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WISCASSET SELECTBOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
JULY 2, 2024  
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Vice Chair Pam Dunning, Terry Heller, Bill Maloney, Chair Sarah Whitfield and Town Manager Dennis Simmons

The chair called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Terry Heller moved to approve the Payroll Warrants of June 21 and June 28, 2024. Vote 5-0-0.
- b. Terry Heller moved to approve the Accounts Payable Warrants of June 25, 2024, and July 2, 2024. Vote 5-0-0.

3. Approval of Minutes

- a. Pam Dunning moved to approve the minutes of June 18, 2024, as amended. Vote 5-0-0.
- b. Pam Dunning moved to approve the minutes of June 25, 2024. Vote 4-0-1 (Andretta abstained).

4. Special Presentations or Awards

- a. The EMS Phoenix Award was presented to Kirsten Emerson, Meriel Longly, and Amber Stout.

5. Committee Appointments – none

6. Public Hearings

- a. Liquor License Application on-premises: Jolie Rogers, 8 Railroad Avenue: Pam Dunning moved to open the public hearing at 6:05 p.m. Vote 5-0-0. Terry Heller moved to close the public hearing at 6:06 p.m. Vote 5-0-0. Pam Dunning moved to approve a liquor license for Jolie Rogers, 8 Railroad Avenue. Vote 5-0-0.

7. Public Comment on non-agenda items

Marty Fox, member of the Budget Committee and the Wiscasset Climate Action Team, said he believed Wiscasset could save about a million dollars on the solar energy project. He compared the Johnson Control energy project with Revision Energy's plan. He said that Revision Energy's solar array cost estimates together equal \$800,000 which would give the town a cost savings of \$710,000. He said that amount could be paid off in a much shorter time and would save a significant amount in interest costs. He added that the Town of Wiscasset could potentially save a million dollars. He offered to have a Revision Energy representative attend a selectboard meeting.

Heather Jones thanked the board on behalf of the James Weldon Johnson Foundation for the support of the recent photography and poetry contests. She said approximately \$2,000 in prizes were awarded. She reported on the gathering on the common to celebrate James Weldon Johnson's birthday and presented a check for \$1,000 to the Wiscasset Public Library on behalf of the foundation.

#### 8. Department Head or Committee Chair

#### 9. Unfinished Business

a. Wawenock Block Update. Brick work continues, the crew continues to work daily and there have been no extraordinary events or surprises since the last report. Another report will be coming in two weeks.

#### 10. New Business

a. Annual Contract for services Midcoast Humane: There were no changes to last year's contract. **Pam Dunning moved to approve the Annual Contract for Services of Midcoast Humane. Vote 5-0-0.**

b. Approve ballot selections for the UMA Legislative Policy Committee: **Terry Heller moved to approve the ballot recommended for the MMA Legislative Policy Committee. Vote 5-0-0. Terry Heller moved to vote for Pamela Dunning, selectboard member, Town of Wiscasset. Vote 5-0-0.**

c. Draft Purchasing Policy: **Pam Dunning moved to approve the Purchasing Policy as recommended by the Town Manager. Vote 5-0-0.**

d. Reauthorization of the Policy Regarding Check Disbursement Prior to Expenditure Warrant Approval. **Pam Dunning moved to authorize the Policy Regarding Check Disbursement Prior to Expenditure Warrant approval for FY 25 as amended. Vote 5-0-0.**

e. Amendments to the Committee Handbook. **Pam Dunning moved to approve the amendments to the Committee Handbook as recommended by the Town Manager. Vote 5-0-0.**

f. Resignation of Sharon Jacques from Future of the Schools Committee. **Pam Dunning moved to accept the resignation of Sharon Jacques from the Future of the Schools Committee. Vote 5-0-0.**

g. Discussion and authorization for the Town Manager to expend funds from the ARPA account for the purpose of engaging a firm that specializes in the development of municipal websites to develop a new website for the Town. **Pam Dunning moved to authorize the Town Manager to expend up to \$25,000 from the ARPA account for the purpose of designing a new website. Vote 5-0-0.**

### 11. Assessors Business

### 12. Town Manager's Report

Dennis Simmons asked the board to approve a new policy for purchases of goods and services to allow for price increases, to approve a new policy for check disbursement changing the day of disbursement, to approve revising the committee handbook to facilitate the appointment of new committee members, and to approve using ARPA funds for the designing of a new website.

Simmons said the Old Ferry Road project is progressing slowly: the permanent sewer pipe is expected to be installed on July 8 and the water line shortly thereafter. When those are completed, it is expected that traffic will be rerouted onto the new roadway and the temporary bypass will be removed so that riprap can be installed in that area. After that, the roadway will be raised another two feet and paving will begin. He thanked everyone for their patience.

Emily Rabbe has submitted a draft firearms discharge ordinance which will be on the next agenda.

The CAI tech has finished digitizing the town tax maps for the GIS site. They will need Ellery to provide them with changes from March 1, and then they will begin to build the website. The website will also contain a zoning map and sewer infrastructure overlay. It will be approximately 30 days before the system goes online.

The Airport Committee has requested a change in the ordinance to provide voting rights to non-resident members and the matter will be the subject of a public hearing on the July 16<sup>th</sup> agenda.

Simmons reminded the public that the ordinance dealing with short-term rentals was amended in March to require short-term rental establishments to obtain a business license from the town clerk. The same ordinance requires obtaining a highway or entrance permit from the road commissioner before the commencement of any excavation in the public right-of-way.

The current book of ordinances is available online under Resources and the CEO's page. Bound printed copies will be available soon.

Simmons thanked the employees of the transfer station who worked over the weekend to repair the hopper so that the transfer station could open on Tuesday.

Simmons announced that the town offices and facilities will be closed Thursday, July 4, and gave instructions to those wishing to participate in the parade. He said that Deadly Desire featuring Wiscasset's Loretta Leighton will be playing on the Common at 6 p.m. Food and concessions by PIE will be available at 5:30 p.m. Fireworks will take place in the evening.

### 13. Other Board Business

James Andretta mentioned that there is an Efficiency Maine grant available for EV charging stations and suggested looking into it. Discussion was postponed to a future time.

There was a brief discussion on recent tree removals and the use of sand/salt treatment of streets and sidewalks. Simmons said trees were removed on the advice of the arborist.

### 14. Adjournment

**Pam Dunning moved to adjourn the meeting at 6:44 p.m. Vote 5-0-0.**

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297 Bath Road  
Wiscasset, ME 04578  
207-882-5983



July 10, 2024

**-VIA EMAIL ONLY-**

Town of Wiscasset Select Board  
c/o Sarah Whitfield, Chair  
51 Bath Road, Wiscasset Town Office  
Wiscasset, Maine 04578

**RE: Summary of Proposed Firearm Discharge Ordinance**

Dear Chair Whitfield and Select Board members,

On behalf of the Wiscasset Ordinance Review Committee (ORC), please find enclosed a proposed Firearm Discharge Ordinance (*proposed as Article IX, Section 11 of the Wiscasset Town Ordinance*) for your review and comment.

At the directive of the Select Board this spring, the ORC undertook researching firearm discharge ordinances developed by other municipalities, State regulations, and heard feedback from downtown residents. References included:

1. "Summary of Maine Hunting Laws 2023 – 2024" issued by the Maine Department of Inland Fish and Wildlife.
2. "2023 – 2024 Maine Hunting Quick Reference Guide" published by the Maine Department of Inland Fish and Wildlife.
3. Gardiner, Maine's "Restricting the Discharge of Firearms" Ordinance and corresponding Restricted Areas Location Map.
4. The City of Bath's Public Safety Ordinance.
5. The Town of Boothbay Harbor's Firearms Ordinance.
6. The Town of Boothbay's Administrative Ordinance, which includes a Firearms Ordinance.
7. The Town of Brunswick's Weapons Ordinance.
8. Correspondence from Town residents, originally submitted to the Select Board as part of the February 20, 2024 meeting agenda packet, in support of a firearm discharge ordinance.

Following review of these materials and additional direction from the Select Board at your April 2, 2024 meeting, the ORC prepared the enclosed draft which is modeled after a combination of a few towns' ordinances, including Gardiner's ordinance which has a corresponding map.

297 Bath Road  
Wiscasset, ME 04578  
207-882-5983

The purpose of the proposed ordinance is to restrict the discharge of firearms in the downtown, especially in the area of Pottle Cove, to protect the health, welfare, and safety of town inhabitants. For the purposes of this draft ordinance, a 'firearm' includes air rifles or air guns; any gas-charged weapon; and any firearm discharged by gun powder.

The restricted area begins at the intersection of Pottle Cove Road and Flood Avenue, traveling north and east along Flood Ave; connecting to Route 1, then northerly along Route 1; then traveling south and east along Lee Street to the Wiscasset Yacht Club property; extending into the water to the east side of the railroad tracks. Then in the area of the Sheepscot River south of Fort Hill Street and Route 218, beginning at the Yacht Club and extending north to the area of the Wiscasset Elementary School and extending into the River to the Mean High Water (MHW) mark.

The restricted area is shown on the proposed 'Restricted Area Map' in Section 11.3.3. (Page 2 of the draft Ordinance). Be advised, the ORC was originally directed by the Select Board that the downtown area along the Sheepscot would not need to be included in this Ordinance as it would fall within the State's setbacks from schools; however, when the required setback was measured on a map it did not cover the entirety of the downtown's waterfront so the restricted area was expanded to cover from the Yacht Club to the School, bound by Fort Hill Street/Federal Street (Route 218) to the north.

Additionally, the Select Board initially asked that the Ordinance cover Pottle Cove beginning in the area of Castle Tucker, however after comments from the public and discussion amongst ORC members it was decided to expand the restricted area so that the entirety of Pottle Cove would be located within the restricted area.

The ORC is looking for your feedback on this draft. If you find it sufficient and would like to advance it to a public hearing, the Planning Board will schedule a hearing date at their next meeting.

Please let either the ORC members or myself know if you have any edits or questions on the submitted draft Ordinance. We look forward to your thoughtful comments.

Respectfully Submitted,



Emily Rabbe  
Executive Director

**ARTICLE IX – REGULATIONS, LICENSES, PERMITS**

**11. FIREARM DISCHARGE ORDINANCE**

**11.1 PURPOSE**

10.1.1 The purpose of this ordinance is to restrict the discharge of firearms in certain locations in the Town of Wiscasset in order to protect the health, welfare, and safety of the town’s inhabitants.

