

WISCASSET SELECT BOARD,
TAX COLLECTORS AND OVERSEERS OF THE POOR
July 21, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager John O'Connell

Judy Colby called the meeting to order at 5 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

Kathy Martin-Savage moved to approve the payroll warrants of July 10 and July 17, 2020. Vote 5-0-0.

Kathy Martin-Savage moved to approve the accounts payable warrants of July 14 and July 21, 2020. Vote 5-0-0.

3. Approval of Minutes

Ben Rines, Jr., moved to approve the minutes of July 7, 2020. Vote 5-0-0.

4. Special Presentations or Awards - none

5. Committee Appointments – none

6. Public Hearing – none

7. Department Head or Committee Chair

a. Department Head monthly reports – see submitted reports: Kathy Martin-Savage noted the number of building permits listed in the Code Enforcement Officer's report.

b. Appearance of the Town Committee – Terry Heller, Sunken Garden Project: Heller presented plans for restoring the Sunken Garden to its former appearance by adding a pergola. Dan Sortwell spoke as a member of the Sortwell family which had donated the property to the town, supporting the project proposed by the Appearance of the Town Committee. He said although the deed required that no buildings be erected on the site, he and family members did not consider the shed to be a building and had no objections to it remaining on the property. Kim Andersson moved to approve the Garden Club's plan for a pergola and to allow the shed to remain on the site. Steve Christiansen said that the conditions of the deed which prohibited buildings on the site of the Sunken Garden should be honored. He read the definition of a building which would include structures such as the shed on the Sunken Garden property. Judy Colby said the issue on the agenda was solely the pergola and did not include consideration of the shed. **Kim Andersson withdrew her motion and moved that the board approve the Garden Club's plan for a pergola. Vote 5-0-0.**

8. Unfinished Business

- a. Waterfront Updates: Ted Snowden reported that meters had been installed for the vendors on the pier. CMP will bill the town for the individual meters and the vendors will pay the town for the electricity used. Failure to pay will result in service being shut off. Snowden gave an update on the pier repairs. O'Connell said that several vendors had not paid for their spaces. (I missed most of this discussion)
- b. Downtown Streetscapes: The downtown work is almost finished; the Public Works Director and Town Manager will be making an inspection. (have no idea what else Ted or John said about this) **Kim Andersson moved to send the subject of outdoor vendors to the Ordinance Review Committee. Vote 5-0-0.**

9. New Business

- a. Monthly Financials
- H.M. Payson
 - Department year to date expense report
- b. Set date for Town Meeting Warrant Public Hearing: **Ben Rines, Jr., moved to hold the Town Meeting Warrant Public Hearing on August 18, 2020 at 5 p.m. at the Wiscasset Community Center. Vote 5-0-0.**

10. Town Manager's Report

- a. Appointment of Interim EMS Director: Inasmuch as Dennis Simmons, current EMS Director, will be assuming the duties as Town Manager on August 3rd, Erin Bean has been appointed interim EMS Director.
- b. Update on committee meetings: O'Connell said some committees have not been meeting, others have been meeting via Zoom. For limited numbers of people (up to 15), the meeting room can be used. (I guessed at this.)
- c. Location of future Board Meetings: It was decided that future Board meetings will be held at the Community Center.
- d. O'Connell reported that the town had received a check for \$60,983 from MMA. (for ?)
- e. O'Connell asked for authorization to sign the contract regarding an airport grant. **Kathy Martin-Savage moved to authorize the Town Manager to sign the contract for the \$80,000 airport grant #3-33-0049-022-2020. Vote 5-0-0.**

11. Other Board Business

Judy Colby reported that complaints had been received regarding the lack of parking at the pier because of the spaces taken by the farmer's market. No action is being taken at this time.

Kathy Martin-Savage presented to John O'Connell on his last meeting as Town Manager a photo and thanked him for his service to the town, which was echoed by other board members.

Judy Flanagan said she would like the board to think about accepting from her and her brothers a 20-acre parcel on Blagden Mountain to be kept natural and used for recreational purposes.

12. Adjournment

Kathy Martin-Savage moved to adjourn the meeting. Vote 5-0-0.