

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
SEPTEMBER 3, 2024
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Vice Chair Pam Dunning, Terry Heller, Bill Maloney, Chair Sarah Whitfield and Town Manager Dennis Simmons

The chair called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Pam Dunning moved to approve the payroll warrants for August 23 and August 30, 2024. Vote 5-0-0.
- b. Pam Dunning moved to approve the accounts payable warrants for August 27 and September 3, 2024. Vote 5-0-0.

3. Approval of Minutes

- a. Terry Heller moved to approve the minutes of August 14, 2024. Vote 4-0-1 (Andretta abstained.)
- b. Terry Heller moved to approve the minutes of August 20, 2024, as amended. Vote 5-0-0.

4. Special Presentations and Awards – none

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment – none

8. Department Head or Committee Chair – none

9. Unfinished Business

- a. Wawenock Block Update: No update had been received.
- b. Johnson Controls Municipal Facilities Energy Proposal: Johnson Controls has rescinded the contract. Dennis Simmons said that although the energy proposal did not address the heat pumps in the municipal office building, it was necessary to have those improvements made. Voters had approved the expenditure. **Pam Dunning moved to authorize the Town Manager to bypass the bid process and award the heat pump contract to the most qualified bidder. Vote 5-0-0.**

10. New Business

- a. Resignation – Richard Forrest, Waterfront Committee. **Pam Dunning moved to accept the resignation of Richard Forrest from the Waterfront Committee with gratitude for his many, many years of service. Vote 5-0-0.**
- b. Traffic Safety Audit: Aaron Chrostowski had drafted a letter to the Maine Department of Transportation asking for a traffic safety audit along the Route 1 corridor between Old Ferry Road and Churchill Street intersections with focus on the following intersections/driveways: Churchill Street, Lee Street, Bradford Road, Birch point Road, Shaw's/Wiscasset Marketplace Plaza driveways, Old Bath Road and Old Ferry Road (Rte.144). He cited the delays, accidents and gridlock that have occurred recently. He said it was time to look at traffic from an economic development viewpoint. The audit would be done at no cost to the town. After discussion, James Andretta recommended not sending the letter until the board is informed of the State plans for Wiscasset. Aaron will delay sending the letter until more information is available from the State.
- c. Certification of Proposed Ordinance Revisions: **Pam Dunning moved to certify the proposed revisions to the Article I Town Officials and Article IV Ports and Harbors ordinances. Vote 5-0-0.**
- d. November 5th Special Town Meeting Warrant: **Pam Dunning moved to approve the November 5th Special Town Meeting Warrant. Vote 5-0-0.**
- e. Business License-Danielle Vollnogle DBA Cope & Co., located at 51C Water Street. **Pam Dunning moved to approve the Business License application for Danielle Vollnogle, DBA Cope & Co. located at 51C Water Street. Vote 5-0-0.**

11. Assessors Business

- a. Abatement-Max and Caitlyn Anderson, Map R04 Lot 001, \$581.30. **Pam Dunning moved to approve the abatement for Max and Caitlyn Anderson, at Map R04, Lot 001 in the amount of \$581.30 as recommended by Assessors' Agent Ellery Bane. Vote 5-0-0.**

12. Town Manager's Report

Dennis Simmons gave a huge shout-out to Earl Babcock who has secured six floats from the Maine Department of Agriculture, Conservation and Forestry's Bureau of Parks and Land Boating Facilities fund for the waterfront boat launch, saving the town thousands of dollars.

Dennis and Aaron have narrowed down the choices of website designers to three firms, and after investigation, selected CivicPlus which offers many features at no cost unlike other firms. The design and implementation will cost \$18,000 of the \$25,000 which was authorized, and it will take six months. The town has been advised to switch to a gov. URL so that will be done as well.

Aaron attended the Maine Community Energy Redevelopment Program kickoff meeting. A list of stakeholders for a September 11th meeting is being put together. Selectboard members who would like to join the stakeholders group should let Dennis know.

Last year the town was forced to dispose of two junk mobile homes on which tax liens automatically foreclosed. Not only did the town not get the taxes owed, it had to pay the costs of disposing of the mobile homes, as they were on rented lots and there was no real estate to help recover the back taxes. Sue Anderson has alerted Dennis to the possibility of this happening again in February. The only way to stop foreclosure is for the legislative body (town meeting) to authorize a waiver. He asked the board to approve an article on the November town meeting warrant for the voters to approve the treasurer waiving foreclosures on the recommendation of the select board and town manager. If the board approves, in the future, this article will appear as a "housekeeping" article on the annual town meeting warrant.

13. Other Board Business – none

14. Adjournment

James Andretta moved to adjourn the meeting at 6:44 p.m. Vote 5-0-0.



TOWN OF WISCASSET
CANNABIS ESTABLISHMENT LICENSE APPLICATION

- New application \$500 non-refundable
- Renewal application \$500 non-refundable
- Adult Use Storefront Fee: \$5,000
- Medical Use Storefront Fee: \$5,000
- Manufacturing Facility \$2,500
- Cannabis Testing Facility \$2,500
- Cannabis Cultivation Facility <30 plants <500 sq ft canopy \$1,000;
500 sq ft <2000 sq ft \$1,500; >2000 sq ft \$2,500

amended by applicant
08.22.2024 JNP
JNP

Name of the Business: JAR Cannabis Co.

Name of Corporation or LLC: JAR Co. CV LLC

Physical address of Business: 681 Bath Rd Unit #8 Wiscasset, ME

Mailing address same as above

Mailing address if different: 75 Westminster St Lewiston, ME 04240

Map U-17 Lot 5

Applicant name: JAR Cannabis Co.

Applicant address same as above:

Applicant Address if different: 681 Bath Rd Unit #8 Wiscasset, ME

Contact number and email address: 207-333-8171 joel@arcannabis.com

Emergency contact: Joel Pepin

Emergency phone number and email: 207-333-8171 joel@jarcannabis.com

Has the applicant been denied an application for a cannabis license by another jurisdiction?

Signature: [Signature]
Joel Pepin (Aug 22, 2024 08:18 EDT)

Email: joel@jarcannabis.com

Janet T. Mills
Governor

Sara Gagné-Holmes
Acting Commissioner



66
Maine Department of Health and Human Services
Office for Family Independence
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: September 4, 2024
Subject: New GA Maximums for October 1, 2023

Enclosed please find the following items:

- MMA's updated **General Assistance Ordinance** (9/2024)
- MMA's new (October 1, 2024–September 30, 2025) "**General Assistance Ordinance Appendices**" (A – H).
- Recovery Residence Housing Maximums (October 1, 2024-September 30, 2025)
- "**GA Ordinance Adoption Form**" which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. (*see "Filing of GA Ordinance and/or Appendices" below for further information*).
- "**GA Maximums Adoption Form**" which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see "Filing of GA Ordinance and/or Appendices" below for further information*).

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), Appendix C (housing maximums) and Appendix H (funeral maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director's Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality's General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – H. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices, even in town meeting communities. The law requires that the municipal officers conduct a ***notice and hearing*** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

2024-2025 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2024 to September 30, 2025.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
Lincoln	\$1,037	\$1,076	\$1,332	\$1,733	\$2,154	\$2,229

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.91	\$ 292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

NOTE: For each additional person add \$220 per month.

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	\$210	\$905	\$237	\$1020
1	\$211	\$906	\$246	\$1,057
2	\$259	\$1,112	\$304	\$1,309
3	\$341	\$1,466	\$397	\$1,706
4	\$425	\$1,829	\$493	\$2,122

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

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NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

Appendix G

Effective: 10/01/24-09/30/25

2024-2025 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 50 cents (50¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Appendix H

Effective: 10/01/24-9/30/25

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be \$1,125.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

[For use when adopting **updated appendices only** without amending the body of an existing GA ordinance]

MUNICIPALITY OF _____
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of _____, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through H, which shall be in effect from October 1, 202__ through September 30, 202__. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this _____ day of _____, 20____, by the municipal officers:


(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)



(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

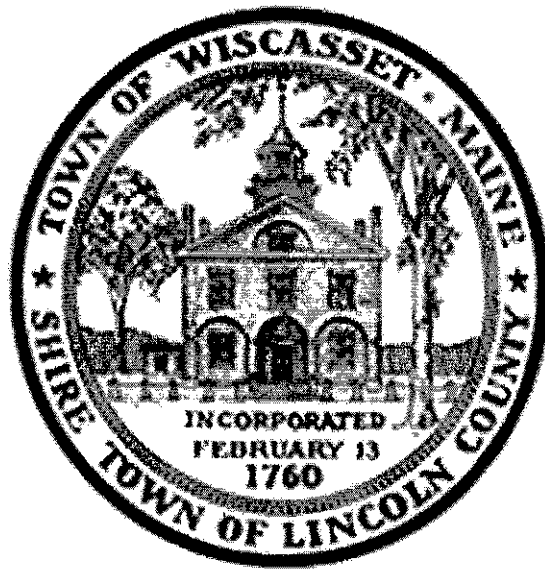
**TOWN OF WISCASSET
NOTICE OF PUBLIC HEARING
GENERAL ASSISTANCE ORDINANCE**

The Board of Selectmen will hold a public hearing on Tuesday, September 17, 2024 at 6:00 p.m. in the Wiscasset Municipal Building Meeting Room, The purpose of the hearing is as follows:

- 1. To adopt the 2024-2025 General Assistance Ordinance Appendices A-H.**

8a

Town of Wiscasset
August 2024
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: August Monthly Report
Date: September 12, 2024

Fuel Sold

- 100LL Avgas: \$21,851.15 (3,058.94 gallons)
 - Jet-A: \$ 3,058.94 (4,171.91 gallons)
 - Fuel sales of Avgas in August was greater by 5,429 gallons from July.
 - Fuel sales of Jet-A was greater by 2,716 Gallons from June.
 - The price of Avgas remained at \$6.31 per/gallon. Jet-A was lowered to \$4.85 per/gallon.
 - Fiscal year sales: Avgas \$38,349.87 (6,159 gallons) and Jet-A \$4,514 (927 gallons)
- Note: Fiscal year began July 1.

Fuel Purchases

- 100LL: none
- Jet-A: none

General Comments and Operations:

- Flight activity for the month of August 370 operations, which was 24 more than July.
- Budget: As of 09-04-2024: Revenue - credits \$9,835.50. Expense - debits \$19,363.25.
- Car rental reservations are going well.
- I have mentioned before that we have inquiries several times per month from people that either want to rent hangar space or buy a hangar. We do not have any at this time. However, we do have okay from the FAA to build on the western end of the airport and have put out feelers to find a developer for the project. We have an interested party who is going through the steps to research the feasibility of a successful development.
- Overall August was a good month. As noted in the operations count for August it was respectable. We did not fill our overnight parking as we did pre-COVID. However, sale of Avgas was very good and Jet-A was significantly higher than in previous months.
- With proceeds from the Solar Farm, we were able to purchase a new zero-turn mower. The mower has a 10-foot swath, mows up to 25 mph, and runs on diesel. It



Town of Wiscasset

allows us to mow in areas that we were not able to in the past, areas required by FAA to keep clear. One feature that is very helpful is it does not shoot the cut grass out to the side. It mulches the grass and drops the clippings down. That is a major time saver because we do not have to clear grass clippings off the runway or taxiways.