**11.2 DEFINITION**

11.2.1 For the purpose of this ordinance the term ‘firearm’ shall include:

11.2.1.1 Air rifles or air guns

11.2.1.2 Any gas-charged weapon

11.2.1.3 Any firearm discharged by gun powder

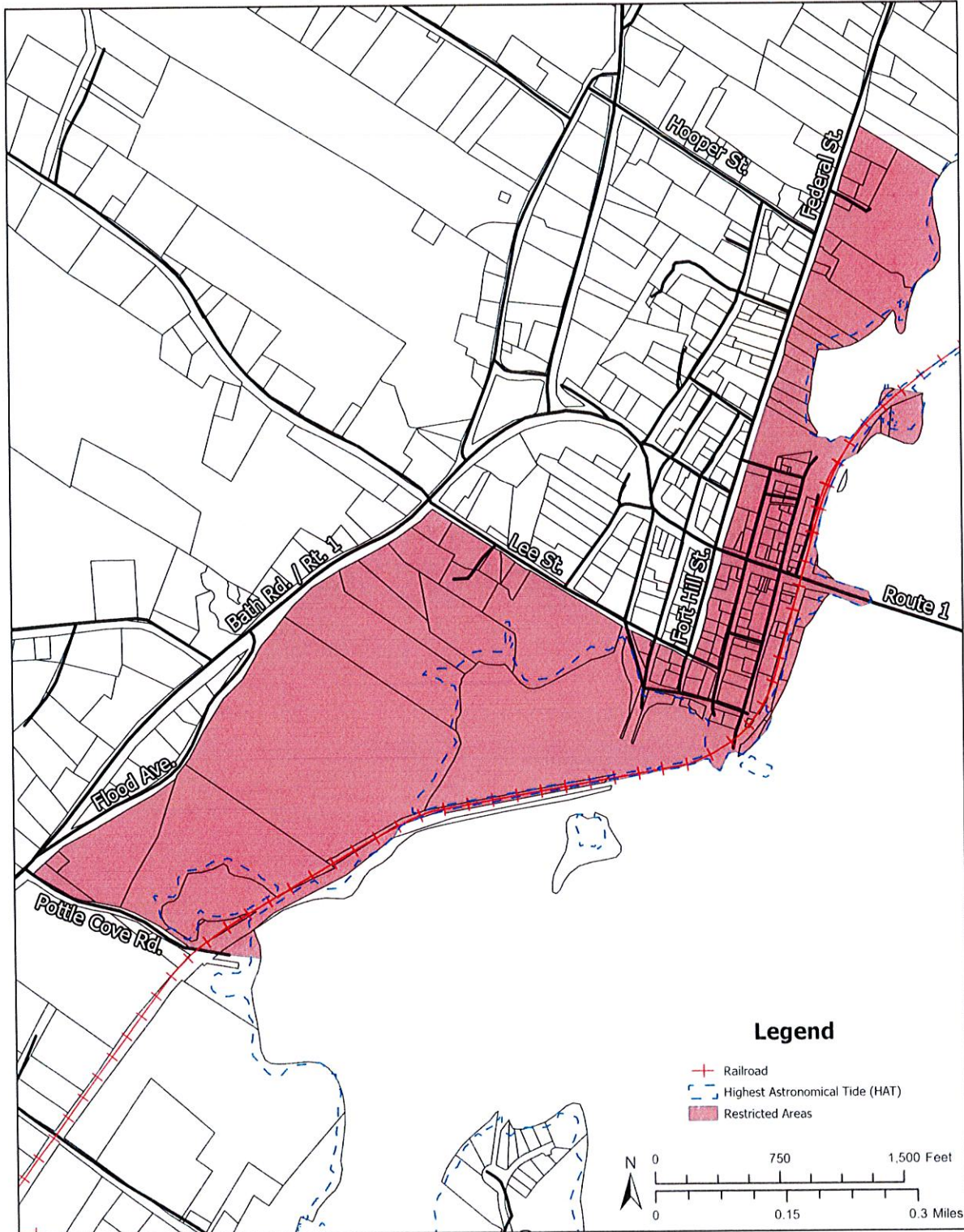
**11.3 APPLICABILITY**

11.3.1 The area of Pottle Cove beginning at the intersection of Pottle Cove Road and Flood Avenue traveling north and east along Flood Avenue, connecting to Route 1, then northerly along Route 1, then traveling south and east along Lee Street to the Wiscasset Yacht Club Property (Tax Map No. U-1, Lot 71) and extending into the water to the east side of the railroad tracks, as shown on the “Restricted Area Map” in §11.3.3 of this ordinance.

11.3.2 In the area of the Sheepscot River south of Fort Hill Street and Route 218, beginning at and including the Wiscasset Yacht Club (Tax Map No. U-1, Lot 71) and extending north to the area of the Wiscasset Elementary School (Tax Map No. U-2, Lot 36-A) and extending into Sheepscot River to the Mean High Water mark, as shown on the “Restricted Area Map” in §11.3.3 of this ordinance.

11.3.3 Restricted Area Map

**Restricted Area Map - Wiscasset Firearm Discharge Ordinance**





#### 11.4 STANDARDS

11.4.1 Within the restricted area defined in Article IX, Section 11.3, no person, except a law enforcement officer in the performance of their duty, shall discharge any firearm, except as follows:

11.4.1.1 In the proper defense of person, family, or property as permitted by statute.

11.4.1.2 For the destruction of a dangerous animal.

11.4.1.3 At military exercises, funerals, reviews, or memorial events.

11.4.1.4 In connection with the discharge of blank cartridges for theatrical purposes or for signal purposes in athletic or sports events.

11.4.1.5 In the legal exercise of trapping by licensed trappers.

11.4.2 Outside the restricted area as defined in Article IX, Section 11.3, Maine Hunting Laws as administered by the Maine Department of Inland Fisheries and Wildlife (MDIFW) are applicable.

#### 11.5 ENFORCEMENT AND PENALTY

11.5.1 This ordinance shall be administered and enforced by the Town of Wiscasset Police Department. Noncompliance with any provision of this ordinance shall constitute a civil violation for which a penalty, in the amount set by the Select Board in the Town fee schedule, shall be imposed.

#### 11.6 SEVERABILITY

11.6.1 If any portion of this ordinance shall be held to be invalid, such decision shall not affect to the validity of the remaining portions thereof.

#### 11.7 EFFECTIVE DATE

11.7.1 The effective date of this ordinance shall be the date of its adoption.

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**Town of Wiscasset**  
June 2024  
Monthly Reports





# Town of Wiscasset

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## AIRPORT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Rick Tetrev, Airport Manager  
**Re:** June Monthly Report  
**Date:** July 11, 2024

**Re: Airport Monthly Report June 2024**

### Fuel Sold

- 100LL Avgas: \$15,832.25 (2,509.070 gallons)
- Jet-A: \$ 0.00 (0.000 gallons)
- Fuel sales of Avgas in June was similar to Avgas sales in May with a difference of 126 gallons more sold in May than in June.
- The price of Avgas remained at \$6.31 per gallon.
- Fiscal year sales: Avgas was \$155,913.13 (24,762.760 gallons) and Jet-A was \$13,833.23 (2,757.370 gallons)

### Fuel Purchases

- 100LL: none
- Jet-A: none

### General Comments and Operations:

- Flight activity for the month of June was 320 operations, which was 10 more than May. . At the end of June, we have had 1276 operations for the calendar year.
- Budget: The end of June marks the end of the fiscal year. The Revenue June report 07/03/2024 shows an uncollected balance of \$18,974.70 cents. What this does not take into consideration is the fuel sales Transfer from the "fuel sales in the "Special Reserves Account". On the Expense Report, there is an unexpended balance of \$21,397.80.
- On January 8, I reported that our PAPI (Precision Approach Path Indicator) and REIL (Runway End Identification Lights) were out of order and that I had notified the FAA that they were out of order. FAA is responsible for those lights. They did come out right away to trouble shoot the problem. They concluded that it was an underground electrical line that was broken; however, they did not know where. Due to the time of year and the condition of the ground frozen then mud they had to wait for spring to be able to trouble shoot the underground cables and find the brake. They were finally able to locate the break and repair the line by June 15.



# Town of Wiscasset

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- Car rental reservations are going well. We are working with the Brunswick Enterprise office. They deliver and pick up cars on site here at the airport.
- We have inquiries almost daily from people that either want to rent hangar space or buy a hangar. We do not have any at this time. We do have okay from the FAA to build on the western end of the airport. We are trying to attract a developer that we would enter into a land lease agreement. All hangars on the airport except the FBO Hangar and the Maintenance Hangar are land lease. The airport receives income from the land lease, which helps to cover operational expenses.

Respectfully submitted,

*Rick Tetrev*

Rick Tetrev



# Town of Wiscasset

## TOWN CLERK REPORT

To: Dennis Simmons, Town Manager  
From: Linda Perry, Town Clerk  
Re: May/June Monthly Reports  
Date: July 9, 2024

### TOWN CLERK REPORT MAY 2024

#### Elections & Town Meetings

The Town of Wiscasset's 2024 Annual Referendum Town Meeting and Election of Officers is scheduled to be held on June 11<sup>th</sup>. The Town Meeting/Election will be conducted in the gymnasium at the Wiscasset Community Center and the polls will be open from 8 a.m. to 8 p.m.

#### Town Clerk – Excise Tax Collector

Shellfish license sales will begin on June 1<sup>st</sup>. License allocations are listed below.

- 12 Resident Commercial @ \$150.00
- 2 Non-Resident Commercial @ \$300.00
- 30 Resident Recreational @ \$15.00
- 3 Non-Resident Recreational @ \$30.00

#### FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$71,638.76	\$1,490.50	\$2,057.00	\$295.60	\$198.96
Year to date	\$734,826.70	\$4,383.40	\$18,976.25	\$2,860.40	\$4,298.19
Met yearly revenue projection by:	111.37%	76.90%	102.57%	-----	107.45%



# Town of Wiscasset

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## TOWN CLERK REPORT JUNE 2024

### Elections & Town Meetings:

The Wiscasset Annual Referendum Town Meeting and Election of Officers was held on June 11 2024. 650 registered voters participated. All referendum articles passed. Results for the election of officers:

#### Board of Selectmen – 3 (2-year terms)

**Andretta, James - 455**  
Richard Lutes Jr. - 197  
**William Maloney – 409**  
**Sarah Whitfield - 471**

#### Wiscasset School Board – 2 (3-year terms)

**Jonathan Barnes – 253**  
Indriani Demers – 165  
Elizabeth Kyle – 159  
Gardiner Leighton – 64  
Douglas Merrill – 226  
**Tracey Whitney - 228**

#### Wiscasset Water District Trustees – 1 (1-year term)

**Brandon Delano – 7 (write-in)**

#### Wiscasset Water District Trustees – 1 (3-year term)

**Daniel Averill - 484**

### Clerk

#### **Shellfish License Sales:**

Commercial Shellfish License sales continued through July. All commercial licenses were sold except for one Residential Commercial License. The remaining Residential Commercial License will be issued through the lottery process on June 24th. Applications for the lottery will be accepted until 12 noon on July 24<sup>th</sup> and the lottery will follow at 12:15pm. Resident Recreational Licenses are still available.

