

3a

WISCASSET SELECTBOARD,
TAX COLLECTORS, AND OVERSEERS OF THE POOR
JUNE 21, 2022
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Terry Heller (via Zoom), Dusty Jones, Bill Maloney, Sarah Whitfield, and
Town Manager Dennis Simmons

Dennis Simmons called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Election of Chairman and Vice Chairman of the Board

a. Nominations for Chair of the Wiscasset Selectboard: **Bill Maloney moved to elect Sarah Whitfield as chair. Vote 4-0-0 (Whitfield abstained).**

b. Nominations for Vice Chair of the Wiscasset Selectboard: **Terry Heller moved to elect Dusty Jones as Vice Chair. Vote 5-0-0.**

3. Approval of Treasurer's Warrants

a. **Bill Maloney moved to approve the payroll warrants of June 10 and 17, 2022. Vote 5-0-0.**

b. **Dusty Jones moved to approve the accounts payable warrants of June 14 and 21, 2022. Vote 5-0-0.**

4. Approval of Minutes

Dusty Jones moved to approve the minutes of June 7, 2022. Vote 3-0-2 (Andretta and Maloney abstained).

5. Special Presentations and Awards – none

6. Committee Appointments – none

7. Public Hearings – none

8. Public Comment

Judy Flanagan thanked all who worked on the events that took place the past weekend. She also said working at the polls the previous week was fun and an honor. Sarah Whitfield said she was proud of the huge turnout with 703 voters.

9. Department Head or Committee Chair

a. Department Head Monthly Reports: No comments.

10. Unfinished Business

a. Set new sewer rates: Sarah Whitfield clarified that a 46% increase in revenue did not mean sewer bills would increase 46%; actual proposed increase in sewer bills would be 22% -24%. **Dusty Jones moved to accept the sewer department fees as recommended by the Sewer Department Superintendent.** In response to Ed Polewarczyk's question, Rob Lalli said that additional funds would come from the seasonal or flat-rate customers whose bills would now be calculated at the regular billing rate. The increase would also be an incentive to those flat-rate customers who fail to have meters installed or fail to allow access to the meters to comply. Those who have their own septic systems will not be affected by the rate increase. Lalli said that using the formula recommended by Cathy Robinson (Maine Rural Water Association) would add \$262,000 to the revenues. Dennis Simmons said the town has legal methods to go after those who do not comply. **Vote 5-0-0.**

11. New Business

a. Monthly Financials

- H. M. Payson Statement of Accounts
- Year-to-date department expense/revenue report

b. New Business License – Sally A. Hinsch, DBA Salmon Falls Counseling, LLC, located at 61 Flood Avenue: **Dusty Jones moved to approve the Business License for Sally A. Hinsch, DBA Salmon Falls Counseling, located at 61 Flood Avenue. Vote 5-0-0.**

c. Midcoast Humane Agreement for Services: **Terry Heller moved to authorize the Town Manager to execute, on behalf of the Town of Wiscasset, the Agreement for Services with Midcoast Humane for the period July 1, 2022, through June 30, 2023. Vote 5-0-0.**

d. School Renovation Fund Loan Forgiveness Grant Financing for handicapped elevator: Kathy Onorato said the elementary school is not currently ADA compliant as there is no handicap access to the 2nd and 3rd floors, and the grant would be used for an elevator. The grant provides 40% funding, or \$346,371, of the \$868,750 needed to complete the project; the balance will come from the fund balance so there will be no impact on taxes. **Dusty Jones moved that the vote entitled "Vote to authorize \$346,371 School Revolving Renovation Fund Loan Forgiveness Grant Financing" be approved in the form presented to this meeting and that the Clerk file an attested copy of said vote with the minutes of this meeting. Vote 5-0-0.**

e. Request for allocated parking from Wiscasset Public Library: The Wiscasset Public Library has requested three spaces of allocated parking for patrons of the library on High Street directly in front of the library during library hours. As an alternative, the library requested a time limit such as one hour or thirty minutes for the spots in front of the library. Dennis Simmons suggested the time limit request be granted; the allocated parking was not recommended as it could set a precedent for others to request allocated parking. **Dusty Jones moved to approve the request of the library for three designated one-hour parking spaces in front of the library. Vote 5-0-0.**

f. Nomination for Maine Municipal Association Policy Committee: Dennis Simmons said the committee advises the MMA and the legislature on issues that are important to municipalities. He said Dusty Jones had expressed an interest in joining the committee. **Bill Maloney moved that Dusty Jones be appointed to the MMA Policy Committee. Vote 5-0-0.**

12. Town Manager's Report

In addition to items already discussed during the meeting, Dennis Simmons reported that the FY '21 audit is underway and he expects it will be completed by the end of the month.

Simmons attended a daylong Human Resources Management conference at Thomas College which he said was helpful in keeping up with changes in employment laws and rules to make sure the town is in compliance.

Envirovantage has finished its portion of the cleanup of the ash ponds at Mason Station. The area needs to be seeded which is the Town's responsibility. A silt fence is in place to keep the loose soils from running off into the river. Simmons will be working with Ransom to close out the EPA grant.

