in Wiscasset. The deliveries must include the name, address, and phone number of the source of the septage, the deliveries must not exceed 3,000 gallons and must be made only in the presence of the Wastewater Treatment Plant personnel. Lallis said each load will be checked for PH reflective of toxic sources between 5.5 and 9.5. Lalli said Chuck Applebee has agreed to the terms of the agreement and Lalli asked that the board accept the agreement so that the plant can accept that septage in the near future. **Jeff Slack moved to approve the agreement. Vote 5-0-0.**

10. New Business

a. Pier Vendor Permit Renewals

- Frank Sprague, Sprague's Lobster
- Theresa Gray, Coastal Cones
- Todd Jubinville, the Potter's Shed
- Wiscasset Area Chamber of Commerce (fee waiver recommended by Waterfront Committee)
- Claudia Sortwell, Wiscasset Farmer's Market (fee waiver recommended by Waterfront Committee)

Kathy Martin-Savage moved to approve the entire list. In response to Ben Rines, Jr.'s question, John O'Connell said that after the vendors have the Town permits, they will have to conform to the governor's guidelines and the food inspection standards, which are not the Town's responsibility to oversee. With respect to the Town's liability, O'Connell said the Town has both liability and insurance coverage; the vendors will have a victualer's license and will have to abide by the new State regulations. Judy Colby added that once the vendors receive their business permits, they will have to apply to the State to open for business and it will be the State's responsibility to shut them down if necessary. Ben Rines, Jr., confirmed that the Town could shut the vendors down if problems occurred. **Vote 5-0-0. Ben Rines, Jr., moved to waive the fees for the Farmer's Market and the Wiscasset Area Chamber of Commerce. Vote 5-0-0.**

b. Bid Opening – Airport Repair Project: O'Connell said the FAA had made modifications to the Stantec bid documents, consequently the bids were not ready to be opened at this meeting. The bid deadline is now 1 p.m. on May 7, and the bids will be opened at the airport at 2 p.m. **Ben Rines, Jr., moved to authorize the Town Manager to open bids on May 7 at 2 p.m. at the airport. Vote 5-0-0.**

11. Town Manager's Report

a. Cenergy Project Update: The documents and FAA requirements had been discussed in a phone meeting. The documents will be referred to Bernstein Shur and then to the FAA. O'Connell said marketing was looking good with several customers lined up.

b. O'Connell said Ernie Martin will be in town for discussions on finishing up the Route 1 project and to meet with Water Street abutters. The subject will be on the next agenda.

c. Ted Snowden and O'Connell have been looking at an over-limit permit request from the DOT for 8.9 miles from Montsweag Road which will protect the town from overweight vehicles on town roads.

12. Other Board Business

O'Connell said the board will be discussing the Governor's action on reopening meetings according to state deadlines.

13. Adjournment

At 5:04 p.m. **Ben Rines, Jr., moved to adjourn the meeting in memory of John Reinhardt.** Judy Colby said a card had been sent to Mrs. Reinhardt. Mrs. Wagner, a relative of John Reinhardt had asked and was given permission by O'Connell to plant a tree in town in his memory. **Vote 5-0-0.**

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MAY 12, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager John O'Connell

1. Chair Judy Colby called the meeting to order at 4:30 p.m. via Sisco Webex remote teleconferencing

2. Support Union Contract

Ben Rines, Jr., moved to ratify the proposed Collective Bargaining Agreement between District Lodge #4 of the International Association of Machinists' Support Staff Unit and the Town of Wiscasset.

During discussion Ben Rines, Jr., said it was always his opinion that the treasurer should be part of the administration, not the union. **Vote 5-0-0.**

3. Town Manager's Update

a. Clarification of Governor's Order regarding eating establishments: O'Connell said the Governor's order separated the regulations for rural counties with lower infection rates (such as Lincoln County) from those with higher rates. On May 18th, restaurants in Wiscasset can open their inside and outside dining rooms while maintaining social distancing. O'Connell said he and CEO Bruce Mullins spoke with Larry Sanborn, chief inspector for the liquor bureau, regarding a violation in Wiscasset. The establishment will have to submit a form for license on premises, signed by a town official and pay a fine in order to open.

b. General Assistance Donation: O'Connell announced the \$3,000 donation from GoFundMe

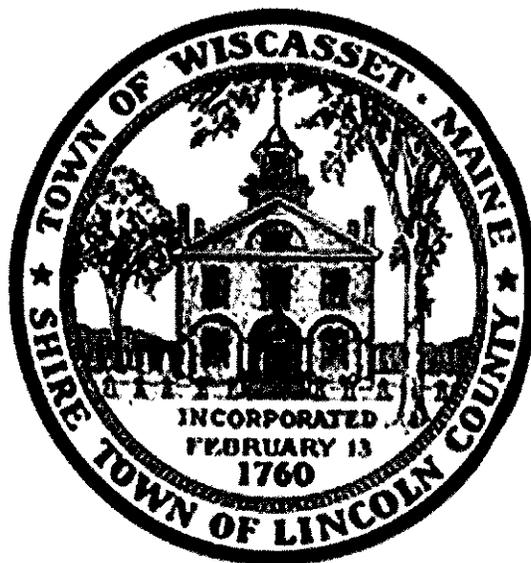
c. Next Agenda: O'Connell said that the decision whether to open the office to the public and for meetings will be on the next agenda as well as preliminary comment on the July 4th parade. Kim Andersson asked that setting a date for the municipal election and town warrants be added to the agenda. The board discussed the possibility of having the first meeting in June held in the meeting room with social distancing and masks; however, that would limit the number of people allowed to attend. Judy Colby said the board should think about their own safety as well as that of the community. Kathy Martin-Savage commented on the need for sanitizing the room before and after meetings if they were held inside. Various methods of integrating actual and virtual meetings were discussed.

