

3a

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
SEPTEMBER 10, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, Town Manager Dennis Simmons, and Duane Goud, Parks and Recreation Director.

Chair Pam Dunning called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Discussion/Sign Warrant for Special Open Town Meeting – Parks and Recreation Budget

Dennis Simmons said there was no intention to defund the Parks and Recreation Department; the problem was due to a printing error by the company that printed the ballots. The article should have read “raise and appropriate”; however, “raise” had been omitted. Simmons had contacted both legal counsel and Maine Municipal Association who indicated that funds could not be spent legally, nor could the P & R Department be funded out of contingency funds . He said that the solution would be to revote the article. Seven days’ notice of the special town meeting to vote on the article will be required. In the meantime, the Parks and Recreation Department cannot spend any of its budget and should be shut down. However it remained open for today due to children being present without parents.

Pam Dunning said the closure of the community center and its after-school programs would affect families who will have to stay home to care for their children. The members agreed that the Town had an obligation to the parents and providing after-school programs was a priority. Pam Dunning reminded the board that it was bonded for inadvertent mistakes. **Jeff Slack moved to approve \$9,000 of contingency funds to support the Parks and Recreation Department until the open town meeting.** Duane Goud, Director of Parks and Recreation, said the \$9,000 would cover the immediate needs of the department until the budget could be approved at a special open town meeting. **Vote 5-0-0.**

Jeff Slack moved to hold an open town meeting on Thursday, September 17 at 6 p.m. The purpose of the open town meeting is to raise and appropriate \$829,889 for the Parks and Recreation Department. Vote 5-0-0.

3. Adjournment

Jeff Slack moved to adjourn the meeting at 6:38 p.m. Vote 5-0-0.

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
SEPTEMBER 15, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 5 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of September 4 and 11, 2020. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of September 8 and 15, 2020. Vote 5-0-0.**

3. Approval of Minutes

Kathy Martin-Savage moved to approve the minutes of September 1, 2020 as amended. Vote 3-0-2 (Dunning and Whitfield abstained)

Kathy Martin-Savage moved to approve the minutes of September 9, 2020. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

a. **Jeff Slack moved to approve the appointment of Tom Kovarik to the Investment Committee. Vote 5-0-0.**

6. Public Hearing

a. **Adoption of the 2020-2021 General Assistance Ordinance Appendices A-H: Kim Andersson moved to enter a public hearing at 5:08 p.m. Vote 5-0-0.** The public hearing was closed at 5:09 p.m. **Kathy Martin-Savage moved to adopt the 2020-2021 General Assistance Ordinance Appendices A-H. Vote 5-0-0.**

7. Public Comment on Non-Agenda Items

J B's. Way resident Katie Bryant said that according to a court order, Al Cohen was required to have a separate retail license for the building on J B.'s Way where he stored fireworks with an intent to sell. She said Cohen was defying the court order and asked that the board discuss the issue before the public hearing on his Fireworks Permit. Kim Andersson said that when the board approved the license for 300 Bath Road, J B's Way was excluded. Kathy Martin-Savage said the Town has been named in the legal

proceedings and it was not proper to comment. Pam Dunning said the litigation is being handled by attorneys and the board cannot discuss it.

8. Department head or Committee Chair

a. Department Head Monthly reports: Kathy Martin-Savage said all the reports were well written and understandable. Ed Polewarczyk said he was amazed at the number of police calls (671) reported and complimented the police on their job performance.

9. Unfinished Business

a. Quitclaim Deed – Martin S. Finley, Map R07, Lot 007: Dennis Simmons said that the board had given Mr. Finley until September 15 to pay the balance of taxes due on property. The Town had acquired the property for non-payment of taxes, and in order for the Town to sell the property back to Mr. Finley, the back taxes would have to be paid. According to MMA, there is no objection to the Town selling the property back to the former owner. The owner has paid the taxes. **Jeff Slack moved to approve the quitclaim deed. Vote 5-0-0.**

10. New Business

a. Cenergy net-billing presentation – Steve Barrett: Barrett summarized the status of the application to use 40 acres on the south side of the airport for the solar project including coordinating with the FFA, DEP, IFW; obtaining state permits; and meeting with the select board and planning board. He said his company is getting ready to file for site plan review. The project will afford an economic opportunity for Wiscasset, as well as anyone in the state, to buy net energy billing credits. Barrett said power has already been allocated to Colby College, Brunswick, Scarborough, Portland, and Waterville public schools.

Ed Polewarczyk expressed his concerns with the project: The project will destroy 70 acres of mature forest (70 acres removes 175 tons of CO2 per year); the option was not reviewed by the Town's attorney; the value of the \$1,000/acre lease fee will decrease annually and the lease agreement should include an escalation factor; the Town has other locations such as the transfer station or the Maine Yankee site which could be used; and the Town should do its due diligence before proceeding with the project. After further discussion, Dennis Simmons assured those present that the board would do its due diligence. Pam Dunning thanked Steve Barrett and Ed Polewarczyk for their presentations.

b. Bid Opening – Public Works Patrol Truck: The following bids were received:

<u>Vendor</u>	<u>Bid</u>
Portland North Truck Center, Falmouth	#1 \$151,525.00
Portland North Truck Center, Falmouth	#2 \$151,470.00
Freightliner of Westbrook	#1 \$151,880.92
Freightliner of Westbrook	#2 \$161,773.24
Freightliner of Westbrook	#3 \$160,992.87
Daigle and Houghton, Inc., Hermon	#1 \$155,980.00
Daigle and Houghton, Inc., Hermon	#2 \$162,035.00
HP Fairfield, Skowhegan (truck gear only)	\$ 68,980.00

Kim Andersson moved that the board authorize the Town Manager and Director of Public Works to review the bids and award the bid to the lowest qualified bidder. Vote 5-0-0.

c. Sewer Abatement – Ed Kavanaugh: Simmons said an abatement was allowed under the new policy. **Kim Andersson moved to approve the sewer abatement for Ed Kavanaugh for \$139.10. Vote 5-0-0.**

d. Schedule public hearing for Big Al's Fireworks Permit: The hearing will take place on October 6, 2020.