Respectfully submitted,

Rick Tetrev

Rick Tetrev



Town of Wiscasset

TOWN CLERK REPORT

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: Monthly Report
Date: September 12, 2024

Elections:

The Clerk's office continues to prepare for the November 5th General Election and the Wiscasset referendum. The polls will be open from 8:00 am to 8:00 pm at the Wiscasset Community Center. Absentee ballots will be available on October 7th until the close of business October 31st. Please contact or stop by the Town Clerk's office to request your absentee ballot. Absentee ballots can also be requested electronically at the State of Maine ABRS System at The State of Maine website <https://www.maine.gov/sos/cec/elec/voter-info/absent.html>. Absentee ballots will be processed early beginning at 10:00 a.m. on November 1st through the 5th depending on the volume of absentee ballots, all of the processing days may not be necessary. Early processing will take place publicly at the Wiscasset Community Center.

The Clerk attended trainings on September 4th & 5th in Bangor to prepare for the upcoming election. This training included Municipal Registrar and Title 21-A training and covers all major aspects of elections including any new updates.

Clerk:

2025 dog licenses will be made available on October 15, 2024. A spayed/neutered dog is \$6.00 and unaltered dogs are \$11.00. Kennel licenses are \$42.00 and require an inspection by the animal control officer. All 2025 dog licenses are due by December 31, 2023. A late fee of \$25.00 per dog will be charged starting February 1, 2025. Current proof of rabies vaccination and spay/neutering certificate are required for licensing all dogs.

Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$81,109.48	\$105.00	\$1,912.25	\$282.20
Year to date	\$165,167.42	\$545.20	\$3,941.25	\$639.60
Met yearly revenue projection by:	22.94 %	9.91%	19.71%	21.32 %



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager
From: Erin Bean, EMS Director
Re: August Monthly Report
Date: September 10, 2024

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	52	59.09%
Dresden	16	18.18%
Westport Island	9	10.23%
Alna	4	4.55%
Damariscotta	3	3.41%
Boothbay Harbor	2	2.27%
Rockport	1	1.14%
Woolwich	1	1.14%
	Total: 88	Total: 100.00%

This month was extremely busy here at the ambulance station. We had several calls that required multiple trucks and agencies to respond.

August, we tried an online course for training; it was over basic airway management and 6 employees took the class at their convenience. Jason taught a CPR class for employees who needed to update their Basic life support certification. Next month we have PHTLS (Pre hospital trauma life support). This is a 16-hour Hybrid course half online and half in person. The hands-on portion is being taught by Kevin Gurney, from DELTA Ambulance.

The new KVCC EMT Basic Class started on the 27th of August there are 24 students that are, from either Lincoln County or a Mutual aid partner in Sagadahoc or Kennebec County we are gearing up for every Tuesday, Thursday and every other Saturday until December! Thank you to Chief Bickford for allowing us to use his classroom space until Scout Hall can be utilized

The Grant funds arrived for the training equipment and I can't be more excited!! I am ensuring that we will have the equipment to have competency for all license levels! This is a requirement that state is looking to adopt for all services moving forward for all employees that work in EMS.

The Scout Hall is looking a bit different these days! Jason and I have spent many hours cleaning, organizing and painting the downstairs. Ames supply was extremely generous and donated 3 cans of paint to the project. Thank you to our community partners! The flooring has been ordered to cover the aged flooring that needs to be replaced. I will be installing as soon as it arrives. I have called and emailed 6 different places about the installation of the Heat pump. One company has gotten back to me with a quote and the other one is coming in October to look the project over and give me a quote. I have put in a request to SPECTRUM to put internet in the building and had a site visit with them. They will need to shut down Lincoln Street for a few



Town of Wiscasset

hours, to move the service from the old pole, onto the new utility pole that was placed last year by CMP. September we are going to acquire a TV for presentations, get the tables and chairs ordered for the space and fingers crossed the facility will be open very soon for use!

We had three separate recalls on our two ambulances. They both went and got those issues fixed here at Wiscasset Ford. They got us in quickly and were very efficient I appreciate that our trucks didn't need to be out of service for too long. Unit 77 had some issues with emergency lighting that sugarloaf rescue came to the station and serviced along with fixing a door pin that was not working on unit 78. The fleet seems to be in good shape now.

We had an inspection with Medicare that is normally performed every five years. We did well and will continue to be a valued medical service that they work with.

We are moving into autumn and the nights are starting to creep in earlier. I hope that everyone got some relaxation and fun times this summer in "Vacationland".

Thank you, Dennis, for taking the time to keep up with the EMS Department.

Sincerely,
Chief Erin Bean



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: August Monthly Report
Date: September 10, 2024

Operations:

The fire department responded to 13 calls for the service during the month of August. This is down by 5 calls from the same period last year.

The calls for August break down as follows: 6 motor vehicle accidents; 4 fire alarms; 1 fuel spill and 2 assists to EMS.

Of the 13 calls, 12 were in Wiscasset. We responded to assist the Woolwich Fire Department once to assist both on scene and conducting traffic control for a fatal motor vehicle accident.

Training:

Training for the month included boat operator training, a tour of the new Islesbrook Village and pumping and hydrant training at the Elementary School.

Staffing:

Our staffing levels changed slightly this month. We welcomed Nick Travis to the full-time roster. Nick has been in our Junior Firefighter program since its inception and has already been through the Basic Firefighting class. We look forward to seeing him grow in the future. We also had 2 members resign due to various reasons. Our staffing now is 22 firefighters on the full time roster, 2 junior firefighters and 6 Lifetime members.

Events:

On August 11, we were glad to be asked to participate in the annual Set for Success event that was held at the Community Center.

August 28, I did a safety walk through of both schools with Chief Bean, Chief Hesseltine, Superintendent Anderssen and other school staff. It was a good way to get all the involved departments together to discuss the safety of our schools, students and staff.

We were also able to assist the American Legion Post #54 installing a new lanyard on their flagpole this month.



Town of Wiscasset

Apparatus:

Our ladder truck had its annual cleaning and service this month at our fire truck maintenance vendor in Vassalboro. This includes preventative maintenance on all the "fire truck" parts (ladder, outriggers, cables, etc.). Our public works department conducts all maintenance on the chassis parts (motor, transmission, etc.) The company also goes through our annual ladder inspection report and makes any repairs / adjustments that are needed. As long as we keep this practice in place, our ladder truck should last us many years to come.

We also sent our 1993 Pierce engine to Vassalboro for a quick pump repair. At a recent call, water was found to be leaking from the pump casing. This was due to a cast iron "plug" in the pump casing that had rusted out. Plugs are put in an unused port in the pump casing during manufacturing. This plug was over 30 years old. The plug was removed and replaced in 20 minutes and the engine was back in service that day.

Financials:

At 16% through the fiscal year, our budget stands at 6.2% expended. We had no extra expenditures this month other than normal business costs.

Respectfully submitted,

Rob Bickford



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesselstine, Wiscasset Police Chief
RE: August Monthly Report
Date: September 9, 2024

The Wiscasset Police Department responded to 959 calls for service in the month of August.

There were 185 motor vehicle stops, 219 property checks and responded to 20 motor vehicle accidents.

There were 38 arrests for the following:

- Theft by Unauthorized Taking or Transfer
- Unlawful Possession of Scheduled Drug
- Assault with a Dangerous Weapon
- Motor Vehicle Speeding 30+MPH over speed limit
- Operating Under the Influence
- Criminal Threatening

Officers continue to complete the Maine Bureau of Highway Safety traffic details including a two-week high visibility impaired driving campaign from August 16th through September 2nd. In receiving feedback from the public about speeding in town, details and regular patrol shifts have also focused on several areas in which speeding has been reported. Officers continue to make traffic stops and issue summons for criminal speeds of 30 plus miles per hour. Federal Street, Birch Point Road and Rumerrill Roads have all been the focus as requested by the public.

The Maine BHS was on site to conduct an audit of the FFY24 traffic grants. Our grant tracking was found to be in compliance and there were no findings. After completing an online workshop grant applications for the 2025 fiscal year have been completed and submitted to allow our agency to continue these traffic focused details.

See calls for service on next page.



Town of Wiscasset

Calls for Service

9-1-1 CHECK	14	MENTAL HEALTH (PD's ONLY)	4
9-1-1 TRANSFER	3	MISSING PERSON	2
ABANDONED MV	3	MOTOR VEHICLE ACCIDENT	20
Administrative	14	MOTOR VEHICLE STOP	185
ALARM BURGLAR	13	PARKING PROBLEM	1
ANIMAL COMPLAINT	26	PEDESTRIAN CHECK	4
ASSAULT	3	POLICE INFORMATION	17
ASSIST CITIZEN	25	PROPERTY CHECK	219
ASSIST OTHER AGENCY	10	Records Request	20
ATTEMPT TO LOCATE	7	SEARCH WARRANT	1
ATV COMPLAINT	2	SERVICE	14
CIVIL COMPLAINT	8	Sex Offender Registration	3
COMMUNITY POLICING	4	SPECIAL DETAIL	13
COMPLIANCE CHECK ON INMATE	2	SUSPICIOUS ACTIVITY	14
CRIMINAL MISCHIEF	3	THEFT / FORGERY / FRAUD	8
DISABLED MV	10	THREATENING	2
DOMESTIC DISTURBANCE	7	TIPLINE INFORMATION	2
DRUG INVESTIGATION	10	TRAFFIC CONTROL	71
ERRATIC OPERATIONS	46	TRAFFIC DETAIL	1
ESCORT/TRANSPORT	15	TRAFFIC HAZARD	9
FIGHTING (NON-DOMESTIC)	1	TRESPASSING	7
FIRE ALARM	5	UNWANTED SUBJECT	3
		VIOLATION OF BAIL	
FOUND/LOST PROPERTY	2	CONDITIONS	1
HARASSMENT	1	VIOLATION OF PROBATION	1
		VIOLATION OF PROTECTION	
HARBOR MASTER	15	ORDER	1
MEDICAL ALARM	5	WARRANT ARREST	6
MEDICAL EMERGENCY	71	WELFARE CHECK	5
			959



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: August Monthly Report
Date: September 11, 2024

Operations:

The month of August has been all about summer activities, working on water front problems, and keeping grass cut, For the Transfer station things have slowed down a little after the spring cleanup, and in addition to our day-to-day duties we have managed to:

- Keep up with clean up throughout the town.
- Cemetery mowing.
- Making progress on head stone repair at ancient cemetery.
- Road side mowing.
- Completed town wide brush hogging.
- Preparing roads for new hot top
- Took delivery of 1500 ton of winter sand.
- Assisting with maintenance and mowing at the airport.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Keeping up on maintenance for all town owned buildings.
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.
- Transfer station building and grounds maintenance.
- Storm damage repair throughout the town.

Expense Summary Reports August

Transfer Revenue. -6.95 %
Transfer Station – 10.43%
Municipal Building. – 12.71%
Cemetery Operations. – 9.24%
Public Works. – 12.31%
Waterfront. – 15.38%

Transfer Station duties

The transfer station is still running at normal operations. Sanitizing is taking place throughout the day.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: August Monthly Report
Date: September 11, 2024

August, 2024!!

We have gotten off to a great start fiscally, both July and August have been solid months. While we didn't hit records, we still had a couple of great months! With July and August behind us (16.67% of our fiscal year), we have spent \$251,368 (19.86%) and brought in \$130,695 (18.28%). Considering our year is front loaded with expenses because of summer camp, I am very pleased with where we are with both revenue and expenses in relation to this time in our fiscal year.

We held our Annual Shutdown Week (August 24th – September 2nd) where we were able to get all of our carpets cleaned, floors stripped and waxed, gym floor sanded and coated along with many other general clean up items. Our front entrance has gotten a well needed makeover, raising it to eliminate the transitional tripping hazards between the curbing and the pavers as well as replacing it all with new pavers. **Thank you** to Mark Rego & Crew for their great work! Our pool gutters and diving blocks got fresh coats of paint and the pool room bleachers got sanded and a few coats of urethane. Special **Thanks** to Nori, Ying Ying, Linnea and Kelly for a job well done! Thank you to Marion, Scott, Doris and Jessica for making sure everything got wiped down, stripped, waxed and cleaned and ready for the reopening on Tuesday, September 3rd.

