

WISCASSET SELECTBOARD
TAX ASSESSORS AND OVERSEERS OF THE POOR
JUNE 18, 2024
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Pam Dunning, Terry Heller, Bill Maloney, Chair Sarah Whitfield and Town Manager Dennis Simmons

Dennis Simmons called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Election of Chairman and Vice Chairman of the Board

a. Nomination for Chair of the Wiscasset Selectboard: **Bill Maloney moved to nominate Sarah Whitfield as Chair of the Board. Vote 5-0-0. Terry Heller moved to nominate Pam Dunning as Vice Chair of the Board. Vote 5-0-0.**

3. Approval of Treasurer’s Warrants

- a. **Terry Heller moved to approve the Payroll Warrants of June 7 and June 14, 2024. Vote 5-0-0.**
- b. **Terry Heller moved to approve the Accounts Payable Warrants of June 11 and June 18, 2024. Vote 5-0-0.**

4. Approval of Minutes

Bill Maloney moved to approve the minutes as changed. Vote 5-0-0.

5. Special Presentations or Awards – none

6. Committee Appointments

a. Waterfront Committee appointment discussion: Simmons announced that Susan Robson is retiring from the Waterfront Committee, leaving four open seats. **Bill Maloney moved to reappoint Frank Sprague and Dick Forest and appoint Eric Cousineau and James Kochan to the Waterfront Committee. Vote 4-1-0 (Heller opposed.)**

7. Public Hearings – none

8. Public Comment - none

9. Department Head or Committee Chair

a. Department Head Monthly Reports

Sarah Whitfield thanked all the town employees and/or departments who had helped with Wormfest.

10. Unfinished Business

a. Wawenock Block update: The board had received a video as well as an update. Work continues at full speed despite the challenges the aged building presents. The scaffolding on the left will be removed first followed by the right side as soon as recently discovered additional needed work on the right side is complete. The video is on the town website.

b. Letter of Intent-Pleasant Street Extension Restoration Project: Leslie Roberts and Cassandra Rose presented an update on the Pleasant Street extension naturalization project. In view of the recent high tides, the project had been changed. The revised plan will include removal of the gravel roadway and the area will be replanted with native wetland plants. They asked that the Town submit a letter of intent as initial submission to the Maine Natural Resource Conservation Program this year to support site design, engineering, etc. Steve Christianson questioned the need for the plan or possible gain and looked forward to comments from other residents. Sarah Whitfield said the board is looking for public comment on the plan. She added that the letter of intent, which has been discussed, is non-binding and is only the first step in the process. **Pam Dunning moved to approve submitting the Letter of Intent for the Pleasant Street Extension Restoration Project. Vote 4-1-0 (Andretta opposed).**

11. New Business

a. Monthly Financials

- Year to date expense/revenue reports
- H.M.Payson Statement of Accounts

b. Resignation of Susan Robson, Waterfront Committee: **Terry Heller moved to accept the resignation of Susan Robson from the Waterfront Committee with regret and thanks for her long years of service. Vote 5-0-0.**

c. Annual Town Manager's appointments: Aaron Chrostowsky, Economic Development Director, was added to the list of appointees submitted in the Town Manager's Report. **Pam Dunning moved to appoint the Annual Town Manager Appointments as recommended. Vote 5-0-0.**

d. Annual Selectboard Appointments: **Pam Dunning moved to appoint George Chase as Code Enforcement Officer, Plumbing Inspector, Building Inspector and Sign Officer; Lawrence Hesseltine as Harbormaster; and Callie Fairservice as Deputy Harbormaster. Vote 5-0-0.**

12. Assessors Business

13. Town Manager's Report

The Town Manager congratulated Sarah Whitfield, James Andretta and Bill Maloney on their re-election to the selectboard.

Simmons asked the board to confirm the following annual Town Manager's department head appointments – July 1, 2024 to June 30, 2025: Aaron Chrostowsky-Economic Development Director; Erin Bean, Emergency Medical Services Chief; Robert Bickford, Fire Chief; Lawrence Hesseltine, Police Chief, Constable; Ted Snowden, Public Works Director, Road Commissioner, Transfer Station Manager; Robert Lalli, Wastewater Treatment Plant Superintendent; Rick Tetrev, Airport Manager; Duane Goud, Parks and Recreation Director, Community Center Director.

Simmons reported he had heard from Senator Angus King's office that the Senator will be including \$6 million in his requests for Congressionally Directed Spending for the government's FY'25 budget year. Should the request survive the process, the amount approved will total \$11 million toward the cost of relocation of the WWTP.

14. Other Board Business

At 6:42, Pam Dunning moved to enter Executive Session pursuant to 1 M.R.S.A. § 405 (6) (E). Vote 5-0-0. Pam Dunning moved to exit Executive Session at 7:14 p.m. Vote 5-0-0.

15. Adjournment

Bill Maloney moved to adjourn the meeting at 7:15 p.m. Vote 5-0-0.

WISCASSET SELECTBOARD
TAX ASSESSORS AND OVERSEERS OF THE POOR
6 P.M. JUNE 25 2024
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: Pam Dunning, Terry Heller, Bill Maloney, Chair Sarah Whitfield, and Town Manager
Dennis Simmons

Absent: James Andretta

The chair called the meeting to order at 6:04 p.m.

1. Pledge of Allegiance

2. Public Hearing Johnson Controls Energy Upgrade Proposal

- a. **Bill Maloney moved to open the public hearing at 6:05 pm Vote 4-0**
- b. **Bill Maloney moved to close the public hearing at 7:40 pm Vote 4-0**
- c. **Bill Maloney moved to adjourn at 7:40 pm Vote 4-0**



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

W.D. O'NEAL
DIRECTOR

Maine EMS is pleased to recognize your service for the incredible efforts and successful use of the skills, knowledge, and management in the resuscitation of a patient experiencing an out-of-hospital cardiac arrest and because of their actions, the patient can lead a neurologically intact life. Enclosed is a certificate and pin for each clinician who is documented as a participating member within MEFIRS, the state EMS patient care reporting system.

