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WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MAY 19, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack, Town Manager John O'Connell, EMS Director Dennis Simmons, and Administrative Assistant Kathy Onorato

Press: Phil DiVece, Wiscasset Newspaper, and Charlotte Boynton, Lincoln County News

Chair Judy Colby called the meeting to order at 4:33 p.m. via Sysco Webex remote teleconferencing

1. Pledge of Allegiance – none

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of May 8 and May 15, 2020. vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of May 12 and May 19, 2020. Vote 5-0-0.**

3. Approval of Minutes

a. **Kathy Martin-Savage moved to approve the minutes of May 5 and May 12, 2020. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearing – none

7. Public Comment - none

8. Department Head or Committee Chair

a. Department Head monthly reports: The board commended the employees for doing their jobs under difficult circumstances. John O'Connell said the decision was made to not open the public bathrooms on the pier as it would be a risk to the employees; two port-potties will be available on the piers. Several rude calls or comments were received about the transfer station.

9. Unfinished business

a. Annual Town Meeting and Elections: John O'Connell said he had not received the promised guidelines from the State regarding the town meeting. He said absentee ballots for the primary election on July 14 will be available from the town office to limit spreading Covid-19, as small outbreaks have been popping up due to complacency.

Kim Andersson asked what guidance the town was waiting for, as she hoped the town elections could be held on July 14 when the primary election will be held. Jeff Slack agreed that the elections could be held on the date of the primary election. Ben Rines, Jr., noted the lack of guidelines for nomination papers if and when the election date is set. Judy Colby suggested waiting another month or two inasmuch as the board had not completed the budget and there would have to be sufficient time for nomination papers to be returned. There was extensive discussion about the necessary time period for nomination papers to be filed, completing the budget, setting a date for the town meeting and election taking into account the statutory limits, adequate time for printing ballots and approval of the budget in order to set the tax commitment. Town Clerk Linda Perry will prepare for the board information on the time limits for nomination papers and other deadlines that must be met if the town meeting and election are held on September 8. **Kathy Martin-Savage moved to hold the town meeting and election on September 8. Vote 3-2-0** (Andersson and Slack opposed).

b. MDOT Update: O'Connell said the work on Water Street should be finished this week, and the sidewalks look great.

10. New Business

a. Fourth of July parade and fireworks: **Ben Rines, Jr., moved to cancel the parade and have the fireworks later in the year.** The cost of fireworks will be left in the budget and O'Connell will notify the Central Maine Pyrotechnics that the July 4th fireworks are cancelled but may be scheduled later in the year. **Vote 5-0-0.** O'Connell said that the American Legion has asked that no one attend the ceremony on Memorial Day, as it will be recorded. No speeches will be given, but a wreath will be laid at the site.

b. Future Board and Committee Meetings. O'Connell said that Zoom meetings appear to be the only option for the foreseeable future, as there is no adequate site where 20 or more participants could gather with adequate air circulation and it would be difficult to sanitize the meeting room. He said the Planning Board is scheduling a zoom meeting in June. O'Connell said that it had been suggested that possibly the hangars at the airport could be used for a meeting. Kim Andersson will be organizing a remote Comprehensive Plan Committee meeting.

c. Bid Opening-Fire/EMS Radios: O'Connell said the bid from RCM for \$30,291.23 was the only bid received. He will review the bid which includes equipment, installation, and training with the department heads. The bid is within the expected range. **Kathy Martin-Savage moved to approve awarding the bid subject to review by department heads. Vote 5-0-0.**

d. Monthly Financials:

- H.M. Payson statement of account: John O'Connell said the account had improved and he will be discussing with the Investment Committee whether to withdraw funds or to borrow. He said Maine's senators are looking at funds for governments and municipalities and are hoping for funds this summer. He said he hoped the Maine Municipal Bond Bank would allow loans with a moderate interest rate.

e. Municipal Quitclaim Deed

- Denise Carver, 3 Danforth Street
- Stephen L. and Sukitta Heald, 23 Page Avenue

Ben Rines, Jr., moved to execute the Quitclaim Deeds for Denise Carver at 3 Danforth Street and for Stephen L. and Sukitta Heald at 23 Page Avenue. Vote 5-0-0.

f. Dresden EMS Contract-Dennis Simmons: The EMS contract with Dresden will run from July 1, 2020 to June 30, 2021. There will be a one-time fee of \$25,053 payable within 30 days or on receipt of the contract. In response to a question, Dennis Simmons said the contract will cover the cost of operating plus uncollectibles, so both parties will know what the cost is. **Kathy Martin-Savage moved to accept the contract with the Town of Dresden for a one-time fee of \$25,053 as presented. Vote 5-0-0.**

