

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
JANUARY 21, 2020

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager John O'Connell

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. **Kathy Martin-Savage moved to approve the payroll warrants of January 10 and 17, 2020. Vote 5-0-0.**
- b. **Kathy Martin-Savage moved to approve the accounts payable warrants of January 14 and 21, 2020. Vote 5-0-0.**

3. Approval of Minutes

- a. **Kathy Martin-Savage moved to approve the minutes of December 17, 2019. Vote 5-0-0.**
- b. **Kathy Martin-Savage moved to approve the minutes of January 7, 2020. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearing – none

7. Public Comment on Non-Agenda Items

Judy Colby moved to move the request from the Downtown Beautification Committee from 11 e to Public Comment. Vote 5-0-0.

Terry Heller, Appearance of the Town Committee, and Beth Maxwell, President of the Garden Club, presented their proposal to install hanging planters on six light poles in the downtown area. Beth Maxwell said the Garden Club will provide funds for the plantings and maintenance of the plantings. Heller said the brackets to hang the baskets will cost \$851, which they were asking the Town to cover; the Committee will be taking care of the additional \$8,000 in costs. A decision was postponed until the next meeting after the Town Manager has had an opportunity to determine who owns the poles and what approvals are necessary.

Dan O'Connell complained about the unplowed sidewalks in front of the vacant buildings on Water Street. With the exception of the sidewalk in front of Sarah's, he said, pedestrians are forced to walk in

the road. He also mentioned the ice dams on roofs on Water Street which are addressed in the Building Code as needing to have safeguards for pedestrians.

Cynthia Pappas said it is impossible for pedestrians to walk on sidewalks with three-foot icicles hanging from buildings. She added that shoveled walks have been plowed over.

Katie Bryant complimented the secretary on the minutes and apologized for her corrections, as she thought it was routine to do so from the floor.

Susan Blagden, Historic Preservation Commissioner, noted that the library will be replacing its roof with manufactured slate, not metal.

Kathleen Kennedy said motorists who follow the parking sign on Middle Street are bypassing the small parking lot and, when not finding additional parking, are backing up to Maine Street creating a dangerous situation. She asked that signage be improved.

8. Department Head or Committee Chair

a. Department Head Monthly Reports. O'Connell commented on the number of upcoming developments planned for Wiscasset as well as the uptick in General Assistance requests. Kathy Martin-Savage thanked the managers for their reports. Kim Andersson asked that figures on the Treasurer's report be checked as the same number appeared for both Over the counter and Transfer station credit card receipts.

b. Wastewater Treatment Plant - Rick Gaeth

- Selection of Wastewater Treatment Plant Engineering Firm: Gaeth said that a contract had been negotiated with Oliver Engineering resulting in a significant reduction to \$110,000. **Kathy Martin-Savage moved to authorize John O'Connell to sign the contract with Oliver Engineering. Vote 5-0-0.**

9. Unfinished Business

a. Review of Airport Hangar Leases – Rick Tetrev: Tetrev said he had met with the Airport Committee, reviewed the FAA documents and met with Mr. Falvey as stated in his report. He summarized the Muchmore lease for an area on which to build a hangar. The hangar was never built, no money was paid on the lease and there is nothing in the lease regarding termination. Tetrev recommended that an attorney draw up a document for Muchmore's signature terminating the lease and giving the property back to the airport.

Regarding the Falvey lease violations, Tetrev read the three steps in the compliance process: 1. notification of violation and initial investigation which is handled at the FAA regional level, 2. Also handled at the regional or local level is informal dispute resolution, and 3. Formal enforcement procedures handled by the FAA headquarters in Washington D.C. which can include withholding approval of grant applications, withholding payment of existing grants, or taking other appropriate actions such as cease and desist orders, civil penalties and judicial enforcement.

The history of the Falvey lease was reviewed including the initial approval by the FAA with a lease payment of \$14,000 and the reduction of lease payment from \$14,000 to \$1,000. Following discussion

on possible board actions which would be approved by the FAA, **Judy Colby moved to send a bill for the original lease amount (\$13,623.43) for 2020. Vote 4-1-0 (Andersson opposed).** Colby said if the amount is not paid, the lease will be cancelled.

10. New Business

a. New Business License: **Jeff Slack moved to approve the business license for Todd Farrin, DBA Pro Body Works, Inc. Vote 5-0-0.**

b. Monthly Financials

- Year to date department expense report: O'Connell said half of the accounts were in the right range.
- H.M.Payson Statement of Account: O'Connell said it was a good month with a 6.4% increase.

c. Proposed Ordinance Revisions by Ordinance Review Committee

- Historic Preservation Ordinance: **Ben Rines, Jr., moved to place the Historic Preservation Ordinance on the June warrant. Vote 5-0-0.**
- Changes to the Subdivision Ordinance: **Kathy Martin-Savage moved to submit the subdivision changes for a town vote. Vote 5-0-0.**

11. Town Manager's Report

a. Investment Committee Report: The Investment Committee meeting was canceled because of snow and no meeting has been rescheduled.

b. Fee Schedule Review: Maryellen Barnes is reviewing fee schedules at neighboring towns for comparison with Wiscasset's fees and the results will be submitted to the Ordinance Review Committee for review. Kim Dolce asked why no fee was required for a business license. She also asked why temporary business licenses were not required for food vendors or the Farmer's Market. O'Connell will check and respond at the next meeting.

c. Budget Schedule: The budget meetings will be held on Mondays and Thursdays at 5 p.m. beginning on February 3 with an overview of income and revenue sources.

d. Staff Update

- Since Vernice Boyce's departure, her duties are being shared between Kathy Onorato and Ellin Jasmin. Boyce will be available on occasional Mondays if needed.
- Hiring CDL Driver for Wastewater Treatment Plant: The position has been advertised.

e. Downtown Beautification Request: See Public Comment.

f. Other Ordinance revisions/additions consideration: The Shoreland revisions have been referred to the DEP and O'Connell asked that the Ordinance Review Committee be directed to work on a marijuana ordinance and a parking ordinance. O'Connell also asked that the ORC consider ordinance changes

regarding requested changes to the residential density needed for elderly congregate housing on a 5.5-acre lot formerly used for the primary school. He received the board's approval to refer the requests to the Ordinance Review Committee.

g. Public Meeting Reminder – Brownfields Cleanup Project. The public hearing will be held on Thursday, January 23, 6 p.m., at the Wiscasset Town Office.

h. The consent decree will be signed with the DEP on January 22.

i. A Spirit of America nomination request has been received.

j. The local democratic caucus meeting will be held in the meeting room on March 8.

k. O'Connell has reviewed the pier policies and they will be on the agenda for the next meeting.

12. Other Board Business

Kim Dolce asked that documents, which are added to the selectmen's agenda after publication, be added online also and that both sides of double-sided pages be copied.

The road crew was thanked for their excellent plowing job.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 7:38 p.m. Vote 5-0-0.