As a service leader it is your decision how to present this recognition to your clinicians. If you would like a member of Maine EMS to be present or assist with the presentation, we are happy to attend. You may also find it is valuable to include other important community and team members and stakeholders in the presentation, such as:

- Service Level Medical Director
- The Regional Coordinator
- Dispatch Center

As always, Maine EMS celebrates your success as each and every clinician plays a pivotal role in allowing a family to have their loved one in their lives. As a part of celebrating your success, we would love to share your photos of your recognition presentation in support of their success in saving a life.

If you would like us to share your celebration, you can forward your request, along with photos and any questions, to the email address below. Again, I would like to thank your service, each clinician, and the support staff who continue to train, improve, and dedicate their valuable time to helping Mainers in their time of need!

With gratitude,

Ashley Moody
Systems of Care Program Manager
Maine EMS
Ashley.N.Moody@maine.gov

• Excellence • Support • Collaboration • Integrity •

PHONE: (207) 626-3860

TTY: (207) 287-3659

FAX: (207) 287-6251

With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

MAINE EMS PHOENIX AWARD

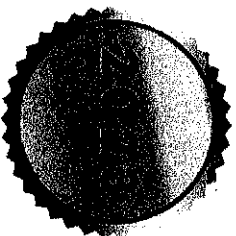
This certificate is presented to

Kirsten Emerson

who, using their skills and knowledge, participated in the successful resuscitation of a patient who experienced a cardiac arrest event.



WHO'Neal
DIRECTOR, MAINE EMS



Ashley Moody, MSN, FNP-C, EMT-P
SYSTEMS OF CARE PROGRAM MANAGER,
MAINE EMS

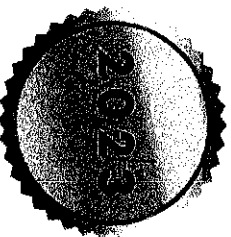
MAINE EMS PHOENIX AWARD


This certificate is presented to

Amber Strout

who, using their skills and knowledge, participated in the successful resuscitation of a patient who experienced a cardiac arrest event.


WHO'Neal
DIRECTOR, MAINE EMS




Ashley Moody, MSN, FNP-C, EMT-P
SYSTEMS OF CARE PROGRAM MANAGER,
MAINE EMS

MAINE EMS PHOENIX AWARD

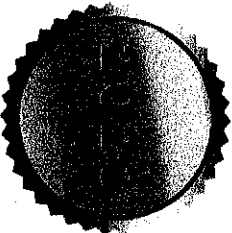
This certificate is presented to

Meriel Longley

who, using their skills and knowledge, participated in the successful resuscitation of a patient who experienced a cardiac arrest event.



Wil O'Neal
DIRECTOR, MAINE EMS



Ashley Moody, MSN, FNP-C, EMT-P
SYSTEMS OF CARE PROGRAM MANAGER,
MAINE EMS

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STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Jolie Rogers, LLC	Business Name (D/B/A): Jolie Rogers
Individual or Sole Proprietor Applicant Name(s): Ryan Jolie	Physical Location: 8 Railroad Ave., Wiscasset, ME 04578
Individual or Sole Proprietor Applicant Name(s): Andrew Rogers	Mailing address, if different: 707 River Rd., Edgcomb, ME 04556
Mailing address, if different from DBA address:	Email Address: oysters@jolie.rogersrawbar.com
Telephone # Fax #: 201-752-4659	Business Telephone # Fax #:
Federal Tax Identification Number: 854198836	Maine Seller Certificate # or Sales Tax #:
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license? New Expected Start date: _____
 Renewal Expiration Date: 6/21/2024

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

8 Railroad Ave, Wiscasset ME 04578

6. Is the licensee/applicant(s) citizens of the United States? Yes No
7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Ryan Jolie	12/31/1989	San Diego, CA
Andrew Rogers	1/26/1996	Wellesley, MA
Residence address on all the above for previous 5 years		
Name Ryan Jolie	Address: 18 Highland Park Rd, Boothbay Harbor, ME 04538 159 Cochran Rd, Newcastle, ME 04553 155 Josiah Norton Rd, Cape Neddick, ME 03902	
Name	Address:	
Name Andrew Rogers	Address: 24 Jason Circle, Boothbay, ME 04531 67 North St, Portland, ME 04101 23 Cushing St, Dover, NH 03820	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Craig Winslow, 11 Leighton Rd., Falmouth, ME 04105

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The entirety of the outlined space on the attached diagram. This includes a bar area, indoor seating and an enclosed outdoor patio.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: First Congregational Church

Distance: 0.3 miles

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 6/4/2024


Signature of Duly Authorized Person

Ryan Jolie
Printed Name Duly Authorized Person


Signature of Duly Authorized Person

Andy Rogers
Printed Name of Duly Authorized Person



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Midcoast Humane and Town of Wiscasset Agreement for Services

This agreement, made and entered into by and between the Town of Wiscasset, Maine, a municipal corporation hereinafter referred to as the Municipality, and Midcoast Humane, a non-profit corporation established under the laws of the State of Maine, hereinafter referred to as MH. This agreement will cover the contract period beginning July 1, 2024, and ending June 30, 2025.

MH and the Municipality, in consideration of the payments set forth in Section X below, agree as follows:

I. Services to be provided

The services to be performed under this Agreement are for animal shelter management services in accordance with the terms, conditions and specifications contained or referenced herein.