11. Town Manager's Report

a. Town Office operations and reopening process: O'Connell said the town was cautiously opening facilities, starting with the Transfer Station, which is now taking brush and demolition materials, metal, newspapers, and cardboard in addition to bags deposited in the hopper. The municipal building counter was opened on May 14 by appointment only and only one person will be allowed at a time. Sanitizing is being done regularly and diligently. The rec center is not open, as the Governor has delayed opening gyms and cleaning would be almost impossible. The locker rooms and public bathrooms are closed. O'Connell will be making decisions on a weekly basis based on guidance from the governor, the state, and newspapers. In response to Judy Colby's question, O'Connell said the guidelines are not laws and the town cannot enforce quarantining or social distancing, it can only educate the public.

b. Airport Repairs bid: There were two bids: Hager-\$172,457, and Sealcoating-\$224,074. David Nadeau of Stantec reviewed the bids and found no deficiencies; he recommended the lower of the two (Hager).

c. Family members of the late John Reinhardt have donated a tree in his memory. A cherry tree was chosen and has been planted near the Ledges.

d. O'Connell asked the board to appoint Mr. Kavanaugh to complete a term on the Water District board. **Jeff Slack moved to extend Kavanaugh's term to the next municipal election. Vote 5-0-0.**

12. Other Board Business

John O'Connell reported that he, Police Chief Hesseltine and Kathy Onorato are interviewing candidates for the Police Department secretary.

O'Connell reported that the town had received a \$30,000 grant from the CARES stimulus package. The funds can be drawn any time in the next four years.

Judy Colby moved to enter Executive Session pursuant to 1 M.R.S.A §405 (6)(A). Vote 5-0-0. At 6:14 Judy Colby moved to come out of Executive Session. Vote 5-0-0.

13. Adjournment

Judy Colby moved to adjourn the meeting. Vote 5-0-0.



8a

TOWN OF WISCASSET

NOMINATION PAPERS AVAILABLE

SEPTEMBER 8, 2020 ANNUAL TOWN MEETING

- **3 VACANCIES FOR BOARD OF SELECTMEN (3-2 YEAR TERMS)**
- **1 VACANCY FOR WISCASSET SCHOOL BOARD (1-3 YEAR TERM)**
- **7 VACANCIES FOR BUDGET COMMITTEE (3-3 YEAR TERMS, 2-2 YEAR TERMS AND 2-1 YEAR TERMS)**
- **3 VACANCIES FOR WATER DISTRICT (2-3 YEAR TERMS, 1-2YEAR TERM)**

Nomination papers will be available on May 28, 2020 at the Town Office. Candidates will need to collect at least 25 but not more than 100 registered voters signatures and return to the Town Office by 5 pm July 10, 2020. Contact Linda Perry, Town Clerk at 882-8200 x4 if you have questions.

9a

3-23-0049-023-2020



U.S. Department of Transportation
Federal Aviation Administration

Airports Division
New England Region
Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island, & Vermont

FAA ANE-600
1200 District Ave.
Burlington, MA 01803

CARES Act Grant Transmittal Letter

May 13, 2020

Mr. John O'Connell
Town Manager
Wiscasset Airport
51 Bath Road
Wiscasset, ME 04578

Dear Mr. O'Connell:

Please find the following electronic CARES Act Grant Offer, Grant No. 3-23-0049-023-2020 for the Wiscasset Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, **no later than July 6, 2020** in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be electronically signed by the sponsor's legal signatory authority and then the grant offer will be routed via email to the sponsor's attorney. Once the attorney has electronically attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR § 200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you drawdown and expend these funds within four years.

An airport sponsor may use these funds for any purpose for which airport revenues may be lawfully used. CARES grant recipients should follow the FAA's Policy and Procedures Concerning the Use of Airport Revenues ("Revenue Use Policy"), 64 Federal Register 7696 (64 FR 7696), as amended by 78 Federal Register 55330 (78 FR 55330). The Revenue Use Policy defines permitted uses of airport revenue. In addition to the detailed guidance in the Revenue Use Policy, the CARES Act states the funds may not be used for any purpose not related to the airport.

With each payment request you are required to upload directly to Delphi:

- An invoice summary, even if you only paid a single invoice, and
- The documentation in support of each invoice covered in the payment request.

