

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
AUGUST 4, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Dennis Simmons

Chair Judy Colby called the meeting to order at 5 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Report

**Kathy Martin-Savage moved to approve the payroll warrants of July 24 and July 31, 2020. Vote 5-0-0.**

**Kathy Martin-Savage moved to approve the accounts payable warrants of July 28 and August 4, 2020. Vote 5-0-0.**

3. Approval of Minutes

**Kathy Martin-Savage moved to approve the minutes of July 21, 2020. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearing – none

7. Public Comment – none

8. Department Head or Committee Chair

Kim Andersson, chair of the Comprehensive Plan Committee reported that after a delay caused by the Covid-19 virus, the committee had begun meeting via Zoom to review goals and strategies of the last plan and will be looking at historic and architectural resources. Progress of the committee's work will be on the Town website. Volunteers are needed.

9. Unfinished Business

a. Flanagan Family Gift: The board discussed the offer of property by the Flanagans, anticipated management of the property, positive response from the public and future uses. Steve Christiansen asked the board to examine the deed for any restrictions. Town Manager Simmons said the board could accept the offer for the town; a town vote would not be necessary.

b. Sunken Garden Shed: Simmons said the select board had previously voted that the shed did not meet the requirements of the deed and should be removed. Judy Colby agreed, saying that the shed did

not follow the requirements of the deed, it was a building and should be removed. **Ben Rines, Jr., moved to rescind the previous action taken and leave the shed as is.** Kim Andersson, Kathy Martin-Savage and Dan Sortwell spoke in favor of keeping the shed as is. Steve Christiansen again reminded the board of the restrictions in the deed which prohibited structures in the Sunken Garden. **Vote 3-2-0** (Colby and Slack opposed.)

c. Farmers' Market Location: Simmons said a workshop had been held on July 16 regarding complaints about lack of parking on days when the market was in operation. Harbormaster Ray Soule said he had received only two complaints since the market opened. The need for additional parking was discussed and a move to the White's Island footpath was suggested. After discussion, the board decided to leave the Farmers' Market at the pier for the remaining five weeks and bring the subject up again next year. Kim Andersson disagreed with the top down process and said the matter should have gone to the Waterfront Committee first.

d. Cenergy Proposal/Details: Simmons said former Town Manager O'Connell had begun negotiating with Cenergy which had sent additional information to the board. Included was the 20-year net energy billing credits agreement which indicated that the Town would receive \$1.5 million in savings over 20 years. Cenergy will be paying the airport \$50,000 per year as lease payments. The agreement has been sent to the attorneys and representatives of Cenergy will be attending the September 1 meeting. Ed Polewarczyk cautioned the board to look closely at the contract and cited financial problems with the solar installation at Blaine House. A public hearing on the Cenergy proposal will be held on August 6, 2020. The Town has signed a lease option agreement but can back out of that agreement.

e. Water meters – sewerage: Wastewater Treatment Plant Supervisor Rob Lalli reported that there are 56 water meters that need replacing. The water meters are used to determine sewer bills. Although some property owners have been cooperative, there are some who have been presenting difficulties in giving access to the meters that need replacing. Lallis asked permission to send a letter, a sample of which was given to the board, to the property owners advising that their water meter must be replaced. The board had no objection to the letter being sent out.

## 10. New Business

a. Chair Judy Colby said that former Town Manager John O'Connell had not been paid for 40 hours of vacation time and asked that the board approve the payment. **Ben Rines, Jr., moved to suspend the rules so that a motion could be made. Vote 4-1-0** (Andersson opposed). **Ben Rines, Jr., moved to pay John O'Connell for the 40 hours. Vote 4-1-0** (Andersson opposed).

b. Sewer Abatement Request-Christine Hopf-Lovette: Ms Hopf-Lovette requested an abatement of \$104 on her sewer bill, the amount in excess of the normal sewer bill, which was caused by excessive water use when watering her new lawn. Kim Andersson favored granting the abatement as the water used did not go into the sewer; however, Kathy Martin-Savage cautioned that the board could be setting a precedent, especially in drought years. **Jeff Slack moved to not approve the abatement. Vote 4-1-0** (Andersson opposed).

c. New Public Works employee – Brian Swift: Ted Snowden said the new employee was doing well.

d. Municipal Quitclaim Deed – Scott Robert Colby, Map R01, Lot 002B: **Kathy Martin-Savage moved to execute the Quitclaim Deed for Scott Robert Colby, Map R01, Lot 002B. Vote 5-0-0.**

#### 11. Town Manager's Report

a. Simmons said that the authorization for the FAA grant previously approved for apron and crack repair at the airport was numbered in error. He asked that the board approve the authorization with the corrected number. **Kathy Martin-Savage moved to instruct, delegate, and authorize the Town Manager to enter into a grant offer agreement for the Wiscasset municipal airport with the Federal Aviation Administration identified as 3-23-0049-022-2020. Vote 5-0-0.**

#### 12. Assessors' Business

a. Supplementals

Joy Crafts McNaughton & Bath Savings Trust – Map R03, Lot 31A, \$136.08 (Tree growth removal) and Joy Crafts McNaughton & Bath Savings Trust – Map R03, Lot 31, \$697.20 (Tree growth removal): **Ben Rines moved to approve as presented. Vote 5-0-0.**

#### 13. Other Board Business

a. Executive Session to discuss a personnel matter: **Judy Colby moved to enter Executive Session pursuant to 1 M.R.S.A. §405 (6) (A). Vote 5-0-0.** At 6:42 **Kathy Martin-Savage moved to exit executive session. Vote 4-0-0** (Colby had left the meeting).

#### 14. Adjournment

**Jeff Slack moved to adjourn the meeting. Vote 4-0-0.**



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NOTICE  
TOWN OF WISCASSET  
OFFICIAL PUBLIC HEARING

The Wiscasset Board of Selectmen will hold an official public hearing on August 18, 2020, at the Wiscasset Community Center beginning at 5:00 p.m. The purpose of the hearing is to discuss and hear public comment on all the **Annual Referendum Town Meeting** warrant articles to be voted by secret ballot on September 8, 2020 at the Wiscasset Community Center from 8 a.m. to 8 p.m. This provides the public an opportunity to clarify any questions they may have regarding the ballot but no further changes can be made to the articles.

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# TOWN OF WISCASSET

To Lawrence Hesselstine, Chief Constable, of the Town of Wiscasset in the County of Lincoln, Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Wiscasset Community Center at 242 Gardiner Road, the 8<sup>th</sup> day of September, 2020, from 8:00 am to 8:00 pm then and there to act upon the following articles:

Article 1. To elect a moderator to preside at said meeting.

Article 2. To vote by secret ballot for elected positions.

COPY

**Board of Selectmen -- 3 (2-year terms)**

**Wiscasset School Board -- 1 (3-year terms)**

**Budget Committee -- 3 (3-year terms)**

**Budget Committee -- 2 (2-year terms)**

**Budget Committee -- 2 (1-year terms)**

**Wiscasset Water District -- 2 (3-year term)**

**1 (2-year term)**

Article 3. Shall the Town appropriate the sum of \$9,992,692.84 and raise the sum of \$5,999,603.39 for the 2020-2021 school budget?