1. MH will furnish, manage and operate animal shelter facilities located at 5 Industrial Parkway, in Brunswick, Maine. MH shall be responsible for the day-to-day custodial care of the shelter facility and grounds, including the removal of litter and debris from outdoor areas and for use of all utilities, including, without limitation, electric, gas, water, oil, sewage and telephone.
2. MH will provide adequate food, water, shelter, space, care, treatment and transportation for small domestic companion animals which come into its custody through the following:
 - A. Animals that are voluntarily surrendered by residents of the Municipality.
 - B. Stray animals and impounded animals that are apprehended by the Municipality's Animal Control Officer or authorized employees of the Municipality.
 - C. Stray animals that are found by residents of the Municipality and are brought to MH by such residents.
3. The Municipality is obligated to pick up stray dogs and stray cats and deliver those animals to MH. ("Stray cat" means a cat that is not under the obvious control of an individual, which is reported as being at large for at least two days, and which may appear not to be properly cared for.)
4. A duly authorized representative of the Municipality, customarily the Municipality's Animal Control Officer, hereinafter referred to as the Representative, will be furnished a security code and key to MH's isolation area for the purpose of delivering animals during hours when MH is not open to the public. The Representative delivering animals to the

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isolation area shall complete all required paperwork. The Municipality shall at all times provide MH with the name of its Representative and contact information and shall notify MH of any changes. The Municipality shall be responsible for obtaining the key from any former Representative and providing such key to its current Representative.

5. In the event that the Representative delivers an animal to MH, the Municipality shall be responsible for notifying the animal's owner of such impoundment and disclosing the owner's name and address to MH. The Municipality shall be responsible for collecting all fines imposed upon the animal's owner by the Municipality for violation of animal welfare offenses. MH shall release the animal to its owner only upon proof of such payment of all fines and fees, as well as upon the payment by the Municipality or the animal's owner to MH of any fees assessed by MH, as stated below.
6. All animals that are brought to MH by a Representative shall not be removed from MH by a Representative other than upon the written authorization of MH.
7. Any Representative that picks up sick or injured animals must call MH to see if a veterinarian is on premises before bringing said animals to MH. If no veterinarian is at MH, the animals must be brought to a different veterinary clinic or like facility for care. If a MH veterinarian is on premises, the veterinarian will give his/her recommendation on whether MH is able to treat the animal or whether it needs to be transported to another veterinary clinic or like facility. The Municipality acknowledges that MH may be limited in its ability to treat all injuries due to limited space or lack of equipment (e.g., x-ray machine, etc.). MH, in its sole discretion may elect to refuse or accept delivery of sick or injured animals and procure the veterinary care it deems necessary and appropriate. Municipality agrees to reimburse MH for the costs of emergency and required veterinary care within ten (10) days from the receipt of an invoice. At no time will the Municipality deliver any injured animal to the shelter during hours other than regular business hours unless municipality has made prior arrangements with MH. The cost of transporting animals that cannot be treated at MH, as well as the cost of such treatment at another veterinary clinic, will be borne by the Municipality if such costs are incurred during the mandatory waiting periods as required by State of Maine statutes.
8. MH will be responsible for finding "forever homes" and placement for all animals in its care. Whenever the ownership of an animal is ascertained, MH shall make a reasonable effort to notify the owner of the animal within 24 hours of determining the animal's owner.
9. In the event that euthanasia is required for reasons of public safety or welfare or in satisfaction of any obligation of the Municipality, MH shall be responsible for the humane euthanasia of any animal in its care using methods approved by the State of Maine.
10. MH will maintain regularly scheduled business hours at the animal shelter for the convenience of the public and for the purpose of transacting business in connection with the duties under this agreement and for the purpose of receiving animals or for accepting applications for the redemption of impounded animals. From time to time, MH may close due to weather conditions, staff training, or other unforeseeable circumstances. Notice of any closings will be provided to the public as far in advance as possible.

11. MH will appoint competent and qualified agents for the carrying out of the responsibilities under this agreement, such agents to be responsible to the MH Board of Directors.

12. MH contact personnel, available to the Municipality during regular MH business hours, are as follows:

- Jess Townsend, Executive Director, Office: 207-449-1366, ext. 101
- Zach Fenoff, Director of Operations, Office 207-449-1366, ext. 114

In the event either person is no longer employed by MH, MH will notify the Municipality and furnish the Municipality with the contact information for their successors.

13. MH shall provide systems to monitor medical and other information on each shelter animal.

14. On request of a resident of the Municipality, MH shall provide a list of the names and telephone numbers of the Municipality's Animal Control Officer(s) and animal care providers who are available and on call for emergency services.

15. MH alone retains sole discretion to refuse delivery of one or more animals where such delivery renders MH unable to provide appropriate housing and/or disposition of delivered animals.

II. Ownership of dogs

MH will adhere to the mandatory waiting periods and ownership requirements for uncontrolled dogs as articulated in Title 7 M.R.S.A. §3913 and any amendments thereto.

III. Ownership of cats

MH will adhere to the mandatory waiting periods and ownership requirements for stray cats as articulated in Title 7 M.R.S.A. §3919 and any amendments thereto.

IV. Public service programs

MH shall provide at its sole cost and expense the following services:

1. A reduced-cost spay-neuter program for any animal owned by a resident of the Municipality, except that, in the event that MH determines that it is no longer feasible to offer such spay/neuter program, MH shall no longer be under any obligation to do so.
2. A volunteer program to encourage support for MH and its operation of the shelter.
3. Events designed to promote animal adoptions and to educate the public about animal welfare and the benefits of sheltering in general.
4. An adoption program designed to ensure that MH identifies and secures humane, permanent homes for the animals under its care.

5. MH makes every effort to promote Trap, Neuter and Return (TNR) for feral cats, and return feral cats that are spayed or neutered, vaccinated and ear tipped to the originating location when possible, and promote caregiver volunteerism and guardianship. The Town of Wiscasset agrees to work with MH and the community to permit and encourage TNR as the preferred method of dealing with feral cats. MH will accept confined stray cats, but recommends that cats believed to be strays be given a few days to return to their homes before they are fed or confined and considered to be lost or homeless.