Program Updates

Our WCC programs and activities continue to have great participation. Registration is always open for the many different opportunities to learn how to swim, build social and physical skills, compete in area sports and support local community!

ASA registration is open – 34 registrations

Swimming lessons – 56 registrations (July - Aug)

Karate – 10 registrations (July - Aug)

Mainely Summer Vacation Camp – 99 registered participants

We returned to the WCC for the remainder of the Summer Camp which ended on August 23rd.

Summer Track & Field – 15 participants

Parent-tot Swim Lessons – 12 registrations (July - Aug)

Splash Swim Class – 14 registrations (July - Aug)

Unsinkables Swim Team & Club – registration is open for the winter season.



Town of Wiscasset

Pickleball – averages between 16 – 20, sometimes more players daily, courts available both inside (WCC, 3 courts) and outside (WMHS, 6 courts).

Babe Ruth Baseball – 11 registered
Adult Softball - 6 teams registered

Our season started in early June (and will run through the month of September, finishing up with a double elimination tournament.

Summer Softball, Basketball & Football camps were held throughout the month of August!

Fall sport registrations

Midcoast Football – 59 registered between the 3 divisions!

Youth Soccer – 68 registered between 4 divisions, registration still open!

Run Club – 11 registered, registration is still open!

Fitness classes offered and average attendance

PiYO (3 - 7 participants), Yoga (6 – 12 participants), Waterworks (14 – 30 participants, morning & evening), Fitness Challenge (5 participants), Zumba Gold (5 – 10 participants), Balance & Flow (5 – 10 participants).

Senior Cribbage – Tuesday mornings & Thursday evenings (20 – 28 participants)

Senior Dinners – 1st & 3rd Wednesday (monthly, (40 – 60 registrations))

Building and Grounds Updates

August was again a very busy month with the daily watering of the flowers spread throughout the downtown, we will be trying something different with the hanging flowers along Main Street next year. Frustrating summer with those in particular!

The perennials that were planted in the Islands at the end of 27 have held up well and look to be taking roots.

The grass didn't stop growing and still needed to be cut!

With fall sports starting, all fields need to be prepared for their upcoming seasons, reminder that we paint and prepare the fields for all of the WMHS teams as well as our youth teams.

The many updates already mentioned above! Pavers, gym, pool, etc.

We were able to get a lot of the brush cut down from behind the fence at WES. Thank you to Gil, Xander, Mason and Nathan for their hard work this summer on all of the grounds.

We are continuing to work on the walking trails behind the WCC/WPRD when time allows.

Community Events

Our monthly ARC Blood Drive was held on Friday, August 9th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment. Our next scheduled drive is scheduled for **Friday, September 13th**.

Upcoming WCC, Partnerships & Community Events

Alive on the Common Concert Series – Summer 2024, (Thursday's, 6:00p) (WACC / WPRD)



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Our last concert of the summer was held on Thursday, August 15th. We look forward to growing the concert opportunities for next summer.

Wiscasset Art Walk – Last Thursday of June, July, August & September (Time change, 4:00p – 7:00p) (WCA)

PIE (Partners in Education) sponsors three Movie Nights throughout the summer (4th Friday of June, July & August) in the WCC Gymnasium.

Battle of the Boards, Charcuterie Challenge, August 24th, 5:30p (WACC)

Congratulations to the Chamber on a great event!

Scarecrowfest – Coming soon, October 5th

Nightmare on Federal Street – Thursday, October 31st (Halloween)

Annual Craft Fair – WCC, November 2nd

Marketfest – December 6th, 7th & 8th

Annual Tree Lighting – Town Common, December 7th

Winterfest – Coming soon, TBD

Financial update

Our numbers through the month of August

Revenue - \$130,695 (18.28%, Town office), estimated \$715,000 (2024-25 fiscal year)

Expenses - \$251,368 (19.86%, Town Office), estimated \$1,265,716 (2024-25 fiscal year)

The final numbers for 2023-24 have not yet been finalized!

As mentioned in the last couple of month's reports;

Our preliminary end of year reports for fiscal year 2023 – 24 shows that we have worked hard to stay within our budget. While all budgets are estimates about the upcoming year I feel we work hard to keep our costs to a minimum and stay within them overall.

Per our June reports

Our expenditures were at a little over 87% (\$1,014,654) of our budgeted amount of \$1,161,421.

Our revenues came in at a little over 89% (\$579,303) of our estimated amount of \$650,000.

Theoretically meaning that we used \$435,351 of the proposed taxes appropriated for the WCC / WPRD. The amount raised and appropriated from taxation for fiscal year 2023-24 was \$511,421. Using approximately 85% of the taxation money appropriated.

Our numbers continue to prove themselves, making the department more visible to not only Wiscasset residents but also our neighboring towns and communities. We continue to work on becoming the Mid-coast hub for the region's recreational needs.

I am still asking that all monies appropriated to the department stay within the department, to help decrease the taxation number asked of the townspeople each and every year. The ability to run



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and maintain this facility (WCC), maintain the grounds, maintain all of the towns sport fields, ability to offer all of the many programs, activities and events could be greatly affected by the influx of keeping all monies, appropriated as well as revenues generated by the WCC/WPRD.

Director's Note:

As we move forward into this new fiscal year I hope to help people understand the importance of the Wiscasset Parks & Recreation Department and the Wiscasset Community Center!

The Wiscasset Parks & Recreation Department has many different tasks and commitments throughout any given year, building up the department more and more for the betterment of our community and surrounding areas!

The Wiscasset Community Center is a unique facility with the ability to house and offer many different programs / activities to all of those who want to explore their own strengths and abilities.

A huge **'THANK YOU'** to all those who continue to support the WCC/WPRD!

Duane Goud



Town of Wiscasset

To: Dennis Simmons, Town Manager
From: Aaron Chrostowsky, Economic Development Director
Re: August Monthly Report
Date: September 12, 2024

This month flew by fast; I was busy with training and meetings. However, I believe some progress has been made on several key initiatives.

Airport – Edgcomb Property

I should have a property appraisal completed on the property by September 30, 2024. At that time, we can determine the next steps for the property—whether to sell it to an abutter or list it with a realtor.

Business Recruitment/ Retention

I met with representatives from MoInlycke (about possible expansion/ relocation plans) and Air Tech Innovations (about possible relocation plans).

Comprehensive Plan Committee

We held a Comprehensive Plan Community Workshop on Wednesday, August 14, 2024, from 6:00 PM to 8:00 PM at Wiscasset Community Center. We will be publishing the Community Workshop and Survey Results. I am writing the Finance and Economic chapters of the Comprehensive Plan.

Economic Development Committee

Our next meeting will be Thursday, September 19, 2024, at 2:00 PM. We will begin developing goals and strategies from the County Housing Needs Assessment.

Economic Contribution Analysis

We have finalized the contract with UMaine to conduct an economic contribution analysis for Wiscasset Community Center. The County approved the funds at its September 3 Commissioners meeting. We should receive the funds next week. We are waiting for UMaine to conduct the research.

Energy Efficiency Planning for Rural Communities

The Town will apply to request technical assistance through the Maine Governor's Office of Policy Innovation and the Future. This program will offer technical assistance, including an energy audit of up to six town-owned buildings, training, and developing an Energy Conservation Implementation Plan. The application is due on October 4, 2024.

EPA Smart Growth Recreation Economy for Rural Communities

The Town will apply to request planning assistance through the EPA Smart Growth program. This program will offer technical assistance to boost outdoor recreation and revitalize their main



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streets. The planning assistance will include community engagement and the development of a Community Action Plan. The application is due on October 16, 2024.

Mason Station/ Town-owned Birch Point properties

I am working closely with potential redevelopers to assist them with their project at Mason Station.

I met with Town Planner Emily Rabbe to discuss possible redevelopment plans. The redevelopers plan to make the power plant more secure and begin some clean-up on the property.

I request that you approve my carryforward request to pay for the services of the Town's QEP Sevee & Maher Engineers to develop a Brownfield Assessment/ Clean-up Plan to allow the town to receive a "certificate of completion." This will help the Town better understand what Birch Point properties need, what type of work they need, and where to get funding. It is also necessary for the properties' marketability.

The Public Works department has completed the grading of the Ash Pond property and is in the process of seeding. Then, we can submit this project for a "certificate of completion." A special thanks should go to the public works department for completing this project, which saved the town expenses.

The Town's QEP Sevee & Maher Engineers are drawing up preliminary plans for the North Point Brownfield Clean-up Project.

I have been working with the Town Attorney. They are conducting a title search and reviewing the town's property foreclosure files to develop a thorough response to the next steps. I am looking forward to giving you a recommendation.

Old Ferry Road Property

I submitted a letter of interest for town planning projects to the Lincoln County Regional Planning Commission regarding hiring a land-use consultant/ engineering firm to conduct a regulatory analysis and master plan for the development of mixed-income housing (affordable, workforce, market rate) and mixed-type housing (multi-family, attached, single-family) along with commercial sites and open spaces for recreation at Old Ferry Road. The Town should be hearing back from LCRPC at the end of the month, September 2024.

LCRPC will submit another grant application for Brownfield Site Assessment funds this fall. They have agreed to support our project if grant funds are awarded next year.

The Town has engaged the services of a property appraiser to conduct a property appraisal for the property.

The Town is still awaiting an updated contract from the Forester regarding the timber harvesting of the Ferry Road Property. This timber harvest will be the essential first step in the development process; I request that all proceeds from the harvest go to a dedicated special revenue fund to pay for the development costs.



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I have been working with the Town Attorney. They are conducting a title search and reviewing the town's property foreclosure files to develop a thorough response to the next steps. I am looking forward to giving you a recommendation.

Climate Action Team

The Town could be an Offshore Wind Farm Interconnection Site. We could negotiate a host town agreement with an Offshore Wind Farm company, which could generate general income for the town. We need to have some public engagement process regarding whether residents support this project to assist us with long-term planning for this eventuality. I strongly encourage us to engage a law firm capable of handling this complex legal matter to be prepared for this eventuality.

I have developed a project management matrix for the Community Action Grant. The Climate Action Team will serve as the Outreach Committee. I will create an RFP for hiring an engineering firm to assess the Town's waterfront infrastructure vulnerability.

I met with a WCAT representative and the Knox-Lincoln Soil Water District (KLSWD) to discuss the Pleasant Street Extension Tidal Marsh Restoration Project. The Town has a signed agreement with KLSWD to provide technical assistance on this project. They will provide several conceptual drawings and project estimates for a public meeting later this fall. This will be funded through the Community Action Grant.

Maine Community Energy Redevelopment Program

This partnership is between the Maine Governor's Energy Office, Maine Economic Community Development, and HR&A Advisors. The purpose is to foster economic development across Maine by providing high-quality technical assistance to projects that unlock community assets for economic growth. They are looking for 5 to 8 communities to assist. The Town submitted a survey requesting assistance on Mason Station, Maine Yankee, and the Old Ferry Road Property.

Proposed Outcome: Wiscasset stakeholders and community members align upon a holistic vision for the sites within their energy corridor. The Town of Wiscasset has a coordinated land use and phasing strategy based on community and market input. The Town has an actionable list of relevant funding opportunities to help them advance to future development phases.

The Town of Wiscasset has been selected to participate in the MECERP. I am working with the State, HR&A Advisors, and Mason Station Redevelopment Co. to schedule a stakeholder meeting soon.

Morris Farm

I remain in contact with Maine Farmland Trust as their plans for their property unfold.