*Voter Information for Article 3:*

*The Wiscasset School Department school budget submitted in this question totals \$9,992,692.84. It includes locally raised funds in the amount of \$5,999,503.39 in accordance with the District's cost sharing formula and State law. The locally raised amount exceeds the maximum State and local spending target by \$2,275,113.05. This budget includes these cost centers and amounts:*

Cost Center Summary Budget Category	Amount Approved by School Committee May 26, 2020
Regular Instruction	\$3,861,649.31
Special Education	\$2,201,562.28
Career and Technical Education	\$0
Other Instruction	\$231,777.89
Student and Staff Support	\$765,238.25
System Administration	\$509,865.48
School Administration	\$535,340.09
Transportation and Buses	\$527,325.27
Facilities Maintenance	\$1,259,172.25
Debt Service and Other Commitments	\$30,762.01
All Other Expenditures	\$70,000.00
Summary of Total Authorized General Fund Expenditures:	\$9,992,692.84

Article 4. Shall the Town appropriate \$12,500 for adult education and raise \$12,500 as the local share with authorization to expend any additional, incidental, or miscellaneous receipts in the interest of the adult education program?

# TOWN OF WISCASSET

- Article 5. Shall the Wiscasset School Committee be authorized to transfer amounts exceeding 5% of the total appropriation for any cost center to another cost center or among other cost centers for the 2020-2021 fiscal year, due to unexpected costs related to COVID 19, provided that transfers shall not be permitted to increase the authorized school budget?
- Article 6. Shall the Wiscasset School Committee be authorized to create a "Special Education Reserve Fund" to fund costs related to special education programming for students, and to transfer up to \$75,000 from the Wiscasset School Department's undesignated fund balances to that reserve fund.
- Article 7. Shall the Wiscasset School Committee be authorized to create a "Capital Improvement Reserve Fund" to fund costs related to improvements to facilities, and to transfer up to \$176,500 from the Wiscasset School Department's undesignated fund balances to that reserve fund.
- Article 8. Shall the voters authorize the Wiscasset School Committee to accept and expend any state, federal, and other grants and receipts during the fiscal year beginning July 1, 2020, and ending June 30, 2021 for school purposes provided that such grants, aid and receipts do not require expenditures of local funds not previously appropriated?
- Article 9. In the event that Wiscasset School Department receives more or less state education subsidy than the amount included in its budget, shall the voters authorize the School Committee to use all or part of the additional state subsidy to increase or decrease expenditures for school purposes in cost center categories approved by the School Committee, increase or decrease the allocation of finances in a reserve fund approved by the School Committee and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A (1)(B), for local property taxpayers for funding public education as approved by the School Committee?
- Article 10. Do you wish to continue the school budget validation referendum process in Town of Wiscasset for an additional three years?

*Article 10. Informational note:*

*A "YES" vote will require Town of Wiscasset to continue to conduct a referendum to validate its annual school budget for the next three years.*

*A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Town of Wiscasset.*

- Article 11. Shall the Town vote to appropriate the following **Estimated Revenues** to reduce the tax commitment?

Recreation	\$ 429,000
Excise	\$ 675,000
State Revenues	\$ 746,112
Miscellaneous	\$ 201,150
Emergency Medical Services	\$ 302,535
Transfer Station	\$ 254,022
Charges for Services	\$ 65,200
Senior Center	\$ 6,000
Airport	\$ 69,975
Waterfront	<u>\$ 20,800</u>
Total	<u>\$2,769,794</u>

# TOWN OF WISCASSET

- Article 12. Shall the Town vote to raise and appropriate \$193,625 for **Town Office Administration/Operations?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 13. Shall the Town vote to raise and appropriate \$91,616 for the **Airport?**
- The Airport anticipates \$69,975 in revenue which partially offsets the above appropriation.*
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 14. Shall the Town vote to raise and appropriate \$14,927 for **Animal Control?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 15. Shall the Town vote to raise and appropriate \$7,026 for the **Office of Assessment?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 16. Shall the Town vote to raise and appropriate \$4,460 for **Municipal Boards and Committees?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 17. Shall the Town vote to raise and appropriate \$12,000 for **Celebrations?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain
- Article 18. Shall the Town vote to appropriate an amount, not to exceed \$129,007 from the Perpetual Care Trust Fund for the care of **Cemeteries?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 19. Shall the Town vote to raise and appropriate \$93,114 for **Town Clerk/Excise Tax Collector/Registrar?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 20. Shall the Town vote to raise and appropriate \$36,823 for **Code Enforcement?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- The Code Enforcement Department anticipates \$26,700 in revenue to partially offset the above appropriation.*

# TOWN OF WISCASSET

- Article 21. Shall the Town vote to raise and appropriate \$30,000 for **Contingency?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 22. Shall the Town vote to raise and appropriate \$198,200 for **Contractual Services?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 23. Shall the Town vote to raise and appropriate \$21,535 for **Office of Elections?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 24. Shall the Town vote to raise and appropriate \$583,606 for the **Emergency Medical Services?**
- The EMS Department anticipates \$302,535 in revenue which partially offsets the above appropriation.*
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain
- Article 25. Shall the Town vote to raise and appropriate \$253,932 for **Office of Finance/Tax Collector?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 26. Shall the Town vote to raise and appropriate \$147,959 for the **Fire Department?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 27. Shall the Town vote to raise and appropriate \$21,526 for **General Assistance?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain
- Article 28. Shall the Town vote to raise and appropriate \$70,426 for **Municipal Building Maintenance/Operations?**
- Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain
- Article 29. Shall the Town vote to raise and/or appropriate \$212,094 **Municipal Insurances?**
- |                                 |                  |
|---------------------------------|------------------|
| Municipal Property/Casualty     | \$34,687         |
| Unemployment Insurance          | \$14,141         |
| Workers' Compensation Insurance | <u>\$163,266</u> |
| Total                           | <u>\$212,094</u> |

# TOWN OF WISCASSET

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 30. Shall the Town vote to appropriate \$64,222 for the payment of retiree health insurance premiums, the funds to come from the **Health Insurance Reserve Account**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 31. Shall the Town vote to raise and appropriate \$829,889 for the **Parks & Recreation Department**?

*The Parks and Recreation Department anticipates \$429,000 in revenue which partially offsets the above appropriation.*

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 2-Opposed 0-Abstain

Article 32. Shall the Town vote to raise and appropriate \$469,752 for the **Police Department**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 33. Shall the Town vote to raise and appropriate \$46,305 for the **Police Department School Resource Officer, (SRO)**.

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 34. Shall the Town vote to raise and appropriate \$275,514 for **Public Utilities**?

Street Lights	\$ 42, 600
Christmas Tree Lighting Meter	\$ 200
Fire Protection (Hydrants paid to Water District)	<u>\$232,714</u>
Total	\$275,514

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 35. Shall the Town vote to raise and appropriate \$628, 972 for the **Public Works Department**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 36. Shall the Town vote to raise and appropriate \$27,362 for **Office of Selectmen**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 37. Shall the Town vote to raise and appropriate \$14,466 for the **Senior Center**?