Kim Anderson announced that the high school graduation would take place on June 11 in vehicles with a parade and fireworks to follow. She invited the public to sit in cars on the parade route. Morse High School will be having its graduation ceremony at the airport on June 13, rain date June 14 and will practice social distancing.

4. Adjournment

Kathy Martin-Savage moved to adjourn the meeting. Vote 5-0-0.

Town of Wiscasset
April 2020
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: John O'Connell, Town Manager
From: Rick Tetrev, Airport Manager
Re: April Monthly Report
Date: May 14, 2020

Sale of 100 LL Aviation Gas was 1,946 gallons for a gross revenue of \$9,747.10 dollars. Jet A sold was 0 gallons. Gross revenue totaled \$9,747.10 dollars. This is an increase of \$162.60 dollars from 2019. There was no Jet A sold in 2019 either. Going into the 2nd month of the 4th quarter of our fiscal year gross sales for the year is \$167,160.02 dollars and expenses are \$119,732.00 dollars. We currently have 2,780.80 gals. of 100LL and 4,714 gals of Jet A. Activity on the field is similar to last month with the majority of flying being resident aircraft flying to keep their licenses current. There have been no aircraft from out of state, that I am aware of, to drop off passengers or to stay overnight. We do get Maine aircraft that come in to purchase fuel. I do still anticipate at least one more purchase of 8,000 gals. of 100LL in the 4th quarter.

The budget numbers look good. I am holding down spending because of the unknown effects on the Town's budget due to Covid-19 State Restrictions and Quarantine. On the expense side 38% of the budget remains. On the Revenue side the percent has come down from 49% to 37.57% to be collected. The collections should not be a problem as we will transfer in the Fuel Special Reserve on June 30. Last fiscal year we transferred in \$23,000.00 dollars. Factoring that in our revenue will surpass the budgeted revenue. Also, we have entered into an agreement with Morse High School to host their 2020 Graduation ceremony, of which we will collect \$2,520.00. Also, with MDOT'S help we will be approved for a C.A.R.E.S. grant of \$30,000.00 to cover Payroll and operating expenses.

Finally, I want to report that the airport continues to follow all guidelines in regard to State Mandates regarding the Covid-19 pandemic.

Respectfully submitted,

Rick Tetrev

**"Discovering Wiscasset
One Flight at a Time"**



Town of Wiscasset

TOWN CLERK REPORT

To: John O'Connell, Town Manager
From: Linda Perry, Town Clerk
Re: April Monthly Report
Date: May 14, 2020

Elections & Town Meetings

The Clerk's Office is preparing for the July 14, 2020, Primary and State Referendum Election. The Election will be held at the Wiscasset Community Center in the Gymnasium and the polls will be open from 8:00 am to 8:00 p.m. We highly encourage voters to vote an absentee ballot due to the Covid 19 restrictions.

Absentee ballots will be available on June 12th. If voters have questions about obtaining an absentee ballot they can call the Town Clerks office at (207)882-8200 or by accessing Secretary of State's website at <http://www.maine.gov/cgi-bin/online/AbsenteeBallot/index.pl>. We will have this link on our website along with an absentee ballot application that can be printed, filled out and mailed to our office. Requests for absentee ballots have started to arrive and the ballots will be mailed to the requestors as soon as we receive ballots.

I will be scheduling the necessary amount of Election Clerks to safely conduct the election and will be taking all precautions necessary. People voting at the polls will be given specific instruction on how to proceed when they arrive. I will be having training for all new and former election clerks. This training will consist of an overview of all new election laws and updates as well as a refresher on all basic procedures. We will also provide clerks with proper training on Covid 19 precautions.

Town Clerk – Excise Tax Collector

Shellfish license sales will begin on June 1st.



Town of Wiscasset

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$13,944.17	\$266.10	\$71.00	\$80.60	\$2,392.15
Year to date	\$529,335.24	\$2,230.20	\$14,005.75	\$3,191.80	\$2,392.15
Met yearly revenue projection by:	78.42%	36.86%	82.39%	-----	41.97%



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: John O'Connell, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: April Monthly Report
Date: May 4, 2020

Building Permits:

Lowelltown Road:	Deck
Lowelltown Road (different house):	Shed
Lowelltown Road:	Garage (same house as the shed)
Gardiner Road:	Mobile Home and pad
Chewonki Foundation:	Solar System on the duplex
Twin Rivers Drive:	Interior Renovations
Clarks Point Rd.	New Home

Plumbing Permits:

Gardiner Road:	INT mobile home
Clarks Point Road:	SSWD New Home
Howard Lane:	SSWD Replacement System

Other Projects:

- Name Red Oak Drive off of Oak Ridge West
- Possible solar farm at the end of the Jones Road,
- Letters to two separate houses on the Old Bath Road, one was cleaned up.
- Inspections-Gardiner Road with the Wiscasset Police Department, Whites Lane, Seacoast Coffee, Chewonki Foundation (one for the girls camp, one for the solar system), Willow Lane, Pinewood Drive, Bath Road, Clarks Point Road, two on Birch Point Road, Lilac Cottage



Town of Wiscasset

EMS/EMA REPORT

To: John O'Connell, Town Manager
From: Dennis Simmons, EMS/EMA Director
Re: April Monthly Report
Date: May 7, 2020

Wiscasset	21	48.84%
Dresden	19	44.19%
Westport Island	3	6.98%
	Total: 43	Total: 100.00%
Treated - Transported by this EMS Unit	32	74.42%
Patient Treated - Refused Transport	5	11.63%
Patient Evaluated, No Treatment/Transport Required	3	6.98%
Canceled (Prior to Arrival At Scene)	1	2.33%
No Patient Found/Contact	1	2.33%
Patient Refused Evaluation/Care (Without Transport)	1	2.33%
	Total: 43	Total: 100.00%

April was an interesting month. Not only were we fully engaged in dealing with the COVID-19 outbreak but mother nature decided to keep things interesting and toss in a couple storms, one of which dumped heavy wet snow that caused widespread power outages which lasted for several days. Due to the pandemic no emergency shelters were stood up and fortunately there was no call for any. We did have one call from a resident who is on oxygen expressing a concern that the lack of power was causing him to use his backup supply of bottles and he was running low. EMS was able to lend him enough bottles to get him through until power was restored.