- 12 Resident Commercial Licenses
- 2 Non Resident Commercial Licenses
- 30 Resident Recreational Licenses
- 3 Non Resident Recreational License



# Town of Wiscasset

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## Financials:

	<b>Auto Excise</b>	<b>Boat Excise</b>	<b>Agent Fees</b>	<b>Vital Fees</b>	<b>Aircraft Excise</b>
<b>Monthly Revenue s</b>	<b>\$75,365.18</b>	<b>\$1,156.10</b>	<b>\$1,802.00</b>	<b>\$445.00</b>	<b>\$0.00</b>
<b>Year to date</b>	<b>\$810,191.88</b>	<b>\$5,539.50</b>	<b>\$20,778.25</b>	<b>\$3,305.80</b>	<b>\$4,298.19</b>
<b>Met yearly revenue projectio n by:</b>	<b>122.75%</b>	<b>97.18%</b>	<b>117.25%</b>	<b>-----</b>	<b>107.45%</b>

Respectfully submitted,  
Linda E. Perry, Town Clerk



# Town of Wiscasset

## EMS REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Erin Bean, EMS Director  
**Re:** July Monthly Report  
**Date:** July 9, 2024

### Runs By Town

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	49	68.06%
Dresden	12	16.67%
Westport Island	3	4.17%
Boothbay	2	2.78%
Boothbay Harbor	2	2.78%
Portland	2	2.78%
Damariscotta	1	1.39%
Woolwich	1	1.39%
	<b>Total: 72</b>	<b>Total: 100.00%</b>

June was a very busy month for the EMS service having only one crew and one ambulance staffed at a time. Thank goodness we have a Town manager that can also back fill as a paramedic with dedicated firefighters and police. Wiscasset is a truly lucky village! This is the last month of the fiscal year and our budget is on track to be under this year by around 6%.

We had a busy month with focused training so we didn't get any CEH classes in this month but did do a Pediatric Advanced Life support class for the paramedics that were expiring next month it was a great class and it helps build team dynamics amongst our providers. We are very fortunate now to have two on staff instructors that can lead the team in this course.

Once again, the Community Center is gearing up for a fun filled summer camp! Deputy Downing and Chief Bean taught a CPR and first aid course to the new employees and the returning employees participated as well for the refresher. It was a great day filled with wonderful questions and many new folks learning vital life saving skills. Thank you, Kristy and Duane, for having us teach them!

Lastly, we participated in Wormfest with Fire Chief Bickford we had hot dogs, Hamburgers and Popcorn. We had a really great time it was wonderful to be a part of the community and see all the folks who wandered down that day! I feel it was a great success and I am excited for next year!

I want to also thank the citizens of Wiscasset for voting to approving the budget for the next fiscal year, I appreciate their continued support for the ambulance service and I look forward to another year of serving the community.





# Town of Wiscasset

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## WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager  
From: Lawrence Hesseltine, Wiscasset Police Chief  
RE: June Monthly Report  
Date: July 3, 2024

In June 2024 the Wiscasset Police Department responded to 920 calls for service. There were 209 motor vehicle stops and traffic control was performed 121 times. There were 20 motor vehicle accidents.

There were 34 arrests for the following:

- Motor Vehicle Speeding 30+ MPH Over Speed Limit (x12)
- Operating Under the Influence
- Unlawful Possession of Scheduled Drugs
- Sale and Use of Drug Paraphernalia
- Theft by Receiving Stolen Property
- Violating Conditions of Release
- Theft by Unauthorized Taking or Transfer
- Criminal Threatening

In the month of June, we saw an increase in criminal speeding. 12 summonses were issued this month with several more in May. Our roads have speed limits ranging from 55 down to 25 and this criminal speeding is taking place in all ranges. In total this year Officers have issued 37 speeding citations averaging about 7 citation per violation range (1-9, 10-14, 15-19, 20-24, 25-29) and 106 warnings. Officers have been out all hours on roads throughout the town to slow these offenders down issuing warnings and citations.

We want to formally thank Officer Nathan Willhoite for his hard work the past six months in covering the night shift while our officers were at the academy. Officer Willhoite adjusted his schedule to provide the most coverage for the Town and continues to step up when there are unexpected shift openings.

We would also like to thank the Board of Selectmen and the community for their continued support of our police department budget.

*Calls for service on next page.*



# Town of Wiscasset

9-1-1 CHECK	16	LOUD NOISE	2
9-1-1 TRANSFER	1	MEDICAL EMERGENCY	15
Administrative	5	MENTAL HEALTH (PD's ONLY)	1
ALARM BURGLAR	13	MISSING PERSON	2
ANIMAL COMPLAINT	29	MOTOR VEHICLE ACCIDENT	20
ARREST	1	MOTOR VEHICLE STOP	209
ASSAULT	3	PEDESTRIAN CHECK	3
ASSIST CITIZEN	35	POLICE INFORMATION	16
ASSIST OTHER AGENCY	8	PROPERTY CHECK	223
ATTEMPT TO LOCATE	5	Records Request	15
BURGLARY	1	School Resource Officer SERVICE	6
CIVIL COMPLAINT	2		3
COMMUNITY POLICING	9	Sex Offender Registration	6
Concealed Weapons Permit	2	SPECIAL DETAIL	9
CRIMINAL MISCHIEF	2	Speed Sign	1
DEATH INVESTIGATION	1	SUSPICIOUS ACTIVITY	14
DISABLED MV	11	THEFT / FORGERY / FRAUD	8
DOMESTIC DISTURBANCE	6	THREATENING	2
Drug Overdose	1	TIPLINE INFORMATION	1
ERRATIC OPERATIONS	26	TRAFFIC CONTROL	121
ESCORT/TRANSPORT	3	TRAFFIC DETAIL	3
FIRE ALARM	2	TRAFFIC HAZARD	11
FIRE AUTO	1	TRESPASSING	3
FIRE OTHER	2	UNWANTED SUBJECT	3
FOUND/LOST PROPERTY	3	VIOLATION OF PROTECTION ORDER	2
HARASSMENT	3	WARRANT ARREST	5
HARBOR MASTER	14	Weapons related background cks	1
		WELFARE CHECK	10
			920



# Town of Wiscasset

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## PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

**To:** Dennis Simmons, Town Manager  
**From:** Theodore Snowdon, Public Works Director  
**Re:** June Monthly Report  
**Date:** July 9, 2024

### Operations:

The month of June has been all about summer activities and keeping grass cut, For the Transfer station things have slowed down a little after the spring cleanup, and in addition to our day-to-day duties we have managed to:

- Keep up with clean up throughout the town.
- Cemetery mowing.
- Road side wood chipping.
- Preparing roads for new hot top.
- Keeping up with flood damage at water front
- Repair and maintenance on Transfer Station trash compacter.
- assisting with maintenance and mowing at the airport.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Keeping up on maintenance for all town owned buildings.
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.
- Transfer station building and grounds maintenance.
- Storm damage repair throughout the town.

### Expense Summary Reports June

Transfer Revenue.-101.66 %  
Transfer Station. – 83.64%  
Municipal Building. – 86.99%  
Cemetery Operations. – 64.79%  
Public Works. – 85.53%  
Waterfront. – 40.65%



# Town of Wiscasset

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## Transfer Station duties

The transfer station is still running at normal operations. Sanitizing is taking place throughout the day.

To conclude, all is well within the Departments.

Respectfully, Ted/crew



# Town of Wiscasset

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## PARKS AND RECREATION DEPARTMENT

**To:** Dennis Simmons, Town Manager  
**From:** Duane Goud, Parks & Recreation Director  
**Re:** June Monthly Report  
**Date:** July 10, 2024

We want to say 'THANK YOU' to the Board of Selectmen and the residents of Wiscasset for their 'YES' votes on Tuesday, June 11<sup>th</sup>. We are very proud to be serving you, our community and the Midcoast area, building revenues while trying to keep our expenses to the taxpayers to a minimum.

### Program Updates

Our WCC programs and activities continue to have great participation. Registration is always open for the many different opportunities to learn how to swim, build social and physical skills, compete in area sports and support local community! As our winter sports wrap up our basketball tournament season was in full swing throughout the month of March. Spring sports are ramping up with registration open for many different opportunities for our youth, adults and families together. Summer camps are being built and are becoming available as they are finished up. Here is a look at our registration numbers for the current sessions of the following programs / activities;

**Swimming lessons** – 130 registrations (May - June)

**Karate** – 14 registrations (May - June)

**ASA** – 66 registrations

**Mainely Summer Vacation Camp** – 94 registered participants

We are scheduled to be at the Wiscasset Elementary School Campus through early August when we will have to move camp back to the WCC Campus.

**Summer Track & Field** – 15 participants

**Parent-tot Swim Lessons** – 23 registrations (May - June), with a waiting list (2)

**Splash Swim Class** – 15 registrations (May - June)

**Unsinkables Swim Team & Club** – 5 registered, registration is still open for the summer season.

**Pickleball** – averages between 16 – 20, sometimes more players daily, courts available both inside (WCC, 3 courts) and outside (WMHS, 6 courts).

**Youth Baseball & Softball, Midcoast Area Cal Ripken & Babe Ruth**

Youth T-Ball – 73 total kids (Boothbay (28) & Wiscasset (45),

Rookie Baseball – 57 total kids (Boothbay (34) & Wiscasset (23),

Cal Ripken Minors & Majors Baseball – 60 total kids (Boothbay (37) & Wiscasset (23)

Babe Ruth Minors & Majors Softball – 30 total girls (Boothbay (15) & Wiscasset (15)

All-Star teams made up of our Midcoast Teams in both Baseball (Richmond, Boothbay & Wiscasset) & Softball (Richmond, Bath, Bowdoinham, Topsham, Boothbay & Wiscasset) are continuing to compete in tournaments.