V. Adoption fees and recordkeeping

1. MH will collect all adoption fees and shall keep proper financial records to account for same. MH will permit the Municipality, at all reasonable times, to inspect and audit such records and shall make such reports of funds received as required by statute or regulation.
2. MH shall keep full and accurate records of all animals taken into custody, showing the date, place, reason and manner whereby animals were brought into custody, with a description of the animal and a record of its final disposition.

VI. Indemnification

1. The Municipality shall indemnify and hold harmless MH, its employees, directors, officers and agents from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of the Municipality, its employees, contractors or agents, in connection with the seizure, transportation or maintenance of stray dogs and cats during the mandatory waiting periods prescribed in Title 7 M.R.S.A. §3913, 3919 and 3919-A.
2. MH will indemnify and hold harmless the Municipality, its employees, directors, officers and agents from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of MH, its employees, contractors or agents, in connection with the operation of MH.

VII. Insurance

MH shall procure and maintain during the term of this agreement comprehensive general liability coverage that shall protect MH from claims of damages for personal injury including accidental and wrongful death, as well as claims arising from services rendered under this agreement, whether such services be by MH, by any subcontractor, or anyone employed directly or indirectly by either of them.

VIII. Agreement not assignable

MH shall not have the right, authority, or power to sell, mortgage, or assign this agreement or the powers granted to it, or any interest therein, nor any right, power or authority to allow or permit any other person or party to have any interest in the services outlined in this agreement without the written consent of the Municipality.

IX. MH's independent capacity from Municipality

MH, its officers, employees, directors, agents and volunteers shall act independently of Municipality and not as officers, employees, agents or volunteers of Municipality.

X. Payment

1. In compliance with the terms and conditions of this agreement, the Municipality shall agree to pay the following to MH for the performance of its obligations and responsibilities:

The annual agreed payment shall be computed on the basis of \$1.45 per capita of the human population of the Town of Wiscasset. For purposes of this computation, MH has relied on the population count as reported in the 2020 census – 3,742 residents. Accordingly, based on the Town of Wiscasset's 2020 census, the Municipality shall pay MH a flat annual fee of \$5,425.90.

2. Services NOT covered by the above computation that would result in additional payments to MH may include, but are not necessarily limited to:
 - A. An instance when any animal brought to MH by the Municipality appears to be infected with rabies. In such instances, the Municipality shall be responsible for any veterinary fees and for transporting laboratory specimens for testing.
 - B. Instances in which, because of a pending legal action, an animal is boarded at MH at the request of the Municipality or the County for a period in excess of six days, beginning on and including the day of acceptance. In such instances, beginning on the seventh day, the Municipality shall pay MH a boarding fee of \$20.00 per dog or cat, \$25.00 for a female cat or dog with a litter that has not been weaned, \$5.00 per small animal and \$5.00 per bird. These boarding fees include the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C where compensation for a dog or cat is \$15.00 a day, compensation for a female cat or dog with a litter that has not been weaned is \$18.00 a day, compensation for a rabbit is \$2.00 a day and compensation for a bird is \$1.00 a day. The boarding fees collected by MH as listed above include the additional cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to only pay the fees listed in Title 7 M.R.S.A §3919-C.
 - C. During the six-day waiting period as prescribed by Title 7 M.R.S.A. §3913 for dogs and as prescribed by Title 7 M.R.S.A §3919-A (1.) for cats with identification, the Municipality shall be responsible for the payment of all veterinary services furnished outside MH as described above in this agreement.
 - D. During the waiting periods prescribed by Title 7 M.R.S.A. §3919 and 3919-A, for a cat that does not have identification, not less than 48 hours or, for feral cats, not less than 24 hours, the Municipality shall be responsible for the payment of all veterinary services furnished outside MH as described above in this agreement.

- E. Instances in which, because of a pending legal action, an animal is boarded at MH at the request of the Municipality or the County for a period in excess of six days, beginning on and including the day of acceptance, the Municipality shall be responsible for the payment of all veterinary services furnished outside MH as described above in this agreement.
- F. In the case of seizures due to cruelty and/or neglect, costs and fees for animal care are the Municipality's responsibility.
- G. MH has the capacity to provide veterinary support in cases of seizure due to cruelty and/or neglect, but these supports are only available for animals in its care. MH retains the right to place animals pending legal action into foster homes with established fosters, but will not provide medical care or assistance with case animals that the Municipality Representative chooses to manage and foster outside of MH.

XI. Agreement terms

It is mutually understood and agreed by the parties hereto that this agreement shall continue in effect for a period of one year as set forth above. However, it is fully agreed that this agreement may be terminated by either party upon 90 days written notice to the other party of an intention to terminate this agreement or enter into a new agreement.

It is mutually understood and agreed by the parties hereto that the Municipality will defend this agreement with all due and proper diligence should it be challenged by any action in law. This agreement is intended by the parties hereto as the final and exclusive expression of the provisions contained in this agreement, and it supersedes and replaces any and all prior or contemporaneous agreements and understandings, oral or written, in connection therewith, between the parties hereto. This agreement may be modified or changed only upon the written consent of the parties hereto.

In the performance of this agreement, the Municipality shall abide by all MH regulations as they presently exist and as they may hereafter be amended.

XII. Applicable law

The parties hereto agree that this agreement shall be construed and governed by the laws of the State of Maine and that, in the event of a conflict between the provisions of this agreement and any State of Maine statute, the State of Maine law will control, with the exception that, in the event that any animal boarding rates contained herein are in excess of any State of Maine statutory rates, the rates contained herein will control. Boarding fees, as stated above, reflect the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C in addition to the cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay only the fees listed in Title 7 M.R.S.A §3919-C.

MH agrees that all animal shelter management services performed for the Municipality shall be performed in full compliance with the applicable Federal and State of Maine laws, regulations and guidelines for such services.