Meetings, Training, and Memberships

I attended or will be in the following meetings, training/workshops/ networking events:

- LCRPC Board Meeting, Wed., August 21, 6 PM
- MMA Govt Accounting Workshop, Thurs. Aug. 22 & Fri., Aug. 23
- Wiscasset Art Walks and Alive on the Common



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- Assessing Risk from Natural Hazards, Tues. Sept. 17
- MMA Verbal Judo Workshop, Thurs., Sept. 26
- MMA Convention, Wed. Oct. 2 & Thurs. Oct. 3
- Maine Downtown Conference, Wed. Nov. 6 & Thurs. Nov. 7

Website and GIS

The Town is working with CivicPlus, the Town's new website provider, to create a new website. We have been busy taking pictures, completing questionnaires, and meeting with them to discuss the project. This will be an ongoing project. The new website's projected live date is March 2025. This product will consolidate our text with government and recreation facility software and integrate agenda development and ordinance codification into one website, improving economies of scale, efficiency, and transparency.

CAIGIS has completed the webportal. It is password-protected, and we are testing and troubleshooting. The portal should go live by the end of the month. If anyone would like to see it, please stop by my office. I would be happy to give a demonstration.

In Conclusion

I believe the future is bright for Wiscasset. Wiscasset is on the upswing and is a special place to live, work, and play. *I'd encourage us to remember that economic development doesn't happen in days, weeks, and months but in years and decades. What we do know might not bear fruit for years to come. Please be patient. Let's continue...with prudent public policy decisions and stay out of the negative limelight. Just know that change is coming. Go, Team Wiscasset!*

If you have any questions or concerns, please don't hesitate to contact me at (207) 882-8200 Ext. 8 or economicdeveloper@wiscasset.org.



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Harbormaster
Callie Fairservice, Deputy Harbormaster
Re: August Monthly Report
Date: September 9, 2024

- AM/PM Harbor Checks and Patrols
- Collected Mooring and Dock Fee's for the month
- Unauthorized moorings were removed from the harbor.
- Received numerous requests for overnight parking at the Waterfront.
- Received a report of an incident in the mooring field involving two boats, possibly from Edgecomb that came through the mooring field at a high rate of speed. The complaint felt he was targeted by these two boats which caused safety concerns for him and his family who were on their boat. He reported the incident to Marine Patrol and me. I was able to capture the entire incident on the camera system. Investigation on-going. Marine Patrol is taking the lead on this investigation.
- Declined numerous requests to park at the Waterfront after the board approved the Occupied Vehicle Overnight Parking Ban.
- Received a call to pick up a used needle that was left on the railing of the Creamery Pier near the Porta Potty.



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SHELLFISH WARDEN REPORT

To: Dennis Simmons, Town Manager
From: Hunter Farrell, Shellfish Warden
Re: August Monthly Report
Date: September 9, 2024

Areas Checked:

Clark's Point, White's Island, Pottle Cove, Hilton Cove, Mason Station, Cushman Preserve, Back River, Berry Island, Eaton Farm, Young's point, Chewonki Creek, Montsweag Brook.

Diggers Checked: 3

Warning Issued: 0

Summons Issued and to Whom: 0

Narrative:

Spoke with several individuals at the Ferry Landing, they advised they were digging worms.



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WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: August Monthly Report
Date: September 11, 2024

PLANT OPERATIONS DISCHARGE PERMIT TESTING RESULTS:

Average Plant Flow	0.158 MGD
Licensed flow per day	0.620 MGD
Percent of average flow per day to license limit	25.4 %
Total Rainfall per month	3.55 inches
BOD EFFLUENT LAB RESULTS (mg/l)	
For monthly average	4.0 mg/L
Weekly average	5.0 mg/L
Daily max.	5.0 mg/L
All within license limits	YES
BOD Effluent Removal %	98.7 %
Required%	85 %
TSS EFFLUENT LAB RESULTS (mg/L)	
Monthly average	4.25mg/L
Weekly average	6.0 mg/L
Daily max.	6.0 mg/L
all within license limits	YES
TSS Effluent % Removal	98.7%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
BACTERIA RESULTS	
Fecal (tracked Year-Round) Instant Daily max	18 cfu/100ml
(31)	7.1 cfu/100 ml
Geometric Mean (13)	34 cfu/100ml
Enterococci(April 15 – Oct. 31)Instant	2.74 cfu/100ml
Dailymax(54)	
Geometric Mean (8)	
TOTAL RESIDUAL CHLORINE	
RESULTS (mg/l)	0.09 mg/l
Instant daily max (0.3 mg/L)	0.05 mg/l
Monthly Avg. max (0.1 mg/L)	



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BUDGET: With 16.6% of the fiscal year completed, the Sewer Department has spent 11.95 % of its budget. With 16.6% of the fiscal year completed, sewer billing revenues have brought in 19.4% of the amount needed to meet the fiscal year's operating budget.

SELECT BOARD ITEMS: In a public meeting on 8/5/2024, the Wiscasset Select Board approved a 4% increase in sewer billing rates.

In the same public meeting on 8/5/2024, the Wiscasset Select Board passed a motion to place onto the upcoming November Town Warrant, for approval by voters, the question of relocating the Wiscasset Sewer Plant (to the Public Works site on Sand Hill Road), and relocating the Public Works Department (to land near the Transfer Station).

Many thanks to all Select Board members and Town Manager Dennis Simmons for their insight and helpful consideration in determining both of these important matters.

BIG TROUBLE ON SAND HILL: On the morning of 8/14/24, while clearing a clogged sewer line on Sand Hill Road in front of the Public Works Department, our sewer jetter hose and nozzle became stuck, about 300' into the pipe. In the past 2 years, we had jetted this same line with no problems. For the next several hours, all attempts at pushing pulling, twisting and shaking could not shake the hose loose. We even had a fire truck pump water into the upstream manhole, but nothing would break it loose (Fortunately, all water & sewage appeared to pass by the obstruction without another backup).

As the day grew later, I knew I couldn't leave the manhole open at Sand Hill and Hodge Street, with the hose & jetter sitting there all night, in hopes we could dig it and save the hose. I was going to have to cut it or break it off and it was clear the pipe would have to be dug up. I asked Ted Snowden if his Bobcat could pull on the hose, hoping that it might miraculously break loose. The Bobcat hooked onto the hose and began pulling, but to no avail. The hose stretched and broke.

Now to the excavation. The pipe was about 10' under the road, which is too deep for Ted and his crew to excavate, as they have no trench box, nor an excavator which can dig a hole down 10'. After consulting with Ted and Chris Cossette from the Water District, I spoke with Crooker Construction, Jack Shaw Excavating and Ray Labbe & Sons. Crooker could come out but would not be able to exactly locate the obstruction. Shaw was shorthanded and are booked solid. Labbe & Sons had a camera & signal sender to locate the exact spot of the obstruction, and could also excavate. I chose Labbe. They gave an estimate of \$11,575.00.

They came out the next day and exactly located the obstruction and its depth (8.5' -9.0'). Dig Safes were called in and on 8/19/24, a crew arrived and dug up the sewer pipe. They found a hole in the 6" asbestos clay pipe, just above where the hose's nozzle was jammed, unmovable, by 4 bricks (the bricks came from the decaying chimney -neck- of the upstream manhole). The bricks, hose and nozzle were all removed and a repair was made to the pipe.

Many thanks to Ted Snowden who saved us money by providing gravel, sand, a large dump truck and his big loader, to move soil and help backfill, all things Labbe would have billed us for. Also, thanks to Ted, Earl Babcock and Matt Huber who assisted in the operation. We have received the excavation bill (\$5,500) but not yet the re-paving bill (the re-paving was completed a week ago).



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PUMP STATION FAILURE: On 8/22/24, an alarm alerted us to a problem at pump station #1 on Bath Road, our most important pump station. The controls which read the wet well level and operate the pumps were not working.

An emergency call to Steven's Pump and Electric was placed and their technicians arrived and determined that the control unit, installed in the 1996 station upgrade, had failed. To keep it running, the station was temporarily rigged by Steven's to run the pumps on backup floats until a replacement control unit and level sensing transducer could be acquired. Sullivan Associates had them in stock and we received them that night.

The replacements were installed & programmed by Steven's technicians and the pump station is now running normally again.

PUMP REPAIRS: Plant employees installed a new air compressor on the level sensor at pump station #14 on Birch Point Road.

VULNERABILITY STUDY: Aaron Gaylord from Maine Rural Water presented us his Risk & Resiliency Assessment report for the sewer plant. Although we will be relocating, I am considering some security upgrades. The report looked at possible threats from nature, criminal malevolence, and cyber-attacks.

MUFFIN MONSTER GRINDER: The replacement for our Muffin Monster in-line grinder on piping for the sewer plant's #1 circular clarifier was shipped last week. It should arrive at the plant shortly.

KONECRANES INSPECTIONS: Konecranes company performed inspections of all sewer plant hoists, cranes, lifts, jackstands, straps and chains on 8/26/24.

PROFICIENCY TESTING: Lab technician Ray Bellefleur performed required annual laboratory proficiency testing on 8/23/24. His results were sent to ERA, an independent lab accreditation authority. Results are expected shortly.

BLOWER BUILDING ROOF: The roof replacement on the blower building has been delayed until 9/17/2024, by Horch Roofing, who will do the work.

RESPIRATOR CLEARANCES: All 4 sewer plant employees received medical clearances and passed fit tests for the use of full-face respirators. This took place at Alna Fire Department on 8/7/24.

WET WELL CLEANING: On 8/8/24, Vortex company sent a vac truck and 2-man crew to clean grease and debris out of 7 of our pump stations. Special attention was paid to pump station #3, where jail trash accumulates.

REQUIRED SAMPLING: Permit required surveillance year (which is the final year of the existing permit) sampling was performed on 8/13 & 8/14/24. Samples will be tested by an independent lab for metals, volatile organic compounds, cyanide, mercury, and priority



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pollutants. Also included were samplings of Sheepscot River water, which will be blended with plant effluent and will be used to grow shrimp and sea urchins. Results will arrive in September.

TOXIC GAS DETECTOR REPAIRED: One of our two 4-gas toxic gas detectors had one of its sensors fail. The unit was sent back to the vendor, who replaced the faulty sensor, and returned the unit to us.

PUMP STATION 3 AND 4: Olver Associates, Engineers submitted blueprints and copies of contract documents for the needed improvements to pump stations #3 and #4. They also sent applications for work permits, one from DOT for working close to the road at both stations, and another for performing work close to a riparian stream (pump station #3).

Ground core test sampling is scheduled to be done at pump station #3 on Sunday night 9/16/24. This concludes the August 2024 Wiscasset Sewer Department Monthly Report.

Respectfully Submitted, Robert T. Lalli, Superintendent, Town of Wiscasset Sewer Department

9a

manager@wiscasset.org

From: manager@wiscasset.org
Sent: Thursday, September 12, 2024 9:22 AM
To: 'Sandra Guay'
Cc: 'Wiscasset Code Enforcement'; 'Bill Maloney'; 'James Andretta'; 'Pam Dunning'; 'Sarah Whitfield'; 'Terry Heller'
Subject: Wawenock Block

Sandra

I hope this message finds you well. I am writing to follow up on the recent repairs made to the brick façade of Wawenock Block. While we appreciate the work done, the building remain in poor condition, which continues to detract from the overall appearance of our downtown area.

Specifically, we have noticed that several windows are missing, screens are torn, and many of the windows are dirty and covered in dust and paint is peeling from the woodwork. These issues not only affect the visual appeal of your property but also stand in contrast to the clean and welcoming atmosphere that our downtown strives to maintain.

As a valued member of our community, we kindly request that you address these issues and restore your building to a condition that aligns with the aesthetic standards of the area. Ensuring that all windows are intact, screens are repaired or replaced, and windows are cleaned will go a long way in enhancing the appearance of your property and contributing to the overall charm of our downtown.

