



Meeting Date: December 11, 2013

Location: Airport

In Attendance: Committee Members – Ken Boudin, Steve Williams, Pam Brackett, and Kevin Sprague

A. Minutes from October 9, 2013 meeting were approved 4-0.

B. Manager’s Report

1. Budget

- a. FY2014: We’re at the 42% mark for the fiscal year. Expenses are at 60% and revenue is at 50%

2. FBO Operations

- a. Fuel Sales. July – November 2013
 - 100LL - 23,148 gallons
 - Jet A – 2,160 gallons
- b. Manpower. FBO opened weekends only. Believe Kim and Greg will be resigning soon.

3. Old Business

- a. Peregrine Turbine Technologies Lease. Lease renewal due by end of month. Have agreed to terms (no change) for one year. Will submit to town manager.
- b. Crack Sealing/Repair. Manager has submitted data to state for 2014 project.
- c. Airport Master Plan Update. Final review/presentation by Stantec on January 7 at 2 pm. Will present to Board of Selectman at a future workshop (anticipate February).

4. New Business

- a. None

5. Public Comments

- a. None

6. Adjourn – The meeting adjourned at 6:50 pm

Submitted:
Ervin Deck
Airport Manager

Committee Membership

Member	Term Expires
Bryan Buck	June 30, 2015
Kevin Sprague	June 30, 2015
Ken Boudin	June 30, 2014
Steve Williams	June 30, 2014
Pam Brackett	June 30, 2014