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WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 15, 2023
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Pam Dunning, Terry Heller, Bill Maloney, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Terry Heller moved to approve the payroll warrants of August 4 and 11 FY24. Vote 5-0-0.
- b. Terry Heller moved to approve the Accounts Payable warrants of August 8, FY 23, August 8, FY24 and August 15, FY 24. Vote 5-0-0.

3. Approval of Minutes

Terry Heller moved to approve the minutes of August 1, 2023, as amended. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

- a. Terry Heller moved to appoint Laura Ann Mewa to the Ordinance Review Committee. Vote 5-0-0.
- b. Bill Maloney moved to appoint Pam Dunning to the Legislative Policy Committee. Vote 5-0-0.

6. Public Hearings – none

7. Public Comment – none

8. Department Head or Committee Chair

a. See Department Monthly Reports: Terry Heller commended Chief Larry Heseltine and his assistant for their comprehensive report and noted that the number of OULs for 2023 so far exceeds the number in all of 2022. She said the problem of drugs needs to be addressed.

b. Report from Future of the Schools Committee: Sarah Whitfield, liaison to the committee, thanked the members of the committee who had researched the financial consequences of discontinuing grades 9-12. The report shows that the increase to tuition out students grades 9-12 in 2023 would be \$559,508 and in 2024 \$385,918. A second report will be forthcoming looking at other options. Whitfield said the Comprehensive Plan Committee will be sending out a survey and can include the school questions.

c. Monthly Financials

- MM Payson
- Year to Date Revenue Expense Report

b. Broadband Discussion: Evan Goodkowsky reported that Consolidated was going forward with the grant application for Wiscasset and the town needs to apply for Lincoln County funds for the \$100,000 in matching funds. The application needs to be signed and submitted with a letter proving that the town approved the warrant article for \$100,000.

9. Unfinished Business

a. LD2003 discussion: The board had previously discussed whether ordinances were needed for parking, short-term rentals, and/or additional dwelling units (ADU) to comply with LD2003. The Ordinance Review Committee is working on parking and planner Emily Rabbe has submitted a list of parking requirements for 18 area towns as well as information on short term rentals and additional dwelling units for those towns. Whitfield asked if the board wanted to direct the ORC to draft anything for short-term rentals or accessory dwelling units. Bill Maloney said the short-term rentals should be required to have fire and CO2 detectors. Kim Dolce said the lack of setbacks in the downtown area should be considered when discussing ADUs. Dennis Simmons said the ORC had asked if the board wished to regulate the size (square-footage) of short-term rentals. Discussion of the matter will be on the next agenda.

10. New Business – none

11. Assessors Business

a. Pam Dunning moved to approve tax abatement for personal property account #345 for \$74.30 to Theresa Gray and Tom Harper. Vote 5-0-0.

b. Terry Heller moved to approve the tax abatement for Map U02, Lot 47, account #1358 for \$481.92. Vote 5-0-0.

c. Bill Maloney moved to approve the Central Maine Power Pole Permit application for Lowelltown Road, Work order 801000563021. Vote 5-0-0.

12. Town Manager's Report

Dennis Simmons said according to George Betke, excursion train rides to Bath will take place on August 26 leaving Wiscasset at 10 a.m., 12:20 p.m. and 2:40 p.m. Tickets can be purchased online, the train will stop near the sewer plant at 9 a.m. for visitors before the trip to Bath, and parking is available on Railroad Avenue.

Simmons attended a brownfields conference the past week and gained information which will be helpful in the Mason Station cleanup.

13. Other Board Business – none

14. Adjournment

Pam Dunning moved to adjourn the meeting at 6:35 p.m. Vote 5-0-0.

WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 16TH, 2023

Present: James Andretta, Pam Dunning, Terry Heller, Bill Maloney, Chair Sarah Whitfield, Town
Manager Dennis Simmons
Absent: none

Chair Sarah Whitfield called the meeting to order at 6:07 p.m.

1. Pledge of Allegiance

2. Executive session for the discussion of a legal matter

**At 6:08 p.m. Pam Dunning moved to enter into executive session pursuant to 1 M.R.S.A § 405 (6) (E)
Vote 5-0. Bill Maloney moved to exit executive session at 7:27 p.m.**

3. Adjournment

Bill Maloney moved to adjourn the meeting at 7:27 p.m. Vote 5-0

60a



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only
License No:
Class: By:
Deposit Date:
Amt. Deposited:
Payment Type:
OK with SOS: Yes [] No []

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Table with 2 columns: Applicant Information and Business Information. Rows include: Legal Business Entity (EDCRS LLC), Business Name (Water Street Kitchen & Bar), Individual Applicant Name (Edward Colburn), Physical Location (15 Water Street, Wiscasset, Maine), Mailing address (P.O. Box 268, Wiscasset, Maine 04578), Email Address (ed@waterstreetmaine.com), Telephone/Fax numbers (617-780-9567 / 207-687-8076), Federal Tax ID (83-3453929) / Maine Seller Certificate # (1198258), Retail Beverage Alcohol Dealers Permit (Conrol #: 2020-071-A02-002) / Website address (www.waterstreetmaine.com).

1. New license or renewal of existing license? [] New Expected Start date: _____
[X] Renewal Expiration Date: 09/21/2023

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: \$ 1,416,000.00 Beer, Wine or Spirits: \$ 608,000.00 Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

[X] Malt Liquor (beer) [X] Wine [X] Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|---|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input checked="" type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

15 Water Street, Wiscasset, ME, 04578

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Edward D. Colburn	09/21/1986	Greenwich, CT
Shane C. McCarthy	08/13/1988	Stoneham, MA

Residence address on all the above for previous 5 years

Name	Address:
Edward D. Colburn	838 Hendricks Rd, Southport, ME 04576
Name	Address:
Edward D. Colburn	165 Tremont Street, Boston, MA 02111
Name	Address:
Shane C. McCarthy	6 Church Street York, ME 03909
Name	Address:
Shane C. McCarthy	343 Broadway, Cambridge MA 02319

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Owner Is EDCRE, LLC 838 Hendricks Hill Road, Southport, ME 04576 (Edward D. Colburn owner)

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 0.00

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: First Congregational Church, Wiscasset ME-