We trust that you share our commitment to keeping our community looking its best and look forward to seeing these improvements made in a timely manner. We request you continue with regular updates until this work is completed. Please feel free to contact me if you have any questions or require any assistance.

Thank you for your attention to this matter, and we appreciate your cooperation.



Dennis L. Simmons MPA
 Wiscasset Town Manager/Treasurer
manager@wiscasset.org
 207-882-8200 ext. 6

Confidentiality notice: If you are not the person intended to receive this email, please notify us and please do not make use of this email for any purpose. Thank you.

DISCLAIMER: Please be advised that pursuant to Title 1 M.R.S.A. Section 402 (3), a public record includes any written, printed or graphic matter or any mechanical or electronic data in the possession or custody of an agency or public official that has been received or prepared for the use in connection with the transaction of public or governmental business and contains information relating to the transaction of said business; therefore, the public is advised that any correspondence, whether by traditional method or e-mail with Town offices or Town officials, with certain limited exceptions, is public record and is available for review by any interested party.

106



30 Lisbon Street
PO Box 1407
Lewiston, Maine 04243
1.800.966.9172
Androscogginbank.com

August 23, 2024



Dennis L. Simmons, Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578

MUNICIPAL LEASE PURCHASE PROPOSAL

- Lessee:** Town of Wiscasset
- Equipment:** One (1) new 2024 Ford F150 Truck with associated equipment and accessories as more particularly described in invoices provided by The Lessee.
- Lease Amount:** \$49,399.00
- Lease Term:** A. 3 years B. 5 years
- Interest Rate:** A. 5.65% Tax Exempt B. 5.69% Tax Exempt
- Number of Payments:** A. 3 annual payments B. 5 annual payments
- Payment Amount:** A. \$ 17,379.18* B. \$ 11,002.38*
(*Final payment amount may vary).
- First Payment:** The first payment of principal and interest (if any) shall be due and payable at the time of closing. A lease closing date is proposed for September 4, 2024. This date may be changed upon request.
- Purchase Option:** One Dollar (\$1.00) at end of lease term.
- Prepayment:** There are no prepayment penalties.
- Insurance:** Prior to delivery of the leased assets, Lessee at its sole cost and expense, will provide all-inclusive physical damage and liability insurance in the joint names of the Lessee and Lessor, in amounts satisfactory to Lessor, and forward proof of coverage to Lessor.
- Title:** Lessee shall be listed as owner and Lessor listed as lien holder on BMV title application and/or UCC filing documents as required. (Lessor will also hold a security interest in any lease escrow account established by the Lessee for this transaction.)

Non-appropriation: The lease will contain a non-appropriation clause.

Confirmation: Lessee to confirm that anticipated total borrowings for 2024 year will not exceed Ten Million dollars (\$10,000,000.00), making the lease "Bank Qualified".

Type of Lease: The lease shall be considered a Municipal Lease/Purchase by all parties. Lessee is a State or a political subdivision thereof, within the meaning of Section 103 of the Internal Revenue Code of 1986.

Advances / Deposits: If Lessor advances any deposits or pays any invoices prior to delivery and acceptance of the equipment by Lessee, interest will accrue at the above rate on said payments and be due at closing.

Legal Opinion: Leases greater than One Hundred Thousand dollars (\$100,000.00) require Lessee to provide an Opinion of Counsel. Said opinion must contain a statement that the lease represents a valid and binding obligation of the lessee and further that the lease is a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) (B) (ii) of the Internal Revenue Code of 1986, as amended.

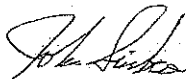
Financial Data: Lessee will provide Androscoggin Bank with its most recent audited financial statement, current year's budget, annual report, a copy of meeting minutes or Board order approving the transaction, and any other supporting data requested during the term of the lease.

Lease Rates: This Lease request will be closed within 60 days of the original proposal date, or the stated rate will be subject to change based on public sector rates then existing in the market.

Expiration: This lease proposal shall expire if not accepted by a duly qualified Lessee official by 5:00 PM on September 20, 2024.

Thank you for the opportunity to present this lease proposal for consideration. If you have any questions please feel free to reach me at 207-330-0531.

Sincerely,



John Simko, Senior Vice President
Director of Government Banking

Enclosure

AWARD / ACKNOWLEDGEMENT (please select an option, sign and return):
This financing proposal Option A , Option B is accepted and is awarded to Androscoggin Bank.

Name & Title

Date:

 **COPY**



30 Lisbon Street
PO Box 1407
Lewiston, Maine 04243
1.800.966.9172
Androscogginbank.com

August 23, 2024

Dennis L. Simmons, Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578

 **COPY**

MUNICIPAL LEASE PURCHASE PROPOSAL

- Lessee:** Town of Wiscasset
- Equipment:** One (1) new 2024 Chevrolet Tahoe with associated equipment and accessories as more particularly described in invoices provided by The Lessee.
- Lease Amount:** \$52,991.00
- Lease Term:** A. 3 years B. 5 years
- Interest Rate:** A. 5.65% Tax Exempt B. 5.69% Tax Exempt
- Number of Payments:** A. 3 annual payments B. 5 annual payments
- Payment Amount:** A. \$18,642.89* B. \$11,802.41*
(*Final payment amount may vary).
- First Payment:** The first payment of principal and interest (if any) shall be due and payable at closing. A lease closing date is proposed for September 4, 2024. This date may be changed upon request.
- Purchase Option:** One Dollar (\$1.00) at end of lease term.
- Prepayment:** There are no prepayment penalties.
- Insurance:** Prior to delivery of the leased assets, Lessee at its sole cost and expense, will provide all-inclusive physical damage and liability insurance in the joint names of the Lessee and Lessor, in amounts satisfactory to Lessor, and forward proof of coverage to Lessor.
- Title:** Lessee shall be listed as owner and Lessor listed as lien holder on BMV title application and/or UCC filing documents as required. (Lessor will also hold a security interest in any lease escrow account established by the Lessee for this transaction.)

Non-appropriation: The lease will contain a non-appropriation clause.

Confirmation: Lessee to confirm that anticipated total borrowings for 2024 year will not exceed Ten Million dollars (\$10,000,000.00), making the lease "Bank Qualified".

Type of Lease: The lease shall be considered a Municipal Lease/Purchase by all parties. Lessee is a State or a political subdivision thereof, within the meaning of Section 103 of the Internal Revenue Code of 1986.

Advances / Deposits: If Lessor advances any deposits or pays any invoices prior to delivery and acceptance of the equipment by Lessee, interest will accrue at the above rate on said payments and be due at closing.

Legal Opinion: Leases greater than One Hundred Thousand dollars (\$100,000.00) require Lessee to provide an Opinion of Counsel. Said opinion must contain a statement that the lease represents a valid and binding obligation of the lessee and further that the lease is a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) (B) (ii) of the Internal Revenue Code of 1986, as amended.

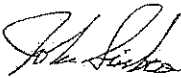
Financial Data: Lessee will provide Androscoggin Bank with its most recent audited financial statement, current year's budget, annual report, a copy of meeting minutes or Board order approving the transaction, and any other supporting data requested during the term of the lease.

Lease Rates: This Lease request will be closed within 60 days of the original proposal date, or the stated rate will be subject to change based on public sector rates then existing in the market.

Expiration: This lease proposal shall expire if not accepted by a duly qualified Lessee official by 5:00 PM on September 20, 2024.

Thank you for the opportunity to present this lease proposal for consideration. If you have any questions please feel free to reach me at 207-330-0531.

Sincerely,



John Simko, Senior Vice President
Director of Government Banking

Enclosure

AWARD / ACKNOWLEDGEMENT (please select an option, sign and return):
This financing proposal Option A ____, Option B ____ is accepted and is awarded to Androscoggin Bank.



Name & Title

Date: _____



30 Lisbon Street
PO Box 1407
Lewiston, Maine 04243
1.800.966.9172
Androscogginbank.com

August 23, 2024

Dennis L. Simmons, Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578

 **COPY**

MUNICIPAL LEASE PURCHASE PROPOSAL

Lessee: Town of Wiscasset

Equipment: One (1) new 2024 Dodge Durango VIN# 1C4RDJFG5RC183123 with associated equipment and accessories as more particularly described in invoices provided by The Lessee.

Lease Amount: \$43,281.00

Lease Term: A. 3 years B. 5 years

Interest Rate: A. 5.65% Tax Exempt B. 5.69% Tax Exempt

Number of Payments: A. 3 annual payments B. 5 annual payments

Payment Amount: A. \$15,226.79* B. \$9,639.75*
(*Final payment amount may vary).

First Payment: The first payment of principal and interest (if any) shall be due and payable at the time of closing. A lease closing date is proposed for September 4, 2024. This date may be changed upon request.

Purchase Option: One Dollar (\$1.00) at end of lease term.

Prepayment: There are no prepayment penalties.

Insurance: Prior to delivery of the leased assets, Lessee at its sole cost and expense, will provide all-inclusive physical damage and liability insurance in the joint names of the Lessee and Lessor, in amounts satisfactory to Lessor, and forward proof of coverage to Lessor.

Title: Lessee shall be listed as owner and Lessor listed as lien holder on BMV title application and/or UCC filing documents as required. (Lessor will also hold a security interest in any lease escrow account established by the Lessee for this transaction.)

Non-appropriation: The lease will contain a non-appropriation clause.

Confirmation: Lessee to confirm that anticipated total borrowings for 2024 year will not exceed Ten Million dollars (\$10,000,000.00), making the lease "Bank Qualified".

Type of Lease: The lease shall be considered a Municipal Lease/Purchase by all parties. Lessee is a State or a political subdivision thereof, within the meaning of Section 103 of the Internal Revenue Code of 1986.

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Legal Opinion: Leases greater than One Hundred Thousand dollars (\$100,000.00) require Lessee to provide an Opinion of Counsel. Said opinion must contain a statement that the lease represents a valid and binding obligation of the lessee and further that the lease is a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) (B) (ii) of the Internal Revenue Code of 1986, as amended.

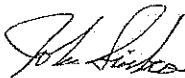
Financial Data: Lessee will provide Androscoggin Bank with its most recent audited financial statement, current year's budget, annual report, a copy of meeting minutes or Board order approving the transaction, and any other supporting data requested during the term of the lease.

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Thank you for the opportunity to present this lease proposal for consideration. If you have any questions please feel free to reach me at 207-330-0531.

Sincerely,



John Simko, Senior Vice President
Director of Government Banking

Enclosure

AWARD / ACKNOWLEDGEMENT (please select an option, sign and return):
This financing proposal Option A , Option B is accepted and is awarded to Androscoggin Bank.

