

**Meeting Date:** October 9, 2013

**Location:** Airport

In Attendance: Committee Members – Steve Williams, Pam Brackett, Kevin Sprague; Others Pam Dunning and Jeff Stack, Board of Selectman.

Steve Williams, Acting Chair, called the meeting to order at 6:05 pm

**A. Minutes** from September, 11 2013 meeting were read and approved (3-0)

**B. Manager's Report.** This topic was not discussed this month so that the committee could focus on other issues at hand.

**C. Old Business**

1. Peregrine Turbine Technology Lease Expansion

- a. Erv provided an overview of PTT's proposal to add the airport maintenance building to their lease agreement. Erv indicated that PTT was looking at other options, both on and off airport, including the possibility of constructing a new facility on one of the available lots.
- b. Kevin updated the committee on the electrical needs necessary to upgrade the building to meet PTT's proposed needs.
- c. Selectmen Dunning and Stack discussed their views and interest in keeping PTT in the town and hopefully at the airport, as well as the need for the airport to find an aircraft mechanic. They expressed their desire to find common ground between all parties.
- d. The general feeling was that not enough was known by all parties to come to any kind of solution. The outcome of the discussion was to ask PTT to meet with the committee and town and present their ideas.

2. Crack Sealing

- a. No action will be taken this year. Erv discussed the possibility of funding with MaineDOT. At this time funds are possible and Erv will work with the state for assistance next spring.

**D. New Business**

1. Snow Plowing

- a. Meeting with town manager indicated that there might be a need for the airport to assist in plowing this winter. Erv indicated that the airport staff is not trained, qualified, or allowed to plow under a town agreement with the local union. This issue is unresolved at this time.

2. MaineDOT CIP Meeting

- a. Erv meet with MaineDOT and Stantec on August 6 to discuss the Wiscasset CIP for the next five fiscal years. In order of sequencing, the proposed projects for FY2014 through 2016 are:
  - FY-2014
    - ✓ Easement Acquisition over land in the Runway 25 Approach Surface
    - ✓ Design and tree clearing in the Runway 25 approach surface (on town owned and easement land)
    - ✓ Design and tree clearing in the Runway 07 approach surface on town land only\
  - FY-2015
    - ✓ Easement acquisition over Chewonki Campground



- ✓ Tree topping and clearing on Runway 7 easement property
- ✓ Obstruction light installation in primary and approach transitional surfaces
- FY-2016
  - ✓ Runway 7-25 and partial apron reconstruction
  - ✓ Replace Runway 7-25 lights
- 3. Manager's v. Airport Committee Roles
  - a. Erv addressed the committee expressing his views about how he perceives his role with the town versus the airport committees. The airport manager reports to the town manager and the airport committee serves as advisors to the Board of Selectmen. Unfortunately, there is no clear lines of responsibility between the airport manager and committee and between the committee and the town manager. Erv indicated that he had this discussion with the town manager who agrees, and would like to see the airport committee as well as other town committees get more involved with the Board. In addition, Erv indicated that he feels that the airport committees role should be modified to include the airport manager's relationship.

**E. Public Comments**

- 1. None

The meeting adjourned at 6:55 pm

Submitted:  
Ervin Deck  
Airport Manager

**Committee Membership**

<b>Member</b>	<b>Term Expires</b>
Bryan Buck	June 30, 2015
Kevin Sprague	June 30, 2015
Ken Boudin	June 30, 2014
Steve Williams	June 30, 2014
Pam Brackett	June 30, 2014