Distance: 0.40

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 08/11/2023

X [Signature]
Signature of Duly Authorized Person

Signature of Duly Authorized Person

Edward D. Colburn
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

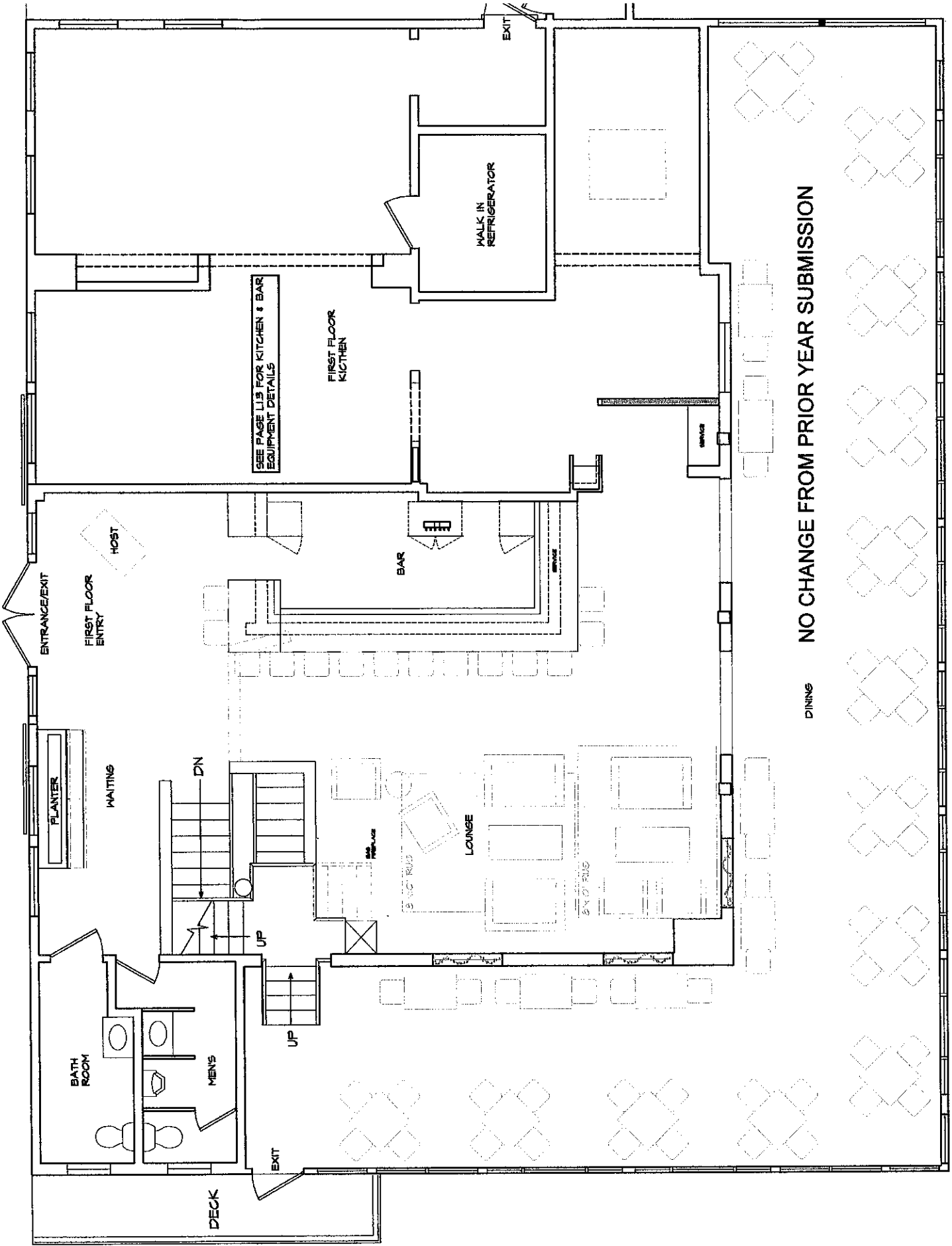
Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

