

**WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
AUGUST 18, 2020**

Preliminary Minutes

Present: Kim Andersson, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Dennis Simmons

Judy Colby called the meeting to order at 5 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

**Kathy Martin-Savage moved to approve the payroll warrants of August 7 and 14, 2020. Vote 5-0-0.**

**Kathy Martin-Savage moved to approve the accounts payable warrants of August 11 and 18. Vote 5-0-0.**

3. Approval of Minutes

**Kathy Martin-Savage moved to approve the minutes of August 4, 2020 as amended. Vote 5-0-0.**

4. Special Presentations or Awards

a. Annual Town Report dedication/memorial

Judy Colby announced the dedication of the 2019 Town Report to Cheryl Rust for her over 40 years of service to the town, citing her many civic affiliations and generosity. Colby also announced that the Town Report was dedicated in memory of Kerry Leeman, a long-time employee of the Town of Wiscasset, for his service to the community and country.

5. Committee Appointments – none

6. Public Hearing

a. Annual Town Meeting warrant

**Ben Rines, Jr., moved to open the public hearing for the purpose of discussing the Annual Town Meeting Warrant. Vote 5-0-0.** Colby said the warrant includes the school budget and will result in no increase in taxes. **Ben Rines, Jr., moved to close the public hearing. Vote 5-0-0.**

7. Public Comment

Terry Heller apologized for not asking permission to place large planters on the sidewalks downtown and said she will be paying for them.

#### 8. Department Head or Committee Chair

a. Waterfront Committee Pier Policy Update: Susan Robson listed the changes made by the Waterfront Committee in the application for spaces on the pier which now include information on invoices from the Town and information on the provision of and payment for electric service. The policy was amended to require that applications for event permits be submitted minimally 15 days before the event. **Ben Rines, Jr., moved to approve the Pier Policy as amended. Vote 5-0-0.**

b. Wastewater Treatment Plant Supervisor Robert Lalli – Budget/Rate increase discussion: Lalli said the Sewer Department was intended to be an enterprise account funded through sewer bills; however, last year revenues were \$615,000 and the budget was \$750,000. He said future expenses include \$61,000 for Route 1 upgrades, although this will not be billed until after 12/31/2020. Lallis said revenues would have to be increased by 22% to meet the budget. He said a new dump truck was needed which will cost \$100,000 and that amount needs to be included in the budget. Judy Colby suggested that his request be tabled until the new board is in place in three weeks and that the matter be discussed with the new board. Lalli was asked to coordinate with the Town Manager regarding communication with the new board.

c. Department Head monthly reports: In response to Kim Andersson’s question, Ted Snowden said that work done at the airport by the Public Works Department was billed to the airport.

#### 9. Unfinished Business

#### 10. New Business

a. Sewer Abatement request – John Matzke: Dennis Simmons said he had found from his research that the board was not following the sewer abatement policy established in 2018, and he asked that the board delay consideration of the request until the next meeting.

b. Monthly Financials: Two reports were submitted, one based on the proposed budget; the other showing the unexpended FY 2020 totals. He said the carryovers would be discussed at the next meeting. In response to a question, Simmons said the totals from H.M.Payson were: Restricted \$3,825,581, Capital \$12,264,449.

c. New Business License: **Kathy Martin-Savage moved to approve the Business License for Joey Brown, DBA Coastal Automotive and Welding located at 488 Gardiner Road in Wiscasset. Vote 5-0-0.**

d. Maine Public Employees Retirement System Amended Agreement for members of the Wiscasset Police Association Union: Simmons explained that the amended agreement changed the regular retirement plan AN to plan 2C, a straight 25-year retirement plan; the AN plan will continue to be offered. **Kathy Martin-Savage moved to change its plan for its police officers effective July 1, 2020 for**

**future service only. Therefore, the Town agrees to a) Provide Special Plan 2C to its police officers who work 1000 hours or more per year for service rendered after June 30, 2020. Service rendered before July 1, 2020 remains under Regular Plan AN; b) Continue to provide Regular Plan AN to all other employees who work 1000 hours or more per year and its elected/appointed officials; and c) to authorize Dennis Simmons, Town Manager, to sign the Amended Agreement between the Town and the Maine Public Employees Retirement System. Vote 5-0-0.**

e. Police Union Contract

**Kathy Martin-Savage moved to ratify the Collective Bargaining Agreement between the Town of Wiscasset and the Wiscasset Police Association. Vote 5-0-0.**

#### 11. Town Manager's Report

a. MMA Elections: The board approved the Maine Municipal Association ballot for Vice President and Executive Committee Members.

b. Cenergy Project: Steve Barrett will be at the board's September 15<sup>th</sup> meeting to make a presentation and answer questions. The agreement has been sent to the attorneys for review. Simmons visited the project at the airport in Sanford, observed the construction taking place and discussed the land lease with the airport manager. Simmons will obtain a copy of the land lease and is performing due diligence.

c. Flanagan gift: Duane Goud and Ted Snowden will walk the property offered to the town by the Flanagans to determine how much work will be needed to clear paths and maintain the property and perhaps use a drone to see areas that are inaccessible by foot. The land will be used for recreational purposes only.

d. September meeting location: The board discussed the possibility of moving its meeting to the meeting room at the town office. Aside from the inconvenience of setting up the meeting in the gym, Simmons said the gym is losing revenue when it is occupied by the board meetings. The meeting room will accommodate approximately 10 individuals in addition to the board, secretary, and press. Attendees will be required to sign up for each meeting in advance. It was decided that the next meeting will be held in the meeting room and the new board will decide on the location for future meetings.

e. Request to use recreational pier for a memorial service. The request was withdrawn as the service will be held at the Yacht Club.

f. State Covid-19 grant: Simmons announced that he had applied for and the State had approved a grant of \$55,000 for Wiscasset for Covid-19 expenses. The grant can be used for educational materials, signs, sanitizing stations, etc.

#### 12. Assessors' Business

a. Abatement: **Ben Rines, Jr., moved to approve the abatement of Beelicious (C/O Monica Carrington), personal property Account #371 in the amount of \$39.80 as recommended by Assessors Agent Ellery G. Bane. Vote 5-0-0.**

13. Other Board Business – none

14. Adjournment

**Kathy Martin-Savage moved to adjourn the meeting at 5:50 p.m. Vote 5-0-0.**