For the final payment request, in addition to the requirement listed above for all payment requests, you are required to upload directly to Delphi:

- A final financial report summarizing all of the costs incurred and reimbursed, and

- An SF-425, and
- A narrative report.

The narrative report will summarize the expenses covered by the CARES Act funds and state that all expenses were in accordance with the FAA's Policy and Procedures Concerning the Use of Airport Revenues and incurred after January 20, 2020.

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

Once you have drawn down all funds and uploaded the required documents to Delphi, notify Julie Seltsam-Wilps by email that the grant is administratively and financially closed. Julie Seltsam-Wilps is readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts.

Sincerely,


Julie Seltsam-Wilps (May 13, 2020)

Julie Seltsam-Wilps
Deputy Director, Airports Division
[ADO has discretion to delegate signature authority to Program Manager]



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

9b

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

Marian Anderson, Town Manager
Re: Town of Wiscasset
51 Bath Road
Woolwich, ME 04578

COPY

5/1/2020

Subject: 1 ¼" Overlay
Project No.: 2380500
Location: Town of Wiscasset
Roadway: US Route 1

Dear Ms. Anderson:

The Maine Department of Transportation will soon solicit quotes for the subject project for construction, and pursuant to 29-A MRSA § 2382 (7) we have established a "Construction Area." A copy of 29-A § 2382 is enclosed for your information. Also included is an agreement, which requires signature by the municipal officers, and additional background documents.

The agreement stipulates that the municipality will issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits, over municipal roads. The agreement acknowledges the municipality's right to require a bond from the contractor to "guarantee suitable repair or payment of damages" per 29-A MRSA.

29-A MRSA § 2382 (7) states that "the suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers." In other words, municipal officers determine the suitability of repairs on municipal ways and bridges.

The State cannot force municipalities to allow overweight vehicles to travel on posted municipal roads. Municipal postings supersede overweight permits. However, the agreement requires municipalities to make reasonable accommodations for overweight vehicles that are operated by contractors and the MDOT in connection with the construction project.

The specific municipal roads involved are not necessarily known at present, as the contractor's plan of operation won't be known until just prior to the start of work. If the municipality plans to require a bond; the amount of the bond should be determined prior to the start of work. If the project number administratively changes, you will be notified, and the agreement modified accordingly. Please return the completed agreement to my attention. Should you have any questions, please contact me at 207 624-3410.

Sincerely,

George M.A. Macdougall
Contracts & Specifications Engineer
Bureau of Project Development

Return this AGREEMENT, when completed, to:

Maine Department of Transportation
ATTN.: George Macdougall, Contracts & Specifications Engineer
#16 State House Station, Child Street
Augusta, Maine 04333-0016

Project No.: 2380500
Location: Wiscasset

Pursuant to 29-A MRSA § 2382, the undersigned municipal officers of the Town of Wiscasset agree that a construction overlimit permit will be issued to the Contractor for the above-referenced project allowing the contractor to use overweight equipment and loads on municipal ways.

The municipality may require the contractor to obtain a satisfactory bond pursuant to 29-A MRSA § 2388 to cover the cost of any damage that might occur as a result of the overlimit loads. If a bond is required, the exact amount of said bond should be determined prior to the use of any municipal way. The MaineDOT will assist in determining the amount of the bond if requested. A suggested format for a general construction *overlimit bond* is attached. A suggested format for a construction *overlimit permit* is also attached. This construction overlimit permit does not supersede rules that restrict the use of public ways, such as posting of public ways, pursuant to 29-A MRSA § 2395.

The maximum speed limit for trucks on any municipal way will be 25 mph (40 km per hour) unless a higher speed limit is specifically agreed upon, in writing, by the Municipal Officers.

TOWN OF WISCASSET
By the Municipal Officials

COPY

**MAINE MUNICIPAL ASSOCIATION
LEGAL SERVICES**

RESTARTING MAINE'S ECONOMY STAGE 2 & MUNICIPALITIES:

We offer the following guidance based on our interpretation of the Governor's Orders and consultations with the state. We will update this document whenever additional guidance becomes available.

Background:

On April 28, 2020, Governor Janet Mills presented a plan to gradually "restart" Maine's economy. The plan establishes gradual stages of reopening, each based on calendar months beginning in May. The earliest stages are focused on resuming business operations and activities which can be conducted in a safe manner, meaning they have a low risk for potential transmission of the virus. Order No. 49 directs the Department of Economic & Community Development (DECD) to implement the Restarting Plan and identify businesses and activities for which current restrictions may be adjusted to safely allow for more economic and personal activity.