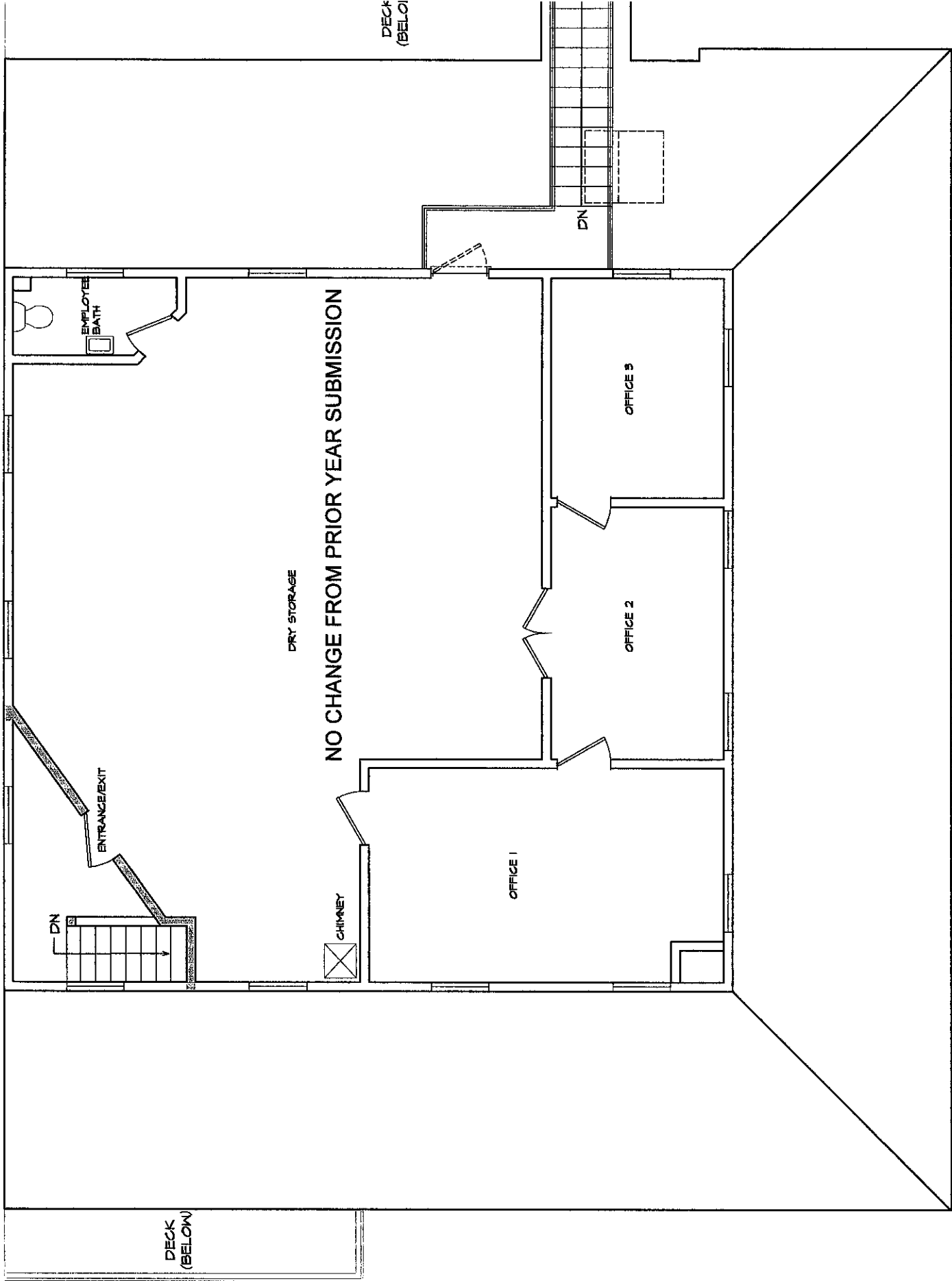
See attached pages for Diagrams

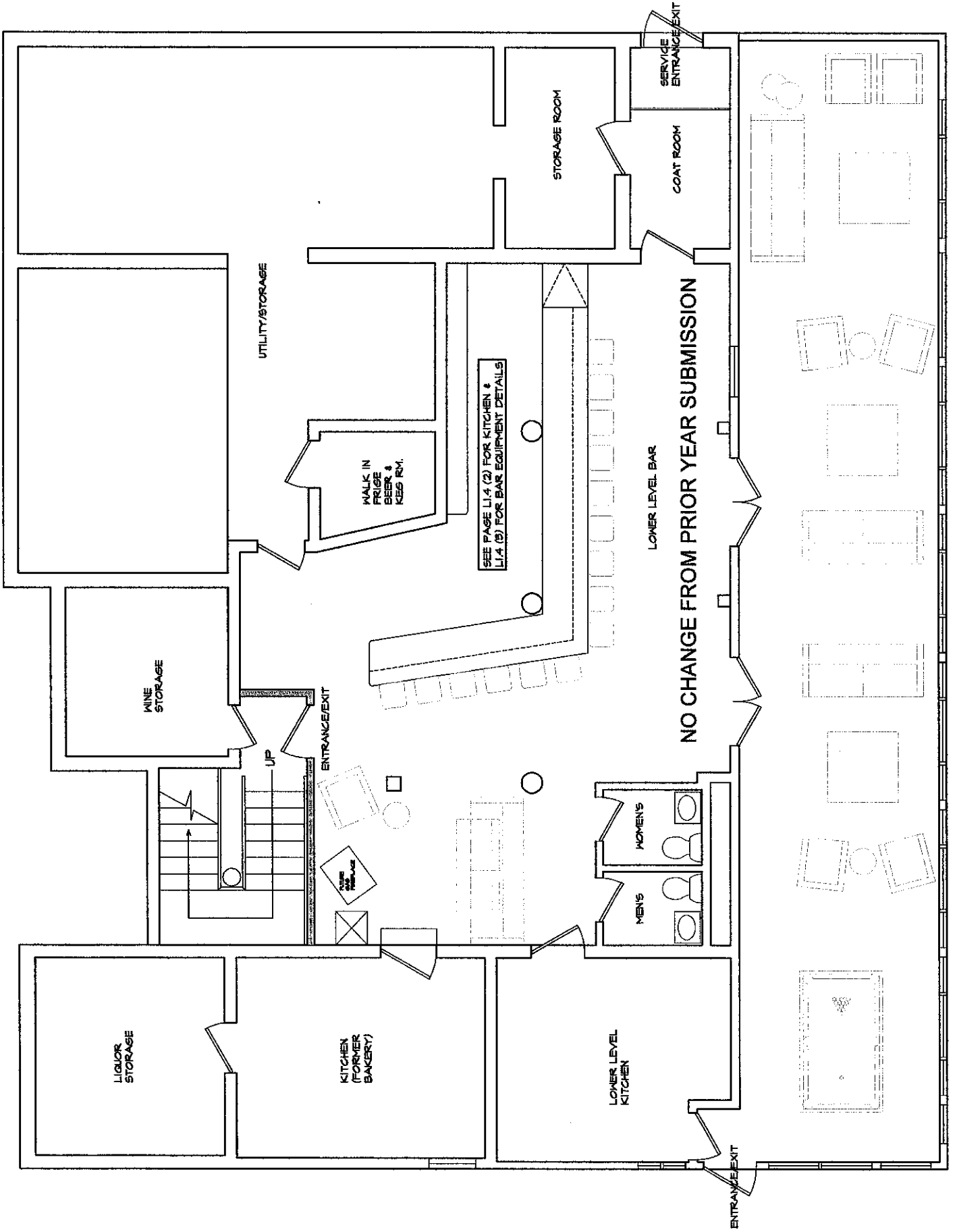
NO CHANGES FROM APPROVED PRIOR SUBMISSIONS