It is understood and agreed by the Municipality and MH that, in the event the Municipality's Animal Control Ordinances are revised in such a way as to cause a substantial increase in the level of services to be performed by MH under this agreement, then such revisions shall not be covered by this agreement and the parties shall enter into negotiations regarding amendments to this agreement to address such revisions.

In witness whereof, the parties signify their acceptance of this agreement by their execution below.

Town of Wiscasset, Maine

By: _____	Date: _____
Authorized Representative	
_____	Date: _____
Print Name and Title	
_____	Date: _____
Witness Signature	

MIDCOAST HUMANE

By: <u><i>J. C. Townsend</i></u>	Date: <u>5/8/2024</u>
Jess Townsend, Executive Director	
<u><i>Pat Gleason</i></u>	Date: <u>5/8/2024</u>
Witness Signature	



MAINE MUNICIPAL ASSOCIATION SINCE 1936

10 6

60 Community Drive | Augusta, ME 04330-9486
1-800-452-8786 (in state) | (t) 207-623-8428
(f) 207-624-0129

To: Key Municipal Officials of MMA's Member Municipalities
From: Diane Hines, President, Maine Municipal Association
Date: June 13, 2024
Re: Ballot for Election to MMA's Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2024-2026 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the committee. The enclosed election ballot must be completed by the Select Board or Town/City Council of your municipality.

Number of votes

A majority of municipalities are being asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. ***You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.***

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name is not on the ballot by writing that person's name in. The write-in candidate need not be from your municipality but must be an elected or appointed official from a MMA member municipality in your Senate/LPC District. ***Check to be sure the write-in candidate is willing to serve if elected!*** Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot


Return to ballot by 5:00 p.m. on **August 1, 2024** to Laura Ellis either in the enclosed envelope, via email (lellis@memun.org) or FAX: 624-0129

Your participation is important – Thank You!

OFFICIAL BALLOT – District 13

Maine Municipal Association’s Legislative Policy Committee
July 1, 2024 – June 30, 2026

VOTE FOR TWO:

- Pamela Dunning, Selectboard Member, Town of Wiscasset
- Robert Butler, Selectboard Member, Town of Waldoboro
- Donald Whitmer-Kean, Selectboard Member, Town of Somerville
- Tor Glendenning, Selectboard Member, Town of Newcastle
- _____ (name) _____ (position) _____ (municipality)  write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

 BY SELECTMEN/COUNCILORS:

signature	print name
signature	print name
signature	print name
signature	print name
signature	print name

Return by 5:00 p.m., August 1, 2024 to:

Laura Ellis, Maine Municipal Association
lellis@memun.org
Fax: 624-0129

LPC Senate District 13

Alna
Boothbay
Boothbay Harbor
Bremen
Bristol
Damariscotta
Edgecomb

Jefferson
Monhegan Pt.
Newcastle
Nobleboro
Somerville
South Bristol
Southport

Waldoboro
Washington
Westport Island
Whitefield
Windsor
Wiscasset

20

Candidate Profile:

Pamela Dunning has served on Wiscasset's selectboard for over 10 years, serving as chair of the selectboard for three of those years. She also served on the Wiscasset Budget Committee. Pamela served this past term on the LPC after stepping up as alternate to fill a vacancy, as well as previous terms on the LPC, during which time she lobbied the Legislature on several topics, both in person and in writing. She feels that it is critical that MMA LPC members diligently and actively engage in this work. She believes that the LPC serves as a crucial support to the towns in Maine and wants to continue bringing local problems to the state's attention and working on issues that affect cities and towns. She feels that there is a lot of hard work to be done and enjoys the challenge.

Robert Butler has served on the Waldoboro selectboard for 11 years, non-consecutively. Robert also serves on the Executive Committees of both MMA and MRC. He has served on the Waldoboro Public Library Board of Trustees, Library Finance Committee and Friends of the Library board, Waldoboro Business Association, chair of the Waldoboro Transfer Station Committee, Waldoboro Economic Development Committee and Sylvania Development Committee. While serving on MMA's Executive Committee, Robert attended all LPC meetings as a non-voting member. He has also served on several MMA committees, including the Strategic and Finance Committee, Ethel N. Kelley Award Committee, Doug Eugley Memorial Scholarship Committee, Executive Director Search Committee and Intern Applicants Committee. Robert would like to serve on the LPC to work on issues such as aquaculture, wildlife habitat, water quality, municipal solid waste and related issues concerning PFAS and recycling and repurposing waste, fiber optic broadband, climate change and economic growth with Maine's elderly demographic.

Donald Whitmer-Kean has served on the selectboard of the Town of Somerville for the past two years and served on the board previously as well. Donald also served in municipal government for five years in another state. He would like to compliment his service to municipal government by also serving on MMA's LPC.

Tor Glendenning has served on Newcastle's selectboard for the past four years. Prior municipal service includes being chairperson of the Newcastle Design Review Committee from 2013-2020, member of the Comprehensive Plan and Core Zoning Code rewrite committee for four years and chairperson for the Newcastle Historic Preservation Ordinance Committee. Tor would like to serve on the LPC because he feels that with his years of experience and knowledge of municipal government, he can contribute to the discussions and objectives of the LPC. He is interested in learning more about the state legislative process and how local government issues are heard and addressed.

Town of Wiscasset
POLICY FOR THE PURCHASES OF GOODS AND SERVICES

Purpose: To standardize the purchasing procedures for goods and services for the Town, and to set forth the responsibilities of the purchasing agent and department heads, in an effort to save money, increase public confidence, and promote fair and equitable treatment of all suppliers of goods and services.

Purchasing Agent: Pursuant to 30-A MRSA §2636 the town manager is designated as the purchasing agent for the Town.