- **Stage 1** occurred during the month of May, continuing a 10-person gathering limit and 14-day quarantine for persons entering Maine. Stage 1 allowed limited expansion of retail activities.
- In May, the Governor also introduced a Rural Reopening plan to allow accelerated re-opening in selected counties during the month of May.
- **Stage 2** occurs during the month of June during which additional business activities will be allowed consistent with checklists issued by DECD. There is a prohibition on gatherings of more than 50 people and a 14-day quarantine on people entering Maine.
- **Stage 3** is planned to occur during July and August, during which time additional activities will be allowed consistent with DECD checklists. The prohibition on gatherings of more than 50 people and a 14-day quarantine on people entering Maine are expected to continue.
- **Stages are subject to change.** Progression through restarting stages is planned month-by-month, however, decisions will be based on public health metrics. Plans are subject to change based on virus trends, testing or treatment breakthroughs, or identification of new, safe ways of doing business.

Executive Order (No. 49) implementing the restarting plan maintains in force several previous Executive Orders through May 31st, including Order No. 19, directing all "non-essential" businesses and operations to cease operations at sites that are: (1) public-facing (allow customer, vendor or other in-person contact) or (2) at sites that require more than 10 workers

to convene in a space where social distancing is not possible. Executive Order No. 19 applies to all for-profit, non-profit or other entities regardless of the nature of services performed.

This MMA guidance focuses on Stage 2 of the Restarting Plan, which begins June 1, 2020 and applies to all Maine counties. A number of new activities will be allowed beginning June 1st provided the activities are conducted within DECD guidelines.

Municipalities must visit the Maine DECD's website to access guidance checklists and obtain updates on the restarting plan. The site is updated frequently at www.maine.gov/decd/home

What does Stage 2 mean for municipalities?

- As noted in [MMA Legal Services guidance of April 1, 2020](#), municipalities conduct both essential and non-essential operations as defined in Order No. 19, and have had discretion to determine which municipal programs and services are essential, non-essential or required by law or ordinance. Order No. 19 remains in force until May 31st (unless extended). If Order No. 19 is not extended after May 31st, care should still be taken when considering whether to resume a particular service or activity, particularly recreational programs. Generally, it may be presumed that a non-essential activity such as a day camp or recreational activity may resume only when, and to the extent, allowed by DECD guidelines.
- When the DECD issues guidance applicable to a municipal program, that guidance should be followed.
- The Maine DECD has issued restarting guidance for the following activities of interest to municipalities:

Public and Community Buildings, including municipal and county offices and libraries. The guidance addresses operations, restrooms, employees, transactions and general cleaning and disinfection.

Municipal libraries are included within the [Public and Community Buildings](#) guidance and are also directed to follow Maine Library Commission guidance: [COVID-19 Prevention Checklist – Public Library Guidance](#).

Recreational activities, including, but not limited to, the following:

- Golf courses
- Day Camps and Summer Recreation Programs
- Community Sporting events
- Marinas
- Campgrounds/RV Parks

Large gatherings including open town meetings. Note that total group numbers must be within the gathering size limits established by the Governor's Executive Order – scheduled to expand to 50 persons on June 1, 2020.

Other guidance and updates can be found on DECD's webpage at: <https://www.maine.gov/decd/covid-19-prevention-checklists>

- Municipalities are not required to submit the online form on DECD's website that is applicable to business re-openings.
- Municipalities may voluntarily download and post the badge and door sign available on DECD's website to inform the public that the municipality is following best recommended practices.
- Consultation with the municipal attorney or MMA Legal Services to discuss specific situations is encouraged.

Where can MMA members receive more information?

Additional guidance is located on MMA's "Coronavirus Updates and Resources" page at www.memun.org.

Municipal members are also invited to contact MMA Legal Services for specific advice on these topics at 800-452-8786 or legal@memun.org.



May 26, 2020
Maine Municipal Association

Legal Services Department

May 26, 2020



RESTARTING MAINE'S ECONOMY

11a

COVID19 Prevention Checklist Industry Guidance

The State of Maine has adopted a staged approach, supported by science, public health expertise and industry collaboration, to allow Maine businesses to safely open when the time is right. The plan is available at www.maine.gov/covid19/restartingmaine.

This is one of many industry guidance documents the State is preparing for businesses so they can be prepared to meet health guidelines and reopen safely. Please make sure you pair this document with the general guidance document that applies to all industries, which is available on maine.gov/DECD.

Please note: This document may be updated as additional information and resources become available.