**Babe Ruth Baseball** – 11 registered



# Town of Wiscasset

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**Adult Softball** - 6 teams registered

Our season started in early June (and will run through the month of September, finishing up with a double elimination tournament.

**Summer Softball & Basketball camps are being put together for the months of July & August!**

## **Fall sport registrations**

Midcoast Football Camp registration is open!

Midcoast Football registration is open!

Youth Soccer & Run Club registration is open!

**Cornhole-** We have a tournament scheduled for August 3<sup>rd</sup>, Community Fun Day!

**Monday Night Cornhole** season starts back up in Late October / early November.

## **Fitness classes offered and average attendance**

**PiYO** (3 - 9 participants), **Yoga** (8 - 12 participants), **Waterworks** (14 - 28 participants, morning & evening), **Fitness Challenge** (9 participants), **Zumba Gold** (5 - 10 participants), **Balance & Flow** (6 - 10 participants).

**Senior Cribbage** - Tuesday mornings & Thursday evenings (20 - 28 participants)

**Senior Dinners** - 1<sup>st</sup> & 3<sup>rd</sup> Wednesday (monthly, (40 - 60 registrations))

## **Building and Grounds Updates**

June was a very busy month; baseball & softball were still in full swing, flowers need to be watered throughout the downtown, grass needed to be cut! Fields continued to need to be prepared for games and practices.

We were able to work together with Ted and the Public Works crew to put up our 20' x 40' Event tent for Wormfest, **Thank You!**

Ted and crew were also able to dig out three spots at the WMHS Track where we are going to work together with the schools to pour cement pads underneath three different sets of bleachers.

We were able to work together with Discount Paving to schedule the repaving of our sidewalks, parking lot and driveway at the WCC. It looks **GREAT!** Discount Paving was already scheduled to pave at the WMHS Campus in June. We were able to save some money by having both places done at the same time.

Planning is being done for the replacement of the entrance pavers at the WCC, work is scheduled to be done in August while we are shut down for our Annual Shutdown Week. We are also scheduling the refinishing of our gymnasium floor during Shutdown Week.

We were able to get loam and mulch delivered for the landscaping of the WCC Campus.

We also had 54 yards of Playground chips delivered for the Community Playground, work will begin soon to spread them.

We have begun work on the back side of the playground fence at Wiscasset Elementary School, cleaning out the bushes and brush that has grown into the fence.

The perennials that were planted in the Islands at the end of 27 have held up well and look to be taking roots. We are trying to water all of the islands, boxes & hangers on Main Street and the pretty little village flower box daily.

We have some work starting on the walking trails, more to come throughout the summer.



# Town of Wiscasset

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## Community Events

Our monthly ARC Blood Drive was held on Friday, June 14th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment. Our next scheduled drive is scheduled for **Friday, July 12th**.

**Wormfest** was a huge success for the community! Great to see the community come out to support the event! **Thank you to Sarah Whitfield, Tracey Whitney, Julee Ketelhut, Ann Light and Lucy Oyster** for their dedication and follow through for this event. Glad we were able to help out and be a part of it! Can't wait for next year!

**PIE (Partners in Education)** sponsors three Movie Nights throughout the summer (4<sup>th</sup> Friday of June, July & August) in the WCC Gymnasium.

We hosted the 7<sup>th</sup> & 8<sup>th</sup> grade MORP and 8<sup>th</sup> grade graduation party.

## Upcoming WCC, Partnerships & Community Events

**Mainly Summer Camp** – Registration is open throughout the summer! (WCC /WPRD)

**Alive on the Common Concert Series – Summer 2024, (Thursday's, 6:00p) (WACC / WPRD)**  
In partnership with the Wiscasset Area Chamber of Commerce we host six concerts throughout the summer. Our first concert was held on Thursday, July 4<sup>th</sup> (Deadly Desire)

**4<sup>th</sup> of July Parade** was a great success! **Thank you to everyone who worked to make it all come together. More information to come in my next monthly report.** (WPRD, WACC, Masonic Lodge and other individuals by committee)

**Stuff the Bus Campaign / Fundraiser, July 8<sup>th</sup> – 12<sup>th</sup>** (PIE / S4S / WCC)

**Wiscasset Art Walk** – Last Thursday of June, July, August & September (Time change, 4:00p – 7:00p) (WCA)

**Homes on Tours, July 13<sup>th</sup>** (WCA)

**Summerfest, Saturday, July 27<sup>th</sup>** (First Congregational Church)

**Community Fun Day, Saturday, August 3<sup>rd</sup>** presented by BMWA UAW Local 3999 & WCC

**Jailhouse Rock, Lincoln County Historical Association, August 10<sup>th</sup>**

**Set 4 Success at WCC, August 11<sup>th</sup>** (WCC / S4S)

**Battle of the Boards, Charcuterie Challenge, August 24<sup>th</sup>, 5:30p**(WACC)

**Annual Shutdown Week, August 25<sup>th</sup> – September 2<sup>nd</sup>** (WCC)

## Financial update

Our preliminary end of year reports for fiscal year 2023 – 24 shows that we have worked hard to stay with our budget. While all budgets are estimates about the upcoming year I feel we work hard to keep our costs to a minimum and stay within them overall.

Per our June reports:

Our expenditures were at a little over 87% (\$1,014,654) of our budgeted amount of \$1,161,421.

Our revenues came in at a little over 89% (\$579,303) of our estimated amount of \$650,000.



# Town of Wiscasset

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Theoretically meaning that we used \$435,351 of the proposed taxes appropriated for the WCC/WPRD. The amount raised and appropriated from taxation for fiscal year 2023-24 was \$511,421. Using approximately 85% of the taxation money appropriated.

Our numbers continue to prove themselves, making the department more visible to not only Wiscasset residents but also our neighboring towns and communities. We are working on becoming the Mid-coast hub for the region's recreational needs.

I am still asking that all monies appropriated to the department stay within the department, to help decrease the taxation number asked of the townspeople each and every year. The ability to run and maintain this facility (WCC), maintain the grounds, maintain all of the towns sport fields, ability to offer all of the many programs, activities and events could be greatly affected by the influx of keeping all monies, appropriated as well as revenues generated by the WCC/WPRD.

## **Director's Note:**

As we move forward into a new fiscal year I hope to help people understand the importance of the Wiscasset Parks & Recreation Department and the Wiscasset Community Center!

The Wiscasset Parks & Recreation Department has many different tasks throughout any given year, building more and more for the betterment of our community and surrounding areas!

The Wiscasset Community Center is a unique facility with the ability to house and offer many different programs / activities to all of those who want to explore their own strengths and abilities.

I also want to again say **'THANK YOU'** to all those residents who came out in support of the WCC/WPRD on June 11th!

*Duane Goud*





# Town of Wiscasset

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## ECONOMIC DEVELOPMENT DIRECTOR

**To:** Dennis Simmons, Town Manager  
**From:** Aaron Chrostowsky, Economic Development Director  
**Re:** June Monthly Report  
**Date:** July 11, 2024

This month flew by fast; I was busy with training and meetings. However, I believe some progress has been made on several key initiatives.

### **Business Recruitment/ Retention**

I continue to develop a comprehensive business directory of all Wiscasset Businesses. Eventually, I would like to use this mail or email information to inform businesses about possible funding opportunities. We will have begun to make formal business visits from this list. I am meeting with several Village business owners on Monday, July 8, 2024, at 9 AM to discuss ways I can better assist them. I will schedule a public meeting with the Maine Downtown Center for all to attend for a presentation on their programs. A private meeting with chamber leadership and several business owners will be held to discuss ways the chamber can help.

### **Communication**

MMA will be featured on Wiscasset in Maine Town & City's monthly magazine, "Maine Town & City." I am told this July.

### **Comprehensive Plan Committee**

We finalized the Comprehensive Plan survey, which was released in April. We closed out the survey on July 1st, 2024. We had 423 survey respondents, over 10 percent of the Wiscasset population. Our next Comprehensive Plan Meeting is Wednesday, August 14, 2024, to discuss the survey and meeting results.

### **Economic Development Committee**

Our next meeting will be Thursday, July 18, 2024, at 2:00 PM. We are reviewing the Lincoln County Needs Assessment Study and MCOG Housing Analysis.

### **Economic Contribution Analysis**

We sent over the data they requested on June 13, 2024, to the University of Maine. We are waiting for them to send over the contract.

### **Mason Station/ Town-owned Birch Point properties**

I am working closely with potential redevelopers to assist them with their project at Mason Station.

On Tuesday, June 11, at 10 AM, I met with Tuck Obrien, the new Executive Director of the Maine Redevelopment Land Band Authority, to discuss ways they might help us with this project. This is a very promising lead.



# Town of Wiscasset

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At our next Selectboard meeting, I will present a proposal on how best to address the clearing title of all the town-owned land and outline the risks with each option.

I scheduled and met the Town's QEP "Sevee & Maher Engineers" on Tuesday, July 9, 2024, at 10 AM, with the Northpoint Brownfield Clean-up Project and Mason Station Redevelopment Representatives to discuss ways the Town may grade and conduct the property cleanup to make the Northpoint and Mason Station properties more marketable/ developable.

## **Old Ferry Road Property**

As you know, I am working to submit a Congressionally Directed Spending proposal next year for the project's development costs. The first step is to complete an Environmental Assessment. I have found money through the State DEP to conduct a basic Phase I assessment. However, this is not a comprehensive assessment that is needed. I am continuing to look for funds.

Also, we need to pay the land-use consultant to assist us with site planning, programming, and development. I am working on the scope of work and searching for funds for this need.

I met with the UCONN Technical Assistance for Brownfields program on Wednesday, June 26, at 2:30 PM to discuss ways they might assist us. We discuss the possibility of conducting a records review of the Birch Point Property, a Town-wide Brownfield Inventory, Grant writing assistance, and Community Outreach. Unfortunately, they don't conduct the assessments.

I met with John Egan Genesis Fund to discuss ways they might be able to assist the Town with developing housing on the property. This isn't the type of project they get involved in; however, he is interested in the project and is familiar with Wiscasset, and he provided some sound advice.

## **Climate Action Team**

The Town could be an Offshore Wind Farm Interconnection Site. We could negotiate a host town agreement with an Offshore Wind Farm company, which could generate general income for the town. *We need to have some public engagement process regarding whether residents support this project to assist us with long-term planning for this eventuality. I strongly encourage us to engage a law firm capable of handling this complex legal matter to be prepared for this eventuality.*

I contacted the Governor's Energy Office to arrange a community outreach meeting in Wiscasset to discuss Off-shore Wind Farms.

