



FRANK COSTA
AIRPORT MANAGER

WISCASSET MUNICIPAL AIRPORT ADVISORY COMMITTEE

SEPTEMBER 21, 2016
AIRPORT TERMINAL



MINUTES

- 1. Call to Order.** The meeting (workshop) was called to order at 5:00 pm

Attendance:

- a. Committee: Steve Williams, Bryan Buck (Pam was not present due to illness)
- b. Steve Williams – Chaired the Meeting (Workshop)
- c. Airport Manager: Frank Costa

- 2. Minutes:**

Minutes for Airport Committee Meeting (Workshop) for August 2016 not available.
There was no Meeting/Workshop due to conflicting schedule with the “Rise Above” Event.

- 3. Airport Manager’s Report:**

- a. August 2016 Monthly Report was presented.

- 4. Old Business:**

- a. Update on Airport Maintenance Work Vehicle or SRE/AIP Vehicle Purchase
Town does not have money to do either at present time.
Issue to be re-visited with the Town Manager and possibly the Board of Selectmen on second BOS meeting on October or in November.
- b. The “Rise Above” Event was a success for Maine Aeronautics Association with a good attendance as reported by organization president Lisa Reece.
Shortly after the “Rise Above” Event and during a visit with the Airport Manager, Lisa Reece was verbally requested to provide the Airport/Town with a list of the various recipients and or organizations that will receive donations/gifts as a result of the excess funds collected from donations gifted to the “Rise Above” project at the Wiscasset Airport.

Lisa Reece also mentioned the good exposure the Wiscasset Airport received as well as the possible additional visitors to the Town during the event.

- c. Airport Committee Members were requested input for ideas to enhance events and services at the Wiscasset Airport.

5. New Business:

(All the items in the Airport Monthly Manager's Report and Agenda were covered)

(Airport "Capital Projects" input request was made to the Airport Committee via email after meeting date)

- a. Aircraft Bird Strike to N3195K on August 05,2016. Minor damage to aircraft. No injuries to occupants. Two birds killed. Animals handled by Wildlife. Report made to Portland ATC supervisor.
- b. Enterprise Rent-A-Car submits "Concessionaire Agreement" to the Town of Wiscasset to be evaluated by the Board of Selectmen in order to provide rental vehicles at the airport for the many arriving pilots and passengers. Weekend traffic being the most difficult for Enterprise since they don't have working crews to deliver cars to the airport travelers on Saturday and Sunday. Having Enterprise vehicles at the airport will help solve the issue. If the Board of Selectmen approves the presence of Enterprise rental vehicles at the airport, the "agreement" will then be reviewed by the Town's legal department.
- c. Airport Fuel Tanks were re-painted and new decals installed.
- d. Maintenance Hangar and Main Terminal Hangar doors were rendered safe to operate following minor maintenance by PDQ-Door. Additional maintenance work on the doors will follow to replace pulleys and cables as needed. Doors will be re-insulated if possible.
- e. Work is in progress to install a flagpole at the airport. After research for a vendor within the State of Maine and customer comments, Nor'East Flagpole Company from Waldoboro, Maine was contacted to conduct the installation.
- f. Airport Committee Members are pleased with the ground works at the airport and the effort to keep the tall grasses short to discourage wildlife from venturing onto the runway and taxiway. Member Steve Williams feels that there is more wildlife presence at the airport than in previous years and suggested that airport tenant Andy Rice be allowed to assist in reducing wildlife (deer and wild turkey) numbers during hunting season. Andy Rice had provided similar service to the airport in the past and is familiar with the airport environment and needed safety.

6. Public Comments: None

7. Meeting adjourned at 6:30PM

Airport Committee Members
Pam Brackett, Bryan Buck, Steve Williams

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