NO CHANGE FROM PRIOR YEAR SUBMISSION

DINING



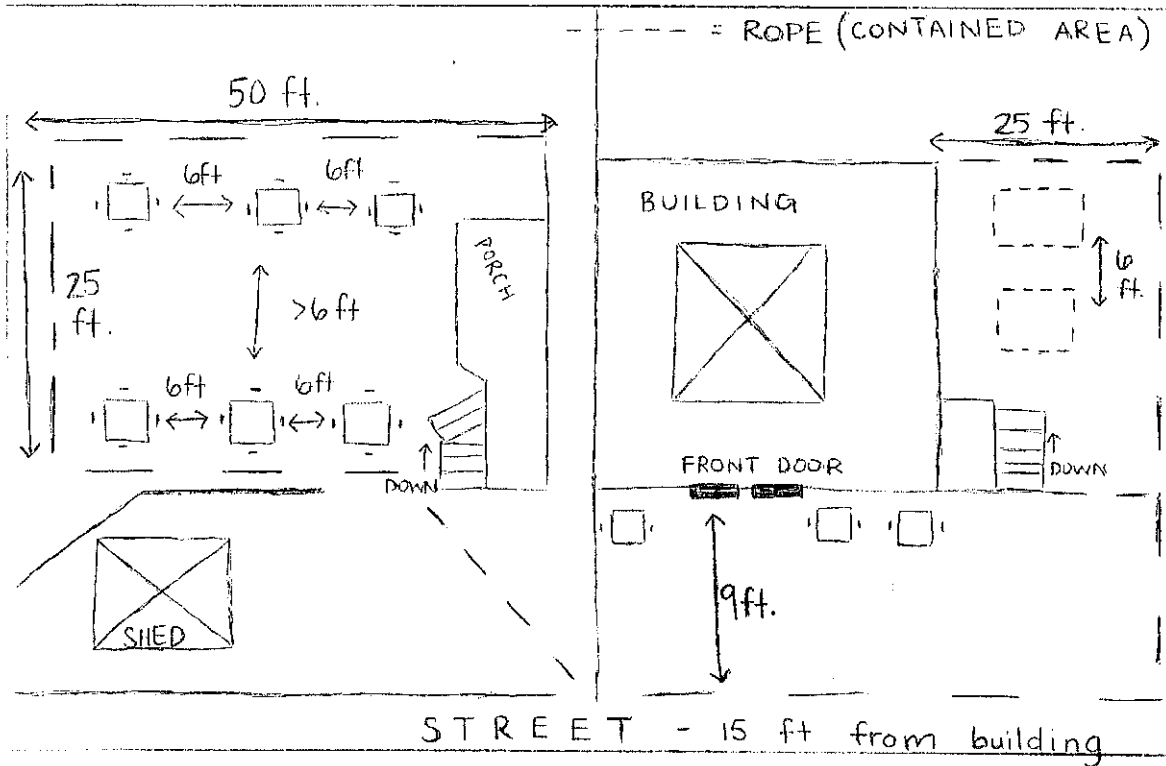


NO CHANGE FROM PRIOR YEAR SUBMISSION

1 LOWER LEVEL FLOOR PLAN
SCALE = 3/16"=1'-0"

WATER STREET KITCHEN & BAR

ON-SITE OUTSIDE SEATING



(NO CHANGE FROM PRIOR YEAR SUBMISSION)

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: EDCRS, LLC
2. Doing Business As, if any: Water Street Kitchen & Bar
3. Date of filing with Secretary of State: 01/22/2019 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Edward D. Colburn	838 Hendricks Rd, Southport, ME	09/21/1986	Managing	
Edward D. Colburn	165 Tremont Street, Boston, MA		Member	100.0000

(Ownership in non-publicly traded companies must add up to 100%.)

LIQUOR LICENSE-RENEWAL

Liquor licenses held by the same owner at the same location for five (5) or more years and have had no complaints within that time may be approved or denied by the Wiscasset Town Clerk, after advice and consent from the Wiscasset Code Enforcement Officer and the Wiscasset Police Department.

Business requesting license Water Street Kitchen & Bar (EDCRS LLC)

Code Enforcement Officer:
no issues

Comments: _____

DocuSigned by:
Signed: Bruce Engert Dated: 8/21/2023 | 12:58 EDT
4FFAF1178A104FE...

Wiscasset Police:
no concerns

Comments: _____

DocuSigned by:
Signed: Chief Hesseltime Dated: 8/17/2023 | 16:16 EDT
1C68045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:
No concerns

Comments: _____

DocuSigned by:
Signed: Robert Bickford Dated: 8/17/2023 | 17:20 EDT
F241099CDFDA484...

EMS Department:
NO Concerns

Comments: _____

DocuSigned by:
Signed: Chief Erin Bean Dated: 8/25/2023 | 09:15 EDT
27D6E4998FD143E...

Waste Water:
No concerns at this time.

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 8/17/2023 | 16:34 EDT
2DE25B2E2D874D9...

Public Hearing Scheduled:

Advertisement in local publication:

Date of public hearing: _____ Date public hearing posted: _____

License Approved: _____ Dated: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
19 Union Street, Suite 301-B
Augusta, ME 04330

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287 5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

9a

Accessory Dwelling Unit Research

Town Name	ADU Maximum	Other Relevant Notes	Link to Ordinance
Alna	800 sq. ft. of living space	Size requirement was in-place prior to LD2003	Section 16 of the Town Ordinance
Boothbay	800 sq. ft. of living space	Accessory apartment regulations in-place prior to LD2003	Section 11.1.1 of Boothbay Zoning Ordinance
Boothbay Harbor	None currently (see 'Other Relevant Notes' section for details on proposed LD2003 changes)	*In all cases, the accessory dwelling unit shall be no larger than 40% of the finished and heated portion of the single family house, or more than 750 square feet, whichever is smaller (<i>*proposed language as part of BBH's draft LD2003 amendments; however, the proposed ordinance changes were voted down in their entirety at the 2023 BBH Annual Town meeting in May</i>)	Link to draft BBH LD 2003 Edits for Accessory Dwelling Units
Bremen	None	Bremen's land use ordinance does not currently define or regulate accessory dwelling units. The Town has not yet published their LD2003 draft ordinance changes so it is not known whether they will propose a maximum size for ADUs.	
Bristol	An ADU may not exceed 650 sq. ft. of finished living space, calculated to include closets, but excluding stairs, chimneys, and mechanical spaces and shall not have more than one bedroom	Accessory dwelling unit requirements in place prior to LD2003; will need to be updated to comply with LD2003	§10.E. of the Bristol Land Use Ordinance
Damariscotta	An Accessory Apartment shall be no larger than 40% of the finished and heated portion of the single-family house, or 650 sq. ft., whichever is less	Size requirement was in-place prior to LD2003 and will need to be amended as is currently limits an accessory apartment to be no smaller than 320 sq. ft. (LD2003 has a minimum of 190 sq. ft.)	Damariscotta Land Use Ordinance
Dresden	None	Dresden does not have a max. floor area for any structure. The minimum size for any residential building occupied for more than 3 months per year is 500 sq. ft.	Dresden Land Use Ordinance

Accessory Dwelling Unit Research

Edgecomb	None	The Land Use Ordinance references rental units in definitions (such as 'dwelling unit') but does not describe any dimensional requirements for accessory dwelling units.	<u>Edgecomb Land Use Ordinance</u>
Jefferson	"The accessory unit shall contain up to a maximum of nine hundred (900) square feet of living space, and shall be limited to no more than two (2) bedrooms."	Size requirement was in-place prior to LD2003 and may need to be amended to comply with LD2003.	<u>Section 5(A)(4)(d) of Jefferson Building Ordinance</u>
Monhegan	Need to further research Land Use Planning Commission (LUPC) requirements to determine if ADUs are allowed	Monhegan is a Plantation and therefore their land use requirements are set forth by the State's Land Use Planning Commission (LUPC)	
Newcastle	No max. floor area limit; the dimensional requirements that may limit size have more to do with frontage, setbacks, etc. and are dependent on the district the lot is located within.	Accessory dwelling unit defined in Article 8 (page 94); accessory dwelling units allowed (possibly in certain districts); Currently the Nobleboro ordinance describes in-law apartments, which must be attached to the single-family residence and not exceed 25% floor area of the primary dwelling unit. As part of the LD2003 updates, the Nobleboro PB is proposing to amend this language to reflect what is described in the column to the left.	<u>Newcastle Core Zoning Code</u>
Nobleboro	Nobleboro is currently updating their ordinance language to incorporate LD2003. The initial recommendation by the PB is a max of 450 sq. ft. for attached ADUs and 750 sq. ft. for detached ADUs. <i>These numbers are subject to change.</i>		<u>Nobleboro's current Land Use Ordinance</u>
Somerville	None	The Somerville PB is currently working on updates to the Town Ordinance to incorporate LD2003. The PB may decide to limit the size of an ADU, as allowed in LD2003.	
South Bristol	N/A	South Bristol only has shoreland zoning and subdivision ordinances. However, they are looking into how to incorporate LD2003 requirements, so it's possible they may choose to limit the size of the ADU	
Southport	No max. floor area	Accessory apartments are allowed (one per single family dwelling unit) per the table of uses	<u>Southport Land Use Ordinance</u>