Phase 2: Day Camps and Summer Recreation Programs

Released: May 20, 2020

A. Promote healthy hygiene practices

1. Teach and reinforce washing hands and covering coughs and sneezes among campers and staff.
2. Teach and reinforce use of cloth face coverings among all staff. Face coverings are most essential in times when physical distancing is not possible. Staff should be frequently reminded not to touch the face covering and to wash their hands frequently. Information should be provided to all staff on proper use, removal, and washing of cloth face coverings.
3. Have adequate supplies to support healthy hygiene behaviors, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older campers who can safely use hand sanitizer), tissues, and no-touch trashcans.
4. In settings where physical distancing is not possible, campers should wear face coverings when practicable and age, activity, and developmentally appropriate. See the [American Academy of Pediatrics website](http://www.aapublications.org/) for more information.
5. Post signs on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering.
6. Provide educational materials in advance to families for sharing with campers prior to camp and reinforce awareness at staff and camper orientation and periodically thereafter for all throughout the camp experience.

B. High Risk Populations

COVID-19 Prevention Checklist Phase 2: Day Camps and Summer Recreation Programs
Released: 5/20/2020

1. Vulnerable or high-risk populations require special consideration for day programs.
2. Parents of campers should work with their primary care provider and the camp director to determine if camp is a reasonably safe option for them.
3. Families of campers with high-risk individuals must consider COVID exposure risks if they send their camper to camp and determine if attendance at camp is safe.
4. Camp directors should follow the CDC requirements that special high-risk and vulnerable populations should continue to shelter in place through Phase 2.
5. Camp staff should consider whether they can work safely in camp if they have any of these conditions and camp directors should discuss potential risks for individuals with the following:
 - People 65 or older
 - People who live in a nursing home or long-term care facility
 - People of all ages with underlying medical conditions, particularly if not well-controlled including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised: Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
 - People with severe obesity (body mass index [BMI] of 40 or higher)
 - People with diabetes
 - People with chronic kidney disease undergoing dialysis
 - People with liver disease

C. Ensure social distancing

1. Camp directors should ensure camp and staff are separated into small groups that remain as consistent as possible over a camper's time in the program. Consider programs that function by group and dining/activity groups that are groups of groups.
 - a. The camp must adhere to gathering size limits as established by the Governor's executive order. When gathering size limits are raised, the smallest practical group size should still be utilized.
 - b. For instance, if gather size limits are 50, then a total of 50 campers and staff can come together as a larger group of smaller consistent groups.
 - c. Mixing between smaller groups should be discouraged, and when larger groups gather as a collection of smaller groups, physical distancing should be used between groups, and if physical distancing is not possible, face coverings should be used (if age and developmentally appropriate).

COVID-19 Prevention Checklist Phase 2: Day Camps and Summer Recreation Programs
Released: 5/20/2020

2. Limit gatherings, events, and extracurricular activities to those that can maintain social distancing and support proper hand hygiene.
3. At this time, campers from out of state are required to quarantine for 14 days prior to camp attendance.
4. Restrict nonessential visitors, volunteers, and activities involving other groups at the same time.
5. Space all seating to at least six feet apart.
6. Consider use of ground markings and other cueing tools to help campers maintain physical distancing in group settings.
7. Close communal use spaces such as dining rooms and playgrounds if possible; otherwise stagger use and disinfect in between use.
8. If a cafeteria or group dining room is typically used, serve meals in classrooms instead. Serve individually plated meals and hold activities in separate classrooms.
9. No shared food utensils or self-service food or drink areas.
10. Day camps should assess their meal plans and consider campers bringing their own lunches this season. When camps use kitchen facilities for serving meals, create processes for service and clearing that minimize shared contact. For example, campers can bus their own trays and dishes if possible.
11. Access to vending machines should be limited due to the challenge of ongoing cleaning and disinfection of common touch surfaces.
12. Stagger arrival and drop-off times or locations, or put in place other protocols to limit direct contact with parents as much as possible. Encourage car-line drop-off and pick-up systems and single-family vehicles. Discourage carpooling and parents entering the camp area. Create distance of 6 feet between campers on buses, if possible. Use face coverings if unable to maintain physical distancing.
13. Camp directors will alter programmatic activities to reflect current recommendations for physical distancing and group size. When physical distancing is not possible, face coverings should be used.
14. Field trips to public gathering places and recreational places should be avoided. It may be possible to permit small groups to day travel to nearby recreational areas where interaction with the external community is not expected. If day camps choose to plan field trips, consider the risk of transportation and minimize contact intensity through physical distancing, face coverings, and traveling with small, consistent groups.
15. Planning should include accommodations for inclement weather that could impact physical distancing of staff and campers.