Definitions

- **Purchasing:** includes buying, renting, leasing, or otherwise obtaining goods and services
- **Services:** insurance, leases or rental of equipment, office space, buildings, repair of real property owned or the responsibility of the Town, infrastructure repairs, construction and building repairs. This is not an exhaustive list.
- **Goods:** materials, equipment, vehicles and supplies used by departments to fulfill their mission
- **Local vendors:** businesses or independent contractors whose primary residence or place of business is within the Town of Wiscasset
- **Routine Purchase:** purchase of services or goods less \$10,000 used at least twice in a fiscal year to support normal operations of a department or facility
- **Minor Purchases/Projects:** purchase of services or goods greater than \$10,000 but less than \$25,000
- **Major Purchase/Project:** purchase of services or goods greater than \$25,000

Purchasing procedures

The town manager, as purchasing agent, or their designee, shall be responsible for supervising all of the purchases of goods and services for the Town.

Routine purchases that support normal operations may be made at the discretion of the department head. Services and goods pricing should be compared periodically to ensure the Town is getting the best value for its dollar.

Minor purchases/projects that are not routine in nature may be made by the department head after consultation with the town manager. A minimum of three quotes must be sought and those quotes must be in writing and kept on file.

Major purchases/projects must be made through an RFP bid solicitation process.

Request for Proposal (RFP) process

Department heads, in consultation with the town manager shall prepare written specifications or requirements prior to procurement. The town manager shall solicit bids through advertising and/or direct mail. Bid opportunities shall be posted on the town and Maine Municipal Association websites, town office bulletin board, and in one local newspaper. Bid announcements should be for a minimum

of 14 days. Larger projects may require longer times. All RFP announcements shall state that the selectboard serves the right to reject any and all bids.

The RFP announcement must include a deadline for bid acceptance. All sealed bids received in the town office shall be dated and time stamped by the town office staff. Bids received after the deadline shall not be accepted. Faxed or email bids may not take the place of a sealed written bid.

All bids shall be opened in public at a date and time set in the RFP announcement. The town manager and the department heads shall evaluate the bids for completeness and conformity to the RFP. Price shall be but one factor in awarding a bid. Other factors that may affect a bid award include: product or service availability, date of delivery, product quality, vendor location, past experiences with a vendor, shipping costs, life expectancy of one brand of product over another. (This is not an exhaustive list). Thus, the lowest price may not be the best deal for the Town. Local vendors should be given preference when awarding bids.

Once the town manager and department head agree on the recommendation of awarding a certain bid, that recommendation shall be placed on the next appropriate selectboard meeting for approval. The town manager shall provide the selectboard with the reasons he is recommending the bidder over all others, along with a compilation of the other bids not being recommended. The selectboard may accept or reject the recommendation and award the bid accordingly, or may reject all bids and instruct the town manager to start the process over.

Exceptions to the RFP process

Purchase of goods or services may be exempt from this process under the one or more of the following criteria:

- The town manager may exercise discretion during an occurrence where extraordinary monetary savings that can be realized if a good or service is purchased immediately or outside of the RFP process
- Situations where public health or safety may be compromised
- The significant disruption of Town operations may be prevented
- The selectboard may exempt specific purchases of goods or services for any reason whatsoever if it is determined by a majority vote that it is in the best interest of the Town to do so.

Insurance, Licenses, Certifications, or Other Required Documentation

Prior to any work being performed, awardees shall furnish the Town with proof of liability and/or property damage insurance, naming the Town as an additional insured. Awardees with employees shall provide proof of worker's compensation insurance. Individual awardees that are not required to obtain worker's compensation insurance shall provide a waiver. Proof of proper licensing or certification must be provided. W-9 must be provided. Independent contractor or a performance contract may be required. Performance bonds may be required. Any other documentation required of the RFP process must also be provided prior to the commencement of any work or service, or purchase of goods.

This policy shall not apply to utility, wage and salary payments for employees, nor shall it apply to employee benefits. Selection of benefit vendors shall require the approval of the selectboard.



Town of Wiscasset

Request for Proposals (RFP) / Request for Bids (RFB) Policy

All services performed and materials or equipment purchased for the Town of Wiscasset will fall within one of three categories listed below:

- Routine Projects/Purchases – defined as services performed or equipment/materials purchased of which the estimated cost is less than \$2,500 for total services (including materials) rendered.
- Minor Projects/Purchases – defined as services performed or equipment/materials purchased of which the estimated cost is more than \$2,500 but less than \$5,000 for total services (including materials) rendered.
- Major Projects/Purchases - defined as services performed or equipment/materials purchased of which the estimated cost is more than \$5,000 for total services (including materials) rendered.

Routine Projects/Purchases (less than \$2,500 in estimated cost)

Routine Materials Purchases – No solicitation of proposals or [Bid Sheet] are required for routine materials purchases less than \$2,500 in estimated value. Routine materials purchases are such purchases made at least twice in a 12-month period and used for the normal operations of a department or facility. Vendor selection will be made by the Town Manager or his/her designee with recommendation by the appropriate department head(s) and/or employee(s). The Town Manager or his/her designee will make every reasonable effort to research by Internet, phone or other method to compare costs to select the most cost-effective qualified vendor.

Services – RFPs or RFBs will be issued for services (i.e. construction work, mowing, non-emergency repair, etc.) to local contractors only. Local contractors/vendors will be notified based on a list that is kept and maintained at the Town Office, under the direction of the Town Manager. It is the sole responsibility of the vendor to ensure that the vendor is on the list and contact information is accurate.

No advertising is required for solicitation of bids/proposals for work, equipment or materials in this category.

Minor Projects/Purchases (between \$2,500 and \$5,000 in estimated cost)

Services or equipment/materials purchases must be procured through an RFP or RFB process. Advertising must be placed in: 1. at least one local weekly and, at the Town's option, advertising may be placed in additional publications; 2. on the Town's website; and, 3. formal RFP/RFB forms must be made available in a conspicuous place at Town Office and mailed to local vendors on the local vendor mailing list.