I have submitted the Letter of Intent (LOI) for the Maine Natural Resources Conservation Program (MNRCP) grant opportunity for the proposed Pleasant Street Extension Restoration Project, due June 25<sup>th</sup>.

I am currently working on the Community Action Grant. The State has asked us to modify the grant before they issue the grant agreement. I am working closely with Cassy Rose from WCAT and Emily Rabbe from LCRPC to address these issues.

## **Maine Community Energy Redevelopment Program**

This partnership is between the Maine Governor's Energy Office, Maine Economic Community Development, and HR&A Advisors. The purpose is to foster economic development across



# Town of Wiscasset

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Maine by providing high-quality technical assistance to projects that unlock community assets for economic growth. They are looking for 5 to 8 communities to assist. The Town submitted a survey requesting assistance on Mason Station, Maine Yankee, and the Old Ferry Road Property.

I met with the MECERP and Mason Station Redevelopment Teams to discuss Wiscasset as a potential project site on Monday, July 1, 2024, at 3:00 PM. Also, I had a follow-up call with one of their representatives. *We will find out next week if we are selected. This was a very promising development.*

## *If we are selected, what happens?*

Proposed Outcome: Wiscasset stakeholders and community members align upon a holistic vision for the sites within their energy corridor. The Town of Wiscasset has a coordinated land use and phasing strategy based on community and market input. The Town has an actionable list of relevant funding opportunities to help them advance to future development phases.

- **Stakeholder visioning**. Develop and facilitate a stakeholder visioning process to develop a collective vision for future development across Birch Point and Old Ferry Road properties. Stakeholders could include but are not limited to: site owners (Town, CMP, etc), site operators, interested tenants (if relevant), relevant Town of Wiscasset departments (Economic Development, Zoning/Land Use, etc.)
- **Community visioning**. Following the stakeholder visioning, engage businesses, residents, and owners in a single in person town hall-style workshop, complemented by a survey, to inform the corridor vision and site planning concepts.
- **Holistic market scan**. With a focus on Birch Point and Old Ferry Road, conduct a high-level market scan to identify opportunities for market-supportable uses or public investments in alignment with a corridor-wide development vision.
- **Site planning and development programming**. Develop a refined site plan and a development program that integrates proposed uses for Birch Point and Old Ferry Road properties. For example, determining the most feasible location for housing. The plan will set aside parcels, or areas of parcels, where longer-range planning and predevelopment is required before market-supportable uses are feasible. Recommend development phasing approaches for the proposed site plan.
- **Fundraising strategy and grant application support**. Identify potential funding sources that will support the Town in moving forward with its phasing strategy. Support in pursuing relevant grant applications.

## **Morris Farm**

You're Invited to Join Maine Farmland Trust on Thursday, July 18, from 5-7 PM to learn about the future of Morris Farm. This summer, Maine Farmland Trust aims to buy the property with the encouragement of Morris Farm Trust. Maine Farmland Trust will support the next farmer as they build their business and protect the property for farming forever. I encourage you to attend this great community event and demonstrate your support for this important property. If you would like more information, please look at the attached postcard or go to [www.maineFarmlandtrust.org/morris-farm](http://www.maineFarmlandtrust.org/morris-farm)



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## Rail

Midcoast Rail service will exit the Brunswick-Rockland, Maine, lease, putting the Downeaster extension on hold. The Midcoast Council of Governments will work with federal, state, and regional partners to find alternatives.

## Training and Memberships

I attended or will be in the following training/workshops/ networking events:

- BuildMaine Conference, June 5 & 6
- Chamber After Hours, Wiscasset Public Library, Thursday, June 20, 5 PM
- MidCoast Council of Govts Annual Meeting, Thursday, June 27, 11 AM to 2 PM
- WordPress Training, Friday, June 21, 1 PM
- LCRPC Board Meeting, Thursday, July 6, 6 PM
- Text My Gov Webinar, Wednesday, July 17, 11:30 AM
- Morris Farm Picnic, Thursday, July 18, 5-7 PM
- MMA Planning Board Workshop, Tuesday, July 30, 4-8:30 PM
- LCRPC Board Meeting, Wednesday, August 21, 6 PM
- Wiscasset Art Walks and Alive on the Common



# Town of Wiscasset

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## HARBORMASTER REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Lawrence Hesseltine, Harbormaster  
**Re:** June Monthly Report  
**Date:** July 3, 2024

### Wiscasset Harbor Master June 2024

- AM/PM Harbor Checks and Patrols
- Received a Theft report of a crate of 20 Lobsters that was tied off to a Lobster Boat at the Commercial Float. Cameras was able to capture the individuals and vehicle involved. Ongoing investigation to identify them.
- The above incident will be resolved thanks to the camera system at the Waterfront. Without them we would have nothing to go on. Charges are expected to be issued next month. During this incident we discovered the License Plate Reader camera should be adjusted to get every vehicle entering the waterfront. Public Works was able to move to camera to make this happen.
- Received numerous requests to overnight park at the Waterfront
- Worked with Public Works and Jody Haggart to remove the float from the Waterfront and tow it up the river to the Ferry Landing.
- Worked on getting quotes for the entry floats for the Waterfront boat launch.
- Worked with Public Works and a diver to locate the two existing moorings at the Ferry Landing to install float. The moorings have been located, just waiting for the diver to return and install chain. Once that is down PW will install float.
- Canoe was found drifting in the river after a storm. Was tied up to the rec float and was put out on Social Medial. The owner retrieved the canoe.
- Electrical issue with Pump-Out Station. PW is working with Stewarts Electric to resolve the issue and get it repaired. Have received numerous calls for it.
- There are several unregistered moorings, working with Callie to get the registered moorings stickered with the "24" stickers.



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## SHELLFISH WARDEN REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Hunter Farrell, Shellfish Warden  
**Re:** June Monthly Report  
**Date:** July 10, 2024Ma

### **Areas Checked:**

Clark's Point, White's Island, Pottle Cove, Hilton Cove, Mason Station, Cushman Preserve, Back River, Berry Island, Eaton Farm, Young's point, Chewonki Creek, Montsweag Brook.

**Diggers Checked:** 1

**Warning Issued:** 0

**Summons Issued and to Whom:** 0

**Narrative:**



# Town of Wiscasset

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## WASTE WATER TREATMENT PLANT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Lalli, Waste Water Treatment Plant Superintendent  
**Re:** June Monthly Report  
**Date:** July 11, 2024

### PLANT OPERATIONS DISCHARGE PERMIT TESTING RESULTS:

Average Plant Flow	<b>0.166 MGD</b>
Licensed flow per day	<b>0.620 MGD</b>
Percent of average flow per day to license limit	<b>27 %</b>
Total Rainfall per month	<b>2.55 inches</b>
<b>BOD EFFLUENT LAB RESULTS (mg/l)</b>	
For monthly average	<b>5.8 mg/L</b>
Weekly average	<b>7 mg/L</b>
Daily max.	<b>7 mg/L</b>
All within license limits	<b>YES</b>
BOD Effluent Removal %	<b>98.4 %</b>
Required%	<b>85 %</b>
<b>TSS EFFLUENT LAB RESULTS (mg/L)</b>	
Monthly average	<b>8.3 mg/L</b>
Weekly average	<b>12 mg/L</b>
Daily max.	<b>12 mg/L</b>
all within license limits	<b>YES</b>
TSS Effluent % Removal	<b>97.9%</b>
Required%	<b>85%</b>
Settable Solids within license limit of 0.3 mL/L	<b>YES</b>
PH within license limits of 6-9	<b>YES</b>
<b>BACTERIA RESULTS</b>	
Fecal (tracked Year-Round) Instant Daily max	<b>76 cfu/100ml</b>
(31)	<b>2.43 cfu/100 ml</b>
Geometric Mean (13)	<b>24 cfu/100ml</b>
Enterococci (April 15 – Oct. 31) Instant Daily	<b>6.3 cfu/100ml</b>
max(8)	
Geometric Mean (54)	
<b>TOTAL RESIDUAL CHLORINE</b>	
<b>RESULTS (mg/l)</b>	<b>0.13 mg/l</b>
Instant daily max (0.3 mg/L)	<b>0.08 mg/l</b>
Monthly Avg. max (0.1 mg/L)	



# Town of Wiscasset

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**BUDGET:** With 100% of the fiscal year completed, the Sewer Department has spent 89.3 % of its budget. With 100% of the fiscal year completed, sewer billing revenues have brought in 98.7% of the amount needed to meet the fiscal year's operating budget.

Budget = \$920,958.00      Spent = \$822,157.79      Sewer Billings Collected = \$909,050.71

**VIOLATION:** We were notified by Maine Coast Labs that we had a high fecal test result from sampling on June 25, 2024. The result was 76 cfu/100ml, which exceeds our permit limit of 31. This was surprising, as our previous 6 samplings were all within permit limits and the 3 samplings just prior to the violation were all 1 cfu/100ml or lower. I immediately increased our sodium hypochlorite disinfection feed and notified Maine DEP. We also switched chlorine contact tanks, in case some debris or sludge accumulated in the tank.

On June 27 we sampled for fecal coliforms again, and the result was 1 cfu/100ml, well within permit limits We continue to monitor the situation.

**EROSION CONTROL:** The edge of the sewer plant access road and driveway asphalt has begun to crack due to erosion from the super tides which flooded across at least 3 times this year. We purchased a load of stone to fill it in. Many thanks to Ted Snowden and the Public Works crew who delivered the stone and used their Tool Cat to distribute the stone in the most compromised areas.

**SAFETY RELATED:** I took part in a Zoom class on 6/26 for Cybersecurity Safety Training. There isn't much that cyber criminals can access at the sewer plant and pump stations, but gave me awareness of vulnerabilities and prevention.

We were made aware that sewer plant employees should have some additional safety trainings soon: NARCAN safety training and Fuel Pump/Gas Pump operation & safety.

**PUMP REPAIRS:** A pump at pump station #4 on Gardiner Road was found to have become noisy during weekly inspections. Sewer plant employees pulled the pump out and discovered a large mop of debris had accumulated in the pump impeller and its check valve. The debris was removed and the pump runs smooth & quiet now.