e. Waterfront Pump-out Proposal: The Waterfront Committee submitted a proposal for a pump-out station at the Recreational Pier and asked the board's approval to apply for a \$30,000 grant which would fund 90% of the cost of the purchase and installation of a marine pump-out station. The grant will not allow the town to charge a fee for the pump-out; however, the town may benefit indirectly from the sale of fuel, water, groceries, and other supplies. Pam Dunning expressed concern that without any revenue from the pump-out station, the town would be responsible for the purchase of a new pump after 10 years or whenever a new pump was needed. Further information will be sought on replacing the pump. **Jeff Slack moved to approve the Town Manager applying for the grant. Vote 5-0-0.**

f. Monthly Financials: Dennis Simmons said the department accounts were mostly under budget.

g. Warrant for October 6th Special Town Meeting: **Sarah Whitfield moved to approve the warrant for the October 6 Special Town Meeting. Vote 5-0-0.**

11. Town Manager's Report

a. 2020-2021 Tax Commitment: The board will sign the tax commitment on September 22, 2020 at the town office.

b. Sexual Harassment Training/Policy Update: Simmons said the policy had been updated and he had met with the department heads on September 1 for training and to discuss roles and responsibilities. **Jeff Slack moved to approve the Anti-Harassment and Other Prohibited Practices policy. Vote 5-0-0.**

12. Other Board Business

There was a consensus of the board to change the meeting time from 5 p.m. to 6 p.m.

The County Commissioners will meet on September 17 to elect a municipal officer from each district to the Lincoln County Budget Advisory Committee. Kathy Martin-Savage is currently the town's representative and there was a consensus that she continue on the committee.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 6:30 p.m. Vote 5-0-0.

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
SEPTEMBER 22, 2020

3c

Preliminary Minutes

Present Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 5 p.m.

1. Pledge of Allegiance

2. FY 2020-2021 Tax Commitment

Dennis Simmons said that because of declining state revenues and a projected shortfall, state revenue sharing numbers have decreased from an estimated \$503,915 to \$445,805. The town's projected revenue sharing is \$286,000. The board has four options to consider before committing taxes.

a. The board can choose to do nothing, keep revenue sharing projection where it is, and the mil rate would increase to \$20.27 (1.83%). With the increase in the homestead exemption, homes under \$250,000 (55% of homesteaders) would see a small decrease in the tax bill; the tax bill for the remaining homeowners would stay the same or increase slightly.

b. If the board increased the revenue sharing projection by \$50,000, the mil rate would increase to \$20.18 (1.39%), homesteaders up to \$350,000 would see a small decrease or no increase in their tax bill.

c. If revenue sharing projections were increased by \$75,000, the mil rate would increase to \$20.12 (1.09%) and homesteaders up to \$450,000 would see a small decrease or no increase.

d. In order to have an across the board decrease or no increase and keep the mill rate at \$19.90, the board would need to increase the revenue sharing projection by \$75,000 and take \$100,000 from undesignated fund balance. The undesignated fund balance is currently \$650,000 which, Simmons said, was not the healthiest already.

Jeff Slack said the board should keep its commitment that there would be zero increase. Kim Andersson agreed with Slack that the board should honor its promise to keep the mil rate even. Pam Dunning said this board was not responsible for the actions of the past board and she was not comfortable with taking \$100,000 from the undesignated fund balance. She added that it would always be possible to take that amount from the undesignated fund balance at a later date if needed.

Jeff Slack moved to take \$100,000 from the undesignated fund balance and increase revenue sharing by \$75,000. Vote 2-3-0 (Dunning, Martin-Savage and Whitfield opposed).

Sarah Whitfield moved to increase revenue sharing estimate by \$75,000 without taking funds out of the undesignated fund balance. Vote 3-2-0 (Andersson and Slack opposed).

3. Adjournment

Kim Andersson moved to adjourn the meeting at 5:20 p.m. Vote 5-0-0.

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
SEPTEMBER 9, 2020

Present: Kim Andersson, Pam Dunning, Kathy Martin-Savage, Jeff Slack, Sarah Whitfield,
Town Manager Dennis Simmons, and Town Clerk Linda Perry

Call to Order

Town Clerk Linda Perry called the meeting to order at 5 p.m.

1. Pledge of Allegiance

2. Election of Chair and Vice Chair of the Board

a. Nominations for Chair of the Wiscasset Select Board: **Kathy Martin-Savage nominated Pam Dunning as chair. Vote 5-0-0.**

b. Nominations for Vice Chair of the Wiscasset Select Board: **Jeff Slack nominated Kathy Martin-Savage as vice chair. Vote 4-0-1 (Martin-Savage abstained)**

3. Unfinished Business

a. Schedule open town meeting for police department overdrafts and Shoreland Zoning Ordinance: Simmons said the town meeting would address a \$5,888 overdraft in the police department budget and the adoption of a new shoreland ordinance which was inadvertently omitted from the town meeting warrant. **Kim Andersson moved to hold the open town meeting prior to the select board meeting on October 6. Vote 5-0-0.**

4. Town Manager's Report

a. Tax Commitment Discussion: Dennis Simmons said town revenues were coming in as expected; however, the state revenue sharing had been cut by \$58,000 and current estimate was \$445,805. Taking into consideration the \$3 million change in town valuation and reduced state revenue projections, Simmons said it will be necessary to transfer \$100,000 from the fund balance in order to avoid a tax increase. He has advised the town departments that no major spending should be anticipated. Current fund balance is \$450,000. Dunning said previous boards had been advised that the fund balance should equal three months' expenditures and asked Simmons to provide the board with current monthly expenses before a decision to transfer funds from the fund balance is made at the next meeting.

b. Timeline for FY 22 budget process: Simmons said that a meeting has been tentatively scheduled with the select board and budget committee for December 10. A meeting of the department heads and Simmons will take place on January 7 to discuss their budget requests. By March 1, the initial budget requests will be given to the board and the budget committee.

c. Simmons said the town had received a grant of \$75,000 for airport wildlife hazard assessment site visit and installation of perimeter fencing. **Kathy Martin-Savage moved to instruct, delegate, and authorize the Town Manager to enter into a grant agreement on behalf of the town of Wiscasset with the Federal Aviation Administration identified as IWI-NEG-3-23-0049-024-2020. Vote 5-0-0.**

5. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 5:15 p.m. Vote 5-0-0.