COPY

Name & Title

Date: _____

FY '24 CARRY FORWARD REQUESTS

Department	FY '24 Budget	FY '24 Expenses	Unexpended	Carry Forward Request
100 - ADMINISTRATION	\$ 240,582.00	\$ 201,548.41	\$ 39,033.59	
101 - AIRPORT	\$ 114,500.00	\$ 94,695.17	\$ 19,804.83	\$ 11,805.00
102 - ANIMAL CONTROL	\$ 16,726.00	\$ 16,065.34	\$ 660.66	
103 - ASSESSING	\$ 7,850.00	\$ 5,443.00	\$ 2,407.00	
104 - BOARDS & COMMITTEES	\$ 4,863.00	\$ 2,250.43	\$ 2,612.57	
105 - CELEBRATION	\$ 20,225.00	\$ 17,360.06	\$ 2,864.94	
106 - CLERK	\$ 107,938.00	\$ 105,832.82	\$ 2,105.18	
107 - CODE ENFORCEMENT	\$ 43,630.00	\$ 38,781.86	\$ 4,848.14	
108 - COMMUNITY ORGANIZATIONS	\$ 76,026.00	\$ 76,026.00	\$ -	
109 - CONTINGENCY	\$ 81,788.61	\$ 63,681.28	\$ 18,107.33	\$ 18,107.33
110 - CONTRACTUAL SERVICES	\$ 294,473.98	\$ 245,558.01	\$ 48,915.97	\$ 48,915.97
111 - COUNTY TAX	\$ 749,103.00	\$ 749,103.00	\$ -	
112 - DEBT SERVICE	\$ 231,868.00	\$ 221,866.24	\$ 10,001.76	
113 - ELECTIONS	\$ 22,191.00	\$ 21,953.49	\$ 237.51	
114 - EMS/AMBULANCE	\$ 900,091.00	\$ 839,065.57	\$ 61,025.43	\$ 61,025.43
115 - FIRE DEPARTMENT	\$ 170,698.00	\$ 170,442.68	\$ 255.32	
116 - FINANCE DEPARTMENT	\$ 284,961.00	\$ 277,872.34	\$ 7,088.66	\$ 3,000.00
117 - GENERAL ASSISTANCE	\$ 28,762.00	\$ 24,519.03	\$ 4,242.97	
118 - MUNICIPAL BUILDING	\$ 109,148.00	\$ 96,173.98	\$ 12,974.02	\$ 12,974.02
119 - MUNICIPAL INSURANCE	\$ 106,300.00	\$ 99,367.03	\$ 6,932.97	
120 - OVERLAY/ABATEMENTS	\$ 540,235.64	\$ 23,607.67	\$ 516,627.97	
121 - PARKS & RECREATION	\$ 1,161,421.00	\$ 1,022,704.69	\$ 138,716.31	\$ 80,950.00
122 - PLANNING & DEVELOPMENT	\$ 196,454.86	\$ 89,164.67	\$ 107,290.19	
123 - POLICE DEPARTMENT	\$ 723,813.00	\$ 671,808.60	\$ 52,004.40	\$ 42,300.00
124 - POLICE SCHOOL RESOURCE OFFICER	\$ 66,170.00	\$ 60,349.43	\$ 5,820.57	\$ 2,500.00
125 - PUBLIC UTILITIES	\$ 352,024.00	\$ 313,800.41	\$ 38,223.59	
126 - PUBLIC WORKS	\$ 766,484.00	\$ 656,947.14	\$ 109,536.86	\$ 40,000.00
127 - SELECTMEN	\$ 27,829.00	\$ 24,552.60	\$ 3,276.40	
128 - SCHOOL TOWN APPROPRIATION	\$ 6,410,209.00	\$ 6,410,208.96	\$ 0.04	
129 - SENIOR CENTER	\$ 15,210.42	\$ 13,719.47	\$ 1,490.95	
130 - SHELLFISH CONSERVATION	\$ 4,640.00	\$ 3,698.47	\$ 941.53	\$ 941.53
131 - TIF-TAX INCREMENT FINANCE	\$ 242,509.70	\$ 242,509.70	\$ -	
132 - TRANSFER STATION	\$ 826,725.00	\$ 713,751.91	\$ 112,973.09	\$ 39,000.00
133 - WATERFRONT & HARBORS	\$ 93,777.99	\$ 47,006.49	\$ 46,771.50	\$ 46,771.58
134 - COMPREHENSIVE PLAN	\$ 17,423.36	\$ 2,604.78	\$ 14,818.58	\$ 14,818.58
Final Totals	\$ 15,056,651.56	\$ 13,664,040.73	\$ 1,392,610.83	\$ 423,109.44



MAINE MUNICIPAL ASSOCIATION SINCE 1936

60 Community Drive | Augusta, ME 04330-9486
1-800-452-8786 (in state) | (t) 207-623-8428

10e

To: Key Municipal Officials of MMA Membership
From: Catherine Conlow, Executive Director
Date: September 2, 2024
Subject: MMA Annual Business Meeting & Voting Credentials

 COPY

The Maine Municipal Association's Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will be held on **Wednesday, October 2, 2024, at 1:15 p.m.** The meeting will be in person at the Augusta Civic Center, Augusta, Maine.

Attached please find the proposed agenda and the *MMA Voting Delegates Credential Form* on which the municipal officers may designate their municipality's voting representative and alternate. Complete and mail the form to us before October 2nd or bring the completed form to the Annual Meeting. Please note, there are no proposed bylaws amendments for 2024.

This year's Convention promises to be exciting and full of great opportunities for learning and networking. Our theme is Unstoppable: Building Resilience. You can learn more about the program by visiting:

<https://www.memun.org/Training/Conferences-Conventions/Convention/Agenda>

If you have any questions regarding this information, contact me at (207) 623-8428 or by email at cconlow@memun.org.

We look forward to seeing you at the convention and the Annual Meeting!



WWW.MEMUN.ORG


**Maine Municipal Association
Annual Business Meeting
Wednesday, October 2, 2024
1:15 p.m. – 2:30 p.m.
Augusta Civic Center**

AGENDA

1. **Introductions and Welcoming Remarks** – MMA President Diane Hines, Ludlow Town Manager will welcome members to the business meeting.
2. **Election Results** – Diane Hines will discuss the election results and introduce the new Executive Committee members.
3. **Approval of 2023 MMA Annual Business Meeting Minutes** – Diane Hines
4. **MMA President's Report** – Diane Hines will discuss her term in office and the remainder of the year.
5. **Executive Director's Report** – Catherine Conlow, MMA Executive Director will discuss business taking place throughout the year at MMA.
6. **Other Business** (*comments from the floor*)
7. **Adjournment**

**MAINE MUNICIPAL ASSOCIATION
VOTING DELEGATE CREDENTIALS**

Is hereby designated as the official Voting Delegate and

(print name)  **COPY**

(print name)

as the alternative Voting Delegate for

(municipality)

to the Maine Municipal Association's Annual Business Meeting, which is scheduled to be held, on Wednesday, October 2, 2024, at 1:15 p.m., at the Augusta Civic Center, Augusta, Maine.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or by a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ Municipality: _____

Signature of a Municipal Official designated by a majority of Municipal Officers:

Name: _____ Position: _____

Or Signature of the Majority of Municipal Officers:

_____  **COPY**

Please return this form no later than Monday, October 1, 2024, or bring it with you to the MMA Annual Business Meeting. If mailing, send to:

**MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
Email: kmaines@memun.org**

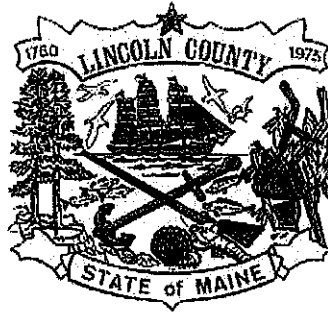
OFFICE OF
LINCOLN COUNTY COMMISSIONERS

32 High Street
P.O. Box 249
Wiscasset, Maine
04578-0249

INCORPORATED 1760

Commissioners Office (207) 882-6311
Fax (207)-882-4324

WWW.LINCOLNCOUNTYMAINE.ME



District One
Hamilton W. Meserve
Southport, Maine

District Two
William B. Blodgett
Waldoboro, Maine

District Three
Mary R. Trescot
Damariscotta, Maine

August 29, 2024

**NOTICE TO ALL MUNICIPAL OFFICERS REGARDING
THE LINCOLN COUNTY BUDGET ADVISORY COMMITTEE**

Chapter 718 of the Public Laws of 1989, enacted by the second session of the Legislature (30-A M.R.S.A. Sec. 791 et seq.) requires that each County Commissioner, no later than 100 days before the end of the County's fiscal year, shall notify all municipal officers to caucus by County Commissioner District. The purpose of this year's caucus is to choose one municipal officer from each District to serve a three-year term on the Lincoln County Budget Advisory Committee.

The caucus for municipal officers from Commissioner District One (**Boothbay, Boothbay Harbor, Edgecomb, Southport, Westport Island and Wiscasset**) will be held on **Thursday, September 19, 2024 at 3:00 P.M.** at the Lincoln County Court House. The presence of all Selectboard members from each town is requested.

If a representative from your Selectboard cannot attend the caucus but is willing to serve on the Budget Advisory Committee, we encourage your Selectboard to return the enclosed nomination form with your town's nominee for consideration at the caucus.

The other two Commissioner Districts will hold a similar caucus, resulting in a nine-member advisory committee. One member of the Legislative Delegation will sit on the committee in a non-voting capacity. The Budget Committee chooses its own chairperson annually.

The County Commissioners will submit a proposed budget to the committee no later than 90 days before the end of the county's fiscal year. The committee shall make its recommendations to the County Commissioners no later than 45 days before the end of the county's fiscal year.

Please call Michelle Richardson, County Treasurer, at 882-6311 to confirm your attendance or if you have any questions. I look forward to seeing you at the caucus and another year of working closely together in budget preparation for Lincoln County.

Sincerely,

Handwritten signature of Carrie Kipfer in cursive.

Carrie Kipfer
County Administrator

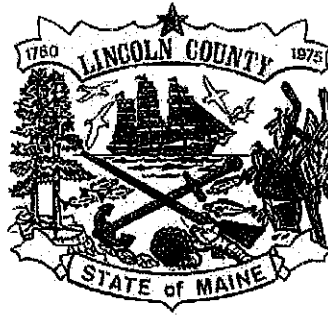
**OFFICE OF
LINCOLN COUNTY COMMISSIONERS**

32 High Street
P.O. Box 249
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04578-0249

INCORPORATED 1760

Commissioners Office (207) 882-6311
Fax (207)-882-4324

WWW.LINCOLNCOUNTYMAINE.ME



District One
Hamilton W. Meserve
Southport, Maine

District Two
William B. Blodgett
Waldoboro, Maine

District Three
Mary R. Trescot
Damariscotta, Maine

**FY-2025 LINCOLN COUNTY BUDGET ADVISORY COMMITTEE
NOMINATION FORM
DISTRICT ONE - COMMISSIONER HAMILTON W. MESERVE**

TOWN OF BOOTHBAY

Steven C. Lewis	2024
Dale C. Harmon	2024
Russell Pinkham	2025
Charles R. Cunningham	2026 (Chair)
Julie Roberts	2026

VOTE/TERM

TOWN OF BOOTHBAY HARBOR

Michael Tomko	2025 (Chair)
Mark Gimbel	2026
Alyssa Allen	2025
Kenneth Rayle	2027
Mark Osborn	2026

TOWN OF EDGECOMB

Michael Maxim	(Chair)
Lynn Norang	
George Chase	

TOWN OF SOUTHPORT

Gerald L. Gamage	2026 (Chair)
Mary Lou Koskela	2024
Smith Climo	2024

TOWN OF WESTPORT ISLAND

Donna Curry	2025 (Chair)
Kim Lynch	2027
Lisa Jonassen	2026

Current Member

TOWN OF WISCASSET

William Maloney	2026
Sarah Whitfield	2026 (Chair)
Terry Heller	2025
Pamela Dunning	2025
James Andretta	2026

Lincoln County Calendar for FY-2025 Budget

CY 2024 Thursday July 11	Distribute FY-2025 Budget Request Forms to each Department.
Tuesday July 16	Notice to Organizations for budget requests with proposed overall budget for FY-2025
Friday August 9	Completed Departmental Budget Request Forms and Organization requests returned to the Finance Department.
Friday August 30	Caucus notification & letters mailed to each Town and Legislative Delegates Combo ad, Public Hearing, to Lincoln County News, Boothbay Register, Wiscasset Newspaper. Ad to run weeks ending September 12 th and 19 th .
Thursday September 19	Ballots for BAC and Legislative Representative due back to the Treasurer 3:00 P.M. – Caucus for election of Budget Committee (Courthouse)
Thursday September 26	Budget Request Summary to Budget Advisory Committee, Department Managers, Non-Profits and Towns, along with a copy of the Budget Calendar. Pick up and/or delivery of FY-2025 Budget Books to Budget Advisory Committee 3:00 P.M. – Public Hearing, presentation of FY-2025 budget requests by County Administrator. (LCRPC)
Friday October 18	9:00 A.M. – Budget Advisory Committee, work session (LCRPC)
Thursday October 31	1:00 P.M. – Informational Meeting with the Budget Advisory Committee and Legislative Delegation. (LCRPC)
Tuesday December 17	Statutory deadline for approved FY-2025 Budget by County Commissioners.