*The Senior Center anticipates \$6,000 in revenue which partially offsets the above appropriation.*

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

# TOWN OF WISCASSET

Article 38. Shall the Town vote to raise and appropriate \$6,000 for **Shellfish Conservation**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

*The Shellfish Conservation anticipates \$2,700 in revenue to partially offset the above appropriation.*

Article 39. Shall the Town vote to raise and appropriate \$560, 217 for the **Transfer Station**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

*The Transfer Station anticipates \$254,022 in revenue which partially offsets the above appropriation.*

Article 40. Shall the Town vote to appropriate the sum of \$733,214 (the entire amount to come from departmental revenues and surplus) for the total **Enterprise Fund-Wastewater Treatment Plant** operational budget?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 41. Shall the Town vote to raise and appropriate \$54,767 for **Waterfront & Harbors**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

*Waterfront and Harbors anticipates \$20,800 in revenue which partially offsets the above appropriation.*

## COMMUNITY ORGANIZATIONS

Article 42. Shall the Town vote to raise and appropriate \$57,250 for the **Wiscasset Public Library**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 43. Shall the Town vote to raise and appropriate \$1,500 for **Healthy Kids**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 44. Shall the Town vote to raise and appropriate \$1,515 for **New Hope for Women**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 45. Shall the Town vote to raise and appropriate \$2,000 to support the **Help Yourself Food Pantry** and the **Church of the Nazarene Outreach Food Pantry**?

Board of Selectmen recommendation: 5 Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

# TOWN OF WISCASSET

Article 46. Shall the Town vote to raise and appropriate \$600 to support the **American Legion Flag Project?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

## CAPITAL IMPROVEMENT QUESTIONS

Article 47. Shall the Town vote to appropriate an amount not to exceed \$200,000 from the Capital Reserve Account for a **new ambulance?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain

Article 48. Shall the Town vote to appropriate an amount not to exceed \$27,000 from the Capital Reserve Account to purchase a **new ambulance stretcher?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain

Article 49. Shall the Town vote to appropriate an amount not to exceed \$80,000 from the Capital Reserve Account for an **asphalt roof at the Wiscasset Community Center?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain

Article 50. Shall the Town vote to appropriate an amount not to exceed \$175,000 from the Capital Reserve Account for a **Public Works plow truck?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain

Article 51. Shall the Town vote to appropriate an amount not to exceed \$150,000 from the Capital Reserve Account for **Public Works Paving Projects?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 52. Shall the Town vote to appropriate an amount not to exceed \$50,000 from the Capital Reserve Account for **Ferry Road Culvert Repair?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 53. Shall the Town vote to appropriate an amount not to exceed \$31,000 from the Capital Reserve Account for the purchase of a **new police cruiser?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 5-Favor 1-Opposed 1-Abstain

Article 54. Shall the Town vote to appropriate an amount not to exceed \$55,000 from the Capital Reserve Account for a **Wastewater Engineering Study?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

# TOWN OF WISCASSET

Article 55. Shall the Town vote to appropriate an amount not to exceed \$100,000 from the Capital Reserve Account for purchase of **4 generators for the Wastewater Treatment Plant?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 56. Shall the Town vote to appropriate an amount not to exceed \$28,000 from the Capital Reserve Account for the replacement of **fire doors at the Wastewater Treatment Plant?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 57. Shall the Town vote to appropriate an amount not to exceed \$25,000 from the Capital Reserve Account to purchase a **used fire truck** from the Town of Cape Elizabeth?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 58. Shall the Town vote to appropriate the sum of \$22,237 from the Capital Reserve Account for the purpose of paying the final annual lease-purchase of a five-year **Lease-Purchase of a Backhoe** for the Public Works Department?

Board of Selectmen recommendation: 5-Favor 0-Oppose 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Oppose 1-Abstain

Article 59. Shall the Town vote to appropriate the sum \$40,464 from the Capital Reserve Account for the purpose of paying the ninth **annual payment of a ten-year General Obligation Bond for the Municipal Pier Debt?**

Board of Selectmen recommendation: 5-Favor 0-Oppose 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Oppose 1-Abstain

Article 60. Shall the Town vote to appropriate the sum \$33,175 from the Capital Reserve Account for the adjustment of manhole covers per terms of a **Utility Agreement with the Maine Department of Transportation?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

Article 61. Shall the Town vote to appropriate the sum of \$182,924 from the Capital Reserve Account to **reduce the tax commitment** because the purpose of Capital Reserve Account for the 2020-2021 budget year has otherwise been accomplished?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 4-Favor 2-Opposed 1-Abstain

## DEBT SERVICE

Article 62. Shall the Town vote to raise and appropriate \$243,234 for **Debt Service?**

Tax Anticipation Note Interest & Bond Counsel	\$ 15,000
Taxable General Obligation Bond	\$228,234
(For RSU withdrawal)	
Total	\$243,234

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain  
 Budget Committee recommendation: 6-Favor 0-Opposed 1-Abstain

# TOWN OF WISCASSET

- Article 63. To see if the Town will fix Friday, October 23, 2020 and Friday, April 23, 2021 as the dates when semi-annual tax payments are due and payable and instruct the Tax Collector to charge interest at the rate of **8% per annum** on all taxes unpaid after said dates?
- Article 64. Shall the Town vote to authorize the Tax Collector to enter into standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes, whereby:
1. The taxpayer agrees to pay specified monthly payments to the Town based on his/her estimated and actual tax obligation for current year real estate property taxes;
  2. The Town agrees not to charge interest on timely payments made pursuant to the tax club agreement;
  3. The Town authorizes the Tax Collector to accept tax club payments for current year taxes which may be due prior to the commitment of those taxes;
  4. The agreement is automatically terminated if a scheduled payment is late, and the taxpayer then becomes subject to the same due date(s) and interest date(s) and rate as other taxpayers who are not participating in a tax club program; and
  5. Taxpayers wishing to participate in a tax club for a particular property tax year shall enter an agreement with the town by a publicly-advertised deadline determined by the Tax Collector.
- Article 65. Shall the Town vote to approve the following:
- A. To pay interest at **1.50% per annum** on any amount overpaid on property taxes as noted in M.R.S.A. Title 36, Section 506-A, and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from undesignated fund balance;
  - B. To authorize the payment of tax abatements and applicable interest approved by the Selectmen/Board of Assessors from the overlay;
  - C. To authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on the same;
  - D. To authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon, on such terms as they may deem advisable and in accordance with Maine law, and to execute quit claim deeds for such property. Property that, in the opinion of the Selectmen, best serves the interest of the Town by remaining Town-owned property need not be sold, unless otherwise provided by Maine law;
  - E. To authorize the Selectmen to expend additional funds received from federal, state and other sources during the year for Town purposes provided such additional funds do not require the expenditure of local funds not previously appropriated;
  - F. To authorize the Selectmen and Treasurer, on behalf of the Town, to accept gifts, real estate and other funds including trust funds that may be given or left to the Town and to apply these funds to the accounts the Selectmen deem appropriate;
  - G. To authorize the Selectmen to sell or dispose of various items, except real estate, that serve little or no purpose in the operation of the Town, and to apply the proceeds from these sales to the accounts the Selectmen deem appropriate;
  - H. To authorize the Selectmen to apply for and accept State and Federal grants, including Community Development Block Grant (CDBG)

# TOWN OF WISCASSET

applications, and grants from non-profit organizations, donations or revenues, on the Town's behalf for municipal purposes, including, when necessary, the authority to sign grant contracts, documents or other paperwork and to accept the conditions that accompany grant funds and to appropriate and expend grant funds and/or funds for authorized purposes as the Board of Selectmen deems to be in the best interest of the Town during the fiscal year.