Rob Lalli

From: Rob Lalli <wwtp@wiscasset.org>
Sent: Tuesday, September 22, 2020 3:55 PM
To: manager@wiscasset.org
Subject: Re: Abatement request
Attachments: Geoabatement.pdf; Untitled attachment 01078.eml (222 KB)

Dennis: I have received a sewer abatement request from James George of 16 Willow Lane. He recently received a sewer bill of \$156.00 for the billing period beginning 7/29/2020. He says it is unfair and is making him pay twice for the same sewerage.

His situation is as follows: His water meter ceased to register any flow for 3 consecutive quarterly billing periods (10/30/19, 1/29/2020, 4/28/2020). The Water District billed him the minimum of \$93.60 for those 3 quarters, which he paid. In fact, he and his wife have paid the minimum (as documented by meter readings) every quarter since 2015. The George's have averaged 4 (400 cubic feet) per quarter. The Water District did not get out to check on the problem with the water meter, who's totalizer remained stuck at 462 (46,200 cubic feet).

On 7/10/2020, the Water District sent a technician to check Mr. George's water meter. Wires were repaired and the meter and transmitter began to function properly. While on-site, the technician recorded the current totalizer reading which suddenly read 475 (47,500 cubic feet), not 462 (46,200 cubic feet)! An increase of 13 (1300 cubic feet). The meter may have been functioning but was not sending a signal to the transmitter (both are digital). As Mr. George typically uses 4 (400 cubic feet) per quarter, is reasonable to assume that the suddenly increased reading is 3 quarters worth of sewerage at or below the minimum rate (900 cubic feet per quarter). Mr. George has indeed already paid the minimum for those 3 billing periods (10/30/2019, 1/29/2020, 4/28/2020). His most recent sewer bill for \$156.00 shows a sewer consumption totalizer reading of 477 (47,700 cubic feet), which includes the previously noted 13 (1,300 cubic feet), plus 2 (200 cubic feet) from the most recent quarter (making up the 15 - 1,500 cubic feet on this bill).

I concur that when Mr. George paid the \$156.00 bill, he was indeed paying twice for the same sewerage. Therefore I recommend that Mr. George does indeed receive a sewer abatement in the amount of \$62.40, which is the difference between his \$156.00 bill, and the minimum bill of \$93.60.

If you have any questions, do not hesitate to contact me.
Respectfully,

Rob Lalli, Superintendent
Wiscasset Sewer Department

Town of Wiscasset

General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information

16 Willow Ln 2 662

Service Street Address # of Bedrooms Account #

George James

Last Name or Business Name First Name

882-9877 Jim_04578@Yahoo.com

Contact Phone Contact email

7-29-20 \$ 156.00

Date of contested Bill Amount owed on contested bill

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

All past due amounts owed have been paid and this account is in good standing

A payment is enclosed to bring the account into good standing.

Amount enclosed: \$ _____

Subpart B - Reason For Abatement Request

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement for

	Enter date of	Dates
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	pool fill box B1	B1
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer meter. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E.	leak or meter box B2	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D.	abatement in box B3	B3 7-29-20

THE
BILL

207-882-4023

Wiscasset Water District
65 Birch Point Road
Wiscasset, Maine 04578

Tel. (207)882-6402 Fax (207)882-5958
E-mail: wiscwater@myfairpoint.net

GEORGE, JAMES H
GEORGE, SARA A
16 WILLOW LANE
WISCASSET ME 04578

Operating Hours for: (Supt. & Utility Worker)
Monday thru Friday 7:00 am - 4:00 pm
Admin. Asst. Hours are:
Monday thru Friday 8:00 am - 12:30 pm

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site (www.wiscasset.org) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

<http://www.wiscasset.org/uploads/originals/2019-consumer-confidence-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
662	1	16 WILLOW LANE	07/29/20	05/01/2020 to 07/29/2020

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	477	462	15

Water	
Description	Amount
Regular	0.00
Tax	0.00
Past Due	0.00
Credit	0.00
Water Due	0.00

Sewer	
Description	Amount
Regular	156.00
Past Due	0.00
Liened	0.00
Credit	0.00
Sewer Due	156.00

12.75 Annual interest on unpaid balances

7% Annual interest on unpaid balances

Total Due Water & Sewer

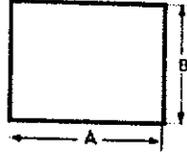
PAID
8-5-20
156.00

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair

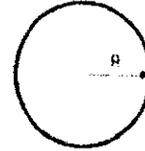
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo



Square / Rectangle Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet

Square or Rectangular Pool Volume _____ CF

Depth Deep End (if applicable) _____ Feet

Average Depth x Length x Width

Average Depth _____ Feet

Circular Pool Volume _____ CF

Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

The wire to the meter became disconnected. The water dept. charged me the minimum for the 3 quarters it was disconnected. This summer, the water dept fixed the meter and then charged me what the meter showed I used, or 1500 cu ft. However that amount was for a total of 3 quarters, not one quarter. This 7/22/20 bill should have been for the minimum.

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: James H. George

Date: 9-20-2020

Printed name: James H. George

Do not write below this line

Wastewater Treat Superintendent recommendation

Meets the criteria for abatement Does not meet the criteria for abatement

Robert T. Zelli

9/22/2020

Wastewater Treatment Plant Supervisor Signature

Date

Approval

Application approved by: _____

On date: _____

Dennis L Simmons

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Sent: Tuesday, September 22, 2020 3:55 PM
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If you have any questions, do not hesitate to contact me.
Respectfully,

Rob Lalli, Superintendent
Wiscasset Sewer Department



Town of Wiscasset
Sale of Consumer Fireworks
Annual License from the Board of Selectmen

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Please Note: The Board of Selectmen shall issue a license if they find the applicant: has not been convicted of a Class A, B or C crime; has not through the use of fireworks, Consumer Fireworks or in any other way, created a danger to the general public; and has complied with all federal, state and local laws, ordinances, rules and regulations (12.3.2.3).

Date: 2-20-20 Map: 411 Lot: 1D

Company Name: BLA'S Outlet Inc DBA BLA'S Fireworks Outlet

Address: 300 Beth Rd.