Weekly inspections and recording of pump station pump hours revealed an unusually high number of run hours for one of 2 pumps at pump station #9 on Birch Point Road. Plant employees discovered a worn-out check valve which would no longer close properly. A replacement was ordered and was installed. The bad check valve had lasted 30 years. Since the other pump at pump station #9 is the same age, we ordered a second check valve.

**PHANTOM ALARMS:** A Seacoast Security alarms technician came to Wiscasset to troubleshoot the phantom (nuisance) alarms we would get at pump station #10 on Federal Street (we would get alarms calls there at odd hours and go out only to find no trouble and no alarm showing on the electronic control screen). The technician found 2 resistors almost touching, in the alarm box. He pressed them together and instantly we got an alarm call, but no alarm or problem conditions showed. A big truck, loud motorcycle or thunder could easily cause the





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resisters to touch and trigger the alarm. He separated the resisters so they would not touch. The problem seems to be solved now.

The same week, Seacoast called us to say that nearly all of our pump station alarm systems were not doing their daily check-in/function test. Before a technician was dispatched, Seacoast discovered that this problem was in their equipment. Their signal repeater went bad causing the same problem for all their Wiscasset area customers. Their equipment was repaired in a day or so, solving the problem.

**THOUGHTS ON POSSIBLE RATES INCREASE:** For the past 2 years, Cathy Robinson, financial specialist at Maine Rural Water Association, has performed an annual analysis of Wiscasset Sewer Department finances, and has recommended rate increases. Those recommended rate increases were approved and the results were successful in enabling the sewer billing revenues to closely match the approved budgets.

Cathy's recommendation, from her analysis a few months ago for the forthcoming fiscal year, is for a 10.25% sewer rates increase. Here are some things to ponder:

For FY 23-24: Budget = \$920,958.00 Received billings = \$909,051.71

June overdue bills 90 days + = \$40,800 (it is not uncommon to see this number)

Revenues were a bit short of the target number, but we came in under budget

For FY 24-25: Budget = \$981,543 This amount is 6.6% higher than last year's budget amount

The new budget reflects increases in employee pay & benefits, lab services, sludge disposal charges, bulk chemical prices, utility costs, and more.

There are some big needs coming during this budget, including: replacing a sewer plant Muffin Monster grinder (\$13,000), major repairs to a portable generator (\$9,800), camera inspections & repairs in the old sections of Town (\$20,000), replacing a decaying manhole on High Street (\$15,000?), and possibly needing to order bigger pumps for pump station #4 before funding sources (for upgrading pump stations #3 and #4) are secured.

Addressing the above-described needs will not leave much of an economic cushion for handling unforeseen events and breakdowns.

I hope that a sewer billing rates increase will be seriously considered by the Select Board and the citizens of Wiscasset. Cathy Robinson recommends a 10.25% sewer rates increase, which will be a tough sell in today's economy, and I certainly don't want to foster unnecessary hardships on to the rate payers. We do need to raise rates for billings to fund the new FY budget number. Even a 6.6% increase will go a long way to help the Sewer Department provide proper and compliant services to the Town of Wiscasset. I hope for understanding from all involved in making this important decision, and all who will be affected.

**NEW SEWER MAIN ON OLD FERRY RD.:** On June 27, TBuck Construction workers performed a pressure test on the heavy duty insulated pipe to be installed as the new permanent sewer main on Old Ferry Road. The test was successful.

Then on Monday, July 1, the installation of the new sewer pipe began. The sewer department coordinated with Molnlycke Manufacturing (no large sewer discharges that day), and Maine Yankee (pump down their pump station wet well & turn the pumps off) to cease flows during the installation.



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The sewer department then pumped down our pump station #15 wet well. Many thanks to Rob Bickford and the Wiscasset Fire Department who used their tanker truck to put 4,000 gallons of clean water into #15's wet well. That water was then pumped, so that it filled the pipe of the temporary bypass sewer pipe. When the bypass pipe was cut & removed and the new permanent pipes installed, the waters spilling out of the bypass pipe (which were sucked up by a vacuum truck) were largely clean water.

The installation was successful and the permanent sewer main was put into service just after noontime.

This concludes the June 2024 Wiscasset Sewer Department Monthly Report.

**Respectfully Submitted, Robert T. Lalli, Superintendent, Town of Wiscasset Sewer Department**

# HM Payson Monthly Statement of Wiscasset Accounts

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<b>Account Name</b>	<b>Market Value 04/30/2024</b>	<b>Market Value 05/31/2024</b>	<b>Market Value as of 06/30/2024</b>	<b>Change in Market Value</b>
Montsweag Dam Reserve Fund	\$ 251,457.96	\$ 260,689.72	\$ 266,226.52	\$ 5,536.80
Cemetery Trust Fund	\$ 2,627,104.93	\$ 2,723,555.26	\$ 2,781,401.03	\$ 57,845.77
General John French Scholarship	\$ 93,687.08	\$ 97,126.61	\$ 99,189.48	\$ 2,062.87
Jackson Cemetery Fund	\$ 46,698.28	\$ 48,412.71	\$ 49,440.95	\$ 1,028.24
Larabee Band Fund	\$ 1,088,110.25	\$ 1,128,058.24	\$ 1,152,017.14	\$ 23,958.90
Haggett Scholarship Fund	\$ 20,854.62	\$ 21,620.26	\$ 22,079.45	\$ 459.19
Mary Bailey Fund	\$ 688,337.66	\$ 713,608.56	\$ 728,764.94	\$ 15,156.38
Seth Wingren Fund	\$ 43,253.16	\$ 44,841.12	\$ 45,793.50	\$ 952.38
Wiscasset Community Center Endowment Fund	\$ 4,900.35	\$ 5,080.26	\$ 5,188.16	\$ 107.90
Cooper-DiPerri Scholarship Fund	\$ 73,216.78	\$ 75,908.52	\$ 77,520.74	\$ 1,612.22
Recreation Scholarship	\$ 1,266.28	\$ 1,312.77	\$ 1,340.65	\$ 27.88
<b>Town of Wiscasset Edowment Fund Total</b>	<b>\$ 4,938,887.35</b>	<b>\$ 5,120,214.03</b>	<b>\$ 5,228,962.56</b>	<b>\$ 108,748.53</b>
				\$ -
Town of Wiscasset Capital Reserve	\$ 677,855.76	\$ 702,960.74	\$ 718,525.21	\$ 15,564.47
Town of Wiscasset Construction Reserve	\$ 2,172,292.65	\$ 2,252,745.41	\$ 2,302,624.14	\$ 49,878.73
Town of Wiscasset Equipment Reserve	\$ 3,730,012.43	\$ 3,868,156.72	\$ 3,953,802.77	\$ 85,646.05
Town of Wiscasset Furnace Replacement Reserve	\$ 566,265.36	\$ 587,237.49	\$ 600,239.70	\$ 13,002.21
Town of Wiscasset Major Repairs Reserve	\$ 762,804.74	\$ 791,055.88	\$ 808,570.89	\$ 17,515.01
Town of Wiscasset Recreation Building Reserve	\$ 2,983,794.54	\$ 3,094,301.99	\$ 3,162,813.88	\$ 68,511.89
Town of Wiscasset Retirement Health Insurance Reserve	\$ 135,623.00	\$ 140,645.91	\$ 143,760.00	\$ 3,114.09
Town of Wiscasset Roof Repair Reserve	\$ 519,994.45	\$ 539,252.91	\$ 551,192.67	\$ 11,939.76
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 101,692.02	\$ 105,458.73	\$ 107,793.73	\$ 2,335.00
Town of Wiscasset Highway Department Capital Reserve	\$ 3,660.51	\$ 3,796.08	\$ 3,880.13	\$ 84.05
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,880.71	\$ 5,061.47	\$ 5,173.54	\$ 112.07
<b>Town of Wiscasset Reserve Funds Total</b>	<b>\$ 11,658,876.17</b>	<b>\$ 12,090,673.33</b>	<b>\$ 12,358,376.66</b>	<b>\$ 267,703.33</b>

# 1 SELECTMEN REPORT

Department(s): 100 - 134  
July to June

Account	Budget Net	Curr Mnth Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	240,582.00	201,498.41	50.00	39,033.59	83.78
101 - AIRPORT	114,500.00	93,102.20	15.99	21,381.81	81.33
102 - ANIMAL CONTROL	16,726.00	16,065.34	0.00	660.66	96.05
103 - ASSESSING	7,850.00	5,443.00	0.00	2,407.00	69.34
104 - BOARDS & COMMITTEES	4,863.00	2,250.43	0.00	2,612.57	46.28
105 - CELEBRATION	20,225.00	17,360.06	0.00	2,864.94	85.83
106 - CLERK	107,938.00	105,832.82	0.00	2,105.18	98.05
107 - CODE ENFORCEMENT	43,630.00	38,781.86	0.00	4,848.14	88.89
108 - COMMUNITY ORGANIZATIONS	76,026.00	76,026.00	0.00	0.00	100.00
109 - CONTINGENCY	81,788.61	60,503.93	0.00	21,284.68	73.98
110 - CONTRACTUAL SERVICES	294,473.98	235,439.31	785.45	58,249.22	80.22
111 - COUNTY TAX	749,103.00	749,103.00	0.00	0.00	100.00
112 - DEBT SERVICE	231,868.00	221,866.24	0.00	10,001.76	95.69
113 - ELECTIONS	22,191.00	21,953.49	0.00	237.51	98.93
114 - EMS/AMBULANCE	900,091.00	832,809.16	1,067.35	66,214.49	92.64
115 - FIRE DEPARTMENT	170,698.00	171,634.56	621.56	-1,558.12	100.91
116 - FINANCE DEPARTMENT	284,961.00	277,822.34	50.00	7,088.66	97.51
117 - GENERAL ASSISTANCE	28,762.00	24,519.03	0.00	4,242.97	85.25
118 - MUNICIPAL BUILDING	109,148.00	94,944.40	13.16	14,190.44	87.00
119 - MUNICIPAL INSURANCE	106,300.00	99,367.03	0.00	6,932.97	93.48
120 - OVERLAY/ABATEMENTS	540,235.64	23,607.67	0.00	516,627.97	4.37
121 - PARKS & RECREATION	1,161,421.00	1,014,654.24	3,776.04	142,990.72	87.69
122 - PLANNING & DEVELOPMENT	196,454.86	86,738.92	0.00	109,715.94	44.15
123 - POLICE DEPARTMENT	723,813.00	668,916.29	1,612.67	53,284.04	92.64
124 - POLICE SCHOOL RESOURCE OFFICER	66,170.00	60,349.43	0.00	5,820.57	91.20
125 - PUBLIC UTILITIES	352,024.00	313,775.11	0.00	38,248.89	89.13
126 - PUBLIC WORKS	766,484.00	656,023.78	561.61	109,898.61	85.66
127 - SELECTMEN	27,829.00	24,204.60	348.00	3,276.40	88.23
128 - SCHOOL TOWN APPROPRIATION	6,410,209.00	6,410,208.96	0.00	0.04	100.00
129 - SENIOR CENTER	15,210.42	13,719.47	0.00	1,490.95	90.20
130 - SHELLFISH CONSERVATION	4,640.00	3,698.47	0.00	941.53	79.71
131 - TIF-TAX INCREMENT FINANCE	242,509.70	242,509.70	0.00	0.00	100.00
132 - TRANSFER STATION	826,725.00	691,676.64	200.00	134,848.36	83.69
133 - WATERFRONT & HARBORS	93,777.99	46,168.61	837.88	46,771.50	50.13
134 - COMPREHENSIVE PLAN	17,423.36	958.53	0.00	16,464.83	5.50
Final Totals	15,056,651.56	13,603,533.03	9,939.71	1,443,178.82	90.42