**I.** To see if the Town will authorize the Board of Selectmen to transfer and expend the appropriate funds from taxes and personal property revenue in accordance with the Tax Increment Financing (TIF) agreement for repayment of taxes and for economic development purposes from the Tax Increment Finance (TIF) District Account, consistent with 30-A M.R.S.A. §5221-5250-T.

- Article 66. Shall the Town authorize the Selectmen to carry any unexpended balance as they deem advisable and to authorize the Selectmen to set at a later date the amount of undesignated fund balance, if any, to be used to reduce property tax assessment?
- Article 67. Shall the Town vote to appropriate monies received from the State of Maine refund of snowmobile registration fees to the Wiscasset Sno-Goers for the purpose of maintaining snowmobile trails in Wiscasset?

## ORDINANCE QUESTIONS

- Article 68. Shall the Town enact an ordinance entitled "An Ordinance Repealing Section 10, Historic Preservation and the Historic Overlay Map, of the Town of Wiscasset's Zoning Ordinance" thereby ratifying the procedures used for such repeal? (*Article inserted by petition*)
- Article 69. Should Article 68 fail, shall an ordinance entitled "Historic Preservation" be repealed and replaced?  
*A copy of the proposed Historic Preservation Ordinance is on file with the Town Clerk*
- Article 70. Shall an ordinance entitled "Building Laws" be repealed and replaced.  
*A copy of the proposed replacement Building Laws Ordinance is on file with the Town Clerk.*
- Article 71. Shall an ordinance entitled "Subdivision" be repealed and replaced?  
*A copy of the proposed replacement Subdivision Ordinance is on file with the Town Clerk.*
- Article 72. Shall an ordinance entitled "Zoning" be repealed and replaced?  
*A copy of the proposed replacement Zoning Ordinance is on file with the Town Clerk.*
- Article 73. Shall the Ordinance Glossary be repealed and replaced?  
*A copy of the proposed replacement Ordinance Glossary is on file with the Town Clerk.*

# TOWN OF WISCASSET

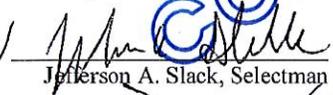
And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

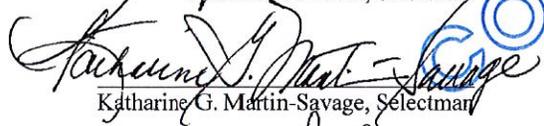
Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

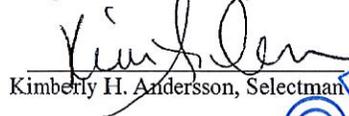
Given under our hands this \_\_\_\_ day of July, 2020.

  
Judith R. Colby, Chairman

  
Benjamin L. Rines Jr., Selectman

  
Jefferson A. Slack, Selectman

  
Katharine G. Martin-Savage, Selectman

  
Kimberly H. Andersson, Selectman

True Attest Copy: \_\_\_\_\_

Posted on: \_\_\_\_\_

8a

## Town of Wiscasset Pier Policies 2020

Purpose: The purpose of this policy statement and regulations is to assure the continued growth of needed commerce in our village waterfront area while maintaining the future use of public spaces and infrastructure. The objective is to balance the needs of the general public with the opportunity to supply shopping, dining, and recreational amenities to residents and visitors alike. Any activities at the pier should represent the character of the traditional village and waterfront for which Wiscasset is known.

1. At all times the Town of Wiscasset through its Town Manager will retain total rights and control of all activities at the pier. The Town may cancel permits or activities that it deems are not in adherence with State and Local Ordinances and regulations of the pier or that may be detrimental to the character and reputation of the Town. The Town through its authorized agents may perform inspection of any operation and equipment on the Pier(s).

### 2. PERMITS:

- All permits may be applied for February 1st of each year.
- All supporting, required documents must accompany Application with a \$30 non refundable processing fee
- Applicant will be notified of approval by the Town **and invoiced. Payment to the Town Office in full is required prior to opening.**
- Permits will be re- issued on a seniority basis. No space will be held without current approval and payment. Permit Fees are non refundable and not pro rated. Fee payment is due by May 1 for the upcoming season.
- Placement of structures shall recommended by the Waterfront Committee, considering vending type.
  - Individual electric service is the responsibility of the vendor to contact CMP
  - There is no water available on Main St Pier; Any required water shall be approved by the Town
  - Appropriate trash receptacles and removal is expected of the vendor
  - Delivery and other vehicles on the Pier shall be before 11 am or after 7 pm. No vehicles are allowed to park on the Pier
- Permits once approved shall be paid in advance by May 1st. The Seasonal permit fee will be \$1500 for each 30x34 square foot space and \$1000 for each 10x20 square foot space. • Day-Use permits shall be make application for each event; The daily fee is \$35 for each 10x10 square foot space. Fees may be waived for town sponsored events and other approved circumstances.
- Event permits shall be applied for minimally 7 days before an event. Blanket approval for a series of events sponsored by an organization shall be made minimally 30 days prior to the commencement. Approval and scheduling shall be made by the Town. All appropriate documentation and insurance requirements are to be included

3. Buildings, shelters or vendor stalls may be affixed to the pier for high wind protection. All vendor spaces shall be temporary in nature. All structures shall be no taller than 10 feet (including roof peak and signs) and their longest dimension will not exceed 20 feet, length; 10 ft wide. No drilling, sawing, or

altering of the pier in any way. The pier will be left in the same condition when the vendor leaves as when the vendor arrived.

4. Electric Service shall be turned on, upon approval and payment. Failure to stay current will result in loss of power. Billing is based on actual usage + 3% administrative fee. New Vendors will pay a \$75 deposit; return vendors will pay a deposit amounting to 1 month's bill assessed from the prior year.

5. Accessories may be permitted, so long as such items do not interfere in the use of the pier by other businesses. Any furniture shall be accessory in nature with minimal impact on the pier operation (hence no skate boarding or biking). Approval of such accessories must be specifically listed on the permit application. Additional equipment must be concealed in order to be aesthetically pleasing.

6. In order to create a center of activity at the waterfront all vendors will maintain standard business operating hours a minimum of 5 hours per day at least 5 days per week: Memorial Day weekend to Indigenous People's Day Weekend.

7. All vendors, their property, and employees shall hold themselves to a code of conduct and dress in accordance with the character and reputation of the traditional village waterfront of Wiscasset.

8. All applicants must show proof of \$1,000,000 (one million dollars) of liability insurance and shall name the Town of Wiscasset as additional insured up to the limit of liability for municipalities identified in the Maine Tort Claims Act.

9. In order to accommodate visitors to the pier vendors are required to find legal parking for any vehicles for themselves, the business, or employees and **shall not park in adjacent areas to the pier.**

10. Violations of these policies may result in the immediate cancellation of the permit and impact any future approvals of permits. The Town Manager shall have the ultimate authority to determine if vendors are in compliance with policy. Vendors who are deemed to be in violation of any section of this policy may be removed by the Town at the owner's expense.

11. Vendors are required to remove all property from the Pier in an emergency situation; or with advance notice from the Town of Wiscasset.

Approved 2/25/2020



date: \_\_\_\_\_

returning vendor(y/n)\_\_\_\_\_

# TOWN OF WISCASSET

## Pier Vendor Permit Application

APPLICANT NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PERMIT PER EACH SPOT: (Operating: May – Oct /calendar year) \_\_\_ \$1000 (10' X 20') or \_\_\_ \$1500(30' x 34').