D. Limit sharing

1. Keep camper and staff member belongings separated from others' and in individually labeled containers, cubbies, or areas. All personal items must be labeled with owner's name.

COVID-19 Prevention Checklist Phase 2: Day Camps and Summer Recreation Programs
Released: 5/20/2020

2. Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment etc. assigned to a single camper) or limit use of supplies and equipment by one group of campers at a time and clean and disinfect between use.
3. If food is offered to campers, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing of foods and utensils.
4. Avoid sharing electronic devices, toys, books, and other games or learning aids.
5. Minimize what a camper brings to camp from home.

E. Intensify cleaning, disinfection, and ventilation

1. Refer to the [CDC cleaning guidance](#) for general information.
2. Clean and disinfect frequently touched surfaces within the camp and on buses at least daily (for example, playground equipment, door handles, sink handles, drinking fountains) and shared objects (for example, toys, games, art supplies) between uses.
3. Create processes for using bathrooms that encourage social distancing. Increase cleaning and disinfecting of bathrooms.
4. To clean and disinfect buses see guidance for [bus transit operators](#).
5. Ensure safe and correct application of disinfectants and keep products away from campers.
6. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, or other methods.
7. Take steps to ensure that all water systems and features (for example, drinking fountains, decorative fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.
8. Clean sinks and bottle filling stations frequently. Provide disposable cups for water fountains and refillable water jugs.

F. Train all staff

1. Train all staff in the above safety actions. Consider conducting the training virtually, or, if in-person, ensure that physical distancing is maintained.

G. Monitoring and Preparing

1. Check for signs and symptoms of COVID-19 among staff and campers
2. Implement screenings safely and respectfully, as well as in accordance with any applicable privacy laws or regulations. Confidentiality must be maintained.
3. Camp directors may use examples of screening methods in [CDC's Supplemental Guidance for Child Care Programs that Remain Open](#) as a guide for screening campers and [CDC's Interim Guidance for Businesses and Employers](#) on screening staff.
4. Require staff to stay home if they are sick.

5. Require parents to keep sick campers home.

H. Plan for when a staff, camper, or visitor becomes sick

1. Work with camp directors, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms. Camp nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.
2. Establish procedures to safely and promptly transport anyone sick home or to a healthcare facility.
3. Notify local and state health officials immediately of a possible case and work with them regarding appropriate communications with families while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
4. Close off areas used by someone who tested positive for COVID-19 and do not use before cleaning and disinfection. Ensure safe and correct application of disinfectants and keep disinfectant products away from campers.
5. Advise sick staff members and camper families not to return until they have met CDC criteria to discontinue home isolation. Campers and staff should be evaluated by a medical provider and prior to returning obtain a physician's note saying they are safe to return to camp.
6. Inform those exposed to a person with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

I. Maintain healthy operations

1. Implement flexible sick leave policies and practices, if feasible.
2. Monitor absenteeism and have a roster of trained back-up staff.
3. Designate a staff person to be responsible for responding to COVID-19 concerns. Employees should know who this person is and how to contact them.
4. Create a communication system for staff and families for self-reporting of symptoms and notification of exposures and closures.

J. Closing

1. Check State and local health department notices daily about transmission in the area and adjust operations accordingly.
2. In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the community, programs may consider closing for a short time (1-2 days) for cleaning and disinfection.

K. Pools and other aquatic activities

COVID-19 Prevention Checklist Phase 2: Day Camps and Summer Recreation Programs
Released: 5/20/2020

1. There is an increased risk of transmission in an indoor pool. Therefore, indoor pools are recommended to be limited to single swimming lanes.
2. Pools must continue to follow Governor’s current Executive Order regarding gathering size.
3. Free/open swim times are not recommended for indoor pools at this time.
4. Keep swimming pools properly cleaned and disinfected. Proper operation, maintenance, and disinfection (with chlorine or bromine) of swimming pools should kill the virus that causes COVID-19.
5. Swimming pool directors must plan for cleaning and disinfection of items that are typically shared between individuals.
6. Face coverings should not be worn in the pool.
7. Physical distancing must be maintained to the extent possible in the pool, on the pool deck, in diving board areas, and seating areas.
8. Common touch surfaces such as hand rails, ladders, and diving platforms, should be cleaned and disinfected frequently.
9. Use of hot tubs, spas, water playgrounds, or water parks is not recommended at this time. While proper operation, maintenance, and disinfection (with chlorine or bromine) should kill COVID-19 in hot tubs, spas, water playgrounds, and water parks, you should not use these facilities within local, state, or national parks at this time because:
 - a. They are often crowded and could easily exceed recommended guidance for gatherings.
 - b. It can be challenging to keep surfaces clean and disinfected.
 - c. The virus can spread when people touch surfaces and then touch their unwashed hands to their eyes, nose, or mouth.
10. Swimming in the ocean, lakes and ponds is allowed. Physical distancing must be maintained on any beach areas.