Town/City, State & Zip Code: Wiscasset ME 04578

Phone Number: 882-6423 Fax Number: 882-5225

Name of Insurer: Scottish Inc Co Policy #: CPS2850156

State License Number: CFS14 ME Lic # 7946217 (Please include a copy of State License)

Property Owner's Name: Allen & Melissa Cohen 4 Employees

Property Owner's Address: P.O. Box 720

Property Owner's Town/City, State & Zip Code: Boothby HBR ME 04538

Code Enforcement Officer: [Signature] Bruce M. Maceira 2-24-2020
Signature Printed Name Date

To the best of my knowledge and belief, all information on this application, and submitted in support of/with the application, is true and correct and all proposed consumer sales of fireworks activities will conform with this application and the Town of Wiscasset's Ordinance, as applicable.

Company Signature: [Signature] Allen Cohen 2-20-20
Signature Printed Name Date

***The applicant shall be responsible for any costs associated with this application including any advertising requirements.**

Office Use Only		
By vote of the Wiscasset Board of Selectmen:		Date: _____
Chair Wiscasset Board of Selectmen:	_____	_____
Signature	Printed Name	Date
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Needs additional information



DEPARTMENT OF PUBLIC SAFETY
OFFICE OF STATE FIRE MARSHAL
FIRE MARSHAL'S OFFICE FIREWORKS AND EXPLOSIVES
BIG AL'S FIREWORKS OUTLET

CONSUMER FIREWORKS RETAIL STORE

License Number: CFS14

Status: Active

First Licensure: 10/10/2012

Expiration Date: 05/14/2021

Mailing Address: PO BOX 720

BOOTHBAY HARBOR, ME 04538-0720

History

License Type	Start Date	End Date
CONSUMER FIREWORKS RETAIL STORE	05/15/2020	05/14/2021
*** NOT ACTIVE ***	04/11/2020	05/14/2020
CONSUMER FIREWORKS RETAIL STORE	04/11/2019	04/10/2020
*** NOT ACTIVE ***	04/02/2019	04/10/2019
CONSUMER FIREWORKS RETAIL STORE	03/27/2014	04/01/2019
*** NOT ACTIVE ***	10/11/2013	03/26/2014
CONSUMER FIREWORKS RETAIL STORE	10/10/2012	10/10/2013

Date: 09/29/2020 08:53:01 AM

yet
1/9/2021

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To
ATF - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License/Permit Number
6-ME-015-53-1G-00165

Chief, Federal Explosives Licensing Center (FELC)

Expiration Date
July 1, 2021

Name
Christopher R. Reeps

BIG ALS FIREWORKS OUTLET

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**298 BATH RD ROUTE 1
WISCASSET, ME 04578**

Type of License or Permit
53-DEALER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a purchaser of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**BIG ALS OUTLET INC
BIG ALS FIREWORKS OUTLET
PO BOX 720
BOOTHBAY HARBOR, ME 04538**

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete
BIG ALS OUTLET INC 298 BATH RD ROUTE 1 WISCASSET ME 04578-0001 July 1, 2021-53-DEALER OF EXPLOSIVES

ATF Form 5400-14/5400-15 Part I
Revised October 2011

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Federal Explosives License (FEL) Customer Service Information

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

Cut Here ✂

(Continued on reverse side)

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **BIG ALS OUTLET INC**

Business Name: **BIG ALS FIREWORKS OUTLET**

License/Permit Number: **6-ME-015-53-1G-00165**

License/Permit Type: **53-DEALER OF EXPLOSIVES**

Expiration: **July 1, 2021**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



U.S. Department of Justice
 Bureau of Alcohol, Tobacco, Firearms and Explosives
 Federal Explosives Licensing Center
 244 Needy Road
 Martinsburg, West Virginia 25405

SEP
 11/9/2018

901090-CRR/FLS
 5400
 File Number: GME00165

06/25/2018

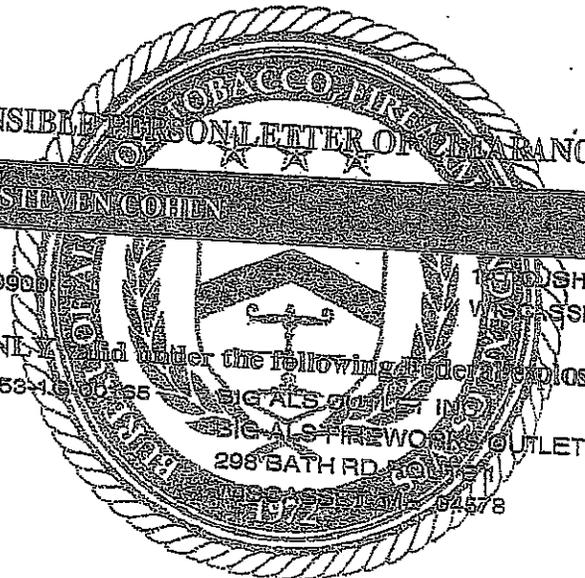
SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:

ALLEN STEVEN COHEN

OWNER
 (207)882-9900

16 DUSHMAN POINT ROAD
 WINDSSET, ME 04578

and is ONLY valid under the following Federal explosives license/permit:
 6-ME-015-53-16-01-65



SIG-ALS OUTLET INC
 SIG-ALS FIREWORKS OUTLET
 298 BATH RD
 WINDSSET, ME 04578

Dear ALLEN COHEN:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. This clearance is only valid under the license or permit referenced above.