April was focused on the continuing need to obtaining appropriate PPE for public safety and other town employees. Because this virus is likely to be around for a long time this will be an ongoing effort. Supplies are still tight but manufacturing has increased. We have been forced to obtain supplies outside of our normal supply chains, which affects the prices that we have to pay. While we are provided some PPE from the state stockpile, the amounts are woefully insufficient. FEMA and Maine EMA will help reimburse some of the costs. To help offset the costs to the town, I have tried to confine my purchases to only essential items.

Information about COVID-19 continues to pour in and changes on a regular basis. This requires many hours of webinars and video conferences to make sure that we have the latest information. Information comes in from the federal and state CDC, all local hospitals, state and county EMA, Maine EMS and others.

Regionally the call volume is down. This appears to be from people being afraid to call 911 or go to the ER for fear of being infected with COVID-19, patients who are reluctant to go to the ER without family support accompanying them (due to hospitals restricting non-patient public



Town of Wiscasset

access) or from a misunderstanding of the stay-at-home orders. Unfortunately it has caused people who have been suffering from serious health issues that should have been dealt with immediately to delay treatment which causes poorer outcomes. We have been working to educate the public about the steps that have been, and continue to be taken to insure their safety.

EMS received a grant of \$6400.00 from the US Department of Health and Human Services as an offset for lost revenues. This was an automatic grant. Further funding will be available in the coming weeks but will not be automatic and will require an application.

EMS has been fund raising for the purchase of an automated CPR device, more commonly known as a Lucas Device. This will help us reduce the potential exposure to COVID-19 to first responders as it reduces the number of people needed to perform chest compressions.

"These are the times that try men's souls. The summer soldier and the sunshine patriot will, in this crisis, shrink from the service of their country; but he that stands by it now, deserves the love and thanks of man and woman." Thomas Paine December 23, 1776

Thank you to all on the front lines fighting this pandemic. We will be stronger on the other side.

Respectfully
Dennis Simmons



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: John O'Connell, Town Manager
From: Robert Bickford, Fire Chief
Re: April Monthly Report
Date: May 9, 2020

Operations:

The fire department responded to 13 calls for service in the month of April.

The calls for the month break down as follows:

- 1 motor vehicle accident
- grass / brush fires, 2 fire alarms
- 6 service calls
- 2 "other" type calls.

Of the 13 calls, 12 were in Wiscasset. We provided mutual aid support to Dresden for a woods fire.

On April 9, the area received a blanket of heavy, wet snow which resulted in most of our service calls for the month. The snow brought down trees and wires across town as well as a utility pole on Gardiner Rd. which resulted in shutting down a major route until it could be made safe by CMP. I want to thank the members who came out to assist on what turned out to be an all night event.

Training:

Training this month continued to be via video conferencing and self-study. We were able to cover topics including radio communications, incident command / scene size-up as well as basic vehicle extrication. We are hoping that by the end of May, restrictions may be eased enough for us to have in-person trainings and meetings in small groups. We also anticipate a busy pool filling schedule this spring as people look to stay closer to home. This also allows our members to brush up on their driving and pumping skills which keeps them proficient.

Staffing:

Our roster currently stands at 17 members with an additional 8 members on the Lifetime roster. Once we are able to resume in-person trainings, we would welcome anyone interested in joining the fire department to meet with us on Wednesday evenings.



Town of Wiscasset

Events:

While we have not been able to attend many social events, we have been adapting and have done several birthday “drive-bys” that have brightened the day of birthday boys and girls who are not able to have a traditional birthday party.

Lastly, I would like to thank the dedicated members of the fire department who continue to respond to protect their community in a time of so many unknowns. Your commitment does not go unnoticed.

Respectfully submitted,
Rob Bickford



Town of Wiscasset

Wiscasset Police Department

To: John O'Connell, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: April Monthly Report
Date: May 13, 2020

The Police Department responded to 473 calls for service during the month of April.

Officers responded to 10 motor vehicle accidents.

Arrests/Summonses were made for the following:

- Aggravated assault
- Attaching false plates
- Failure to register vehicle (x 3)
- Violating condition of release (x 4)
- Criminal trespass
- OUI (drugs)
- Unlawful possession of scheduled drugs
- OUI (alcohol)
- Assault on an officer
- Refusing to submit to arrest or detention
- Operating vehicle without license
- Failing to notify of motor vehicle accident
- Motor vehicle speeding 30+ mph over speed limit
- Aggravated trafficking of scheduled drugs (x 2)
- Carrying concealed weapon (x 2)
- Operating after license suspension

Larry Hesseltine
Chief of Police
Wiscasset Police Department
51 Bath Rd.
Wiscasset, ME 04578



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: John O'Connell, Town Manager
From: Theodore Snowdon, Public Works Director
Re: April Monthly Report
Date: May 13, 2020

Operations:

The month of April for the Transfer/Public Works has been challenging in keeping staff and the public safe as the COVID 19 continues, despite the virus we have managed to keep our work force moving ahead making progress in all spring projects. In addition to our spring projects:

- Police Station water damage repair has finally ended very good job.
- New floors in Town office are now completed.
- Started process in floats and docks repair.
- Tree removal on Bradford road and sunken garden completed.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment.
- Completed clean up in all cemeteries and brush removal.
- Foye road ditching and culvert repair.
- Still working on roadside brush removal and chipping.
- Started on creamery pier electrical box project.
- New paint throughout transfer station.
- Street sign repair throughout the town.
- Still trying to keep up with the pot holes throughout the town.

