



June 5, 2018

From: Doug Fowler  
Director Department of Public Works

Subject: Request for Bid  
2018 Municipal Airport Tree Clearing/Mulching Bid  
Wiscasset, Maine

The Town of Wiscasset is seeking qualified bidders for tree clearing/mulching at the Wiscasset Municipal Airport. The following specifications detail the design and extent of the proposed work. In order to be considered, potential bidders must complete the enclosed bid form and return it in a sealed envelope to the following address before 12:00 pm on Tuesday, Jun 19, 2018.

“2018 Municipal Airport Tree Clearing/Mulching Bid”  
Attention: Town Manager  
Town of Wiscasset  
51 Bath Road  
Wiscasset, ME 04578

Sealed bids received will be opened and read aloud at the Board of Selectmen Meeting scheduled to commence that evening at 6:00 pm. **The Board reserves the right to reject any or all bids at their discretion.**

All questions regarding this bid shall be directed to Doug Fowler, Director of Public Works, Wiscasset, Maine. Doug may be reached weekdays at the Town Garage at 207/882-8220.

**GENERAL SCOPE OF WORK:**

Complete tree clearing/mulching a portion of the “Object Free Area” estimated to be 1,700L x 150’W along the South East end of Runway 25. Trees and woody growth shall be mulched to within 4” of ground level. Work shall be completed within 14 days after commencement unless approved by the Director.

**ADDITIONAL TERMS AND REQUIREMENTS OF BID:**

- Hourly rate for any additional work that may be required
- **Terms of Payment:** NET 30 upon successful completion of work.

**INSPECTION OF WORK:**

The approval and acceptance of the work by the Director or his designated representative shall be a condition precedent to payment by the municipality.

**CHARACTER OF WORKMEN, METHODS, AND EQUIPMENT:**

All workmen shall have sufficient skill and experience to perform properly the work assigned to them.

Any person employed by the Contractor or by any subcontractor who, in the opinion of the Director or his designated representative does not perform their work in a proper and skillful manner or is intemperate or disorderly, shall at the written request of the Director or his designated representative be removed forthwith by the Contractor or subcontractor employing such person and shall not be employed again in any portion of the work without the approval of the Director or his designated representative.

Should the Contractor fail to remove such person or persons as required above, or fail to furnish suitable and sufficient personnel for the proper prosecution of the work, the Director may suspend the work by verbal notice until such orders are complied with.

All equipment which is proposed to be used on the work site shall be of sufficient size and in such mechanical condition as to meet requirements of the work and to produce a satisfactory quality of work and to meet all safety requirements. In addition, all work and equipment shall comply with OSHA Standard Specifications.

Contractor shall be required to leave all sites where work is performed in a neat and presentable manner as determined by the Director or his designated representative.

**INSURANCE:**

The Contractor, at its own expense, shall maintain adequate insurance during the performance of the work to protect the interests of the participants. This insurance shall include Contractor's public liability and property damage insurance, motor vehicle public liability and property damage insurance, and Worker's Compensation insurance. The Contractor shall hold the Town of Wiscasset harmless from any and all claims for personal injury and property damage arising out of the performance of their work. The Contractor shall provide a Certificate of Insurance naming the participants as insured parties to evidence compliance with this provision. Prior to commencement of any work, the contractor shall provide a Certificate of Insurance with a combined single minimum limit of \$500,000 with statutory requirements for Workers Compensation and Fleet Insurance.

**GUARANTEE:**

The contractor guarantees that the work performed under this contract will be free from defects and flaws.

**COORDINATION OF WORK:**

All work shall be scheduled and coordinated with and through the Director.



BID FORM  
TOWN OF WISCASSET  
2018 MUNICIPAL AIRPORT TREE CLEARING/MULCHING BID

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Contract Price: \$ \_\_\_\_\_ Hrly Rate: \$ \_\_\_\_\_

Start Date: \_\_\_\_\_

Company & Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_