\_\_\_ LADDER SIGN: \$40; TO READ: \_\_\_\_\_

\_\_\_ I REQUEST ELECTRICAL SERVICE, [see Pier Policies for details](#)

\_\_\_ EVENT PERMIT      DATE(S) \_\_\_\_\_

\_\_\_ DAY USE PERMIT \$35:      DATE(s): \_\_\_\_\_

\_\_\_ RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVITIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN OFFICE, Attn: Administrative Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier.

\_\_\_\_\_  
Signature Date: \_\_\_\_\_

Office use only

Permit fee \_\_\_\_\_  
 Sign Fee \_\_\_\_\_  
**Electric Deposit** \_\_\_\_\_  
 Total amount \_\_\_\_\_  
 Application complete \_\_\_\_\_ other documentation \_\_\_\_\_  
 Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_

Approved by \_\_\_\_\_  
Waterfront Committee

Approval Date \_\_\_\_\_

Approved by \_\_\_\_\_  
Wiscasset Select Board

Approval Date \_\_\_\_\_ Expiration date \_\_\_\_\_

Tuesday  
August 3, 2020

John of Wisconsin  
51. Ball Road  
Wisconsin ME  
04578

To whom it may concern,

I had work done on a new sewer connection and a large area of lawn was disturbed and then reseeded. I have been watering regularly because of the warm temperatures and dry conditions. My quarterly water bill was much higher than normal - (see enclosed figures).

I am asking for an abatement of this water bill because this is a one time event and I have consistently paid my bill on time - since 1991.

Thank you for attending to my request.

John Matzke  
Fisher College Antiques

# Town of Wiscasset

## General Sewer Abatement Request

Rec'd August 5  
2020

### Instructions

**PLEASE READ CAREFULLY.** Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant – 51 Bath Road-Wiscasset, Maine 04578

**Subpart A - Account & Property Information**

27 Summer Street two 277  
 Service Street Address # of Bedrooms Account #

Lilac Cottage Antiques  
 Last Name or Business Name First Name

737-2324/882-7049 john@lilaccottages.com  
 Contact Phone Contact email

7.8.29.20 \$ 332.60 water = 155.80  
 Date of contested Bill Amount owed on contested bill Sewer = 176.80

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

All past due amounts owed have been paid and this account is in good standing.

A payment is enclosed to bring the account into good standing. Amount enclosed: \$ \_\_\_\_\_

**Subpart B - Reason For Abatement Request**

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form

		Dates
<input type="checkbox"/> <b>1. Pool Abatement</b> For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1 _____ →	B1
<input type="checkbox"/> <b>2. Leak and Meter Abatement</b> For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2 _____ →	B2
<input type="checkbox"/> <b>3. Miscellaneous One-Time Abatement</b> For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3 _____ →	B3

Wiscasset Water District  
 65 Birch Point Road  
 Wiscasset, Maine 04578

Operating Hours for: (Supt. & Utility Worker)  
 Monday thru Friday 7:00 am - 4:00 pm  
 Admin. Asst. Hours are:  
 Monday thru Friday 8:00 am - 12:30 pm

Tel. (207)882-6402 Fax (207)882-5958  
 E-mail: wiscwater@myfairpoint.net

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site ([www.wiscasset.org](http://www.wiscasset.org)) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

MATZKE, JOHN M  
 2 BOWMAN LANE  
 DRESDEN ME 04342

*copy*

<http://www.wiscasset.org/uploads/originals/2019-consumer-confidence-report.pdf>

\*\*\*ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
277	1	27 SUMMER STREET	07/29/20	05/01/2020 to 07/29/2020

***Monthly billing is available if you opt for Paperless billing, let us know if interested.***	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	91	74	17

Water		Sewer	
Description	Amount	Description	Amount
Regular	155.80	Regular	176.80
Tax	0.00	Past Due	0.00
Past Due	0.00	Liened	0.00
Credit	0.00	Credit	0.00
<b>Water Due</b>	<b>155.80</b>	<b>Sewer Due</b>	<b>176.80</b>

12.75 Annual interest on unpaid balances

7% Annual interest on unpaid balances

**Total Due Water & Sewer**

**332.60**

For information regarding sources of financial assistance please call 2-1-1 or go to [www.211maine.org](http://www.211maine.org); or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at [www.mainecommunityaction.org](http://www.mainecommunityaction.org).

Return this stub with payment or include your account number on your payment

**We accept Cash, Check, Bank Check or Money Order**

Wiscasset Water District  
 65 Birch Point Road  
 Wiscasset, Maine 04578  
 (207)882-6402

**Account** 277  
**Name** MATZKE, JOHN M  
**Location** 27 SUMMER STREET (LILAC)

E-Mail:

Date Due	Water	Sewer	Total Owed	Amount Paid
08/29/2020	155.80	176.80	332.60	<input type="text"/>

**Please notify us of any changes in mailing address, phone number or e-mail address. \*\*\*Monthly billing is available if you opt for Paperless billing, let us know.\*\*\* Thank you.**

WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

**Meter Detail**

Account: 277  
 Tenant: MATZKE, JOHN M  
 Owner: MATZKE, JOHN M  
 Location: 27 SUMMER STREET (LILAC COTTAGE)

Map Lot: U01-25  
 RE Account 0

Book / Seq: 4/440  
 Meter Size: 1  
 Meter Digits: 5  
 Frequency: 1  
 Service: B  
 Rate Code: W - 1 S - 1

Serial Number: 56225439  
 Remote Number: 56225439  
 Avg Consumption: 1  
 Combined: No  
 Multiplier: 1  
 Replacement: No

Water RT Amt  
 Type Cons 1  
 Adjust: 0 0.00  
 Adjust Description:

Sewer RT Amt  
 Type Cons 1  
 Adjust: 0 0.00

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
07/29/2020	B W	91	17	17	155.80	0.00	0.00	0.00	155.80
	S				176.80	0.00	0.00	0.00	176.80
04/28/2020	B W	74	0	0	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60
01/29/2020	B W	74	0	0	93.60	0.00	0.00	0.00	93.60
	S				86.52	0.00	0.00	0.00	86.52
10/30/2019	B W	74	1	1	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60
07/29/2019	B W	73	1	1	86.52	0.00	0.00	0.00	86.52
	S				72.00	0.00	0.00	0.00	72.00
04/26/2019	B W	72	0	0	86.52	0.00	0.00	0.00	86.52
	S				72.00	0.00	0.00	0.00	72.00
01/30/2019	B W	72	0	0	86.52	0.00	0.00	0.00	86.52
	S				72.00	0.00	0.00	0.00	72.00
10/29/2018	B W	72	1	1	86.52	0.00	0.00	0.00	86.52
	S				72.00	0.00	0.00	0.00	72.00
07/26/2018	B W	71	2	2	75.23	0.00	0.00	0.00	75.23
	S				72.00	0.00	0.00	0.00	72.00
04/25/2018	B W	69	1	1	75.23	0.00	0.00	0.00	75.23
	S				72.00	0.00	0.00	0.00	72.00
01/30/2018	B W	68	0	0	75.23	0.00	0.00	0.00	75.23
	S				72.00	0.00	0.00	0.00	72.00

176.80  
 93.60  
 83.20  
 83.20  
 20.00  
 Difference

Amount  
 155.80  
 176.80  
 93.60  
 Normal

**Meter Detail**

Account: 277  
 Tenant: MATZKE, JOHN M  
 Owner: MATZKE, JOHN M  
 Location: 27 SUMMER STREET (LILAC COTTAGE)  
 Map Lot: U01-25  
 RE Account 0