L. Camp activities

Not all regular camp activities may be appropriate when adhering to best practices to reduce the spread of COVID-19. Different activities carry different levels of risk based on contact intensity and duration, as well as the number of participants. COVID-19 is transmitted through respiratory droplets, therefore, activities that increase the spread of such droplets (e.g. singing or yelling in the close proximity of others) also carry increased risk. Camps are encouraged to focus on activities that require less group contact—this can include altering typical activities to reduce transmission risk. Resources such as the [Aspen Institute “Project Play” Return to Play Risk Assessment Tool](#) and the [American Camp Association’s “Camp Operations Guide”](#) can assist camp directors and counselors as they consider the risks of common activities and plan potential adjustments to increase the safety of camp activities.

11c

Town of Wiscasset 2020 Town Meeting Timeline

- 05/28/2020 Nomination papers available from Town Clerk 30-A MRSA Sec 2528(4) (100 days prior to elections)
- 09/01/2020 Sign certification of proposed ordinance amendments (Attach to Warrant)
- 07/01/2020 (or earlier) Adoption of Budget -Warrant signed & submitted to Clerk
- 07/10/2020 Nomination papers due to Town Clerk 30-A Sec 2528(4) 02501 (60 days)
- 08/08/2020 Absentee ballots MUST be made available (30 days)
- 08/06/2020 Deadline to advertise/post Public Hearing
- 08/18/2020 6:00 P.M. -Budget Presentation - Public Hearing, presentation of FY 2020/2021
- 08/13/2020 Publish notice of Town meeting in newspaper
- 09/01/2020 Last Day to post warrant of Town Meeting 30-A MRSA Sec 2523 (4) (7 days)
- 09/08/2020 Town Meeting opens with elections from 8:00 am to 8:00 pm

05/26/2020

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EDA Seeks Applications to Support Nuclear Closure Communities

EDA SEEKS APPLICATIONS TO SUPPORT NUCLEAR CLOSURE COMMUNITIES

May 11, 2020

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Closures of nuclear power plants (NPPs) throughout the United States have had a significant impact on the economic foundations of surrounding communities through sudden job losses and a reduction to the local tax base.

EDA has a strong history of working with communities facing structural economic adjustments, including those impacted by nuclear power plant closures.

In FY 2020, EDA is deploying \$15 million appropriated to the agency to support communities impacted by nuclear plant closures.

Today, \$1.5 million of this funding is available under the bureau's existing Research and National Technical Assistance (RNTA) Notice of Funding Opportunity (<https://www.grants.gov/web/grants/view-opportunity.html?oppld=305782>) to secure one or more cooperative agreement(s) to provide technical assistance to Nuclear Closure Communities (NCCs).

The remaining \$13.5 million in funding is now also available to provide grants through EDA's Public Works and Economic Adjustment Assistant (PWEAA) Notice of Funding Opportunity (<https://www.grants.gov/web/grants/view-opportunity.html?oppld=321695>) (NOFO).

For entities to be considered for the RNTA funding source, proposed activities should include the development and refinement of best practices related to economic adjustment associated with nuclear power plant closures and support for connecting these geographically dispersed areas into a community of practice.

In addition to the criteria specified in the RNTA NOFO, a responsive application for funds specific to supporting NCCs should include details pertaining to the following items in the scope of work:

- Establishing a formal national network of NCCs for information dissemination, training and sharing of experiences related to closures.
- Engaging NCCs to refine economic development goals and properly scope projects in anticipation of future EDA applications related to the NCC funds and other funding sources.
- Identifying best practices, writing and sharing success stories, and publishing a periodic newsletter for sharing materials between impacted communities.
- Identifying diagnostic tools for economic development readiness, regional economic strengths/opportunities as a way to support strategic planning decisions, and the update/development of Comprehensive Economic Development Strategies (CEDs).
- Developing a training curriculum to help impacted communities better understand EDA, its role in supporting the broader efforts of the NCC funds, and the importance of regional planning for economic recovery.
- Planning for social media/project rollout strategy for engaging communities in need of support.

