



## WISCASSET MUNICIPAL AIRPORT ADVISORY COMMITTEE



FRANK COSTA  
AIRPORT MANAGER

MAY 18, 2016 / 6 PM  
AIRPORT TERMINAL

### AGENDA

#### 1. Call to Order

#### 2. Minutes

- a. Review April 20, 2016 meeting minutes.

#### 3. Airport Manager's Report

- a. April 2016 Monthly Report.

#### 4. Old Business

- a. Update on Airport Vehicle purchase from present 2015 Budget: Bid announcement to be prepared by the Administrative Secretary and will then be emailed to dealerships in the area for a response.
- b. Update on Main Terminal Lighting Status: Main Terminal Building lighting completed and Phillips 66 sign is also operational.
- c. Update on Cutting Table for Kubota Tractor: Cutting Table delivered by Union Tractor and operating as expected.
- d. Update on Runway/Taxiway Turn Signs: All Turn Signs were repaired and are fully operational.

#### 5. New Business

- a. Auto-Gate near Main Terminal Building not functioning again.
- b. Lawn Maintenance at the Wiscasset Airport started again for the season.
- c. The first Based Aircraft Inventory Report for Year 2016 was completed and submitted as required by the FAA. This report should be updated with the assistance of aircraft owners to reflect accurate aircraft information and any changes. This Based Aircraft Inventory Report is also used by the Town Clerk for the collection of Excise Tax. Airport Tenants/Aircraft Owners based at the Wiscasset Airport are encouraged to update information with the FBO to avoid being charged Excise Tax on the wrong type of aircraft or for aircraft they no longer own.
- d. On Sunday, May 01, 2016, Pam reported 2 aircraft taking-off at the same time and wing to wing, one of the craft turning left over the camp. Pam is concerned with this type of behavior. Item to be discussed.

#### 6. Public Comments

#### 7. Adjournment

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Airport Committee Members  
Pam Brackett, Bryan Buck, Steve Williams

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