Date	Type	Code	Value	Count	Rate	Balance	Usage	Rate	Balance
10/27/2017	B	W	68	3	75.23	0.00	0.00	0.00	75.23
		S			72.00	0.00	0.00	0.00	72.00
07/27/2017	B	W	65	2	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
04/27/2017	B	W	63	0	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
01/26/2017	B	W	63	0	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
10/27/2016	B	W	63	2	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
07/28/2016	B	W	61	1	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
04/27/2016	B	W	60	0	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
01/28/2016	B	W	60	1	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
10/29/2015	B	W	59	1	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
07/30/2015	B	W	58	2	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
04/30/2015	B	W	56	1	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
01/29/2015	B	W	55	0	65.42	0.00	0.00	0.00	65.42
		S			72.00	0.00	0.00	0.00	72.00
<b>23 bills</b>				<b>36</b>	<b>3,607.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,607.58</b>

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	DEPARTMENT	PROPOSED FY '21 BUDGET	YEAR TO DATE EXPENSES	% SPENT OF PROPOSED BUDGET
100	ADMINISTRATION	\$ 193,625	\$ 16,007.00	8.27%
101	AIRPORT	\$ 91,616	\$ 8,241.40	9.00%
102	ANIMAL CONTROL	\$ 14,927	\$ 4,851.60	32.50%
103	ASSESSING	\$ 7,026	\$ 4,407.36	62.73%
104	BOARDS & COMMITTEES	\$ 4,460	\$ 118.95	2.67%
105	CELEBRATIONS	\$ 12,000	\$ -	0.00%
106	CLERK	\$ 93,114	\$ 15,042.73	16.16%
107	CODE ENFORCEMENT	\$ 36,823	\$ 2,552.25	6.93%
108	WISCASSET PUBLIC LIBRARY	\$ 57,250	\$ -	0.00%
108	OTHER COMMUNITY ORG	\$ 5,615	\$ -	0.00%
109	CONTIGENCY	\$ 30,000	\$ -	0.00%
110	CONTRACTUAL SERVICES	\$ 198,200	\$ 2,342.25	1.18%
111	COUNTY TAX (03.05.2020)	\$ 654,247	\$ -	0.00%
112	DEBT SERVICE (BAN/TAN INT.)	\$ 243,234	\$ 57,058.62	23.46%
113	ELECTIONS	\$ 21,535	\$ 2,405.76	11.17%
114	EMS	\$ 583,606	\$ 45,403.54	7.78%
115	FIRE	\$ 147,959	\$ 4,979.67	3.37%
116	FINANCE	\$ 253,932	\$ 16,461.52	6.48%
117	GENERAL ASSISTANCE	\$ 21,526	\$ 1,497.09	6.95%
118	MUNICIPAL BUILDING	\$ 70,426	\$ 3,861.47	5.48%
119	MUNICIPAL INSURANCE	\$ 212,094	\$ 49,149.61	23.17%
121	PARKS & RECREATION	\$ 829,889	\$ 45,846.36	5.52%
123	POLICE	\$ 469,752	\$ 37,358.58	7.95%
124	SRO	\$ 46,305	\$ 5,684.14	12.28%
125	PUBLIC UTILITIES	\$ 275,514	\$ 597.67	0.22%
126	PUBLIC WORKS	\$ 628,972	\$ 28,696.65	4.56%
127	SELECTMEN	\$ 27,362	\$ 1,176.08	4.30%
129	SENIOR CENTER	\$ 14,466	\$ -	0.00%
130	SHELLFISH	\$ 6,000	\$ 522.95	8.72%
132	TRANSFER STATION	\$ 560,217	\$ 34,903.49	6.23%
133	WATERFRONT	\$ 54,767	\$ 1,332.60	2.43%
400	WASTEWATER	\$ 733,214	\$ 36,965.96	5.04%
514	CEMETERY	\$ 129,007	\$ 11,304.78	8.76%

**@ 8.333% OF FISCAL YEAR**

# HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value as of <b>05/31/2020</b>	Market Value as of <b>06/30/2020</b>	Market Value as of <b>07/31/2020</b>	Change in Market Value
Montsweag Dam Reserve Fund	\$ 170,761.12	\$ 173,289.90	\$ 180,233.38	\$ 6,943.48
Cemetery Trust Fund	\$ 2,041,560.65	\$ 2,071,793.88	\$ 2,154,807.75	\$ 83,013.87
General John French Scholarship	\$ 64,364.26	\$ 65,317.42	\$ 67,934.60	\$ 2,617.18
Jackson Cemetery Fund	\$ 31,712.06	\$ 32,181.68	\$ 33,471.16	\$ 1,289.48
Larabee Band Fund	\$ 767,486.65	\$ 778,852.26	\$ 810,059.78	\$ 31,207.52
Haggett Scholarship Fund	\$ 14,533.47	\$ 14,748.69	\$ 15,339.65	\$ 590.96
Mary Bailey Fund	\$ 467,439.20	\$ 474,361.45	\$ 493,368.45	\$ 19,007.00
Seth Wingren Fund	\$ 29,372.54	\$ 29,807.51	\$ 31,001.86	\$ 1,194.35
Wiscasset Community Center Endowment Fund	\$ 3,327.75	\$ 3,377.03	\$ 3,512.34	\$ 135.31
Cooper-Diperri Scholarship Fund	\$ 33,108.03	\$ 33,598.32	\$ 34,944.56	\$ 1,346.24
Recreation Scholarship	\$ 859.91	\$ 872.65	\$ 907.61	\$ 34.96
<b>Town of Wiscasset Endowment Fund Total</b>	<b>\$ 3,624,525.64</b>	<b>\$ 3,678,200.79</b>	<b>\$ 3,825,581.14</b>	<b>\$ 147,380.35</b>
Town of Wiscasset Capital Reserve	\$ 414,577.64	\$ 420,922.81	\$ 437,625.51	\$ 16,702.70
Town of Wiscasset Construction Reserve	\$ 2,970,452.22	\$ 3,015,915.39	\$ 3,135,590.39	\$ 119,675.00
Town of Wiscasset Equipment Reserve	\$ 4,599,913.21	\$ 4,670,315.50	\$ 4,855,639.01	\$ 185,323.51
Town of Wiscasset Furnace Replacement Reserve	\$ 382,244.43	\$ 388,094.73	\$ 403,494.78	\$ 15,400.05
Town of Wiscasset Major Repairs Reserve	\$ 514,913.83	\$ 522,794.65	\$ 543,539.75	\$ 20,745.10
Town of Wiscasset Recreation Building Reserve	\$ 2,014,142.00	\$ 2,044,968.71	\$ 2,126,115.43	\$ 81,146.72
Town of Wiscasset Retirement Health Insurance Reserve	\$ 291,576.93	\$ 296,039.56	\$ 274,616.93	\$ (21,422.63)
Town of Wiscasset Roof Repair Reserve	\$ 351,010.32	\$ 356,382.58	\$ 370,524.25	\$ 14,141.67
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 105,359.84	\$ 106,972.39	\$ 111,217.18	\$ 4,244.79
Town of Wiscasset Highway Department Capital Reserve	\$ 2,470.94	\$ 2,508.76	\$ 2,608.31	\$ 99.55
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,294.61	\$ 3,345.04	\$ 3,477.77	\$ 132.73
<b>Town of Wiscasset Reserve Funds Total</b>	<b>\$ 11,649,955.97</b>	<b>\$ 11,828,260.12</b>	<b>\$ 12,264,449.31</b>	<b>\$ 436,189.19</b>