Interested applicant organizations should review the RNTA NOFO for information on eligible entities, eligible activities, and past successful projects.

Organizations interested in applying for this cooperative agreement opportunity are requested to submit applications specific to supporting NCCs by June 12, 2020.

Applications should be submitted via Grants.gov to the existing RNTA NOFO (<https://www.grants.gov/web/grants/view-opportunity.html?oppld=305782>) and any questions regarding this opportunity should be sent to RNTA@eda.gov (<mailto:RNTA@eda.gov>).

The \$13.5 million available through EDA's Economic Adjustment Assistance (EAA) program will provide grants generally ranging from \$500,000 to \$2 million for implementation projects and from \$100,000 to \$350,000 for planning activities. The funding is targeted for regions that have been impacted, or can reasonably demonstrate that they will be impacted, by NPP closure(s).

To be eligible for NCC funding, a project must meet the NCC Special Need eligibility criterion and may be used to make awards for any activity eligible for award under EAA, including but not limited to early-stage strategic planning activities, public works (construction) investments, and economic diversification initiatives.

Please consult EDA's current Public Works and Economic Adjustment Assistant (PWEAA) [Notice of Funding Opportunity \(https://www.grants.gov/web/grants/view-opportunity.html?oppId=321695\)](https://www.grants.gov/web/grants/view-opportunity.html?oppId=321695) for more information.

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MCD Environmental Consulting

12 Second Street
Hallowell, Maine 04347

119

Michael Daley, PE
mdaley@maine.rr.com

207 408-6708

May 20, 2020

WISCASSET, TOWN OF
51 BATH ROAD
WISCASSET, ME 04548

Property Address: MIDDLE STREET Map/Lot #: U01-088

NOTICE OF BLASTING

Dear Sir/Madam:

36 Water Street, Wiscasset, Maine (U01-082)

During the pre-construction phase, engineers found rocks and/or other consolidated natural materials that require excavation by means of blasting.

Drilling and Blasting Rock Specialists, Inc. has been contracted to assist in extrication of this material by means of controlled detonation of explosives. Blasting is scheduled to begin on or after **June 1, 2020. All blasting will be limited to weekdays between 8:00 AM and 6:00 PM.**

Drilling & Blasting Rock Specialists, Inc has contracted MCD Environmental Consulting to perform pre-blast surveys and water sampling. **Please contact MCD Environmental Consulting at 207-408-6708 as soon as possible** if you would like to schedule an interior video. All exteriors will be video surveyed unless owner refuses.

Drilling and Blasting Rock Specialists, Inc. shall use the International Blast Warning System:

3 Horn Signals – 5 Minutes to Blast

2 Horn Signals – 1 Minute to Blast

1 Horn Signal – All Clear (after blast)

For more information please contact:

Blasting Contractor:

Drilling & Blasting Rock Specialists, Inc. 207 582-1391

Survey Firm:

MCD Environmental Consulting 207 408-6708

Town of Wiscasset:

Code Enforcement Office 207 882-8200

From: terry heller <tlhheller@gmail.com>
Sent: Wednesday, May 27, 2020 4:59 PM
To: Kathleen Onorato
Subject: Re: Proposed consideration of restoring historic garden architecture to Sunken Garden

geez. corrected version of the email:

Consideration of restoring historic garden architecture to Sunken Garden. The Appearance of the Town Committee chairman (Terry Heller) requests that the selectmen consider approving an idea (concept only) for the committee to research the restoration of the pergola and two arches that appear in pictures with the Sortwell family circa 1910, and bring forward a proposal for construction at a future date. The plan will include no cost to the Town as funds would be raised privately. **This proposal is for initial approval of the idea in concept only.** TLHH

terry heller phd - 2 morton street - wiscasset, maine 04578 - 512.796.7554

On Wed, May 27, 2020 at 4:56 PM terry heller <tlhheller@gmail.com> wrote:

Kathy—Please add an item to the agenda for next Tuesday's meeting to read:

Consideration of restoring historic garden architecture to Sunken Garden. The Appearance of the Town Committee chairman (Terry Heller) requests that the selectmen consider approving an idea (concept only) for the committee to pursue the idea of and research for restoration of the pergola and two arches that appear in pictures with the Sortwell family circa 1910, and bring forward a proposal for construction at a future date. The plan will include no cost to the Town as funds would be raised privately. **This proposal is for initial approval of the idea in concept only.** TLHH

terry heller phd - 2 morton street - wiscasset, maine 04578 - 512.796.7554