Major Projects/Purchases (\$5,000 or more in estimated cost)

Services or equipment/materials purchases must be procured through an RFP or RFB process. Advertising must be placed in: 1. at least one of the three local weeklies and, at the Town's option, advertising may be placed in additional publications; 2. on the Town's website; and, 3. formal bid forms must be made available in a conspicuous place at Town Office.

Preference will be given to local vendors based on a list that is kept and maintained at the Town Office, under the direction of the Town Manager. A local vendor is defined as being a resident and/or being a local business owned by a resident.

Local vendors – Defined as businesses or independent contractors whose primary residence or place of business is within the Town of Wiscasset. If residence is used as criteria for preferential selection, the person must be a principal in the company bidding on the project or purchase. A company may not be considered a local vendor because an employee of the company lives within the Town of Wiscasset, but is not a principal in the company.

Exceptions – Procurement of materials or services may be exempted from this process if a situation meets one of the following criteria:

- The Town Manager shall exercise discretion over the infrequent occurrences of extraordinary monetary savings that can be realized; or, emergency situations where public health or safety may be compromised or the significant disruption of Town operations must be prevented;
- The Board of Selectmen may exempt specific procurement of materials or services for any reason whatsoever if it is determined by a majority vote of the Board of Selectmen that it is in the best interest of the Town to do so.

Opening of Bids – will be advertised and performed publicly by the Board of Selectmen. All bids will be opened at the specified date, place and time. The Board of Selectmen retains the right to accept or reject any and all bids.

Insurance, Licenses, Certifications, Taxes or Other Required Documentation Selected contractors/vendors shall submit proof of required liability or property damage insurance(s), proper licensure, certification, or any other required documentation after the bid award is granted and prior to commencement of work. Such required documentation will be denoted in the request for proposal. Selected contractors/vendors shall assure and be in compliance with OSHA, DEP, and Coast Guard regulations, as applicable.

Town of Wiscasset, Maine
Policy Regarding Check Disbursement Prior
To Expenditure Warrant Approval

I. Purpose

The purpose of this policy is to allow for prompt payments of the obligations of the Town of Wiscasset by the Town Treasurer, and to allow for timely payment of bills submitted to the town, and for cash purchases by town staff prior to issuance of an expense warrant.

II. Scope

This policy is approved by the Board of Selectmen and applies to the Town Treasurer. It empowers the Treasurer to distribute certain funds prior to expenditure warrant approval. It is the policy of the Town of Wiscasset that all expenditures of town funds receive written approval of the Board of Selectmen pursuant to MRSA 30-A § 5603. This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits. The Treasurer shall prepare a written warrant for signature to be presented at the regular Selectmen's meeting. Pursuant to MRSA 10 §9504, warrants may be signed by a digital signature and will have the same force and effect as a manual signature.

III. Permitted Disbursements Prior to Warrant Approval

The following expenditures may be made by the Treasurer of Wiscasset upon review and approval by any member of the Board of Selectmen, prior to final approval and signature on the Expenditure Warrant by the majority of Board of Selectmen. The Chair will be designated the responsibility of assuring the review will occur in a timely manner.

A. Town Employee Payroll paid on a weekly schedule on ~~Wednesdays~~, Fridays including reimbursement for expenditures, mileage less than \$500. All employee payroll checks are by direct deposit.

B. Payments to Wiscasset School Department as obligated to be paid pursuant to Wiscasset School Department approved budget.

C. Payment of state funds collected by the agent for the Bureau of Motor Vehicles, the Department of Inland Fisheries and Wildlife, State Animal Welfare Department, plumbing fees, and concealed weapon permit fees. Such funds are not considered municipal funds, though they are co-mingled with the town's checking account. The Treasurer/Human Resource Director shall verify that the proper balance is being paid.

D. Payroll Taxes.

E. Automatically deducted bank charges.

F. Credit Card charges to avoid late fees.

G. Loan payments to avoid late fees.

IV. Deadline for bill submission

To be considered for payment on the next expenditure warrant, bills for payment must be received by the Payables Clerk or Treasurer of Wiscasset at least three working days prior to the scheduled meeting of the Board of Selectmen at which an expenditure warrant signing is scheduled. The treasurer, may, at his/her discretion, present vouchers for payment after the deadline when time permits, or doing so is in the best interest of the town.

V. Term

This policy is effective for one year after its adoption, if not sooner amended or cancelled.

Approved by majority of the Selectboard July 2nd, 2024

Sarah Whitfield, Chair _____

COMMITTEE FORMATION

The Selectboard is the appointing authority for all boards & committees-except for those required to be elected as prescribed by ordinance-and has the authority to create and appoint ad hoc committees. Once a committee is formed, it must formulate and adopt by-laws-or rules-using the template provided (Appendix J) and may also consider adopting a mission statement.

COMMITTEE VACANCIES

Vacancies shall occur from any of the following events: 1) resignation, 2) member moves their place of residency outside of Wiscasset (refer to town ordinances for non-resident member rules), 3) removal or disqualification of a member by the Selectboard for committee rule violations, 4) death of a member, 5) expiration of a term of appointment, 6) newly established board or committee

Vacancies on committees are announced under the "News" section on the Town's website (www.wiscasset.org) and membership rosters for each committee are listed, with vacancies noted, on each board/committee page within the Town's website. Vacancies will also be posted on the Town Office bulletin board and on our Facebook page. A complete listing of vacancies is maintained by the Town Office. Individuals who would like to be considered for appointment must complete an application online or submit a paper copy of an application available in the Town Office, 51 Bath Road, Wiscasset, ME 04578. ~~Interested candidates will be notified when an appointment has been scheduled with the Selectboard.~~

APPOINTMENT

~~The goal of the Selectboard is to appoint qualified and interested Wiscasset residents who are broadly representative of the town and whose skill set matches the needs of a committee. The Selectboard carefully considers applications and suggestions from many resources, including but not limited to letters of interest, verbal expression of interest, and recommendations by committees. Once appointed, the appointee receives written notification of appointment. After appointment, each appointee must be sworn in by the Town Clerk's office prior to attending a committee meeting as an official member, and no later than 30 days from the notification date of appointment.~~

The Town Manager's office shall post any vacancy for a period of 14 days. Applications shall only be accepted during the posting period and must be dated by the town office no later than the deadline. Email applications shall be accepted so long as the date of the email is stamped before the expiration of the deadline.