Transfer Station duties

- As of Tuesday April 21, 2020 the transfer station has gone back to regular hours with all bins open. Recycling is still on hold until further notice.

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: John O'Connell, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: April Monthly Report
Date: May 11, 2020

Program Updates

The month of April was non-existent as far as programs for 2020. We were crediting and refunding a number of registrations that had been purchased for programs that were happening throughout the months of March and April.

With the cooperation of a few of our Fitness Instructors we have been able (through the use of Facebook) to offer some Live Video Fitness Classes that have been well received by many. All spring sports have been cancelled at this point with the exception of a few who are hoping that the State will allow them to continue on as intended. Not sure if anything will happen at this point.

We had started working on our Summer Camp programs hoping to have registration open in early April. This changed with the extension of the State shutdown, we are now putting together Day Camps for June with the hopes that we will be able to hold Summer Camp starting in July. These programs are all dependent on the State guidelines and restrictions as to whether or not we will be able to provide them.

Building Updates

We have taken this opportunity to rehab our roadside sign, fixing broken pieces, painting and upgrading the decals stickers to better represent the Wiscasset Community Center / Wiscasset Parks & Recreation Department. We will be putting it back in place soon.

We have also been working with the Public Works Department helping with the spring cleanup of the Town.

Not knowing when we are going to be able to open our doors to the public (hopefully June 1st), we want to make sure that the building and all programs are ready to go when that day comes. Over the next couple of weeks we will be going through the guidelines and checklists provided by the State to make sure we comply with the reopening of our facility.

Community Events

As of right now we are not scheduling any Community Events until we know what we have to go through to accommodate guidelines and restrictions set forth by the State.



Town of Wiscasset

Coordination Meetings & Professional Development

We have participated in different webinar's and zoom meetings trying to stay connected to others, working on the different questions and concerns as we work toward opening our buildings back up to the public.

Director's Note:

I look forward to seeing our staff and membership, as we start getting back into the swing of a new everyday life. Knowing there are going to be many restrictions, guidelines and checklists, we will continue to prove to you and our membership that we are doing everything possible to provide a safe space for everyone.

Thank you for your continued support of the Wiscasset Community Center.

Duane Goud

Kathleen Onorato

From: anthonymarson@cmpyro.com
Sent: Monday, May 11, 2020 4:14 PM
To: admin@wiscasset.org
Subject: Wiscasset 4th of July

10a

Good afternoon,

Just checking in to see if you have a plan or idea as to how you'll proceed with the fireworks display. We've had some shows proceed as planned, some reschedule for later in the year and other confirm for a 2021 date. Let us know what you're thoughts are as soon as possible please.

Respectfully,

Anthony Marson
Vice President, Operations
Central Maine Pyrotechnics
PO Box 322
Hallowell, Maine 04347
(207)623-9285 Office
(207)621-8683 Fax
(207)841-8100 Mobile
anthonymarson@cmpyro.com



HM Payson Monthly Statement of Wiscasset Accounts

10d

Account Name	Market Value as of 02/29/2020	Market Value as of 03/31/2020	Market Value as of 04/30/2020	Change in Market Value
Montsweag Dam Reserve Fund	\$ 165,551.01	\$ 149,598.21	\$ 165,227.08	\$ 15,628.87
Cemetery Trust Fund	\$ 1,979,270.47	\$ 1,788,544.24	\$ 1,975,397.68	\$ 186,853.44
General John French Scholarship	\$ 62,400.44	\$ 56,387.41	\$ 62,278.34	\$ 5,890.93
Jackson Cemetery Fund	\$ 30,744.49	\$ 27,781.90	\$ 30,684.34	\$ 2,902.44
Larabee Band Fund	\$ 744,069.82	\$ 672,369.85	\$ 742,613.91	\$ 70,244.06
Haggatt Scholarship Fund	\$ 14,090.04	\$ 12,732.30	\$ 14,062.47	\$ 1,330.17
Mary Bailey Fund	\$ 453,177.14	\$ 409,508.14	\$ 452,290.42	\$ 42,782.28
Seth Wingren Fund	\$ 28,476.35	\$ 25,732.32	\$ 28,420.63	\$ 2,688.31
Wiscasset Community Center Endowment Fund	\$ 3,226.22	\$ 2,915.33	\$ 3,219.90	\$ 304.57
Cooper-DiPerri Scholarship Fund	\$ 32,097.87	\$ 29,004.86	\$ 32,035.07	\$ 3,030.21
Recreation Scholarship	\$ 833.68	\$ 753.34	\$ 832.04	\$ 78.70
Town of Wiscasset Endowment Fund Total	\$ 3,513,937.53	\$ 3,175,327.90	\$ 3,507,061.88	\$ 331,733.98
Town of Wiscasset Capital Reserve	\$ 401,482.80	\$ 362,656.15	\$ 401,046.64	\$ 38,390.49
Town of Wiscasset Construction Reserve	\$ 2,876,627.55	\$ 2,598,434.33	\$ 2,873,502.50	\$ 275,068.17
Town of Wiscasset Equipment Reserve	\$ 4,454,620.41	\$ 4,023,822.48	\$ 4,449,781.09	\$ 425,958.61
Town of Wiscasset Furnace Replacement Reserve	\$ 370,170.86	\$ 334,372.33	\$ 369,768.72	\$ 35,396.39
Town of Wiscasset Major Repairs Reserve	\$ 498,649.76	\$ 450,426.29	\$ 498,108.05	\$ 47,681.76
Town of Wiscasset Recreation Building Reserve	\$ 1,950,523.33	\$ 1,761,891.90	\$ 1,948,404.36	\$ 186,512.46
Town of Wiscasset Retirement Health Insurance Reserve	\$ 282,367.19	\$ 255,059.99	\$ 282,060.44	\$ 27,000.45
Town of Wiscasset Roof Repair Reserve	\$ 339,923.31	\$ 307,049.97	\$ 339,554.03	\$ 32,504.06
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 102,031.95	\$ 92,164.63	\$ 101,921.10	\$ 9,756.47
Town of Wiscasset Highway Department Capital Reserve	\$ 2,392.90	\$ 2,161.48	\$ 2,390.30	\$ 228.82
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,190.55	\$ 2,882.00	\$ 3,187.08	\$ 305.08
Town of Wiscasset Reserve Funds Total	\$ 11,281,980.61	\$ 10,190,921.55	\$ 11,269,724.31	\$ 1,078,802.76