Account	FY '20 BUDGET	FY' 20 YTD	FY '20 UNEXPENDED
100 - ADMINISTRATION	172,056.00	164,883.47	7,172.53
101 - AIRPORT	90,769.00	74,514.61	16,254.39
102 - ANIMAL CONTROL	17,367.00	10,255.36	7,111.64
103 - ASSESSING	6,778.00	4,275.75	2,502.25
104 - BOARDS & COMMITTEES	2,843.00	2,155.37	687.63
105 - CELEBRATION	12,000.00	10,835.24	1,164.76
106 - CLERK	90,381.00	86,590.53	3,790.47
107 - CODE ENFORCEMENT	35,956.00	34,291.82	1,664.18
108 - COMMUNITY ORGANIZATIONS	62,865.00	62,865.00	-
109 - CONTINGENCY	20,000.00	10,797.95	9,202.05
110 - CONTRACTUAL SERVICES	197,500.00	102,414.41	95,085.59
111 - COUNTY TAX	624,976.00	624,975.37	0.63
112 - DEBT SERVICE	243,234.00	230,034.48	13,199.52
113 - ELECTIONS	19,185.00	4,920.73	14,264.27
114 - EMS/AMBULANCE	540,598.00	503,524.26	37,073.74
115 - FIRE DEPARTMENT	150,938.00	121,089.08	29,848.92
116 - FINANCE DEPARTMENT	223,261.00	176,883.36	46,377.64
117 - GENERAL ASSISTANCE	23,000.00	20,407.24	2,592.76
118 - MUNICIPAL BUILDING	85,141.00	84,359.36	781.64
119 - MUNICIPAL INSURANCE	201,143.00	188,499.74	12,643.26
120 - OVERLAY/ABATEMENTS	53,328.88	2,342.23	50,986.65
121 - PARKS & RECREATION	790,288.00	689,597.23	100,690.77
122 - PLANNING & DEVELOPMENT	28,700.00	-	28,700.00
123 - POLICE DEPARTMENT	435,541.00	441,429.62	(5,888.62)
124 - POLICE SCHOOL RESOURCE OFFICER	50,166.00	40,729.35	9,436.65
125 - PUBLIC UTILITIES	275,314.00	274,678.10	635.90
126 - PUBLIC WORKS	651,600.00	561,153.84	90,446.16
127 - SELECTMEN	27,162.00	20,772.44	6,389.56
128 - SCHOOL TOWN APPROPRIATION	5,999,053.14	5,999,053.16	(0.02)
129 - SENIOR CENTER	14,397.00	9,673.41	4,723.59
130 - SHELLFISH CONSERVATION	6,743.00	6,074.40	668.60
131 - TIF-TAX INCREMENT FINANCE	233,591.20	233,591.20	-
132 - TRANSFER STATION	593,944.00	587,341.18	6,602.82
133 - WATERFRONT & HARBORS	54,909.00	29,210.41	25,698.59
134 - COMPREHENSIVE PLAN	20,000.00	-	20,000.00
135 - TRANSFER TO CAPITAL	14,000.00	14,000.00	-
Final Totals	12,068,728.22	11,428,219.70	640,508.52

10c



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: Coastal Automotive and Welding  
New Business  Existing Business  years in operation Ownership/Location Change

Location of business: 488 Gardiner Rd Wiscasset ME Map/Lot  
Preferred mailing address: 32 Old Dresden Rd Wiscasset ME 04578  
Business phone number: 207-380-7166  
Description of Business: Automotive/welding shop

Owner's name: Joey Brown Owner's phone: 207-380-7166  
Owner's home address: 32 Old Dresden Rd Wiscasset ME 04578

- \*Emergency contact person: Shannon Brown
- \*Emergency phone numbers: home: 207-380-7166 cell: \_\_\_\_\_
- \*This information will be shared with 911 so you can be contacted in case of after hour emergencies.
- \*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	<u>yes</u>
Will you need a sign permit?	<u>yes</u>
Will this business be a home occupation?	<u>NO</u>
This business will be a: Corporation or LLC	<u>yes</u> Partnership <u>no</u> Sole proprietor <u>yes</u>
Would you like a link to your business placed on the Town of Wiscasset Website?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Provide e-mail and/or web address:	_____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Joey Brown, state that I am sole proprietor of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 7/28/2020 Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 7/28/2020 DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

Business License Application-New

Business Requesting License Coastal Automotive and Welding

Code Enforcement Officer:

Comments: no concerns

Signed: [Signature] Date: 8-3-2020

Wiscasset Police:

Comments: No concerns

Signed: [Signature] Date: 7/28/20

Planning Department:

Comments: N/A

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department:

Comments: no issues

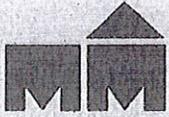
Signed: [Signature] Date: 7/28/20

Waste Water Treatment Plant:

Comments: N/A satisfied with

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

License Approved: \_\_\_\_\_ Date: \_\_\_\_\_



Maine Municipal  
Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

11a

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, MMA Executive Director

DATE: July 27, 2020

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

**Deadline: Friday, August 21, 2020 by 12:00 noon**

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**Nomination Process** – Each year member municipalities have an opportunity to vote in the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying for and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2020 to member municipalities.

**Petition Process** – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Friday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

***It is now time for each member municipality to cast its official vote.***

**Election Process** – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 21. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Christine Landes, City Manager, City of Gardiner.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at [www.memun.org](http://www.memun.org) on Monday, August 24. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held Wednesday, October 7, at 11:00 a.m. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon as well as the MMA Annual Business Meeting and will officially take office on January 1, 2021.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org). Thank you.



**MAINE MUNICIPAL ASSOCIATION**  
**VOTING BALLOT**

**Election of MMA Vice President and Executive Committee Members**  
*Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 21, 2020*

**VICE-PRESIDENT - 1 YEAR TERM**

Vote for One

Proposed by MMA Nominating Committee:

**James Bennett, City Manager, City of Biddeford**

COPY

**EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM**

Vote for Three

Proposed by MMA Nominating Committee:

**Robert Butler, Chair of Selectboard, Town of Waldoboro**

**Terry Helms, Selectperson, Town of Grand Isle**

**Diane Hines, Town Manager, Town of Ludlow & Reed Plantation**

COPY

*Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.*

*The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.*

**Date:** \_\_\_\_\_ **Municipality:** \_\_\_\_\_

**Signed by a Municipal Official designated by a majority of Municipal Officers:**

**Print Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_  
**Position:** \_\_\_\_\_

**OR Signed by a Majority of Municipal Officers** **Current # of Municipal Officers:** \_\_\_\_\_

**Print Names:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Signatures:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COPY

**Return To:**  
*MMA Annual Election*  
*Maine Municipal Association*  
*60 Community Drive*  
*Augusta, Maine 04330*  
*FAX: (207) 626-3358*  
*Email: [rlambert@memun.org](mailto:rlambert@memun.org)*