According to Bruce Mullin, the interior of the Wawenock building is being stripped to expose the inside of the exterior walls which will be framed so that the exterior bricks may be removed without the structure coming down. Simmons and Mullin will inspect the work done so far on June 23.

Simmons recommended that the board approve the proposed sewer rate increases as presented.

The Town Manager recommended scheduling a workshop to discuss goals and priorities, liaison to committees, and suggested new or revised ordinances. A decision on the marijuana ordinances will be needed soon if they are to be on the November ballot.

The Art Walk is scheduled before the next meeting and Simmons will issue a permit in accordance with the new policy.

13. Other Board Business

a. Executive session for consultations with legal counsel: At 6:35 p.m. **Dusty Jones moved to enter executive session pursuant to 1 M.R.S.A. § 405 (6)(E). Vote 5-0-0. Dusty Jones moved to exit executive session at 7:28 p.m. Vote 5-0-0. Bill Maloney moved that we enter into agreement with Federal Appraisal LLC for appraisal service regarding Maine Yankee. Vote 5-0-0.**

14. Adjournment

Bill Maloney moved to adjourn the meeting at 7:29 p.m. Vote 5-0-0.

Fla

date: 5/26/2022

returning vendor(y/n) Y



TOWN OF WISCASSET

Pier Vendor/Event Permit Application

APPLICANT NAME: RONALD L. LEMMERT

BUSINESS NAME: Forgotten Recipes

MAILING ADDRESS: PO B 1126 WISCASSET ME 04578

PHONE NUMBER: 207-882-7287 CELL: _____

EMAIL: _____

PERMIT PER EACH SPOT: (Operating: May – Oct /calendar year) \$1000 (10' X 20') or _____ \$1500(30' x 34').

LADDER SIGN: \$50; TO READ: _____

I REQUEST ELECTRICAL SERVICE, \$100 NONREFUNDABLE DEPOSIT see Pier Policies for details

EVENT PERMIT DATE(S) _____

COPY

DAY USE PERMIT \$35: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

LIST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN OFFICE, Attn: Administrative Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier.

Ronald L. Freeman
Signature

5/10/22
Date:

Office use only

Permit fee _____
 Sign Fee _____
 Electric Deposit _____
 Total amount _____
 Application complete _____

D3

on file

✓ insurance
 ✓ will clean roof
 ✓ will repair sign
 ✓ will install electric bridge or slide bldg nearer to D3

other documentation: Business License, sketches, schedules, etc. _____

Recommended X Not Recommended _____

Approved by S Robson
Waterfront Committee

COPY

Approval Date 6/21/22

Approved by _____



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

11b

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: James Bennett, President, Maine Municipal Association
Date: June 23, 2022
Re: Ballot for Election to MMA's Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2022-2024 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town/City Council of your municipality.

Number of votes

A majority of municipalities are being asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name is not on the ballot by writing that person's name in. The write-in candidate need not be from your municipality but must be an elected or appointed official from a municipality in your Senate/LPC District. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return to ballot by 5:00 p.m. on **August 11, 2022** to Laura Ellis either in the enclosed envelope, via email (lellis@memun.org) or FAX: 624-0129

Your participation is important – Thank You!


OFFICIAL BALLOT – District 13

Maine Municipal Association’s Legislative Policy Committee

July 1, 2022 – June 30, 2024

VOTE FOR TWO:

- Sarah Macy, Town Manager, Town of Newcastle
- Dusty Jones, Selectboard Member, Town of Wiscasset

_____ (name) _____ (position) _____ (municipality)  write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

 **BY SELECTMEN/COUNCILORS:**

signature

print name

signature

print name

signature

print name

signature

print name

signature

print name

Return by 5:00 p.m., August 11, 2022 to:

Laura Ellis, Maine Municipal Association
lellis@memun.org
Fax: 624-0129

LPC Senate District 13

Alna
Boothbay
Boothbay Harbor
Bremen
Bristol
Damariscotta
Edgecomb

Jefferson
Monhegan Pt.
Newcastle
Nobleboro
Somerville
South Bristol
Southport

Waldoboro
Washington
Westport Island
Whitefield
Windsor
Wiscasset

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Candidate Profile:

Sarah Macy has served as manager in the Town of Newcastle for the past year. While completing her master's degree within the Muskie School for Public Service, she also served as Executive Assistant to the Waterville City Manager, Mayor and City Solicitor. Sarah served this past term on the LPC and would like to continue her service to stay informed and to keep her community and district apprised of municipal matters of importance that are going through the legislative process.

Dusty Jones is serving his first term on the selectboard in the Town of Wiscasset. He has also served on the budget, finance, airport and broadband committees, as well as the James Weldon Johnson Special Task Force. Dusty recently participated in the LPC Working Group on Affordable & Workforce Housing and would like to serve on the LPC because he strongly believes that to protect democracy you must get good people to fill the positions responsible for carrying it out. He performs his duties with the strongest of ethics and wants to support his district's residents by keeping taxes down and strengthening the tax base through economic development.