Approved 7/16/24
Amended 9/3/24

LCRPC address: 297 Bath Road, Wiscasset, Maine

HM Payson Monthly Statement of Wiscasset Accounts

109

Account Name	Market Value as of 06/30/2024	Market Value as of 07/31/2024	Market Value as of 08/31/2024	Change in Market Value
Montsweag Dam Reserve Fund	\$ 266,226.52	\$ 271,650.90	\$ 275,268.64	\$ 3,617.74
Cemetery Trust Fund	\$ 2,781,401.03	\$ 2,838,072.22	\$ 2,875,868.54	\$ 37,796.32
General John French Scholarship	\$ 99,189.48	\$ 101,210.48	\$ 102,558.36	\$ 1,347.88
Jackson Cemetery Fund	\$ 49,440.95	\$ 50,448.31	\$ 51,120.16	\$ 671.85
Larabee Band Fund	\$ 1,152,017.14	\$ 1,175,489.55	\$ 1,191,144.26	\$ 15,654.71
Haggett Scholarship Fund	\$ 22,079.45	\$ 22,529.32	\$ 22,829.36	\$ 300.04
Mary Bailey Fund	\$ 728,764.94	\$ 743,613.56	\$ 753,516.71	\$ 9,903.15
Seth Wingren Fund	\$ 45,793.50	\$ 46,726.54	\$ 47,348.83	\$ 622.29
Wiscasset Community Center Endowment Fund	\$ 5,188.16	\$ 5,293.87	\$ 5,364.37	\$ 70.50
Cooper-DiPerri Scholarship Fund	\$ 77,520.74	\$ 79,100.23	\$ 80,303.66	\$ 1,203.43
Recreation Scholarship	\$ 1,340.65	\$ 1,367.97	\$ 1,386.19	\$ 18.22
Town of Wiscasset Edowment Fund Total	\$ 5,228,962.56	\$ 5,335,502.95	\$ 5,406,709.08	\$ 71,206.13
Town of Wiscasset Capital Reserve	\$ 718,525.21	\$ 734,256.00	\$ 742,222.32	\$ 7,966.32
Town of Wiscasset Construction Reserve	\$ 2,302,624.14	\$ 1,719,462.11	\$ 1,738,117.41	\$ 18,655.30
Town of Wiscasset Equipment Reserve	\$ 3,953,802.77	\$ 3,881,253.20	\$ 3,809,136.88	\$ (72,116.32)
Town of Wiscasset Furnace Replacement Reserve	\$ 600,239.70	\$ 613,380.84	\$ 620,035.72	\$ 6,654.88
Town of Wiscasset Major Repairs Reserve	\$ 808,570.89	\$ 826,273.07	\$ 835,237.72	\$ 8,964.65
Town of Wiscasset Recreation Building Reserve	\$ 3,162,813.88	\$ 3,232,057.88	\$ 3,267,124.10	\$ 35,066.22
Town of Wiscasset Retirement Health Insurance Reserve	\$ 143,760.00	\$ 146,907.36	\$ 148,501.23	\$ 1,593.87
Town of Wiscasset Roof Repair Reserve	\$ 551,192.67	\$ 563,260.02	\$ 569,371.11	\$ 6,111.09
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 107,793.73	\$ 110,153.67	\$ 111,348.79	\$ 1,195.12
Town of Wiscasset Highway Department Capital Reserve	\$ 3,880.13	\$ 3,965.08	\$ 4,008.10	\$ 43.02
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 5,173.54	\$ 5,286.81	\$ 5,344.16	\$ 57.35
Town of Wiscasset Reserve Funds Total	\$ 12,358,376.66	\$ 11,836,256.04	\$ 11,850,447.54	\$ 14,191.50
			Withdrawal	\$113,000

1 SELECTMEN REPORT
Department(s): 100 - 134
August

Account	Budget Net	Curr Mnth Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	193,139.00	16,159.99	0.00	165,329.31	14.40
101 - AIRPORT	114,577.00	8,022.18	0.00	96,719.34	15.59
102 - ANIMAL CONTROL	17,651.00	907.96	0.00	11,317.14	35.88
103 - ASSESSING	8,460.00	10.00	0.00	2,385.59	71.80
104 - BOARDS & COMMITTEES	4,554.00	10.00	0.00	4,544.00	0.22
105 - CELEBRATION	21,500.00	0.00	0.00	14,500.00	32.56
106 - CLERK	116,374.00	9,112.72	0.00	90,573.62	22.17
107 - CODE ENFORCEMENT	45,323.00	2,984.37	0.00	40,944.01	9.66
108 - COMMUNITY ORGANIZATIONS	84,224.00	0.00	0.00	83,676.35	0.65
109 - CONTINGENCY	50,000.00	-225.00	0.00	50,225.00	-0.45
110 - CONTRACTUAL SERVICES	335,300.00	37,158.68	0.00	294,814.49	12.07
111 - COUNTY TAX	793,818.00	0.00	0.00	793,818.00	0.00
112 - DEBT SERVICE	221,868.00	0.00	0.00	166,401.44	25.00
113 - ELECTIONS	22,154.00	120.00	0.00	22,021.40	0.60
114 - EMS/AMBULANCE	939,191.00	80,076.83	0.00	795,400.46	15.31
115 - FIRE DEPARTMENT	181,724.00	2,895.27	0.00	170,072.81	6.41
116 - FINANCE DEPARTMENT	300,120.00	27,517.80	0.00	239,040.37	20.35
117 - GENERAL ASSISTANCE	35,555.00	803.61	0.00	34,349.57	3.39
118 - MUNICIPAL BUILDING	92,275.00	5,887.91	0.00	80,546.50	12.71
119 - MUNICIPAL INSURANCE	145,650.00	0.00	0.00	121,278.40	16.73
121 - PARKS & RECREATION	1,265,716.00	127,129.84	0.00	1,046,750.57	17.30
122 - PLANNING & DEVELOPMENT	136,494.00	10,276.20	0.00	118,339.01	13.30
123 - POLICE DEPARTMENT	836,595.00	70,733.65	0.00	683,943.64	18.25
124 - POLICE SCHOOL RESOURCE OFFICER	63,553.00	0.00	0.00	63,553.00	0.00
125 - PUBLIC UTILITIES	327,024.00	25,791.72	0.00	275,512.03	15.75
126 - PUBLIC WORKS	769,378.00	50,926.26	0.00	674,705.44	12.31
127 - SELECTMEN	26,843.00	1,448.78	0.00	23,995.42	10.61
128 - SCHOOL TOWN APPROPRIATION	6,802,725.00	566,893.75	0.00	5,668,937.50	16.67
129 - SENIOR CENTER	21,223.00	1,448.61	0.00	18,934.27	10.78
130 - SHELLFISH CONSERVATION	4,450.00	336.41	0.00	3,777.18	15.12
132 - TRANSFER STATION	876,762.00	51,590.77	0.00	785,291.21	10.43
133 - WATERFRONT & HARBORS	73,195.00	4,272.83	0.00	61,941.17	15.38
134 - COMPREHENSIVE PLAN	0.00	66.61	0.00	-66.61	----
Final Totals	14,927,415.00	1,102,357.75	0.00	12,703,571.63	14.90

Revenue Summary Report

Fund: 1
July to August

Account	Budget	----- Y T D -----			Uncollected	Percent
	Net	Debits	Credits	Net	Balance	Collected
101 - AIRPORT	104,621.00	0.00	10,330.81	10,330.81	94,290.19	9.87
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	0.00	0.00	23,000.00	0.00
02 - Aircraft Excise	5,646.00	0.00	0.00	0.00	5,646.00	0.00
03 - Hangers/Tie Downs	12,000.00	0.00	886.98	886.98	11,113.02	7.39
04 - Hanger/Land Leases	17,975.00	0.00	0.00	0.00	17,975.00	0.00
05 - Snacks/Shirts/Hats/Oil	15,000.00	0.00	1,563.82	1,563.82	13,436.18	10.43
07 - Ramp Fees	3,000.00	0.00	582.51	582.51	2,417.49	19.42
08 - Cenergy Lease Payment	28,000.00	0.00	7,297.50	7,297.50	20,702.50	26.06
102 - ANIMAL CONTROL	100.00	0.00	0.00	0.00	100.00	0.00
01 - Late Fees	100.00	0.00	0.00	0.00	100.00	0.00
107 - CODE ENFORCEMENT	27,800.00	0.00	13,765.42	13,765.42	14,034.58	49.52
01 - Building Permits	20,000.00	0.00	10,912.92	10,912.92	9,087.08	54.56
02 - Plumbing Permits	6,000.00	0.00	2,352.50	2,352.50	3,647.50	39.21
03 - Junkyard Permits	300.00	0.00	0.00	0.00	300.00	0.00
05 - Planning Board Fees	1,500.00	0.00	500.00	500.00	1,000.00	33.33
114 - EMS/AMBULANCE	474,137.00	24,165.59	127,229.70	103,064.11	371,072.89	21.74
01 - Calls for Service	341,504.00	0.00	126,764.00	126,764.00	214,740.00	37.12
03 - Contractual Write-offs	0.00	24,165.59	0.00	-24,165.59	24,165.59	----
04 - Bad Debt W/O & Collections	0.00	0.00	465.70	465.70	-465.70	----
06 - Dresden Contract	77,751.00	0.00	0.00	0.00	77,751.00	0.00
07 - Westport Contract	27,441.00	0.00	0.00	0.00	27,441.00	0.00
11 - ALNA CONTRACT	27,441.00	0.00	0.00	0.00	27,441.00	0.00
121 - PARKS & RECREATION	715,500.00	1,013.00	138,873.57	137,860.57	577,639.43	19.27
01 - Memberships	200,000.00	0.00	23,048.54	23,048.54	176,951.46	11.52
02 - Alna Contract	5,000.00	0.00	0.00	0.00	5,000.00	0.00
03 - Westport Island Contract	5,000.00	0.00	0.00	0.00	5,000.00	0.00
04 - Donations	10,000.00	0.00	50.00	50.00	9,950.00	0.50
05 - Rentals	40,000.00	0.00	1,400.00	1,400.00	38,600.00	3.50
06 - Athletics (Youth & Adult)	50,000.00	0.00	21,485.87	21,485.87	28,514.13	42.97
07 - Aquatics	90,000.00	0.00	7,890.00	7,890.00	82,110.00	8.77
08 - Senior Programs	3,000.00	0.00	0.00	0.00	3,000.00	0.00
09 - Special Events	5,000.00	0.00	0.00	0.00	5,000.00	0.00
10 - Fitness	5,000.00	0.00	510.00	510.00	4,490.00	10.20
11 - Afterschool/Vac Camps/Early Re	65,000.00	0.00	30,320.00	30,320.00	34,680.00	46.65
12 - Summer Camp	95,000.00	958.00	42,060.83	41,102.83	53,897.17	43.27
13 - Concessions	12,000.00	0.00	633.50	633.50	11,366.50	5.28
14 - Programs	40,000.00	55.00	7,170.70	7,115.70	32,884.30	17.79
15 - CACFP	15,000.00	0.00	4,304.13	4,304.13	10,695.87	28.69
16 - Dresden Contract	5,500.00	0.00	0.00	0.00	5,500.00	0.00
17 - ASA PROGRAMS	70,000.00	0.00	0.00	0.00	70,000.00	0.00
123 - POLICE DEPARTMENT	1,625.00	0.00	200.00	200.00	1,425.00	12.31
01 - Reports	750.00	0.00	120.00	120.00	630.00	16.00
02 - Parking Fees	375.00	0.00	0.00	0.00	375.00	0.00
03 - Weapon Permits	500.00	0.00	80.00	80.00	420.00	16.00
129 - SENIOR CENTER	8,750.00	0.00	2,221.00	2,221.00	6,529.00	25.38
01 - Meals	8,000.00	0.00	1,991.00	1,991.00	6,009.00	24.89
02 - Memberships	750.00	0.00	230.00	230.00	520.00	30.67