**MAINE MUNICIPAL ASSOCIATION  
BIOGRAPHICAL SKETCH OF  
PROPOSED SLATE OF NOMINEES FOR 2021 EXECUTIVE COMMITTEE**

**MMA VICE PRESIDENT  
(1-Year Term)**

**JAMES BENNETT (CITY MANAGER, CITY OF BIDDEFORD)**

**Professional & Municipal Experience:**

- City of Biddeford, Maine – City Manager (August 2015 – present)
- Adjunct Professor, USM Muskie School, Masters level courses: (1) Public Budgeting and Finance, and (2) Managing Towns and Municipalities
- City of Presque Isle, Maine – City Manager (March 2010 - July 2015)
- Town of Sabattus, Maine – Interim Town Manager (September 2009 – March 2010)
- City of Lewiston, Maine – City Administrator (March 2002 – July 2009)
- Town of Westbrook, Maine – Administrative Assistant to the Mayor (October 1996 – March 2002)
- Town Old Orchard Beach, Maine – Town Manager (May 1990 – October 1996)
- Town of New Gloucester, Maine – Town Manager (February 1988 – May 1990)
- Town of Dixfield, Maine – Town Manager (February 1986 – February 1988)
- Town of Lisbon, Maine – Selectman (May 1982 – February 1986) Vice Chairman (1985 – 1986)

**Other Experience, Committees and Affiliations:**

- Member, Maine Municipal Association (MMA) Executive Committee (1992 – 1996) (2018 – present)
- Member, MMA Property & Casualty Pool Board of Directors (1992 – 1996) (2018 – present)
- Member, MMA Workers Compensation Fund Board of Trustees (1992 – 1996) (2018 – present)
- Member, MMA Strategic & Finance Committee (1995 - 1996, 2018 – present); Chair (1995 -1996, 2019-2020)
- Member, Governor’s Municipal Advisory Committee (1992 – 1996) (2019 – present)
- Member, MMA Legislative Policy Committee (served as member many years since 1990)
- Co-developed and presented 2020 MMA Webinar “Budgeting in Uncertain Times” in response to COVID-19
- Frequent presenter on behalf of MMA Training: Basic Budgeting since 1993; Cash Management for Municipalities since late 1990s; Top Ten Things I wish I Was Told Earlier in My Career since 2014, Leadership Training since 2018
- President, International City/County Management Association ( 2014 – 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 – present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 – 2000)
- President, Aroostook Municipal Association (2012 – 2014)
- Executive Board, Northern Maine Development Commission (2010 – present)
- Chairperson, Aroostook Tourism Committee (2011 – 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 – present)
- Executive Board, Maine Service Center Coalition (2011 – present)
- Treasurer, Martindale Country Club (2005 – 2008)
- Treasurer, Kora Clown Shrine Unit (2004 – 2008)
- Kora Divan, Kora Shriners (2004-2006; 2019 - present)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 – present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 – 2012)

**Education:**

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

**Awards and Certifications:**

- ICMA Legacy Leader since 2008
- All –America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006
- Maine Town and City Management Association’s “Linc Stackpole Manager of the Year” August 2003
- ICMA Credentialed Manager since 2002 (*initial year of program*)
- MTCMA Certified Municipal Manager since 1993

## MMA EXECUTIVE COMMITTEE MEMBERS

(3-Year Terms)

### **ROBERT BUTLER (CHAIR OF SELECTBOARD, TOWN OF WALDOBORO)**

#### **Professional & Municipal Experience:**

- Town of Waldoboro, Select Board Chair (first year of third non-consecutive term)
- Town of Waldoboro committees, including: Budget Committee, Economic Development Committee, Culinary Arts Committee, Sylvania Task Force, Communications and Technology Committee, Town Manager Search Committee and A.D. Gray Committee, Water Department Committee
- Waldoboro Public Library, Treasurer
- Waldoboro Public Library, Member of Board of Trustees
- Waldoboro Business Association, Member, Board
- Municipal Review Committee, Member, Board

#### **Other Experience, Committees and Affiliations:**

- Peace Corps, Afghanistan 1968-1970: Taught English as a foreign language in a rural village in the Kuz Konar District of Nangrahar Province and at the Institute of Civil Aviation, Kabul
- Ashland Oil Company, Beirut, Lebanon: Middle East Representative
- Arabian American Oil Company, Dhahran, Saudi Arabia: Government Relations and Contracting Rep
- Bank of Boston, Boston, MA and Tehran, Iran: Middle East Africa Division, Credit Analyst and Middle East Representative
- The National Commercial Bank, Dammam, Saudi Arabia: Head of Corporate Banking, Eastern Province
- Mount Street Holdings, London, England and Al-Khobar, Saudi Arabia: Partner and Financial Advisor
- A.I.N.V. (Arizona), Inc., President. Holding company for a private Saudi investment in a jojoba plantation located in Hyder, Arizona, which my wife and I subsequently purchased.
- Cottonwood Creek, Madera, California, Manager: Certified Organic Grape and Almond farm
- Boston Jojoba Company/The Jojoba Company, President and Co-Owner with my wife. Founded to purchase jojoba seeds and to process and market pure, unrefined golden jojoba world-wide. My wife and I sold the business to Israeli growers in September 2018. She retired immediately upon the sale. I retired in April 2019

#### **Education:**

- BA/MA German Literature, The Johns Hopkins University, Baltimore, Maryland (1968)
- MA International Relations, The Johns Hopkins University School of Advanced International Studies (1972)
- Middle East Center for Arab Studies, Shemlan, Lebanon (1973), Advanced Arabic
- MBA Boston University, Boston, Massachusetts (1980)

### **TERRY HELMS (SELECTPERSON, TOWN OF GRAND ISLE)**

#### **Professional & Municipal Experience:**

- Town of Grand Isle, Selectperson (July 2015 – present)

#### **Other Experience, Committees and Affiliations:**

- Assisted in organizing Congrès Mondial Acadien event in northern Maine as part of the Maine Regional Coordinating Committee and Executive Committee
- Self-employed: TH Enterprises, Caribou, Limestone, Lille and Grand Isle, Maine
- Historic Restoration Specialist
- Tom Sawyer Waste Management, Caribou, Maine

Town of Wiscasset  
51 Bath Road  
Wiscasset, ME 04578  
207-882-8200

12a

**NOTICE OF PROPERTY TAX ASSESSMENT REVIEW**

8/10/20

Beelicious  
C/O Monica Carrington  
195 Birch Point Road  
Wiscasset, ME 04578

**PROPERTY REVIEWED**  
**Personal Property Acct # 371**

**CURRENT ASSESSED VALUE**

**Personal Property Value: \$ 2,000**

**FINDINGS**

After careful review of the assessments of your property, the following determination/ findings have been made:

\_\_\_\_\_ The assessment is fair and correct. No adjustment will be made.

\_\_\_\_\_ The assessment is fair and correct. No abatement will be made.

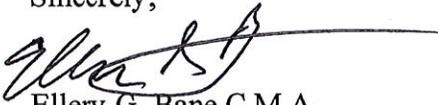
  X   An adjustment will be made. The following assessments now apply.

**Personal Property Value : \$ 0**

  X   Abatement will be recommended for : **\$ 39.80(2019 Tax)**

Remarks: Upon further review and information provided, the personal property equipment was not purchased by BEELICIOUS and Monica Carrington. Abatement is recommended. If you have any further questions, please feel free to contact the Wiscasset Assessing office.

Sincerely;

  
Ellery G. Bane C.M.A  
Assessors Agent  
Town of Wiscasset