### Revenue Summary Report

Fund: 1  
July to June

Account	Budget Net	----- Y T D -----			Net	Uncollected Balance	Percent Collected
		Debits	Credits	Net			
<b>101 - AIRPORT</b>	<b>93,914.00</b>	<b>0.00</b>	<b>87,155.68</b>	<b>87,155.68</b>	<b>6,758.32</b>	<b>92.80</b>	
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	12,216.38	12,216.38	10,783.62	53.11	
02 - Aircraft Excise	4,000.00	0.00	4,298.19	4,298.19	-298.19	107.45	
03 - Hangers/Tie Downs	12,000.00	0.00	12,620.12	12,620.12	-620.12	105.17	
04 - Hanger/Land Leases	16,714.00	0.00	15,874.22	15,874.22	839.78	94.98	
05 - Snacks/Shirts/Hats/Oil	8,200.00	0.00	12,473.84	12,473.84	-4,273.84	152.12	
07 - Ramp Fees	2,000.00	0.00	2,915.10	2,915.10	-915.10	145.76	
08 - Cenergy Lease Payment	28,000.00	0.00	26,757.83	26,757.83	1,242.17	95.56	
<b>102 - ANIMAL CONTROL</b>	<b>100.00</b>	<b>0.00</b>	<b>350.00</b>	<b>350.00</b>	<b>-250.00</b>	<b>350.00</b>	
01 - Late Fees	100.00	0.00	350.00	350.00	-250.00	350.00	
<b>107 - CODE ENFORCEMENT</b>	<b>24,800.00</b>	<b>10.00</b>	<b>90,305.07</b>	<b>90,295.07</b>	<b>-65,495.07</b>	<b>364.09</b>	
01 - Building Permits	20,000.00	0.00	76,616.49	76,616.49	-56,616.49	383.08	
02 - Plumbing Permits	4,500.00	10.00	12,257.50	12,247.50	-7,747.50	272.17	
03 - Junkyard Permits	300.00	0.00	300.00	300.00	0.00	100.00	
05 - Planning Board Fees	0.00	0.00	931.08	931.08	-931.08	---	
07 - Blasting permits	0.00	0.00	200.00	200.00	-200.00	---	
<b>114 - EMS/AMBULANCE</b>	<b>463,889.00</b>	<b>290,089.48</b>	<b>804,887.08</b>	<b>514,797.60</b>	<b>-50,908.60</b>	<b>110.97</b>	
01 - Calls for Service	345,950.00	0.00	680,912.15	680,912.15	-334,962.15	196.82	
03 - Contractual Write-offs	0.00	254,095.92	0.00	-254,095.92	254,095.92	---	
04 - Bad Debt W/O & Collections	0.00	35,993.56	9,016.11	-26,977.45	26,977.45	---	
06 - Dresden Contract	69,137.00	0.00	69,137.00	69,137.00	0.00	100.00	
07 - Westport Contract	24,401.00	0.00	24,401.00	24,401.00	0.00	100.00	
11 - ALNA CONTRACT	24,401.00	0.00	21,420.82	21,420.82	2,980.18	87.79	
<b>121 - PARKS &amp; RECREATION</b>	<b>650,000.00</b>	<b>1,802.00</b>	<b>581,104.20</b>	<b>579,302.20</b>	<b>70,697.80</b>	<b>89.12</b>	
01 - Memberships	176,500.00	122.00	170,875.23	170,753.23	5,746.77	96.74	
02 - Alna Contract	4,300.00	0.00	4,260.00	4,260.00	40.00	99.07	
03 - Westport Island Contract	4,200.00	0.00	5,000.00	5,000.00	-800.00	119.05	
04 - Donations	10,000.00	0.00	3,595.00	3,595.00	6,405.00	35.95	
05 - Rentals	40,000.00	375.00	26,130.00	25,755.00	14,245.00	64.39	
06 - Athletics (Youth & Adult)	30,000.00	100.00	55,303.57	55,203.57	-25,203.57	184.01	
07 - Aquatics	75,000.00	195.00	75,999.00	75,804.00	-804.00	101.07	
08 - Senior Programs	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
09 - Special Events	5,000.00	0.00	3,555.00	3,555.00	1,445.00	71.10	
10 - Fitness	5,000.00	0.00	3,362.00	3,362.00	1,638.00	67.24	
11 - Afterschool/Vac Camps/Early Re	65,000.00	144.00	80,816.50	80,672.50	-15,672.50	124.11	
12 - Summer Camp	95,000.00	816.00	93,848.17	93,032.17	1,967.83	97.93	
13 - Concessions	8,000.00	0.00	8,470.00	8,470.00	-470.00	105.88	
14 - Programs	40,000.00	50.00	30,230.68	30,180.68	9,819.32	75.45	
15 - CACFP	14,000.00	0.00	14,659.05	14,659.05	-659.05	104.71	
16 - Dresden Contract	5,000.00	0.00	5,000.00	5,000.00	0.00	100.00	
17 - ASA PROGRAMS	70,000.00	0.00	0.00	0.00	70,000.00	0.00	
<b>123 - POLICE DEPARTMENT</b>	<b>2,500.00</b>	<b>0.00</b>	<b>1,722.00</b>	<b>1,722.00</b>	<b>778.00</b>	<b>68.88</b>	
01 - Reports	1,000.00	0.00	570.00	570.00	430.00	57.00	
02 - Parking Fees	1,000.00	0.00	20.00	20.00	980.00	2.00	
03 - Weapon Permits	500.00	0.00	657.00	657.00	-157.00	131.40	
04 - Witness Fees	0.00	0.00	450.00	450.00	-450.00	---	
06 - Miscellaneous	0.00	0.00	25.00	25.00	-25.00	---	
<b>129 - SENIOR CENTER</b>	<b>6,500.00</b>	<b>0.00</b>	<b>10,702.00</b>	<b>10,702.00</b>	<b>-4,202.00</b>	<b>164.65</b>	

# Revenue Summary Report

Fund: 1  
July to June

Account	Budget Net	----- Y T D -----		Net	Uncollected Balance	Percent Collected
		Debits	Credits			
<b>129 - SENIOR CENTER CONT'D</b>						
01 - Meals	6,500.00	0.00	9,502.00	9,502.00	-3,002.00	146.18
02 - Memberships	0.00	0.00	985.00	985.00	-985.00	----
04 - Senior Ctn Donations	0.00	0.00	215.00	215.00	-215.00	----
<b>130 - SHELLFISH CONSERVATION</b>	<b>2,650.00</b>	<b>0.00</b>	<b>2,715.00</b>	<b>2,715.00</b>	<b>-65.00</b>	<b>102.45</b>
01 - Licenses	2,650.00	0.00	2,715.00	2,715.00	-65.00	102.45
<b>132 - TRANSFER STATION</b>	<b>361,884.00</b>	<b>100.00</b>	<b>397,312.98</b>	<b>397,212.98</b>	<b>-35,328.98</b>	<b>109.76</b>
01 - User Fees	95,000.00	100.00	133,752.89	133,652.89	-38,652.89	140.69
03 - Commerical Hauler Fees	0.00	0.00	1,000.00	1,000.00	-1,000.00	----
04 - Cardboard	12,500.00	0.00	9,426.20	9,426.20	3,073.80	75.41
05 - Metal	35,000.00	0.00	37,407.80	37,407.80	-2,407.80	106.88
06 - Alna Contract	107,160.00	0.00	107,066.32	107,066.32	93.68	99.91
07 - Westport Island Contract	108,724.00	0.00	108,659.77	108,659.77	64.23	99.94
08 - MRC Dividend	3,500.00	0.00	0.00	0.00	3,500.00	0.00
<b>133 - WATERFRONT &amp; HARBORS</b>	<b>23,450.00</b>	<b>661.02</b>	<b>31,645.63</b>	<b>30,984.61</b>	<b>-7,534.61</b>	<b>132.13</b>
01 - Watercraft Excise	5,700.00	0.00	5,539.50	5,539.50	160.50	97.18
02 - Mooring Fees	6,000.00	0.00	11,895.00	11,895.00	-5,895.00	198.25
03 - Docking	4,000.00	61.00	4,091.00	4,030.00	-30.00	100.75
04 - Wormcars	250.00	0.00	280.00	280.00	-30.00	112.00
05 - Miscellaneous	0.00	0.02	0.02	0.00	0.00	----
06 - Commercial & Main Street Pier	0.00	0.00	650.00	650.00	-650.00	----
08 - Vendor Permits	7,500.00	0.00	6,199.00	6,199.00	1,301.00	82.65
09 - Boat Launching Fee	0.00	600.00	2,991.11	2,391.11	-2,391.11	----
<b>190 - STATE REVENUES</b>	<b>1,109,030.60</b>	<b>1,085.00</b>	<b>1,359,295.47</b>	<b>1,358,210.47</b>	<b>-249,179.87</b>	<b>122.47</b>
01 - Revenue Sharing	650,000.00	0.00	916,905.09	916,905.09	-266,905.09	141.06
02 - Business Equipment Tax Reimb	78,454.13	0.00	78,510.00	78,510.00	-55.87	100.07
03 - Homestead Exemption Reimb	312,989.47	0.00	286,140.00	286,140.00	26,849.47	91.42
04 - Local Road Assistance Program	45,000.00	0.00	57,560.00	57,560.00	-12,560.00	127.91
05 - Tree Growth	7,500.00	0.00	0.00	0.00	7,500.00	0.00
06 - Cell Tower Lease	6,087.00	0.00	6,118.00	6,118.00	-31.00	100.51
08 - General Assistance	9,000.00	1,085.00	11,846.16	10,761.16	-1,761.16	119.57
11 - GA additional funds	0.00	0.00	2,216.22	2,216.22	-2,216.22	----
<b>191 - TAXES</b>	<b>11,624,812.26</b>	<b>783.87</b>	<b>11,800,192.61</b>	<b>11,799,408.74</b>	<b>-174,596.48</b>	<b>101.50</b>
01 - Tax Commitment	10,964,812.26	0.00	10,964,812.26	10,964,812.26	0.00	100.00
02 - Supplemental Tax Commitment	0.00	0.00	24,404.60	24,404.60	-24,404.60	----
03 - Auto Excise	560,000.00	782.87	661,082.10	660,299.23	-100,299.23	117.91
04 - Rapid Renewal Auto Excise	100,000.00	1.00	149,893.65	149,892.65	-49,892.65	149.89
<b>192 - CHARGES FOR SERVICES</b>	<b>60,700.00</b>	<b>46.31</b>	<b>43,759.63</b>	<b>43,713.32</b>	<b>16,986.68</b>	<b>72.02</b>
01 - Tax Interest	34,200.00	19.16	13,663.80	13,644.64	20,555.36	39.90
02 - Lien Fees	8,000.00	27.15	5,369.53	5,342.38	2,657.62	66.78
03 - Agent Fees	18,500.00	0.00	20,778.25	20,778.25	-2,278.25	112.31
04 - Copies/Fax	0.00	0.00	117.25	117.25	-117.25	----
05 - Sign Permits	0.00	0.00	400.00	400.00	-400.00	----
08 - Business Licenses	0.00	0.00	125.00	125.00	-125.00	----
10 - Vitals	0.00	0.00	3,305.80	3,305.80	-3,305.80	----
<b>193 - OTHER REVENUES</b>	<b>632,421.22</b>	<b>6,435.83</b>	<b>631,824.74</b>	<b>625,388.91</b>	<b>7,032.31</b>	<b>98.89</b>
01 - CATV Franchise Fees	52,000.00	0.00	48,728.41	48,728.41	3,271.59	93.71