Revenue Summary Report

Fund: 1
July to August

Account	Budget Net	----- Y T D -----		Net	Uncollected Balance	Percent Collected
		Debits	Credits			
130 - SHELLFISH CONSERVATION CONT'D						
130 - SHELLFISH CONSERVATION	2,650.00	0.00	45.00	45.00	2,605.00	1.70
01 - Licenses	2,650.00	0.00	45.00	45.00	2,605.00	1.70
132 - TRANSFER STATION	391,986.00	0.00	27,297.82	27,297.82	364,688.18	6.96
01 - User Fees	100,000.00	0.00	16,389.80	16,389.80	83,610.20	16.39
04 - Cardboard	10,000.00	0.00	2,749.42	2,749.42	7,250.58	27.49
05 - Metal	40,000.00	0.00	8,158.60	8,158.60	31,841.40	20.40
06 - Alna Contract	120,116.00	0.00	0.00	0.00	120,116.00	0.00
07 - Westport Island Contract	121,870.00	0.00	0.00	0.00	121,870.00	0.00
133 - WATERFRONT & HARBORS	29,700.00	0.00	2,185.20	2,185.20	27,514.80	7.36
01 - Watercraft Excise	5,500.00	0.00	545.20	545.20	4,954.80	9.91
02 - Mooring Fees	8,000.00	0.00	707.00	707.00	7,293.00	8.84
03 - Docking	6,000.00	0.00	793.00	793.00	5,207.00	13.22
04 - Wormcars	200.00	0.00	140.00	140.00	60.00	70.00
05 - Miscellaneous	10,000.00	0.00	0.00	0.00	10,000.00	0.00
190 - STATE REVENUES	824,139.00	0.00	427,833.36	427,833.36	396,305.64	51.91
01 - Revenue Sharing	751,430.00	0.00	187,291.03	187,291.03	564,138.97	24.92
03 - Homestead Exemption Reimb	0.00	0.00	238,990.00	238,990.00	-238,990.00	----
04 - Local Road Assistance Program	50,000.00	0.00	0.00	0.00	50,000.00	0.00
05 - Tree Growth	7,500.00	0.00	0.00	0.00	7,500.00	0.00
06 - Cell Tower Lease	6,209.00	0.00	1,552.33	1,552.33	4,656.67	25.00
08 - General Assistance	9,000.00	0.00	0.00	0.00	9,000.00	0.00
191 - TAXES	720,000.00	0.00	165,533.93	165,533.93	554,466.07	22.99
02 - Supplemental Tax Commitment	0.00	0.00	366.51	366.51	-366.51	----
03 - Auto Excise	600,000.00	0.00	137,141.68	137,141.68	462,858.32	22.86
04 - Rapid Renewal Auto Excise	120,000.00	0.00	28,025.74	28,025.74	91,974.26	23.35
192 - CHARGES FOR SERVICES	58,350.00	96.00	18,068.01	17,972.01	38,377.99	31.89
01 - Tax Interest	25,000.00	0.00	10,541.72	10,541.72	14,458.28	42.17
02 - Lien Fees	8,000.00	96.00	2,818.69	2,722.69	5,277.31	34.03
03 - Agent Fees	20,000.00	0.00	3,941.25	3,941.25	16,058.75	19.71
04 - Copies/Fax	100.00	0.00	11.75	11.75	88.25	11.75
05 - Sign Permits	250.00	0.00	40.00	40.00	210.00	16.00
08 - Business Licenses	0.00	0.00	75.00	75.00	-75.00	----
10 - Vitals	3,000.00	0.00	639.60	639.60	2,360.40	21.32
193 - OTHER REVENUES	316,494.00	0.20	69,529.98	69,529.78	246,964.22	21.97
01 - CATV Franchise Fees	52,000.00	0.00	11,917.99	11,917.99	40,082.01	22.92
03 - Bank Interest Income	125,000.00	0.00	57,611.79	57,611.79	67,388.21	46.09
05 - Miscellaneous Income	3,000.00	0.20	0.20	0.00	3,000.00	0.00
96 - TIF Transfer for Planner	136,494.00	0.00	0.00	0.00	136,494.00	0.00
Final Totals	3,673,852.00	25,274.79	1,003,113.80	977,839.01	2,696,012.99	26.62



Town of Wiscasset

Office of the Town Manager

September 17, 2024

To: Wiscasset Select Board

Ref: Town Manager's Report

Each year, the state issues new appendices that update the maximum amounts for general assistance. As noted, the town may adopt its own maximums, however, I recommend the board adopt the appendices as presented. This is one of the rare times that the Select Board can adopt an ordinance revision without town meeting approval.

I have contacted Susan Guay, representative of Wawenock Block, to express our desire that they continue making improvements to the building. I have attached the email. As of the writing of this report, I have not received a response, but it has been their habit of updating just before the meeting.

I am asking the Board to write off the uncollected EMS debt as bad debt and authorize me to send the accounts to collection. It is important that we do this in a timely fashion as it increases the odds of collecting at least some of the debt before it goes stale. I would also point out that the new collection agency has been far more successful in collecting unpaid debt.

We included funds in this year's police and EMS budgets for the lease/purchase of three new vehicles. We are able to purchase and equip two new police vehicles and a new EMS fly car. I obtained ten different quotes and lease terms. While Gorham Savings offered a fraction of a percent less in interest, I am recommending the Board approve Androscoggin Savings due to their established relationship with the dealer, making the transaction seamless.

Each year, the voters authorize the Select Board to carry any unexpended balance [from the previous year's budget] they deem advisable. At the end of each fiscal year, we undertake a review of the previous year's budget to look for areas of concern and where our budget assumptions may not have aligned with actual expenses. Some of the carry-forward requests address these areas of concern; some are to continue projects that were started in the previous year (or before). During the year, department heads may delay some expenses to ensure that they stay within budget. Some of the requests are for funds to cover those expenses. The carry-forward requests are broken down as follows:

Dept: 101 Airport

Requesting funds for the town's share of the apron reconstruction project (5% of the total cost), mowing, mulching and cutting of tree growth in the flight path, and rebuilding the hangar door in the FBO, which is in deplorable condition and is dangerous.

Dept: 109 Contingency

I request the remaining contingency balance to cover any over-run due to the ongoing Maine Yankee tax dispute.

Dept: 110 Contractual

I am requesting the remaining balance to cover the ongoing tax dispute with Maine Yankee and funds to continue upgrading and improving our online services, such as the new website and GIS mapping system. ARPA funds were used to develop these systems, but regular maintenance and upgrades must come from annual budgets.

Dept: 114 EMS/ambulance

I am requesting the remaining balance. In addition to increased calls for emergency responses, EMS is experiencing increased requests for interfacility transfers. These transfers tend to pay better than 911 calls and provide additional revenue to help offset the costs of providing the service. We do not staff for these transfers, off duty personnel cover them, but we need to make sure we have adequate funds to cover the additional labor and other costs. We also agreed earlier to provide Erin with additional funds for the improvements to Scout Hall.

Dept: 116 Finance

I am requesting funds to cover the costs of additional assistance on the federal audits related to our various grants

Dept: 118 Municipal building

I am requesting the remaining balance to continue with the HVAC improvements.

Dept: 121 Parks & Recreation

I am requesting funds to cover several items for P&R. The paving bricks in front of the community center entrance have been reset to eliminate the tripping hazard with the granite edging. The same condition exists in the smaller area near the flagpole. Additionally, the fire marshal's office requires the emergency exit paths from the gym to be paved down to the roadway that runs along the side of the building. Some of the maintenance equipment is well beyond its useful life. The commercial lawnmower used for the community center and the athletics fields is worn out and needs constant and costly repairs. After discussing with Duane and Ted, we feel the best course of action is to replace the mower with a sub-compact tractor. These come with many different types of attachments, making it a much more versatile piece of equipment, not just for the community center, but the town as a whole. For the last couple of years, we have talked about replacing the old sign at the entrance with a new electronic sign. I believe I have secured a donation that will pay for half of the sign. We would need to come up with the rest.

Dept: 123 Police

I am requesting funds to cover additional labor expenses. In anticipation of higher wages due to a new union contract, we did increase the wage expense in the budget. Depending on overtime, we may still fall a little short. We are also requesting funds to cover some equipment, such as portable radios, bulletproof vest replacement, and computers.

Dept: 124 SRO

I am requesting funds to cover the cost of the union contract.

Dept: 126 Public Works

I am requesting funds to cover the cost of hazardous tree removal and additional funds for town-owned building repair and maintenance not covered elsewhere (i.e. Scout Hall)

Dept: 130 Shellfish

I am requesting funds to cover the cost of the union contract.

Dept: 132 Transfer station

I am requesting funds to replace the skid steer. The current skid steer is a 1987. Finding parts for increased maintenance and repairs has become very difficult. I think we got our money's worth out of it

Dept: 133 Waterfront

I am requesting all of the remaining balance for float, dock, and building maintenance and repairs. As mentioned previously, we have secured several new floats from the state at a greatly reduced price, so we hope not to have to expend the entire amount.

Dept: 134 Comprehensive plan

This is an ongoing project

Deducting the carry-forwards leaves \$969,501 unexpended. We were over revenue estimates by \$884,231. So, \$1,853,732 goes into our fund balance. This should put our fund balance in the neighborhood of \$5.8 million. Please remember that our fund balance and future taxes could be affected by an unfavorable Maine Yankee settlement.

On September 11, 2024 I attended the Forum on Strengthening Local and State Government Collaboration in Maine. This was co-hosted by MMA, LCRPC and MCOG to bring together municipal and county officials and candidates for the Maine State Legislature to discuss critical issues, share challenges, and explore opportunities for collaboration. This was a good opportunity for candidates and newly elected officials to deepen their understanding of local government, engage in meaningful discussions, and contribute to shaping the future of our communities. It is so essential that we work together to improve our relationship with the state (and county) for the betterment of our communities. I hope to see more of these types of events in the future.

Work is well underway on the FY'24 audit.

RJD is finishing up their assessing work for this work. Ellery will be in on Monday, and we will figure out the tax commitment. Sorry we could not get it out in the packet, but RJD is busy and running behind. I will forward the numbers to you as far in advance of the meeting as I can.

The RFQ for the needs assessment of the town office complex and community center has been issued and is due September 19th. We will review the submissions and have a recommendation for your October 1st meeting.

If you have not had an opportunity to swing by the pet campaign headquarters on Water St., please do. It is just downright fun.

From Superintendent of Schools Andersson:

Wiscasset School Department accepts funding through the Elementary and Secondary Act (ESEA) of 1965. You might have heard of this as "Title I" funding. To help us improve, we seek ongoing public comment on our ESEA application's goals and priorities. Please check out our ESEA page and provide any feedback you might have. Thanks!

<https://www.wiscassetsschools.org/page/esea>