1 SELECTMEN REPORT

Department(s): 100 - 514
April

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	172,056.00	12,721.68	136,483.15	0.00	35,572.85	79.32
101 - AIRPORT	90,769.00	6,982.95	56,670.31	0.00	34,098.69	62.43
102 - ANIMAL CONTR	17,367.00	1,208.12	8,740.48	0.00	8,626.52	50.33
103 - ASSESSING	6,778.00	92.00	4,273.75	0.00	2,504.25	63.05
104 - BRDS & COMM	2,843.00	5.00	2,109.61	0.00	733.39	74.20
105 - CELEBRATIONS	12,000.00	0.00	10,096.76	0.00	1,903.24	84.14
106 - CLERK	90,381.00	6,569.19	73,639.69	0.00	16,741.31	81.48
107 - CEO	35,956.00	2,588.54	27,420.97	0.00	8,535.03	76.26
108 - COMMUN ORG	62,865.00	28,625.00	62,865.00	0.00	0.00	100.00
109 - CONTINGENCY	20,000.00	354.95	1,952.95	0.00	18,047.05	9.76
110 - CONTRACTS	197,500.00	2,232.09	74,740.81	0.00	122,759.19	37.84
111 - COUNTY TAX	624,976.00	0.00	624,975.37	0.00	0.63	100.00
112 - DEBT SERVICE	243,234.00	0.00	230,034.48	0.00	13,199.52	94.57
113 - ELECTIONS	19,185.00	373.25	4,021.17	0.00	15,163.83	20.96
114 - EMS	540,598.00	40,639.16	406,252.04	0.00	134,345.96	75.15
115 - FD FIRE DEPT	150,938.00	4,577.99	99,853.08	0.00	51,084.92	66.16
116 - FINANCE	223,261.00	10,580.91	154,909.32	0.00	68,351.68	69.38
117 - GA	23,000.00	920.70	16,397.71	0.00	6,602.29	71.29
118 - MUN BULIDING	79,141.00	9,512.01	68,448.45	0.00	10,692.55	86.49
119 - MUN INSURANC	201,143.00	37,968.82	185,233.70	0.00	15,909.30	92.09
120 - OVERLAY	53,328.88	0.00	2,256.66	0.00	51,072.22	4.23
121 - PARKS & REC	790,288.00	28,780.25	609,828.15	0.00	180,459.85	77.17
122 - PLANNING	28,700.00	0.00	0.00	0.00	28,700.00	0.00
123 - POLICE	435,541.00	32,544.52	349,562.22	0.00	85,978.78	80.26
124 - PD SRO	50,166.00	2,540.65	32,951.50	0.00	17,214.50	65.68
125 - PUBLIC UT	275,314.00	22,354.94	208,157.33	0.00	67,156.67	75.61
126 - PUBLIC WORKS	651,600.00	36,939.61	498,273.11	0.00	153,326.89	76.47
127 - SELECTMEN	27,162.00	1,130.33	18,051.67	0.00	9,110.33	66.46
128 - SCHOOL TOWN	5,999,053.14	0.00	3,492,156.01	0.00	2,506,897.13	58.21
129 - SR CENTER	14,397.00	0.00	9,518.20	0.00	4,878.80	66.11
130 - SHELLFISH	6,003.00	645.90	2,641.60	0.00	3,361.40	44.00
131 - TIF	233,591.20	0.00	233,591.20	0.00	0.00	100.00
132 - TRANSFER ST	593,944.00	29,292.95	475,560.37	0.00	118,383.63	80.07
133 - WATERFRONT	54,909.00	805.59	24,271.08	0.00	30,637.92	44.20
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
135 - XFER TO CAP	14,000.00	0.00	14,000.00	0.00	0.00	100.00
200 - RETIREE HEAL	47,100.00	4,898.59	43,312.58	0.00	3,787.42	91.96
301 - CAPITAL	518,808.00	0.00	518,808.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,371.92	33,719.20	0.00	6,744.80	83.33
314 - BACKHOE DEBT	22,237.00	3,706.14	20,383.77	0.00	1,853.23	91.67
315 - RD/SIDEWALK	200,000.00	0.00	85,925.92	0.00	114,074.08	42.96
333 - WCC CAPITAL	58,000.00	0.00	40,297.74	0.00	17,702.26	69.48
334 - RADIOS/REPEA	35,400.00	0.00	0.00	0.00	35,400.00	0.00
335 - MUN FLOORS	45,000.00	30,228.63	44,274.83	0.00	725.17	98.39
336 - COMBINE CP	157,007.35	0.00	157,007.35	0.00	0.00	100.00

