

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
FEBRUARY 2, 2021

Present: Kim Andersson, Chair Pam Dunning, Vice-Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 6:07 p.m. via Zoom

1. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of January 22 and 29, 2021. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of January 16 and February 2, 2021. Vote 5-0-0.**

2. Approval of Minutes

**Kathy Martin-Savage moved to approve the minutes of January 19, 2021. Vote 5-0-0.**

3. Special Presentations or Awards – none

4. Committee Appointments

a. **Kathy Martin-Savage moved to appoint Sarah Whitfield to the Comprehensive Plan Committee with thanks. Vote 4-0-1 (Whitfield abstained).**

5. Public Hearings – none

6. Public Comment - none

7. Department Head or Committee Chair

8. Unfinished Business

a. Approval of the Town of Wiscasset Committee Handbook: **Jeff Slack moved to approve the Town of Wiscasset Committee Handbook.** Dennis Simmons said that zoom meetings were not covered in the handbook because they are a temporary measure which will expire 30 days after the emergency is over; however, a policy on zoom meetings will accompany the handbook. Other comments included: the blank spaces in the bylaws section should be filled in by the individual committees, committee bylaws should be submitted to the Select Board, sections on scheduling, posting, record-keeping and page

numbers were missing. When the handbook is completed and approved, the select board members will liaison with the committees. A list of committees was suggested for inclusion. **Vote 5-0-0.**

#### 9. New Business

a. Police Union Negotiations: The current contract expires in July. Jeff Slack volunteered to assist in the negotiations on the police contract.

#### 10. Town Manager's Report

Dennis Simmons reported that he had appointed Erin Bean as Director of EMS. Kim Andersson and other members congratulated Bean on her appointment.

The Maine Working Communities Challenge three-year grant competition application is being handled by the Lincoln County Regional Planning Commission.

Simmons reported progress with the budget and said that union contract raises of 2.5% which will apply to all employees and an increase in health insurance costs will affect the budget; however, there was a reduction in the cost of worker's comp insurance.

Simmons attended a meeting of the Airport Committee which is moving ahead with Stantec on the grant application for reconstruction of the airport runway.

The new police cruiser has arrived.

#### 11. Assessors' Business

a. Abatement: **Kathy Martin-Savage moved to approve the abatement for Leah P. Jarvis for Map R05, Lot 73-5 in the amount of \$177.06 as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.**

#### 12. Other Board Business

a. Executive Session to discuss a personnel matter: **Jeff Slack moved to enter executive session pursuant to 1 M.R.S.A. §405 (6) (A). Vote 5-0-0. Jeff Slack moved to exit executive session at 6:57 p.m. Vote 5-0-0.**

Pam Dunning announced that the board had met with Dennis Simmons and reported that the board was happy with the town manager's performance and that he is no longer on probationary status.

#### 13. Adjournment

**Jeff Slack moved to adjourn the meeting at 7 p.m. Vote 5-0-0.**