**Wiscasset Historic Preservation Commission**

Minutes, 8/4/16

Present: John Reinhardt, Richard Thompson, Wendy Donovan, Jib Fowles, Susan Blagden

1. Call to order

The meeting was called to order at 5:33 pm

2. Consideration of June 30, 2016 minutes

The minutes were approved 5-0 without changes.

3. Discussion of Section 106 review meeting

Jib was impressed with the frank exchange, and felt that we would all be able to work together. Richard commented that it was the first meeting where he felt the representatives from DOT listened to our concerns and sympathized.

4. Certificate of Appropriateness Application

 a. 16 Fort Hill St U01-095

 The Certificate was approved 5-0 with no discussion.

 b. 35 Summer St, Apt 9 U01-011-009

 There was some discussion between the homeowner and the condo board representative as to whether the project would move forward. After they reached an agreement, the Certificate was approved 4-0 (Richard recused himself).

 c. 62 Water St U01-45

 The Certificate for the garage passed 5-0. The Certificate for the windows passed 5-0. The homeowners complimented Ben on how helpful he was during the process.

5. Ordinance Review

 a. Sign ordinance: The Commissioners were given a few minutes to review the town’s sign ordinance, as they had requested. The ordinance met with the Commission’s approval as it stands. As the town receives permit applications, they will be approved or denied by proxy and brought to the commission so that we are aware.

b. Solar panels: the commissioners were given handouts containing examples of solar panel ordinances from other towns, to be discussed at the next meeting. Solar panels are not currently covered by the Historic Preservation Ordinance.

6. Other business

John nominated to Jib to fill the vacancy at vice chair. Passed 4-0

It is to be noted that Jib did an excellent job at the Section 106 review meeting. Thank you on behalf of the Commission.

Ben will be sending the Commission info regarding a training provided by the National Association of Preservation Commissions. The training will be happening in late September, and is an all-day event. It will include information on what an Historic Preservation Commission does, and what a CLG does.

Al commented that COA applicants should be asked if their structure is contributing, based on the National Registry guidelines, because more diligence would be required if it is. Ben stated that he does that research as a part of the initial contact, and will notify any applicants if it is a factor.

The letter to citizens still needs to be revised and sent out. It should also be provided to local realtors to put it packets for buyers.

The next commission meeting will be Thursday, September 1, 2016 at 5:00 pm.