As of 4-30-2020 - 83.3% of Fiscal Year

1 SELECTMEN REPORT

Department(s): 100 - 514
April

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
400 - WASTEWATER CONT'D						
400 - WASTEWATER	750,636.00	41,260.09	500,304.62	0.00	250,331.38	66.65
401 - IMPACT FEES	49,573.24	0.00	42,600.00	0.00	6,973.24	85.93
513 - PERPETUAL CA	0.00	0.00	100,000.00	0.00	-100,000.00	----
514 - CEM OPERATIO	108,013.00	4,112.61	58,898.73	0.00	49,114.27	54.53
Final Totals	14,094,226.81	408,565.08	9,865,470.64	0.00	4,228,756.17	70.00

Revenue Summary Report

Department(s): ALL

April

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
101 - AIRPORT	58,580.00	36,896.43	21,683.57	62.98
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	23,000.00	0.00
02 - Aircraft Excise	5,700.00	2,392.15	3,307.85	41.97
03 - Hangers/Tie Downs	9,000.00	9,345.24	-345.24	103.84
04 - Hanger/Land Leases	16,180.00	20,947.64	-4,767.64	129.47
05 - Snacks/Shirts/Hats/Oil	1,200.00	1,075.18	124.82	89.60
06 - Car Rentals	1,000.00	1,311.50	-311.50	131.15
07 - Ramp Fees	2,500.00	1,824.72	675.28	72.99
102 - ANIMAL CONTROL	400.00	470.00	-70.00	117.50
01 - Late Fees	200.00	470.00	-270.00	235.00
02 - Fines	200.00	0.00	200.00	0.00
107 - CODE ENFORCEMENT	16,800.00	27,674.18	-10,874.18	164.73
01 - Building Permits	11,000.00	21,660.00	-10,660.00	196.91
02 - Plumbing Permits	3,000.00	4,295.00	-1,295.00	143.17
03 - Junkyard Permits	500.00	400.00	100.00	80.00
04 - Fines	100.00	0.00	100.00	0.00
05 - Planning Board Fees	1,100.00	968.18	131.82	88.02
06 - Historic Preservation Fees	1,100.00	351.00	749.00	31.91
114 - EMS/AMBULANCE	288,000.00	295,291.14	-7,291.14	102.53
01 - Calls for Service	275,000.00	511,432.67	-236,432.67	185.98
03 - Contractual Write-offs	0.00	-231,163.88	231,163.88	----
04 - Bad Debt W/O & Collections	0.00	1,022.35	-1,022.35	----
06 - Dresden Contract	6,500.00	7,000.00	-500.00	107.69
07 - Westport Contract	6,500.00	7,000.00	-500.00	107.69
117 - GENERAL ASSISTANCE	3,000.00	0.00	3,000.00	0.00
01 - GA DONATIONS	3,000.00	0.00	3,000.00	0.00
121 - PARKS & RECREATION	440,000.00	295,940.21	144,059.79	67.26
01 - Memberships	150,000.00	113,309.34	36,690.66	75.54
02 - Alna Contract	4,500.00	4,254.00	246.00	94.53
03 - Westport Island Contract	4,300.00	0.00	4,300.00	0.00
04 - Donations	7,500.00	0.00	7,500.00	0.00
05 - Rentals	20,000.00	13,751.00	6,249.00	68.76
06 - Athletics (Youth & Adult)	50,000.00	21,715.25	28,284.75	43.43
07 - Aquatics	50,000.00	45,624.04	4,375.96	91.25
09 - Special Events	5,000.00	2,530.25	2,469.75	50.61
10 - Fitness	2,500.00	5,177.00	-2,677.00	207.08
11 - Afterschool/Vac Camps/Early Re	32,000.00	36,898.00	-4,898.00	115.31
12 - Summer Camp	38,000.00	273.75	37,726.25	0.72
13 - Concessions	8,000.00	5,009.71	2,990.29	62.62
14 - Programs	64,200.00	42,397.87	21,802.13	66.04
15 - CACFP	4,000.00	0.00	4,000.00	0.00
16 - Dresden Contract	0.00	5,000.00	-5,000.00	----
123 - POLICE DEPARTMENT	1,350.00	2,125.82	-775.82	157.47
01 - Reports	750.00	1,277.91	-527.91	170.39
03 - Weapon Permits	300.00	330.00	-30.00	110.00
04 - Witness Fees	300.00	300.00	0.00	100.00
06 - Miscellaneous	0.00	102.78	-102.78	----