Accessory Dwelling Unit Research

Waldoboro	No max. floor area	Accessory apartments are allowed in areas where single family detached residences are permitted. In the Town Ordinance prior to LD 2003. Refer to Article 10.1.	Waldoboro Land Use Ordinance
Westport Island	N/A	Westport's Building Ordinance does not speak to ADUs. However, the Town is working on LD2003 amendments so they may choose to set a maximum size.	Westport Building Ordinance
Whitefield	"In no case shall the accessory dwelling unit be larger than the primary dwelling unit, nor shall it exceed 1000 square feet in total living area."	Article 17, Definitions, 'Accessory Dwelling Unit' (Page 19)	Whitefield Building Development Ordinance
Wiscasset	None	Wiscasset does not permit ADUs. The ORC is updating the ordinance to incorporate LD2003 language.	
<p>In December 2022, Maine Dept. of Environmental Protection released the following guidance: "<i>The Shoreland Zoning staff has fielded numerous inquiries over the past few months regarding the recently passed Public Law 672 Chapter 30-A 4364 A&B (enacting LD 2003 - An Act to Remove Barriers to Accessory Dwelling Units and Allow Accessory Dwelling Units Where Single-Family Houses Are Allowed), which mandates municipalities permit accessory dwelling units. The question being posed is whether this applies within the Shoreland Zone? The answer is straightforward - if the ADU complies with minimum shoreland zoning guidelines adopted by the Department of Environmental Protection, subject to locally adopted accessory dwelling land use requirements, and either the primary or accessory dwelling unit is owner-occupied. This means that the ADU must meet the same requirements as the primary structure did on the lot. So, if your town requires 40,000 sq. ft. of land and 200 ft. of shore frontage per dwelling, then to have an ADU on the property, the lot will have to have 80,000 sq. ft. of land in the shoreland zone and 400 ft. of shore frontage.</i>"</p>			
<p>*DEP Shoreland Zone</p>			
<p>ADU Requirements for Towns Outside of Lincoln County</p>			
Town	ADU Maximum	Other Relevant Notes	Link to Ordinance

Accessory Dwelling Unit Research

<p>Bath</p>	<p>"An ADU cannot be larger than 850 square feet in total floor area, or 80% of the floor area of the principal dwelling unit(s) in the building if it or they are smaller than 1000 square feet. This includes space within the walls of the building, porches and decks, and basement space used for living purposes. If a building feature, such as a porch, serves more than one dwelling unit, the floor area is divided between/among the dwelling units it serves."</p>	<p>An attached ADU can be permitted by the Codes Officer. A detached one requires PB approval.</p>	<p><u>Bath ADU</u> <u>Guidance Doc</u></p>
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Short Term Rental Research

Town Name	STRs Regulated?	Other Relevant Notes	Link to Ordinance
Alna	Yes	<p>Must obtain a business permit each year from the Alna PB; Only allowed where commercial uses are permitted; not transferrable to a new record owner; non-owner-occupied STRs are prohibited; Septic must be in compliance with State Plumbing Code and Maine Subsurface Wastewater Disposal Rules; must meet Good Neighbor Standards (page 9 of Ordinance); <i>approved at Annual Town Meeting in March 2023</i></p>	<p><u>Section 24 of the Alna Town Ordinance</u></p>
Boothbay	No	<p>May discuss when the PB begins ordinance edits for LD2003; currently the PB may approve the construction of one or more dwelling units as an accessory use for short-term housing. Temp. business housing has to meet standards in 7.5.11.4.5 of the Town Zoning Code</p>	<p><u>§7.5.11.4.5 of Boothbay Zoning Ordinance</u></p>
Boothbay Harbor	No	<p>The Town has talked about STRs informally and recognize a significant number of STRs are operating in BBH. However, the Town has not yet formally moved forward with discussions about whether STRs should be regulated.</p>	
Bremen	No	<p>Bremen has not yet published draft LD2003 ordinance changes so it is unknown whether the Town will decide to regulate short-term rentals, as allowed under LD2003.</p>	

Short Term Rental Research

Bristol	Unclear - Need to confirm with Town (see "Other Relevant Notes" for details)	Per §10.E.4. "Guest occupancy of an accessory unit by an unrelated party is permissible so long as the total of such occupancies does not exceed ninety (90) days in any calendar year and no rent or other consideration is received for such occupancy."	<u>Bristol Land Use Ordinance</u>
Damariscotta	No	Damariscotta has not yet published draft LD2003 ordinance changes so it is unknown whether the Town will decide to regulate short-term rentals, as allowed under LD2003.	
Dresden	None found	Dresden has not yet published draft LD2003 ordinance changes so it is unknown whether the Town will decide to regulate short-term rentals, as allowed under LD2003	
Edgecomb	Possibly - More info. needed	The table of uses states that a 'room rental in private dwelling' is allowed in all districts. No further description is included in the Lane Use Ordinance.	<u>Edgecomb Land Use Ordinance</u>
Jefferson	None found	Jefferson has not yet published draft LD2003 ordinance changes so it is unknown whether the Town will decide to regulate short-term rentals, as allowed under LD2003	
Monhegan Island	N/A	As a Plantation, land uses are regulated by the Land Use Planning Commission (LUPC). LUPC is currently determining if/how to regulate STRs.	
Newcastle	Yes	Defined as a 'tourist rental' (page 73) and requires an annual license from the Code Enforcement Officer.	<u>Newcastle Core Zoning Code</u>
Nobleboro	None yet*	*The Planning Board is working on draft changes to the current Land Use Ordinance to incorporate LD2003. As part of that work they are drafting regulations for short-term rentals. More to come as they continue their work and present their recommendations to the Select Board.	

