

Town of Wiscasset, Maine

NOTICE INVITING BIDS

The Town of Wiscasset is seeking bids on furnishing the equipment and labor to provide one full day of removal of the solids in the pump stations wetwells and septage receiving stations as well as disposal of these solids. Any liquid can be brought back to the Wastewater Treatment Plant. Sealed bids will be received until **4:00 p.m., Monday, July 1, 2019** at the Town office, 51 Bath Road, Wiscasset, Maine. Bids must be marked "**Pump Station Wetwell and Septage receiving Station Removal of Solids**" Bids will be opened **July 2, 2019 at 6:00 p.m.** during the Selectmen's meeting in the Town Hall Meeting Room and publicly read at that time.

The Town reserves the right to accept or reject any or all bids, to determine which bids are conforming, and to waive minor defects and irregularities.

Town of Wiscasset

51 Bath Road
Wiscasset, ME 04578

GENERAL SPECIFICATIONS PUMP STATION WETWELLS AND SEPTAGE RECEIVING STATION REMOVAL OF SOLIDS

It is the intent of this invitation for bid to solicit bids for removal of the solids in the pump station wetwells and the septage receiving stations. Bidders are requested to read the complete bid invitation carefully and submit their proposals in strict accordance with the following requirements.

Any questions regarding this bid invitation must be submitted in writing to Town Manager, manager@wiscasset.org or by fax 207-882-8228, and be received by the Town of Wiscasset a minimum of two business days prior to the bid opening date. All bids are to be submitted on the attached proposal form furnished with this bid invitation.

The Town is exempt from State retail tax and Federal excise tax. The prices bid must be net, exclusive of taxes.

All bids must be sealed in a package (or envelope), the cover of which identifies the information that it contains, a bid proposal for "**PUMP STATION WETWELLS AND SEPTAGE RECEIVING STATION REMOVAL OF SOLIDS**", the vendor's name and address, and the due date for the bid proposal.

All bids are to be addressed to:

John O'Connell, Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578

GENERAL SPECIFICATIONS

ANTI-COLLUSION STATEMENT: By signing this bid the bidder agrees that this bid is made without any understanding, agreement, or connection with any other person, firm or corporation making a bid for the same purpose, and that this bid is in all respects fair and without collusion or fraud. The bidder also agrees that this bid is made without any intentional fraudulent acts committed in an effort to be the successful low bidder.

INDEMNIFICATION: The contractor shall indemnify, hold harmless, and defend the Town from and against any claim of, or liability for error, omission or negligent act of the contractor under this agreement. The contractor shall not be required to indemnify the Town for a claim of, or liability for, the independent negligence of the Town. If there is a claim of, or liability for, the joint negligent error or omission of the contractor and the independent negligence of the Town, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "Contractor" and "Town", as used within this and the following article, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term "independent negligence" is negligence other than in the Town's selection, administration, monitoring, or controlling of the contractor and in approving or accepting the contractor's work.

SUPPORTING INFORMATION: The Town requires that bidders submit the specifications of the equipment used to provide this service and a list of previous customers. The Town strongly desires that bidders submit any other supporting information with their bid, so that a detailed analysis and determination can be made by the Town that the services offered meets the bid specifications. However, provided a bid meets the requirements for a definite, firm, unqualified, and unconditional offer, the Town reserves the right to request supplemental information from the bidder, after the bids have been opened.

INSPECTION: Equipment offered will be subject to inspection and approval by the Town prior to payment. The equipment and attachments must be in good repair and capable of performing the work for which they were designed.

ALTERATIONS: The awarded bidder must obtain the written approval from the Town prior to making any alterations to the agreed upon specifications (post-award) contained in this notice of bid or subsequent Contract. The Town will not pay for alterations that are not approved in advance and in writing by the Town.

CONTINUING OBLIGATION OF CONTRACTOR: Regardless of the terms and conditions of any third-party financing agreement, the contractor agrees that none of its responsibilities under this contract are transferable and that the contractor alone will continue to be solely responsible until the expiration date of the contract. Such responsibilities include, but are not limited to, the provision of equipment, training, warranty service, maintenance, parts and the provision of consumable supplies. By signature on this bid form the bidder acknowledges this requirement and indicates unconditional acceptance of this continuing obligation clause.

WORKMANSHIP & MATERIALS: All work must be performed in a thorough and workmanlike manner and in accordance with current industry practices. The contractor will be held responsible for the quality of the finished item. The Town will reject any item that does not meet the agreed upon specifications of the Notice of Bid.

METHOD OF AWARD: The Town of Wiscasset reserves the right to accept or reject any or all bids should it be deemed in the best interest of the Town, waive any minor discrepancies or technicalities.

EVALUATION CRITERIA: The Town intends to evaluate each bid based on the following specifications. The bid which meets these specifications best will be the lowest, most responsive, responsible bid. Alternate proposals to the specifications listed below should be noted so that the Town may make a fair assessment of the bid. **ALTERNATE SPECIFICATIONS WHICH ARE *CLEARLY STATED* WILL NOT DISQUALIFY A BIDDER.**

INVOICES: Invoices must be sent directly to the Town address shown on the individual Purchase Order, Contract Award or Delivery Order. Payment schedule will be determined with the winning bidder. Questions concerning payment must be addressed to the Town of Wiscasset's Accounts Payable Department.

CONTRACT CANCELLATION: The Town reserves the right to cancel the contract at its convenience by giving written notice to the contractor. The Town is liable only for payment in accordance with the payment provisions of this contract for services or supplies provided before the effective date of termination.

The Town of Wiscasset reserves the right to accept or reject any and all bids when it is deemed in the best interest of the Town.

Town of Wiscasset

51 Bath Road

Wiscasset, Maine 04578

BIDDERS PROPOSAL FORM

The bidder hereby proposes to furnish the equipment and manpower to accomplish "Pump Station Wetwells and Septage receiving station removal of solids" for the Town of Wiscasset, subject to acceptance of this proposal, this as per the attached specifications.

Option 1.

Provide on full day of equipment and manpower to accomplish "Pump Station Wetwells and Septage receiving station removal of solids". This includes the disposal of the solids.

\$ _____.

The Town reserves the right to accept or reject any or all bids, to determine which bids are conforming, and to waive minor defects and irregularities. All bids shall be in a sealed envelope marked "**Pump Station Wetwells and Septage receiving station removal of solids**" and addressed to John O'Connell, Town Manager, Town of Wiscasset, 51 Bath Road, Wiscasset, Maine 04578

NAME OF FIRM _____

BID OPENING: July 2, 2019

SIGNATURE _____

TIME: 6:00 p.m.

PLACE: Meeting Room, Town Hall

PRINTED NAME _____

TITLE _____

ADDRESS _____

TELEPHONE _____

TOWN OF WISCASSET

51 Bath Road

Wiscasset, ME 04578

Pump Station Wetwells and Septage receiving station removal of solids" SPECIFICATIONS

1.0 INTENT AND CONDITIONS

Option 1. Provide on full day of equipment and manpower to accomplish “Pump Station Wetwells and Septage receiving station removal of solids”. This includes the disposal of the solids.

1.2 LENGTH OF TIME FOR DELIVERY

It is the intent for this work to work to be performed within 6 weeks of the approval of the bid or date subsequently approved by the Town of Wiscasset. This work will not be able to be performed prior to July 1, 2019.