Sincerely,

Christopher R. Reeves

Christopher R. Reeves
 Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
 Chief, FELC
 Attn.: LOC Correction
 244 Needy Road
 Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
 Chief, FELC
 Attn.: LOC Correction

Call toll-free: 1-877-283-3352

WWW.ATF.GOV

ALLEN STEVEN COHEN

Responsible Person Letter of Clearance for:

0609165-R-00252018-COHN-ALLEN-STEVEN-OWNER



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ryder Rosacker McCue & Huston (MGD by Hull & Compa
509 W Koenig St
Grand Island NE 68802

CONTACT NAME: Kristy Wolfe
PHONE:
(A/C No. Ext): 3083822330
E-MAIL:
ADDRESS: kwolfe@ryderinsurance.com
FAX (A/C No.):

INSURED
Big Al's Outlet Inc.
DBA Big Al's Fireworks Outlet
PO Box 720
Boothbay Harbor ME 04538

INSURER(S) AFFORDING COVERAGE	
INSURER A: SCOTTSDALE INS CO	NAIC #
INSURER B:	41297
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 130971308

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSUR INSR INVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		CPS2860185	9/15/2018	9/15/2019	EACH OCCURRENCE - \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$ WC STATUTORY LIMITS OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

COPY

CERTIFICATE HOLDER

Maine State Fire Marshal Office
52 State House Station
Licensing & Inspections Division
Augusta ME 04333-0164

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jodi Faulkner



STATE OF MAINE - DEPARTMENT OF PUBLIC SAFETY
OFFICE OF STATE FIRE MARSHAL
45 COMMERCE DR STE 1
AUGUSTA, ME 04333-0001

JAP
7/9/2020

License for Consumer Fireworks Retail Store

License No. CFS14

In accordance with the provisions of M.R.S.A. Title 8, Chapter 223-A, permission is hereby granted to sell consumer fireworks as follows:

Expiration Date: 04/10/2020
Store: BIG AL'S FIREWORKS OUTLET
Location: 300 BATH RD, US ROUTE 1, WISCASSET, ME 04578
Owner: BIG AL'S OUTLET INC.
Owner Address: PO BOX 720, BOOTHBAY HARBOR, ME 04538-0720

A handwritten signature in black ink, appearing to be 'AL', written over a horizontal line.

SIGNATURE OF LICENSEE

A handwritten signature in black ink, appearing to be 'V. J. ...', written over a horizontal line.

COMMISSIONER OF PUBLIC SAFETY

COPY

12. FIREWORKS ORDINANCE

12.1 TITLE AND AUTHORITY

This ordinance shall be known as the “Town of Wiscasset Fireworks Ordinance.” It is adopted pursuant to the enabling provisions of the Maine Constitution, the provisions of 30-A M.R.S.A. § 3001, and the provisions of 8 M.R.S.A. § 223-A

12.2 DEFINITIONS IN ACCORDANCE WITH 8 M.R.S.A. § 221-A, SUBSECTION 1-A

Consumer Fireworks. “Consumer Fireworks” has the same meaning as in 27 Code of Federal Regulations, Section 555.11 or subsequent provision, but includes only products that are tested and certified by a third-party testing laboratory as conforming with United States Consumer Product Safety Commission standards, in accordance with 15 United States Code, Chapter 47. “Consumer Fireworks” does not include the following products:

- A. Missile-type rockets, as defined by the State Fire Marshal by rule;
- B. Helicopters and aerial spinners, as defined by the state Fire Marshal by rule; and
- C. Sky rockets and bottle rockets. For purposes of this paragraph, “sky rockets and bottle rockets” means cylindrical tubes containing not more than 20 grams of chemical composition, as defined by the State Fire Marshal by rule, with a wooden stick attached for guidance and stability that rise into the air upon ignition and that may produce a burst of color or sound at or near the height of flight.

Fireworks. “Fireworks” means any:

- A. Combustible or explosive composition or substance;
- B. Combination of explosive compositions or substances;
- C. Other article that was prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration or detonation, including blank cartridges or toy cannons in which explosives are used, the type of balloon that requires fire underneath to propel it, firecrackers, torpedoes, skyrockets, roman candles, bombs, rockets, wheels, colored fires, fountains, mines, serpents and other fireworks of like construction;
- D. Fireworks containing any explosive or flammable compound; or
- E. Tablets or other device containing any explosive substance or flammable compounds.

The term “Fireworks” does not include Consumer Fireworks or toy pistols, toy canes, toy guns or other devices in which paper caps or plastic caps containing 25/100 grains or less of explosive compound are used if they are constructed so

that the hand cannot come in contact with the cap when in place for the explosion, toy pistol paper caps or plastic caps that contain less than 20/100 grains of explosive mixture, sparklers that do not contain magnesium chlorates or perchlorates or signal, antique or replica cannons if no projectile is fired.

12.3 SALES

12.3.1 The sale of Fireworks is prohibited.

12.3.2 The sale of Consumer Fireworks is permitted in the Rural and Commercial Districts along Route 1 from the Wiscasset/Woolwich town line to the southerly end of Flood Avenue.

12.3.2.1 The sale of Consumer Fireworks shall occur only on a lot that is conforming as to lot size and on which retail sales are allowed under the Wiscasset Zoning Ordinance.

12.3.2.2 The sale of Consumer Fireworks shall comply with all federal state and local laws, ordinances, rules and regulations.

12.3.2.3 The sale of Consumer Fireworks requires a conditional use permit from the Wiscasset Planning Board under Article VIII, Site Plan Review; a business license from the Wiscasset Town Clerk under Article IX, Section 9, of the Ordinances of the Town of Wiscasset; and an annual license from the Board of Selectmen. The application for the annual license shall be on a form provided by the Town and require the payment of an application fee in an amount set by the Selectmen that will offset the Town's processing and inspection costs. A public hearing shall be held for the first annual application and may be held for renewal applications. The Board of Selectmen shall issue a license if they find the applicant:

12.3.2.3.1 has not been convicted of a Class A, B or C crime;

12.3.2.3.2 has not, through the use of Fireworks, Consumer Fireworks or in any other way, created a danger to the general public; and

12.3.2.3.3 has complied with all federal, state and local laws, ordinances, rules and regulations.

12.4 USE PROHIBITED

12.4.1 No person or group of persons shall use, display, fire or cause to be exploded Fireworks, except in a fully permitted fireworks display.

12.4.2 No person shall use, display or cause to be exploded Consumer Fireworks, except in compliance with all federal, state and local laws, ordinances, rules and regulations. The use of Consumer Fireworks requires a permit from the Wiscasset Fire Chief or his or her designee on a form to be provided by the Fire Department. Application for a permit should be submitted at least seven (7) days prior to the discharge or use of the Consumer Fireworks. A permit must be obtained prior to discharge or use of the Consumer Fireworks. This permit at minimum shall include the name and address of the applicant, date of application, date of discharge, hours of discharge, location of discharge, written permission of landowner if location is not on land owned by applicant, plot plan showing area of discharge and signature of applicant. The Fire Chief or his or her designee shall issue a permit if it is found that the use will not create a fire danger, a danger to the persons at the location of the discharge, or a danger to the general public. A copy of the approved application shall be forwarded to the Wiscasset Police Department and Code Enforcement Office. The Selectmen shall establish a fee for the Consumer Fireworks use permit.