Short Term Rental Research

Somerville	None	Somerville currently does not regulate STRs. It is not known if the Town will choose to develop STR regulations as part of their ordinance amendments incorporating LD2003.	
South Bristol	N/A	South Bristol only has shoreland zoning and subdivision ordinances. However, they are looking into how to comply with LD 2003 and will need to decide whether they want to regulate STRs.	
Southport	None	Southport currently does not regulate STRs. It is not known if the Town will choose to develop STR regulations as part of their ordinance amendments incorporating LD2003.	
Waldoboro	N/A	It does not appear that Waldoboro currently regulates STRs. It is not known if the Town will choose to develop STR regulations as part of their ordinance amendments incorporating LD2003.	
Westport Island	None	Westport's Building Ordinance does not speak to STRs	
Whitefield	None	Defined in Article 17 but does not describe any regulatory requirements.	Whitefield Building Development Ordinance
Wiscasset	None	Wiscasset does not regulate STRs	
STR Regulations for Towns Outside of Lincoln County			
Town		Link to Ordinance	
Kittery		Chapter 5.12 of the Kittery Town Ordinance	
Freeport		Ordinance Chapter 61 of the Freeport Town Ordinance	
Bar Harbor		Bar Harbor Short Term Rental Website with Info. on Registry & Licenses	
Rockland		Rockland STR Ordinance	
		Rockland STR Application	
Portland		STR Rental Registration Website	
Ogunquit		Ogunquit Town Flyer about Rentals	

CLOSE



Wiscasset, ME 04578

Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Bellearth Studio
New Business Existing Business years in operation Ownership/Location Change

Location of business: 234 Willow Lane Map/Lot _____

Preferred mailing address: 234 Willow Lane

Business phone number: (207) 449-7417

Description of Business: Artist selling paintings and textiles.

Owner's name: Emily Bell-Hoerth Owner's phone: (207) 449-7417

Owner's home address: 234 Willow Lane, Wiscasset, ME 04578

*Emergency contact person: Emily Bell-Hoerth

*Emergency phone numbers: home: N/A cell: (207) 449-7417

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? _____

Will you need a sign permit? No

Will this business be a home occupation? Yes

This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Emily Bell-Hoerth, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 8/8/2023

Signature: Emily Bell-Hoerth

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 8/8/2023 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

TOWN OF WISCASSET
HOME OCCUPATION PERMIT

Applicant's Name & Address: Emily Bell-Hoerth
234 Willow Lane, Wiscasset ME, 04578

Applicant's Phone Number: (207) 449-7417

Property Owners Name & Address: Seaver Leslie

Property Owners Phone Number: (207) 882-5554

Relationship of applicant to property owner: Renter

How is property zoned? _____

Business Name: Bellearth Studio

Type of Business: Independent Fine Artist

Does business have town sewer? Yes ___ No Town Water? Yes ___ No

Brief description of Home Occupation; Artist

I have read and understand Section 2.11 Home Occupation and 4.3 of the Sign Ordinance:

Emily Bell-Hoerth
Signature

6/27/2023
Date

-----Office Use-----

Date recd. _____ Permit# _____ Fee _____

Comments: _____

Approved by: _____, Code Officer Date: _____

file ^

**CERTIFICATE OF SOLE PROPRIETOR
ADOPTING NAME OTHER THAN HIS OWN**

(M.R.S.A. Title 31, Sec. 2)

The undersigned hereby certifies that he/she intends to engage in the fine art
business as SOLE PROPRIETOR,
and to adopt the name, style, or designation of Bellearth Studio
in the conduct of said business located at: 234 Willow Lane, Wiscasset ME

Emily Bell-Hoerth
Name of Proprietor
234 Willow Lane
Address
Wiscasset ME 0457
City State

Emily Bell-Hoerth
Signature of Proprietor

STATE OF MAINE

Lincoln County, ss.

Personally appeared before me the above signed _____
and made oath to the truth of the above certificate on this 8TH day of August
2023.

Sue Ann Anderson
Notary Public / Attorney at Law

*(NOTE: This certificate shall be deposited in the office of the clerk of the city or town in w/
the business is to be carried on, before commencing business.)*

3-11-1

SUE A. M. ANDERSON
Notary Public
Maine
My Commission Expires Jan 26, 2028

CLOSE

DocuSign Envelope ID: DC447C9B-B562-45C6-9160-ECDFC54B965B

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: Belleearth studio

Code Enforcement Officer:

NO ISSUES

Comments: _____

DocuSigned by:
Signed: Bruce Engert Dated: 8/24/2023 | 14:25 EDT
2014911728410641

Wiscasset Police:

NO CONCERNS

Comments: _____

DocuSigned by:
Signed: Chief Hesselhine Dated: 8/15/2023 | 12:08 EDT
1038065700014111

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:

NO CONCERNS

Comments: _____

DocuSigned by:
Signed: Robert Bickford Dated: 8/16/2023 | 09:34 EDT
1124108920106486

EMS Department:

NO CONCERNS AT THIS TIME

Comments: _____

DocuSigned by:
Signed: Chief Erin Bran Dated: 8/15/2023 | 12:04 EDT
27100448991015431

Waste Water:

NO CONCERNS AT THIS TIME.

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 8/15/2023 | 15:16 EDT
27112582121674031

License Approved: _____ Dated: _____

10b



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Flour child bakery

New Business Existing Business 1 years in operation Ownership/Location Change

Location of business: 31 West View Rd. Map/Lot R3/43A

Preferred mailing address: 31 West View Rd.

Business phone number: 207-841-4015

Description of Business: Custom Order Bakery

Owner's name: Mariah Child Owner's phone: 207-841-4015

Owner's home address: 31 West View Rd.

*Emergency contact person: Matthew Child

*Emergency phone numbers: home: 207-522-5830 cell: 207-522-5830

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? No

Will you need a sign permit? No

Will this business be a home occupation? Yes

This business will be a: Corporation or LLC LC Partnership N/a Sole proprietor N/a

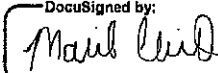
Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: Flourchild207@gmail.com or Facebook search flour child bakery Maine

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Mariah Child, state that I am Owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 8/12/2023 | 19:08 EDT

Signature: 
DocuSigned by: D9EC2FD0A1B9F4FC...

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 8/12/23 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: Flour Child Bakery

Code Enforcement Officer:
NO ISSUES

Comments: _____

DocuSigned by:
Signed: Bruce Engert Dated: 8/24/2023 | 12:04 EDT
4FFAF1178A104FE...

Wiscasset Police:
no concerns

Comments: _____

DocuSigned by:
Signed: Chief Hesselgrave Dated: 8/17/2023 | 16:16 EDT
1C68045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:

Comments: Is there any sort of fire protection system in place for the cooking area?

DocuSigned by:
Signed: Robert Bickford Dated: 8/17/2023 | 17:25 EDT
F241099CDFDA484...

EMS Department:
No Concerns

Comments: _____

DocuSigned by:
Signed: Chief Erin Bean Dated: 8/25/2023 | 09:13 EDT
27D6E4999FD143E...

Waste Water:
No concerns at this time.

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 8/17/2023 | 16:37 EDT
2DE25B2E2D874D9...