All applications received shall be forwarded to that particular Committee Chair and Selectboard Liaison. Any applicant that is new to serving on the committee shall be interviewed by a minimum of the Committee Chair and Selectboard Liaison. All applicants, including incumbents, shall be reviewed for qualifications, skills sets, and interest in serving on a committee. Incumbents and applicants who have previously served on any other town committee shall have their service reviewed for their input and participation during their term. Being an incumbent does not guarantee reappointment.

The Selectboard Liaison shall the forward the committee recommended appointment(s) to the Selectboard, via the Town Manager's office. The recommendation shall include a brief written statement as to why the applicant is being recommended. Prior to making an appointment, Selectmen may ask to review applicant information from those not recommended, but must do so prior to the scheduled meeting in which the appointment is set to be acted on. This information will not be included in a Selectboard packet. The Selectboard may reject a recommendation and choose an applicant they feel is a better suited for the committee, or may reject all applicants and readvertise the opening(s)

Applicants and the Town Clerk shall be notified by the Town Manager's office of the appointments in writing. Newly appointed committee members must be sworn in by the Town Clerk's office no later than 30 days after appointment. Members not sworn in within 30 days shall have their appointment automatically revoked by the Selectboard and the position shall be reposted. No appointed committee member shall vote on any matter before the committee until sworn in by the Town Clerk's office.

Committee members must perform the duties incumbent on a member of a town committee according to the Constitution of the United States of America, the laws of the State of Maine, and applicable Town ordinances, and the rules and by-laws of the committee. As a member of a committee, you represent the citizens, the Selectboard, and the Town Manager, and must abide by a number of policies and procedures which govern public bodies, including the by-laws, ordinances, and rules that apply to each committee as well as the rules contained in this handbook.

REAPPOINTMENT

30 days before an incumbent's term expires, the Town Clerk, or their designee, shall notify the incumbent of their expiration and advise them if they wish to continue to serve, they need to reapply. Any reappointment may be based on several factors, including an evaluation of the member's contribution to the committee, a review of the number of committee meetings held and the member's attendance record, and the diverse and changing needs of the committee and the Town. A committee member is under no obligation to accept reappointment nor is the Selectboard obligated to offer reappointment.

RESIGNATIONS, REMOVALS & OTHER FORFEITURES

A committee member who is no longer able to serve should resign promptly so that the vacancy may be filled. A written resignation must be submitted to the Town Manager's office with a copy to the chair of the committee. The chair of the committee shall confirm with the Town Manager's office that the resignation will appear on the next scheduled Selectboard agenda for acceptance.

From: Whitfield, Selectman <selectmanwhitfield@wiscasset.org>
Sent: Friday, June 21, 2024 3:27 PM
To: Dennis Simmons; Linda Perry
Subject: Fwd: Future of Wiscasset ad hoc committee

Sharon Jacques is officially resigning from the Future of the Schools Committee as she is about to no longer be a current parent. So we can advertise for the current parent position as well.

Thanks!

Sarah

----- Forwarded message -----

From: Sharon Jacques <sljacques@yahoo.com>
Date: Fri, Jun 21, 2024 at 12:37 PM
Subject: Re: Future of Wiscasset ad hoc committee
To: Whitfield, Selectman <selectmanwhitfield@wiscasset.org>

Good afternoon, Sarah,

Please consider this my resignation from the future of Wiscasset ad hoc committee. as I am dising rolling my daughter and she will be considered a student of MEVA as of August 26, I find it hard to serve on a committee as a parent of a Wiscasset student when the final report will be delivered in February 2025. I do believe it would benefit the committee to have a parent step to finish the work that we want started in 2021. I will also add as the voters wanted a committee to see if it was beneficial to tuition kids to other schools in grades nine through 12, it's already happening.

Unfortunately, my daughter, who has only gone to Wiscasset schools will be attending another school. My daughter failed 3/4 in every class in alternative Ed there were three students. I was not informed and when I was by requesting her transcript, I called the meeting. I have worked with my daughter every day, including weekends to get her to a passing grade and make up two classes from the first quarter. Parents are not informed. I have spoken to other parents and the same thing happened. The school system I feel has been failing our children, as Cost of education is up. I do think that is another issue that the board of Selectman should look at. The government principal has worked with I Academy and states Haley would get one on one and it would benefit her. She had one on one. The teacher was not there no work given and left alone in classrooms. I only am letting you know , so you are aware that even with the rising cost it's what are we getting for the education our children are receiving. Currently 64% a graduates from Wiscasset high school fail in college. maine.gov.

I do want to thank you, for being a member of this committee and hopefully the work can get completed. I do want to add, Dresden did a study regarding RSU 2 , and I will attach that from 22 to 23. I do not believe Dresden students coming to Wiscasset as a possibility until the Wiscasset school system can offer an education like they once did. Being a resident of Wiscasset for 20 years, I want my daughter to graduate from Wiscasset. The lack of the administration to communicate with parents to be able to help them, lack of communication, the teacher to the guidance, counselor, and even the principal, is unacceptable for the amount of money it cost to educate a student in Wiscasset. M again, thank you for your time to bring the voters and the taxpayers some clarity.

Best,
Sharon Jacques, RMA