*As of April 30, 2020 = 83.3% of FY

Revenue Summary Report

Department(s): ALL

April

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
123 - POLICE DEPARTMENT CONT'D				
98 - Speedway w/c reimburse	0.00	115.13	-115.13	----
129 - SENIOR CENTER	6,000.00	5,028.00	972.00	83.80
01 - Meals	5,000.00	4,573.00	427.00	91.46
02 - Memberships	1,000.00	455.00	545.00	45.50
130 - SHELLFISH CONSERVATION	2,700.00	277.00	2,423.00	10.26
01 - Licenses	2,700.00	105.00	2,595.00	3.89
03 - Misc	0.00	172.00	-172.00	----
132 - TRANSFER STATION	254,022.00	196,733.07	57,288.93	77.45
01 - User Fees	42,000.00	38,465.60	3,534.40	91.58
03 - Commerical Hauler Fees	500.00	500.00	0.00	100.00
04 - Cardboard	9,000.00	0.00	9,000.00	0.00
05 - Metal	32,000.00	29,263.15	2,736.85	91.45
06 - Alna Contract	81,667.00	60,975.66	20,691.34	74.66
07 - Westport Island Contract	82,855.00	61,918.65	20,936.35	74.73
08 - MRC Dividend	5,500.00	5,533.29	-33.29	100.61
09 - Computers	500.00	76.72	423.28	15.34
133 - WATERFRONT & HARBORS	20,800.00	4,804.20	15,995.80	23.10
01 - Watercraft Excise	6,050.00	2,230.20	3,819.80	36.86
02 - Mooring Fees	7,000.00	1,194.00	5,806.00	17.06
03 - Docking	500.00	460.00	40.00	92.00
04 - Wormcars	250.00	140.00	110.00	56.00
05 - Miscellaneous	0.00	30.00	-30.00	----
06 - Commercial & Main Street Pier	5,000.00	200.00	4,800.00	4.00
07 - Pier Electricity	2,000.00	0.00	2,000.00	0.00
08 - Vendor Permits	0.00	550.00	-550.00	----
190 - STATE REVENUES	642,776.63	584,189.33	58,587.30	90.89
01 - Revenue Sharing	286,000.00	287,345.83	-1,345.83	100.47
02 - Business Equipment Tax Reimb	41,840.35	41,896.00	-55.65	100.13
03 - Homestead Exemption Reimb	244,914.28	184,748.00	60,166.28	75.43
04 - Local Road Assistance Program	47,000.00	49,304.00	-2,304.00	104.90
05 - Tree Growth	5,200.00	6,180.09	-980.09	118.85
06 - Cell Tower Lease	5,222.00	4,217.97	1,004.03	80.77
07 - Veterans' Exemption	4,600.00	4,763.00	-163.00	103.54
08 - General Assistance	8,000.00	4,708.34	3,291.66	58.85
10 - Snowmobile refund	0.00	1,026.10	-1,026.10	----
191 - TAXES	9,756,645.59	9,611,976.33	144,669.26	98.52
01 - Tax Commitment	9,081,645.59	9,081,645.59	0.00	100.00
02 - Supplemental Tax Commitment	0.00	895.50	-895.50	----
03 - Auto Excise	630,000.00	461,017.87	168,982.13	73.18
04 - Rapid Renewal Auto Excise	45,000.00	68,317.37	-23,317.37	151.82
05 - Payment in Lieu of Taxes	0.00	100.00	-100.00	----
192 - CHARGES FOR SERVICES	65,200.00	61,839.32	3,360.68	94.85
01 - Tax Interest	40,000.00	33,466.98	6,533.02	83.67
02 - Lien Fees	8,000.00	10,494.79	-2,494.79	131.18
03 - Agent Fees	17,000.00	14,005.75	2,994.25	82.39
04 - Copies/Fax	200.00	205.00	-5.00	102.50

Revenue Summary Report

Department(s): ALL

April

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
192 - CHARGES FOR SERVICES CONT'D				
05 - Sign Permits	0.00	440.00	-440.00	----
08 - Business Licenses	0.00	35.00	-35.00	----
10 - Vitals	0.00	3,191.80	-3,191.80	----
193 - OTHER REVENUES	505,714.00	513,254.08	-7,540.08	101.49
01 - CATV Franchise Fees	35,000.00	38,452.80	-3,452.80	109.87
02 - Cash Over/Short	0.00	-2.51	2.51	----
03 - Bank Interest Income	10,000.00	29,677.30	-19,677.30	296.77
04 - Maine Yankee Impact Fees	120,000.00	135,500.00	-15,500.00	112.92
05 - Miscellaneous Income	0.00	560.09	-560.09	----
06 - Insurance Dividends	0.00	22,849.00	-22,849.00	----
07 - NSF Fees	0.00	65.00	-65.00	----
08 - Tax Acquired Property Sales	0.00	11.00	-11.00	----
10 - Unused FLEX Benefits	500.00	0.00	500.00	0.00
11 - Burn Permits	0.00	314.00	-314.00	----
96 - TIF Transfer for Planner	14,000.00	14,000.00	0.00	100.00
97 - Prior Period Adjustments	0.00	-2,886.95	2,886.95	----
98 - Transfer in From Capital	274,714.00	274,714.35	-0.35	100.00
99 - Use of Fund Balance	51,500.00	0.00	51,500.00	0.00
200 - RETIREE HEALTH INSURANCE	47,100.00	7,366.88	39,733.12	15.64
201 - ICMA	0.00	-99,271.52	99,271.52	----
301 - CAPITAL	518,808.00	10,474.57	508,333.43	2.02
302 - CONSTRUCTION	0.00	75,050.36	-75,050.36	----
303 - EQUIPMENT	0.00	116,219.72	-116,219.72	----
304 - FURNACE	0.00	9,657.65	-9,657.65	----
305 - MAJOR REPAIR	0.00	13,009.62	-13,009.62	----
306 - RECREATION BUILDING	0.00	50,888.57	-50,888.57	----
307 - ROOF REPAIR	0.00	8,868.50	-8,868.50	----
308 - CEMETERY LOT SALES	0.00	2,738.14	-2,738.14	----
310 - HIGHWAY CAPITAL	0.00	62.43	-62.43	----
311 - FIRE DEPARTMENT VEHICLE	0.00	83.24	-83.24	----
312 - MONTSWEAG DAM	0.00	4,136.54	-4,136.54	----
313 - COMMERCIAL RTR DEBT	40,464.00	40,464.00	0.00	100.00
314 - BACKHOE DEBT	22,237.00	22,237.00	0.00	100.00
315 - ROAD & SIDEWALK CONSTRUCTION	200,000.00	200,000.00	0.00	100.00
333 - REC CENTER CAPITAL	58,000.00	58,000.00	0.00	100.00
334 - FIRE & EMS RADIOS/REPEATERS	35,400.00	35,400.00	0.00	100.00
335 - MUNICIPAL BUILDING FLOOR REHAB	45,000.00	59,900.00	-14,900.00	133.11
336 - COMBINING CAPITAL ACCOUNTS	157,007.35	157,007.35	0.00	100.00
400 - WASTEWATER	750,636.00	518,116.47	232,519.53	69.02
401 - IMPACT FEES	49,573.24	49,573.24	0.00	100.00
402 - MMA SAFETY GRANT	0.00	1,227.95	-1,227.95	----
503 - CAMPBELL SCHOLARSHIPS	0.00	22.67	-22.67	----
504 - LARRABEE BAND	0.00	18,591.72	-18,591.72	----
505 - MARY BAILEY	0.00	11,323.32	-11,323.32	----
506 - SETH WINGREEN	0.00	711.52	-711.52	----
507 - JOHN FRENCH	0.00	1,559.17	-1,559.17	----
508 - HAGGETT SCHOLARSHIP	0.00	352.06	-352.06	----
509 - REC CENTER SCHOLARSHIP	0.00	20.83	-20.83	----
510 - JACKSON CEMETERY	0.00	768.20	-768.20	----
511 - COOPER DIPERRI SCHOLARSHOP	0.00	4,510.51	-4,510.51	----