12.5 FIREWORKS DISPLAY

A Fireworks display requires a permit from the Maine Commissioner of Public Safety or his or her designee under the provisions of 8 M.R.S.A. §§ 221 – 237, and particularly section 227-A. The Fire Chief, or his or her designee, shall inspect the proposed display site at the time of the inspection conducted by a representative of the Maine Public Safety Department under 8 M.R.S.A. § 227-A(2). A Fireworks display shall comply with all federal, state and local laws, ordinances, rules and regulations.

12.6 CONDITIONS TO USE OR DISPLAY OF CONSUMER FIREWORKS

12.6.1 The Town assumes no liability for injuries that result from the use or display of Fireworks or Consumer Fireworks regardless of the status of a permit.

12.6.2 Consumer Fireworks cannot be used or displayed within 300 feet of any combustible structure or within 50 feet of overhead power lines.

12.6.3 Spectators may be no closer than 100 feet from the discharge point of Consumer Fireworks.

12.6.4 Permits issued for the use or display of Consumer Fireworks shall specifically identify and restrict the date, time, duration, location and direction (if restricted) of the fireworks discharge or display.

12.6.5 Any permit issued for the use or display of Consumer Fireworks may be denied or revoked by the Fire Chief or his or her designee where cause

exists that environmental or any other condition should preclude such issuance.

12.6.6 It shall be unlawful for any person or firm to use or display Consumer Fireworks without providing for the cleanup and removal of all debris.

12.6.7 Any person using or displaying Fireworks or Consumer Fireworks must not consume alcohol, be under the influence of alcohol or be otherwise impaired while discharging the fireworks.

12.6.8 Means to extinguish any spot fires resulting from the use or display of Fireworks or Consumer Fireworks must be available. This includes fire extinguishers and garden hoses. Access to 9-1-1 must also be available during the use or display of Fireworks or Consumer Fireworks should an emergency arise.

12.6.9 A permit for Consumer Fireworks will not be issued if the forest fire danger is greater than a Class "3". A permit is issued for one day; alternative (rain) dates may be listed on the permit.

12.7 CIVIL PENALTIES

Whoever violates any of the provisions of the foregoing Sections shall be subject to a civil penalty of not less than five hundred dollars (\$500) per occurrence and not more than twenty-five hundred dollars (\$2,500) per occurrence, plus attorney's fees and costs.

10c



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clark@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Steamed Beans Coffee Emporium LLC

New Business Existing Business years in operation Ownership/Location Change

Location of business: 51 B Water St Map/Lot

Preferred mailing address: 138 High St #324 Ellsworth ME 04605

Business phone number: _____

Description of Business: Coffee Shop

Owner's name: John Brandt and Christy Brandt owner's phone: 210-473-5847 OR 210-473-7676

Owner's home address: 51 Water St Wiscasset ME 04578

*Emergency contact person: John OR Christy Brandt

*Emergency phone numbers: home: 210-473-5847 cell: 210-473-7676

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? YES

Will you need a sign permit? NO

Will this business be a home occupation? NO

This business will be a: Corporation or LLC Partnership Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: mysteamedbeans.com

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, John Brandt, state that I am coowner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 9/3/20

Signature: [Signature]

(TOWN CLERK SECTION BELOW)

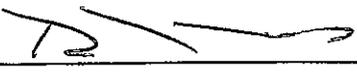
DATE RECEIVED: 9-3-20 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

Business License Application-New

Business Requesting License STEAMED BEANS COFFEE EMPORIUM LLC

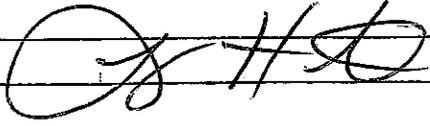
Code Enforcement Officer:

Comments: NO CONCERNS - WILL NEED APPROPRIATE PERMITS

Signed:  Date: 9-29-2020

Wiscasset Police:

Comments: NO CONCERNS

Signed:  Date: 9-23-20

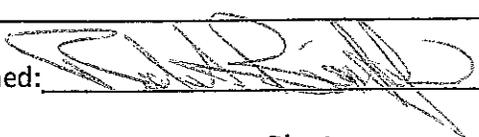
Planning Department:

Comments: N/A

Signed: _____ Date: _____

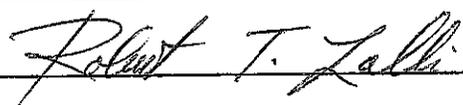
Fire Department:

Comments: NO CONCERNS

Signed:  Date: 9/24/20

Waste Water Treatment Plant:

Comments: No concerns. Will get further info to calculate Impact Fee later.

Signed:  Date: 9/29/2020

License Approved: _____ Date: _____



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200

Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: J.M. Automotive, LLC

New Business Existing Business 4 years in operation Ownership/Location Change

Location of business: 186 Fowle Hill Rd, Map/Lot 123/85

Preferred mailing address: 186 Fowle Hill Rd, Wiscasset

Business phone number: 207-563-2880

Description of Business: Automotive repair shop

Owner's name: Jonathan McGraw Owner's phone: 380-3328

Owner's home address: 244 W. Hamlet Rd Newcastle Me 04553

*Emergency contact person: Bobbie McGraw

*Emergency phone numbers: home: 380-5886 cell: 315-5940

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? _____

Will you need a sign permit? _____

Will this business be a home occupation? _____

This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Jonathan McGraw, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 9/16/2020

Signature: _____

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 9-17-20 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

Business License Application-New

Business Requesting License J.M. AUTOMOTIVE ~~INC.~~ LLC

Code Enforcement Officer:

Comments: no con-conas

Signed: [Signature] Date: 9-24-2020

Wiscasset Police:

Comments: No CONCERNS

Signed: [Signature] Date: 9-23-20

Planning Department:

Comments: N/A

Signed: _____ Date: _____

Fire Department:

Comments: NO CONCERNS

Signed: [Signature] Date: 9/21/20

Waste Water Treatment Plant:

Comments: N/A

Signed: _____ Date: _____

License Approved: _____ Date: _____



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Will Go Driving School

New Business Existing Business years in operation Ownership/Location Change

Location of business: Wiscasset Middle High School Map/Lot

Preferred mailing address: P.O. Box 183 Wiscasset

Business phone number: 207 557 5265

Description of Business: Driver education

Owner's name: Chrisciuda Park Owner's phone: 207 557 5265

Owner's home address: 12 Washington Street Wiscasset

*Emergency contact person: Kelli Park

*Emergency phone numbers: home: N/A cell: 740 336 4435

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	_____
Will you need a sign permit?	<u>NO</u>
Will this business be a home occupation?	<u>NO</u>
This business will be a:	Corporation or LLC _____ Partnership _____ Sole proprietor <input checked="" type="checkbox"/>
Would you like a link to your business placed on the Town of Wiscasset Website?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Provide e-mail and/or web address:	<u>cpark62@yahoo.com</u> <u>no website yet</u>

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Chrisciuda S. Park, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 9/3/20

Signature: Chrisciuda S. Park

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

Rob - FYI

Business License Application-New

Business Requesting License WILL GO DRIVING SCHOOL

Code Enforcement Officer:

Comments: NO CONCERNS

Signed: [Signature] Date: 9-10-2020

Wiscasset Police:

Comments: NO CONCERNS

Signed: [Signature] Date: 9-8-20

Planning Department:

Comments: _____

Signed: _____ Date: _____

Fire Department:

Comments: ALL SET

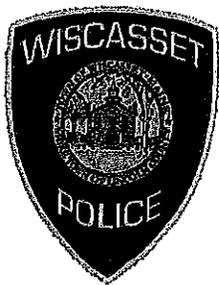
Signed: [Signature] Date: 9/8/20

Waste Water Treatment Plant:

Comments: NO CONCERNS.

Signed: Robert T. Zella Date: 9/9/2020

License Approved: _____ Date: _____



Wiscasset Police Department

51 Bath Road, Wiscasset, ME 04578
Office (207) 882-8203 Fax (207) 687-7005

10d
Larry Hesseltine
Chief of Police

Perry Hatch
Sergeant

Model Year: 2020/2021 Ford Police Interceptor Utility

The Town of Wiscasset is seeking proposals from qualified vehicle dealers to provide (1) new (1) 2020 or 2021 Ford Police Interceptor Utility. The proposal must be mailed or hand delivered in a sealed envelope labeled "Police Cruiser" by 3 p.m. on Tuesday, October 20, 2020 to:

Dennis Simmons, Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Questions regarding the specifications should be directed to Chief Lawrence Hesseltine, Wiscasset Police Department at (207) 882-8203.

All sealed bids will be opened during the Wiscasset Selectboard's meeting at 6 p.m. on October 20, 2020.

Bid Specifications include:

1. Provide Pricing for:
 - 3.7L AWD
 - Standard HEV AWD
2. Features: Standard features
3. Include Options/Package:
 - Class III Trailer Tow Lighting Package (52T)
 - Spot-Light (51T)
 - Key Alike (59B)
 - Pre-Wiring (60A)
 - Rear Cargo Light (172)
 - Inoperable Rear Door Locks (68G)
 - Heated Mirrors (549)
 - Tallight Cutouts (86T)
 - Color: Black

Proposal should include delivery date of the vehicle to the Wiscasset Police Department at 51 Bath Road, Wiscasset, ME 04578.

Request for Bids – Surplus Vehicle

The Wiscasset Fire Department is requesting bids for a 1989 Pemfab / Thibault 75' aerial quint ladder truck

Specifications:

- 1989 4 door Pemfab chassis with seating for 7 (3 SCBA seats)
- Pierre Thibault 75' 3 section steel aerial ladder with pre-piped 4" waterway
- Detroit Silver 8V92 400 HP motor
- Allison automatic transmission
- Hale 1250 GPM side mount pump
- 300 gallon poly water tank
- 17,228 miles
- 2,031 engine hours
- Length: 33'
- Height: 11' 6"
- On board diesel generator: 10 Kw Onan
- Ground ladders included: 24' extension and two 14' roof ladders

The fly section of the pre-piped waterway needs to be repaired or disabled due to a mechanical failure.

This vehicle is to be sold as is, where is.

Sealed bids of at least \$5,000 can be submitted to the Town of Wiscasset, Attn: Ladder Truck Bid, 51 Bath Road, Wiscasset, Maine 04578. All bids received prior to 3 p.m. on October 6 will be considered. Bids will be opened in public during Selectboard meeting on October 6.

Any questions or requests to view the vehicle can be directed to Chief Rob Bickford at 882-8210 or firechief@wiscasset.org

10e

Town of Wiscasset, Maine
Policy Regarding Check Disbursement Prior
To Expenditure Warrant Approval

I. Purpose

The purpose of this policy is to allow for prompt payments of the obligations of the Town of Wiscasset by the Town Treasurer, and to allow for timely payment of bills submitted to the town, and for cash purchases by town staff prior to issuance of an expense warrant.

II. Scope

This policy is approved by the Board of Selectmen and applies to the Town Treasurer. It empowers the Treasurer to distribute certain funds prior to expenditure warrant approval. It is the policy of the Town of Wiscasset that all expenditures of town funds receive written approval of the Board of Selectmen pursuant to MRSA 30-A § 5603. This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits. The Treasurer shall prepare a written warrant for signature to be presented at the regular Selectmen's meeting.

III. Permitted Disbursements Prior to Warrant Approval

The following expenditures may be made by the Treasurer of Wiscasset upon review and approval by any member of the Board of Selectmen, prior to final approval and signature on the Expenditure Warrant by the majority of Board of Selectmen. The Chair will be designated the responsibility of assuring the review will occur in a timely manner.