License Approved: _____

Dated: _____

10c

CLOSE



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: MIDCOAST RESIDENTIAL SERVICE

New Business Existing Business ___ years in operation Ownership/Location Change

Location of business: 28 MIDDLE ST., 04578 Map/Lot

Preferred mailing address: PO BOX 667 WISCASSET ME 04578

Business phone number: 207-579-4990

Description of Business: HOME REPAIR

Owner's name: DUSTIN BLACK Owner's phone: 626-290-2

Owner's home address: 28 MIDDLE ST., 04578

*Emergency contact person: ELLEN BAKER

*Emergency phone numbers: home: 218-341-4584 cell: _____

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? _____

Will you need a sign permit? NO

Will this business be a home occupation? YES

This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, DUSTIN BLACK, state that I am OWNER of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

TOWN OF Wiscasset

STATE OF MAINE

**CERTIFICATE OF SOLE PROPRIETOR
ADOPTING NAME OTHER THAN HIS OWN**

(M.R.S.A. Title 31, Sec. 2)

\$104
to
file

The undersigned hereby certifies that he/she intends to engage in the HOME REPAIR business as **SOLE PROPRIETOR**

and to adopt the name, style, or designation of MIDCOAST
RESIDENTIAL SERVICE

in the conduct of said business located at: 28 MIDDLE ST. WISCASSET ME

DUSTIN BLACK

Name of Proprietor

BUS. MAILING: PO BOX 667 WISCASSET ME

Address

PERSONAL: 28 MIDDLE ST WISCASSET ME 0.

City

State

Signature of Proprietor

STATE OF MAINE

Lincoln County, ss.

Personally appeared before me the above signed Dustin Black
and made oath to the truth of the above certificate on this 17 day of August
2022

Notary Public / Attorney at Law

(NOTE: This certificate shall be deposited in the office of the clerk of the city or town in which the business is to be carried on, before commencing business.)

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: Midcoast Residential Service

Code Enforcement Officer:

No Issues

Comments: _____

DocuSigned by:
Signed: Bruce Engert Dated: 8/24/2023 | 12:02 EDT
4FFAF1178A104FE...

Wiscasset Police:

No Concerns

Comments: _____

DocuSigned by:
Signed: Chief Hesseltime Dated: 8/23/2023 | 12:35 EDT
1068045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:

No Issues

Comments: _____

DocuSigned by:
Signed: Robert Bickford Dated: 8/24/2023 | 09:12 EDT
F241098CDFDA484...

EMS Department:

No concerns at this time

Comments: _____

DocuSigned by:
Signed: Chief Erin Bean Dated: 8/25/2023 | 09:12 EDT
27D6E4999FD143E...

Waste Water:

No concerns at this time

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 8/23/2023 | 11:51 EDT
2DE26B2E2D874D9...

License Approved: _____

Dated: _____

10d

Form 4501

Notification: 10301009593

Work Order: 801000567727

CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Wiscasset, Maine

To the: [] City [x] Town [] County of: Lincoln, Maine

- [x] Central Maine Power hereby applies for permission to: [x] Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below. [] Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below. [x] Central Maine Power Company and Consolidated Communications of Northern New England Company LLC jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

- 1. Starting Point: pole 28 (for new mid-span pole 28H) 2. Road (State & CMP): Chewonki Neck Road 3. Direction: Southwesterly 4. Distance: 190 feet 5. Number of Poles: 1

- [x] Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code. [] Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

[] Public Notice of this application has been given by publishing the text of the same [x] Not Published

In: [] On: []

CENTRAL MAINE POWER COMPANY

Consolidated Communications of Northern New England Company LLC

By: Christina LaGuardia

Date: Aug 22, 2023

By: Jessica Theriault Date: 8/24/2023 Jessica Theriault - Right of Way

Form 4502

Notification: 10301009593

CENTRAL MAINE POWER COMPANY

Work Order: 80100056727

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page of

City / Town: Wiscasset

Date: Aug 22, 2023

Street: Chewonki Neck Road

By: Christina LaGuardia

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Christina LaGuardia at Central Maine Power Company tel: 207-712-8152 . Pole/Pad spans shown are approximate.

Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L or ETW	Pole / Pad #	Highway Lines	Diagram	Pole / Pad #	Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L or ETW	Highway Lines
						EXISTING POLE 28				
						NEW POLE 28H				
						EXISTING POLE 29				

Form 4503

Notification: 10301009593

Work Order: 801000567727

LOCATION PERMIT

Upon the Application of Center Maine Power Company and Consolidated Communications of Northern New England Company LLC

dated Aug 22, 2023, asking for permission, in accordance with law, to construct and

maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances

over, under, along or across certain highways and public roads in the location described in said application,

permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location,

said facilities and appurtenances in the City / Town of Wiscasset

approximately located as follows:

- 1. Starting Point: pole 28 (for new mid-span pole 28H)
- 2. Road (State & CMP): Chewonki Neck Road
- 3. Direction: Southwesterly
- 4. Distance: 190 feet
- 5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk

**Central Maine Power
Town Pole Permit
Fax Cover Sheet**

Date: 08/24/23

To: Town of Wiscasset

Fax: 207-882-8228

Subject: Town Pole Permit

Road: Chewonki Neck Rd.

CMP Job #10301009593

From: Erin, CMP Line Clerk

E-mail: Erin.Allee@cmpco.com

Please sign attached and e-mail back.

Please call with any questions, 207-629-1843

Thank You



Wiscasset Police Department

51 Bath Road, Wiscasset, ME 04578
Office (207) 882-8203 Fax (207) 687-7005

10e
Larry Hesselstine
Chief of Police

Perry Hatch
Sergeant

To: Dennis Simmons, Town Manager
From: Chief Larry Hesselstine
Date: August 29, 2023
RE: MMA Property & Casualty Pool Law Enforcement Grant

In January 2023 the Wiscasset Police Department applied for the MMA Property & Casualty Pool Law Enforcement Grant in the amount of \$5,000.00 for the purpose of assisting with the financial obligation for obtaining accreditation for the department. This grant was open until August 1, 2023 and was awarded on August 25, 2023.

The Wiscasset Police department was awarded the full amount and is requesting the Selectboard accept these funds. The funds will be disbursed in two halves, \$2,500 upon award with proof of contract with outside agency and \$2,500 at end of award period with requirements met. The Department will contract with the outside agencies, Dirigo Safety and PowerDMS, to perform the necessary requirements to qualify the department for accreditation.

Dennis L Simmons

From: Rob Lalli <wwtp@wiscasset.org>
Sent: Friday, August 25, 2023 1:43 PM
To: 'Dennis L Simmons'
Subject: Puterbaugh Abatement Request
Attachments: Puterbaugh.pdf

10F

Dennis: I have received an abatement request from James and Tiffany Puterbaugh for their property at 65 Churchill Street in Wiscasset, Maine. Their quarterly sewer bill, dated 7/27/2023 (\$463.30), showed a consumption of 3,100 cubic feet (cu. ft.), much higher than their normal consumption.

The cause of their high consumption was a cracked hot water heater pipe, which leaked onto the floor. The hot water heater was replaced after the leak was discovered. As this water did not enter the Town Sewer, I recommend that they do receive a sewer bill abatement.