10e

001401

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **DENISE E. CARVER OF 56 Federal Street** a certain parcel of land located at **3 Danforth Street** with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map **U02-090** on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2018 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
September 20, 2018	Book 5306 Page 161		
August 22, 2019	Book 5422 Page 117		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this _____ Day of _____ Board of Selectmen, Wiscasset, Maine

 Judith R. Colby, Chair

 Jefferson A. Slack

 Kimberly H. Andersson

 Benjamin L. Rines, Jr.

 Katharine G. Martin-Savage

STATE OF MAINE
COUNTY OF LINCOLN, ss

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
 My commission expires: August 29, 2023

10e

MUNICIPAL QUITCLAIM DEED

THE TOWN OF WISCASSET, a body corporate and politic located at Wiscasset, County of Lincoln, State of Maine, for consideration paid, **RELEASES** to **STEPHEN L. HEALD & SUKITTA HEALD**, as joint tenants, the real property situated in the Town of Wiscasset, County of Lincoln, State of Maine described as follows:

*Real Estate Located at: 23 Page Avenue
Map/Lot: U11-015*

The purpose of this deed is release any interest the Town of Wiscasset has in the above described premises by virtue of un-discharged tax liens to date, including, but not limited to, the following:

Sewer Lien Recorded August 9, 2018 in Book 5289 at Page 237

Sewer Lien Recorded August 22, 2019 in Book 5422 at Page 314

Sewer Lien Recorded June 13, 2016 in Book 5015 at Page 87

IN WITNESS WHEREOF, The Town of Wiscasset has caused this instrument to be executed in its corporate name by Judith R. Colby, Chairman: Benjamin L. Rines, Jr., Vice Chairman: Katharine Martin-Savage, Kimberly Andersson and Jefferson Slack, its Municipal Officers duly authorized, this ____ day of _____, 2020.

Signed, Sealed and Delivered
In the Presence of

TOWN OF WISCASSET

Witness

By: _____
Judith R. Colby, Chairman,
Duly Authorized

By: _____
Katharine Martin-Savage
Selectman, Duly Authorized

By: _____
Benjamin L. Rines, Jr., Vice Chairman
Duly Authorized

By: _____
Kimberly Andersson
Selectman, Duly Authorized

By: _____
Jefferson Slack,
Selectman Duly Authorized



Drabt

10F

Wiscasset Ambulance Service

Dennis L Simmons, Chief
Erin Bean, Deputy Chief

AMBULANCE SERVICE AGREEMENT BETWEEN THE TOWN OF WISCASSET AND THE TOWN OF DRESDEN

This agreement for ambulance service is entered into by and between the Town of Wiscasset and the Town of Dresden.

1. **TERM:** This agreement shall be for a (1) year period commencing July 1st, 2020 to June 30th, 2021.
2. **FEE:** The Town of Dresden shall pay the Town of Wiscasset the sum of \$25,053.00 (twenty five thousand and fifty three dollars). This is a one-time fee payable within thirty days of receipt of the town's invoice and constitutes the entire cost of the contract for one year.
3. **MUTUAL AID:** The Town of Wiscasset Ambulance Service has mutual aid agreements in place for ambulance service should the Wiscasset Ambulance be unable to respond to a request for aid. Said agreements are at no cost and are currently in place with Woolwich Rescue and Central Lincoln County Ambulance. However, should these two services be unavailable then a third outside agency will be called and the Town of Wiscasset shall not be responsible for any mutual aid fees associated with these agencies.
4. **PERFORMANCE OF DUTIES:** While performing requests for aid in the Town of Dresden, the Town of Wiscasset Ambulance Service agrees to abide by all applicable Maine Emergency Medical Services rules and regulations.
5. **EXCLUSIVITY:** The Town of Dresden shall not contract with another public or private ambulance service for emergency ambulance services during the duration of this contract unless notice is given under the TERMINATION section of the contract.
6. **TERMINATION:** Either party may terminate this agreement for any reason by giving ninety (90) days advance notice in writing to the Town of Wiscasset Town Manager or the Town of Dresden Town Administrator.
7. **ENTIRE AGREEMENT:** This Agreement represents the entire agreement between the Town of Wiscasset Ambulance Service and the Town of Dresden. It supersedes any prior agreements or understandings. This agreement may be amended as needed by written agreement between the parties.

Serving With Dedication & Pride

51 Bath Road, Wiscasset, ME 04578 Phone:207-882-8204 Fax: 207-687-7006