- A. Town Employee Payroll paid on a weekly schedule on Wednesdays, including reimbursement for expenditures, mileage less than \$500. All employee payroll checks are by direct deposit.
- B. Payments to Wiscasset School Department as obligated to be paid pursuant to Wiscasset School Department approved budget.
- C. Payment of state funds collected by the agent for the Bureau of Motor Vehicles, the Department of Inland Fisheries and Wildlife, State Animal Welfare Department, plumbing fees, and concealed weapon permit fees. Such funds are not considered municipal funds, though they are co-mingled with the town's checking account. The Treasurer/Human Resource Director shall verify that the proper balance is being paid.
- D. Payroll Taxes.
- E. Automatically deducted bank charges.
- F. Credit Card charges to avoid late fees.
- G. Loan payments to avoid late fees.

IV. Deadline for bill submission

To be considered for payment on the next expenditure warrant, bills for payment must be received by the Payables Clerk or Treasurer of Wiscasset at least three working days prior to the scheduled meeting of the Board of Selectmen at which an expenditure warrant signing is scheduled. The treasurer, may, at his/her discretion, present vouchers for payment after the deadline when time permits, or doing so is in the best interest of the town.

V. Term

This policy is effective for one year after its adoption, if not sooner amended or cancelled.

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578
207-882-8200

12a

TAX ABATEMENT

To: Molly Bonang /Tax Collector Dennis L. Simmons/Treasurer:

We hereby abate the amount for the tax year 2019 in the amount of \$231.85 plus interest, for the personal property assessed to Dion West located at 5 Evergreen Street account # 242 as tax payer states no personal property owned at time of billing.

Given unto our hands this _____ day of _____, 2020

Wiscasset Board of Selectmen

Pamela J. Dunning, Chair

Sarah M. Whitfield

Kimberly H. Andersson

Jefferson Slack

Katharine Martin-Savage

**Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578
207-882-8200**

12a

TAX ABATEMENT

To: Molly Bonang /Tax Collector Dennis L. Simmons/Treasurer:

We hereby abate the amount for the tax year(s) 2019 in the amount of \$6,656.55 plus all interest and cost, for real estate assessed to Catherine Bunin-Stevenson at 93 Churchill Street acct # 1432. Business was sold to Lincoln County Dental, a non-profit with a tax exemption, before taxes were collected.

Given unto our hands this _____ day of _____, 2020

Wiscasset Board of Selectmen

Pamela J. Dunning

Jefferson Slack

Kimberly Andersson

Sarah M. Whitfield

Katharine Martin-Savage

Dennis L Simmons

From: Legal Services Department <legal@memun.org>
Sent: Monday, September 28, 2020 4:58 PM
To: manager@wiscasset.org
Subject: FW: Wiscasset - Legal Information Request - Nonprofit property tax abatement

Dear Dennis,

You're correct about the selectmen being the only officials with abatement authority at this point, but I'm not absolutely certain this qualifies as an "error or mistake" under 36 M.R.S. Section 841(1) since the property was not technically tax-exempt as of the organization's first year of ownership (on account of their delay in applying for the tax exemption).

You could allow the tax to go to lien and then waive foreclosure, but the lien would still cloud the organization's title to the property for many years. Since you doubt that you'll ever receive payment, I think the better course would be for the selectmen to abate the first year's tax in full on the grounds that the property should have been tax-exempt as the organization belatedly demonstrated in the following year. This would clear the town's books as well as the organization's title.

I hope this advice is helpful, Dennis.

Best regards,

Richard P. Flewelling, Senior Staff Attorney
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in-state)
207-623-8428
FAX 207-624-0187
legal@memun.org

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From: Webmail
Sent: Monday, September 28, 2020 3:40 PM
To: Legal Services Department <legal@memun.org>
Subject: Wiscasset - Legal Information Request - Nonprofit property tax abatement

Legal Services - Web Member Inquiry - Dennis Simmons - Wiscasset

Municipality	Wiscasset
Subject	Nonprofit property tax abatement
Full Name	Dennis Simmons
Title	Town Manager

Email Address manager@wiscasset.org
Telephone 2076332942
Fax Number:

Address 51 Bath Road
City/ Town Wiscasset
Zip 04578

Comments:

We have a property in town that is owned by a nonprofit organization (the previous owner holds a mortgage) During their first year in operation the organization erred in that they did not file their tax exempt status with the town assessor on time, thus the building owner received a tax bill. They have since rectified this situation but the original tax bill has not been paid and has had a lien placed. If I am reading the law correctly it is too late for the assessor to abate the amount owed (it has been over a year), but the Selectman still have that option available to them. I think I am concerned that the error was on their part and not ours and may not apply in this situation. Either way we aren't likely to get the money. Dennis

Inquiry ID: b2f484b4-b0f8-48ed-879c-dba2cac51411
IP Address: 216.21.195.52

**RE Account 1432 Detail
as of 09/28/2020**

Name: LINCOLN COUNTY DENTAL INC.

Land: 67,300

Location: 93 CHURCHILL STREET

Building: 267,200

Acreage: 0.69 Map/Lot: U04-001

Exempt 334,500

Book Page: B3612P199, B5373P100

Total:

2020-1 Period Due:

Ref1: B3612P0199

Mailing C/O KATHRYN YOUNG REGISTERED

Address: AGENT

P.O. BOX 256

BOOTHBAY ME 04537

Year/Rec #	Date	Reference	P C	Principal	Interest	Costs	Total
2020-1 R	09/23/20	Original		0.00	0.00	0.00	0.00
		Total		0.00	0.00	0.00	0.00
2019-1 L	09/10/19	Original		6,656.55	0.00	0.00	6,656.55
	Billed To: BUNIN-STEVENSON, CATHERINE A						
	8/20/2020	DEMAND	A 3	0.00	0.00	-9.80	-9.80
		Demand Fees					
3222	09/21/20	Liened		6,656.55	348.69	67.60	7,072.84
		CURINT		0.00	-10.21	0.00	-10.21
		Total		6,656.55	358.90	67.60	7,083.05
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
2008-1 R				0.00	0.00	0.00	0.00
2007-1 R				0.00	0.00	0.00	0.00
2006-1 R				0.00	0.00	0.00	0.00
2005-1 R				0.00	0.00	0.00	0.00
2004-2 R				0.00	0.00	0.00	0.00
2004-1 S				0.00	0.00	0.00	0.00
Account Totals as of 09/28/2020				6,656.55	358.90	67.60	7,083.05

Per Diem

2019-1	1.4590
Total	1.4590

Exempt Codes: 11 - CHARITABLE.....

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.