**Revenue Summary Report**  
Fund: 1  
July to June

Account	Budget Net	----- Y T D -----		Net	Uncollected Balance	Percent Collected
		Debits	Credits			
<b>193 - OTHER REVENUES CONT'D</b>						
03 - Bank Interest Income	17,500.00	0.00	384,879.51	384,879.51	-367,379.51	999.99
05 - Miscellaneous Income	0.00	0.01	6,105.27	6,105.26	-6,105.26	----
07 - NSF Fees	0.00	0.00	70.00	70.00	-70.00	----
09 - Sale of Assets	0.00	0.00	45,000.00	45,000.00	-45,000.00	----
13 - SRO GRANT	60,000.00	0.00	60,000.00	60,000.00	0.00	100.00
96 - TIF Transfer for Planner	146,456.00	0.00	87,041.55	87,041.55	59,414.45	59.43
97 - Prior Period Adjustments	0.00	6,435.82	0.00	-6,435.82	6,435.82	----
99 - Use of Fund Balance	356,465.22	0.00	0.00	0.00	356,465.22	0.00
<b>Final Totals</b>	<b>15,056,651.08</b>	<b>301,013.51</b>	<b>15,842,972.09</b>	<b>15,541,958.58</b>	<b>-485,307.50</b>	<b>103.22</b>



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: Midcoast Structures

New Business  Existing Business  6 years in operation Ownership/Location Change

Location of business: 220a New County Rd / 681 Bath Rd  
Thomaston, ME / Wiscasset, ME Map/Lot

Preferred mailing address: 220a New County Rd Thomaston, ME, 04861

Business phone number: 207-480-0512

Description of Business: Shed Sales

Owner's name: Nathan Thompson Owner's phone: 207-480-0512

Owner's home address: 9593 Hwy 45 N Bethel Springs, TN, 38835

- \*Emergency contact person: \_\_\_\_\_
- \*Emergency phone numbers: home: \_\_\_\_\_ cell: \_\_\_\_\_
- \*This information will be shared with 911 so you can be contacted in case of after hour emergencies.
- \*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

**NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION**

Have you seen the Code Enforcement Officer and Town Planner for approval? Yes

Will you need a sign permit? Yes

Will this business be a home occupation? No

This business will be a: Corporation or LLC  Partnership \_\_\_\_\_ Sole proprietor \_\_\_\_\_

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: ~~thompson@midcoaststructures.com~~  
midcoaststructures@gmail.com midcoaststructures.com

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Nathan Thompson, state that I am Owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 6/18/24

Signature: \_\_\_\_\_

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 6/18/2024      DATE APPROVED: \_\_\_\_\_      ASSESSING: \_\_\_\_\_      WEB/LIST: \_\_\_\_\_



**BUSINESS LICENSE APPLICATION-NEW**

Business Requesting License: Midcoast Structures

**Code Enforcement Officer:**

Comments: Follow all local and state zoning and codes.

Signed: George Chase Dated: 27/06/24

**Wiscasset Police:**

Comments: No Concerns

Signed: Larry Hosseltine Dated: 24/06/27

**Planning Department:**

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**Fire Department:**

Comments: No concerns at this time

Signed: Robert Bickford Dated: 24/06/27

**EMS Department:**

Comments: No Concerns

Signed: [Signature] Dated: 07/01/24

**Waste Water:**

Comments: I will contact regarding Impact Fee

Signed: Robert T. Lalli Dated: 24/06/27

License Approved: \_\_\_\_\_

Dated: \_\_\_\_\_

*Linda Perry*

10a(2)



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: Garage Door & More Company Inc.  
New Business  Existing Business  years in operation Ownership/Location Change

Location of business: 407 Bath Road Wiscasset Me Map/Lot

Preferred mailing address: 279 W Alna Road Wiscasset

Business phone number: 207-443-1094

Description of Business: Garage doors and openers, sales and service.

Owner's name: Harry Lewis Owner's phone: 207-350-1462

Owner's home address: 279 W Alna Road Wiscasset Me 04578

\*Emergency contact person: Harry Lewis

\*Emergency phone numbers: home: \_\_\_\_\_ cell: 207-350-1462

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

\*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

### NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? \_\_\_\_\_

Will you need a sign permit? Yes

Will this business be a home occupation? no

This business will be a: Corporation or LLC  Partnership \_\_\_\_\_ Sole proprietor \_\_\_\_\_

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: www.garagedoorcome.com

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Harry Lewis, state that I am Owner/President of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 6/11/24

Signature: [Handwritten Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

6/05/24 JEP

**BUSINESS LICENSE APPLICATION-NEW**

Business Requesting License: Garage Door & More Company Inc

**Code Enforcement Officer:**

Comments: follow all local and state zoning and code

Signed: George Chase Dated: 27/06/24  
George Chase (Jun 27, 2024 13:20 EDT)

**Wiscasset Police:**

Comments: No Concerns

Signed: Larry Hesselstine Dated: 24/06/24  
Larry Hesselstine (Jun 26, 2024 15:37 EDT)

**Planning Department:**

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**Fire Department:**

Comments: No concerns at this time

Signed: Robert Bickford Dated: 24/06/27  
Robert Bickford (Jun 27, 2024 09:09 EDT)

**EMS Department:**

Comments: No Concerns

Signed: [Signature] Dated: 07/01/24  
[Signature] (Jun 26, 2024 10:00 EDT)

**Waste Water:**

Comments: No concerns

Signed: Robert T. Lalli Dated: 24/06/26  
ROBERT T. LALLI (JUN 26, 2024 16:02 EDT)

License Approved: \_\_\_\_\_

Dated: \_\_\_\_\_

*Linda Perry*



12

# Town of Wiscasset

## Office of the Town Manager

July 16, 2024

To: Wiscasset Select Board

Ref: Town Manager's Report

As requested by the Select Board, your meeting packet includes the Ordinance Review Committee draft proposal for a Firearms Discharge Ordinance. Planner Emily Rabbe has included a summary of how the ordinance was drafted. In addition to Emily's summary, it is worth emphasizing that if this ordinance is to be voted on in November, we must have the final draft to the town clerk by September 5<sup>th</sup>. This also holds true for the Johnson Controls Facility Energy proposal.

There are two business license applications for your approval; Midcoast Structures to be located at Marketplace where Island Teak used to be, and Garage Doors and More who will be remodeling the former Odd Fellows hall at 407 Bath Road and opening a new office and showroom for the sales of residential garage doors. Both have the necessary approvals, and I recommend that the Board approve both business licenses.

Harbormaster Hesseltine has reported a large increase in the number of campers requesting to park overnight in the waterfront parking lot. It seems likely that these folks are using our restrooms, which we pay to keep clean, and water, which we also pay for. This was discussed at the last waterfront meeting, and the consensus was that we should charge a fee for overnight parking. Pursuant to Wiscasset Town Ordinance IX Regulations & Licenses § 6.1 User Fees, the committee recommends the Board adopt a fee of \$20 per night.

Steady work is progressing on Old Ferry Road. T Buck is still planning to be largely wrapped up by the end of the month, as they need to move equipment and staff over to Old Stage Road, where they are replacing the old bridge for the DOT. That section of Old Stage Road is now closed and is anticipated to be closed through September.

Maine Yankee has filed an appeal of its 2023 tax assessment with the Maine Board of Property Tax Review, which was anticipated. We're actively working towards a negotiated settlement before the full Board takes up the matter, underscoring the importance of resolving this issue.

Work is progressing on the cleanup of Mason Station's North Point fill area. Last Tuesday, Aaron and I met on-site with Steve and Jamie of Sevee & Maher. The plan is to begin the groundwork in the fall and complete the project by early winter. This is a tight timeframe, and everything has to fall into place for it to happen. Aaron and I are constantly communicating on strategies for a development plan for the properties. It is a very complicated situation, but I feel that we are making some progress, and I am pleased with Aaron's work on this thus far.

I have received several calls about roadside mowing. Public works is performing this work. Please be patient. If we have not done your road, we will get to it.

RJD has provided a proposed contract for the town-wide revaluation. It is currently being reviewed by legal.

I will be out of the office from August 14<sup>th</sup> – 16<sup>th</sup>, attending the Maine Town, City, and County Management Association conference.