The average consumption on their previous 4 sewer bills was 1,775 cu. ft. See the following:

$(0-900 \text{ cu. ft. minimum}) + (8.75 \times \text{each additional } 100 \text{ cu. ft.}) = (\$123.81 \text{ minimum}) + (8.75 \times \$15.91 \text{ each additional } 100 \text{ cu. ft.}) = (\$123.81) + (\$139.21) = \263.02 . The \$263.02 is what their sewer bill, dated 7/27/2023, should be.

Subtracting the \$263.02 from the high sewer bill amount of \$436.30, yields \$173.28. The \$173.28 should be their abatement amount. If you have any questions, do not hesitate to contact me.

Rob Lalli, Superintendent
Wiscasset Sewer Department

Meter Detail

Account: 514
Tenant: PUTERBAUGH, TIFFANY E
Owner: PUTERBAUGH, TIFFANY E
Location: 65 CHURCH HILL STREET

Map Lot: U05-25
RE Account: 0

Book / Seq: 4/1060 Serial Number: 82947506

Meter Size: 1 Remote Number: 82947506

Meter Digits: 5 Avg Consumption: 13 Cons

Frequency: 1 Combined: No

Service: B Multiplier: 1

Rate Code: W - 1 S - 1 Replacement: 12/30/1899

Taxable Percentage: 0%
Billable Percentage: 100%

Water			Sewer		
Type	RT	Amt	Type	RT	Amt
1	0.00	0.00	1	0.00	0.00
0	0.00	0.00	0	0.00	0.00
0	0.00	0.00	0	0.00	0.00
0	0.00	0.00	0	0.00	0.00
0	0.00	0.00	0	0.00	0.00
0	0.00	0.00	0	0.00	0.00

AVG. \$ 20.44
10/22/22 = 21
71.44 = 1775
10/22/22 = 17
4/29/23 = 17
4/29/23 = 16
100
Previous consumption CO.F.F.
4 Sewer consumption CO.F.F.

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
07/27/2023	B	371	31	31	365.67	0.00	0.00	0.00	365.67
	S				436.30	0.00	0.00	0.00	436.30
04/28/2023	B	340	17	17	205.65	0.00	0.00	0.00	205.65
	S				231.20	0.00	0.00	0.00	231.20
01/26/2023	B	323	16	16	194.22	0.00	0.00	0.00	194.22
	S				216.55	0.00	0.00	0.00	216.55
10/27/2022	B	307	17	17	205.65	0.00	0.00	0.00	205.65
	S				231.20	0.00	0.00	0.00	231.20
07/27/2022	B	290	21	21	251.37	0.00	0.00	0.00	251.37
	S				289.80	0.00	0.00	0.00	289.80
04/28/2022	B	269	16	16	176.55	0.00	0.00	0.00	176.55
	S				166.40	0.00	0.00	0.00	166.40
01/27/2022	B	253	19	19	207.72	0.00	0.00	0.00	207.72
	S				197.60	0.00	0.00	0.00	197.60
10/25/2021	B	234	19	19	207.72	0.00	0.00	0.00	207.72
	S				197.60	0.00	0.00	0.00	197.60
07/27/2021	B	215	19	19	173.12	0.00	0.00	0.00	173.12
	S				197.60	0.00	0.00	0.00	197.60
04/28/2021	B	196	21	21	190.44	0.00	0.00	0.00	190.44
	S				218.40	0.00	0.00	0.00	218.40
01/28/2021	B	175	19	19	173.12	0.00	0.00	0.00	173.12
	S				197.60	0.00	0.00	0.00	197.60

At current rates
0-900 \$
Min. = 129.21
\$15.91 for each additional 100 cubic feet =
8.75 x 15.91 = \$139.21
\$128.81
+ \$139.21
\$268.02
What bill should be.
\$436.30
- 268.02
\$173.28
What bill should be.
\$173.28

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@mvfairpoint.net
<https://www.wiscwater.org/>

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 1:30 pm

Below is the link for the CCR Report. It can also be found on our web site (www.wiscwater.org) under documents. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

https://www.wiscwater.org/uploads/1/3/7/3/137393481/2022_ccreport.pdf

PUTERBAUGH, TIFFANY E
 PUTERBAUGH, JAMES M
 65 CHURCHILL STREET
 WISCASSET ME 04578

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
514	1	65 CHURCHILL STREET	07/27/23	04/29/2023 to 07/27/2023

Monthly billing is available if you opt for Paperless billing; let us know if interested. Reminder we are 2 separate entities. Credit's on water or sewer has to stay on that service as Sewer is paid to the Town.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	371	340	31

Water		Sewer	
Description	Amount	Description	Amount
Regular	365.67	Regular	436.30
Tax	0.00	Past Due	0.84
Past Due	0.00	Liened	0.00
Water Due	365.67	Sewer Due	437.14

12% Annual interest on unpaid balances

4% Annual interest on unpaid balances

Total Due Water & Sewer 802.81

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment
 We accept Cash, Check, Bank Check or Money Order.
 Also for your convenience we do have a drop box at the office.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402
<https://www.wiscwater.org/>

Account 514
Name PUTERBAUGH, TIFFANY E
Location 65 CHURCHILL STREET

E-Mail:

Date Due	Water	Sewer	Total Owed	Amount Paid
08/27/2023	365.67	437.14	802.81	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

We accept Credit/Debit payments online 24/7 @ <https://epayment.informe.org/payportonline/disclaimer/1202> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

10g

Bill of Sale

The Town of **WISCASSET, MAINE**, whose address is 51 Bath Road, Wiscasset, ME 04578, in consideration of payment, the receipt of which is hereby acknowledged, does hereby sell, convey, and transfer title to **RANKIN, HOPE**, whose address is *285 Birch Point Road Lot #1* in the following described personal property:
2015 Commodore Model #TS103A Beige in color Mobile Home 14- foot by 56-foot Serial #CN52272A

The sale of this property is "as is, where is," with no warranties, express or implied, including but not limited to, warranties of title, habitability, merchantability, or fitness for any particular purpose or use.

This bill of sale is also intended to release the subject property from any interest claimed by the MUNICIPALITY OF WISCASSET, ME by virtue of the following municipal **REAL ESTATE TAX LIENS** filed by the Town of Wiscasset at the Lincoln County Registry of Deeds as listed below:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
09/13/2021	5774/187		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this **5th day of September, 2023**. Board of Selectmen, Wiscasset, Maine

Sarah M. Whitfield, Chairman

William Maloney, Vice Chairman

James Andretta

Terry Heller

Pamela J. Dunning

STATE OF MAINE
COUNTY OF LINCOLN, ss

5th day of September, 2023

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

SUE A. M. ANDERSON, Notary Public
My commission expires: January 26, 2028